

Minutes of the Regular Meeting of the Woodbury County
Soil & Water Conservation District
August 27, 2019
Woodbury County SWCD Conference Room, 204 First Street, Sgt. Bluff, Iowa

Chairperson Kelly Ingenthron called the regular meeting of the Woodbury County Soil and Water Conservation District to order at 8:30 AM in the USDA Service Center Conference Room. Those present were:

Commissioners

Kelly Ingenthron
Lane Tabke
Jason Yockey
Charlie Bromander
Neil Stockfleth

Staff and Others

Jayme Uhl, Conservation Assistant
Ben Hoelker, Watershed Technician
Christine Evans, District Conservationist
Michelle Timmer, IDALS Field Rep
Luis Cruz-Arroyo, ASTC-FO
John Whitaker, CDI Executive Director
Ramona Nitz, CDI Regional Director
Emily Hermsen, Farm Bill XIV Contract

Ingenthron appointed Uhl recorder of the meeting.

Guests were introduced to Commissioners and staff. John Whitaker and Ramona Nitz opened conversation by asking what Commissioners would like to bring forward and discuss regarding CDI's role. Issues discussed were: group health for district employees, annual conference, cover crop programs, 4R program and partnership with CF industries, planning coordinator positions, and CDI's Spring Regional Meeting.

(19-89) Motion made by Bromander, second by Yockey to adopt the agenda as amended. Carried unanimously.

(19-90) Motion made by Bromander, second by Tabke to approve the July 18, 2019 minutes. Carried unanimously.

(19-91) Motion made by Yockey, second by Tabke to approve the August 15, 2019 special meeting minutes. Carried unanimously.

(19-92) Motion made by Bromander, second by Yockey to approve the July Treasurer's Report. Carried unanimously.

(19-93) Motion made by Bromander, second by Tabke to approve payment of the following bills. Carried unanimously.

Pioneer Bank- Little Sioux

EFT	Ben Hoelker	Payroll (7/5/19-7/19/19)	\$ 988.51
EFT	Direct Deposit	Payroll Expense	\$ 1.10
1931	Avenue Bookkeeping	Quarterly Payroll Prep	\$ 200.00
EFT	Iowa Workforce Dev	Payroll Expense	\$ 37.52
EFT	Iowa Dept of Rev	Quarterly Withholding	\$ 343.00
EFT	IRS	Payroll Expense	\$ 661.42
EFT	IPERS (July)	Payroll Expense	\$ 421.56
1932	Bomgaars	Replacement Chain	\$ 19.95

Pioneer Bank- District Revolving

EFT	Sheila Cox	Payroll Expense	\$ 439.82
EFT	Direct Deposit	Payroll Expense	\$ 1.10
EFT	IRS	Payroll Expense	\$ 300.22
EFT	Emily Hermsen	District Intern Payroll	\$ 579.71
EFT	Direct Deposit	Payroll Expense	\$ 1.10
EFT	Emily Hermsen	District Intern Payroll	\$ 646.82
EFT	Direct Deposit	Payroll Expense	\$ 1.10
2282	Voided		
2283	IDALS	780 Employee	\$ 1,552.00
EFT	Iowa Workforce Dev	Payroll Expense	\$ 9.61
EFT	Iowa Dept of Rev	Sales Tax	\$ 112.00
EFT	Iowa Dept of Rev	Quarterly Withholding	\$ 61.00
EFT	IPERS (July)	Payroll Expense	\$ 82.58
EFT	Sheila Cox	Payroll Expense	\$ 758.07
EFT	Direct Deposit	Payroll Expense	\$ 1.10

Commissioners' Expense Beginning Balance:	\$ 1.07
Income- New Allocation	\$ 2000.00
Ending Balance:	\$ 2001.07

Petty Cash Beginning Balance:	\$ 48.10
Expense- Photography Contest Prizes totaling	\$ 45.00
Ending Balance:	\$ 3.10

(19-94) Motion by Yockey, second by Bromander to approve replenishing petty cash by adding \$46.90 to total \$50 out of the District Revolving. Check #2284. Carried unanimously

Cost Share Balance: \$76,879.65

(19-95) Motion by Bromander, second by Tabke to approve the following Cost Share Application. Carried unanimously

<u>Contract</u>	<u>Name</u>	<u>Project</u>	<u>Cost Share</u>
80312	Caveat Emptor Inc	(2) 638's	\$ 3,481.25

(19-96) Motion by Tabke, second by Bromander to approve the following Cost Share Certification & Maintenance Agreements. Carried unanimously.

<u>Contract</u>	<u>Name</u>	<u>Project</u>	<u>Cost Share</u>
74028	Sulsberger Land & Cattle	8.9 Ac Pasture and Hayland	\$ 890.00
74742	Kendall Riediger	6 Ac Pasture and Hayland	\$ 600.00
74464	Perry Martens	13 Ac Pasture and Hayland	\$ 1,300.00
75655	Jochum Farm	45 Ac Pasture and Hayland	\$ 4,500.00
74029	Nicholas & Nathan Hunt LLP	80 Ac Pasture and Hayland	\$ 7,973.63
74015	Robert Epling	40 Ac Pasture and Hayland	\$ 2,936.00

(19-97) Motion by Bromander, second by Tabke to approve Cost Share Amendment. Carried unanimously.

<u>Contract</u>	<u>Name</u>	<u>Completion Date Extension</u>
69059	Stanley Unkrich	7/17/19 extended to 11/30/19

REAP Cost Share Balance

FY 2019 Native Grasses: \$666.62

FY 2019 Practices: \$9,863.02

(19-98) Motion by Bromander, second by Tabke to approve the following REAP Practice Application. Carried unanimously.

<u>Contract</u>	<u>Name</u>	<u>Project</u>	<u>Cost Share</u>
79928	Justin Prichard	Windbreak	\$ 1,600.00

Annual Plan of Work

Reviewed items contained in the Annual Plan of Work for the month of September. SWCD will be doing a 6-month audit due to changing from calendar year to fiscal year. Lane and Kelly agreed to do the audit after Commissioners meeting on September 17, 2019. SWCD is also going to gather information to host a soil judging workshop in the next year. Commissioners would like Hoelker and Uhl to contact FFA leaders to get ideas.

Old Business

Discussed setting up a clearing account for the accountant. Uhl will check with bank and accountant on process.

Cost share news articles were published in the Grapevine and Merville Record

New Business

(19-99) Motion by Tabke, second by Bromander to approve Woodbury County Fair 2019 Conservation Photo prizes of First-\$20, Second-\$15, and Third-\$10 and to make this an ongoing event with the same prizes.

(19-100) Motion by Tabke, second by Bromander to approve Emily Hermsen taking over the remainder of the Farm Bill XIV contract at \$13.00 hourly. Carried unanimously.

(19-101) Motion by Bromander, second by Tabke to approve CDI dues of \$850 from District Revolving Fund, check #2285. Carried unanimously.

(19-102) Motion by Tabke, second by Bromander to use up to \$33,885.60 of district cost share funds for management practices. Carried unanimously.

(19-103) Motion by Bromander, second by Tabke to renew Movable Record subscription for 1 year at \$33 out of district revolving fund. Check #2286. Carried unanimously.

Tabke discussed wanting to remove a 300ft of a 1300ft terrace and wanted to know the process of getting this approved. F9360 T2219. He will make his request in writing and the Commissioners will vote.

Meetings and Upcoming Events

Monthly meeting is scheduled for September 17, 2019 @ 8:30am.

(19-104) Motion by Tabke, second by Bromander to approve the following Conservation Plans . Carried unanimously.

- 7 New Conservation Plans
- 2 Conservation Plan Revisions
- 10 CRP name changes
- 14 CRP re-enrollments

NRCS Report- Luis Cruz-Arroyo discussed the reorganization process and progress that has been made. He also talked about new programs that will be rolling out soon to help with work load. Evans discussed EQIP funding and other workload items that have been worked on in the last month.

Watershed Report- Ben Hoelker discussed that he has been to a total of 431 sites. He finished the Emergency action plan and has sent it to Brian Meyers for review. Hoelker has also sent a request to the Woodbury Board of Supervisors to conduct a county presentation.

(19-105) Motion made by Bromander, second by Tabke to adjourn meeting at 10:55am. Carried unanimously.

Date Approved

9-17-19



Kelly Ingenthron, Chairperson



Lane Tabke, Secretary