



STEFFEN ENGINEERING, INC.

1844 Hwy 20
Lawton, Iowa 51030
PH: (712)-944-5511

August 7, 2020

WOODBURY COUNTY LAW ENFORCEMENT CENTER AUTHORITY

c/o Ron Wieck
620 Douglas Street
Sioux City, IA 51101

Re: Proposal for Conducting a Boundary and Topographic Survey for
3701 28th Street, Sioux City, Iowa.

Dear Shane:

The following is a proposal for conducting a Boundary and Topographic Survey for the above referenced site. I have attached a property boundary map to establish the area to be surveyed.

LETTER FORM PROPOSAL

For the purposes of this proposal:

Engineer -	STEFFEN ENGINEERING, INC.
Owner -	WOODBURY COUNTY LAW ENFORCEMENT CENTER AUTHORITY

SECTION I - SCOPE OF SERVICES:

1. Conducted a Property Boundary Survey.
2. Conduct a Topographic Survey.
3. Complete Survey within 4 - 5 weeks from the Notice to Proceed.
4. Execute a "RIGHT OF ENTRY AND RELEASE" document to the City of Sioux City

SECTION II - COST ESTIMATE

The cost estimate for the above referenced services is:

DESCRIPTION	UNITS	UNIT PRICE	TOTAL
Boundary Survey	LS		\$ 3,000.00
Topographic Survey of 40 ac. Parcel	LS		\$ 5,750.00
TOTAL COST ESTIMATE			\$ 8,750.00

SECTION III - OWNER RESPONSIBILITY:

- 1. Indicate the person who is to be the contact person on the project.
- 2. Provide access to the site.

SECTION IV - GENERAL:

1. Termination:

The "Owner" has the option to terminate this agreement upon completion of any portion of the basic services. This termination requires a thirty (30) day written notice. Progress payments due the "Engineer" for services rendered through such portions shall constitute total payment for such services. In the event of any termination, the "Engineer" will be paid for all unpaid additional services, resident inspection services and unpaid reimbursable expenses.

2. Invoices:

All invoices for engineering services shall be paid within thirty (30) days after the date of invoice. Consultant will submit invoices at intervals during different phases of the investigation, which it determines appropriate for the work performed.

3. Change in Scope:

The parties hereto agree that should there occur a change of scope in the work, this could result in an increase in the estimated cost to the "Engineer" over the original agreement. This contract shall be subject to adjustment to cover the increase in the Engineer's costs. The parties hereto also agree that this contract shall be subject to adjustment on one (1) year after the date of this contract, to cover the increase in "Engineer" costs for those elements of work not completed, through no fault of the "Engineer". These shall be negotiated adjustments, and if additional work is required to complete the investigation, it will be proposed in writing to Client.

4. Successors and Assigns

The "Owner" and the "Engineer" each binds himself and his successors, executors, administrators and assigns to the party of this agreement and to the successors, executors, administrators and assigns of such other parties in respect to all covenant of this agreement; accept as above, neither the "Owner" nor the "Engineer" will assign, sublet or transfer his interest in the agreement without the written consent of the other.

5. Insurance Coverage

The "Engineer" has and shall maintain normal insurance required by the project.

6. Responsibilities Not Applicable

The "Engineer" shall not be held responsible for damages or delays that are beyond his control. The "Engineer" shall not be held responsible for omissions or acts of any contractor or anyone except his own employees and agents.

If this proposal is acceptable, please sign and return one (1) copy to this office.

Thank you for requesting this Proposal.

Steffen Engineering, Inc.

By


JERRY E. STEFFEN, PE

Woodbury County Law Enforcement Authority

By



Date:

08/12/2020

E-Mail:

albrechts@TheBakerGroup.com

3701 28th Street
Sioux City, Iowa
SE ¼, SE¼ Sec. 14, T89N, R47W

