

Minutes of the Regular Meeting of the Woodbury County
Soil & Water Conservation District
July 18th, 2019
Woodbury County SWCD Conference Room, 204 First Street, Sgt. Bluff, Iowa

Chairperson Kelly Ingenthron called the regular meeting of the Woodbury County Soil and Water Conservation District to order at 8:35 AM in the USDA Service Center Conference Room. Those present were:

Commissioners

Kelly Ingenthron
Lane Tabke
Gary Walters
Jason Yockey
Charlie Bromander

Staff and Others

Jayne Uhl, Conservation Assistant
Ben Hoelker, Watershed Technician
Jennifer Davis, Conservation Assistant

Ingenthron appointed Uhl recorder of the meeting.

(19-76) Motion made by Bromander, second by Walters to adopt the agenda as amended. Carried unanimously.

(19-77) Motion made by Bromander, second by Yockey to approve the June 18, 2019 minutes. Carried unanimously.

(19-78) Motion made by Walters, second by Bromander to approve the June Treasurer's Report. Carried unanimously.

Commissioners watched Video 8: Commissioners Annual Conference

(19-79) Motion made by Walters, second by Yockey to approve payment of the following bills. Carried unanimously.

Pioneer Bank – Little Sioux

EFT	Ben Hoelker	Payroll (6/21/19-7/3/19)	\$988.51
EFT	Direct Deposit Fee	Payroll Expense	\$ 1.10
EFT	IRS	Payroll Expense	\$1,653.57
EFT	IPERS (June)	Payroll Expense	\$ 421.56

Pioneer Bank – District Revolving

EFT	IRS	Payroll Expense	\$213.96
EFT	Emily Hermsen	District Intern payroll	\$642.80
EFT	Direct Deposit	Payroll Expense	\$ 1.10
2281	Emily Hermsen	Reimbursement for Intern Training	\$197.77

1M Beginning and Ending Balance: \$ 1.07

Petty Cash Fund Beginning and Ending: \$ 48.10

Cost-Share Balance \$81,952.00

(19-80) Motion made by Tabke, second by Bromander to approve the following Cost Share application. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Total Cost</u>	<u>Cost Share</u>
78222	Wilcox Farms	76.72 Ac Pasture & Hayland	\$15344.00	\$7672.20

(19-81) Motion made by Tabke, second by Bromander to approve the following Cost Share Amendment. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>
75655	Jochum Farm	Pasture and Hayland- increased cost share from \$1,938.80 to \$4500.00

(19-82) Motion made by Tabke, second by Bromander to approve the following Cost Share Certification and Maintenance Agreements. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Total Cost</u>	<u>Cost Share</u>
74463	Perry Martens	20 Ac Pasture and Hayland	\$ 4,000.00	\$ 2,000.00
74072	Parker Land & Cattle	38 Ac Pasture and Hayland	\$ 6,429.20	\$ 3,214.60
75637	Richard Swanger Jr	34 Ac Pasture and Hayland	\$ 6,800.00	\$ 3,400.00
75638	Wesley Swanger	20 Ac Pasture and Hayland	\$ 4,000.00	\$ 2,000.00
70430	Phillip Herbold	137 Ac No-Till	\$ 2,754.00	\$ 1,377.00
74354	Fred Kamm	10 Ac Pasture and Hayland	\$ 2,000.00	\$ 1,000.00
68975	Eugene Herbold	156.9 Ac No-Till	\$ 3,138.00	\$ 1,569.00
74978	Wilcox Farms Inc	38.6 Ac Pasture and Hayland	\$16,000.00	\$ 3,860.00
74153	Duane Boyle	52 Ac Pasture and Hayland	\$10,400.00	\$ 5,200.00
74722	Otto Schrunk	Water and Sed Control Bas	\$ 7,778.00	\$ 3,889.00
74994	Dennis Reyman	16.2 Ac Pasture and Hayland	\$ 3,240.00	\$ 1,620.00

REAP Cost-Share Balance:

FY 2019 Native Grasses \$ 2,266.62

FY 2019 Practices \$ 6,863.02

(19-83) Motion made by Bromander, second by Yockey to approve the following REAP application. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Total Cost</u>	<u>Cost Share</u>
78231	George Allan Pithan	Windbreak	\$2,133.35	\$1600.00

Annual Plan of Work

Reviewed items contained in the Annual Plan of Work for the month of July. SWCD continues to work on presentation for the Board of Supervisors and is waiting to hear available dates to present. SWCD is making progress on the Emergency Action Plan (EAP).

Commissioners would like news articles published in Menville Record and Grapevine advertising state cost share assistance programs.

New Business

(19-84) Motion made by Yockey, second by Walters to pay IDALS intern (Emily Hermsen) for the 4th of July Holiday out of the District Revolving Fund. Uhl will work with account on this.

Financial Audit was completed on June 20th by Michelle Timmer, Dan Hawkins, and Gary Walters. Discussed recommendations from the audit and will be having receipt books, ledgers, pay stubs and invoices initialed by Commissioner moving forward.

SWCD has a legislative and a rainy-day fund that can be combined into one account. The Legislative Fund are funds transferred out of the General funds years ago and set aside for legislative breakfasts to discuss topics that were important to the District. These funds would have been generated via District fundraisers such as tree sales or seed sales. The Rainy Day Fund was set up when Art Ralston, previous commissioner, sold a drill and donated the money to the District. This will be officially renamed and combined at the next meeting.

Commissioners also discussed the combination of our 2 checking accounts and have decided to leave them separate at this time.

New Treasurers report started July 1, 2019.

Meetings and Upcoming Events

Annual CDI Conference- August 19th & 20th, 2019 at the Gateway Hotel in Ames, IA. Gary Walters plans to attend one of the days.

Monthly meeting – 8:30 am, Thursday, August 27th, 2019 at the USDA Service Center in Sergeant Bluff, IA

Cherokee SWCD 75th Anniversary Celebration Tour- 4:30pm, Tuesday, August 27, 2019

(19-85) Motion made by Walters, second by Yockey to approve 3 New Conservation Plans, 2 conservation plan revisions, and 9 name changes.

NRCS Report

Evans was not present at today's meeting; no report was given

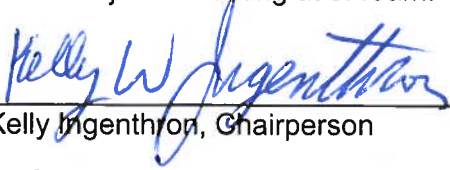
Watershed Report

Hoelker shared a hand out showing his work flow from June 19, 2019 through July 18, 2019. Hoelker visited 12 sites. Hoelker is also working on Board of Supervisors presentation and EAP- Emergency Action Plans.

(19-86) Motion made by Bromander, second by Walters to adjourn meeting at 9:40am.

Date Approved _____

8-27-19



Kelly Ingenthron, Chairperson



Lane Tabke, Secretary