

Minutes of the Regular Meeting of the Woodbury County
Soil & Water Conservation District
March 20, 2018
USDA Service Center, 204 First Street, Sgt. Bluff, Iowa

Chairman, Kelly Ingenthron called the regular meeting of the Woodbury County Soil and Water Conservation District to order at 8:30 am in the USDA Service Center Conference Room. Those present were:

Commissioners
Kelly Ingenthron
Jason Yockey
Lane Tabke
Charlie Bromander

Staff and Others
Neil Stockfleth, Assistant Commissioner
Christine Evans, District Conservationist
Ben Hoelker, Watershed Technician
Kathy Miller, Conservation Assistant

Ingenthron appointed Miller recorder of the meeting.

(18-48) Motion made by Bromander, second by Tabke to adopt the agenda as amended. Carried unanimously.

(18-49) Motion by Bromander second by Tabke to approve the February 20, 2018 minutes. Carried unanimously.

(18-50) Motion by Bromander, second by Yockey to approve the February Treasurer's Report. Carried unanimously.

(18-51) Motion by Bromander, second by Yockey to approve payment of the following bills. Carried unanimously.

Pioneer Bank – Little Sioux

EFT	Ben Hoelker	Payroll	\$986.93
EFT	Direct Deposit Fee	Payroll expense	\$ 1.00
EFT	IPERS	February contribution	\$378.85
EFT	IRS	Monthly withholding	\$638.07
EFT	Ben Hoelker	Payroll	\$986.93
EFT	Direct Deposit Fee	Payroll expense	\$ 1.00

Pioneer Bank – District Revolving

2202	Cherokee SWCD	Envirothon	\$ 25.00
2203	Kathy Miller	Donuts/Soil Health Meeting	\$ 33.95
2204	Pheasants Forever	Membership dues	\$300.00
2205	National Watershed Coalition	Membership dues	\$ 75.00
2206	Woodbury SWCD	Replenish Petty Cash Fund	\$ 21.00
2207	Yellow Rose Catering	Contractor's Meeting meal	\$ 50.00
2208	Anthon Community Center	CRP Meeting site rental	\$ 85.00

1M Balance		\$330.05
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Petty Cash Fund, Beginning balance \$ 29.00
 Inc: Replenish petty cash fund, \$21.00
 Exp: Casey's, Soil Health Meeting donuts, \$14.98
 Casey's, Soil Health Meeting donuts, \$14.98
 Petty Cash Fund, Ending balance \$ 20.04

(18-52) Motion by Yockey, second by Bromander to approve replenishing the petty cash fund \$29.96. Carried unanimously.

(18-53) Motion by Tabke, second by Yockey to approve the following IFIP certification and maintenance agreement. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Total Cost</u>	<u>Cost Share</u>
#59834	Chris Weinreich	638's	\$6,933.40	\$3,466.70
#66755	Chris Weinreich	638	\$4,073.10	\$2,036.55

(18-54) Motion by Yockey, second by Tabke to approve the following REAP Practices applications. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Estimated Cost</u>	<u>Cost Share</u>
#67705	Todd Grohs	Windbreak	\$2,000.00	\$1,500.00
#67706	Audrey Baird	Windbreak	\$2,000.00	\$1,500.00

Annual Plan of Work

Reviewed items contained in the Annual Plan of Work for the months of February, March, & April.

Yockey attended the Western Iowa Research Farm Annual meeting in Castana, Friday, February 23rd.

Discussed the emails received from the Woodbury County Planning and Zoning Commission regarding subdivisions in Woodbury County on Agricultural Preservation zoned property. The Zoning Commission would like to know if the Woodbury SWCD has concerns on these subdivisions. It was decided that we would add Neil Stockfleth, Assistant Commissioner to the email distribution list and he will review these as they are presented. They will be forwarded to the Commissioners if he sees any concerns or further discussion needed.

90-Day employee review for Ben Hoelker, Watershed Technician will be after the Commissioner's meeting on Monday, April 16th. The review will be done by Ingenthron and Walters.

Discussion on 2018 Iowa Soil Conservation Awards Program (ISCAP) – Miller will send to a few schools that have a FFA teacher for the Teacher of the Year Award. Evans will review the other awards and work on making a nomination.

(18-55) Motion by Yockey, second by Tabke to approve the following Conservation Plans. Carried unanimously.

Name
 Steven W Oberreuter/Sherri K Oberreuter

NRCS Report

Evans provided the commissioners a handout of her NRCS report for the past month. Discussed they are busy working on the EQIP program with deadlines in March. Continue working on AD1026 applications with HEL determinations and updating compliance plans. Discussion regarding the recent Watershed Structure meeting that was held in Correctionville in February. The meeting consisted of the history and discussion regarding the O & M agreement, easements, and legal issues.

Watershed Report

Hoelker reported he has continued sorting through historical information and organizing files. He is working on prioritizing workload. Will only be doing inspections this year and not a lot of extra training. Goal set this year is to get to as many structures as possible. Looking at getting to half to three fourths completed of the approximately 460 structures. Will be attending a chainsaw safety training course in the next couple of months.

Meetings and Upcoming Events

CRP Meeting 9:30 – 11 AM, Thursday, March 29, 2018 at the Anthon Community Center, 110 N 5th Ave, Anthon, IA.

The next commissioner meeting will be at 8:30 AM, Monday, April 16, 2018 at the office in Sergeant Bluff.

(18-56) Motion by Bromander, second by Yockey to adjourn the meeting at 9:56 AM. Carried unanimously.

Date Approved 4-16-18



Kelly Ingenthron, Chairperson



Kathy Miller, Conservation Assistant