

Minutes of the Regular Meeting of the Woodbury County
Soil & Water Conservation District
October 16, 2018
USDA Service Center, 204 First Street, Sgt. Bluff, Iowa

Chairman Kelly Ingenthron called the regular meeting of the Woodbury County Soil and Water Conservation District to order at 8:30 AM in the USDA Service Center Conference Room. Those present were:

<u>Commissioners</u> Charlie Bromander Kelly Ingenthron Lane Tabke Gary Walters Jason Yockey	<u>Staff and Others</u> Christine Evans, District Conservationist Ben Hoelker, Watershed Technician Michelle Timmer, IDALS-DSCWQ Field Representative Jennifer A. Davis, Conservation Assistant
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Ingenthron appointed Davis recorder of the meeting.

(18-144) Motion made by Walters, second by Yockey to adopt the agenda as amended. Carried unanimously.

(18-145) Motion by Yockey, second by Bromander to approve the September 18, 2018 minutes after amending them to remove motion 18-139 as it was a duplicate motion. Carried unanimously.

(18-146) Motion by Walters, second by Bromander to approve the September Treasurer's Report. Carried unanimously.

Timmer stated that the Woodbury Conservation Assistant position has been announced and has closed already. There were 47 applicants. She will pare the list down to approximately 15 for commissioners to review and asked if there were a couple of commissioners willing to review the applications and be available to interview the applicants with her. After some discussion it was decided that Timmer will send Bromander and Ingenthron approximately 15 applicants and they will respond to Timmer with their top 5 picks. Timmer will then schedule an interview date.

Reviewed the Auditor Video per IDALS-DSCWQ email dated September 21, 2018.

(18-147) Motion by Bromander, second by Tabke to approve payment of the following bills. Carried unanimously.

Pioneer Bank – Little Sioux

EFT	Ben Hoelker	Payroll (8/31/18 – 9/13/18)	\$ 983.92
EFT	Direct Deposit Fee	Payroll expense	\$ 1.10
1918	Fleet Farm	Floatation vest & waders	\$ 152.48
1919	IDALS	Ben's pesticide license	\$ 15.00
EFT	IPERS	September contribution	\$ 421.56
EFT	IRS	Monthly contribution, September	\$ 681.73
EFT	Ben Hoelker	Payroll (9/14/18 – 9/27/18)	\$ 983.92
EFT	Direct Deposit Fee	Payroll expense	\$ 1.10
1920	Bomgaars	Sprayer, Crossbow, Tordon & gloves	\$ 160.96
EFT	Treasurer, State of Iowa	Quarterly withholding, 3 rd quarter	\$ 319.00
EFT	Iowa Workforce Development	Unemployment, 3 rd quarter	\$ 16.33
1921	Avenue Bookkeeping	Payroll prep, ½ of 2 nd & 3 rd quarter	\$ 200.00
EFT	Ben Hoelker	Payroll (9/28/18 – 10/11/2018)	\$ 983.92
EFT	Direct Deposit Fee	Payroll expense	\$ 1.10

Pioneer Bank – District Revolving

2235	Avenue Bookkeeping	Payroll prep, ½ of 2 nd & 3 rd quarter	\$ 200.00
2236	Charles Bromander	Commissioner expenses	\$ 80.81
2237	Kelly Ingenthron	Commissioner expenses	\$ 11.70
2238	Neil Stockfleth	Assistant commissioner expenses	\$ 13.34
2239	Lane Tabke	Commissioner expenses	\$ 53.35
2240	Gary Walters	Commissioner expenses	\$ 11.23
2241	Jason Yockey	Commissioner expenses	\$ 42.82

1M Beginning Balance \$ 1,150.00

Exp: Commissioner & assistance commissioner expenses, \$213.25

1M Ending Balance \$ 936.75

Petty Cash Fund Beginning Balance \$ 50.00

Exp: Fareway, coffee, \$6.99

Petty Cash Fund Ending Balance \$ 43.01

(18-148) Motion by Tabke, second by Yockey to approve the following WQI certification. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Total Cost</u>	<u>Incentive Payment</u>
#69002	Warren Dirksen	160.0 Ac Cover Crops	\$8,000.00	\$4,000.00

(18-149) Motion by Walters, second by Bromander to approve the following IFIP Cost Share applications. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Estimated Cost</u>	<u>Incentive Payment</u>
#73626	Duane Boyle	80.0 Ac Cover Crops	\$4,000.00	\$1,200.00
#73634	Dirk Hansen	26.72 Ac Cover Crops	\$1,336.00	\$668.00

Annual Plan of Work

Reviewed items contained in the Annual Plan of Work for the months of October, November & December.

Noted that the Locally Led Meeting has been moved to November 29th at the Hornick Legion Hall from 6:00 PM – 7:30 PM.

Davis will look to see what was submitted to the Woodbury Board of Supervisors last year for a budget request.

Davis will check to see when commissioners met with the Woodbury Board of Supervisors last year.

Old Business

Reviewed the Letter of Commitment for the Pierson Source Water Protection. Davis will make minor changes requested to the letter and forward it to all commissioners for review. Once all commissioners approve the revised letter, Davis will have Ingenthron sign the letter and forward it to Bridget Durst.

New Business

(18-150) Motion by Bromander, second by Yockey to approve the IDALS 780 Hour Employee agreement provided that the District's maximum 20% match doesn't exceed \$3,120.00 for the year. Carried unanimously.

(18-151) After some discussion it was moved by Bromander and seconded by Yockey to table the NACD dues until next meeting. Carried unanimously.

Davis will look to see what the District has paid in the past.

(18-152) Moved by Bromander, second by Yockey to apply for the IDALS-DSCWQ Summer Intern opportunity. Carried unanimously.

Noted that we received a Stormwater Discharge Permit from Aldi, Inc Store #25.

(18-153) Motion by Tabke, second by Yockey to approve the following conservation plan revisions. Carried unanimously.

- 2 CRP Name Changes
- 2 Conservation Plan Revisions

NRCS Report

Evans presented her NRCS report. Noted that NRCS removed the caps for cover crops and that the payment rate went down for cover crops.

Also noted that the office is requesting that all seed tags are brought into the office when seeding forage and biomass plantings as well as cover crops.

Watershed Report

Hoelker provided the commissioners with a spreadsheet showing site inspections for the past month. Total sites visited year to date is 305.

Cut trees at one site and sprayed trees at four sites.

Presented an invoice from Dan Heiserote for removing trees on his watershed site.

(18-154) After some discussion, Yockey moved that we review the District Watershed Policies next meeting and that we table Dan Heiserote request for reimbursement until next meeting. Seconded by Bromander. Carried unanimously.

The next commissioner meeting will be at 8:30 AM, Tuesday, November 20, 2018 at the office in Sergeant Bluff.

(18-155) Motion by Bromander, second by Yockey to adjourn the meeting at 10:05 AM. Carried unanimously.

Date Approved 11/20/18



Kelly Ingenthron, Chairman



Lane Tabke, Secretary