

Minutes of the Special Meeting of the Woodbury County
Soil & Water Conservation District
January 3, 2018
USDA Service Center, 204 First Street, Sgt. Bluff, Iowa

Chairman, Kelly Ingenthron called the regular meeting of the Woodbury County Soil and Water Conservation District to order at 8:29 am in the USDA Service Center Conference Room. Those present were:

Commissioners

Jason Yockey
Charlie Bromander
Kelly Ingenthron
Gary Walters
*Lane Tabke - by phone

Staff and Others

Neil Stockfleth, Assistant Commissioner
Christine Evans, District Conservationist
Kathy Miller, Conservation Assistant

Ingenthron appointed Miller recorder of the meeting.

(18-1) Motion made by Bromander, second by Walters to adopt the agenda as amended. Carried unanimously.

(18-2) Motion made by Yockey, second by Bromander to nominate Ingenthron chairperson for 2018 and that nominations cease. Carried unanimously.

(18-3) Motion made by Ingenthron, second by Bromander to nominate Yockey vice-chairperson for 2018 and that nominations cease. Carried unanimously.

(18-4) Motion made by Bromander, second by Yockey to nominate Walters treasurer for 2018 and that nominations cease. Carried unanimously.

(18-5) Motion made by Walters, second by Tabke to nominate Bromander co-treasurer for 2018 and that nominations cease. Carried unanimously.

(18-6) Motion made by Walters, second by Bromander to nominate Tabke secretary for 2018 and that nominations cease. Carried unanimously.

(18-7) Motion made by Tabke, second by Walters to appoint Neil Stockfleth as assistant commissioner. Carried unanimously.

(18-8) Motion made by Bromander, second by Walters to appoint Jason Yockey as representative for the Western Iowa Experimental Farm Association and that any other commissioner may serve in his absence. Carried unanimously.

(18-9) Motion by Walters, second by Bromander to approve the 2018 District Financial Policies. Carried unanimously.

(18-10) Motion by Bromander second by Yockey to approve the December 12, 2017 minutes. Carried unanimously.

(18-11) Motion by Bromander, second by Yockey to approve the December 28, 2017 minutes. Carried unanimously.

(18-12) Motion by Walters, second by Bromander to approve the December Treasurer's Report. Carried unanimously.

(18-13) Motion by Walters, second by Yockey to offer Ben Hoelker the Watershed Technician position at \$16.75/hour plus IPERS, \$20/mo. cell phone, and will pay for Hoelker to attend Toastmasters. Carried unanimously.

Hoelker's hours will be 8:00 – 4:30, Monday thru Friday. Evans with the help of Brian Meyers will work on a training plan for the Watershed Technician. Evans will check into a Chainsaw Safety training for Hoelker to attend.

Miller will send out letters to the other applicants to let them know they were not selected.

*Tabke left at this time.

(18-14) Motion by Yockey, second by Walters to approve payment of the following bills. Carried unanimously.

Pioneer Bank – Little Sioux

Pioneer Bank – District Revolving

EFT	Sheila Cox	Payroll	\$888.28
EFT	Direct Deposit Fee	Payroll expense	\$ 1.00
2195	Charles Bromander	Commissioner expense	\$ 84.86
2196	VOID	VOID	
2197	Lane Tabke	Commissioner expense	\$ 73.48
2198	Gary Walters	Commissioner expense	\$ 7.49
2199	Jason Yockey	Commissioner expense	\$ 28.08
2200	Kelly Ingenthron	Commissioner expense	\$ 13.34
EFT	IPERS	December Contribution	\$509.64

1M Beginning Balance	\$537.30
Exp: Reimburse District Revolving Acct, Commissioner expenses	\$207.25
1M Ending Balance	\$330.05

Petty Cash Fund Balance	\$50.00
-------------------------	---------

(18-15) Motion by Walters, second by Bromander to approve the following Water Quality Initiative – Statewide certification. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Incentive Payment</u>
#64562	Randy Riediger	126.75 Ac Cover Crop	\$1,901.25
#64114	Jon W Wilcke	60.0 Ac Cover Crop	\$1,500.00

Annual Plan of Work

Reviewed items contained in the Annual Plan of Work for the months of January, February, & March. Miller and Prichard will work on reviewing the Approved Average Costs for Woodbury County. Yockey will attend the Western Iowa Research Farm Annual meeting in Castana in February.

(18-16) Motion by Walters, second by Bromander that the Annual Audit of Funds will be done January 29th at 3:30 by Yockey and Ingenthron. Carried unanimously.

(18-17) Motion by Walters, second by Yockey to approve the following Conservation Plans. Carried unanimously.

<u>Name</u>	<u>Reason</u>
Arlyn Sands	Name change

NRCS Report

Evans discussed that staff is working on updating watershed files, EQIP payments, and workload analysis. Sheila Cox will be out of the office January and February. Evans stated she will be writing the NRCS report each month and it will be sent with the agenda before the monthly Commissioner meetings. Evans is planning a soil health round table meeting to be held each Friday from mid-February to mid-March in four local communities. These will be informal community based meetings that are held to promote discussion regarding local resource concerns.

Watershed Report

Evans reported that a spreadsheet was made for reporting any calls or concerns regarding watersheds. Brosnan is designated to handle any calls and documenting.

(18-18) Motion by Bromander, second by Walters to donate up to \$200 for the 4 - Soil Health Round Table meetings to be held mid-February thru mid-March. Carried unanimously.

Meetings and Upcoming Events

Conference Call scheduled for Wednesday, January 10, 2018 at 8:30 am to approve IFIP amendments, applications, and certifications.

The next commissioner meeting will be at 8:30 AM, Tuesday February 20, 2018 at the office in Sergeant Bluff.

(18-19) Motion by Bromander, second by Walters to adjourn the meeting at 10:33 AM. Carried unanimously.

Date Approved 2-20-18



Kelly Ingenthron, Chairperson



Kathy Miller, Conservation Assistant