

Minutes of the Regular Meeting of the Woodbury County  
Soil & Water Conservation District  
September 19, 2017  
Woodbury County SWCD Conference Room, 204 First Street, Sgt. Bluff, Iowa

Chairman, Kelly Ingenthron called the regular meeting of the Woodbury County Soil and Water Conservation District to order at 8:30 am in the USDA Service Center Conference Room. Those present were:

Commissioners

Jason Yockey  
Charlie Bromander  
Kelly Ingenthron  
Lane Tabke

Staff and Others

Christine Evans, District Conservationist  
\*\*Ethan Byers, Watershed Technician  
Kathy Miller, Conservation Assistant

Ingenthron appointed Miller recorder of the meeting.

(17-113) Motion made by Bromander, second by Yockey to adopt the agenda as amended. Carried unanimously.

(17-114) Motion by Tabke, second by Bromander to approve the August 22, 2017 minutes. Carried unanimously.

Approval of the August Treasurer's Report was tabled for the next meeting due to the Treasurer being absent.

(17-115) Motion by Bromander, second by Tabke to approve payment of the following bills. Carried unanimously.

**Pioneer Bank – Little Sioux**

EFT	IPERS	July Contribution	\$381.27
1906	Hecox & Ingenthron Farms	Fence posts/Cattle panels	\$100.00
1907	Hungry Canyons Alliance	Byers – Tour & Lunch	\$10.00
EFT	IRS	Monthly withholding-July	\$597.77
EFT	Ethan Byers	Payroll	\$962.36
EFT	Direct Deposit Fee	Payroll Expense	\$1.00
EFT	Ethan Byers	Payroll	\$946.19
EFT	Direct Deposit Fee	Payroll Expense	\$1.00
EFT	IRS	Monthly withholding-August	\$584.22
EFT	IPERS	August Contribution	\$374.48

**Pioneer Bank – District Revolving**

2182	USPS	Stamps – 100	\$49.00
2183	Hungry Canyons Alliance	Walters/Ingenthron Tour & Lunch	\$20.00
2184	Conservation Districts of Iowa (CDI)	Dues	\$850.00
EFT	Sheila Cox	Payroll	\$950.66
EFT	Direct Deposit Fee	Payroll Expense	\$1.00
EFT	IRS	Monthly Withholding-July	\$350.09
EFT	Sheila Cox	Payroll	\$1,253.06
EFT	Direct Deposit Fee	Payroll Expense	\$1.00
EFT	IRS	Monthly Withholding-August	\$442.74

EFT	IPERS	July Late Fee-Waived Sept.	\$20.46
EFT	IPERS	August Contribution	\$325.50

1M Beginning Balance	\$ 1,991.80
Exp: Hungry Canyons Alliance, Tour & Lunch, \$20	
USPS, stamps, \$49.00	
CDI, dues, \$850.00	
1M Ending Balance	\$ 1,072.80

\*Byers arrived at this time.

(17-116) Motion by Bromander, second by Yockey to approve the following IFIP Applications. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Estimated Cost</u>	<u>Cost Share</u>
#65932	Seth Steinhoff	2 – 638’s	\$12,034.00	\$6,017.00
#65935	Seth Steinhoff	2 – 638’s	\$ 8,082.00	\$4,041.00

(17-117) Motion by Bromander, second by Yockey to approve the following IFIP Amendments. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Reason</u>
#54289	Joseph Davis	Grassed Waterways	Cancelled
#59827	William Schiltz	2 – 638’s	Cancelled

Annual Plan of Work

Reviewed items contained in the Annual Plan of Work for the months of September, October, & November.  
 Pasture walk – it was decided to wait until late spring next year.  
 Miller and Cox will work on reviewing and updating the Annual Plan of work.  
 Host Soil Judging Workshop – 2018; Evans will check with Jim Gertsma.  
 Locally Led Meeting – Evans will present at a Cover Crop/CRP Meeting next year.

Old Business

Discussion on complaints regarding weeds in CRP; recommended calling the weed commissioner or NRCS. The NRCS will look at it and make recommendations; such as mowing.

New Business

(17-118) Motion by Tabke, second by Yockey that two signatures will be required on checks over \$1,000.00 with the exception of payroll checks. Carried unanimously.

(17-119) Motion by Yockey, second by Tabke to approve the dues to Conservation District of Iowa (CDI) for \$850. Carried unanimously.

(17-120) Motion by Yockey, second by Bromander to approve the following CRP 2017 Emergency Grazing & Haying & Managed Haying. Carried unanimously.

2017 Managed Haying  
Name  
 Kirk Nelson Living Trust  
 WJK LLC

CRP 2017 Emergency Haying

Name

JBJ Creswell Farms LLP  
William A Bride Rev Trust

CRP 2017 Emergency Grazing

Name

William A Bride Rev Trust

(17-121) Motion by Bromander, second by Yockey to approve the following EQIP. Tabke Abstained.  
Carried unanimously.

<u>Name</u>	<u>Reason</u>
Ethan Byers	EQIP – New
Ethan Todd	EQIP – New
Kevin Baker	EQIP – New
Christen Countryman	EQIP – New
Lane Tabke	EQIP – New

(17-122) Motion by Bromander, second by Yockey to approve the following CSP. Carried unanimously.

<u>Name</u>	<u>Reason</u>
Shane Susie	CSP – New

NRCS Report

Finished up EQIP & CSP. The end of the year reporting is complete.

Noted that Wren Almitra from Women, Land, & Legacy would be meeting with NRCS staff today providing information on developing a chapter in Woodbury County.

Watershed Report

Byers reviewed the site visits that were made this past month. Stated that beavers were continuing to cause issues with the sites but the sites where the fences were put are working well. Some items Byers has been working on this past month include; CRP reviews, attended Basic Survey training with Sam Thomas, High rainfall structures inspected, and has a Briar Cliff volunteer student spending time with him as he makes site visits. Byers presented the spreadsheet he is working on updating that shows all of the structures he is to inspect each year. Spreadsheet does not include all of the sites so Byers will continue working on getting those added. The commissioner's agreed to give him adequate time to complete this task.

**Meetings and Upcoming Events**

The next commissioner meeting will be at 8:30 AM, Tuesday, October 17th, 2017 at the office in Sergeant Bluff.

(17-123) Motion by Bromander, second by Yockey to adjourn the meeting at 10:01 AM. Carried unanimously.

Date Approved 10-17-17

  
\_\_\_\_\_  
Kelly Ingenthron, Chairperson

  
\_\_\_\_\_  
Kathy Miller, Conservation Assistant