

Minutes of the Regular Meeting of the Woodbury County
Soil & Water Conservation District
October 17, 2017
Woodbury County SWCD Conference Room, 204 First Street, Sgt. Bluff, Iowa

Chairman, Kelly Ingenthron called the regular meeting of the Woodbury County Soil and Water Conservation District to order at 8:28 am in the USDA Service Center Conference Room. Those present were:

Commissioners

Jason Yockey
Charlie Bromander
Kelly Ingenthron
**Lane Tabke
Neil Stockfleth

Staff and Others

Christine Evans, District Conservationist
*Ethan Byers, Watershed Technician
Kathy Miller, Conservation Assistant

Ingenthron appointed Miller recorder of the meeting.

(17-124) Motion made by Bromander, second by Yockey to adopt the agenda as amended. Carried unanimously.

(17-125) Motion by Bromander, second by Tabke to approve the September 19, 2017 minutes. Carried unanimously.

Approval of the September Treasurer's Report was tabled for the next meeting due to the Treasurer being absent.

(17-126) Motion by Bromander, second by Tabke to approve payment of the following bills. Carried unanimously.

Pioneer Bank – Little Sioux

EFT	Ethan Byers	Payroll	\$976.49
EFT	Direct Deposit Fee	Payroll Expense	\$1.00
EFT	IPERS, late fee	\$20.50 & .04 Credit	\$20.46
EFT	IPERS	September Contribution	\$384.45
EFT	Ethan Byers	Payroll	\$982.54
EFT	Direct Deposit Fee	Payroll Expense	\$1.00
1908	Ethan Byers	Cell Phone	\$240.00

Pioneer Bank – District Revolving

EFT	IPERS	September Contribution	\$251.10
EFT	Sheila Cox	Payroll	\$337.60
EFT	Direct Deposit Fee	Payroll Expense	\$1.00
2185	Kathy Miller	Woodbury County Recorder fee	\$7.00
2186	Charles Bromander	Commissioner Expense	\$84.86
2187	Kelly Ingenthron	Commissioner Expense	\$24.49
2188	Lane Tabke	Commissioner Expense	\$80.50
2189	Gary Walters	Commissioner Expense	\$17.57
2190	Jason Yockey	Commissioner Expense	\$28.08

1M Beginning Balance	\$ 1,072.80
Exp: Reimburse District Revolving Acct, Comm Exp, \$235.50	
1M Ending Balance	\$ 837.30

(17-127) Motion by Tabke, second by Yockey to approve the Group Planning request. Carried unanimously.

Donald Wohlert & AC Ralston Farms LLC – Fence line 638

(17-128) Motion by Bromander, second by Tabke to approve the following Water Quality Initiative – Statewide certification. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Incentive Payment</u>
#64002	Donald Wohlert	30.0 Cover Crops	\$750.00
#64097	Mark Boyle	152.04 Cover Crops	\$2,280.60

Annual Plan of Work

Reviewed items contained in the Annual Plan of Work for the months of October, November, & December.

Evans stated she will discuss Locally Led meetings at the CRP meeting in March.

Evans will present to the Commissioner’s at the next meeting the presentation that will be given to the Woodbury County Board of Supervisors to support the Watershed Technician position.

Old Business

New Business

(17-129) Motion by Bromander, second by Yockey to contribute \$300 for the NACD dues. Carried unanimously.

Cox discussed the Annual Plan of Work and 5-year plan that she is working on for the SWCD. She will continue working on the Annual and 5-year plan and present to the commissioners for approval when completed.

Evans discussed starting a chapter in Woodbury county for Women, Land, & Legacy and that a November meeting is being planned.

(17-130) Motion by Bromander, second by Tabke to approve the void outstanding checks from 2009 to 2016.

(17-131) Motion by Bromander, second by Tabke to approve setting up a Petty Cash Fund of \$50. Carried unanimously.

*Byers arrived.

(17-132) Motion by Bromander, second by Yockey to approve the following Conservation Plans. Carried unanimously.

<u>Name</u>	<u>Reason</u>
Kevin Baker	Compliance Plan Revision
Eric J O’Connell	Compliance Plan Revision

NRCS Report

Evans discussed that they are working on updating Conservation plans in the system. CRP is on hold but applications are still being taken. There are 17 EQIP contracts completed totally approximately \$450,000. Provided a tour with Briar Cliff students and Professor of Biology. Toured various structures in our county which included a Watershed structure, terrace, water & sediment control, & grassed waterway structures.

Watershed Report

Byers reviewed the site visits that were made this past month. Still having beaver issues. Discussed possibly renting a mini-excavator but would require training and having two individuals on site when doing repairs with a mini-excavator. Some items Byers has been working on this past month include; Training, Pat Ryan, Briar Cliff volunteer student has been accompanying him on site visits, working on updating files and the excel worksheet.

**Tabke left at this time.

Meetings and Upcoming Events

The next commissioner meeting will be at 8:30 AM, Tuesday, November 21, 2017 at the office in Sergeant Bluff.

(17-123) Motion by Bromander, second by Yockey to adjourn the meeting at 10:14 AM. Carried unanimously.

Date Approved 11-21-17



Kelly Ingerthron, Chairperson



Kathy Miller, Conservation Assistant