



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS  
(MAY 24, 2016) (WEEK 21 OF 2016)

Agenda and Minutes also available at  
www.woodburycountyiowa.gov

Larry D. Clausen 389-5329 lclausen@woodburycountyiowa.gov  
Mark A. Monson 204-1015 mmonson@woodburycountyiowa.gov  
Jaclyn D. Smith 898-0477 jasmith@woodburycountyiowa.gov  
Jeremy J. Taylor 259-7910 jtaylor@woodburycountyiowa.gov  
Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held May 24, 2016 at 4:30 p.m. in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

- 1. Anyone may address the Board on any agenda item after initial discussion by the Board.
- 2. Speakers will approach the microphone one at a time and be recognized by the Chair.
- 3. Speakers will give their name, their address, and then their statement.
- 4. Everyone will have an opportunity to speak. Therefore, please limit your remarks to **three minutes on any one item.**
- 5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
- 6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
- 7. For the benefit of all in attendance, please turn off all cell phones and other devices while in the Board Chambers.

**AGENDA**

- 4:00 p.m. 1. General Relief appeal hearing for D. H. {Iowa Code Section 21.5 (1) (a)}  
**First Floor Board of Supervisors Meeting Room**
- 4:30 p.m. 2. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence
- 3. Citizen Concerns Information
- 4. Approval of the agenda May 24, 2016 Action
- 5. Approval of the minutes of the May 17, 2016 meeting Action
- 6. Discussion and approval of claims Action
- 7. Board of Supervisors – Jeremy Taylor  
Good News Reports: a. Dr. Michelle Skaff Emergency Management Coordinator, educational achievement Information  
b. SEDC largest loan award in Woodbury County Information
- 8. Presentation resolutions thanking and commending Frank Morse, Ron McKewon, Wendy Beavers for their service to Woodbury County as well as brief presentation on Siouxland Center for Active Generations Information

- 4:45 p.m.** 9. Board Administration – Dennis Butler  
(Set time) Public Hearing for amendment for current County Budget Action
10. Board Administration – Karen James  
Approval of resolution for suspension of taxes for C.R. Action
11. Emergency Services – Gary Brown  
Starcomm – Authorization to reprioritize the Starcomm CIP Project funding Action
12. Human Resources – Ed Gilliland
- a. Approval of Memorandum of Personnel Transactions Action
  - b. Authorize Chairman to sign Authorization to Initiate Hiring Process Action
  - c. Approval of request to de-authorize County positions Action
  - d. Nationwide Deferred Comp, discussion and action Action
  - e. Secondary Roads foremen vacation extension Action
13. Secondary Roads – Mark Nahra
- a. Consider of approval of contract for Bridge Project BRS-CO97(128)-60-97 Action
  - b. Consideration of Annual Tax Levies for Drainage Districts Action
  - c. Consideration of approval of Amendment No. 1 to the FY 2016 Secondary Road Budget for Iowa DOT Action

**Recess Board of Supervisors Meeting  
Convene County Drainage District Trustees Meeting**

14. Approval of May 17, 2016 minutes Action

**Adjourn County Drainage District Trustees Meeting  
Continue Board of Supervisors Meeting**

15. Emergency Management – Michelle Skaff  
Discussion of County Employee Credentialing Information
16. Board of Supervisors – Mark Monson  
The Little Courthouse in Anthon potential County ownership and compensation Action
17. Chairman's Report Information
- a. Honoring Siouxland District Health Department Board and Employees at May 31, 2016, meeting
  - b. Human Resources focus at Department Head Meeting on June 27
18. Reports on Committee Meetings Information
19. Citizen Concerns Information
20. Board Concerns and Comments Information
21. Closed Session {Iowa Code Section 21.5 (1)(c)}

**ADJOURNMENT**



## CALENDAR OF EVENTS

<b>MONDAY, MAY 23</b>	<b>6:00 p.m.</b> Zoning Commission Meeting, Board of Supervisors' Chambers
	<b>7:30 p.m.</b> Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Merville
<b>TUESDAY, MAY 24</b>	<b>2:30 p.m.</b> Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
	<b>2:00 p.m.</b> Decat Board Meeting, Western Hills AEA, Room F
<b>WEDNESDAY, JUNE 1</b>	<b>12:00 noon</b> District Board of Health Meeting, 1014 Nebraska St.
<b>THURSDAY, JUNE 2</b>	<b>5:00 p.m.</b> Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
<b>MONDAY, JUNE 6</b>	<b>6:00 p.m.</b> Board of Adjustment meeting, Board of Supervisors' Chambers
<b>TUESDAY, JUNE 7</b>	<b>4:45 p.m.</b> Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
<b>WEDNESDAY, JUNE 8</b>	<b>8:05 a.m.</b> Woodbury County Information Communication Commission Board of Supervisors' Chambers
<b>THURSDAY, JUNE 9</b>	<b>12:00 p.m.</b> SIMPCO Board of Directors, 1122 Pierce St, Sioux City, Iowa
	<b>7:00 p.m.</b> Siouxland Mental Health Center, Board Meeting, 625 Court Street
<b>WEDNESDAY, JUNE 15</b>	<b>10:00 a.m.</b> Senior Center Board of Directors Meeting, 313 Cook Street
	<b>12:00 noon</b> Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202, Sioux City, Iowa
<b>THURSDAY, JUNE 16</b>	<b>11:00 a.m.</b> Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St., Sioux City, Iowa
<b>MONDAY, JUNE 20</b>	<b>4:30 p.m.</b> Community Action Agency of Siouxland Board Meeting, 2700 Leech
<b>MONDAY, JUNE 27</b>	<b>6:00 p.m.</b> Zoning Commission Meeting, Board of Supervisors' Chambers
	<b>7:30 p.m.</b> Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Merville, Iowa

**The following Boards/Commission have vacancies:** Commission To Assess Damages - Category A, Category B, Category C and Category D

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*

#5

MAY 17, 2016 —NINETEENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, May 11, 2016 at 4:00 p.m. Board members present were Monson, Ung, Smith, Clausen, and Taylor. Staff members present were Dennis Butler, Budget Tax Analyst, Karen James, Board Administrative Coordinator, Ed Gilliland, Human Resources Director and Patrick Gill, Auditor/Clerk to the Board.

1. There was no general relief appeal hearing held.
2. The meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.
3. There were no citizen concerns.
4. Motion by Taylor second by Clausen to approve the Agenda for May 17, 2016 with slight changes to accommodate travel time for participants and to remove an item for consideration regarding Courtroom 203 emergency repair. Carried 5-0. Copy filed.
5. Motion by Monson second by Ung to approve the minutes of the May 10, 2016 Board meeting. Carried 4-0; Taylor abstained. Copy filed.
6. Motion by Monson second by Ung to approve the claims totaling \$1,071,367.81. Carried 5-0. Copy filed.
7. Chairman Taylor presented a good news report good news report and thanked the Board for previous support of the Guard and Reserve. Copy filed.
- 8a. Motion by Smith second by Clausen to receive rezoning petition and refer the petition to the Zoning Commission for public hearing and recommendation. Carried 5-0. Copy filed
- 8b. Motion by Monson second by Smith to receive the Zoning Commission recommendation per Iowa Code Section 403-5 Re: 2016 Amendment to Liberty Park Urban Renewal Plan. Carried 5-0. Copy filed.
- 11a. Motion by Monson second by Ung to approve the appointment of Jake Lewis, P/T Youth Worker, Juvenile Detention Dept., effective 5-23-16, \$17.53/hour. Job Vacancy Posted 3-2-16. Entry Level Salary: \$17.53/hour.; and the appointment of Caleb Corbin, Temporary Engineering Aide, Secondary Roads Dept., effective 5-31-16, \$10.00/hour. Not to exceed 120 days. Carried 5-0. Copy filed.
- 11b. Motion by Monson second by Taylor to authorize the Chairperson to sign the de-authorization of Civilian Jail Lieutenant, Position #15008 (Deauthorize to Authorize Civilian Captain), County Sheriff Dept.; Deputy, County Sheriff Dept.; Civilian Jailer, County Sheriff Dept.; and Admin. Assistant-Jail, County Sheriff Dept. Carried 5-0. Copy filed.
- 11c. Motion by Monson second by Ung to authorize the Chairperson to sign the Authorization to initiate the hiring process for Asst. County Attorney, County Attorney Dept., AFSCME Asst. County Attorney: \$55,721-\$64,440/year FY 16/17 Wage.; for Secretary III, County Attorney Dept., AFSCME Courthouse: \$18.94/hour FY 16/17 Wage.; for % Deputy-Captain, County Sheriff Dept., 83% of Sheriff's Salary: \$80,609/year FY 15/16 Wage., for Civilian Captain, County Sheriff Dept., \$71,526/year FY 15/16 Wage., for % Deputy-Lieutenant, County Sheriff Dept., 78% of Sheriff's Salary: \$75,753/year FY 15/16 Wage., for Deputy Sergeant, County Sheriff, CWA: \$31.73/hour FY 15/16 Wage., for Clerk II, County Sheriff Dept., AFSCME Courthouse: \$15.26/hour FY 15/16 Wage., and for Jail Sergeant, County Sheriff Dept., CWA: \$25.91/hour FY 15/16 Wage. Carried 5-0. Copy filed.
- 9a. A public hearing was held at 4:45 p.m. on a proposed urban renewal plan amendment. Copy filed.  
  
Rod Earlywine, Superintendent of Sgt. Bluff – Luton Community School District, discussed the proposed amendment with the Board.  
  
Motion by Ung second by Monson to close the public hearing. Carried 5-0.



- 9b. Motion by Monson second by Smith to approve and authorize the Chairperson to sign a Resolution of 2016 Urban Renewal Plan Amendment for the Liberty Park Urban Renewal Area and Changing the Name of the Area to Grow Woodbury County Urban Renewal Area. Carried 5-0.

**RESOLUTION #12,374**

**A RESOLUTION TO APPROVE 2016 URBAN RENEWAL PLAN AMENDMENT FOR THE LIBERTY PARK URBAN RENEWAL AREA AND CHANGING THE NAME OF THE AREA TO GROW WOODBURY COUNTY URBAN RENEWAL AREA**

WHEREAS, the Board of Supervisors of Woodbury County, Iowa (the "County") has created the Liberty Park Urban Renewal Area (the "Urban Renewal Area") and has approved an urban renewal plan for the Urban Renewal Area; and

WHEREAS, Chapter 403 of the Code of Iowa requires that, before a county approves any new urban renewal project, or adds property to an urban renewal area, a county must amend the existing urban renewal plan to include that new project or new property; and

WHEREAS, an amendment to the urban renewal plan for the Urban Renewal Area (the "2016 Amendment") has been prepared, which (1) proposes to change the name of the Urban Renewal Area to "Grow Woodbury County Urban Renewal Area," (2) describes certain property to be added to the Urban Renewal Area including 143 acres in the City of Sergeant Bluff and 184 acres located between the Missouri River and Port Neal Circle, and (3) sets out the expenditure of incremental property tax revenues pursuant to an agreement between the County and the City of Sergeant Bluff in which the County will provide financing to the City for the construction of the City's Dogwood Trail street improvement project and the County will be reimbursed from incremental property tax revenues that will be generated from property within the City that is being added to the Urban Renewal Area by the 2016 Amendment; and

WHEREAS, notice of a public hearing by the Board on the proposed 2016 Amendment was heretofore given in strict compliance with the provisions of Chapter 403 of the Code of Iowa, and the Board has conducted said hearing; and

WHEREAS, copies of the 2016 Amendment, notice of public hearing and notice of a consultation meeting with respect to the 2016 Amendment were sent to each School District affected by the 2016 Amendment; the consultation meeting was held and no additional comments were submitted; and

WHEREAS, the Woodbury County Zoning Commission has reviewed the 2016 Amendment and has reported that it conforms to, or is consistent with, the County's 2005 General Development Plan;

NOW, THEREFORE, It Is Resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

Section 1. It is hereby determined by this Board as follows:

A. The 2016 Amendment conforms to the general plan of the County;

B. County participation in the City of Sergeant Bluff Dogwood Trail street improvement project described in the 2016 Amendment is necessary and appropriate to facilitate the proper growth and development of the County in accordance with sound planning standards and local community objectives.

Section 2. The 2016 Amendment, in the form attached to this Resolution and made a part hereof, is hereby in all respects approved.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved May 17, 2016.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 9c. Motion by Monson second by Smith to approve and authorize the Chairperson to sign an Ordinance providing for the Division of Taxes Levied on Taxable Property in the 2016 Amendment to the Grow Woodbury County Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa. Carried 5-0. Copy filed.

Motion by Smith second by Monson that the statutory rule requiring an ordinance to be considered and voted for passage at two Board meetings prior to the meeting at which it is to be finally passed be suspended. Carried 5-0. Copy filed.

- 10a. A public hearing was held at 4:45 p.m. on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the County thereunder.

Motion by Taylor second by Ung to close the public hearing. Carried 5-0.

- 10b. Motion by Monson second by Ung to approve and authorize the Chairperson to sign a Resolution instituting proceedings to take additional action for the issuance of not to exceed \$2,015,000 General Obligation Capital Loan notes. Carried 5-0.

**RESOLUTION #12,375**  
**RESOLUTION INSTITUTING PROCEEDINGS TO TAKE**  
**ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO**  
**EXCEED \$2,015,000 GENERAL OBLIGATION CAPITAL**  
**LOAN NOTES**

WHEREAS, pursuant to notice published as required by law, the Board of Supervisors has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$2,015,000 General Obligation Capital Loan Notes, for the essential county purposes, in order to provide funds to pay the costs of:

- a) improvements, equipping, remodeling and reconstruction of the Law Enforcement Center and the Courthouse, in an amount not to exceed \$925,000;
- b) LED lighting for county buildings, in an amount not to exceed \$550,000;
- c) acquisition of optical scan voting machines; and
- d) emergency services communication equipment and systems, including Woodbury County's share of 911 Tower and System improvements,

and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA

**Section 1. That this Board does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$2,015,000 General Obligation Capital Loan Notes, for the foregoing essential county purposes.**

**Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is**



placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 17th day of May, 2016.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 10c. Motion by Monson second by Taylor to approve an engagement agreement with Ahlers and Cooney. Carried 5-0. Copy filed.
  - 11d. Motion by Clausen second by Ung to approve Reclassification of certain clerical positions in the Sheriff Office from pay grade 3 to pay grade 5 and from pay grade 2 to pay grade 4. Carried 5-0. Copy filed.
  - 12a. The Board discussed, with the Sheriff, proposed language for a new ordinance relating to animal control. Copy filed.
  - 12b. The Board discussed, with the Sheriff, a grant application for the 2016/17 U.S. Department of Justice Cops Hiring Program. Copy filed.
  - 13. Presentation of Iowa Drainage District Association Annual Report by John Torbert. Copy filed.
  - 18f. Motion by Monson second by Taylor to approve the redirection of the Law Enforcement Center expansion contract with Cannon Moss Brygger Architects. Carried 4-1; Clausen was opposed. Copy filed.
  - 14a. Motion by Taylor second by Monson to approve a permit to work in the right of way for Brett Johnston. Carried 5-0. Copy filed.
  - 14b. Motion by Monson second by Smith to approve the contract and bond for project #FEMA 11-73-97 with Niewohner Construction for \$161,796.40. Carried 5-0. Copy filed.
  - 14c. Motion by Monson second by Ung to approve the contract and bond for project #HC 11-9 and HC 11-10 with Niewohner Construction for \$59,732.00. Carried 5-0. Copy filed.
  - 14d. Motion by Clausen second by Ung to approve the contract and bond for project #RC-CO97(130)—9A-97 with Godberson-Smith Inc. for \$1,443,548.72. Carried 5-0. Copy filed.
  - 14e. Motion by Monson second by Clausen to approve the plans for project #L-B(L212)—73-97 for letting. Carried 5-0. Copy filed.
  - 14f. Motion by Monson second by Clausen to approve an Agreement for Professional Consulting Services with McClure Engineering Company. Carried 5-0. Copy filed.
- The Board recessed for a meeting of the Wolf Creek Drainage District.
- The Supervisors meeting was called back to order.
- 16a. Motion by Monson second by Smith to approve the lifting of the tax suspension for Charles Goettsch, 802 Dubuque St., parcel #894727280008. Carried 5-0. Copy filed.
  - 16b. Motion by Taylor second by Ung to approve the appointment of Mark Monson to the Community Action Agency of Siouxland Board of Directors. Carried 4-0; Monson abstained. Copy filed.
  - 16c. Motion by Clausen second by Ung to receive for signatures a Resolution Thanking and Commending Mark Peterson and Rose Griffith for their years of service to Woodbury County. Carried 5-0.

**MARK PETERSON  
FOR HIS SERVICE TO WOODBURY COUNTY**

**WHEREAS**, Mark Peterson has capably served Woodbury County as an employee of the Woodbury County Conservation Department for 26 years from July 1, 1990 to June 30, 2016; and

**WHEREAS**, the service given by Mark Peterson as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA** that the undersigned members of this Board thanks and commends Mark Peterson for his years of service to Woodbury County; and

**BE IT FURTHER RESOLVED** that it is the wish of all those signing below that the future hold only the best for this very deserving person, Mark Peterson.

**BE IT SO RESOLVED** this 17th day of May, 2016.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

**RESOLUTION #12,377  
A RESOLUTION THANKING AND COMMENDING  
ROSE GRIFFITH  
FOR HIS SERVICE TO WOODBURY COUNTY**

**WHEREAS**, Rose Griffith has capably served Woodbury County as an employee of the Woodbury County Sheriff's Office for 19 years from January 13, 1997 to June 30, 2016; and

**WHEREAS**, the service given by Rose Griffith as a Woodbury County employee, has been characterized by her dedication to the best interests of the citizens of Woodbury County; and

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA** that the undersigned members of this Board thanks and commends Rose Griffith for her years of service to Woodbury County; and

**BE IT FURTHER RESOLVED** that it is the wish of all those signing below that the future hold only the best for this very deserving person, Rose Griffith.

**BE IT SO RESOLVED** this 17th day of May, 2016.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 16d. Dennis Butler presented information on "Bank Qualified" bonds or loans. Copy filed.
- 17a. Motion by Clausen second by Ung to approve the 2015 Business Property Tax Credits payable 2016/2017 allowed by the City Assessor. Carried 5-0. Copy filed.
- 17b. Motion by Monson second by Clausen to approve the 2015 Business Property Tax Credits payable 2016/2017 disallowed by the City Assessor. Carried 5-0. Copy filed.
- 17c. Motion by Smith second by Ung to approve the 2015 Business Property Tax Credits payable 2016/2017 allowed by the County Assessor. Carried 5-0. Copy filed.
- 18a. Motion by Taylor second by Clausen to approve the rental contract with Bierschbach Equipment & Supply for 60' High-lift required to conduct repairs to Courtroom #203. Carried 5-0. Copy filed.



- 18c. Motion by Clausen second by Monson to approve the Alloy Specialty expenditures for emergency repair to Courtroom #203. Carried 5-0. Copy filed.
- 18d. Motion by Ung second by Monson to approve the front-end HVAC Alerton Automation System Control panels proposal from Star Control for \$35,259.00. Carried 5-0. Copy filed.
- 18e. Motion by Monson second by Ung to approve the front-end HVAC Alerton Automation System Control panels contract with Baker Group for \$5,250.00. Carried 5-0. Copy filed.
19. Information was provided on proposed county ownership of Anthon Courthouse by Mark Monson. Copy filed.
20. The Chairperson reported on day to day activities.
21. The Board members reported on their committee meetings.
22. There were no citizen concerns.
23. Board members offered concerns and comments.

The Board adjourned the regular meeting until May 24, 2016.

Meeting sign in sheet. Copy filed.

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REC**

#7b

Date: May 20, 2016

Weekly Agenda Date: May 24, 2016

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Supervisor Jeremy Taylor

**WORDING FOR AGENDA ITEM:** Good News Report: Dr. Michelle Skaff, Emergency Mgt. Coordinator and Siouxland Economic Development Corporation

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

**EXECUTIVE SUMMARY:** Supervisor Monson asked to give an update on the further education of Michelle Skaff, Director of Emergency Management Coordinator...

I also wanted to share some great news regarding The Siouxland Economic Development Corporation that I learned during our May 18 meeting.

**BACKGROUND:**

Pioneer Valley Living and Rehabilitation Center, a 78-bed, state-of-the-art skilled nursing facility in Sergeant Bluff, was given the largest loan award approved by the Executive Committee in Woodbury County in support of this \$13 million project. The facility will create 53 high-paying jobs right here in Woodbury County.

This is great news as SEDC continues to be a strong asset in helping projects come to fruition. Some of the comments from Jackie Nohr and Ken Beekley referenced the modern technologies, great amenities, and design using a “spoke-and-wheel” configuration with centralized lines of sight. They described the facility as having the most modern features available.

On another note, when discussing hotels and in looking at the geographic distribution, SBA requires geographic distribution of SEDC’s loans so that there is not oversaturation/concentration in one market. Even with relative geographic parity, Woodbury County had the highest of the 21 counties included in a table and was shown to have \$4.074 million loaned for hotels such as the Hilton Garden (\$2 million), Southern Hills Lodging (\$1.362 million), and Hemi-Ami (\$712,000).

SEDC continues to be a wonderful asset to our community and deserves our gratitude for partnering in helping businesses such as Pioneer Valley Living and Rehabilitation Center. I have further been impressed by their due diligence, knowledge and vetting of potential projects, and leverage of the necessary intellectual capital to make wise investments in a way that benefits Woodbury County as well as the entire region.



**FINANCIAL IMPACT:** None

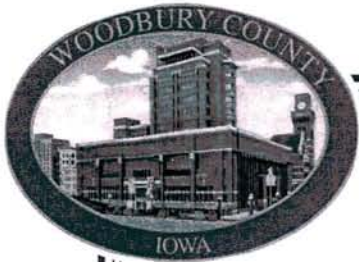
**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

**Yes**       **No**

**RECOMMENDATION:** Receive the information.

**ACTION REQUIRED / PROPOSED MOTION:** Receive the information, congratulate Dr. Skaff, and express gratitude to the folks at SEDC for their fine contributions to economic development here in Woodbury County.

*Approved by Board of Supervisors April 5, 2016.*



#8

WOODBURY COUNTY, IOWA

RESOLUTION NO. 12.361

A RESOLUTION THANKING AND COMMENDING

*Frank Morse*

FOR YOUR SERVICE TO WOODBURY COUNTY

WHEREAS, Frank Morse has demonstrated himself to be an outstanding citizen of Woodbury County by volunteering with the Siouxland Center for Active Generations; and

WHEREAS, Frank has been a Senior Helpmate volunteer driver for nearly 9 years; and

WHEREAS, Frank and his Helpmate colleagues help older residents retain their independence by getting them to doctor's appointments, grocery stores, and other necessary trips; and

WHEREAS, he has driven over 123,000 miles which equals 4,900 trips; without his support, such support to Siouxland Center for Active Generations would not be possible; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thank and commend Frank Morse for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Frank Morse.

BE IT SO RESOLVED this 26th day of April, 2016.

WOODBURY COUNTY BOARD OF SUPERVISORS

*Jeremy J. Taylor*  
\_\_\_\_\_  
Jeremy J. Taylor, Chairman

*Jackie Smith*  
\_\_\_\_\_  
Jaclyn D. Smith, Member

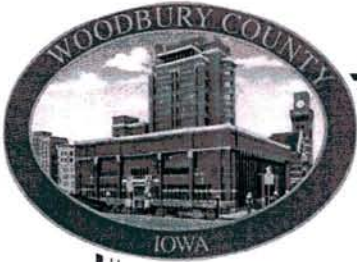
*Larry D. Clausen*  
\_\_\_\_\_  
Larry D. Clausen, Member

*Mark A. Monson*  
\_\_\_\_\_  
Mark A. Monson, Member

*Matthew A. Ung*  
\_\_\_\_\_  
Matthew A. Ung, Member

Attest:  
*Patrick F. Gill*  
\_\_\_\_\_  
Patrick F. Gill, Woodbury County Auditor





WOODBURY COUNTY, IOWA

RESOLUTION NO. 12.362

A RESOLUTION THANKING AND COMMENDING

*Wendy Beavers*

FOR YOUR SERVICE TO WOODBURY COUNTY

WHEREAS, Wendy Beavers has demonstrated herself to be an outstanding citizen of Woodbury County by volunteering with the Siouxland Center for Active Generations; and

WHEREAS, through Mercy Home Care, Wendy has been instrumental in making Cruise Week as fun as it is, and

WHEREAS, she has always worked to improve that week's activities for numerous years now by providing photo booths, gaming tables, games, and so much more; and

WHEREAS, she has also furnished treats and prizes at the center whenever she has been asked; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thank and commend Wendy Beavers for her years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Wendy Beavers.

BE IT SO RESOLVED this 26th day of April, 2016.

WOODBURY COUNTY BOARD OF SUPERVISORS

Jeremy J. Taylor, Chairman

Jacklyn D. Smith, Member

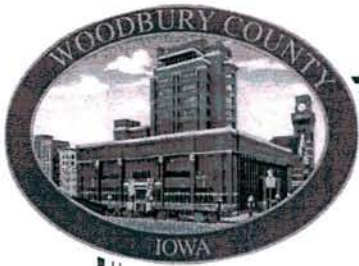
Larry D. Clausen, Member

Mark A. Monson, Member

Matthew A. Urig, Member

Attest:

Patrick F. Gill, Woodbury County Auditor



WOODBURY COUNTY, IOWA

RESOLUTION NO. 12,363

A RESOLUTION THANKING AND COMMENDING

*Ron McKewon*

FOR YOUR SERVICE TO WOODBURY COUNTY

WHEREAS, Ron McKewon has demonstrated himself to be an outstanding citizen of Woodbury County by volunteering with the Siouxland Center for Active Generations; and

WHEREAS, Ron has taught painting classes, entertained at the center, played for fundraiser dances, and has created beautiful art work for the Fall Follies and other events; and

WHEREAS, he is always up for a challenge, contacts news stations when photo opportunities happen at the center, and wrote an essay for our United Way application; and

WHEREAS, he has been giving of his time & talents to Siouxland Center for Active Generations for over 14 years; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thank and commend Ron McKewon for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Ron McKewon.

BE IT SO RESOLVED this 26th day of April, 2016.

WOODBURY COUNTY BOARD OF SUPERVISORS

Jeremy J. Taylor, Chairman

Jaclyn D. Smith, Member

Larry D. Clausen, Member

Mark A. Monson, Member

Matthew A. Ung, Member

Attest:

Patrick F. Gill, Woodbury County Auditor



#9

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REG**

Date: May 18, 2016\_\_\_\_\_

Weekly Agenda Date: May 24, 2016\_\_\_\_\_

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Dennis D. Butler, Finance/Operations  
 Controller\_\_\_\_\_

**WORDING FOR AGENDA ITEM:** Public hearing for amendment of current County budget.

**ACTION REQUIRED:**

Approve Ordinance                       Approve Resolution                       Approve Motion

Give Direction                       Other: Informational                       Attachments

**EXECUTIVE SUMMARY:** This is the County's budget amendment for FY 2016, It raises the total budget from \$51,578,848 to \$57,971,397. An attachment is included to explain every increase and the funding sources. The County will hold a public hearing and then a motion will be made to approve the proposed budget amendment.

**BACKGROUND:**

**FINANCIAL IMPACT:**

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes                       No

**RECOMMENDATION:** Approve the amendment to the FY 2016 County budget.

**ACTION REQUIRED / PROPOSED MOTION:**

- a. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to close the public hearing.
- b. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the amendment of the current FY 2016 County Budget.

*Approved by Board of Supervisors April 5, 2016.*



<b>COUNTY NAME:</b> Woodbury	<b>RECORD OF HEARING AND DETERMINATION ON THE AMENDMENT TO COUNTY BUDGET</b>	<b>COUNTY NO:</b> 97
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Date budget amendment was adopted:  
May 26, 2015

For Fiscal Year Ending:  
June 30, 2016

The County Board of Supervisors met on the date specified immediately above to adopt an amendment to the current County budget as summarized below. The amendment was adopted after compliance with the public notice, public hearing, and public meeting provisions as required by law.

Iowa Department of Management Form 653 A-R Sheet 2 of 2 (revised 05/01/14)	Total Budget as Certified or Last Amended	Adopted Current Amendment	Total Budget After Current Amendment
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>			
Taxes Levied on Property	1 27,280,551	0	27,280,551
Less: Uncollected Delinquent Taxes - Levy Year	2 0	0	0
Less: Credits to Taxpayers	3 998,504	0	998,504
Net Current Property Taxes	4 26,282,047	0	26,282,047
Delinquent Property Tax Revenue	5 15,500	0	15,500
Penalties, Interest & Costs on Taxes	6 406,000	0	406,000
Other County Taxes/TIF Tax Revenues	7 6,942,174	0	6,942,174
Intergovernmental	8 11,473,634	3,638,183	15,111,817
Licenses & Permits	9 37,250	130,000	167,250
Charges for Service	10 2,444,498	0	2,444,498
Use of Money & Property	11 233,592	0	233,592
Miscellaneous	12 303,004	404,964	707,968
<b>Subtotal Revenues</b>	13 48,137,699	4,173,147	52,310,846
Other Financing Sources:			
General Long-Term Debt Proceeds	14 1,095,500	1,756,189	2,851,689
Operating Transfers In	15 0	0	0
Proceeds of Fixed Asset Sales	16 8,753,047	0	8,753,047
<b>Total Revenues &amp; Other Sources</b>	17 57,986,246	5,929,336	63,915,582
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>			
Operating:			
Public Safety & Legal Services	18 15,560,589	516,586	16,077,175
Physical Health & Social Services	19 5,065,312	94,922	5,160,234
Mental Health, ID & DD	20 4,780,782	4,178	4,784,960
County Environment & Education	21 2,550,200	1,113,107	3,663,307
Roads & Transportation	22 8,255,200	516,191	8,771,391
Government Services to Residents	23 2,485,217	6,835	2,492,052
Administration	24 6,222,595	198,447	6,421,042
Nonprogram Current	25 20,000	0	20,000
Debt Service	26 1,069,776	0	1,069,776
Capital Projects	27 5,569,177	3,942,283	9,511,460
<b>Subtotal Expenditures</b>	28 51,578,848	6,392,549	57,971,397
Other Financing Uses:			
Operating Transfers Out	29 8,753,047	0	8,753,047
Refunded Debt/Payments to Escrow	30 0	0	0
<b>Total Expenditures &amp; Other Uses</b>	31 60,331,895	6,392,549	66,724,444
<b>Excess of Revenues &amp; Other Sources over (under) Expenditures &amp; Other Uses</b>	32 (2,345,649)	(463,213)	(2,808,862)
Beginning Fund Balance - July 1,	33 15,628,185	0	15,628,185
Increase (Decrease) in Reserves (GAAP Budgeting)	34 0	0	0
Fund Balance - Nonspendable	35 1,732,423	(171,150)	1,561,273
Fund Balance - Restricted	36 6,728,758	0	6,728,758
Fund Balance - Committed	37 0	0	0
Fund Balance - Assigned	38 0	0	0
Fund Balance - Unassigned	39 4,821,355	(292,063)	4,529,292
<b>Total Ending Fund Balance - June 30,</b>	40 13,282,536	(463,213)	12,819,323

Date original budget adopted:  
03/11/15

Date(s) current budget was subsequently amended:  
12/16/14

The below-signed certify that proof of publication of the hearing notice and proposed amendment is on file for each official County newspaper, that all public hearing notices were published not less than 10, nor more than 20 days prior to the public hearing, and that adopted expenditures do not exceed published amounts for any of the 10 individual expenditure classes, or in total.

Board Chairperson (signature)

County Auditor (signature)

<b>COUNTY NAME:</b> Woodbury	<b>NOTICE OF PUBLIC HEARING</b> <b>AMENDMENT OF CURRENT COUNTY BUDGET</b>	<b>CO NO:</b> 97
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The County Board of Supervisors will conduct a public hearing on the proposed amendment to the current County budget as follows:

<b>Meeting Date:</b> May 24, 2016	<b>Meeting Time:</b> 4:45 p.m.	<b>Meeting Location:</b> Board of Supervisors, Courthouse Lower Level
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At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, the proposed amendment. An approved budget amendment is required in order to permit increases in any class of expenditures as last certified or last amended.

<b>County Telephone No.:</b> 712-234-2910	<b>For Fiscal Year Ending:</b> 6/30/2016
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Iowa Department of Management Form 653 A-R Sheet 1 of 2 (Publish) (revised 05/01/14)	Total Budget as Certified or Last Amended	Proposed Current Amendment	Total Budget After Current Amendment
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Fund Balance - Restricted	36 6,728,758		6,728,758
Fund Balance - Committed	37		0
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Fund Balance - Unassigned	39 4,821,355	(292,063)	4,529,292
<b>Total Ending Fund Balance - June 30,</b>	40 13,282,536	(463,213)	12,819,323

Explanation of changes:

Unanticipated expenses, additional grant and law changes. Also carryover capital improvement projects.  
Expanding FEMA funds.



**Following is an explanation of the budget amendment.**

**Items 1, 2, 3, 4, 23 and 30** are all contract increases due to the Sheriff Deputies negotiations that took place after the budget was certified. General Basic Fund cash reserves will cover this increase. FY 2017 has been adjusted to reflect any changes.

**Item 5** covers the May, 2015 change when the Sheriff's Office took over courthouse security. In order to do that the sheriff's office had to have a sergeant in charge of that. They were allowed to back-fill Sgt. Armstrong's position with a deputy, which wasn't budgeted for. General Basic cash will cover this increase for FY 2016. The FY 2017 budget was adjusted during budget process.

**Item 6** covers the unanticipated increases for medical services that are mandated to pay. The increases will be covered by additional unanticipated revenues. The FY 2017 budget was increased during the budget hearings.

**Items 7 and 8** are grant related on overtime re-imburements. The related benefits are to be covered by the County. The benefits are covered by General Basic Fund Cash Reserves. For FY 2017 any increase can not be determined until late in FY 2017.

**Item 9** covers the expenses of the jail's commissary expenses and the revenue from that operation covers the expenses, FY 2017 has been budgeted for.

**Items 10, 11, 12, 24,25, 27, 28, 29, 31, 32, 33, 34, 45 and 46** are the Long Term Disability and County Life Insurance increases that occurred after the FY 2016 budget was adopted. These increases are covered by the respective cash reserves in each fund. The FY 2017 is correct.

**Item 13** covers the increase in General Assistance which has an increase in participants. Hopefully this will not be used if other funding can be attained. Coverage of this increase is from General Basic Fund cash reserves.

**Items 14 and 15** increases are for motor vehicle expenses and the increase in revenues in their miscellaneous line item will cover this increase in expenses.

**Item 16's** increase will cover the increase in health insurance, additional audit expenses and travel expenses, The increases will be covered by General Basic Fund cash reserves.

**Item 17** is a slight increase for official publications and legals for Public Bidder which the increase in land sales will cover the the additional expenses.

**Items 18, 19, 20, 21 and 22** covers the increase in expenses related to operations of all the buildings under building services. General Basic Fund cash reserves will cover this increase. The FY 2017 budgets have been adjusted during the budget cycle.

**Item 26** is increased for increases in the expenses in Juvenile Detention because of the increase of juveniles in the facility. The increases are covered by the increase in revenue received for the care keep from other counties and the Bureau of Indian Affairs.

**Items 35 and 36** are increases for road construction and road maintenance which can be done of the increase in the gas tax, FEMA funds received and the Rise Grant.

**Items 37, 38, 39, 40, 41, 42, 43 and 44** are adjustments in the County CIP projects that were approved at the Board of Supervisors meeting on February 23, 2016.

**Item 47** covers the expenses related to the CF donation and the Hazmat re-imbursement. Also the County paid the rent for the TSI out of the Emergency Services budget which was covered by their cash reserves.

**Item 48** is for land acquisition and buildings CIP projects. The revenues are none tax. They are from the REAP Fund, a MRHD Grant and the Conservation Reserve Fund.



**Woodbury County**  
**FY 2016 Budget Amendment #1**  
**May 24, 2016**

**County Fund**

<b><u>Item#</u></b>	<b><u>Dept./Div. Name</u></b>	<b><u>Expenditure</u></b>	<b><u>Revenue</u></b>
	<b><u>Dept./Div. Expenditure Change</u></b>	<b><u>Change</u></b>	<b><u>Change</u></b>
	<b><u>Source of Revenue</u></b>		
<b><u>General Basic Fund:</u></b>			
<b>1.</b>	<b>Sheriff - Uniform Patrol Contract</b>		
	001-1001-410-1014 = Organized Employees	16,444	
	001-1001-410-1016 = Supervised - Organized	1,938	
	001-1051-410-1116 = Matching FICA	1,406	
	001-1051-410-1117 = Matching IPERS	1,816	
	Cash Reserves	21,604	21,604
<b>2.</b>	<b>Sheriff - Investigations Contract</b>		
	001-1011-410-1014 = Organized Employees	10,515	
	001-1011-410-1116 = Matching FICA	804	
	001-1011-410-1117 = Matching IPERS	1,039	
	Cash Reserves	12,358	12,358
<b>3.</b>	<b>Sheriff - Civil Division Contract</b>		
	001-1063-410-1014 = Organized Employees	7,228	
	001-1063-410-1116 = Matching FICA	553	
	001-1063-410-1117 = Matching IPERS	714	
	Cash Reserves	8,495	8,495
<b>4.</b>	<b>Sheriff - Crime Prevention Contract</b>		
	001-1065-410-1014 = Organized Employees	1,543	
	001-1065-410-1116 = Matching FICA	118	
	001-1065-410-1117 = Matching IPERS	152	
	Cash Reserves	1,813	1,813
<b>5.</b>	<b>Uniform Patrol</b>		
	001-1001-410-1014 = Organized Employees	45,588	
	001-1001-410-1116 = Matching FICA	4,191	
	001-1001-410-1117 = Matching IPERS	5,413	
	001-1001-410-1118 = Hospitalization	15,708	
	001-1001-410-1121 = Life Insurance	53	
	001-1001-410-1123 = Dental Insurance	352	
	001-1001-410-1126 = LTD Insurance	383	
	Cash Reserves	71,688	71,688

<b>6. LEC Correctional Facility</b>			
	001-1051-410-2915 - Health Services Assistance	220,000	
	001-1061-344-4402 = Weapon Permits		65,000
	001-1051-344-4410 = Electronic Monitoring		25,000
	001-1061-344-4415 = Gun Permit Cards		30,000
	001-1051-327-2714 - Billing of Prisoners		100,000
<b>7. Drug Task Force Grant</b>			
	001-1014-410-1118 = Hospitalization	3,760	
	001-1014-410-1121 = Life Insurance	13	
	001-1014-410-1123 = Dental Insurance	85	
	Cash Reserves	<u>          </u>	3,858
<b>8. HIDTA Grant</b>			
	001-1012-410-1019 = Overtime	8,000	
	001-1012-410-1116 = Matching FICA	570	
	001-1012-410-1117 = Matching IPERS	1,343	
	001-1012-410-1118 = Hospitalization	4,420	
	001-1012-410-1121 = Life Insurance	15	
	001-1012-410-1123 = Dental Insurance	100	
	001-1012-410-6350 = Motor Vehicle	<u>7,415</u>	
	001-1012-327-2731 = Fed. Reimb. Overtime		6,448
	Cash Reserves		15,415
<b>9. Commissary Funds</b>			
	001-1051-410-2330 = Commissary Expense	<u>10,000</u>	
	001-1051-344-4410 = Commissary Revenue		10,000
<b>10. All Payroll Related Departments - LTD Increase</b>			
	001-1001-410-1126	2,672	
	001-1011-410-1126	1,458	
	001-1051-410-1126	13,512	
	001-1061-410-1126	1,681	
	001-1063-410-1126	1,589	
	001-1065-410-1126	244	
	001-1101-411-1126	4,118	
	001-1102-411-1126	244	
	001-1103-411-1126	244	
	001-1104-411-1126	1,458	
	001-3201-432-1126	655	
	001-6101-461-1126	730	
	001-6111-461-1126	1,629	
	001-6113-461-1126	716	
	001-8101-481-1126	3,214	
	001-8111-481-1126	2,019	
	001-9001-490-1126	932	

<b>10. All Payroll Related Departments - LTD Increase (continued)</b>		
001-9002-490-1126	632	
001-9003-490-1126	777	
001-9007-490-1126	465	
001-9011-490-1126	709	
001-9021-490-1126	1,610	
001-9101-491-1126	2,684	
001-9102-491-1126	390	
001-9103-491-1126	803	
Cash Reserves	<u>          </u>	45,185
<b>11. All Payroll Related Departments - County Life Insurance</b>		
001-1001-410-1121	264	
001-1011-410-1121	144	
001-1051-410-1121	1,443	
001-1061-410-1121	168	
001-1063-410-1121	168	
001-1065-410-1121	24	
001-1101-411-1121	409	
001-1102-411-1121	24	
001-1103-411-1121	24	
001-1104-411-1121	144	
001-3201-432-1121	73	
001-6101-461-1121	73	
001-6111-461-1121	168	
001-6113-461-1121	73	
001-8101-481-1121	361	
001-8111-481-1121	217	
001-9001-490-1121	120	
001-9002-490-1121	63	
001-9003-490-1121	84	
001-9007-490-1121	48	
001-9011-490-1121	73	
001-9021-490-1121	169	
001-9101-491-1121	312	
001-9102-491-1121	48	
001-9103-491-1121	96	
Cash Reserves	<u>          </u>	4,790
<b>12. All Payroll Related Departments - LTD Increase</b>		
001-3041-430-4815	<u>13,053</u>	
Cash Reserves		13,053
<b>13. General Relief</b>		
001-3112-431-3401 = Rent Assistance	21,000	
001-3112-431-3901 = Funeral Assistance	<u>4,000</u>	
Cash Reserves		25,000



14.	<b>Conservation - Administration</b>		
	001-6101-461-4440 = Motor Vehicle Expense	711	
	001-9011-385-8505 = Miscellaneous		711
15.	<b>Conservation - Parks</b>		
	001-6111-461-6360 = Motor Vehicle Expense	5,209	
	001-9011-385-8505 = Miscellaneous		5,209
16.	<b>Board of Expense</b>		
	001-9001-490-1118 = Employee Hospitalization	8,000	
	001-9001-490-4132 = Travel Expenses	1,000	
	001-9001-490-4134 = Meal Expenses	1,500	
	001-9001-490-4141 = Cell Phone Expense	800	
	001-9001-490-4202 = Fiscal Audit	6,500	
	001-9001-490-4220 = School of Instruction	2,500	
	Cash Reserves		20,300
17.	<b>Public Bidder</b>		
	001-9032-490-4005 = Official Publications & Legals	300	
	001-9032-385-8507 = Public Bidder Sales		300
18.	<b>Building Services - Courthouse</b>		
	001-9101-491-2320 = Custodial Supplies	6,450	
	001-9101-491-4302 = Water/Sewer	21,000	
	001-9101-491-4450 = Plumbing	17,257	
	001-9101-491-4478 = Contractual Services	10,818	
	Cash Reserves		55,525
19.	<b>Building Services - LEC</b>		
	001-9102-491-2330 = Custodial Supplies	17,420	
	001-9102-491-4101 = Contracted Garbage	1,205	
	001-9102-491-4302 = Water/Sewer	20,000	
	001-9102-491-4210 = Buildings	6,400	
	001-9102-491-4455 = HVAC	34,435	
	001-9102-491-4478 = Contractual Services	1,300	
	Cash Reserves		80,760
20.	<b>Building Services - Trospen-Hoyt</b>		
	001-9103-491-4310 = Electric Light & Power	11,700	
	001-9103-491-4420 = Equipment Maintenance	3,000	
	001-9103-491-4420 = Plumbing	1,000	
	001-9103-491-4478 = Contracted Services	4,500	
	Cash Reserves		20,200
21.	<b>Building Services - Praire Hills</b>		
	001-9105-491-4410 = Buildings	8,000	
	Cash Reserves		8,000

<b>22. Building Services - Building Services Building</b>		
001-9108-491-2601 = Office Supplies	200	
001-9108-491-4140 = Telephone Expense	185	
001-9108-491-4301 = Natural Gas	400	
001-9108-491-4302 = Water/Sewer	700	
001-9108-491-4410 = Buildings	1,300	
001-9108-491-4450 = Plumbing	100	
001-9108-491-4478 = Contractual Services	300	
Cash Reserves		3,185

**General Supplemental Fund:**

<b>23. Sheriff - Courthouse Security Contract</b>		
002-1430-414-1016 = Supervised - Organized	1,937	
002-1430-414-1116 = Matching FICA	148	
002-1430-414-1117 = Matching IPERS	191	
Cash Reserves		2,276

<b>24. All Payroll Related Departments - LTD Increase</b>		
002-1211-412-4815	2,892	
002-1238-412-4815	51	
002-1422-414-1126	2,167	
002-1430-414-1126	219	
002-3301-433-1126	4,374	
002-3313-433-1126	244	
002-3314-433-1126	244	
002-8001-480-1126	908	
002-8002-480-1126	5	
002-8011-480-1126	3	
002-8013-480-1126	5	
002-8014-480-1126	3	
002-9003-490-1126	98	
Cash Reserves		11,213

<b>25. All Payroll Related Departments - County Life Insurance</b>		
002-1422-414-1121	216	
002-1430-414-1121	24	
002-3301-433-1121	432	
002-3313-433-1121	24	
002-3314-433-1121	24	
002-8001-480-1121	97	
002-8011-480-1121	1	
002-8013-480-1121	1	
002-8014-480-1121	1	
002-9003-490-1121	10	
Cash Reserves		830

26. **Juvenile Detention**

002-3301-433-1019 = Overtime	30,000	
002-3301-433-3060 = Prescription Medication	10,300	
002-3301-433-3520 = Ambulance Assistance	500	
002-3301-433-6360 = Office Equipment & Furniture	10,000	
002-3301-327-2704 = Care & Keep - Other Counties & Bureau of Indian Affairs		50,800

**County Case Management:**

27. **All Payroll Related Departments - LTD Increase**

106-4521-442-1126	3,712	
Cash Reserves		3,712

28. **All Payroll Related Departments - County Life Insurance**

106-4521-442-1121	370	
Cash Reserves		370

**County Services:**

29. **All Payroll Related Departments - County Life Insurance**

110-4022-440-1121	55	
110-4222-422-1121	6	
110-4222-442-1121	3	
110-4411-444-1121	32	
Cash Reserves		96

**Rural Basic Fund:**

30. **Sheriff - Uniform Patrol Contract**

111-1001-410-1014 = Organized Employees	7,979	
111-1001-410-1016 = Supervised - Organized	5,681	
111-1051-410-1116 = Matching FICA	1,045	
111-1051-410-1117 = Matching IPERS	1,350	
Cash Reserves		16,055

31. **All Payroll Related Departments - LTD Increase**

111-1002-410-1126	2,432	
111-6011-460-1126	183	
111-6301-463-1126	465	
Cash Reserves		3,080

32. **All Payroll Related Departments - County Life Insurance**

111-1002-410-1121	241	
111-6011-460-1121	18	
111-6301-463-1121	48	
Cash Reserves		307



**Secondary Road Fund:**

<b>33. All Payroll Related Departments - LTD Increase</b>		
220-7011-470-1126	2,400	
220-7112-471-1126	9,523	
220-9003-490-1126	49	
Cash Reserves	<u>          </u>	11,972
<b>34. All Payroll Related Departments - County Life Insurance</b>		
220-7011-470-1121	240	
220-7112-471-1121	944	
220-9003-490-1121	5	
Cash Reserves	<u>          </u>	1,189
<b>35. Secondary Roads Capital Projects</b>		
220-0203-402-9331 = Pipe Culverts	330,000	
220-0203-402-9360 = Granular	850,000	
220-0305-403-9367 = Portland Cement	<u>1,000,000</u>	
220-7011-320-2003 = Road Use Tax		500,000
220-7011-321-2107 = Rise Grant		900,000
220-7011-321-218 = Local Rise Grant Match		780,000
<b>36. Secondary Roads Expenditures</b>		
220-7117-471-9461 = Granular	500,000	
220-7118-471-9482 = Shoulders	400,000	
220-7102-471-9431 = Pipe Culverts	160,000	
220-7231-472-9810 = Drainage Assessments	<u>40,000</u>	
220-7011-320-2003 = Road Use Tax		500,000
220-7011-321-2154 = FEMA		600,000

**County Buildings & Property CIP:**

<b>37. Emergency Services</b>		
360-1211-412-6105 = Buildings	<u>32,425</u>	
Capital Loan Note		32,425
<b>38. District Health</b>		
360-3041-430-6105 = Buildings	<u>(300,000)</u>	
Cash Reserves		(300,000)
<b>39. Conservation - Administration</b>		
360-6101-461-6105 = Buildings	<u>110,590</u>	
360-6104-322-2228 = Wildlife Habitat GR.		83,900
360-6126-321-2223 = WRA Grant		26,690

40.	<b>Building Services - Courthouse</b>		
	360-9101-491-6105 = Buildings	<u>1,787,498</u>	
	LED Energy Rebates		361,384
	Capital Loan Note		1,426,114
41.	<b>Building Services - LEC</b>		
	360-9102-491-6105	<u>199,150</u>	
	Capital Loan Note		199,150
42.	<b>Building Services - Trospen-Hoyt</b>		
	360-9103-491-6105 = Buildings	<u>98,500</u>	
	Capital Loan Note		98,500
43.	<b>Building Services - Praire Hills</b>		
	360-9105-491-6105 = Buildings	<u>(20,880)</u>	
	Cash Reserves		(20,880)
44.	<b>WCICC Information</b>		
	360-9111-491-6335 = Data Processing Equipment	<u>(145,000)</u>	
	Cash Reserves		(145,000)

**County Library Fund:**

45.	<b>All Payroll Related Departments - LTD Increase</b>		
	261-6401-464-1126	<u>618</u>	
	Cash Reserves		618
46.	<b>All Payroll Related Departments - County Life Insurance</b>		
	261-6401-464-1121	<u>50</u>	
	Cash Reserves		50

**Emergency Services Fund:**

47.	<b>Emergency Services</b>		
	760-1211-412-4201 = Professional Service	<u>43,738</u>	
	Hazmat Re-imbursement		6,378
	CF Donation		37,360
	760-1211-412-4501 = Rent	<u>44,536</u>	
	Cash Reserves		44,536

**Conservation Reserve Fund:**

48.	<b>Conservation - Administration</b>		
	667-6101-461-6001 = Land Acquisition	430,000	
	667-6101-461-6105 = Buildings	<u>75,500</u>	
	Cash Reserves - REAP Fund		120,000
	Cash Reserves - Conservation Reserve Fund		310,500
	MRHD Grant		<u>75,000</u>

**Totals**

**Appropriations**

6,392,549    6,392,549

**Revenues**

**Service Area's Appropriation's Increase**

1xxx ,2xxx -Public Safety & Legal Services	516,586
3xxx - Physical Health & Social Services	94,922
4xxx - County Services (MH)	4,178
7xxx - Roads & Transportation	1,113,107
6xxx - Environmental & Education	516,191
8xxx - Government Services to Residents	6,835
9xxx - Administration	198,447
0xxx - Capital Projects	<u>3,942,283</u>
Sum of Apropiation Increases or Decreases	<u>6,392,549</u>

**Source of Revenues for Appropriation Increases**

Capital Loan Note	1,756,189
Grants	185,590
Miscellaneous:	
Intergovernmental Revenues	3,452,593
LED Energy Rebates	361,384
Permits	130,000
CF Donation	37,360
Miscellaneous	<u>6,220</u> 3,987,557
Cash Reserves:	
General Basic	292,063
General Supplemental	14,319
Case Management	4,082
County Services	96
Rural Basic	19,442
REAP	120,000
Secondary Roads	13,161
County Library	<u>50</u> 463,213
Total Revenues	<u>6,392,549</u>



#10

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RECORD**

Date: May 19, 2016

Weekly Agenda Date: May 24, 2016

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Karen James, Administrative Coordinator

**WORDING FOR AGENDA ITEM:** Approval of resolution for a tax suspension for C. R.

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

**EXECUTIVE SUMMARY:** Please consider this request for a tax suspension for C. R. If the Board approves this request, the suspension resolution requires the chairman's signature.

**BACKGROUND:**

**FINANCIAL IMPACT:**

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

**ACTION REQUIRED / PROPOSED MOTION:** Motion to approve resolution for a tax suspension for D. B.

*Approved by Board of Supervisors April 5, 2016.*

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST**



Date: May 18, 2016

Weekly Agenda Date: May 24, 2016

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Gary Brown, Director of Emergency Services

**WORDING FOR AGENDA ITEM:** Starcomm-Authorization to Reprioritize the Starcomm CIP Project Funding

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

**EXECUTIVE SUMMARY:** The Starcomm Executive Board and Starcomm Partners are requesting the Woodbury County Board of Supervisors make a motion to approve and authorize to reprioritize the "Starcomm-Upgrade of Tower Sites & Radio Infrastructure" Capital Improvement Project funding to enter into a long-term partnership with the Iowa Statewide Interoperable Communications System Board (ISICSB) exchanging needed upgrades to our Starcomm radio system at a lower cost than the original CIP project and utilize the funding to double Starcomm's channel capacity from five to ten.

**BACKGROUND:** The Starcomm partners had previously been granted approval of the Capital Improvements Project (CIP) for the initial intent to upgrade the Starcomm tower sites and radio infrastructure for the amount of \$700,000.00, paid by the Starcomm Partners over the course of two fiscal years; based on population. Woodbury County's portion as one of the Starcomm Partners would be \$160,999.92 total; over both budget years.

The Starcomm radio system was originally designed as a 700 end user capacity system, today there is just over 1,000 end users utilizing Starcomm. The Starcomm radio system has been extremely busy, between 1/1/2016 and 4/10/2016 there were 1M push to talk radio request for services; resulting in a denial for service 3% of the time due to capacity limitations. The accepted national standard is less than 1% for denial of service.

The amount of \$700,000 would double the current capacity of the Starcomm radio system.

The opportunity arose to enter into a long-term partnership between the Iowa Statewide Interoperable Communications System Board (ISICSB) and Starcomm where the state proposed they would be able to provide the needed upgrades to radio system in exchange for tower space on the Starcomm towers. The funding would be utilized to increase the channel capacity from 5 to 10 channels which is double the amount of the current system for the cost of \$598,000.00. This is actually, \$102,000.00 less than the original "Starcomm-Upgrade of Tower Sites & Radio Infrastructure" CIP Project.

**FINANCIAL IMPACT:** This is an opportunity for the Starcomm radio system to double the channels of needed capacity, for \$598,000.00 and partner with the Iowa Statewide Interoperable Communications System Board (ISICSB) for the needed upgrades in exchange for space on the Starcomm towers. This is \$102,000.00 less than the original "Starcomm-Upgrade of Tower Sites/Radio Infrastructure" CIP Project. This is a move that will be positive for all parties involved the Starcomm Partners will have the upgrades that are necessary to provide the system capacity to support the end users. The ISICSB have the equipment and technology available and Starcomm has the tower locations and tower space available that would be beneficial for the ISICSB.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:** The recommendation from the Starcomm Executive Committee and Partners to the Woodbury County Board of Supervisors is to make a motion to approve and authorize the reprioritizing of the "Starcomm-Upgrade of Tower Sites/Radio Infrastructure" Capital Improvements Project budget of \$700,000.00 to the partnership with the Iowa Statewide Interoperable Communications System Board (ISICSB) and Starcomm where the state will provide the needed upgrades for Starcomm radio system and Starcomm will purchase 5 additional channels to increase channel capacity from 5 to 10 channels.

**ACTION REQUIRED / PROPOSED MOTION:** Motion to approve and authorize the reprioritizing of the "Starcomm-Upgrade of Tower Sites/Radio Infrastructure" Capital Improvements Project budget of \$700,000.00 to the partnership with the Iowa Statewide Interoperable Communications System Board (ISICSB) and Starcomm to which the state will provide the needed upgrades in exchange for space on the Starcomm towers and Starcomm will purchase and increase channel capacity from 5 to 10 channels, for the total cost of \$598,000.00; for a projected cost savings of \$102,000.00.

*Approved by Board of Supervisors April 5, 2016.*



#12a

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: May 24, 2016

\* PERSONNEL ACTION CODE:

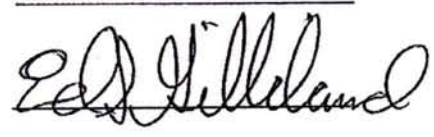
- A - Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R - Reclassification
- E - End of Probation
- S - Separation
- O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS


NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Appelt, Paula	County Treasurer	5-20-16	% Deputy-Tax			S	Retirement.
Funk, Shane	Secondary Roads	5-25-16	Temporary Summer Laborer	\$9.50/hour		A	Not to exceed 120 days.
Hinrickson, Dillon	Secondary Roads	5-25-16	Temporary Summer Laborer	\$9.50/hour		A	Not to exceed 120 days.
De Witt, Rocky	County Sheriff	6-10-16	P/T Courthouse Safety & Security Officer	\$17.68/hour	5%=\$.92/hour	R	Per Wage Comparability with AFSCME Courthouse Contract, from Grade 3/Step 3 to Grade 3/Step 4.
Caster, Todd	Building Services	6-11-16	Custodian	\$15.10/hour	5%=\$.73/hour	R	Per AFSCME Courthouse Contract agreement, from Grade 1/Step 2 to Grade 1/Step 3.
Svensden, Terry	Building Services	6-20-16	Maintenance Worker	\$19.57/hour	10.5%=\$1.89/hour	R	Per AFSCME Courthouse Contract agreement, from Grade 3/Step 4 to Grade 3/Step 5.

APPROVED BY BOARD DATE:

ED GILLILAND, HR DIRECTOR:



**WOODBURY COUNTY**  
**HUMAN RESOURCES DEPARTMENT**

**TO:** Board of Supervisors and the Taxpayers of Woodbury County  
**FROM:** Ed Gilliland, Human Resources Director   
**SUBJECT:** Memorandum of Personnel Transactions  
**DATE:** May 24, 2016

For the May 24, 2016 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) County Treasurer Percentage Deputy, Retirement.
- 2) Secondary Roads (2) Temporary Summer Laborers, Appointment.
- 3) County Sheriff P/T Courthouse Safety & Security Officer, from Grade 3/Step 3 to Grade 3/Step 4.
- 4) Building Services Custodian, from Grade 1/Step 2 to Grade 1/Step 3.
- 5) Building Services Maintenance Worker, from Grade 3/Step 4 to Grade 3/Step 5.

Thank you

HUMAN RESOURCES DEPARTMENT  
 WOODBURY COUNTY, IOWA

#126

DATE: May 24, 2016

**AUTHORIZATION TO INITIATE HIRING PROCESS**

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Sheriff	(2) Senior Clerk – Pay Grade 4	AFSCME Courthouse: \$16.77/hour FY 15/16 Wage		
County Sheriff	(1) Clerk III – Pay Grade 5	AFSCME Courthouse: \$18.48/hour FY 15/16 Wage		

\_\_\_\_\_  
 Chairman, Board of Supervisors



HUMAN RESOURCES DEPARTMENT  
 WOODBURY COUNTY, IOWA

#12c

DATE: May 21, 2019

REQUEST TO DEAUTHORIZE COUNTY POSITION(S)

DEPARTMENT	POSITION	APPROVED	DISAPPROVED
County Sheriff	(2) Civil Clerks -- Pay Grade 2		
	Deauthorize to Authorize (2) Senior Clerks		
County Sheriff	(1) Clerk II -- Pay Grade 3		
	Deauthorize to Authorize (1) Clerk III		

\_\_\_\_\_  
 Chairman, Board of Supervisors

#12d

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RECORD**

Date: 5-19-16

Weekly Agenda Date: 5-24-16

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Ed Gilliland

**WORDING FOR AGENDA ITEM:** Nationwide Deferred Comp, Discussion and Action

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

**EXECUTIVE SUMMARY:** Nationwide Deferred Comp or 457 Plan has lower fee structure available in the new plan along with fiduciary help from Morningstar. In addition to the superior cost, a Roth Account set up is available with the plan as well.

**BACKGROUND:** Nationwide has a new plan that is available with lower fees and help with our fiduciary responsibility. We are bringing this to the Board for the second time, the first was informational. We are bringing this with the hope of moving to the New Nationwide 457 Plan with lower fees. A Roth Plan is also available as option and we are hoping to have this approved as well.

**FINANCIAL IMPACT:** \$6,700 dollars net in employee pockets the first year and growing with the amount of assets in the plan.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:** Please approve moving to the new 457 plan with the lower fees and the help from Morningstar.

**ACTION REQUIRED / PROPOSED MOTION:** Motion to approve the new Nationwide Deferred Comp. Plan and to allow the Roth Account to be made available.

We also would like a motion to allow employee meetings with the Nationwide representative.

*Approved by Board of Supervisors April 5, 2016.*

## Woodbury County Deferred Compensation Plan

	<b>Current Plan</b> Old NACO Fee Structure .70% / .80% / or .95%	<b>Proposed Plan</b> Nationwide Freedom Pro Plus ZERO
<b>Administrative Fees</b>		
Fund Load	Mostly Institutional Funds No Transaction Fees	Institutional Funds Morningstar Selected Funds No Transaction Fees
Bottom Line based on Current Assets	\$7,120	\$0
Foregone Interest	\$335	
Net Savings to Plan Members, our Employees		\$6,785
<b>Fiduciary Responsibility for Monitoring the Plan's Fund Menu</b>	<b><u>Woodbury Board Of Supervisors</u></b>	<b><u>Morningstar</u></b>

What other concerns are there?

Court Cases where plans are sued because the fees in the Plan were too high.



**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RECORD**



Date: May 20<sup>th</sup>, 2016

Weekly Agenda Date: May 24<sup>th</sup>, 2016

<b>ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:</b> <u>Supervisor Jeremy Taylor</u>		
<b>WORDING FOR AGENDA ITEM:</b> Vacation Time Extension for Secondary Roads Foremen		
<b>ACTION REQUIRED:</b>		
Approve Ordinance <input type="checkbox"/>	Approve Resolution <input type="checkbox"/>	Approve Motion <input checked="" type="checkbox"/>
Give Direction <input type="checkbox"/>	Other: Informational <input type="checkbox"/>	Attachments <input type="checkbox"/>

**EXECUTIVE SUMMARY:** This will award as compensation time one extra week of vacation for the secondary roads foremen.

**BACKGROUND:** The Woodbury County Board of Supervisors approved this extension one time in the past. Given the exorbitant amount of snow plowing, the early starts and consistently late days, this seemed a reasonable request from the County Engineer to consider. I had asked back in late March if there were any individuals that I could write "True Speaks" to who had gone "above and beyond." This request concerning the secondary roads foremen came during that time. I sat down with Ed Gilliland, Supervisor Ung, and have subsequently consulted internal/external legal counsel regarding this.

We also determined that it is within the purview of the County Engineer's role to allow for if the foremen who have started early to conclude the work day early at his discretion if all roles and responsibilities are taken care of. This was a clarification of something that had not been advised as allowable in the past. Given that this is something that is based on a rare set of circumstances and having such clarification for the future, the additional compensation time issue / request is not something I anticipate will be revisited.

**FINANCIAL IMPACT:** None

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:** Approve the motion to grant one extra week of vacation to the secondary roads foremen.

**ACTION REQUIRED / PROPOSED MOTION:** Approve the motion to grant one extra week of vacation to the secondary roads foremen.

*Approved by Board of Supervisors April 5, 2016.*

#13a

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S)

Date: May 18, 2016

Weekly Agenda Date: May 24, 2016

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, Woodbury County Engineer

**WORDING FOR AGENDA ITEM:** Consider of approval of contract for Bridge Project BRS-CO97(128)--60-97

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

**EXECUTIVE SUMMARY:** The Board of Supervisors received bids for county bridge replacement project BRS-CO97(128)--60-97 on April 19, 2016 at the monthly Iowa DOT letting. The Board awarded the quote to the low bid from Godberson Smith Construction of Ida Grove, Iowa on May 10, 2016.

**BACKGROUND:** The bridge is on Emmett Avenue north of Lawton, designated as county route K49. This bridge was scheduled for replacement in FY 2016 and has a restriction of one truck on the bridge at a time, which restricts farm travel in the area. This bridge has been in the five year construction program for replacement in FY 2016. The county engineering department has completed design work and received required permits to allow construction. Temporary construction easements and permanent easements have been secured from the neighboring landowner.

**FINANCIAL IMPACT:** This project is paid for by a combination of 80% federal aid bridge funds and 20% farm to market funds.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:** Approve the contract with Godberson Smith Construction.

**ACTION REQUIRED / PROPOSED MOTION:** Motion to approve the contract and bond for Project BRS-CO97(128)--60-97 with Graves Construction for \$693,386.45.

*Approved by Board of Supervisors April 5, 2016.*



# CONTRACT

FA96 (Form 650019)  
05-13

Letting Date: April 19, 2016 Contract ID: 97-C097-128 Bid Order No.: 014  
County: WOODBURY Project Engineer: WOODBURY COUNTY ENGINEER  
Cost Center: 801000 Object Code: 860 DBE Commitment: \$22,000.00  
Contract Work Type: BRIDGE REPLACEMENT - PPCB

This agreement made and entered by and between the BOARD OF SUPERVISORS OF WOODBURY COUNTY,  
IOWA, CONTRACTING AUTHORITY, AND  
GODBERSEN-SMITH CONSTRUCTION CO. & SUBSID. OF IDA GROVE, IA, (G0020), CONTRACTOR

It is agreed that the notice and instructions to bidders, the proposal filed by the Contractor, the specifications, the plan, if any, for project(s) listed below, together with Contractor's performance bond, are made a part hereof and together with this instrument constitute the contract. This contract contains all of the terms and conditions agreed upon by the parties hereto. A true copy of said plan is now on file in the office of the Contracting Authority under date of 04/14/2016.

-----  
PROJECT: BRS-C097(128)--60-97 COUNTY: WOODBURY  
WORK TYPE: BRIDGE REPLACEMENT - PPCB ACCOUNTING ID: 33413  
ROUTE: K49 LENGTH (MILES): 0  
LOCATION: K-49: FROM 130TH STREET TO 140TH STREET  
FEDERAL AID - PREDETERMINED WAGES ARE IN EFFECT  
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The specifications consist of the Standard Specifications for Highway and Bridge Construction, Series 2015 of the Iowa Department of Transportation plus the following Supplemental Specifications, Special Provisions, and addendums: FHWA-1273.06, GS-15002, IA16-1.0, SS-15005

Contractor, for and in considerations of \$693,386.45 payable as set forth in the specifications constituting a part of this contract, agrees to construct various items of work and/or provide various materials or supplies in accordance with the plans and specifications therefore, and in the locations designated in the Notice to Bidders.

Contractor certifies by signature on this contract, under pain of penalties for false certification, that the Contractor has complied with Iowa Code Section 452A.17(8) as amended, if applicable, and Iowa Code Section 91C.5 (Public Registration Number), if applicable.

In consideration of the foregoing, Contracting authority hereby agrees to pay the Contractor promptly and according to the requirements of the specifications the amounts set forth, subject to the conditions as set forth in the specifications.

It is further understood and agreed that the above work shall also be commenced or completed in accordance with Page 1B of this Contract and assigned Proposal Notes.

To accomplish the purpose herein expressed, the Contracting authority and Contractor have signed this and one other identical instrument.

For Federal-Aid contracts the Contractor certifies that each subcontract is evidenced in writing and that it contains all pertinent provisions and requirements of the contract.

By  \_\_\_\_\_, \_\_\_\_\_ Contractor (if joint venture)

By \_\_\_\_\_ Contracting Authority \_\_\_\_\_ Contract Award Date

Iowa DOT Concurrence \_\_\_\_\_ Concurrence Date  
For Local Agency Contracts

Letting Date: April 19, 2016 Contract ID: 97-C097-128 Bid Order No. : 014

It is further understood and agreed that the above work shall be commenced or completed in accordance with the following schedule:

SITE NUMBER	CONTRACT PERIOD /SITE DESCRIPTION	LIQUIDATED DAMAGES
	CONTRACT LATE START DATE 06/13/2016 85 WORKING DAYS	\$1,000.00

CONTRACT NOTES

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CONTRACT SCHEDULE OF PRICES

\*\*\*\*\*

Vendor No.: GO020 Bid Order No.: 014  
 Contract ID No.: 97-C097-128 Letting Date: April 19, 2016  
 Primary Work Type: BRIDGE REPLACEMENT - PPCB 10:00 A.M.  
 Primary County: WOODBURY

Line No	Item Number Item Description	Item Quantity and Unit	Unit Price Dollars   Cts	Bid Amount Dollars   Cts
SECTION 0001 ITEMS FOR A 90'-0 X 30'-6 PRETENSIONED PRESTRESSD CONCRETE BEAM BRIDGE				
0010	2101-0850001 CLEARING AND GRUBBING	 0.300  ACRE	 2,000.00000	 600.00
0020	2102-2710070 EXCAVATION, CLASS 10, ROADWAY AND BORROW	 678.000  CY	 6.50000	 4,407.00
0030	2102-2712015 EXCAVATION, CLASS 12, BOULDERS OR ROCK FRAGMENTS	 34.000  CY	 25.00000	 850.00
0040	2104-2710020 EXCAVATION, CLASS 10, CHANNEL	 2,901.000  CY	 6.00000	 17,406.00
0050	2115-0100000 MODIFIED SUBBASE	 173.400  CY	 80.00000	 13,872.00
0060	2121-7425020 GRANULAR SHOULDERS, TYPE B	 317.000  TON	 38.00000	 12,046.00
0070	2301-0690210 BRIDGE APPROACH, TWO LANE	 390.700  SY	 100.00000	 39,070.00
0080	2301-1032090 STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 2 DURABILITY, 9 IN.	 1,056.600  SY	 60.00000	 63,396.00
0090	2401-6745625 REMOVAL OF EXISTING BRIDGE	 LUMP	 LUMP	 28,000.00
0100	2402-2720000 EXCAVATION, CLASS 20	 651.000  CY	 23.00000	 14,973.00



CONTRACT SCHEDULE OF PRICES

\*\*\*\*\*

Vendor No.: GO020 Bid Order No.: 014  
 Contract ID No.: 97-C097-128 Letting Date: April 19, 2016  
 Primary Work Type: BRIDGE REPLACEMENT - PPCB 10:00 A.M.  
 Primary County: WOODBURY

Line No	Item Number Item Description	Item Quantity and Unit	Unit Price		Bid Amount	
			Dollars	Cts	Dollars	Cts
0110	2403-0100010 STRUCTURAL CONCRETE (BRIDGE)	 173.200   CY	 680.00000		 117,776.00	
0120	2404-7775005 REINFORCING STEEL, EPOXY COATED	 42,065.000   LB	 0.97000		 40,803.05	
0130	2407-0551490 BEAMS, PRETENSIONED PRESTRESSED CONCRETE, D90	 5.000   EACH	 15,000.00000		 75,000.00	
0140	2408-7800000 STRUCTURAL STEEL	 1,212.000   LB	 3.00000		 3,636.00	
0150	2414-6424124 CONCRETE OPEN RAILING, TL-4	 234.000   LF	 58.00000		 13,572.00	
0160	2501-0201057 PILES, STEEL, HP 10 X 57	 1,800.000   LF	 47.00000		 84,600.00	
0170	2501-6335010 PREBORED HOLES	 200.000   LF	 28.00000		 5,600.00	
0180	2505-4008120 REMOVAL OF STEEL BEAM GUARDRAIL	 425.000   LF	 4.00000		 1,700.00	
0190	2505-4008400 STEEL BEAM GUARDRAIL BARRIER TRANSITION SECTION	 4.000   EACH	 2,000.00000		 8,000.00	
0200	2505-4021010 STEEL BEAM GUARDRAIL END ANCHOR, BOLTED	 4.000   EACH	 200.00000		 800.00	
0210	2505-4021720 STEEL BEAM GUARDRAIL TANGENT END TERMINAL, BA-205	 4.000   EACH	 2,000.00000		 8,000.00	

CONTRACT SCHEDULE OF PRICES

\*\*\*\*\*

Vendor No.: G0020 Bid Order No.: 014  
 Contract ID No.: 97-C097-128 Letting Date: April 19, 2016  
 Primary Work Type: BRIDGE REPLACEMENT - PPCB 10:00 A.M.  
 Primary County: WOODBURY

Line No	Item Number Item Description	Item Quantity and Unit	Unit Price		Bid Amount		
			Dollars	Cts	Dollars	Cts	
0220	2507-3250005 ENGINEERING FABRIC	595.000 SY	3.00000		1,785.00		
0230	2507-6800061 REVETMENT, CLASS E	1,016.000 TON	42.00000		42,672.00		
0240	2510-6745850 REMOVAL OF PAVEMENT	1,458.400 SY	11.00000		16,042.40		
0250	2518-6910000 SAFETY CLOSURE	2.000 EACH	100.00000		200.00		
0260	2527-9263109 PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	26.600 STA	50.00000		1,330.00		
0270	2528-8445110 TRAFFIC CONTROL	LUMP	LUMP		3,500.00		
0280	2533-4980005 MOBILIZATION	LUMP	LUMP		70,000.00		
0290	2601-2634100 MULCHING	0.300 ACRE	2,500.00000		750.00		
0300	2601-2636043 SEEDING AND FERTILIZING (RURAL)	0.300 ACRE	2,500.00000		750.00		
0310	2602-0000020 SILT FENCE	450.000 LF	5.00000		2,250.00		
TOTAL BID						693,386.45	



# IOWA DOT

## CONTRACTOR'S PERFORMANCE BOND

Bond Number: 929625487

Contract I.D.: 97-C097-128

County: Woodbury

KNOW ALL PERSONS BY THESE PRESENTS: That we, Godbersen-Smith Construction Company  
of Ida Grove IA (hereinafter called the Principal) and Western Surety Company  
of Chicago IL (hereinafter called the Surety) are held and firmly bound unto the

Woodbury County Board of Supervisors (hereinafter called the Contracting Authority) Iowa, in the penal sum\*  
(Iowa DOT, County, or City name, etc.)  
of Six Hundred Ninety-three Thousand Three Hundred Eighty-six & 45/100ths dollars (\$ 693,386.45---),  
lawful money of the United States, to the payment of which sum, well and truly to be made, we bind ourselves, our executors,  
administrators, successors, and assigns jointly and severally by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, THAT whereas the above bounden Principal did on  
the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ enter into a written contract with the Contracting Authority to perform  
Bridge Replacement - PPCB Proposal #97-C097-128  
work per the terms and specifications of the contract

Copy of which contract together with all of its terms, covenants, conditions, and stipulations, is incorporated herein and made a part hereof as fully and completely as if said contract were recited at length; and whereas, the principal and sureties on this bond hereby agree to pay all persons, firms, or corporations having contracts directly with the principal or with subcontractors, all just claims due them for labor performed or materials furnished, in the performance of the contract on account of which this bond is given, when the same are not satisfied out of the portion of the contract price which the public corporation is required to retain until completion of the public improvements, but the principal and sureties shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law.

Now, if the principal shall in all respects fulfill his said contract according to the terms and tenor thereof, and shall satisfy all claims and demands incurred for the same, and shall fully indemnify and save harmless the Contracting Authority from all costs and damages which it may suffer by reason of failure to do so and shall fully reimburse and repay the Contracting Authority all outlays and expense which it may incur in making good any such default, then the obligation is to be void and of no effect; otherwise to remain in full force and effect. Every surety on this bond shall be deemed and held, any contract to the contrary notwithstanding, to consent without notice:

1. To any extension of time to the contractor in which to perform the contract.
2. That the bond shall remain in full force and effect until the contract is completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the liquidated damage penalty is being charged against the contractor.
3. To any change in the plans, specifications, or contract, when such change does not involve an increase of more than 20 percent of the total contract price, and shall then be released only as to such excess increase.
4. That no provision of this bond or of any other contract shall be valid which limits to less than five years from the completion of the contract the right to sue on this bond for defects in work quality or material not discovered or known to the Contracting Authority at the time such work is accepted.

This bond is to be considered a performance bond and secures the Contracting Authority the right to recover from the contractor on account of material or labor entered into the work or work performed not in accordance with the contract, specifications, or plans. The contractor does not by this obligation guarantee to maintain the work for five years.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Principal

Godbersen-Smith Construction Company  
Principal

By: \_\_\_\_\_  
Title

By: [Signature]  
Title

\_\_\_\_\_  
Title

Western Surety Company  
Surety

By: \_\_\_\_\_  
Title

By: Nancy D. Baltutat  
Nancy D. Baltutat, Attorney-in-Fact  
Title

Address: \_\_\_\_\_

Address: 4200 University Ave #200, West Des Moines IA 50266

**For contracts where a County Board of Supervisors is the Contracting Authority:**

This bond approved by the \_\_\_\_\_ County, this \_\_\_\_\_ day of \_\_\_\_\_  
(Board of Supervisors of)  
\_\_\_\_\_  
Chairperson (Signature)

**For contracts where the DOT nor a County Board of Supervisors is the Contracting Authority:**

This bond approved by the \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_  
(Contracting Authority)  
\_\_\_\_\_  
Title/Signature

**DISCLOSURE STATEMENT FOR CONTRACTOR'S PERFORMANCE BONDS**

The information requested will be used by the Iowa Department of Transportation to determine if a contractor/vendor is bonded in accord with the requirements established by the contracting authority. This secures the IDOT and/or the State of Iowa the right to recover from the contractor/vendor if material or labor entered into the work performed is not in accord with the contract, specifications, or plans. Persons outside the Department may occasionally request this information. Failure to provide all required information will result in denial of the award of the contract.



#13b

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE**

Date: May 18, 2016

Weekly Agenda Date: May 24, 2016

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, Woodbury County Engineer

**WORDING FOR AGENDA ITEM:** Consideration of Annual Tax Levies for Drainage Districts

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

**EXECUTIVE SUMMARY:** The board of supervisors of each county may each year, by resolution, prescribe and set property tax levies for benefitted properties within drainage districts for which the Board of Supervisors acts as trustees under chapter 468 of the Code of Iowa. The levies are set at a rate to pay outstanding warrants and for expected or contracted expenses of each district.

**BACKGROUND:** Resolutions are passed annually by the Board of Supervisors. Last year the Board approved a policy that requires that drainage district levies be presented for approval prior to May 31<sup>st</sup>.

**FINANCIAL IMPACT:** Drainage district levies are paid by the landowners within each district.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:** Recommend approval tax levy resolutions. The following drainage district levies are recommended:

Bennett McDonald :	\$ 1,000.00
Maple River	\$ 50.00
Orton Slough:	\$20,000.00
Smithland:	\$ 1,000.00
Weber Creek:	\$ 500.00
Wolf Creek:	\$17,000.00
Bennett McDonald Smithland Special:	\$34,000.00

**ACTION REQUIRED / PROPOSED MOTION:** Motions will be required to individually approve each resolution.

*Approved by Board of Supervisors April 5, 2016.*

RESOLUTION NO. \_\_\_\_\_

HACKLEY LATERAL DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE  
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Hackley Lateral Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Hackley Lateral Drainage District, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: \_\_\_\_\_  
Chairman

\_\_\_\_\_  
Patrick F. Gill, County Auditor

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

ORTON SLOUGH DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE  
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Orton Slough Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Orton Slough Drainage District, that a special tax and/or assessment in the sum of \$ 20,000.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: \_\_\_\_\_  
Chairman

\_\_\_\_\_  
Patrick F. Gill, County Auditor

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



RESOLUTION NO. \_\_\_\_\_

SMOKEY HOLLOW DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE  
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Smoky Hollow Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Smoky Hollow Drainage District, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: \_\_\_\_\_  
Chairman

\_\_\_\_\_  
Patrick F. Gill, County Auditor

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

UPPER WOLF CREEK DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE  
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Upper Wolf Creek Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Upper Wolf Creek Drainage District, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: \_\_\_\_\_  
Chairman

\_\_\_\_\_  
Patrick F. Gill, County Auditor

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

WEBER CREEK DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE  
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Weber Creek Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Weber Creek Drainage District, that a special tax and/or assessment in the sum of \$ 500.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: \_\_\_\_\_  
Chairman

\_\_\_\_\_  
Patrick F. Gill, County Auditor

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



RESOLUTION NO. \_\_\_\_\_

WOLF CREEK DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE  
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Wolf Creek Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Wolf Creek Drainage District, that a special tax and/or assessment in the sum of \$ 17,000.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: \_\_\_\_\_  
Chairman

\_\_\_\_\_  
Patrick F. Gill, County Auditor

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

BENNETT-MCDONALD DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE  
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Bennett-McDonald Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Bennett-McDonald Drainage District, that a special tax and/or assessment in the sum of \$ 1,000.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: \_\_\_\_\_  
Chairman

\_\_\_\_\_  
Patrick F. Gill, County Auditor

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

SMITHLAND DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE  
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Smithland Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies, and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Smithland Drainage District, that a special tax and/or assessment in the sum of \$ 1,000.00 be levied against all the tracts of land, lots, railroad companies, and public highways within said Drainage District and same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: \_\_\_\_\_  
Chairman

\_\_\_\_\_  
Patrick F. Gill, County Auditor

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\_\_\_\_\_  
\_\_\_\_\_



RESOLUTION NO. \_\_\_\_\_

WOLF CREEK PUMPING DISTRICT #2

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE  
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Wolf Creek Pumping District #2 of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies, and public highways within the boundaries of the said Pumping District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Wolf Creek Pumping District #2, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies, and public highways within said Pumping District and same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: \_\_\_\_\_  
Chairman

ORS

\_\_\_\_\_  
Patrick F. Gill, County Auditor

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RESOLUTION NO. \_\_\_\_\_

BENNETT-MCDONALD SMITHLAND SPECIAL

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE  
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Bennett-McDonald Smithland Special of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies, and public highways within the boundaries of the said Pumping District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Bennett-McDonald Smithland Special, that a special tax and/or assessment in the sum of \$ 34,000.00 be levied against all the tracts of land, lots, railroad companies, and public highways within said Pumping District and same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: \_\_\_\_\_  
Chairman

\_\_\_\_\_  
Patrick F. Gill, County Auditor

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

ANTHON CENTRAL DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE  
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Anthon Central Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Anthon Central Drainage District, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: \_\_\_\_\_  
Chairman

\_\_\_\_\_  
Patrick F. Gill, County Auditor

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



RESOLUTION NO. \_\_\_\_\_

MAPLE RIVER DRAINAGE DISTRICT

RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE  
TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Maple River Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Maple River Drainage District, that a special tax and/or assessment in the sum of \$ 50.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTESTED:

BY: \_\_\_\_\_  
Chairman

\_\_\_\_\_  
Patrick F. Gill, County Auditor

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\_\_\_\_\_

#13C

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE**

Date: May 24, 2016

Weekly Agenda Date: May 20, 2016

DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, P.E., Woodbury County Engineer, Secondary Road Dept.

SUBJECT: **Consideration of Approval of Amendment No 1 to the FY 2016 Secondary Road Budget for Iowa DOT**

**ACTION REQUIRED:**

Approve Ordinance <input type="checkbox"/>	Approve Resolution <input type="checkbox"/>	Approve Motion <input checked="" type="checkbox"/>
Give Direction <input type="checkbox"/>	Other: Informational <input type="checkbox"/>	Attachments <input checked="" type="checkbox"/>

**Consideration X**

**WORDING FOR AGENDA ITEM:** Consideration of approval of Amendment to the Secondary Road Budget for Iowa Department of Transportation.

**EXECUTIVE SUMMARY:** The county board of supervisors is charged with the duty of establishing policies and providing adequate funds to properly maintain the secondary road system. The county engineer, pursuant to section 309.21 and board policy, shall adopt such methods and recommend such personnel and equipment necessary to maintain continuously, in the best condition practicable, the entire mileage of said system. The county engineer and board of supervisors annually report the budget for the secondary road department to the Iowa Department of Transportation.

**BACKGROUND:** The county secondary road budget was set by the board of supervisors at the April 14, 2015 meeting. The Iowa DOT budget reports the county FY 2016 budget to the Department of Transportation

**FINANCIAL IMPACT:** The secondary road budget has been approved by the Board as part of the county budget. That budget amendment must be reported to Iowa DOT.

**RECOMMENDATION:** Recommend approval of amendment no 1 to the secondary road department budget.

# Iowa Department of Transportation

	<b>SECONDARY ROAD BUDGET</b>	<b>County:</b>	<b>Woodbury County</b>
		<b>Fiscal Year:</b>	<b>2016</b>
		<b>Version:</b>	<b>Amended #1</b>

<b>COUNTY CERTIFICATION</b>		
This Secondary Road Budget was adopted by the Board of Supervisors on _____ <div style="text-align: center;">Date</div>		
<b>ATTESTED</b>		
_____		_____
County Auditor		Date
_____		_____
County Engineer		Date
_____		_____
Chairperson, Board of Supervisors		Date
<b>IOWA DOT BUDGET APPROVALS</b>		
Recommended Approval:	_____	_____
	OLS Reviewer	Date
Approved:	_____	_____
	Director, Office of Local Systems	Date



**F. Y. 2016 SECONDARY ROAD BUDGET for Woodbury County  
Amended #1**

		Actual Receipts Prior Years		Estimated Receipts	
		2 <sup>nd</sup> Prior	1 <sup>st</sup> Prior	Actual	Next
		From: 01-Jul-2012	From: 01-Jul-2013	From: 01-Jul-2014	From: 01-Jul-2015
		To: 30-Jun-2013	To: 30-Jun-2014	To: 30-Jun-2015	To: 30-Jun-2016
1. County Auditor's Secondary Road Fund Beginning Balance		\$1,282,829	\$2,126,740	\$3,254,615	\$3,219,146
2. Receipts from Property Tax Levies	<b>2.21700</b> Dollars on all taxable property in county except on that within cities and towns. (Rural Basic levy rate)	\$945,000	\$2,328,000	\$2,328,000	\$2,328,000
	<b>0.00000</b> Dollars on all taxable property in (General Basic levy rate)				
2A. Local Option Sales Tax		\$1,878,875	\$2,002,092	\$1,979,191	\$2,000,000
3. Regular Road Use Tax Received <small>(Don't include transfer of local R.U.T. to FM account for const. on FM routes)</small>		\$3,920,415	\$4,197,394	\$4,362,960	\$5,147,880
3b. Amount for 306.4(a3) <small>(Senate File 451 - FM Ext. in City &lt;=500)</small>		\$277,003	\$46,981	\$48,923	\$56,695
3c. Time 21		\$521,127	\$490,457	\$500,970	\$500,000
4. RISE Funds		\$0	\$0	\$236,887	\$1,650,000
5. Bridge Replacement Funds		\$805,423	\$269,873	\$56,943	\$0
6. Proposed transfer of FM funds to Local Secondary Fund. <small>(Section 309.10 - Code of Iowa)</small>		\$0	\$0	\$0	\$0
7. Tax Refunds (-) and/or Credits (+). <small>(Section 309.10 - Code of Iowa)</small>		\$3,899	\$4,195	\$4,649	\$0
8. Miscellaneous Receipts	FEMA	\$145,742	\$105,714	\$552,418	\$400,000
	Reimbursements - ER money	- \$5	- \$9	\$0	\$565,000
Donations, sale of used materials, Special Assessments, etc.	Misc State Grants	\$0	\$0	\$0	\$360,000
	Misc Receipts	\$0	\$0	\$0	\$184,000
	Local bonding for RISE Project	\$0	\$0	\$0	\$800,000
Itemize for Next Year		\$0	\$0	\$0	\$0
9. Total of Miscellaneous Receipts <small>(Sum of 7a through 7f)</small>		\$145,737	\$105,705	\$552,418	\$2,309,000
<b>10. TOTAL RECEIPTS <small>(Add Lines 1, 2, 3, 4, 5, 6, &amp; 8)</small></b>		<b>\$9,780,308</b>	<b>\$11,571,437</b>	<b>\$13,325,556</b>	<b>\$17,210,721</b>
11. Road Use Tax Funds transferred or to be transferred by State Treasurer, at county request, to FM fund for construction.		\$0	\$0	\$0	\$0

**F. Y. 2016 SECONDARY ROAD BUDGET for Woodbury County COUNTY  
Amended #1**

Summary of Actual and Proposed Expenditures	Actual Expenditures Prior Years		Estimated Expenditures	
	2 <sup>nd</sup> Prior From: 01-Jul-2012 To: 30-Jun-2013	1 <sup>st</sup> Prior From: 01-Jul-2013 To: 30-Jun-2014	Actual From: 01-Jul-2014 To: 30-Jun-2015	Next From: 01-Jul-2015 To: 30-Jun-2016
<b>70X * Administration and Engineering</b>				
700 Administration Expenditures (100)	\$231,403	\$246,959	\$254,366	\$288,425
701 Engineering Expenditures (100)	\$684,400	\$699,874	\$741,980	\$847,270
<b>TOTAL - ADMINISTRATION &amp; ENGINEERING :</b>	<b>\$915,803</b>	<b>\$946,833</b>	<b>\$996,346</b>	<b>\$1,135,695</b>
<b>020 * Construction</b>				
Adjusted Construction Program Expenditures (300) on FM and Local Sec. Roads <i>(With other than FM funds ---See Accomplishment Year projects)</i>	<b>\$702,707</b>	<b>\$893,703</b>	<b>\$3,285,440</b>	<b>\$6,000,000</b>
<b>71X * Roadway Maintenance</b>				
710 Bridges and Culverts (420, 430)	\$218,008	\$172,456	\$178,137	\$243,705
711 Roads (4250, 460, 480)	\$2,598,628	\$2,872,303	\$2,272,692	\$2,979,900
712 Snow and Ice Control (520)	\$232,262	\$327,036	\$377,648	\$486,310
713 Traffic Controls (590)	\$374,026	\$245,860	\$263,417	\$316,900
714 Road Clearing (490)	\$296,843	\$267,226	\$189,315	\$244,000
<b>TOTAL - ROADWAY MAINTENANCE :</b>	<b>\$3,719,767</b>	<b>\$3,884,881</b>	<b>\$3,281,209</b>	<b>\$4,270,815</b>
<b>72X * General Roadway</b>				
720 New Equipment (610)	\$440,124	\$619,995	\$759,613	\$709,000
721 Equipment Operations (620, 630, 650)	\$1,696,367	\$1,761,209	\$1,533,525	\$1,850,190
722 Tools, Materials and Supplies (655, 660, 670, 680, 690)	\$86,118	\$168,377	\$176,603	\$203,500
723 Real Estate and Buildings (800)	\$92,682	\$41,824	\$73,674	\$90,000
<b>TOTAL - GENERAL ROADWAY :</b>	<b>\$2,315,291</b>	<b>\$2,591,405</b>	<b>\$2,543,415</b>	<b>\$2,852,690</b>
<b>TOTAL EXPENDITURES (70X + 020 + 71X + 72X)</b>	<b>\$7,653,568</b>	<b>\$8,316,822</b>	<b>\$10,106,410</b>	<b>\$14,259,200</b>
County Auditor's Bal. of Sec. Road Fund at end of Fiscal Year	\$2,126,740	\$3,254,615	\$3,219,146	\$2,951,521
<b>TOTAL (Must equal receipts) [Does not include transfer of Road Use Tax to FM Fund]</b>	<b>\$9,780,308</b>	<b>\$11,571,437</b>	<b>\$13,325,556</b>	<b>\$17,210,721</b>

\* Control items



**May 17, 2016 — MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS AS TRUSTEES FOR WOLF CREEK DRAINAGE DISTRICT IN WOODBURY COUNTY**

The Board of Supervisors met on Tuesday, May 17, 2016 as Trustees for Wolf Creek Drainage District in Woodbury County. Board members present were Clausen, Monson, Smith, and Ung; Taylor was absent. Staff members present were Karen James, Board Administrative Coordinator, Joshua Widman, Assistant County Attorney, Mark Nahra, County Engineer's Office, Dennis Butler, Finance/Operations Controller and Jean Jessen, Deputy Auditor/Clerk to the Board.

The Board called to order a Wolf Creek Drainage District Trustee meeting.

Motion by Smith second by Ung to approve the minutes from the May 10, 2016 meeting. Carried 5-0. Copy filed.

Motion by Monson second by Ung to approve the request for repair work not to exceed \$1,500.00. Carried 5-0. Copy filed.

The Wolf Creek Drainage District meeting was adjourned.



**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) R**

**#15**

Date: 5/19/2016

Weekly Agenda Date: 5/24/2016

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Michelle Skaff, Woodbury County Emergency Management Coordinator

**WORDING FOR AGENDA ITEM:** Discussion of County Employee Credentialing

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

**EXECUTIVE SUMMARY:** This item is to discuss the concept of credentialing all county employees. The software to be used is housed at the Woodbury County Emergency Operations Center. The primary purpose for credentialing employees is to help Woodbury County be better prepared for emergencies. The credentialing software is recognized regionally and in the event of a large scale emergency, it will allow individuals to be recognized for their qualifications and county government employees and also any responder qualifications that they may possess. A secondary use of the cards is as a County ID. It is proposed to provide those with the proper approval to receive a proxy card as a dual credential-key card. These cards include expiration dates with a re-issue timeframe of four years. This expiration date will help to maintain accurate access rights to individuals.

**BACKGROUND:** Woodbury County's Healthcare Coalition has funded credentialing software, printer, and accessories for Woodbury County Emergency Management to use in preparing for emergencies. Woodbury County EMA has enough proxy cards and blank card stock to credential all Woodbury County employees provided by the Woodbury County Sheriff's Office and the healthcare purchased accessories. The Woodbury County sheriff's office has also provided lanyards for county distribution.

**FINANCIAL IMPACT:** Initial financial impact will include card holders to protect and display the credential. The cost will be \$937.60 for 500 card holders. Sustainment will include replacing credentials every four years, this will include cardstock, printer ink, and any additional lanyards, clips, carabiner reels, and card holders as needed. The sustainment costs are proposed to be budgeted through Human Resources.

4 year sustainment predicted costs (dependent on choice of clip and card type):

500 Proxy Cards -	\$1645.00	(\$3.29 each)
500 white ID cards	\$47.50	(\$.10 each)
500 -3 tab cards	\$97.50	(.20 each)
500 lanyards	\$450.00	(.90 each)

500 Carabiner badge reel	\$1075.00	(\$2.15 each)
500 Clear vinyl clips	\$90.00	(.18 ea)
500 Black plastic card holder	\$937.60	(\$1.88 each)

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:** Discussion only.

**ACTION REQUIRED / PROPOSED MOTION:** Discussion.

*Approved by Board of Supervisors April 5, 2016.*

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST**



Date: 5-19-16

Weekly Agenda Date: 5-24-16

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Supervisor Mark Monson

**WORDING FOR AGENDA ITEM:** The Little Courthouse in Anthon

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

**EXECUTIVE SUMMARY:** The City Council of Anthon is willing to turn over the building with some stipulations. After discussion I would suggest we turn it over to Joshua Widman to work out the details.

**BACKGROUND:** Building Services Director estimates \$30,000 worth of repairs need to be done to the building. Temporary repairs can be done this summer to extend the life of the roof and other items for a couple years. The recommendation would be to put the \$30,000 in the CIP for 17-18 or 18-19.

The Anthon City Council would like to have it returned to the City of Anthon if the county business ended.

The Anthon Council is requesting \$10,000 for the building which would go into their Community Development Corporation.

**FINANCIAL IMPACT:** \$10,000

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

1. Decide on any financial commitment
2. Turn this over to Joshua Widman with the details to develop an agreement or contract with the Anthon Attorney.
3. Return agreement or contract to this Board for approval.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to commit \$10,000 for the purchase of the Little Courthouse in anthon.

*Approved by Board of Supervisors April 5, 2016.*



#17

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE**

Date: May 19, 2016

Weekly Agenda Date: May 24, 2016

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Supervisor Jeremy Taylor

**WORDING FOR AGENDA ITEM:** Chairman's Report

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

**EXECUTIVE SUMMARY:** In order to keep the Board as fully informed as possible on the weekly happenings, this will act as a summation of day-to-day operational decisions in a public forum.

**BACKGROUND:** The Board will be kept apprised of the following:

A. Honoring Siouxland District Health Department Board and Employees on May 31, 2016

B. Human Resources Focus at Department Head Meeting on June 27

**FINANCIAL IMPACT:** None

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:** Receive the information.

**ACTION REQUIRED / PROPOSED MOTION:** Receive the information.

*Approved by Board of Supervisors April 5, 2016.*

#### **A. Siouxland District Health Department**

Siouxland District Health Department Director Kevin Grieme gave me a plethora of Good News Items. I have wanted to honor the great work that the SDHD Board and the folks who work at Siouxland District Health has done. Therefore, I have asked that they come on May 31 and will include those under the "Good News Report" there. Kevin and his team can do a brief presentation of some of the many good things that are happening. I have offered that we will have light refreshments and anticipate that some key employees from SDHD may attend as well. This will be similar to when we thanked and highlighted the Veterans Affairs Commission. I would encourage us to continue to highlight what I think are the continued "best kept secrets" of those who work tirelessly behind the scenes to help ensure safe and effective core services such as in this case helping ensure healthy communities.

#### **B. Human Resources Focus at Department Head Meeting on June 27**

I have asked Ed Gilliland during the June 27 Department Head meeting to see if his team is ready to bring updates regarding the Handbook, Policy & Procedures, and expected procedures utilizing True Speak. Both internal and external counsel (Heidman Law Firm) have been asked to review procedures so that everyone is on the "same page" regarding how we handle communication for a positive change including noticing when employees do great things, counseling / coaching opportunities, and discipline. From there, I anticipate that we will sit down with department heads to review such procedures to ensure compliance and follow-through.

# Sioux Rivers

Regional Mental Health & Disabilities Services



## MEETING NOTICE

SIoux RIVERS REGIONAL MHDS GOVERNANCE BOARD

TUESDAY, MAY 24, 2016 AT 2:30 PM\*

PLYMOUTH COUNTY COURTHOUSE ANNEX

Mark Loutsch, Chair  
[mrjams@midlands.net](mailto:mrjams@midlands.net)

Dennis Wright, Vice-Chair  
[pdwright@mtcnet.net](mailto:pdwright@mtcnet.net)

Mark Sybesma, Director  
[marks@siouxcounty.org](mailto:marks@siouxcounty.org)

Jim Henrich, Director  
[jken@hickorytech.net](mailto:jken@hickorytech.net)

Mark Monson, Director  
[mmonson@woodburycountyiowa.gov](mailto:mmonson@woodburycountyiowa.gov)

Matthew Ung, Director  
[matthewung@woodburycountyiowa.gov](mailto:matthewung@woodburycountyiowa.gov)

Mike Wood, Director  
[mhasiouxland@aol.com](mailto:mhasiouxland@aol.com)

David Van Ningen, Director  
[dvanning@hopehaven.org](mailto:dvanning@hopehaven.org)

Shane Walter, CEO  
[shanew@siouxcounty.org](mailto:shanew@siouxcounty.org)

Julie Albright, Secretary  
[jalbright@woodburycountyiowa.gov](mailto:jalbright@woodburycountyiowa.gov)

## AGENDA

**\*NOTE LATER START TIME**

1. Welcome and Introductions.
2. Approve Agenda – **Action**.
3. Review of 4/25/16 meeting minutes – **Action**.
4. Updates: Work Alternatives Committee/Advisory Board/Tele-Health – **Information**.
5. Williams & Co. Audit Results – **Information**.
6. Substance Abuse Claims turned over to County for payment – **Information**.
7. Moving forward with Friendship House Drop-in Center addition on Crisis campus. Result of meeting with property owner to the East (funeral home) – **Information/Action**.
8. Regional Assessment and Stabilization Center Update: Census/Brochures/cards – **Information**.
9. Scheduling Public Input meetings in each County: When/where – **Information**.
10. Discussion: Follow up to meetings with County Sheriff's and PD's – Next steps: Increased MH presence in jails, share in the cost of medications, SW/Coordinator on site – **Information/Action**.
11. Discussion: MH Building in Woodbury County: Veterans Affairs Sub-Lease. Opinions: Legal/DHS - **Information/Action**.
12. Regional Mental Health expenditures: April, 2016 – **Information/Action**.
13. Fiscal Agent Report - Dennis Butler – **Information/Action**.
14. CEO Update: MCO's, Meetings, legislative developments, staffing issues, etc. - **Information**.

**Next meeting: June 28, 2016 @ Plymouth Co. Courthouse Annex – 1:30 P.M. (CEO on vacation)**



**NOTICE OF PUBLIC HEARING  
PLANNING AND ZONING COMMISSION  
SIOUX CITY, IOWA**

You are hereby notified that the Sioux City Planning and Zoning Commission will consider the item identified below at a public hearing to be held on **Tuesday, May 24, 2016, at 4:00 P.M.**, in the City Council Chambers, Fifth Floor of City Hall, 405 6th Street, Sioux City, Iowa. You are invited to attend the hearing to voice your opinion in regard to this agenda item. The Planning and Zoning Commission will consider this item and make a recommendation that will be forwarded to the City Council at a later date. For further information, please call this office at (712) 279-6340. (This item is on file in Room 308, City Hall.)

**PURPOSE OF THIS REQUEST:**

**Agenda Item 2016-0026**

The petitioner, Eufrazio Taracena, requests the vacation of right-of-way adjacent to the property at 3700 Grandview Boulevard. The petitioner wishes to add the area to his property. A general area map is attached for your review.

Charlie Cowell  
Planner

**ADA NOTICE**

The City of Sioux City does not discriminate on the basis of disability in admission to, access to, or operations of its programs, services, or activities. Individuals who need auxiliary aids for effective communication in programs and services of the City of Sioux City are invited to make their needs and preferences known to the ADA Compliance Officer, City Hall, 406 - 6th Street, Room 204, 712-279-6259. This notice is provided as required by Title II of the Americans with Disabilities Act of 1990.

-----  
If you are unable to attend this hearing but would like to have your comments on record, you may forward this response slip to the City Planning Division, P.O. Box 447 Sioux City, IA 51102, call (712) 279-6340, Fax (712) 224-5218, or e-mail [planzone@sioux-city.org](mailto:planzone@sioux-city.org).

Your Name: \_\_\_\_\_ Agenda Date: 5/24/2016

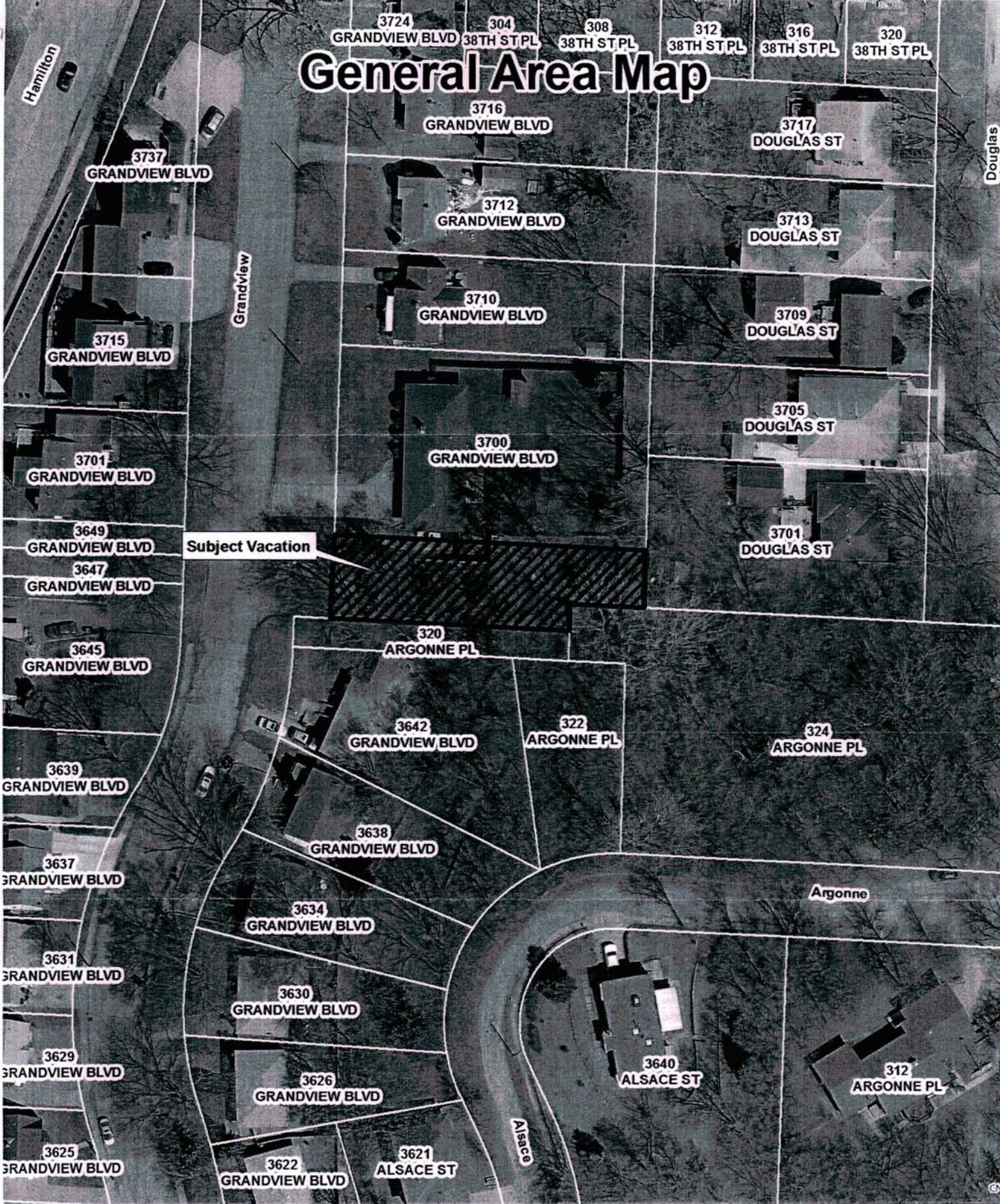
Address: \_\_\_\_\_ Agenda Item No. : 2016-0026

Your Comments Regarding This Item: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



# General Area Map



Subject Vacation



## City of Sioux City Planning Division

Disclaimer of Liability: (Sioux City and Woodbury Co. GIS System)  
 The Customer understands and acknowledges that the Products and information contained therein are subject to constant change and that its accuracy cannot be guaranteed. Sioux City & Woodbury Co. make no warranties or guarantees, either expressed or implied, as to the completeness, accuracy, or correctness of such Products, or accept any liability arising from any incorrect, incomplete or misleading information contained therein.





# 2016 ANNUAL MEETING

Wednesday, June 22nd

WESTERN IOWA TOURISM REGION

DeSoto National Wildlife Refuge \* Missouri Valley

Western Iowa Tourism Region  
307 East Reed Street  
Red Oak, IA 51566

Join us on Wednesday, June 22nd for the  
WITR Annual Meeting as we celebrate  
30 years of tourism promotion & development  
in Western Iowa!

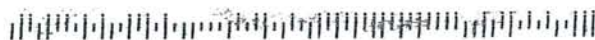
- \* Membership Meeting \* Accomplishments
- \* Recognition of Volunteers & Committees
- \* Certificates for Leadership Initiative
- \* Board Member Elections
- \* Silent Auction \* Networking & Fun
- \* Speaker, Brenda Clark Hamilton

Registration begins at 10:30 a.m.  
Call 888-623-4232 or e-mail Shonna Hynick  
at [shonna@visitwesterniowa.com](mailto:shonna@visitwesterniowa.com) to register.

**WESTERN**  **iowa**  
connect to fun!



Board of Supervisors  
Woodbury County Courthouse  
620 Douglas, Room 103  
Sioux City, IA 51101-1248





**WOODBURY COUNTY JAIL WEEKLY POPULATION REPORT AT 0600 HRS.**

<u>DATE</u>	<u>Day</u>	<u>DAILY TOTAL</u>	<u>LEC</u>	<u>ELECTRONIC MONITORING</u>	<u>PRAIRIE HILLS</u>	<u>FEDERAL PRISONERS</u>
5/14/16	Saturday	228	209	19	0	19
5/15/16	Sunday	230	211	19	0	19
5/16/16	Monday	220	201	19	0	19
5/17/16	Tuesday	213	193	20	0	19
5/18/16	Wednesday	225	207	18	0	19
5/19/16	Thursday	213	195	18	0	19
5/20/16	Friday	209	191	18	0	18
		<b>1538</b>	<b>1407</b>	<b>131</b>	<b>0</b>	<b>132</b>
<b>24 HOUR DAILY COUNT</b>						
<u>DATE</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>			
5/14/16	254	213	41			
5/15/16	229	189	40			
5/16/16	250	213	37			
5/17/16	234	190	44			
5/18/16	256	214	42			
5/19/16	243	198	45			
5/20/16	243	191	52			
	<b>1709</b>	<b>1408</b>	<b>301</b>			
*Highest population count each day						

**WOODBURY COUNTY JUVENILE DETENTION CENTER**

Trosper-Hoyt Bldg,  
822 Douglas St. - 4th Floor  
Sioux City, Iowa 51101

Phone 712-279-6622  
Email: molsen@sioux-city.org  
Fax 712-234-2900

**6:00 a.m.**

**6:00 p.m.**

May, 2016

May 9, 2016		21 (1-holding)
May 10, 2016	21 (1-holding)	21
May 11, 2016	21	20
May 12, 2016	20	21
May 13, 2016	21 (1-holding)	21
May 14, 2016	21	21
May 15, 2016	21	21
May 16, 2016	21	

The Center averaged 20.9 residents per day during the 6:00 a.m. head count and 20.9 during the 6:00 p.m. check for a weekly average of 20.9 residents per day.

We were over populated on three different occasions and the remainder of the time at bed capacity. We had to remove one BIA client on Friday to avoid being over population over the weekend and turned one BIA down referral down on Sunday.

We are currently detaining eight juvenile from the BIA and one from Dakota County.

Mark Olsen

Director

WCJDC

May 16, 2016