

Minutes of the Regular Meeting of the Woodbury County  
Soil & Water Conservation District  
December 12, 2017  
Woodbury County SWCD Conference Room, 204 First Street, Sgt. Bluff, Iowa

Chairman, Kelly Ingenthron called the regular meeting of the Woodbury County Soil and Water Conservation District to order at 8:33 am in the USDA Service Center Conference Room. Those present were:

Commissioners  
Jason Yockey  
Charlie Bromander  
Kelly Ingenthron  
Lane Tabke

Staff and Others  
Christine Evans, District Conservationist  
Kathy Miller, Conservation Assistant  
Kate Bussanmas, Field Representative, IDALS

Ingenthron appointed Miller recorder of the meeting.

(17-145) Motion made by Bromander, second by Tabke to adopt the agenda as amended. Carried unanimously.

(17-146) Motion by Bromander second by Yockey to approve the November 21, 2017 minutes. Carried unanimously.

(17-147) Motion by Bromander, second by Yockey to approve the November Treasurer's Report. Carried unanimously.

Watershed Technician presentation was given by Evans that she will be presenting at the Woodbury Board of Supervisors meeting on Tuesday, December 19, 2017. This is in support of requesting funding for the Watershed Technician position at the Woodbury SWCD.

(17-148) Motion by Bromander, second by Yockey to approve payment of the following bills. Carried unanimously.

**Pioneer Bank – Little Sioux**

EFT	IPERS	November Contribution	\$330.24
EFT	IRS	Monthly Withholding, Nov.	\$496.80

**Pioneer Bank – District Revolving**

EFT	Sheila Cox	Payroll	\$888.28
EFT	Direct Deposit Fee	Payroll expense	\$1.00
EFT	IPERS	November Contribution	\$336.66
EFT	IRS	Monthly Withholding, Nov.	\$463.28
EFT	Sheila Cox	Payroll	\$727.05
EFT	Direct Deposit Fee	Payroll expense	\$1.00

1M Beginning Balance	\$837.30
Exp: Reimburse District Revolving Acct, NACD dues *approved 11/21/17	\$300.00
1M Ending Balance	\$537.30

Petty Cash Fund Beginning Balance	\$ 0.00
Inc: Woodbury SWCD, establish petty cash fund	\$50.00
Petty Cash Fund Ending Balance	\$50.00

**17-149)** Motion by Yockey, second by Bromander to approve the following REAP Forestry/Native Grasses application. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Estimated Cost</u>	<u>Cost Share</u>
#66724	Michele Grimshaw	Windbreak	\$2,000.00	\$1,500.00

**(17-150)** Motion by Yockey second by Bromander to approve the following Water Quality Initiative – Statewide certification. Tabke abstained. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Incentive Payment</u>
#61848	Lane Tabke	155.76 Ac Cover Crop	\$2,336.40

#### Annual Plan of Work

Reviewed items contained in the Annual Plan of Work for the months of December, January, & February. The presentation for the Watershed Technician position will take place at the Woodbury County Board of Supervisor’s meeting on Tuesday, December 19<sup>th</sup>. Christine Evans and Brian Meyers will do the presentation. Commissioner’s were invited to attend as well.

The Annual Audit of Funds will be done in January by Yockey and Tabke.

Yockey will attend the Western Iowa Research Farm Annual meeting in Castana in February.

#### Old Business

**(17-151)** Motion by Yockey, second by Bromander to approve the Watershed Technicians benefits. Carried unanimously.

Discussed training needs for the Watershed Technician position.

Discussed the applicants for the Watershed Technician position. Bromander and Tabke will do the interviewing along with Evans and Brian Meyers.

#### New Business

**(17-152)** Motion by Bromander, second by Tabke to approve the Districts Annual Plan of Work. Carried unanimously.

**(17-153)** Motion by Yockey, second by Bromander to approve the following Conservation Plans. Carried unanimously.

<u>Name</u>	<u>Reason</u>
Steven W Ortner	2 Tracts - Conservation Plan revision
Casey Willer	New Plan
Darwin Hamann	New Plan
Bodnar Farms LLC	2 Tracts – CRP Re-enrollment
Kelly & Susanne Weaver	CRP Re-enrollment

#### NRCS Report

Evans presented the Area 1 Management Units document that was compiled for our area showing the 19 counties in Area 1. Information found in this document include; County population, Number of farms, Acres in farms, Average farm acres, Staff, EQIP & CSP contracts, CRP acres, and annual average spending for State Conservation.

#### Watershed Report

Evans reported that a spreadsheet was made for reporting any calls or concerns regarding watersheds. Brosnan is designated to handle any calls and documenting.

**Meetings and Upcoming Events**

Conference Call scheduled for Thursday, December 28, 2017 at 8:30 am to approve IFIP applications.

The next commissioner meeting will be at 8:30 AM, Wednesday, January 3<sup>rd</sup>, 2018 at the office in Sergeant Bluff.

**(17-154)** Motion by Bromander, second by Yockey to adjourn the meeting at 10:17 AM. Carried unanimously.

Date Approved 1-3-18

  
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Kelly Ingenthron, Chairperson

  
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Kathy Miller, Conservation Assistant