

Minutes of the Regular Meeting of the Woodbury County
Soil & Water Conservation District
November 19, 2019
Woodbury County SWCD Conference Room, 204 First Street, Sgt. Bluff, Iowa

Co-Treasurer Charles Bromander called the regular meeting of the Woodbury County Soil and Water Conservation District to order at 8:35 AM in the USDA Service Center Conference Room. Those present were:

Commissioners

Lane Tabke
Gary Walters
Charlie Bromander

Staff and Others

Jayme Uhl, Conservation Assistant
Christine Evans, District Conservationist
Neil Stockfleth, Assistant Commissioner
Angel Wallace, Parks & Recreation Manager
Todd Sadler, Farm Manager
Duane Boyle, Operator

Bromander appointed Uhl recorder of the meeting.

(19-140) Motion made by Walters, second by Tabke to adopt the agenda as amended. Carried unanimously.

(19-141) Motion made by Tabke, second by Walters to approve the October 3, 2019 minutes. Carried unanimously

(19-142) Motion made by Tabke, second by Walters to approve the October 24, 2019 special meeting minutes. Carried unanimously.

(19-143) Motion made by Tabke, second by Walters to approve the November 1, 2019 special meeting minutes. Carried unanimously.

(19-144) Motion made by Walters, second by Tabke to approve the September Treasurer's Report. Carried unanimously.

(19-145) Motion made by Walters, second by Tabke to approve the October Treasurer's Report. Carried unanimously.

Angel Wallace presented the Chris Larsen Park Riverfront Redevelopment WQI project details with handouts. The project is a combination of grant funding, private sponsorship and city funds. Angel is requesting a letter of endorsement for the WQI project.

(19-146) Motion made by Tabke, second by Walters to provide a letter of endorsement for the Chris Larsen Riverfront WQI project. Carried unanimously.

Todd Sadler and Duane Boyle discussed the Wenger M-1 site and explained the issues they would like to address. They are asking for cost share assistance with tree removal surrounding the dam and have gotten an estimate of \$3500.

(19-147) Motion made by Tabke, second by Walters to pay 50% of the cost for the tree removal not to exceed the \$3500 estimate. Carried unanimously.

(19-148) Motion made by Walters, second by Tabke to approve payment of the following bills. Carried unanimously.

Pioneer Bank- Little Sioux

EFT	Ben Hoelker	Payroll 10/04/19	\$ 988.51
EFT	Direct Deposit	Payroll Expense	\$ 1.10
1933	Bomgaars	Tordon RTU	\$ 17.99
EFT	IPERS (Sept)	Payroll Expense	\$ 421.56
1934	Heying Endeavor LLC	Payroll Reimbursement	\$ 1805.51
	(Hoelker Gross Pay \$1474.00 + Employer Cost \$331.51)		
1935	Heying Endeavor LLC	Payroll Reimbursement	\$ 1641.37
	(Hoelker Gross Pay \$1340.00 + Employer Cost \$301.37)		
1943	Avenue Bookkeeping	Quarterly Payroll Prep/Release fee	\$ 300.00
1936	Sturek Media-Dakota Star	Watershed Tech advertisement	\$ 20.25
1937	Ryan Publishing- Grapevine	Watershed Tech advertisement	\$ 25.50
1938	Sergeant Bluff Advocate	Watershed Tech advertisement	\$ 14.10
1939	Sedgwick Talley Abstract	Complete Abstract	\$ 500.00
1940	The Movable Record	Watershed Tech advertisement	\$ 54.00
1941	Heying Endeavor LLC	Payroll Reimbursement	\$ 1641.37
	(Hoelker Gross Pay \$1340.00 + Employer Cost \$301.37)		
1942	Heying Endeavor LLC	Quarterly Sales Fee	\$ 50.00

Pioneer Bank- District Revolving

EFT	Emily Hermsen	Payroll 9/26/19	\$ 823.64
EFT	Direct Deposit	Payroll Expense	\$ 1.10
EFT	Emily Hermsen	Payroll 9/30/19	\$ 184.90
EFT	Direct Deposit	Payroll Expense	\$ 1.10
2288	Farm Bill XIV	Refund	\$ 391.50
2289	780 Employee	Quarterly Cost	\$ 632.44
2290	IDALS-Entomology/Plant	Iowa Nursery Dealer Certificate	\$ 25.00

Commissioners' Expense Beginning Balance:	\$ 1151.07
Inc. Additional Expense Budget Allocation	\$ +750.00
Exp. US Postal Stamp Roll	\$ -55.00
Commissioner Expense Ending Balance	\$ 1846.07

Petty Cash Beginning Balance:	\$ 50.00
Exp. Mailed 3 Abstract to Attorney General for EWP project	\$ -10.15
Petty Cash Ending Balance	\$ 39.85

Cost Share Balance: \$41,436.52

(19-149) Motion by Walters, second by Tabke to approve the following Cost Share Application. Carried unanimously.

<u>Contract</u>	<u>Name</u>	<u>Project</u>	<u>Total Cost</u>	<u>Cost Share</u>
81221	Kenneth Knaack	Pasture and Hayland	\$4000.00	\$2000.00
81224	Sandra Fixel	638- Water and Sed.	\$3093.50	\$1546.75
81226	Kenneth Knaack	Grassed Waterway	\$15040.00	\$7270.00
81466	James Sheehan	Grassed Waterway	\$25885.00	\$12,355.00

(19-150) Motion by Walters, second by Tabke to approve the following Cost Share Certification & Maintenance Agreements. Carried unanimously.

<u>Contract</u>	<u>Name</u>	<u>Project</u>	<u>Total Cost</u>	<u>Cost Share</u>
76556	Mark Westphalen	WQI-Cover Crops	\$1750.00	\$875.00
80679	Hunt Farms Partn.	District-Cover Crops	\$8000.00	\$2400.00
80312	Caveat Emptor Inc	2-638s	\$6635.60	\$3317.80
77561	Kevin Bruning	WQI- Cover Crops	\$8000.00	\$4000.00

REAP Cost Share Balance

FY 2019 Native Grasses: \$666.62

FY 2019 Practices: \$8,263.02

News and Information

Reviewed Annual Plan of Work item for the month of November. This includes attending REAP Regional Assembly on December 2, 2019 at the Correctionville Community Center.

Commissioners would like to propose a budget of \$39,000 (same as last year) for the Watershed Technician Position. Uhl will contact the Woodbury County Board of Directors and get SWCD on the agenda for the presentation.

Old Business

2 CD's matured through Siouxland Federal Credit Union. Walters has checked rates and will see if Siouxland Federal will match the best rate.

(19-151) Motion made by Tabke, second by Walters to reinvest at Bank with the best rate possible.

New Business

(19-152) Motion made by Walters, second by Tabke to allow Terrace removal request on Morgan Section 9 made by Darwin Hamman

(19-153) Motion by Walters, second by Tabke to continue at the Bronze level with the NACD membership with a fee of \$300. Carried unanimously.

Ran ads regarding Cost Share funding availability in the Merville Record, Danbury Review, Sergeant Bluff advocate, and the Grapevine.

Watershed Technician interviews are schedule for November 26, 2019 starting at 9am.

Meetings and Upcoming Events

Monthly meeting is scheduled for December 17, 2019 @ 8:30am.

(19-154) Motion by Walters, second by Tabke to approve the following Conservation Plans . Carried unanimously.

9 New Compliance Plans

4 Revised Compliance Plans

2 CRP Revision due to tract split

NRCS Report- Evans updated Commissioners on work products.

Watershed Report- Ben Hoelker's last day was November 8, 2019. He was not present today but provided a written update of his work activities.


(19-155) Motion made by Tabke, second by Walters to adjourn meeting at 10:15am. Carried unanimously.

Date Approved

12-17-19



Kelly Ingerthron, Chairperson



Lane Tabke, Secretary