



Woodbury County Law Enforcement Center Authority

620 Douglas St., Room 104

Sioux City, Iowa 51101

712 – 279-6525

Ron Wieck - Chair

Dan Moore - Secretary

Rocky De Witt - Treasurer

Agenda

December 7, 2021 3:00 p.m.

First Floor Boardroom, County Courthouse

3:00 p.m. Call Meeting to Order

1. Closed Session {Iowa Code Section 21.5 (1) (c)}
2. Approval of the agenda
3. Approval of the minutes of the November 23, 2021 meeting
4. Approval of claims
5. Update on Woodbury County LEC site development package
6. Update on Woodbury County LEC Main Project
7. Presentation of monthly financial report for the month of November for all Authority funds
8. Commissioners concerns

ADJOURNMENT

Woodbury County Law Enforcement Center Authority

Minutes

November 23, 2021 3:00 p.m.

First Floor Boardroom, County Courthouse

Attendance:

Members: Ron Wieck, Rocky De Witt, Dan Moore

Staff: Karen James, Dennis Butler, Shane Albrecht, Baker Group

Meeting was called to order at 3:00 p.m.

1. Motion by De Witt, second by Moore to go into closed session per Iowa Code Section 21.5 (1) (c). Carried 3-0

Motion by De Witt, second by Moore to go out of closed session per Iowa Code Section 21.5 (1) (c). Carried 3-0

3. Motion by De Witt, second by Moore to elect Ron Wieck as Chairman of the LEC Authority. Carried 3-0

Motion by Wieck, second by De Witt to elect Dan Moore as Secretary of the LEC Authority. Carried 3-0

Motion by Moore, second by Wieck to elect Rocky De Witt as Treasurer of the LEC Authority. Carried 3-0

4. Motion by De Witt, second by Moore to approve the agenda. Carried 3-0.
5. Motion by De Witt, second by Moore to approve the minutes of the November 19, 2021 meeting. Carried 2-0.
6. Shane Albrecht, Baker Group gave an update on Woodbury County LEC Site Development package.
7. Shane Albrecht, Baker Group gave an update on Woodbury County LEC Main Project.

Motion by De Witt, second by Moore to receive letter from Certified Testing Services Inc.

8. Dennis Butler, Woodbury County Finance Director, gave a presentation of monthly financial report for the month of November for all Authority funds.
9. No Commissioners concerns

Motion by Wieck, second by De Witt to adjourn.

Dan Moore, Secretary



Woodbury County

Expense Approval Report

By Segment (Select Below)

Post Dates 12/7/2021 - 12/7/2021

Vendor Name	Account Number	Payable Number	Description (Item)	Post Date	Amount
Office: 45 - Law Enforcement Authority					
Baker Group	4751-45-9111-000-61002	206101	Jail project - project managem...	12/07/2021	50,000.00
Baker Group	4751-45-9111-000-61002	210255	Jail project - project managem...	12/07/2021	50,000.00
Hausmann Construction, Inc.	4751-45-9111-000-61003	21-068-005	Jail project - payment applicati...	12/07/2021	1,851,366.27
Certified Testing Services Inc	4751-45-9111-000-61006	SC43975	Jail project - testing	12/07/2021	2,244.00
Office 45 - Law Enforcement Authority Total:					1,953,610.27
Grand Total:					1,953,610.27

Report Summary**Fund Summary**

Fund	Expense Amount	Payment Amount
4751 - Justice Center Exempt Bonds	1,953,610.27	0.00
Grand Total:	1,953,610.27	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
4751-45-9111-000-61002	Project Management	100,000.00	0.00
4751-45-9111-000-61003	Construction	1,851,366.27	0.00
4751-45-9111-000-61006	Testing and Surveying	2,244.00	0.00
Grand Total:		1,953,610.27	0.00

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
4751-9111-CONSTRUCTION	1,851,366.27	0.00
4751-9111-PROJECT MANAGEMENT	100,000.00	0.00
4751-9111-TESTING AND SURVEY	2,244.00	0.00
Grand Total:	1,953,610.27	0.00

Woodbury County Justice Center Funds
Monthly Recap
November 30, 2021

<u>Fund</u>	<u>Fund #</u>	<u>Beginning Fund Balance</u>	<u>Monthly Revenue</u>	<u>Monthly Expenditures</u>	<u>Ending Fund Balance</u>
Justice Center - Taxable Bonds	4750	19,082,008.56	-	141,596.48	18,940,412.08
Justice Center - Tax Exempt Bonds	4751	-	28,790,564.35	-	28,790,564.35
Justice Center -Covid Funds	4752	-	-	-	-
Justice Center - Miscellaneous Revenues	4753	-	13,840.89	-	13,840.89
Justice Center - Debt Service	4754	-	638,783.63	638,783.63	-
Justice Center Maintenance - Additional Rent	4755	-	200,000.00	-	200,000.00
Justice Center Maintenance - 20%	4756	-	-	-	-
Totals of Aall Justice Center Funds		<u>19,082,008.56</u>	<u>29,643,188.87</u>	<u>780,380.11</u>	<u>47,944,817.32</u>

The Authority made the first payment on the Bonds. This was all Interest (\$638,783.63)

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
4700-10100	CASH -TOWNSHIPS	4,773.31	0.00	4,773.31
4750-10100	CASH - Justice Center Taxable Bonds	18,940,397.50	0.00	18,940,397.50
4751-10100	CASH -Justice Center Exempt Bonds	28,790,564.35	0.00	28,790,564.35
4752-10100	CASH - Justice Center COVID FUNDS	0.00	0.00	0.00
4753-10100	CASH - Justice Center Miscellaneous	13,840.89	0.00	13,840.89
4754-10100	CASH - Justice Center Debt Service	0.00	0.00	0.00
4755-10100	CASH - Justice Center Maint-Cnty-Add Rent	200,000.00	0.00	200,000.00
4756-10100	CASH - Justice Center Maint- 20% Care & Keep	0.00	0.00	0.00
4763-10100	CASH -STARCOMM PROGRAM	97,828.65	0.00	97,828.65
4787-10100	CASH -COURTHOUSE FOUNDATION	12,107.58	0.00	12,107.58
4800-10100	CASH -BRUCELLOSIS & TUBERCULOSIS ERADICATIO	7,775.14	0.00	7,775.14
5010-10100	CASH -MOTOR VEHICLE	3,282,855.69	136,668.46	3,419,524.15
5020-10100	CASH -USE TAX	(847,664.12)	0.00	(847,664.12)
5060-10100	CASH -BANKRUPTCY MONIES	6,017.90	0.00	6,017.90
5070-10100	CASH -SHERIFF'S CONDEMNATION	8,921.70	0.00	8,921.70
5080-10100	CASH -UNCLAIMED PROPERTY	3,747.19	0.00	3,747.19
5090-10100	CASH -TAX IN ADVANCE - ACH	117,935.90	0.00	117,935.90
5100-10100	CASH -UNAPPORTIONED TAX - HOLDING FUND	2,337,207.28	0.00	2,337,207.28
5110-10100	CASH -MONEYS AND CREDITS	12,168.00	0.00	12,168.00
5130-10100	CASH -TREASURERS TAX REDEMPTION	5,111.90	0.00	5,111.90
6776-10100	CASH -TRUSTEE DRAINAGE CONTROL FUND 6776	246,787.09	0.00	246,787.09
6777-10100	CASH -TRUSTEE DRAINAGE CONTROL FUND 6777	405,615.08	0.00	405,615.08
6778-10100	CASH -TRUSTEE DRAINAGE CONTROL FUND 6778	9,991.22	0.00	9,991.22
7500-10100	CASH -RECORDER'S FEES FUND	(20,763.37)	0.00	(20,763.37)
7501-10100	CASH -RECORDERS ELECTRONIC FEE	2,970.00	0.00	2,970.00
7550-10100	CASH -DNR LICENSING	15,723.97	0.00	15,723.97
8792-10100	CASH -FLEX BENEFIT FUND	17,264.78	0.00	17,264.78
8926-10100	CASH -SELF INSURANCE LIAB./PROP	(103,696.94)	0.00	(103,696.94)
8927-10100	CASH -OTHER EMPLOYEE SELF INSUR	199,170.61	0.00	199,170.61
8928-10100	CASH -SELF HEALTH COUNTY INSUR	2,895,794.73	0.00	2,895,794.73
8930-10100	CASH -OFFICE SUPPLIES - I.S.	(7,527.78)	0.00	(7,527.78)
7293-10100	CASH	769.93	0.00	769.93

TOTAL CLAIM ON CASH

103,647,719.97	96,338.15	103,744,058.12
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CASH IN BANK

Cash in Bank

9999-10100	Cash - General Account	19,874,450.60	0.00	19,874,450.60
9999-10101	Cash - Auditor Checking	0.00	0.00	0.00
9999-10102	Cash - Treasurer General Checking	(95,496.21)	(61.00)	(95,557.21)
9999-10103	Cash - Civil & Warrant	0.00	0.00	0.00
9999-10104	Cash - Recorders Records Management	79,430.59	0.00	79,430.59
9999-10105	Cash - Check Issuing	(814,861.87)	(40,330.31)	(855,192.18)
9999-10106	Cash - Emergency Management	25,862.30	0.00	25,862.30
9999-10107	Cash - Jail	0.00	0.00	0.00
9999-10108	Cash - Electronic Monitor	0.00	0.00	0.00
9999-10109	Cash - Room/Board	0.00	0.00	0.00
9999-10110	Cash - Mastercard/Visa Processing	12,374,187.15	136,729.46	12,510,916.61
9999-10111	Cash - Siouxland District Health Internet	216,899.68	0.00	216,899.68
9999-10112	Cash - Weapons	0.00	0.00	0.00
9999-10113	Cash - Debt Service	271,289.89	0.00	271,289.89
9999-10114	Cash - M Anderson Trust	37,839.68	0.00	37,839.68
9999-10115	Cash - Case Management	1,281,079.94	0.00	1,281,079.94
9999-10116	Cash - Siouxland District Health	1,522,003.21	0.00	1,522,003.21
9999-10117	Cash - Recorder Electronic Fees	5,180.24	0.00	5,180.24
9999-10118	Cash - Recorder ACH	3,426,507.63	0.00	3,426,507.63
9999-10119	Cash - Holding Account	53,774,354.02	0.00	53,774,354.02
9999-10120	Cash - Conservation Reserve	8,156.03	0.00	8,156.03
9999-10121	Cash - Grant	129,945.58	0.00	129,945.58
9999-10122	Cash - Sioux Rivers Region	0.00	0.00	0.00
9999-10123	Cash - Anthon Heritage Bank	1,683,144.01	0.00	1,683,144.01

Fund Setup for the Woodbury County Law Enforcement Authority

<u>Fund #</u>	<u>Name of Fund</u>	<u>Purpose of Fund</u>	<u>\$ Allocated to Fund</u>
4750	Justice Center - Taxable Bonds	Payments for costs incurred in the construction of the new Woodbury County Enforcement Center.	\$25,300,000
4751	Justice Center - Tax Exempt Bonds	Payments for costs incurred in the construction of the new Woodbury County Enforcement Center.	\$28,790,714
4752	Justice Center - Covid Funds	Payments for costs incurred in the construction of the new Woodbury County Enforcement Center.	\$15,575,000
4753	Justice Center - Miscellaneous Revenues	Interest and any other revenues that might occur other than revenues from Funds 4750 and 4751	Unknown
4754	Justice Center Debt Service	Payment of Principal and Interest in relation to the retirement of the bonds in Funds 4750 & 4751 over a 20 year term.	Variable \$ Dec. 1 , Interest & June 1 , Principal & Interest
4755	Justice Center Maintenance - Additional Rent Article VII (Rent) Section 7.2	Additional Rent is for Services and Utilities under Section 9.1, Insurance Expenses under Section 13.2, Enforcement Costa under Section 15.2 and other services as specified herein.	\$200,000 twice a FY, Nov. 1 & May 1
4756	Justice Center Maintenance - Section 7.3 - Maintenance Payments	20 % of contracts with U.S. Marshals Services, U.S. U.S. Immigration and Customs Enforcement and Other Counties.	Variable