

**MINUTES OF THE  
WOODBURY SOIL & WATER CONSERVATION DISTRICT  
COMMISSIONERS MEETING  
February 24, 2022**

**Call to Order**

The regular meeting of the Woodbury Soil & Water Conservation District was called to order by Chairman Lane Tabke at 4:30 pm am on Thursday, February 24, 2022, at the USDA Service Center.

**Present were**

**Commissioners:** Lane Tabke  
Jason Yockey  
Gary Walters

**Staff:** Ben Brady, Acting District Conservationist, Le Mars  
Kristi Kranz, Conservation Assistant, Sergeant Bluff  
Ben Anderson, District Watershed Inspector, Sergeant Bluff

Other:

Tabke appointed Kranz the recorder of the meeting.

**Agenda**

Tabke called for discussion of the Agenda.

**(2022-24)** Motion was made by Walters and seconded by Yockey to approve the Agenda. Motion carried.

**Minutes**

Tabke called for discussion of the Minutes of the January 3, 2022 organizational meeting regular meeting of the (Woodbury SWCD.

**(2022-25)** Motion was made by Yockey and seconded by Walters to approve the minutes as presented. Motion carried.

Tabke called for discussion of the Minutes of the January 3, 2022 monthly regular meeting of the Woodbury SWCD.

**(2022-26)** Motion was made by Yockey and seconded by Walters to approve the minutes as presented. Motion carried.

**Treasurer's Report**

Tabke called for discussion of the Treasurers report for December and January

**(2022-27)** Motion was made by Walters and seconded by Yockey to approve both Treasurers reports. Motion carried.

**Payment of Bills**

**(2022-28)** Motion was made by Walters and seconded by Ingenthron to approve the following bills/deposits:

Pioneer Bank- Little Sioux

2026	Heying Endeavors LLC	Payroll Reimbursement 12/19/21-1/1/22	\$1,416.24
2027	Heying Endeavors LLC	Payroll Reimbursement 1/2/22-1/15/22	\$ 991.36
2028	Heying Endeavors LLC	Payroll Reimbursement 1/16/22-1/29/22	\$1,416.24
2029	Heying Endeavors LLC	Payroll Reimbursement 1/30/22-2/12/22	\$1,416.24

Pioneer Bank- District Revolving

Deposit	Casey Crawford Tree Sales	\$114.49
2360	Heying Endeavors LLC Sales Tax Processing	\$ 50.00
2361	National Watershed Coalition Dues	\$ 75.00
2362	Iowa Forage & Grassland Council Dues	\$ 35.00

Quarterly Payroll Fees paid by Heying Endeavors taken out of payroll checks (4<sup>th</sup> Quarter 2021)

- State of Iowa Withholding - \$222.00
- 941 Federal Withholding - \$1454.88
- IPERS - \$1094.82
- Unemployment - \$6.96

**Balances:**

Commissioners' Beginning and Ending Balance:	\$ 1,218.15
Petty Cash Beginning and Ending Balance:	\$ 42.47

**State Cost Share**

**Balances**

Cost Share Balance: \$0

REAP Cost Share Balances:

- Native Grasses: \$1,937.68
- Practices: \$10,761.03

REAP Applications for funding

**(2022-29)** Motion was made by Yockey and seconded by Walters to approve the following REAP apps for funding

<u>Contract</u>	<u>Name</u>	<u>Project</u>	<u>Total Eligible</u>	<u>Total Cost Share</u>	<u>Location</u>
97674	Jacob Barnes	Windbreak	1600.00	1200.00	Lakeport 2
97222	Michael Newton	Forest Stand Imp	960.00	720.00	Sioux City 6

**SWCD Business**

**Old Business**

Nuestrom M-1 & Wolf Creek 5-1 & 6-1 – Ben Brady stated that the state did a preliminary survey and we are waiting to hear back from them. We should hear back by 3/15/22

**New Business**

**(2022-30)** Motion made by Yockey and seconded by Walters to approve the NRCS Review of EEO/Civil Rights Motion carried.

**(2022-31)** Motion made by Walters and seconded by Yockey to Approve the Annual report. Motion Carried

Ben Brady went over the information on the borrow permit for Sundown-Moonup Development

**(2022-32)** Motion made by Yockey and seconded by Walters to Approve the change in Ben Andersons hours while he is taking class to Mon and Wed 7am – 12pm & 3:30-4:30, Tues, Thurs, and Fri 7am – 4:30 pm. Motion Carried

**(2022-33)** Motion made by Walters and seconded by Yockey to Approve Ben Anderson using his PTO for his paternity leave. Motion Carried

**(2022-34)** Motion made by Yockey and seconded by Walters to Approve to discontinue the Watershed Technician’s telework agreement. Motion Carried

**(2022-35)** Motion made by Yockey and seconded by Walters to Approve the Watershed Technician’s Employee Handbook and had Ben A sign it. Motion Carried

**(2022-36)** Motion made by Walters and seconded by Tabke to Approve the donation of \$300 to Pheasants forever. Yockey abstained Motion Carried

**(2022-37)** Motion made by Walters and seconded by Yockey to Approve paying if anyone wants to go to the Region 1 Spring Commissioners meeting. Motion Carried – No one will be attending

**(2022-38)** Motion made by Yockey and seconded by Walters to Approve assigning Yockey to be able to sign for the board for any CRP contracts. If Yockey is not available Walters will sign. Motion Carried

**(2022-39)** Motion made by Walters and seconded by Yockey to Approve impoundments. Motion Carried

## **Staff Reports**

### **Secretary Report**

Kranz reported that we have 6 schools participating in the Schools for Trees program and the Woodbury Conservation Board will be helping pay for the trees

### **NRCS Report**

Brady reported the following:

- The offices are back to 75% staffing
- We approved 6 EQIP contracts for Woodbury County

### **Watershed Report**

Ben Anderson reported the following:

- Cord M-4 has a rupture in the inlet pipe. We are sending a letter to the state to see if we can get funding.
- Casey Jackson has a beaver dam situation. Because of the location of the dam the SWCD would not be responsible for the payment.

## **Meetings and Upcoming Events**

### **Next Meeting**

- A. February 25<sup>th</sup> WIRF meeting in Onawa-Monona County Extension office 9:30 am
- B. March 15<sup>th</sup> meeting @ 4:30 pm USDA Service Center Meeting Room
- C. Region 1 Commissioners Spring Regional Meeting March 16<sup>th</sup> 4-8 pm Holstein
- D. Iowa Forage & Grassland Council Annual Meeting March 30<sup>th</sup> 9:30 AM Chariton

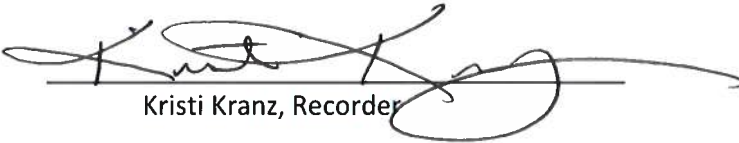
**Adjourn**

**(2022-40)** Motion was made by Yockey and seconded by Walters to adjourn the meeting. Motion carried. Meeting adjourned at 5:44 pm.

Date Approved: 3-15-22

  
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Lane Tabke, Chairman

  
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Ted Bromander, Secretary

  
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Kristi Kranz, Recorder