



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(AUGUST 8, 2017) (WEEK 31 OF 2017)

Live streaming at:
https://www.youtube.com/user/woodburycountyiowa

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Rocky L. DeWitt 253-0421 rdewitt@woodburycountyiowa.gov
Marty J. Pottebaum 251-1799 mpottebaum@woodburycountyiowa.gov
Keith W. Radig 560-6542 kradig@woodburycountyiowa.gov
Jeremy J. Taylor 259-7910 jtaylor@woodburycountyiowa.gov
Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held August 8, 2017 at 4:30 p.m. in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

- 1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, please limit your remarks to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

4:00 p.m. 1. Closed Session General Relief Appeal Hearing for C. W. {Iowa Code Section 21.5 (1) (a)}
First Floor Boardroom

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

2. Citizen Concerns Information

3. Approval of the agenda August 8, 2017 Action

Consent Agenda

Items 4 through 9 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate roll call vote is requested by a Board Member.

4. Approval of the minutes of the August 1, 2017 meeting

5. Approval of claims

6. Board Administration/Public Bidder – Heather Satterwhite
Approval of Notice of Property Sale Resolution for Parcel #894729101019 (aka 703 Ross Street) setting for Tuesday, August 22nd at 4:35

7. Approval of resolution thanking and commending a county employee for years of service
8. Human Resources – Ed Gilliland
 - a. Approval of Memorandum of Personnel Transactions
 - b. Authorize Chairman to sign Authorization to Initiate Hiring Process
 - c. Approval of request to De-authorize County Position
 - d. Approval of retiree request to remain on the dental insurance plan.
9. Building Services – Kenny Schmitz
 Approve the public notice and designate a public hearing for the Woodbury County Sheriff's Training Center Lease Purchase Agreement to be held on August 22, 2017 at 4:45 p.m.

End Consent Agenda

- | | | |
|--------------------------------|--|-------------|
| | 10. Good News Report
Certificate of Achievement for Excellence in Financial Reporting | Information |
| 4:35 p.m.
(Set time) | 11. Board Administration/Public Bidder – Heather Satterwhite
a. Public hearing and sale of property Parcel # 894823207007
(aka 2025 Riverside Blvd.) | Action |
| 4:40 p.m.
(Set time) | 12. Secondary Roads – Mark Nahra
a. Receive and consider bids for propane for heating county buildings for
FY 2018 | Action |
| 4:45 p.m.
(Set time) | b. Receive and consider bids for calcium chloride for FY 2018 | Action |

**Adjourn Board of Supervisors Meeting
 Convene Wolf Creek Drainage District Trustee Meeting**

- | | |
|--|--------|
| 13. Accept filing of Engineer's report on Wolf Creek Drainage District annexation and schedule a public hearing for the district | Action |
|--|--------|

**Adjourn Wolf Creek Drainage District Trustee Meeting
 Continue Board of Supervisors Meeting**

- | | |
|--|------------------|
| 14. Rural Economic Development – David Gleiser
a. Approval of Woodbury County Incentive for Home Base Iowa Program
b. Approve submission of Home Base Iowa Application | Action
Action |
| 15. Board of Supervisors – Jeremy Taylor
County policies regarding county buildings | Information |
| 16. Chairman's Report
Discussion of date/costs of Employee Appreciation Luncheon for September 19 th | Information |
| 17. Reports on Committee Meetings | Information |
| 18. Citizen Concerns | Information |
| 19. Board Concerns | Information |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

MONDAY, AUG. 7	6:00 p.m.	Board of Adjustment Meeting, First Floor Boardroom
TUESDAY, AUG. 8	4:45 p.m.	Veteran Affairs Meeting, Veteran Affairs Office
WEDNESDAY, AUG. 9	8:05 a.m.	Woodbury County Information Communication Commission, First Floor Boardroom
THURSDAY, AUG. 10	12:00 p.m.	SIMPCO Board of Directors, 1122 Pierce St.
WEDNESDAY, AUG. 16	10:00 a.m.	Siouxland Center for Active Generations Board of Directors Meeting, 313 Co
	12:00 p.m.	Siouxland Economic Development Corporation Meeting, 617 Pierce, Ste. 202
THURSDAY, AUG. 17	10:00 a.m.	Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
	11:00 a.m.	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
	12:00 p.m.	SIMPCO Regional Policy & Legislative Committee Meeting
	4:30 p.m.	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
MONDAY, AUG. 21	8:00 a.m.	Department Head Meeting, LEC Conference Room
AUGUST 23 – 25		ISAC Annual Conference, Des Moines
MONDAY, AUG. 28	6:00 p.m.	Zoning Commission Meeting, First Floor Boardroom
FRIDAY, SEPT. 1	10:00 a.m.	Third Judicial Department of Corrections, 515 Water Street, 2 nd Floor
MONDAY, SEPT. 4	6:00 p.m.	Board of Adjustment meeting, First Floor Boardroom
TUESDAY, SEPT. 5	4:45 p.m.	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
WEDNESDAY, SEPT. 6	12:00 p.m.	District Board of Health Meeting, 1014 Nebraska St.
THURSDAY, SEPT. 7	5:00 p.m.	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
WEDNESDAY, SEPT. 13	8:05 a.m.	Woodbury County Information Communication Commission, First Floor Boardroom
FRIDAY, SEPT. 15	2:00 p.m.	Decat Board Meeting, Western Hills AEA, Room F
	6:30 p.m.	911 Service Board Meeting, Public Safety Center, Climbing Hill
WEDNESDAY, SEPT. 20	6:30 p.m.	Woodbury County Solid Waste Agency (Sanitary Landfill) Executive Committee Meeting, Public Safety Center, Climbing Hill
	8:00 p.m.	County's Mayor Association Meeting, Public Safety Center, Climbing Hill

The following Boards/Commission have vacancies: Commission to Assess Damages - Category A, Category B, Category C and Category D

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

AUGUST 1, 2017, TWENTY-NINETH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, August 1, 2017 at 3:30 p.m. Board members present were De Witt, Pottebaum, Radig, Ung, and Taylor. Staff members present were Dennis Butler, Budget/Tax Analyst, Karen James, Board Administrative Assistant, Ed Gilliland, Human Resources Director, P.J. Jennings, County Attorney and Patrick Gill, Auditor/Clerk to the Board.

1. Motion by Ung second by De Witt to go into closed session per Iowa Code Section 21.5(1)(c). Carried 5-0 on a roll-call vote.

Motion by Ung second by De Witt to go out of closed session per Iowa Code Section 21.5(1)(c). Carried 5-0 on a roll-call vote.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

2. There were no citizen concerns.
3. Motion by Taylor second by Radig to approve the Agenda for August 1, 2017. Carried 5-0. Copy filed.
Motion by De Witt second by Radig to approve the following items by consent:
 4. To approve minutes of the July 25, 2017 meeting. Copy filed.
 5. To approve the claims totaling \$446,627.23. Copy filed.
 6. To approve the lifting of tax suspension for Gerald Myers, 2709 Myrtle St, parcel #894720131015. Copy filed.
 7. To receive the County Recorder's Report for Fees Collected for the period of 4/1/17 through 6/30/17. Copy filed.
 8. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Director, Juvenile Detention Dept., Wage Plan: \$67,000 - \$82,000/year. Copy filed.
 - 9a. To approve and authorize the Chairperson to sign a Resolution setting the public hearing date and sale date of parcel #894730184001, 2624 W. 3rd St., Sioux City.

**RESOLUTION #12,604
NOTICE OF PROPERTY SALE**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lots A and B of Lot 4 in Block 3, of Fawcett's Subdivision of certain Lots in Highland Plat No. 3 in the County of Woodbury and State of Iowa, locally known as 2624 West Third, Sioux City, Iowa and All that part of the vacated North/South alley lying between Lots A and B of Lot 4, and Lot 3, all in Block 3, Fawcett's subdivision of certain lots in Highland Plat No. 3, Sioux City, Woodbury County, Iowa
(2624 W. 3rd Street)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **1st Day of August, 2017 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **1st Day of August, 2017**, immediately following the closing of the public hearing.

- 3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$238.00** plus recording fees.

Dated this 1st Day of August, 2017.
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

- 9b. To approve and authorize the Chairperson to sign a Resolution setting the public hearing date and sale date of parcel #894729128003, 1114 W. 14th St., Sioux City.

RESOLUTION #12,605
NOTICE OF PROPERTY SALE

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

Lot Ten except West 128.5 feet thereof, Block 2, Tredways Addition and Lot 2 except West 128.5 feet thereof, Block 4, Franklin's 2nd Addition, City of Sioux City, Woodbury Iowa (1114 W. 14th Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

- 1. That a public hearing on the aforesaid proposal shall be held on the **15th Day of August, 2017 at 4:37 o'clock p.m.** in the basement of the Woodbury County Courthouse.
- 2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **15th Day of August, 2017**, immediately following the closing of the public hearing.
- 3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$129.00** plus recording fees.

Dated this 1st Day of August, 2017.
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

- 10. To approve the permit to work in the right of way for the City of Cushing/Uncle Ben 5K Event. Copy filed.

Carried 5-0.

- 11a. A public hearing was held at 4:35 p.m. for the sale of parcel #894720386015, 1415 Center St. The Chairperson called on anyone wishing to be heard.

Motion by Radig second by Taylor to close the public hearing. Carried 5-0.

Motion by Ung second by Taylor to approve and authorize the Chairperson to sign a Resolution for the sale of this parcel to Rosa Maria Camacho Garcia, 1419 Center St., Sioux City, IA, for real estate parcel #894720386015, 1415 Center St., for \$50.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD
 OF SUPERVISORS OF WOODBURY COUNTY, IOWA
 RESOLUTION #12,606**

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Rosa Maria Camocho Garcia in the sum of Fifty Dollars & 00/100 (\$50.00)-----
-----dollars.

For the following described real estate, To Wit:

Parcel #894720386015

**Lot 3 Block 28 North Sioux City Addition to City of Sioux City and Woodbury County Iowa
(1415 Center Street)**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 1st Day of August, 2017.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

11b. A public hearing was held at 4:37 p.m. for the sale of parcel #894716401014, 814 33rd St. The Chairperson called on anyone wishing to be heard.

Motion by Taylor second by Ung to close the public hearing. Carried 5-0.

Motion by Ung second by De Witt to approve and authorize the Chairperson to sign a Resolution for the sale of this parcel to Lowell Satterwhite, PO Box 391, Sergeant Bluff, IA, for real estate parcel #894716401017, 814 33rd St., for \$220.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD
OF SUPERVISORS OF WOODBURY COUNTY, IOWA
RESOLUTION #12,607**

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Lowell Satterwhite in the sum of Two Hundred Twenty Dollars & 00/100 (\$220.00)-----
-----dollars.

For the following described real estate, To Wit:

Parcel #894716401017

**The West 50 feet of Lots 1 & 2 in Block 64 Peirces Addition to Sioux City, in the County of Woodbury and State of Iowa
(814 33rd Street)**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 1st Day of August, 2017.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

12. Bid letting was held for PCC patching project #PCC(2017)—73-97. The bids are as follows:

Ten Point Construction, Denison, IA	\$ 65,389.00
Cedar Falls Construction, Waterloo, IA	\$ 77,856.00
Iowa Civil Contracting, Inc., Victor, IA	\$ 99,713.80
Denco Hwy Construction, Mingo, IA	\$100,395.30

Motion by Radig second by Ung to approve the recommendation of the County Engineer and award the bid to Ten Point Construction, Denison, IA for \$65,389.00. Carried 5-0. Copy filed.

The Board recessed for a meeting of the Wolf Creek Drainage District.

The Supervisors meeting was called back to order.

- 14. The Chairperson reported on the day-to-day activities.
- 15. Reports on committee meetings were presented.
- 16. There were no citizen concerns.
- 17. Board member concerns were presented.

The Board adjourned the regular meeting until August 8, 2017.

Meeting sign in sheet. Copy filed.

RESOLUTION #**NOTICE OF PROPERTY SALE****Parcels #894729101019**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**The South 50 feet of Lots 2, 3, & 4 all in Block 3 of Sioux City, now known as South Smith's Villa Addition, in the County of Woodbury and State of Iowa
(703 Ross Street)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **22nd Day of August, 2017 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **22nd Day of August, 2017**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$250.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 8th Day of August, 2017.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Matthew A. Ung, Chairman

REQUEST FOR MINIMUM BID

Name: A10a Grant Date: 07/28/17
Address: 707 Ross Street Phone: 258-2142

Address or approximate address/location of property interested in:

703 Ross Street

GIS PIN # 894729101019

**This portion to be completed by Board Administration **

Legal Description:

The South 50 ft. of Lots 2, 3, & 4 all in Block 3
of Sioux City, now known as South Smith's
Villa Addition, in the County of Woodbury and
State of Iowa

Tax Sale #/Date: # 1076 6/17/13 Parcel # 473730

Tax Deeded to Woodbury County on: 6/8/2017

Current Assessed Value: Land \$6,400- Building 0 Total \$6,400-

Approximate Delinquent Real Estate Taxes: \$2,657-

Approximate Delinquent Special Assessment Taxes: \$33,867-

*Cost of Services: \$138-

Inspection to: Matthew Ong Date: 7/28/17

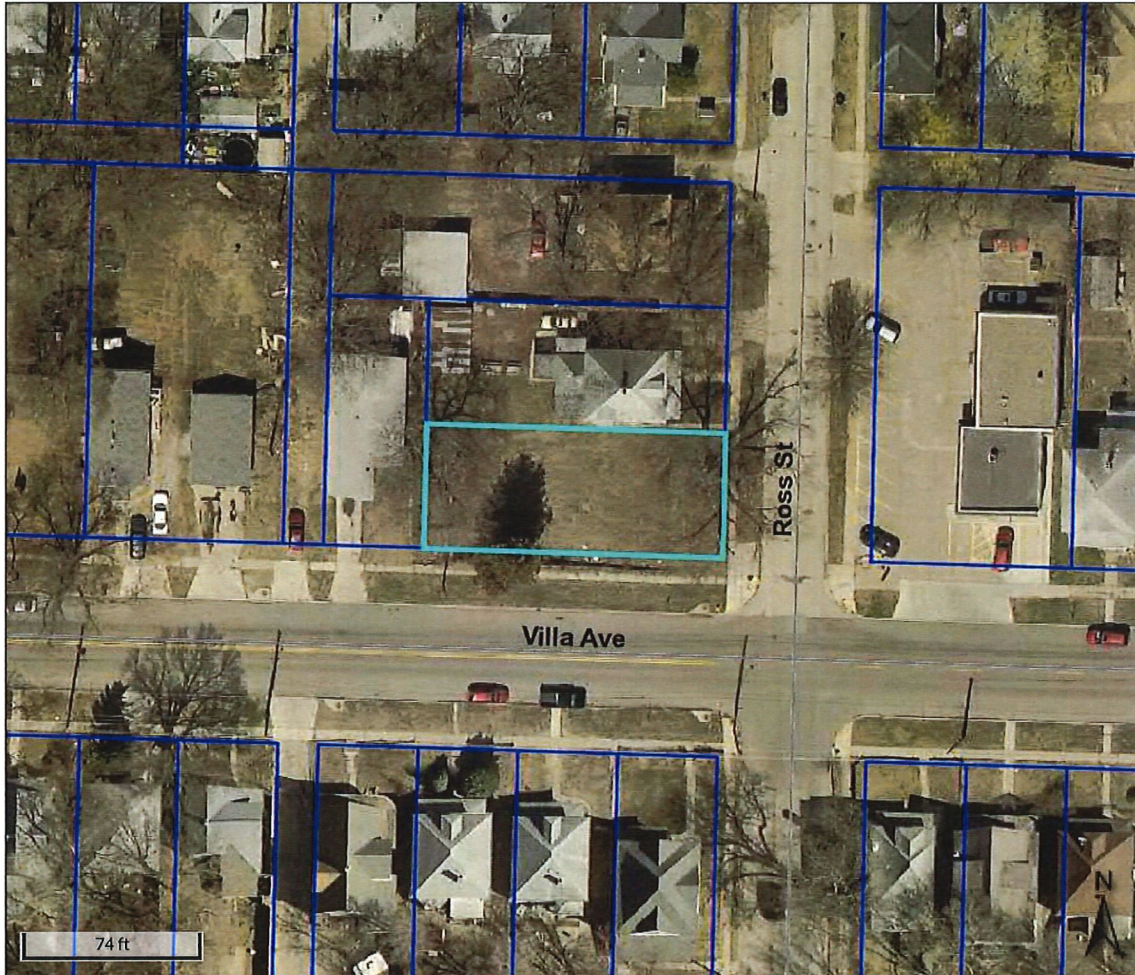
Minimum Bid Set by Supervisor: \$ MS plus \$138 for cost of services Total: \$250-

Date and Time Set for Auction: Tuesday, August 22nd @ 4:35

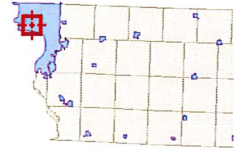
* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Beacon™ Woodbury County, IA / Sioux City



Overview




Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- County Residential Sales
- 2015
- 2016
- 2017
- Sioux City Residential Sales
- ▭ Parcels

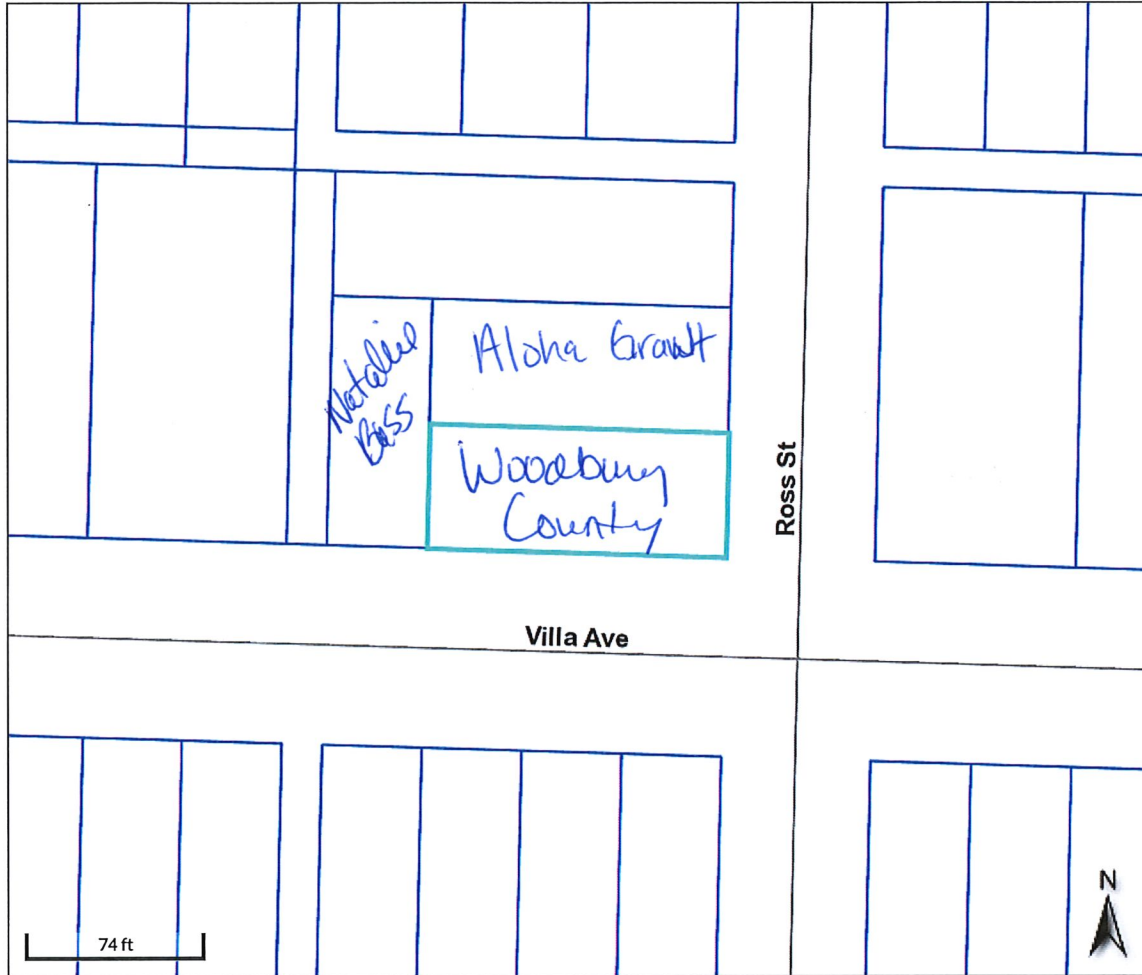
Parcel ID	894729101019	Alternate ID	473730	Owner Address	RODIE ANTHONY E RODIE KARIE J
Sec/Twp/Rng	n/a	Class	R		4040 W PEORIA AVE APT 1053
Property Address	703 ROSS ST	Acreage	n/a		PHOENIX DO NOT MAIL
	SIOUX CITY				
District	087				
Brief Tax Description	SO SMITHS VILLAS 50 FT LOTS 2-3-4 B LK 3				
	(Note: Not to be used on legal documents)				

Date created: 6/20/2017
 Last Data Uploaded: 6/19/2017 11:10:03 PM

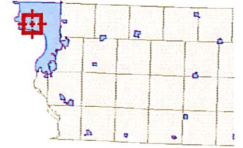
 Developed by
 The Schneider Corporation



Beacon™ Woodbury County, IA / Sioux City



Overview




Legend

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	SIOUX CITY				
District	087				
Brief Tax Description	SO SMITHS VILLAS 50 FT LOTS 2-3-4 B LK 3				
	(Note: Not to be used on legal documents)				

Date created: 6/20/2017
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 Developed by
 The Schneider Corporation

WOODBURY COUNTY, IOWA

RESOLUTION NO. _____

A RESOLUTION THANKING AND COMMENDING

Keith Hansen

FOR HIS SERVICE TO WOODBURY COUNTY

WHEREAS, Keith Hansen has capably served Woodbury County as an employee of the Woodbury County Secondary Roads' Department for 35 years from February 2, 1982 to August 18, 2017; and

WHEREAS, the service given by Keith Hansen as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Keith Hansen for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Keith Hansen.

BE IT SO RESOLVED this 8th day of August, 2017.

WOODBURY COUNTY BOARD OF SUPERVISORS

Matthew A. Ung, Chairman

Rocky L. De Witt, Member

Marty Pottebaum, Member

Keith W. Radig, Member

Jeremy J. Taylor, Member

Attest:

Patrick F. Gill, Woodbury County Auditor

Alderson, Constance	County Treasurer	8-22-17	M.V. Clerk II	\$16.77/hour	4.5%=\$.74/ hour	R	Per AFSCME Courthouse Contract agreement, from Grade 3/Step 1 to Grade 3/Step 2.

APPROVED BY BOARD DATE:

ED GILLILAND, HR DIRECTOR:



WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County
FROM: Ed Gilliland, Human Resources Director
SUBJECT: Memorandum of Personnel Transactions
DATE: August 8, 2017

For the August 8, 2017 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) Building Services Custodian, Demotion.
- 2) Secondary Roads (5) Summer Laborers, End of Temporary Work.
- 3) County Treasurer Clerk III, Promotion.
- 4) Secondary Roads (3) Engineering Aides, End of Temporary Work.
- 5) Secondary Roads Equipment Operator, Retirement.
- 6) County Sheriff Deputy, from Class 1 to Senior Class.
- 7) Secondary Roads Equipment Operator, End of Probation Salary Increase.
- 8) County Treasurer M.V. Clerk II, from Grade 3/Step 1 to Grade 3/Step 2.

Thank you

**HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA**

#8b

DATE: August 8, 2017

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Building Services	Custodian	AFSCME: \$14.40/hour		
County Treasurer	Clerk II	AFSCME: \$16.03/hour		
Secondary Roads	Equipment Operator	CWA: \$22.30/hour		
	*Please see attached memos of explanation.			

Chairman, Board of Supervisors



Woodbury County Building Services
401 8th Street
Sioux City, IA. 51101
Kenny Schmitz, Building Services Director
kschmitz@woodburycountyiowa.gov
Office: 712-279-6539 Cell: 712-253-3745

July, 31st, 2017

To: Woodbury County Board of Supervisors
CC: Ed Gilliland, Lisa Ruden

Subject: Woodbury County Building Services Lead Custodial Position

On July 31st, 2017 at 4:00 Building Services received and accepted a voluntary demotion request from Tim Lake (Custodial Lead Position) to "Custodian" Position.

I hereby request the deauthorization of One County Lead Custodial Position and the authorization of One County Custodial Position to adjust for this Departmental change.

This change will result in a reduction to the annual payroll budget.

Thank You,

Kenny Schmitz

To: Woodbury County Board of Supervisors

From: Michael Clayton

Date: August 3, 2017

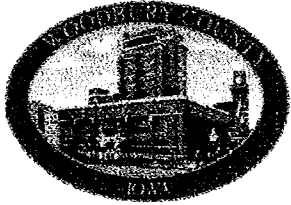
Subject: Hire Clerk II Motor Vehicle

I am requesting to authorization to hire a Universal Clerk II as a replacement for Abby Riesberg who has accepted the position of Clerk III Tax.

Thank you for your time and consideration.

Michael R. Clayton
Woodbury County Treasurer

cc Human Resources



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

To: Board of Supervisors
Human Resources Department

From: Mark Nahra, Woodbury County Engineer

Date: July 28, 2017

Subject: Correctionville District Maintenance Vacancy

With the retirement of Keith Hanson from District 3-Correctionville, a vacancy is created in the secondary road department. Mr. Hanson's resignation will leave us one employee short of that staffing level in this district.

RECOMMENDATION: It is my recommendation that we fill the vacant position created by the retirement of Keith Hanson at Correctionville. I would like to advertise to fill this vacancy as soon as possible. I would like to add this vacancy to the personnel request that is already underway since we will have a pool of applicants shortly for the prior three approved positions that are now under internal posting. This will allow us to be up to full staff before winter is upon us.

Thank you for your consideration.

HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA

#8c

DATE: August 8, 2017

REQUEST TO DEAUTHORIZE COUNTY POSITION(S)

DEPARTMENT	POSITION	APPROVED	DISAPPROVED
Building Services	Lead Custodian (Deauthorize Lead Custodian to Authorize Custodian)		

Chairman, Board of Supervisors

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 8-03-17 Weekly Agenda Date: 08-08-17

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Ed Gilliland

WORDING FOR AGENDA ITEM:

Approval of retiree request to remain on the dental insurance plan for himself.

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

Please find attached a letter from Keith Hansen with the Secondary Roads Department. Mr. Hansen will be retiring 8-18-17. He is requesting approval to have the Retiree Dental at his own expense.

BACKGROUND:

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve retiree request to have the dental insurance plan for himself.

I Keith Hansen
request to have
dental insurance
for me

Keith Hansen

8-1-17

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#9

Date: 8/03/2017 Weekly Agenda Date: 8/08/2017

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kenny Schmitz

WORDING FOR AGENDA ITEM:

Sheriff's Training Center- Public Notice and Hearing

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

Set date and time of a public hearing and publication notice- authorization of a lease purchase agreement for a Sheriff's training center.

BACKGROUND:

Public notice must be provided as specified in Section 331.301(10) of the Iowa Code. A specific date, time, and place must be designated to conduct a public hearing.

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Building Services requests approval to provide public notice, and designate a set time of a public hearing for the Woodbury County Sheriff's Training Center Lease Purchase Agreement to be held at the Board Of Supervisors meeting August 22nd, 2017 at 4:45 pm in the Woodbury County Courthouse.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the public notice and designate a public hearing for the Woodbury County Sheriff's Training Center Lease Purchase Agreement to be held at the Board Of Supervisors meeting August 22nd, 2017 at 4:45 pm in the Woodbury County Courthouse.

NOTICE OF MEETING OF THE BOARD OF SUPERVISORS OF
WOODBURY COUNTY, IOWA, ON THE PROPOSITION TO
AUTHORIZE A LEASE PURCHASE AGREEMENT IN THE
PRINCIPAL AMOUNT OF NOT TO EXCEED \$550,000 FOR A
SHERIFF'S TRAINING CENTER AND PROVIDING FOR
PUBLICATION NOTICE THEREOF

PUBLIC NOTICE is hereby given that the Board of Supervisors of Woodbury County, Iowa will hold a public hearing on the 22nd day of August, 2017 at 4:45 o'clock p.m., in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at which meeting the Board of Supervisors proposes to take additional action for the authorization of a lease purchase agreement in the principal amount of not to exceed \$550,000 to provide for the lease purchase of a Sheriff's Training Center (real property) for the County. Payment under the lease purchase agreement will be made from the general fund.

At the above meeting, the Board of Supervisors shall receive oral or written objections from any resident or property owner of said County to the above action. After all objections have been received and considered, the Board of Supervisors will at this meeting or at any adjournment thereof, take additional action for the authorization of said lease purchase agreement or abandon the proposal.

This notice is given by order of the Board of Supervisors of Woodbury County, Iowa, as provided by Section 331.301(10) of the Code of Iowa.

Dated this ____ day of August, 2017.

County Auditor, Woodbury County,
State of Iowa



GOVERNMENT FINANCE OFFICERS ASSOCIATION
NEWS RELEASE

FOR IMMEDIATE RELEASE

07/31/2017

For more information contact:
Todd Buikema, Acting Director/TSC
Phone: (312) 977-9700
Fax: (312) 977-4806
E-mail: tbuikema@gfoa.org

(Chicago, Illinois)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **County of Woodbury** by Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s) or department designated by the government as primarily responsible for preparing the award-winning CAFR.

The CAFR has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

Government Finance Officers Association is a major professional association servicing the needs of nearly 19,000 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington, D.C.



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

July 31, 2017

Dennis D. Butler
Finance Officer
County of Woodbury
620 Douglas Street
Suite 104
Sioux City, IA 51101-1248

Dear Mr. Butler:

We are pleased to notify you that your 2016 fiscal year end comprehensive annual financial report (CAFR) qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment. Congratulations for having satisfied the high standards of the program. We hope that your example will encourage others in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

A "Summary of Grading" form and a confidential list of comments and suggestions for possible improvements are enclosed. It is strongly encouraged the recommended improvements be implemented into the next report and the report be submitted to the program within six months of your next fiscal year end. Certificate of Achievement Program policy requires that written responses to the comments and suggestions for improvement accompany the next fiscal year's submission. The written responses should provide details about how each item is addressed within this report. These responses will be provided to those Special Review Committee members participating in the review. If a comment is unclear or there appears to be a discrepancy, please contact the Technical Services Center at (312) 977-9700 and ask to speak with a Certificate of Achievement Program in-house reviewer.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. An AFRA is enclosed for the preparer as designated on the application.

Continuing participants will find a Certificate and brass medallion enclosed with these results. First-time recipients will find a Certificate enclosed with these results and will receive a plaque in about 10 weeks. You may arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and we hope that appropriate publicity will be given to this notable achievement. A sample news release has been enclosed.

A current holder of a Certificate of Achievement may include a reproduction of the Certificate in its immediately subsequent CAFR. A camera-ready copy of your Certificate is enclosed for that purpose. If you reproduce your Certificate in your next report, please refer to the enclosed instructions. A Certificate of Achievement is valid for a period of one year.

A Certificate of Achievement Program application is posted on GFOA's website. This application must be completed and accompany your next submission. See sections III and IV of the application for instructions. **The entity's GFOA membership number appears on the attached comments and must be listed on the application.** Your continued interest in and support of the Certificate of Achievement Program is most appreciated. If we may be of any further assistance, please contact the Technical Services Center at (312) 977-9700.

Sincerely,

A handwritten signature in black ink, appearing to read "Todd Buikema". The signature is fluid and cursive.

Todd Buikema
Acting Director, Technical Services Center



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

County of Woodbury
Iowa

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2016

Christopher P. Morrill

Executive Director/CEO



The Government Finance Officers Association
of the United States and Canada

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

Dennis D. Butler
Finance Officer
County of Woodbury, Iowa



The award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the individual(s) designated as instrumental in their government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

Christopher P. Morrill

Date July 28, 2017

RESOLUTION #

NOTICE OF PROPERTY SALE

Parcels #894823207007

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

That part of the NW ¼ of the NE ¼ of Section 23, described as follows: Commencing at a point on the west line of Riverside Boulevard 60 ft. south of the SE corner of Lot 1 in Block 1, North Riverside, Second filing; thence south on the west line of said Riverside Boulevard, 96 ft.; thence westerly at right angles with the west line of said Riverside Boulevard, 150 ft; thence north at right angles with the last mentioned line, 96 ft. thence easterly to point of commencement, all in Township 89, North Range 48, West of 5th P.M., otherwise known as Lot 11 "Subdivision of Section 23, Township 89, Range 48", in the County of Woodbury and State of Iowa (2025 Riverside Blvd.)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **8th Day of August, 2017 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **8th Day of August, 2017**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$7,607.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 25th Day of July, 2017.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Matthew A. Ung, Chairman

REQUEST FOR MINIMUM BID

Name: Darrell Prevail Date: 1/20/17

Address: 3814 Sioux River Rd. Phone: 898-6224

Address or approximate address/location of property interested in: 2025 Riverside Blvd.

GIS PIN # 894823207007

This portion to be completed by Board Administration

Legal Description:

Lot 11 SW corner of Paul Ave. -> Riverside Blvd. in the city of Sioux City -> Woodbury County

Tax Sale #/Date: 939 - 6/15/15 Parcel # 571170

Tax Deeded to Woodbury County on: 7/7/17

Current Assessed Value: Land \$10,100 Building 0 Total \$10,100

Approximate Delinquent Real Estate Taxes: 0

Approximate Delinquent Special Assessment Taxes: \$96,000 (demo on apt. complex)

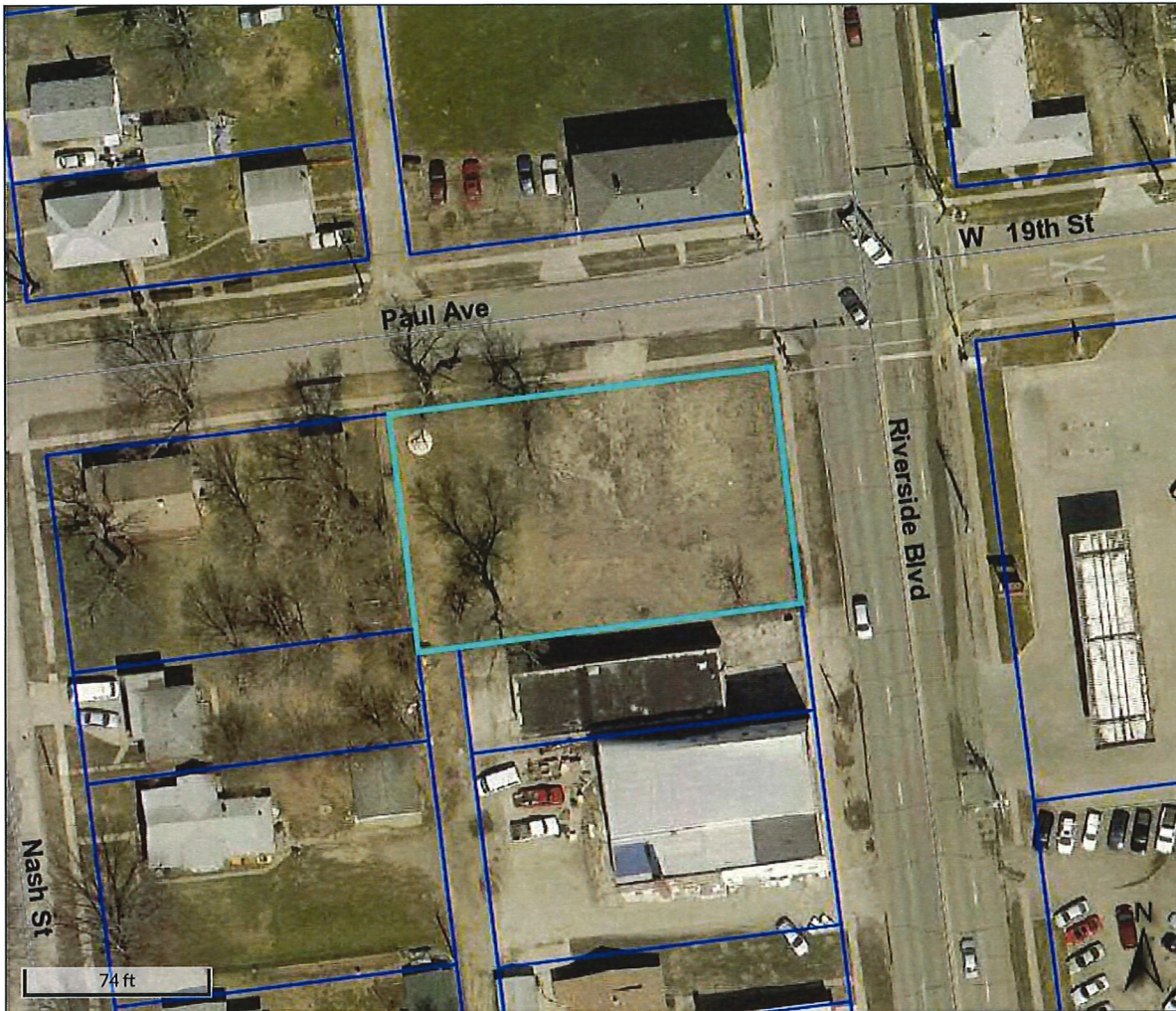
*Cost of Services: \$107

Inspection to: Matthew Ung Date: 1/20/17

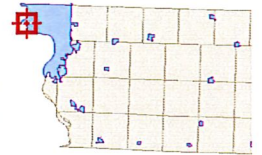
Minimum Bid Set by Supervisor: \$7,500 plus \$107 for cost of services total: \$7,607

Date and Time Set for Auction: Tuesday, August 8th @ 4:35

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- County Residential Sales
 - 2014
 - 2015
 - 2016
- Sioux City Residential Sales
- ▭ Parcels

Parcel ID	894823207007	Alternate ID	571170	Owner Address	THORNOCK JULIANNA J
Sec/Twp/Rng	23-89-48	Class	C		3960 E WYOMING AVE
Property Address	2025 RIVERSIDE BLVD	Acreeage	n/a		LAS VEGAS NV 89104
	SIOUX CITY				

District 087 SC LL SIOUX CITY COMM
 Brief Tax Description LL-SC COMM 89-48
 SUB DIV 23-89-48 LOT
 11 & SW COR OF PAUL
 AVE & RIVERSIDE BLV
 D

(Note: Not to be used on legal documents)

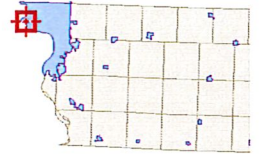
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 Last Data Uploaded: 1/19/2017 11:08:40 PM



Beacon™ Woodbury County, IA / Sioux City



Overview




Legend

- Roads
- Corp Boundaries
- Townships
- County Residential Sales
- 2014
- 2015
- 2016
- Sioux City Residential Sales
- Parcels

Parcel ID	894823207007	Alternate ID	571170	Owner Address	THORNOCK JULIANNA J
Sec/Twp/Rng	23-89-48	Class	C		3960 E WYOMING AVE
Property Address	2025 RIVERSIDE BLVD	Acreage	n/a		LAS VEGAS NV 89104
	SIOUX CITY				
District	087 SC LL SIOUX CITY COMM				
Brief Tax Description	LL-SC COMM 89-48				
	SUB DIV 23-89-48 LOT				
	11 & SW COR OF PAUL				
	AVE & RIVERSIDE BLV				
	D				
	(Note: Not to be used on legal documents)				

Date created: 1/20/2017
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 Developed by
 The Schneider Corporation

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 8/3/2017 Weekly Agenda Date: 8/08/2017

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Receive and consider bids for propane for heating county buildings for FY 2018

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

The county annually receives bids for propane supplied for heating for the Secondary Road Department, Emergency Services, Conservation and the Little Courthouse at Anthon.

BACKGROUND:

The county takes bids for approximately 50,200 gallons of propane each year.

FINANCIAL IMPACT:

Propane is an annual budget item for the county departments.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend that the board receive the bids and consider award.

ACTION REQUIRED / PROPOSED MOTION:

Motion that the board receive the bids and consider award to the low bidder.

TABULATION OF BIDS

LETTING: TUESDAY, AUGUST 8, 2017
4:40 P.M. CDST

PROPANE LETTING
2017-18 SEASON
WOODBURY COUNTY, IOWA

NOTE: IN CASE OF MATHEMATICAL ERROR, UNIT PRICE SHALL GOVERN

PROPOSAL GUARANTY				PROPOSAL GUARANTY				PROPOSAL GUARANTY				PROPOSAL GUARANTY			
**	**			*	*			**	**			*	*		
**	**	Johnson Propane		*	*	Sapp Bros Petroleum Inc.**		**	**	New Cooperative Inc.		*	*	Rodney Propane	
**	**	Hwy 175 W., Box 138		*	*	129 Steuben St.		**	**	3330 Moville Blacktop		*	*	2909 Moville Blacktop	
**	**	Battle Creek, IA 51006		*	*	Sioux City, IA 51101		**	**	Hornick, IA 51026		*	*	Hornick, IA 51026	
**	**			*	*			**	**			*	*		
**	QUANTITI	UNIT PRICE	AMOUNT	*	UNIT PRICE	AMOUNT		**	UNIT PRICE	AMOUNT		*	UNIT PRICE	AMOUNT	
1. PROPANE FUEL FOR PERIOD FROM	**	**	:	*	*	:		**	**	:		*	*	:	
SEPTEMBER 1, 2017 THROUGH AND	**	**	:	*	*	:		**	**	:		*	*	:	
INCLUDING AUGUST 31, 2018	**	**	:	*	*	:		**	**	:		*	*	:	
APPROXIMATELY 50,200 GALLONS	**	50,200	:	*	*	:		**	**	:		*	*	:	
FURNISH AND DELIVER @ \$/GAL.	**	**	\$/GAL. :	*	*	\$/GAL. :		**	**	\$/GAL. :		*	*	\$/GAL. :	

PROPOSAL GUARANTY				PROPOSAL GUARANTY				PROPOSAL GUARANTY				PROPOSAL GUARANTY			
**	**			*	*			**	**			*	*		
**	**	Galva Holstein Ag., LLC		*	*	Farmers Cooperatirve Compa		**	**			*	*		
**	**	204 E. First St.		*	*	30459 Hwy. 3		**	**			*	*		
**	**	P. O. Box 230		*	*	LeMars, IA 51031		**	**			*	*		
**	**	Holstein, IA 51025		*	*			**	**			*	*		
**	QUANTITI	UNIT PRICE	AMOUNT	*	UNIT PRICE	AMOUNT		**	UNIT PRICE	AMOUNT		*	UNIT PRICE	AMOUNT	
1. PROPANE FUEL FOR PERIOD FROM	**	**	:	*	*	:		**	**	:		*	*	:	
SEPTEMBER 1, 2017 THROUGH AND	**	**	:	*	*	:		**	**	:		*	*	:	
INCLUDING AUGUST 31, 2018	**	**	:	*	*	:		**	**	:		*	*	:	
APPROXIMATELY 50,200 GALLONS	**	50,200	:	*	*	:		**	**	:		*	*	:	
FURNISH AND DELIVER @ \$/GAL.	**	**	\$/GAL. :	*	*	\$/GAL. :		**	**	\$/GAL. :		*	*	\$/GAL. :	

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 8/3/2017 Weekly Agenda Date: 8/08/2017

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Receive and consider bids for calcium chloride for FY 2018

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

The county annually receives bids for calcium chloride for snow removal.

BACKGROUND:

The county takes bids for approximately 176 tons of calcium chloride each year. Due to a light winter last year and the use of less material than average, we need bids only for 110 tons for FY 2018.

FINANCIAL IMPACT:

Calcium chloride is an annual budget item for the county road department.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend that the board receive the bids and consider award.

ACTION REQUIRED / PROPOSED MOTION:

Motion that the board receive the bids and consider award to the low bidder.

TABULATION OF BIDS

LETTING: TUES. 8/8/17 CALCIUM CHLORIDE LETTING
 4:45PAM CDST 2017-2018 SEASON
 WOODBURY COUNTY, IOWA

NOTE: IN CASE OF MATHEMATICAL ERROR, UNIT PRICE SHALL GOVERN

PROPOSAL GUARANTY		** QUANTITIES		** * UNIT PRICE : AMOUNT		* UNIT PRICE : AMOUNT		* UNIT PRICE : AMOUNT	
Egan Supply						Univar USA, Inc.		Scotwood Industries, Inc.	
13838 Industrial						3002 F Street		12980 Metcalf Ave.	
Omaha, NE 68127						Omaha, NE 68107		Overland Park, KS 66213	
TOTAL WOODBURY COUNTY 110 TON		110		\$: \$		\$: \$		\$: \$	
FARMERS FEED & SUPPLY						Jerico Service Inc.		Bomgaars	
602 Main St						1506 N. 14th St		1805 Zenith Drive	
Boyden, IA 51234						Indianola, IA 50125		Sioux City, IA 51103	
TOTAL WOODBURY COUNTY 110 TON		110		\$: \$		\$: \$		\$: \$	

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#13

Date: 8/3/2017

Weekly Agenda Date: 8/8/2017

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Wolf Creek Drainage District Trustees: Accept filing of Engineer's report on Wolf Creek drainage district annexation and schedule a public hearing for the district.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

The drainage engineer has completed his report on the Wolf Creek Drainage District annexation and is ready to present it for approval by the trustees. The trustees will be asked to tentatively approve the report and schedule a public hearing to share the report with drainage district landowners.

BACKGROUND:

The Board of Supervisors, acting as trustees for the Wolf Creek Drainage District, directed the drainage engineer to prepare an annexation report for the district. This was the first action resulting from a study of drainage complaints in the lower reaches of the drainage district. The trustees had directed the drainage engineer to study the district facilities after received complaints of plugged field and road ditch outlets in the lower reaches of the district. The study recommended a cleanout of the lower reaches of the drainage district at an estimated cost of over \$450,000. This information was presented to the district landowners in a 2016 public hearing.

It was noted during discussions with district landowners and during a study of drainage district records that the district has seen significant changes since its establishment in 1908 without a subsequent review of benefit received and taxation of lands within the district. An example of an issue noted during a review of the taxation of the current lands contained within the district was that with the realignment of the West Fork of the Little Sioux River, some properties within the district are now on the west bank of the Little Sioux River and physically separated from Wolf Creek drainage district by the new river channel. They receive no benefit from the district any longer, but are still being assessed taxes to maintain the district. This annexation report has reviewed all properties within the district and makes recommendations on correcting these issues for the trustees.

FINANCIAL IMPACT:

The project is paid for by drainage district tax levies. The report results will affect the taxation of properties within the district. Since a large project is proposed to make improvements to the district, it is vital at this time to review the taxation of benefited properties within the district so that the expense of upcoming projects is appropriately addressed.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Action Items for the meeting:

- 1.) Tentatively approve the Engineer's Report on Annexation for the Wolf Creek Drainage District
- 2.) Direct the preparation of a Notice of Public Hearing on the Annexation Report to be mailed to the effected landowners and published in the official newspaper. Minimum 20 days prior to Public Hearing date.
- 3.) Set a Public Hearing date to be held a minimum of 40 days from August 8, 2017. The earliest the hearing could be held is September 17th (Sunday), I would assume they would consider a date during the week of September 18th.

ACTION REQUIRED / PROPOSED MOTION:

Trustees to make the following motions:

- 1.) Tentatively approve the Engineer's Report on Annexation for the Wolf Creek Drainage District
- 2.) Direct the preparation of a Notice of Public Hearing on the Annexation Report to be mailed to the effected landowners and published in the official newspaper 20 days prior to Public Hearing date.
- 3.) Set a Public Hearing date on September 19, 2017 at 5:00 PM for review of the report.

ANNEXATION REPORT

WOLF CREEK DRAINAGE DISTRICT WOODBURY COUNTY, IOWA

JULY 2017
PROJECT NO. 16-18896

REPORT FOR:
Wolf Creek Drainage District
Woodbury County
Iowa

FROM:
Brian Blomme, PE
Agricultural Engineer
ISG
1725 North Lake Avenue
Storm Lake, Iowa, 50588
P(712) 732-7745
brian.blomme@is-grp.com

The logo for ISG, consisting of the letters 'ISG' in a bold, sans-serif font, centered within a dark gray square.



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ENGINEER'S REPORT ON ANNEXATATION	3
ANNEXATION PLAT.....	APPENDIX A
MAIN OPEN DITCH ANNEXATION LIST.....	APPENDIX B
ZERO BENEFIT LISTING.....	APPENDIX C

ENGINEER'S REPORT

FOR

ANNEXATION

WOLF CREEK DRAINAGE DISTRICT

WOODBURY COUNTY, IOWA

PROJECT NO. 16-18896

ISG

**1725 NORTH LAKE AVENUE
STORM LAKE, IOWA 50588**

**ANNEXATION REPORT
WOLF CREEK DRAINAGE DISTRICT
WOODBURY COUNTY
JULY, 2017**

On May 4th, 2016, the Woodbury County Board of Supervisors, acting as Trustees for Wolf Creek Drainage District, found that additional lands contiguous to the District appeared to be benefited by the facilities of the District. The Board adopted a Resolution of Necessity and appointed I+S Group to investigate and report on the location and extent of the benefited lands which are not currently assessed in the District but drain into Wolf Creek Drainage District. Section 468.119 of the Iowa Code states "...if the board becomes convinced that additional lands contiguous to the district, and without regard to county boundaries, are benefited by the improvement to said district as contemplated in Section 468.126, the Board may adopt with or without a petition from owners of the proposed annexed lands, a resolution of necessity for annexation of such additional land."

During the course of the Engineer's investigation, each parcel under consideration was reviewed for flood protection benefit in the field by consulting past district plans and plats, topographic maps and USDA soil survey maps. The parcels were investigated in regard to relation and elevation with reference to the Wolf Creek Drainage District, all as required by law. From this investigation, a new plat was made showing the parcels benefited and recommended for annexation

Based on the information available to the Engineer, it is recommended that the Board of Supervisors consider annexation of the parcels described herein and shown on the attached plat. We have found there to be lands in Sections 11, 14, 25, 26, and 36 of Willow Township and Section 30 of Grant Township that are within the flood plain of the Wolf Creek Drainage District, or gain drainage benefit from Wolf Creek Drainage District. We are recommending these **246.0** acres be annexed to the District.

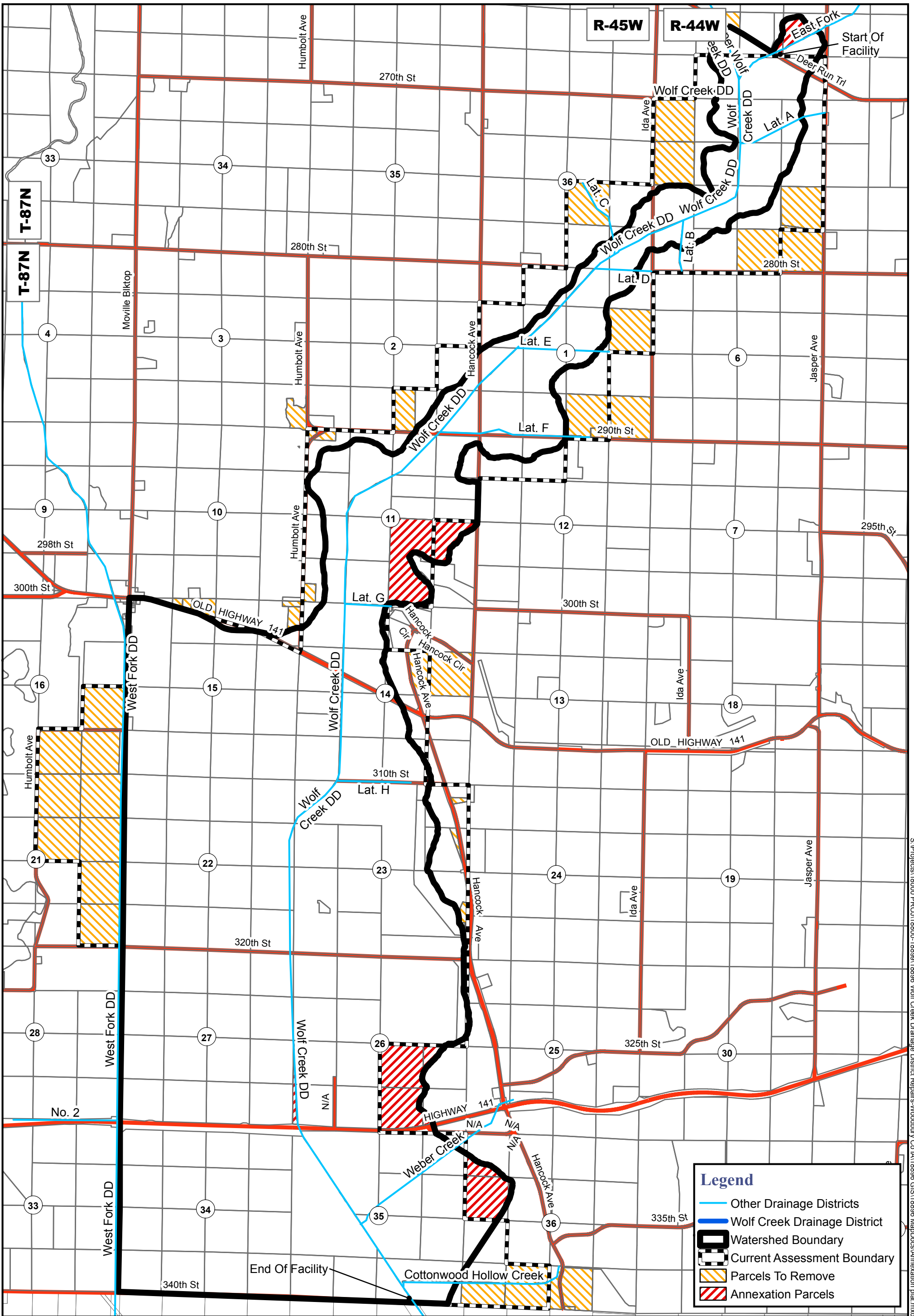
Each forty acre tract or subdivide thereto recommended for annexation is listed along with the owner(s) of record, the legal description, and the approximate number of benefited acres within the parcel. Road right-of-way adjacent to these parcels is also intended to be annexed. The approximate additional acres of right-of-way benefited are reported on the following sheets.

We also found lands within the boundary of the Wolf Creek Drainage District that do not receive drainage or flood protection benefits from the facilities of the District. We have listed the lands involved and recommend their removal from the assessment schedule for Wolf Creek Drainage District. It is apparent that these **911.9** acres of land have never received drainage or flood benefit from the facilities of Wolf Creek Drainage District.

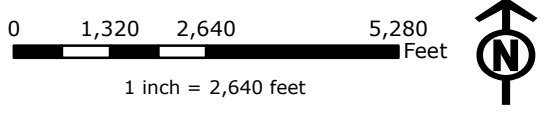
In aggregate, it is proposed that **246.0** acres of benefited land and twelve (12) parcels, and **31.14** acres of right-of-way are to be annexed to the Wolf Creek Drainage District. Annexation of this land is considered feasible, expedient, and for the public good. It is therefore recommended that the Board of Supervisors of Woodbury County acting as Trustees for the Wolf Creek Drainage District take appropriate steps to accomplish the following:

- 1) Tentatively approve this report.
- 2) Notify all landowners to be annexed or to be added to benefit and hold the required public hearing.
- 3) Annex to the overall Wolf Creek Drainage District, the lands determined to be benefited.
- 4) Appoint commissioners to classify and assign benefits to each annexed parcel into the Wolf Creek Drainage District.

APPENDIX A: ANNEXATION PLAT



S:\Projects\18000 PROJ\18896-18899\18896 Wolf Creek Drainage District Repairs-Woodbury Co IA\18896 GIS\18896 MapDocs\Annexation plat.mxd



PN: 16-18896 Source:
Sioux City/Woodbury County Assessors

**WOLF CREEK
DRAINAGE DISTRICT
ANNEXATION PLAT**
Woodbury County, Iowa
Monday, July 17, 2017

APPENDIX B: MAIN OPEN DITCH ANNEXATION LIST

WOLF CREEK DRAINAGE DISTRICT
 WOODBURY COUNTY, IA
 2017



MAIN OPEN DITCH ANNEXATION LIST

LANDOWNER(S)	PIN	S-T-R	BENEFITED PARCEL	GROSS BENEFIT ACRES	STATE HWY ACRES	COUNTY ROAD ACRES	DD R.O.W. ACRES	NET BENEFIT ACRES
WILLOW TOWNSHIP								
HAIR JAMES W REV TRUST	864511400005	11-86-45	SE 1/4 EX IRREG TCT	91.00		0.10		90.9
STEINHOFF JACK L REVOCABLE TRUST	864514400004	14-86-44	SE SE	1.00		0.10		0.9
MITCHELL FRANCES M	864525100003	25-86-44	SW NW	1.00				1
ANDERSON DEWEY JR	864526300003	26-86-45	W OF C/L OF DITCH SW 1/4	4.00	0.50		2.90	0.6
WESTERGAARD FARMS INC	864526400001	26-86-45	NW SE	39.00				39
	864526400002	26-86-45	NE SE	7.00				7
	864526400003	26-86-45	EX HIWAY SW SE	36.00	2.80			33.2
	864526400004	26-86-45	EX HIWAY SE SE	2.00	0.80	0.90		0.3
AHLRICHS MARCIA	864536100001	36-86-45	NW NW	10.00		1.00		9
WORRELL THOMAS ROGER	864536100003	36-86-45	SW NW	37.00				37
	864536100004	36-86-45	SE NW	1.00				1
GRANT TOWNSHIP								
PAULSEN WALTER L	874430400008	30-87-43	PT NE 1/4 SE 1/4, N OF DITCH	17.00		0.30	1.80	14.9
TOTAL 12 PARCELS						TOTAL NET ACRES=	234.8	
						TOTAL ROAD ACRES=	6.50	
						TOTAL D.D ROW ACRES=	4.70	
						TOTAL BENEFIT ACRES=	246	

APPENDIX C: ZERO BENEFIT LISTING

WOLF CREEK DRAINAGE DISTRICT
 WOODBURY COUNTY, IA
 2017



ZERO BENEFIT LISTING

LANDOWNER(S)	PIN	S-T-R	BENEFITED PARCEL	GROSS BENEFIT ACRES	STATE HWY ACRES	COUNTY ROAD ACRES	DD R.O.W. ACRES	NET BENEFIT ACRES
WILLOW TOWNSHIP								
HALL CATHERINE E-LIFE ESTATE	864501200005	1-86-45	SE NE	40.00		1.00		39.00
HUMMEL LAYNE	864501400003	1-86-45	PT S 1/2 TH SE 1/4	4.05		0.43		3.62
TRESHAM FARMS LLC	864501400004	1-86-45	S 1/2 SE 1/4 (EX PT)	75.95		2.91		73.04
CLIFT FAMILY FARMS LLC	864502400003	2-86-45	W 1/2 SW SE 2-86-45	20.00		0.50		19.50
HAIR DANIEL J JOINT REVOCABLE TRUST	864503400006	3-86-45	IRREG TCT SE 1/4	11.58		1.52		10.06
FOLSOM DAVID L	864511100002	11-86-45	PT NW 1/4 NW 1/4 N OF ROAD	2.60		0.35		2.25
CARR DEVIN E	864511100007	11-86-45	PT NW 1/4 NW 1/4 S OF ROAD	3.98		0.66		3.32
HAIR MILLARD R	864511300003	11-86-45	W 396 FT S 550 FT SW SW	5.00		0.42		4.58
SULSBERGER GARY L	864514200013	14-86-45	SW NE LYING E OF W LINE COUNTY ROAD ANDSE NE	56.98		3.06		53.92
	864515200004	15-86-45	AUD SUB DIV NE NE 15-86-45 LOT 1	5.42		0.42		5.00
WOODBURY COUNTY	864515100012	15-86-45	W 313 1/2 LYING N OF C/L COUNTY RD NE NW	1.29	0.29			1.00
	864523200008	23-86-45	.82 AC E OF S BUT RD SE NE	2.35		1.53		0.82
CARR FRED G	864515100013	15-86-45	PT NE 1/4 NW 1/4, IRREG N OF ROAD	2.92		0.24		2.68
NIELSEN KYLE D	864515100014	15-86-45	PT NE 1/4 NW 1/4 NE COR N OF ROAD	8.42	0.62			7.80

WOLF CREEK DRAINAGE DISTRICT
 WOODBURY COUNTY, IA
 2017



ZERO BENEFIT LISTING

LANDOWNER(S)	PIN	S-T-R	BENEFITED PARCEL	GROSS BENEFIT ACRES	STATE HWY ACRES	COUNTY ROAD ACRES	DD R.O.W. ACRES	NET BENEFIT ACRES
WILLOW CEMETERY	864515200003	15-86-45	N 166 FT E 572.4 FTNE NE	4.00		1.20		2.80
COX CHILDREN'S TRUST	864516400002	16-86-45	NE SE	40.00		1.00	9.00	30.00
WHITE REBECCA M-LIFE ESTATE	864516400003	16-86-45	SW SE	40.00		2.00		38.00
	864516400004	16-86-45	W 35 ACRES SE SE	40.00		1.00	5.00	34.00
	864521200001	21-86-45	NW NE	40.00		1.00		39.00
	864521200003	21-86-45	SW NE	40.00		1.00		39.00
GALLAGHER MARIAN L	864521200002	21-86-45	NE NE	40.00			5.00	35.00
	864521200004	21-86-45	SE NE	40.00			5.00	35.00
GALLAGHER RICHARD R REV TRUST	864521400002	21-86-45	NE SE	40.00			5.00	35.00
	864521400007	21-86-45	SE SE	40.00		1.00	5.00	34.00
FRANKLIN INSURANCE COMPANY	864523200012	23-86-45	PT NE 1/4 NE 1/4 IRREG E OF ROAD	1.82		0.16		1.66
BENSON DAVID K	864523400006	23-86-45	A TCT COMM SE COR SEC 25	5.27		1.04		4.23
MATTHIAS HARVEY M	864536300003	36-86-45	S OF DITCH SW SW	22.00			1.57	20.43
	864536300005	36-86-45	N OF DITCH SE SW	17.68			0.76	16.92
	864536300006	36-86-45	S OF DITCH SE SW	22.32			0.76	21.56
	864536400003	36-86-45	EX N 2.98 AC IN NW CORNER LYING W OF COUNTY RD SW SE	8.34		1.00	0.00	7.34
	864536400005	36-86-45	SW SE LYING E OF COUNTY RD EX N 35 FT & EX S 100 FT W 350 FT	27.04		0.91		26.13
STEINHOFF LUELLE M-LIFE ESTATE	864536400006	36-86-45	S 100 FT W 350 FT SW SE	0.89		0.09		0.80

WOLF CREEK DRAINAGE DISTRICT
 WOODBURY COUNTY, IA
 2017



ZERO BENEFIT LISTING

LANDOWNER(S)	PIN	S-T-R	BENEFITED PARCEL	GROSS BENEFIT ACRES	STATE HWY ACRES	COUNTY ROAD ACRES	DD R.O.W. ACRES	NET BENEFIT ACRES	
GRANT TOWNSHIP									
COLE JOANE	874430300003	30-87-44	N OF ROAD NE SW	4.84		1.19		3.65	
HAIR PROPERTIES LLC	874431100001	31-87-44	NW NW	37.19		1.00		36.19	
BODNAR FARMS LLC	874431400003	31-87-44	SW SE	40.00		1.50		38.50	
	874431400006	31-87-44	PT NE 1/4 SE 1/4 SW COR	2.07				2.07	
	874431400007	31-87-44	PT SE 1/4 SE 1/4	40.00		2.10		37.90	
ORTNER EDWARD P	874431400005	31-87-44	PT NE 1/4 SE 1/4	37.93			0.90	37.03	
WEST FORK TOWNSHIP									
HALL CATHERINE E-LIFE ESTATE	874536400001	36-87-45	NW SE	40.00				40.00	
39 TOTAL PARCELS								TOTAL NET ACRES=	842.80
								TOTAL ROAD ACRES=	31.14
								TOTAL D.D ACRES=	37.99
								TOTAL BENEFIT ACRES=	911.93

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#14a

Date: 8/3/17

Weekly Agenda Date: 8/8/17

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: David Gleiser, RED Director

WORDING FOR AGENDA ITEM:

Woodbury County Incentive for Home Base Iowa Program

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

This item requests the Board of Supervisors to allow the Economic Development Director to budget \$1,000 from the Community & Economic Development Dept. budget for (2) \$500 University of Iowa Venture School scholarships, which will be used as Woodbury County's incentive offer for the Home Base Iowa program application.

BACKGROUND:

The Home Base Iowa (HBI) program requires communities to provide local incentives as part of their application to become a designated HBI community. In reviewing the county's list of incentives, Sioux City and Woodbury County staff believe that a Venture School scholarship program would fill an important need for qualified applicants in the HBI program with local business startup assistance.

The University of Iowa Venture School program is an intensive six-week course where people who have what they think are great business ideas work with experienced mentors and possible investors to test those ideas and see if they really are all that great. The John Pappajohn Entrepreneurial Center program helps entrepreneurs learn if a market really exists, or if the business can prosper with modifications.

FINANCIAL IMPACT:

\$1,000 out of the Community and Economic Development Dept. budget

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Authorize the Economic Development Director to budget \$1,000 from the Community & Economic Development Dept. budget for (2) Venture School/Home Base Iowa grants.

ACTION REQUIRED / PROPOSED MOTION:

Motion to authorize the Economic Development Director to budget \$1,000 from the Community & Economic Development Dept. budget for (2) Venture School/Home Base Iowa grants.

VENTURE SCHOOL FAQ

1. What are the benefits of UI's Venture School?

Venture School not only accelerates the startup process, but also increases your odds for success by 20%.

During Venture School you will also:

- Discover a great market for your technology or idea
- Learn from people who have real world knowledge
- Appreciate what it takes to commercialize technology and the barriers to adoption
- Develop your business model and strengthen your knowledge of business concepts and procedures
- Expand your network by connecting with investors, customers and mentors
- Meet the players that can help you move your idea forward

2. What are the requirements?

- Your team must be ready to work hard! Venture School mimics the pace of a real startup
- The teams must be fully committed to being open minded and following the Venture School process
- All members of the team should be willing to work together to contact 100 potential customers during the course
- Must be an active participant in all Venture School classes and presentations

3. How much does Venture School cost?

Venture School costs \$500 per team; *however*, many monetary awards are distributed at the end of the program! Scholarship opportunities are also available. Please contact venture-school@uiowa.edu (<mailto:venture-school@uiowa.edu>) for additional details.

4. What makes a Venture School team?

No one has all the skills needed to take a new technology to market. We ask that you come to Venture School with a team to help support and guide you. If you don't have all the roles filled we can help you build a team. Three roles of a successful team are:

5. At what point should my team be?

We welcome teams from all stages. Whether your team just has an idea, or if you are two years into launching your business – we can help anyone perfect their business model to be saleable. The main thing we look for in a team is a cohesive group that is ready to work hard and learn.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 8/3/17

Weekly Agenda Date: 8/8/17

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: David Gleiser, RED Director

WORDING FOR AGENDA ITEM:

Approve Submission of Home Base Iowa Application

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

This item requests the Board of Supervisors to authorize the Economic Development Director and the Commission of Veteran Affairs Director to submit Woodbury County's application to the Iowa Economic Development Authority (IEDA) to become a designated Home Base Iowa community.

BACKGROUND:

In February 2017, the Board of Supervisors approved a resolution to authorize county staff to initiate the process to become an HBI community.

The five steps below are the requirements for becoming an HBI Community.

Step 1 - Provide community resolution.

Step 2 - Provide community incentive package.

Step 3 - Provide community business support.

Step 4 - Provide community signage locations and HBI web page information.

Step 5 - HBI community event form information.

Staff now request authorization to submit the County's application materials to IEDA for consideration of approval.

FINANCIAL IMPACT:

0

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Authorize staff to submit Woodbury County's Home Base Iowa application to the Iowa Economic Development Authority.

ACTION REQUIRED / PROPOSED MOTION:

Motion to authorize staff to submit Woodbury County's Home Base Iowa application to the Iowa Economic Development Authority.

(PAGE 1)

Become a Home Base Iowa Community Form

Join the growing list of Home Base Iowa (HBI) Communities committed to welcome transitioning military members and their families leaving military service to become Iowans. The HBI Communities initiative designates communities as centers of opportunity for military veterans and further highlights Iowa's statewide commitment to welcoming and employing veterans. Iowa has a remarkable story to share nationwide, regularly ranking high on lists naming Iowa as a beautiful place to live, work, play and raise a family.

The five steps below are the requirements for becoming an HBI Community.

- Step 1 (pg 2) - Provide community resolution; see [example](#)
- Step 2 (pg 3) - Provide community incentive package; see [example](#)
- Step 3 (pg 4) - Provide community business support; see [example](#)
- Step 4 (pg 5) - Provide community signage locations and HBI web page information; see [example](#)
- Step 5 (pg 6) - HBI community event form information and [example](#)

NOTE: It is *strongly recommended* that you print a copy of the entire form and complete it prior to entering any data into the fields on the following pages. You **CANNOT** save this document. For questions about completing the form please contact Jason Kemp via email jason.kemp@iwd.iowa.gov or by phone at 515.725.3149.

HBI Informational Presentation

If you are interested in having a presentation with a follow-on question and answer session for community leaders and/or local businesses please [contact us](#).

Do you understand the requirements and have you printed out a copy of the form? *

- Yes
- No (If no, please contact Jason Kemp at 515.725.3149 or jason.kemp@iwd.iowa.gov before you proceed)

HBI Community Resolution Support Requirement

The intent of the resolution support letter provides written support for community efforts and also provides guidance for implementation. This requirement may be met by providing a copy of the signed resolution from an appropriate body (e.g., city council, board of supervisors). Contact information provided should be for the person submitting.

Please complete the fields below and upload a copy of the signed HBI Community Resolution Support form.

Community to be recognized *

First Name *

Last Name *

Title *

Address 1 *

Address 2

City *

State *

Zip *

Email *

Phone *

Resolution Provided By (e.g., city council, board of supervisors) *

Upload Community Resolution *

HBI Community Incentive Package

The HBI community incentive package provides local/community incentives in addition to state incentives offered. These locally created incentives may include tax incentives for home purchase/new home construction, reduced rates for services and/or activities, helpful points of contact and general contact information for veterans and their families transitioning to the community.

Please complete the fields below and upload a copy of the signed HBI Community Incentive Package form.

HBI Community Incentives:

Highlight Incentive #1 *

Highlight Incentive #2 *

Highlight Incentive #3 (optional)

Additional Incentives

Upload Community Incentives Package *

HBI Community Business Support Requirement

HBI Businesses are the centerpiece of the program. To achieve the HBI Community designation, ten percent of the qualified businesses in the designated area must be listed on the website. Qualified businesses are defined by the community but generally should not include sole proprietorships or businesses that do not intend to hire within the next two to four years. A representative for the designated area must provide the following items in a signed letter:

1. Identification of the area applying for the designation (e.g., city, county, region)
2. The total number of qualified businesses in the designated area and the rationale used (**Suggested method:** Use the tax roll to determine the total qualified businesses. Statistically, about 15 percent of those businesses will hire over the next two to four years. The total number of HBI businesses would be 10 percent from the 15 percent of the total qualified businesses.)
3. A listing of designated HBI businesses (These businesses have completed the online form and/or are listed on the website)

Please complete the fields below and upload a copy of the signed HBI Community Business Support letter.

HBI Business Percentage:

Total number of employers estimated to hire *

Total number of HBI businesses *

Percentage of HBI businesses *

Business Rationale:

Briefly explain rationale for achieving numbers: *

Upload Community Business Support *

HBI Community Sign Location

HBI signs allow the community to advertise the HBI designation on major roads and/or intersections entering the community. Please provide an initial plan using a simple map to indicate where the community intends to place the signs. HBI signs can be ordered from the DOT (contact information below) and may be displayed after the HBI designation ceremony.

POC: Peggy Phipps, Iowa DOT Sign Shop
Email: Peggy.Phipps@dot.iowa.gov
Phone: 515.239.1413
(Cost is ~\$60)

Please complete the fields below and upload a copy of the signed HBI Community Sign Location letter.

HBI Sign Location(s):

Locations - (At intersection or closest intersection – please specify) *

Upload Community Sign Locations*

HBI Web Page Information

Please include a three to six sentence community summary to be listed on the website along with a local point of contact, include name, e-mail and phone number for veterans interested in learning more about your community. The summary can be veteran specific or general community information. Updated information may be sent at any time to Jason Kemp at jason.kemp@iwd.iowa.gov.

HBI Community Web Page Content *

RESOLUTION NO. 12,500

A RESOLUTION SUPPORTING THE HOME BASE IOWA INITIATIVE

WHEREAS, the Office of the Governor of the State of Iowa has launched a public-private partnership called Home Base Iowa initiative, which is an effort to match military Veterans with jobs available across Iowa; and

WHEREAS, the Home Base Iowa initiative consists of two programs, Home Base Iowa Businesses and Home Base Iowa Communities; and

WHEREAS, Governor Branstad is requesting Iowa businesses and communities to promote and support the Home Base Iowa initiative and one of the requirements for Woodbury County to be a Home Base Community is that the Board of Supervisors adopt a resolution of support; and

WHEREAS, the Board of Supervisors of Woodbury County finds that it is in the best interests of Woodbury County and Veterans everywhere to support the Home Base Iowa initiative and adopt this resolution.

NOW, THEREFORE, it is resolved by the Board of Supervisors of Woodbury County, Iowa as follows:

Section 1. The Board of Supervisors of Woodbury County hereby proclaims its support for the Home Base Iowa initiative and encourages its residents to take whatever actions are necessary for Woodbury County to become and continue to be a Home Base Iowa Community.

Section 2. The Board of Supervisors also encourages Woodbury County businesses to take whatever actions are necessary to become and continue to be a Home Base Iowa Business.

Section 3. The Board of Supervisors, Economic Development Director & Commission of Veteran Affairs Director are authorized to take such further action as may be necessary to carry out the intent and purpose of this resolution.

Section 4. All resolutions, orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby repealed, and this resolution shall be in full force and effect immediately upon its adoption and approval.

Passed and approved on February 28, 2017.


Matthew A. Ung, Chairman


Attest: Patrick Gill, Auditor



Woodbury County

Home Base Iowa Community Incentives

Overview

Woodbury County has a rich military history and is proud of those who have served our country. We welcome the opportunity to help service members and veterans identify and access economic benefits and resources for an improved quality of life. Many cities, businesses, and organizations throughout Woodbury County support this endeavor and have committed to doing so by providing various incentives, discounts, and assistance offerings as listed below.

Veteran Incentives

Home Base Iowa (HBI) communities offer valuable incentives for veterans who relocate to their community. The incentives listed below are offered through the program. Contact the HBI point of contact listed on the community page at homebaseiowa.gov.

REAL ESTATE ASSISTANCE

- **VA Grants (Security National Bank & Wells Fargo)** – Dream Makers (through Pentagon) is a 2 to 1 match grant with a maximum of \$5,000 benefit towards purchase of home. Iowa Finance Authority offers a 5,000 grant with no match required.
- **MyPad Down Payment Assistance** – Up to \$14,999 for qualified low income individuals and families for down payment of a home. Call: (712) 279-6255 or apply at: www.sioux-city.org.
- **Sioux City Housing Authority (SCHA)** has partnered with the **Department of Veterans Affairs** to offer **Rental Assistance** for homeless Veterans. The HUD-Veterans Affairs Supportive Housing (HUD-VASH) Voucher Program combines HUD Housing Choice Voucher (HCV) Rental Assistance Program for homeless Veterans with case management and clinical services provided by the Veterans Affairs (VA) office. Any interested homeless Veteran may contact the VA office directly at: (712) 255-3808.
- Central housing site linked to Siouxland Chamber website listing all properties for sale, rent or lease in the area. <http://siouxlandchamber.com/tri-state-community/real-estate>.

EDUCATION ASSISTANCE

- **Briar Cliff University** (Brian Eben at: (712) 279-1628) and **Morningside College** (Karen Gagnon at: 1- 800-831-0806 ext. 5272) participate in the Yellow Ribbon Program offering matching funding to VA assistance for undergrad and graduate students.
- **St. Luke's College of Nursing** – Iowa National Guard Ed. Asst. Grant and matching funds to VA assistance (Yellow Ribbon Program).
- **WITCC** – SBDC assistance with business plan (Todd Rausch (712) 274-6454), IA state tuition assistance through National Guard, Federal tuition assistance for Army Reserve and classes at 185th. Contact Don Duzik at: (712) 274-6403 or Don.Duzik@witcc.edu. You can visit the website at www.witcc.edu/veterans.
- **185th ARW** – Tuition assistance for traditional guard members who passed their physical test, living in Iowa and working towards a bachelor's degree. Contact George Mendoza at: (712) 233-0535 for more information.

TRANSPORTATION

- **Sioux City Transit** – Veterans with a service-connected disability are eligible to ride the Sioux City Transit System's fixed route buses free. Eligible Veterans must show the bus driver their photo identification issued by the Department of Veterans Affairs (VA), which identifies a service-connected disability. The VA identification card which documents a service-connected disability is the only acceptable document that will be accepted.

ENTERTAINMENT/ATTRACTION VENUES

- **Abu Bekr Shrine Circus** – \$10 coupon to any show. (redeem at Abu Bekr Shrine Temple, 820 Nebraska St., Sioux City)
- **Long Lines Family Rec Center Climbing Wall** – Reduced rate for Veterans of \$4/2 hrs. daily. Free climbing on Veteran's Day for current/former members of military. Call: (712) 279-6250 for details (401 Gordon Dr., Sioux City)
- **MidAmerican Museum of Aviation & Transportation** – \$5.00 admission (\$1 discount) for active military. (2600 Expedition Ct, Sioux City)
- **Milwaukee Railroad Museum** – \$4.00 admission (\$1 discount) for active, retired and Veterans (closed Jan-Feb). (3400 Sioux River Rd., Sioux City)
- **NAIA Basketball, Volleyball & Softball Championships** – Reduced ticket price for Veterans. Check with Tyson Events Center Box Office for details. www.tysoncenter.com. (401 Gordon Dr., Sioux City)
- **Sioux City Bandits Indoor Football** – \$5.00 off for active/retired/Veteran and 1 extra ticket with ID. (401 Gordon Dr., Sioux City)

- **Sioux City Explorer's Baseball** – Military & Mini Mondays – active, retired and Veterans and kids 12 and under are free; a \$1.00 discount for active, retired and Veterans other days. (3400 Line Dr., Sioux City)
- **Sioux City Musketeers Hockey** – \$10 ticket for Veterans with military ID. (401 Gordon Dr., Sioux City)
- **Sioux City Symphony** – 20% discount on any ticket (\$15-\$50). (518 Pierce St., Sioux City)

HOTELS

- **Hilton Garden Inn Sioux City Riverfront** – Complimentary one night hotel stay through Hilton Honors to support Veterans pursuing job opportunities (interviews, skills training, housing searches). If not pursuing job opportunities Veterans will receive 15% off the best available rate. (1132 Larsen Park Rd., Sioux City)
- **Candlewood Suites** – Government rate available to Veterans. (4720 Southern Hills Dr., Sioux City)

RESTAURANTS/RETAIL

- **1ST Step Chiropractic & Wellness, Anna Fisher, DC** – Offers 20% off Chiropractic Care for military members and dependents with military ID. www.1stepchiro.com (4016 Morningside Ave. Suite C, Sioux City)
- **Advance Auto Parts** – Offers 10% discount. (3129 Gordon Dr. and 2201 Hamilton Blvd., Sioux City)
- **Advanced Computers** – Offers a 10% discount on all labor with military ID. (712) 224-5555 (823 Gordon Dr., Sioux City)
- **Aeropostale, Southern Hills Mall** – Offers a 10% discount. (4400 Sergeant Rd., Sioux City)
- **Albrecht Cycle Shop** – Offers 10% off retail bikes and accessories. With ID. (200 5th St., Sioux City)
- **American Eagle, Southern Hills Mall** – Offers 10% with military ID. (4400 Sergeant Rd., Sioux City)
- **Anytime Fitness** – Offers \$29.99/month membership fee for military. (3023 Hamilton Blvd. and 4700 Morningside Ave., Sioux City)
- **Arby's** – Offers 20% off (IN UNIFORM). (919 Gordon Dr. and 5800 Gordon Dr., Sioux City)
- **Art & Science Veterinary Services, Dr. Jeffrey D Bottger MS DVM** – Offers 10% military discount. (1555 HWY 20, Sioux City)
- **AT&T Wireless** – Offers 19% military discount with ID. (2935 Hamilton Blvd, Sioux City)

- **Bomgaars** Offers a 10% military discount. This will follow normal discounting procedures as there are some items that are non-discountable, period. Military members (active or retired) will get 10% off regular priced discountable goods or the cheaper price between a sale priced item or 10% off the regular price, whichever is cheaper but not both. Military members will need to request the discount and provide the cashier with a valid form of Military ID. This discount is only available for Military Personal with ID or Family Members with their Military Dependent ID. (1732 Hamilton Blvd. and 5901 Gordon Dr., Sioux City)
- **Batteries Plus** – Offers 10% military discount. (3421 Singing Hills Blvd., Sioux City)
- **The Buckle, Southern Hills Mall** – Offers 10% off with military ID. (4400 Sergeant Rd., Sioux City)
- **Buffalo Wild Wings Grill & Bar, Lakeport Commons Shopping Center** – Offers a 15% discount to any service member to include: Military, Police and Fire Department. (5001 Sergeant Rd., Sioux City)
- **Burger King** – Offers 10% off when you show your military ID. (90 Pierce St., 1724 Hamilton Blvd., and 4225 S. Lakeport, Sioux City)
- **Chick-fil-A** – Offers 50% discount off meal purchase for military in uniform (INSIDE RESTAURANT ONLY). (4428 Sergeant Rd., Sioux City)
- **Chili's** – Offers 10% everyday with military ID. (110 Nebraska St., Sioux City)
- **Cingular** – Offers 19% for military, <http://www.cingular.com/discounts>
- **Computer Shop, Inc.** – Offers a military discount. Fran Palmersheim, 712-293-0889/712-224-2647 (2900 Gordon Dr., Sioux City)
- **Culver's** – Offers 10% in uniform, ask before ordering. (3102 Singing Hills Blvd., Sioux City)
- **Dunham's Sports** – Offers 15% discount with military ID. (5969 Gordon Dr., Sioux City)
- **El Fredo's Pizza** – Offers 15% discount with military ID. (523 W. 19th St., Sioux City)
- **El Tapatio** – Offers 10% off when you show your military ID. (3400 Gordon Dr., Sioux City)
- **Eyemart Express, Lakeport Commons Shopping Center** – Offers 10% on eyewear with military ID. (5001 Sergeant Rd., Sioux City)
- **Foot Locker, Southern Hills Mall** – Offers 20% discount with military ID. (4400 Sergeant Rd., Sioux City)
- **Firestone CGR Tire** – Offers 10% off service work with military ID. (4401 Harbor Dr., Sioux City)
- **Great Clips Salon** – Offers 20% off products, 20% off military family haircuts. (3156 Singing Hills Blvd., Sioux City)

- **Greenberg's Jewelers, Southern Hills Mall** – Offers up to 10% off Jewelry Items, some restrictions apply. Must show military ID. (4400 Sergeant Rd., Sioux City)
- **Helle Hometown Variety** – Offers \$2.00 off uniform cleaning; pick up your military club card for liquor purchases – after 10 stamps, get \$10.00 refund. (300 1st St., Sergeant Bluff)
- **Hot Topic, Southern Hills Mall** – AD only. (4400 Sergeant Rd., Sioux City)
- **JC Penney's Hair Salon, Southern Hills Mall** – Offers 15% discount for military members. (4400 Sergeant Rd., Sioux City)
- **K & A Roofing** – Offers a 7% military discount – Free estimates/Bond insured. (Armando - 712-239-9134)
- **Kentucky Fried Chicken** – Offers 10% discount (IN UNIFORM). (1500 Hamilton Blvd., 4301 Gordon Dr., and 3001 Singing Hills Blvd., Sioux City)
- **Long John Silvers/A&W** – Offers 25% off with military ID. (4420 Sergeant Rd., Sioux City)
- **Long Lines Wireless** – Offers 20% discount. www.longlines.com (2515 Hamilton Blvd., Sioux City)
- **Lowes** – Offers 10% military discount every day – you must ask for the discount and show ID before purchases are rung up. (5758 Sunnybrook Dr., Sioux City)
- **Mary Kay Cosmetics** Offers 10% for military members and dependents plus free delivery/shipping. Contacts:
 - JeriKay Otto ph. (712) 539-1520, email- JeriKayOtto@marykay.com
 - Jolene Otto ph. (712) 251-6833, email- tankertpr@wildblue.net
- **Maurices, Lakeport Commons Shopping Center** – Offers 10% military discount, must show military ID. (5001 Sergeant Rd., Sioux City)
- **Michaels Arts & Crafts Store, Lakeport Commons Shopping Center** – Offers a military discount. (5001 Sergeant Rd., Sioux City)
- **Nails and Toes etc. By Christy, in Klasic Klips** – Offers 10% discount when you show military ID. (1113 Lewis Blvd, Sioux City)
- **O'Reilly Auto Parts** – Ask about military discount. (900 W. 7th St., and 4137 Gordon Dr., Sioux City)
- **Pac Sun, Southern Hills Mall** – Offers 10% with military ID. (4400 Sergeant Rd., Sioux City)
- **Payless Shoes Source, Southern Hills Mall** – Offers discount to current, retired and Veterans with military ID. (4400 Sergeant Rd., Sioux City)

- **Party City, Lakeport Commons Shopping Center** Offers 10% discount, show military ID. (5001 Sergeant Rd., Sioux City)
- **Papa John's Pizza** – Offers 30% military discount for your entire pizza order - delivery or pick up. Tell them you are military when you place your order & show ID. (407 S. Lewis Blvd., Sioux City)
- **Peak Performance Fitness Gear** – Offers 15% with military ID. (4501 Southern Hills Dr. Suite 19, Sioux City)
- **Pearle Vision, Southern Hills Mall** – Offers 25% discount with military ID. (4400 Sergeant Rd., Sioux City)
- **Perkins Restaurant & Bakery** – Offers 20% discount with military ID. (5925 Gordon Dr., Sioux City)
- **Pioneer Pickers Coins and Collectables** – Offers 10% military discount. (408 4th St., Sgt. Bluff)
- **That Added Touch Massage** – Offers \$10 off, must show military ID. For appointments, call: (712) 253-1385 (2605 Floyd Blvd., Sioux City)
- **Transit Plaza Fitness** – Offers military discounts to members and family of Armed Forces with military ID. \$24.99 gym only. Add tanning for only \$5 more. Couple 49.99 tanning only 5 for both. (2326 Transit Ave., Sioux City)
- **Sally's Beauty Supply** – Offers a military discount with ID. (3081 Floyd Blvd., Sioux City)
- **Salon Volume** – Regular hair cut (\$13.90) Military rate \$10.00; Free Haircut with any perm or color. (\$13.90 savings) Perms \$59.00, Colors start at \$35. Call Melissa Clarkson for appointment: (712)-301-8828. (423 South Rustin St., Sioux City)
- **Scuba Shak** – Offers 10% off equipment purchase with ID. (405 S Lewis Blvd., Sioux City)
- **Sergeant Bluff EyeCare** – Offers 30% discount on a complete pair of frames for military service members. (105 Gaul Dr., Sergeant Bluff)
- **Shoe Carnival, Lakeport Commons** – Offers a 10% military discount **ON TUESDAYS ONLY** with military ID. (5001 Sergeant Rd., Sioux City)
- **Signe Millard, L.M.T, massage therapist at His and Hers Hair** –Offers one hour massages for \$42.00, a savings of \$8.00 off the regular price. Call 712-277-3030 to make an appointment. (Across the street from Miller Brothers Furniture - 3105 Hwy. 75 N., Sioux City)
- **Sports Clips, Lakeport Commons** – Offers \$2.00 off haircut with military ID. (5001 Sergeant Rd., Sioux City)
- **Spencer Gifts, Southern Hills Mall** – Offers a 10% discount. (4400 Sergeant Rd., Sioux City)
- **Staber Meats** – Call for market prices: (712) 277-4682. (930 Clark St., Sioux City)

- **Subway, Love's Truck Stop** – Offers 10% military discount on all purchases to military in uniform. (2525 Singing Hills Blvd., Sioux City)
- **Subway, Singing Hills Walmart** – Offers 25% military discount for military in uniform. (3400 Singing Hills Blvd., Sioux City)
- **Texas Roadhouse, Lakeport Commons** – Offers 10% discount (excludes alcohol) for service member's meal only with valid military or dependent ID cards; not valid on \$7.99 Early Dine meals served Mon-Thurs. (5130 Sergeant Rd., Sioux City)
- **Tint Masters** – Offers 10% off window tinting with military ID card. (623 Water St., Sioux City)
- **Verizon Wireless** – Offers 15% discount. Call: 800-922-0204 or visit the website at www.verizonwireless.com.
- **Wendy's** – Sioux City, South Sioux City & Sioux Falls, SD – Offers 10% with military ID – ask before ordering.
- **White Tiger Martial Arts** – Offers 10% discount plus a free month of instruction to any employee or family member (within the same household). (309 W. 26th St., and 3310 Line Dr., Sioux City)
- **Zales, Southern Hills Mall** – Offers 10% discount. (4400 Sergeant Rd., Sioux City)

**Rates are subject to change and are not guaranteed. Military discounts are authorized by the individual business/entity and said business/entity exercises the sole determination as to whether the discount will be provided. If you have any questions regarding a discount, please contact the business/entity you are interested in receiving a discount from. If you have any additional questions, please contact Woodbury County Commission of Veteran Affairs at (712) 279-6606.*


State Benefits Highlights

The Home Base Iowa Act positions Iowa as the leader in respect, support and employment of veterans. Passed by the Iowa Legislature in a broad bi-partisan manner and signed by Governor Terry E. Branstad on Memorial Day, 2014. The Act contains the following provisions:

- State income tax exemption on 100 percent of military pension
- Up to \$7,500 military and homeowner assistance
- Permissive veteran preference in employment
- Streamlined occupational licensure processes
- Automatic in-state tuition for qualified veterans, spouses and their dependents
- Veteran-specific license plates

Local Resources

Learn more about veteran-specific resources available locally. The Iowa Department of Veterans Affairs (IDVA), Iowa National Guard, Employer Support of the Guard and Reserve (ESGR), Iowa Workforce



Development veteran services and the American Legion all play a role in assisting veterans and transitioning service members. Each county listing also includes Future Ready Iowa information based on Labor and Market Information (LMI) along with area specific Home Base Iowa businesses and higher education partners. Additional local resources in Woodbury County include the following:

- **Partners for Patriots** – Provides service dogs to disabled Veterans to help them gain confidence and become more independent. For more information, call: (712) 541-7763, or visit: www.partnersforpatriots.com.
- **Projects for Patriots** – Assists wounded Veterans in the Siouxland area with home projects. For more information, contact Jim Miller (712) 898-4936, or Breezy Struthers Drake (712) 301-2764, or visit: www.projectsforpatriots.com.
- **Sioux City Vet Center** – U.S. Department of Veteran Affairs, VA outpatient clinic and Vet Center. 1551 Indian Hills Drive Suite 214, Sioux City, IA 51104, Phone: 712-255-3808.
- **Support Siouxland Soldiers** – Provides free groceries, gift cards, event tickets, financial assistance and more to Siouxland Veterans. Support events held bi-monthly, meals, free haircuts, massages, hygiene and blood pressure checkup available for free to Veterans and their families. For more information, call: (712) 541-8020.
- **Woodbury County Commission of Veteran Affairs** – Assists Woodbury County Veterans and their legal dependents to apply for and maintain state and federal benefits. They also provide temporary county assistance with basic living needs and coordinate with the VA Medical Center in Sioux Falls to provide transportation to and from appointments at their facility. For more information, call: (712) 279-6605, or visit: www.woodburycountyiowa.gov/va.

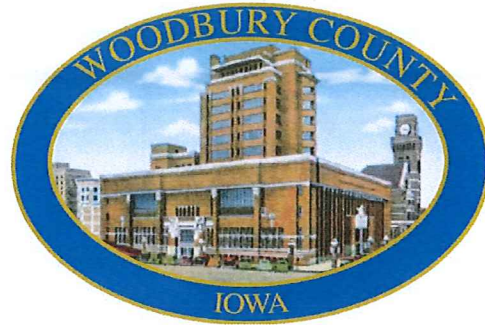
Statewide Resources

Veterans living in Iowa have access to both public and private sector resources. Veterans and their spouse who are interested in local assistance with job placement and resume/interview assistance are encouraged to collaborate with Iowa Workforce Development and local Iowa *WORKS* Centers located throughout the state. Additionally, HBI uses Veteran Service Officers in each of Iowa's 99 counties as a point of contact for veterans and their families. If you have any questions or would like to learn more please feel free to contact us. Thank you very much for your service.

Regards,

Daniel Dempster

Executive Director | Woodbury County Commission of Veteran Affairs
Program Manager | Woodbury County Home Base Iowa
1211 Triview Avenue | Sioux City, Iowa 51103
(712) 279-6605 | Email: ddempster@woodburycountyiowa.gov



To: Jason Kemp
Iowa Economic Development Authority

From: David Gleiser
Woodbury County Rural Economic Development

Re: Home Base Iowa Designation

Woodbury County, Iowa, is requesting recognition as a Home Base Iowa community. As of the 2014 census, there are approximately 2,672 businesses in Woodbury County. Using the statistical average of fifteen percent of those businesses hiring within the next two to four years, there would be 401 qualifying businesses. Ten percent of those businesses would equate to roughly 40 businesses needed to qualify for Home Base Iowa. Currently, Woodbury County has 79 Home Base Iowa businesses.

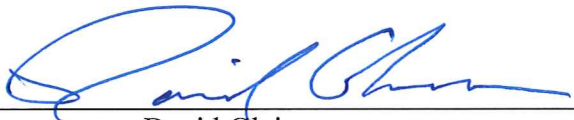
Those businesses are as follows:

1. 185th Air Refueling Wing
2. Action Moving & Storage, Inc.
3. Arnold Motor Supply & The Merrill Company
4. Adventure Staffing & Professional Services, LLC.
5. Avery Brothers
6. BioLife Plasma Services-Baster Healthcare Corp.
7. BNSF Railway
8. Bomgaars Supply
9. Briar Cliff University
10. Cable One
11. Cannon Moss Brygger Architects
12. Care Initiatives
13. Center for Siouxland
14. Central Bank
15. Century 21 ProLink

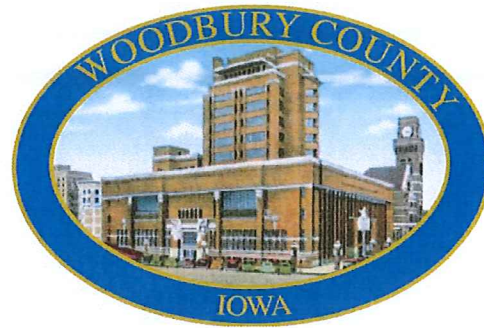
16. Certified Testing Services, Inc.
17. CF Industries
18. Chesterman Co.
19. City of Sioux City
20. Crossroads of Western Iowa
21. Custom Woodworks Ltd.
22. CW Suter
23. Day's Door Company
24. Derby Insurance Services
25. Dismas Charities
26. FEH Associates, Inc.
27. First American Bank
28. First State Bank
29. Heritage Bank
30. Hirschbach
31. Hy-Vee
32. IMKO Workforce Solutions
33. Interbake Foods
34. Interstate Mechanical Corp.
35. Jackson Recovery Centers, Inc.
36. Jarco Builders Ltd/Tri-State Drywall
37. Johnson Propane
38. June E. Nylén Cancer Center
39. Kalins Indoor Comfort
40. Klinger Companies, Inc.
41. Knife River Midwest, LLC.
42. Knoepfler Chevrolet
43. L & L Distributing Company
44. Mercy Medical Center
45. Mid-Step Services
46. Missouri Valley Steel, A Division of Owen Industries
47. Morningside College
48. Northwest Area Education Agency
49. Northwest Bank
50. Opportunities Unlimited
51. Port Neal Welding Company, Inc.
52. Powell Broadcasting
53. Radius Steel/Soo Tractor Sweeprake
54. Ray's Midbell Music
55. Riverview Apartments

56. Rocket Auto Wash
57. Savage Services
58. Schramm Electric, LLC.
59. Seaboard Triumph Foods, LLC.
60. Securitas Security Services
61. Security National Bank
62. Shire
63. Sioux City Engineering Co.
64. Sioux Honey Association
65. Siouxland Community Health Center
66. Siouxland District Health
67. Siouxland Paramedics Inc.
68. Siouxland Surgery Center
69. Siouxland Trailer Sales, Inc.
70. The Merville Record
71. ThermoBond Buildings, LLC.
72. Thompson Electric Company
73. Titan Machinery
74. United Bank of Iowa
75. Van Meter Inc.
76. Wilson Trailer Company
77. Wireless World
78. Woodbury County
79. Ziegler CAT

Contact: David Gleiser
Director of Rural Economic Development
dgleiser@woodburycountyiowa.gov
(712) 279-6609



David Gleiser



To: Jason Kemp
Iowa Economic Development Authority

From: David Gleiser
Woodbury County Economic Development

Re: Home Base Iowa Signage and Website

Woodbury County will be placing Home Base Iowa designation signage on Interstate 29 and Highway 75 North and Southbound as it enters the county. There will also be signs placed on Highways 20, 31, 141, and 175 as they enter the county, and on both bridges entering Iowa from Nebraska.

This would entail a total of 10 signs designated on the map below with a ★.



Woodbury County will also have a page for Home Base Iowa on its website in the Veteran Affairs and Economic Development sections, as well as being mentioned on the Woodbury County Commission of Veteran Affairs Facebook page. When applicable, the following cities will also have a section on their website dedicated to Home Base Iowa:

1. Anthon
2. Bronson
3. Correctionville
4. Cushing
5. Danbury
6. Hornick
7. Lawton
8. Merville
9. Oto
10. Pierson
11. Salix
12. Sgt. Bluff
13. Sioux City
14. Sloan
15. Smithland

Contact: David Gleiser
Director of Rural Economic Development
dgleiser@woodburycountyiowa.gov
(712) 279-6609



David Gleiser

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: August 2, 2017

Weekly Agenda Date: August 8, 2017

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Supervisor Jeremy Taylor

WORDING FOR AGENDA ITEM: County Policies Regarding County Buildings

ACTION REQUIRED:

Approve Ordinance <input type="checkbox"/>	Approve Resolution <input type="checkbox"/>	Approve Motion <input type="checkbox"/>
Give Direction <input type="checkbox"/>	Other: Informational <input checked="" type="checkbox"/>	Attachments <input type="checkbox"/>

EXECUTIVE SUMMARY:

The Woodbury County Board of Supervisors has the responsibility to enact policies that govern the Woodbury County Courthouse and other county buildings in accordance with applicable state and federal laws. These policy ideas will update some provisions that I hope would be in accordance with a majority of the duly elected officials representing the citizens of this county.

BACKGROUND:

In a wide-ranging court order, Chief Judge Hoffmeyer spelled out some of his many wishes for parameters of the Woodbury County Courthouse. Some clarification may be needed and since this order did not wait for a recommendation from the security committee, I would like to see us consider some of the following language.

- All law enforcement officers and members of the United States military are welcomed into the Woodbury County courthouse in uniform whether on duty or off duty in order to conduct personal business.
- As trusted and respected members entrusted with law enforcement, law enforcement officers shall not be disarmed whether on or off duty except when conducting judicial branch business such as jury duty or if entering courtrooms in an off-duty status.

(I understand that this will most likely not be followed due to Judge Hoffmeyer’s court order. However, I believe that it is still appropriate for the county to make reasonable policy rather than relying on court orders to do so.)

I believe informationally the public deserves to know the following:

1. How will the parameters of this court order be communicated to the public outside of reading a 10-page court order posted somewhere?
2. What will the consequences be for law enforcement officers who are found to be in the courthouse or other buildings with their firearm on off-duty time, and what mechanism does the Chief Judge propose for holding law enforcement officers in contempt of his order?
3. Are judges barred from off-body or on-body carry as a result of the measure?

(This needs to be clarified and clearly discussed).
4. How was the decision arrived at to exempt parts of Trosper Hoyt?
5. Will the Board of Supervisors allow Supervisor Rocky DeWitt (as I would advocate) to substitute for Supervisors Ung's absence at the next Security Committee meeting?
6. If county employees are able to carry during employment hours, how is the county safer by having Sheriff's personnel disarmed 30 minutes before or after their duty hours?
7. What is the rationale of encouraging Sheriff's deputies and Sioux City Police officers from changing into civilian clothes to vote or receive a marriage license, and how does this keep the public safer by them wearing civilian clothing and also be disarmed if their functions have nothing to do with judicial branch areas such as courtrooms?

FINANCIAL IMPACT: None

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION: See below.

ACTION REQUIRED / PROPOSED MOTION:

Information only and give consent for Supervisor DeWitt to attend the next Safety and Security Committee meeting on August 25.

Approved by Board of Supervisors April 5, 2016.

WOODBURY COUNTY, IOWA
BOARD ADMINISTRATION
MEMORANDUM

TO: Board of Supervisors
FROM: Karen James Administrative Assistant
DATE: August 3, 2017
RE: Employee Appreciation Luncheon

Last year the Board of Supervisors paid \$445.56, that did *not* include the paper plates, napkins, utensils, or hot dogs. The paper items were donated by Heartland Paper. We used the hot dogs that were left over from the County Government Day event.

We do have some paper plates and some utensils left over from last year that we can use. I have not had the chance to see how much is there. If we need any more of those items, I will contact Building Services to see if we can get those paper items donated again. Dennis Butler will contact Hy-Vee to see if they will donate hot dog buns this year.