



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS  
(NOVEMBER 14, 2017) (WEEK 46 OF 2017)**

Live streaming at:  
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:  
[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

Rocky L. De Witt 253-0421 <a href="mailto:rdewitt@woodburycountyiowa.gov">rdewitt@woodburycountyiowa.gov</a>	Marty J. Pottebaum 251-1799 <a href="mailto:mpottebaum@woodburycountyiowa.gov">mpottebaum@woodburycountyiowa.gov</a>	Keith W. Radig 560-6542 <a href="mailto:kradig@woodburycountyiowa.gov">kradig@woodburycountyiowa.gov</a>	Jeremy J. Taylor 259-7910 <a href="mailto:jtaylor@woodburycountyiowa.gov">jtaylor@woodburycountyiowa.gov</a>	Matthew A. Ung 490-7852 <a href="mailto:matthewung@woodburycountyiowa.gov">matthewung@woodburycountyiowa.gov</a>
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held November 14, 2017 at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

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**AGENDA**

**4:15 p.m.** 1. Canvass for city regular election

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

2. Citizen Concerns Information

3. Approval of the agenda Action

**Consent Agenda**

**Items 4 through 8 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

4. Approval of the minutes of the November 7, 2017 meeting
5. Approval of claims
6. County Auditor – Patrick Gill  
Approval for liquor license for the Chet’s Merville Market
7. Veteran Affairs – Danielle Dempster  
Receive Commission of Veteran Affairs Quarterly Report

8. Human Resources – Ed Gilliland  
Approval of Memorandum of Personnel Transactions

**End Consent Agenda**

- |                                |   |                                      |
|--------------------------------|---|--------------------------------------|
| <b>4:35 p.m.</b><br>(Set time) | <ol style="list-style-type: none"> <li>9. Public Bidder – Heather Satterwhite               <ol style="list-style-type: none"> <li>a. Public hearing and sale of property parcel #884718201001<br/>(aka 3700 S. York St.)</li> </ol> </li> </ol>  | Action                               |
| <b>4:37 p.m.</b><br>(Set time) | <ol style="list-style-type: none"> <li> <ol style="list-style-type: none"> <li>b. Public hearing and sale of property parcel #894730229007<br/>(aka 1711 Villa Ave)</li> </ol> </li> </ol>  | Action                               |
|                                | <ol style="list-style-type: none"> <li>10. Secondary Roads – Mark Nahra<br/>Discussion of progress on Old Highway 141 bridge near Bronson</li> </ol>  | Information                          |
| <b>4:45 p.m.</b><br>(Set time) | <ol style="list-style-type: none"> <li>11. Building Services – Kenny Schmitz<br/>Courthouse HVAC Project 1 – Automation Controls/HVAC Improvements-<br/>Public Hearing</li> </ol>   | Action                               |
|                                | <ol style="list-style-type: none"> <li>12. Human Resources – Ed Gilliland               <ol style="list-style-type: none"> <li>a. Approval of proposed reclassification of position from Clerk 2 to Senior Clerk</li> <li>b. Authorize Chairman to sign Authorization to Initiate Hiring Process</li> <li>c. Approval of request to de-authorize county position</li> <li>d. Approval to accept funding and contribution levels for the new Alternative Medical Plan</li> <li>e. Approval to add Delta Dental’s suggested PPO Enhancements to our plan</li> </ol> </li> </ol> | Action<br>Action<br>Action<br>Action |

**Recess Board of Supervisors Meeting  
Convene Weber Drainage District Trustees Meeting**

- |   |        |
|---|--------|
| 13. Approval of request for drainage district repairs | Action |
|---|--------|

**Adjourn Weber Drainage District Trustees Meeting  
Continue Board of Supervisors Meeting**

- |  |             |
|--|-------------|
| <ol style="list-style-type: none"> <li>14. Chairman’s Report           <ol style="list-style-type: none"> <li>a. Southbridge IJR stakeholder meeting (Nov. 9)</li> <li>b. Veteran’s Day ceremony (Nov. 11)</li> <li>c. November department head meeting (Nov. 13)</li> </ol> </li> </ol> | Information |
| 15. Reports on Committee Meetings  | Information |
| 16. Citizen Concerns   | Information |
| 17. Board Concerns   | Information |

**ADJOURNMENT**

*Subject to Additions/Deletion*

## CALENDAR OF EVENTS

- MONDAY, NOV. 13**      **8:00 a.m.**    Department Head Meeting, LEC Conference Room
- WEDNESDAY, NOV. 15**    **8:05 a.m.**    Woodbury County Information Communication Commission, First Floor Boardroom
- 10:00 a.m.**    Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook
- 12:00 p.m.**    Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THURSDAY, NOV. 16**    **9:30 a.m.**    SIMPCO SRTPA Policy Board Meeting, SIMPCO Office, 1122 Pierce St.
- 10:30 a.m.**    Siouxland Regional Transit Systems (SRTS) Board Meeting,
- 11:30 a.m.**    SIMPCO Housing Trust Fund Meeting
- 4:30 p.m.**    Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRIDAY, NOV. 17**      **9:00 a.m.**    Hungry Canyons Alliance, Avoca American Legion, Avoca
- MONDAY, NOV. 27**      **6:00 p.m.**    Zoning Commission Meeting, First Floor Boardroom
- TUESDAY, NOV. 28**    **1:00 p.m.**    Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars
- MONDAY, DEC. 4**      **6:00 p.m.**    Board of Adjustment meeting, First Floor Boardroom
- TUESDAY, DEC. 5**      **4:45 p.m.**    Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WEDNESDAY, DEC. 6**    **9:00 a.m.**    Loess Hills Alliance Stewardship Committee Meeting, Pisgah
- 10:30 a.m.**    Loess Hills Alliance Executive Committee Meeting
- 12:00 p.m.**    District Board of Health Meeting, 1014 Nebraska St.
- 1:00 p.m.**    Loess Hills Alliance Full Board meeting, Pisgah
- THURSDAY, DEC. 7**      **4:30 p.m.**    Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- MONDAY, DEC. 11**      **8:00 a.m.**    Department Head Meeting, LEC Conference Room
- WEDNESDAY, DEC 13**    **8:05 a.m.**    Woodbury County Information Communication Commission, First Floor Boardroom
- THURSDAY, DEC. 14**    **5:00 p.m.**    SIMPCO Board of Directors, 1122 Pierce St.
- WEDNESDAY, DEC. 20**    **10:00 a.m.**    Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook
- 12:00 p.m.**    Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THURSDAY, DEC. 21**    **4:30 p.m.**    Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue

**The following Boards/Commission have vacancies:** Commission to Assess Damages - Category A, Category B, Category C and Category D

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*

**November 7, 2017, FORTY-THIRD MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Tuesday, November 7, 2017 at 4:30 p.m. Board members present were Radig, Ung, Taylor, De Witt, and Pottebaum. Staff members present were Dennis Butler, Budget/Tax Analyst, Karen James, Board Administrative Assistant, Ed Gilliland, Human Resources Director, Patrick Jennings, County Attorney, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Citizen concerns.
2. Motion by Taylor second by Ung to approve the Agenda for November 7, 2017. Carried 5-0. Copy filed.  
Motion by De Witt second by Radig to approve the following items by consent:
  3. To approve minutes of the October 24, 2017 meeting. Copy filed.
  4. To approve the claims totaling \$1,607,881.73. Copy filed.
  - 5a. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for New Life in Christ Inc., parcel #894730151007

**WOODBURY COUNTY, IOWA  
RESOLUTION #12,647  
RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, New Life in Christ Inc. is the titleholder of real estate Parcel #894730151007 located in Woodbury County, Iowa and legally described as follows:

**Parcel #894730151007**

BRADSTREET LOTS 3-6 BLK 8

**WHEREAS**, the above-stated property has taxes owing for the 2017-2018 tax year, and the parcel is owned by New Life in Christ Inc.; and

**WHEREAS**, the organization, namely New Life in Christ Inc. is failing to immediately pay the taxes due; and

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 427.3 for the taxes owed for the tax year 2017-2018, and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 7th day of November, 2017.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 5b. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Virasack Phonphiboun, building on leased land for a mobile home that had a junking certificate issued on 5-2-16, the deck and shed were also removed and no longer assessed, parcel #884730301923, taxes dues for 2017-2017, total for \$40.00 plus interest.

**WOODBURY COUNTY, IOWA  
RESOLUTION #12,648  
RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, Virasack Phonphiboun is the titleholder of a building on leased land Parcel #884730301923 located in Woodbury County, Iowa and legally described as follows:

**Parcel #884730301923**

SERGEANT BLUFF CITY B/LL LOT 246 LOC ON P 641374 RAIL ADDN

**WHEREAS**, the above-stated property has taxes payable including special assessments and the parcel is owned by Virasack Phonphiboun.

**WHEREAS**, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 7th day of November, 2017.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 5c. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for James Coon, building on leased land for a mobile home that had a junking certificate issued on 6-30-16 and is no longer assessed, parcel #864431100901, taxes due for 2017-2018, total for \$54.00 plus interest.

**WOODBURY COUNTY, IOWA  
RESOLUTION #12,649  
RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, James Coon is the titleholder of a building on leased land Parcel #864431100901 located in Woodbury County, Iowa and legally described as follows:

**Parcel #864431100901**

LITTLE SIOUX TOWNSHI EX AN IRREG TCT BEIN G 1627.43 FT ON N X

**WHEREAS**, the above-stated property has taxes payable including special assessments and the parcel is owned by James Coon

**WHEREAS**, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 7th day of November, 2017.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 5d. To approve the lifting of tax suspension for Kathryn White, 1309 Main St., Sioux City, parcel #894729228009. Copy filed.

- 6a. To approve and authorize the Chairperson to sign a Resolution setting the public hearing date and sale date of parcel #894720160014 & #894720160013, 2211 & 2300 Rebecca St.

**RESOLUTION #12,650  
NOTICE OF PROPERTY SALE**

**WHEREAS** Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Southerly 55 feet Lot 10 Block 1 Pendleton Hill Addition to City of Sioux City, Woodbury County, Iowa  
(2211 Rebecca Street)**

**Lot 10 except the southerly 55 feet in Block 1 of Pendleton Hill Addition, City of Sioux City, Woodbury County,  
Iowa  
(2300 Rebecca Street)**

**NOW THEREFORE,**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **21<sup>st</sup> Day of November, 2017 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **21<sup>st</sup> Day of November, 2017**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$2.00** plus recording fees.

Dated this 7<sup>th</sup> Day of November, 2017.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 6b. To approve and authorize the Chairperson to sign a Resolution setting the public hearing date and sale date of parcel #894730257010, 2205 W. 2<sup>nd</sup> St.

**RESOLUTION #12,651  
NOTICE OF PROPERTY SALE**

**WHEREAS** Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**E 4 feet Lot 11 & Lot 12 in Block 20, City of Sioux City, Woodbury County, Iowa  
(2205 W. 2<sup>nd</sup> Street)**

**NOW THEREFORE,**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **21<sup>st</sup> Day of November, 2017 at 4:37 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **21<sup>st</sup> Day of November, 2017**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$183.00** plus recording fees.

Dated this 7<sup>th</sup> Day of November, 2017.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 7. To approve the appointment of Likeisha Dotson, Civilian Jailer, County Sheriff Dept., effective 11-10-17, \$18.72/hour. Job Vacancy Posted 9-29-17. Entry Level Salary: \$18.72/hour.; and the reclassification of Kyle Wiig, Civilian Jailer, County Sheriff Dept., effective 11-19-17, \$19.48/hour, 4.6%=\$.76/hour. Per CWA Civilian Officers Contract agreement, from Class 3 to Class 2. Copy filed.

Carried 5-0.

- 8a. A public hearing was held at 4:35 p.m. for the sale of parcel #884332491002. The Chairperson called on anyone wishing to be heard.

Motion by Radig second by Taylor to close the public hearing. Carried 5-0.

Motion by Ung second by Taylor to approve and authorize the Chairperson to sign a Resolution for the sale of real estate parcel #884332491002, to Floyd & Charlene Boyer, Box 279, 302 E. Brady St., Anthon, for \$123.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD  
OF SUPERVISORS OF WOODBURY COUNTY, IOWA  
RESOLUTION #12,652**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

**By Floyd R. Boyer & Charlene K. Boyer** in the sum of **One Hundred Twenty-Three Dollars & 00/100 (\$123.00)**-----dollars.

For the following described real estate, To Wit:

**Parcel #884332491002  
East 10 feet of West 100 feet of West ½ of Lot 50 of the Auditor’s Subdivision, Section 32 and 33, Township 88, Range 43, City of Anthon, in the County of Woodbury and State of Iowa**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

**BE IT RESOLVED** that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

**BE IT RESOLVED** that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

**BE IT FURTHER RESOLVED** that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

**SO DATED** this 7<sup>th</sup> Day of November, 2017.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 8b. A public hearing was held at 4:37 p.m. for the sale of parcel #894729128012, 711 Center St. The Chairperson called on anyone wishing to be heard.

Motion by Taylor second by Radig to close the public hearing. Carried 5-0.

Motion by Taylor second by De Witt to approve and authorize the Chairperson to sign a Resolution for the sale of real estate parcel #894729128012, 711 Center St., to Martin Lastor, 1717 Allan St., Sioux City, for \$199.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD  
OF SUPERVISORS OF WOODBURY COUNTY, IOWA  
RESOLUTION #12,653**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

**By Martin Lastor** in the sum of One Hundred Ninety-Nine Dollars & 00/100 (\$199.00)-----  
-----dollars.

For the following described real estate, To Wit:

**Parcel #894729128012  
Lot 3 Block 2 Tredway's Addition to Sioux City, in the County of Woodbury and State of Iowa  
(711 Center Street)**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

**BE IT RESOLVED** that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

**BE IT RESOLVED** that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

**BE IT FURTHER RESOLVED** that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

**SO DATED** this 7<sup>th</sup> Day of November, 2017.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 9. Motion by Taylor second by Radig to give Ronald Polly credit in the amount of the cost of the previously installed culvert to be applied to the installation of new access to his property off Kossuth Ave. Carried 3-2 on a roll call vote; De Witt and Ung were opposed. Copy filed.
- 10a. Information was presented by Kenny Schmitz, Building Services, on LEC HVAC compressor failure. Copy filed.
- 10b. Motion by Taylor second by Ung to approve the Woodbury County Courthouse HVAC Project #1, bid contracts, construction fees, and any associated standard contingency repair costs required in the amount of \$735,900.00. Carried 5-0. Copy filed.
- 10c. Motion by Taylor second by Radig to set public hearing date for Woodbury County Courthouse HVAC Project #1 for November 13, 2017 ad 4:45 p.m. Carried 5-0. Copy filed.
- 11. Motion by Radig second by Ung to approve the contract to provide temporary detention beds for youth with Omaha Nation for \$100.00 a day. Carried 5-0. Copy filed.



12. Motion by Taylor second by Ung to approve the hiring of one full-time paramedic at a cost of \$36,500.00 from local option sales tax proceeds immediately due to the changes in operations at Siouxland Paramedics effective January 1, 2018. Failed 2-3 on a roll call vote; De Witt, Pottebaum and Radig were opposed. Copy filed.

Motion by Pottebaum second by Ung to approve the hiring of (2) full-time operations officers, paramedics and (1) ¾ part-time operations officer, paramedic immediately due to the changes in operations at Siouxland Paramedics effective January 1, 2018. Failed 1-4 on a roll call vote; De Witt, Radig, Taylor and Ung were opposed. Copy filed.

13. Motion by Ung second by Taylor to approve and authorize the Chairperson to sign and send the open response letter to the Taxpayers Research Council on behalf of the Woodbury County Board. Carried 5-0. Copy filed.
14. Motion by Ung second by De Witt to approve and authorize the Chairperson to sign a Resolution to join the Rolling Hills Community Services Region. Carried 4-1 on a roll call vote; Pottebaum was opposed.

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF WOODBURY COUNTY, IOWA:  
RESOLUTION #12,654  
RESOLUTION TO JOIN THE ROLLING HILLS COMMUNITY SERVICES REGION**

WHEREAS, on October 3, 2017, the Woodbury County Board of Supervisors approved a Resolution to Withdraw from the Sioux Rivers Regional Mental Health and Disabilities Services and thereafter gave written notice to the Sioux Rivers Regional Mental Health and Disabilities Services ("Sioux Rivers Region") of its intent to withdraw; and

WHEREAS, on October 10, 2017, the Woodbury County Board of Supervisors voted to enter into discussions with the Rolling Hills Community Services Region ("Rolling Hills Region") regarding the possibility of Woodbury County joining the Rolling Hills Region; and

WHEREAS, Woodbury County appreciates the positive and productive discussions with the Rolling Hills Region and the Iowa Department of Human Services regarding the potential for Woodbury County to join the Rolling Hills Region and is committed to continuing to work cooperatively with the Rolling Hills Region to effectuate the proposed joinder; and

WHEREAS, Woodbury County desires to join the Rolling Hills Region as of July 1, 2018. NOW, THEREFORE, BE IT RESOLVED that:

1. Woodbury County hereby makes a written request to the Rolling Hills Region Governing Board to become a member county of the Rolling Hills Region.
2. Woodbury County agrees to abide by the terms of the 28E Agreement of the Rolling Hills Region and has the legal power and authority to do so under applicable law.
3. The Chairman of the Woodbury County Board of Supervisors is authorized to execute the 28E Agreement of the Rolling Hills Region on behalf of Woodbury County and take all other necessary and appropriate action to allow Woodbury County to become a member of the Rolling Hills Region, including but not limited to, appointing one member of the Board of Supervisors to represent Woodbury County on the Rolling Hills Region Governing Board.

SO DATED this 7<sup>th</sup> day of November, 2017.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

Dick Owens, Sioux City, presented a letter to the Board regarding the withdrawal from the Sioux Rivers Region. Motion by Ung second by Pottebaum to receive the letter. Motion carried 5-0. Copy filed.

15. The Chairperson reported on the day-to-day activities.
16. Board members gave their reports on committee meetings.

17. Kathy Roberts, Siouxland Mental Health, thanked the Board for their support.

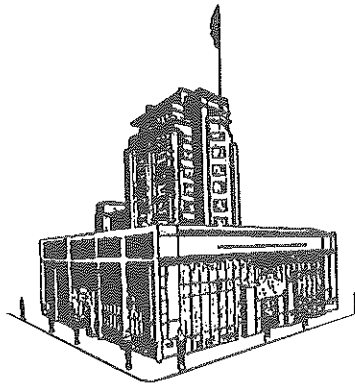
18. Board members expressed their concerns.

The Board adjourned the regular meeting until November 14, 2017.

Meeting sign in sheet. Copy filed.

**Office Of The  
AUDITOR/RECORDER  
Of Woodbury County**

PATRICK F. GILL  
Auditor/Recorder



**#6**

Court House – Rooms 103  
620 Douglas  
Sioux City, Iowa 51101

Phone (712) 279-6702  
Fax (712) 279-6629

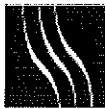
To: Board of Supervisors

From: Patrick F. Gill, Auditor & Recorder

Date: November 7, 2017

Subject: Liquor License Application for the Chet's Merville Market

Please approve an application for a 12-month, Class B Native Wine Permit with Sunday sales privileges, for Chet's Merville Market, 741 Frontage Rd, Merville, Iowa. The permit would be effective 11/12/2017 through 11/11/2018.



State of Iowa  
ALCOHOLIC  
BEVERAGES DIVISION

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## Applicant License BC0029492, Chet's Movable Market, Movable

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.  
The navigation links on the top may also be used to move around the application.

**LENGTH OF LICENSE REQUESTED:**  
(Choose one of the following):

12 month

8 month

6 month

14 day

5 day

**License Status: Submitted to Local Authority**

Original issue date of license:  MM/DD/YYYY

Issue date of current license:  MM/DD/YYYY

License effective date:  MM/DD/YYYY

License expiration date:  MM/DD/YYYY

Number of days notice:

70 day notice:

Cancel date:  MM/DD/YYYY

Prev

Next

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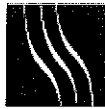


### Contact Us

Iowa Alcoholic Beverages Division  
1918 SE Hulsizer Road, Ankeny, IA 50021  
Toll Free 866.IowaABD (866.469.2223)  
Local 515.281.7400

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<a href="#">Help</a>	<a href="#">License Search</a>	<a href="#">License List</a>	<a href="#">On-Demand Reporting</a>	<a href="#">Keg Registration Search</a>	<a href="#">User Profile</a>	<a href="#">Logoff</a>
----------------------	--------------------------------	------------------------------	-------------------------------------	---	------------------------------	------------------------

## Privileges **BC0029492, Chet's Merville Market, Merville**

After completion click on the **NEXT** link to continue to the next screen, or the **BACK** link to return to the previous screen.  
 The navigation links on the top may also be used to move around the application.

Select one or more of the privileges you wish to have for your Class C Beer Permit (BC). If no privileges are applicable please leave all boxes unchecked and hit the next button.

- » License
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- » Status Of Business
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**PRIVILEGES:**

- Class B Native Wine Permit
- Class B Wine Permit (Carryout Wine - Includes Native Wine)
- Living Quarters
- Outdoor Service
- Sunday Sales

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### Applicant BC0029492, Chet's Movable Market, Movable

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen. The navigation links on the top may also be used to move around the application.

Corporation Name/Sole Proprietor:  (Sole Proprietorship, Partnership, Corporation, etc.)  
 Name/Partnership Name(s):   
 Name of Business (D/B/A):   
 Address of Premise:   
 Address Line 2:   
 City:    
 County:    
 Zip:   
 Business Phone:  Cell / Home Phone:   
 Same Address  
 Mailing Address:   
 Mailing Address Line 2:   
 City:  State:    
 Zip:   
 Contact Name:   
 Phone:  Email Address:

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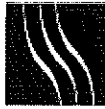


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## Status of Business **BC0029492, Chet's Menville Market, Menville**

After completion click on the **NEXT** link to continue to the next screen, or the **BACK** link to return to the previous screen.  
 The navigation links on the top may also be used to move around the application.

Indicate how the business will be operated (Choose one of the following):

<input type="radio"/> Sole Proprietorship	<input type="radio"/> Publicly Traded Corporation
<input type="radio"/> General Partnership	<input type="radio"/> Limited Liability Company
<input type="radio"/> Limited Partnership	<input type="radio"/> Municipality
<input checked="" type="radio"/> Privately-Held Corporation	<input type="radio"/> Non-Profit Association

Corporate ID Number: **218412** Federal Employer ID#: **41-1481039**

Federal Employer ID Applied For:

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### Ownership BC0029492, Chet's Movable Market, Movable

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After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen. The navigation links on the top may also be used to move around the application.

Corporate applicant's, list all shareholders having 10% or more interest in the corporation and all officers and directors of the corporation regardless of ownership interest. Sole Proprietors shall also include their spouse even if the spouse owns 0% interest. Non-profit corporations or associations need to list officers. Partnerships and Committees not registered with the Secretary of State office will need a trade name filing from their county recorder's office.

If you want to change ownership information at renewal time please finish the renewal with the current ownership listed. When you are finished please go to the Action List and submit an Ownership Update Application along with the license renewal.

Owners:

Name	Address	Percentage	
Floyd Davis	419 Dover St., Kingsley, IA, 51028	100.00 %	View

First Name:  Last Name:   
 Address:   
 Address Line 2:   
 City:  State:   
 Zip:   
 Position:  SS#:  U.S. Citizen:   
 Date of Birth:  MM/DD/YYYY % of Ownership:

Please make sure you press "Add" after each owner's information is listed above before pushing the next button.

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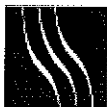
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## Criminal History BC0029492, Chet's Movable Market, Movable

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.

The navigation links on the top may also be used to move around the application.

Since this license was last issued, has anyone listed in the ownership screen been convicted of a felony offense in Iowa or any other state of the United States? If yes, list on the next (Violations) screen.

Since the license was last issued, have any of the owners listed in the ownership screen been charged, arrested, indicted, convicted or received a deferred judgment for any violation of any state, county, city, federal or foreign law? All information shall be reported regardless of the disposition, even if dismissed or expunged. Include pending charges. DO NOT include traffic violations, except those that are alcohol related. If yes, list violations on the next (Violations) screen.

If no arrests, indictments, summons or convictions are applicable since the license was last issued, select 'NONE'.

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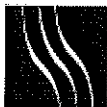


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## Premises Information BC0029492, Chet's Movable Market, Movable

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.

The navigation links on the top may also be used to move around the application.

Has the premises configuration changed since last year?

Control of premises:

- Own
- Lease
- Other

explain:

Premises type:

Local Authority:

License City:

City Population: 1618

License County:

County Population: 102172

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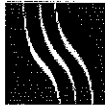


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## General Premises Information BC0029492, Chet's Movable Market, Movable

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.  
 The navigation links on the top may also be used to move around the application.

Sell groceries?

Are other liquor, wine or beer businesses accessible from the interior of your premises?

Square footage of the entire retail sales area of the business, including area of walk-in coolers that are accessible to the public. This includes all areas where non-alcohol products are also sold. Do not include areas that are not accessible to the public (offices, bathroom, kitchen, storage area etc.).

Does your premises conform to all local and state health, fire and building laws and regulation?

Selling beer in a container other than the original container (growler):

I will be filling, refilling, and selling beer in a growler. I have read and understand the rule, 185-4.6, and will abide by the filling, refilling, and sealing requirements. I understand that a failure to comply with applicable laws and rules will result in a fine, license suspension, and/or license revocation.

Agree Food Permit Number: \_\_\_\_\_

To ensure compliance with Iowa food safety and licensing statutes and regulations, please visit <https://ia.foodprotectiontaskforce.com/library/> and review the Fact Sheet for Businesses Filling Growlers or contact your local food licensing agency.

I will NOT be filling and selling beer in a growler.

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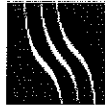


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## Applicant Signature BC0029492, Chet's Moville Market, Moville

Complete the information below and click Finish to complete the application  
 Note that the license fees will only be withdrawn from accounts after the ABD approves the license.

This application must be completed by a person listed in the Ownership Section.

I hereby declare that all information contained in the Application is true and correct. I understand that misrepresentation of material facts in the Application is a crime and grounds for denial of the license or permit under Iowa law. I further understand that, as a condition of receiving a license, the licensed premises is subject to inspection during business hours by appropriate local, state and federal officials.

NOTE: The Applicant's Name must match one of the owner's names from the Ownership screen.

Owner's Signature:  Date:   
MM/DD/YYYY

Tentative effective date:  MM/DD/YYYY

Licensees are required to submit a bi-annual report of shipment to Iowa consumers due January 10th and July 10th for the previous six months of shipment. This report can be found on the "Action List" under "Complete a Tax Report".

Amount to be transferred from your \$ 385.00 account:

Please notify your Financial Institution to allow ACH debits by our agency's ACH ID number, 142-6004553.

Funds will be pulled from your account 2 days after ABD approves the license. You are ready to submit the application for your license to sell alcoholic beverages in the State of Iowa. By providing the bank information requested and clicking on "finish" you are indicating that you are an owner or authorized user of the bank account listed and that you hereby authorize ABD to debit the account in the amount indicated above.

NAME	0123	
ADDRESS		
CITY, STATE, ZIP	01-23456789	
	DATE	
PAY TO THE ORDER OF <input style="width: 60%;" type="text"/>		
\$ <input style="width: 100px;" type="text"/>		
COLLAPSE		
BANK NAME		
ADDRESS		
CITY, STATE, ZIP		
FEES		
<input type="text" value="00123456789"/> <input type="text" value="01234567890123"/> <input type="text" value="0123"/>		
Bank Routing Number	Bank Account Number	Check Number

Applicant's Bank Name:

Applicant's Bank Routing Number:

Repeat Bank Routing Number:

The routing number will ALWAYS be 9 digits long. If you are unsure of your routing or account number, call your bank.

Applicant's Account Number:

Repeat Account Number:

Credit cards are not accepted. Your bank information is transferred over a secure connection and is completely confidential.

BY CLICKING ON THE "FINISH" BUTTON, I AGREE TO THE TERMS AND CONDITIONS OF USING MY BANK ACCOUNT AS A PAYMENT METHOD, WHICH ARE LISTED BELOW, AND AUTHORIZE THE STATE OF IOWA TO DEBIT MY BANK ACCOUNT FOR THE LICENSING FEE LISTED ABOVE.

1. Bank Account Payments. By choosing to use a bank account as your payment method

Please print a copy of this page for your records before clicking the "FINISH" button.

**Finish**

If you are not taken to a confirmation screen after clicking on "Finish", please see the notes at the top of the applicant signature screen to find out why the application was not submitted.

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### Local Authority Endorsement BC0029492, Chet's Movable Market, Movable

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Complete the information below and click **SUBMIT** to endorse the Renewal.

**LICENSE INFORMATION**

Local Authority: *County of Woodbury*  
 Daytime Phone for Local Authority: (712) 279-6702

License Approved  
 License Denied Reason For Denial:  
 License Timely Filed Reason For Timely Filing:

Effective Date: 11/12/2017 Expiration Date: 11/11/2018

**CHECK LIST**

Fire inspection completed: Yes  No   
 Health inspection completed: Yes  No   
 Was a DCI background check run: Yes  No

Fee Amount: \$385.00  
 Local Authority Share: \$300.00

**E-MAIL**

Please provide the local authority email address below. Once the application has been reviewed and approved, a copy of the license will be emailed to this address.

Local Authority E-mail Address

**COMMENTS**

Signature:  Date: MM/DD/YYYY

**Submit**

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QUARTERLY REPORT  
COMMISSION OF VETERAN AFFAIRS

STATE OF IOWA  
WOODBURY COUNTY

We, the undersigned, members of the Commission of Veteran Affairs, hereby certify that the following is a correct statement of the initials and amounts of assistance given to persons entitled to relief under Chapter 35 of the Code of Iowa, and for the quarter ending September 30, 2017 – 1<sup>st</sup> Quarter (July, August and September 2017).

*Sen. K. K. K.*  
\_\_\_\_\_  
*J. J. J.*  
\_\_\_\_\_  
*John A. Mansfield*  
\_\_\_\_\_  
*Kathy Moore*  
\_\_\_\_\_

Members of Veteran Affairs Commission

VETERAN	ASSISTANCE AMT
1014	\$885.93
1045	\$500.00
1061	\$315.25
1095	\$1000.00
1098	799.18
1102	\$1000.00
1114	\$189.53
1115	\$525.00
1116	\$411.00
1117	\$1000.00

**TOTAL ASSISTANCE FY 17 - 18 1st QUARTER:           \$ 6,625.89**





**WOODBURY COUNTY**  
**HUMAN RESOURCES DEPARTMENT**

**TO:** Board of Supervisors and the Taxpayers of Woodbury County

**FROM:** Ed Gilliland, Human Resources Director

**SUBJECT:** Memorandum of Personnel Transactions

**DATE:** November 14, 2017

For the November 14, 2017 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) Asst. County Attorney, Transfer to Civil Division.

Thank you

## RESOLUTION #

### NOTICE OF PROPERTY SALE

Parcel #884718201001

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

A parcel of land located in said NW  $\frac{1}{4}$  NE  $\frac{1}{4}$ , Section 18, Township 88, Range 47, described as follows: Beginning at the N  $\frac{1}{4}$  corner of said Section 18; thence N 88 degrees-46  $\frac{1}{2}$ ' E 50.6 feet along the North line of said NW  $\frac{1}{4}$  Ne  $\frac{1}{4}$ ; thence S 8 degrees-41' W 163.3 feet; thence N 81 degrees-19' W 25.3 feet to a point on the West line of said NW  $\frac{1}{4}$  NE  $\frac{1}{4}$ ; thence N 0 degrees-21  $\frac{1}{2}$ ' W 156.6 feet along the West line of said NW 14 NE  $\frac{1}{4}$  to the point of beginning. Said parcel contains 0.14 acre, more or less  
(3700 S. York Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **14<sup>th</sup> Day of November, 2017 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate on the **14<sup>th</sup> Day of November, 2017**, immediately following the closing of the public hearing to the **City of Sioux City only per Code of Iowa 331.361(2)**.
3. That said Board proposes to sell the said real estate to the **City of Sioux City only for consideration of \$167.00 plus recording fees.**
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 31<sup>st</sup> Day of October, 2017

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

---

Patrick F. Gill  
Woodbury County Auditor  
and Recorder

---

Matthew A. Ung, Chairman

**REQUEST FOR MINIMUM BID**

Name: City of Sioux City Date: 9/13/16  
Address: 2105 6<sup>th</sup> St. Phone: 279-6971

Address or approximate address/location of property interested in:  
3700 S. York St.

GIS PIN # 884718201001

*\*This portion to be completed by Board Administration \**

**Legal Description:**

— A parcel of land located in said NW ¼ NE ¼, Section 18, Township 88, Range 47, described as follows: —  
Beginning at the N ¼ corner of said Section 18; thence N 88 degrees-46 ½' E 50.6 feet along the North line of  
said NW ¼ Ne ¼; thence S 8 degrees-41' W 163.3 feet; thence N 81 degrees-19' W 25.3 feet to a point on the  
West line of said NW ¼ NE ¼; thence N 0 degrees-21 ½' W 156.6 feet along the West line of said NW ¼ NE ¼  
to the point of beginning. Said parcel contains 0.14 acre, more or less

Tax Sale #/Date: # 01341 6/18/07 Parcel # 582587

Tax Deeded to Woodbury County on: 10/23/17

Current Assessed Value: Land \$800- Building Ø Total \$800-

Approximate Delinquent Real Estate Taxes: \$ 284-

Approximate Delinquent Special Assessment Taxes: \$ 172-

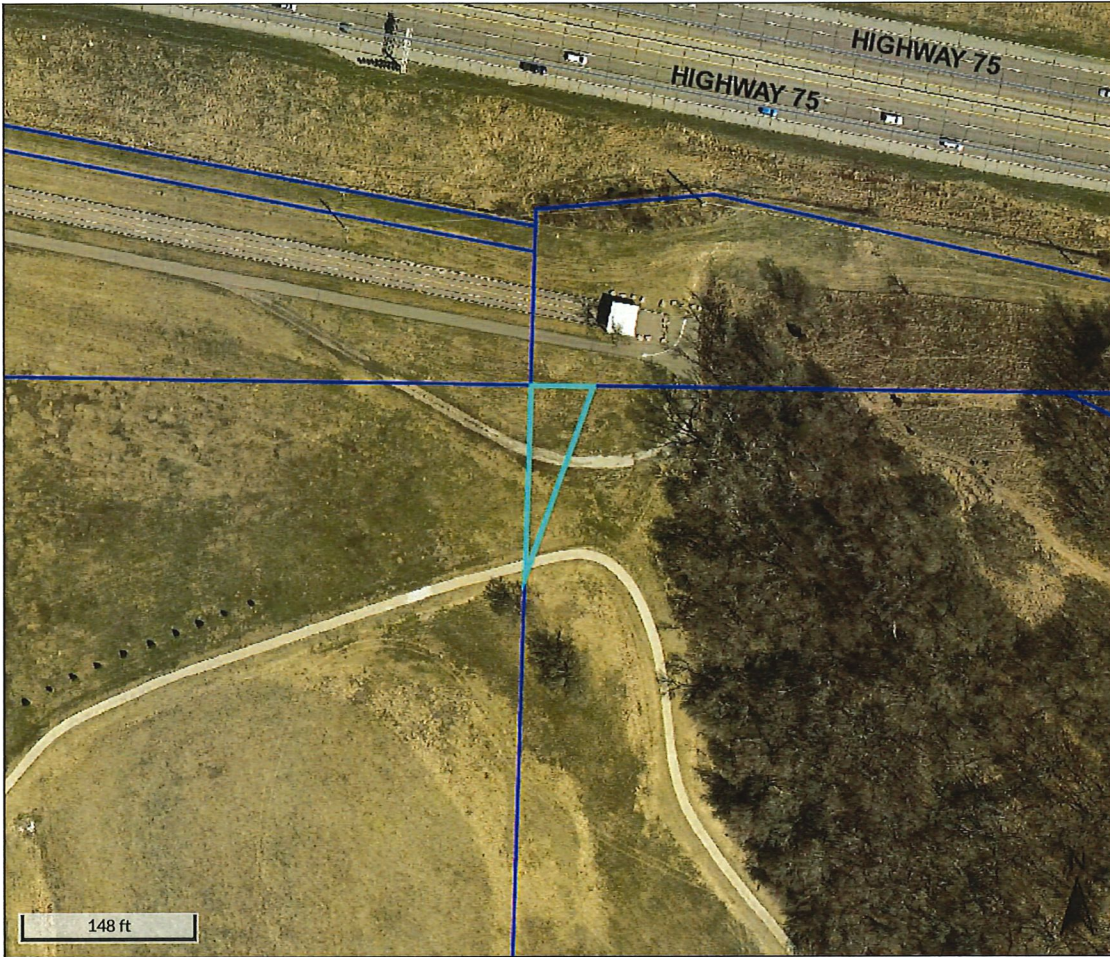
\*Cost of Services: \$ 117-

Inspection to: Jeremy Taylor Date: 9/13/16

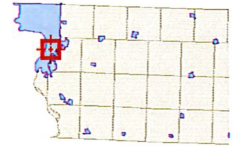
Minimum Bid Set by Supervisor: \$50 plus cost of services (direct sale) (117) Total: \$167-

Date and Time Set for Auction: Tuesday, Nov. 14<sup>th</sup> @ 4:35

\* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



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- ▭ Townships
- County Residential Sales
- 2015
- 2016
- 2017
- Sioux City Residential Sales
- ▭ Parcels

Parcel ID	884718201001	Alternate ID	582525	Owner Address	SCOTT GENE P ETAL
Sec/Twp/Rng	18-88-47	Class	C		PO BOX 2066
Property Address	3700 S YORK ST	Acreage	n/a		SIOUX CITY IA 51104
	SIOUX CITY				
District	089				
Brief Tax Description	LL-SC COMM 88-47 IRREG TCT IN NW COR BEING 50.6 FT ON NX 156.6 FT ON W NW NE 18-88-47				
	(Note: Not to be used on legal documents)				

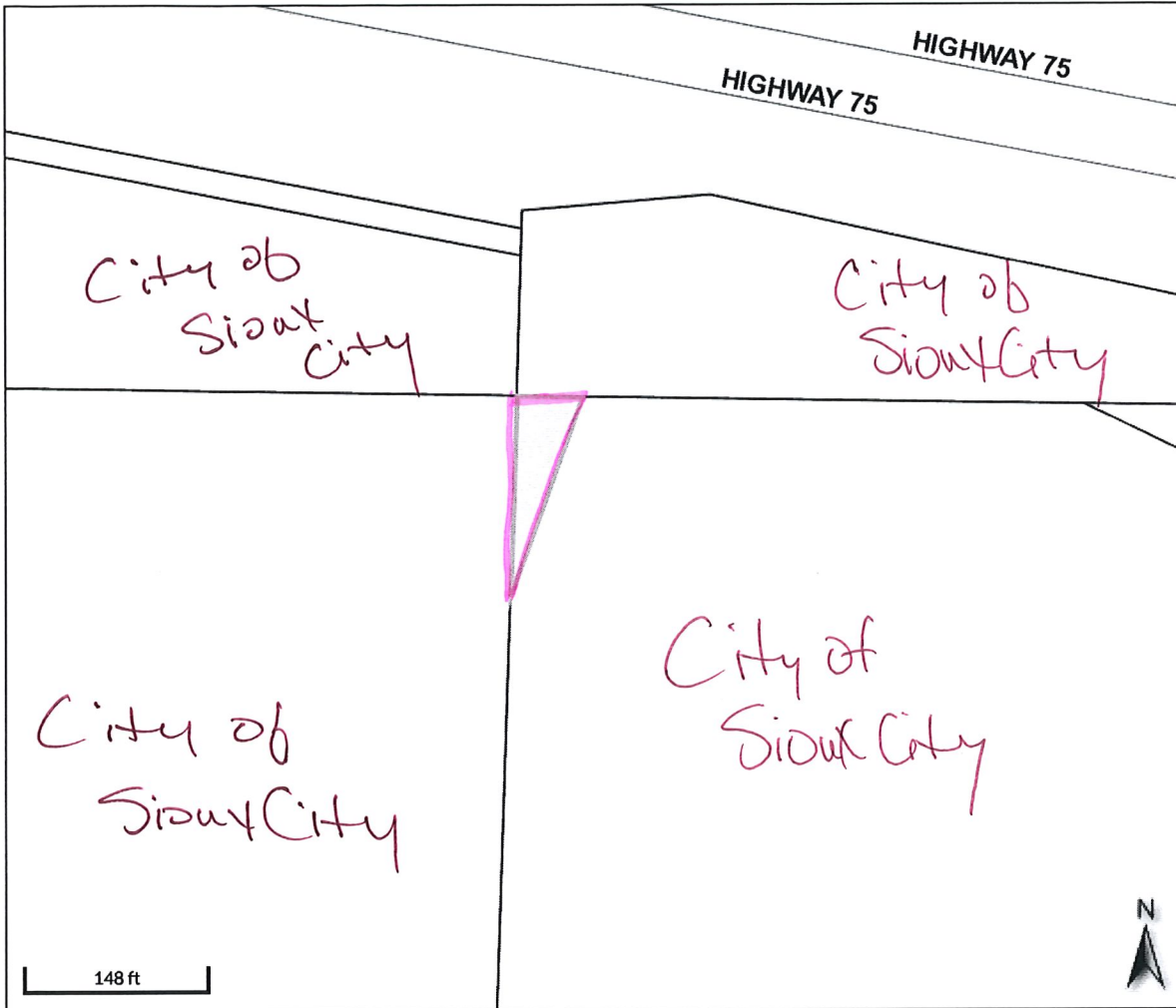
Date created: 10/26/2017  
 Last Data Uploaded: 10/24/2017 11:20:02 PM

 Developed by  
 The Schneider Corporation

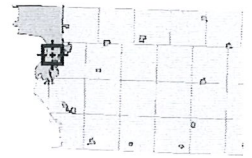




# Beacon™ Woodbury County, IA / Sioux City



### Overview




### Legend

- Roads
- Corp Boundaries
- Townships
- Residential Sales**
- 2014
- 2015
- 2016
- Parcels

<b>Parcel ID</b>	884718201001	<b>Alternate ID</b>	582525	<b>Owner Address</b>	SCOTT GENE P ETAL
<b>Sec/Twp/Rng</b>	18-88-47	<b>Class</b>	C		PO BOX 2066
<b>Property Address</b>	3700 S YORK ST SIOUX CITY	<b>Acreage</b>	n/a		SIOUX CITY, IA 51104-0000
<b>District</b>	143 DONNER PARK ORIG SC/SB LL				
<b>Brief Tax Description</b>	LL-SC COMM 88-47 IRREG TCT IN NW COR BEING 50.6 FT ON N X 156.6 FT ON W NW NE 18-88-47 (Note: Not to be used on legal documents)				

Date created: 9/13/2016  
Last Data Uploaded: 9/12/2016 10:51:59 PM

 Developed by  
The Schneider Corporation

## RESOLUTION #

### NOTICE OF PROPERTY SALE

Parcels #894730229007

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lot 7 Block 56, Hornick's 3<sup>rd</sup> Addition to Sioux City, in the County of Woodbury and State of Iowa  
(1711 Villa Ave.)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **14<sup>th</sup> Day of November, 2017 at 4:37 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **14<sup>th</sup> Day of November, 2017**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$184.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 31<sup>st</sup> Day of October, 2017.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

---

Patrick F. Gill  
Woodbury County Auditor  
and Recorder

---

Matthew A. Ung, Chairman

REQUEST FOR MINIMUM BID

Name: Karla Lester Date: 10/20/16  
Address: 1709 Villa Ave Phone: 294-4491

Address or approximate address/location of property interested in:

1711 Villa Ave.

GIS PIN # 8947 3022 9007

*\*This portion to be completed by Board Administration \**

Legal Description:

Lot 7 Block 56 Hamicks 3<sup>rd</sup> Addition  
to Sioux City, Woodbury County, Iowa

Tax Sale #/Date: # 1050 4/20/2011 Parcel # \_\_\_\_\_

Tax Deeded to Woodbury County on: 10/3/17

Current Assessed Value: Land \$7,100 Building 0 Total \$7,100

Approximate Delinquent Real Estate Taxes: \$1579

Approximate Delinquent Special Assessment Taxes: \$2989

\*Cost of Services: \$113

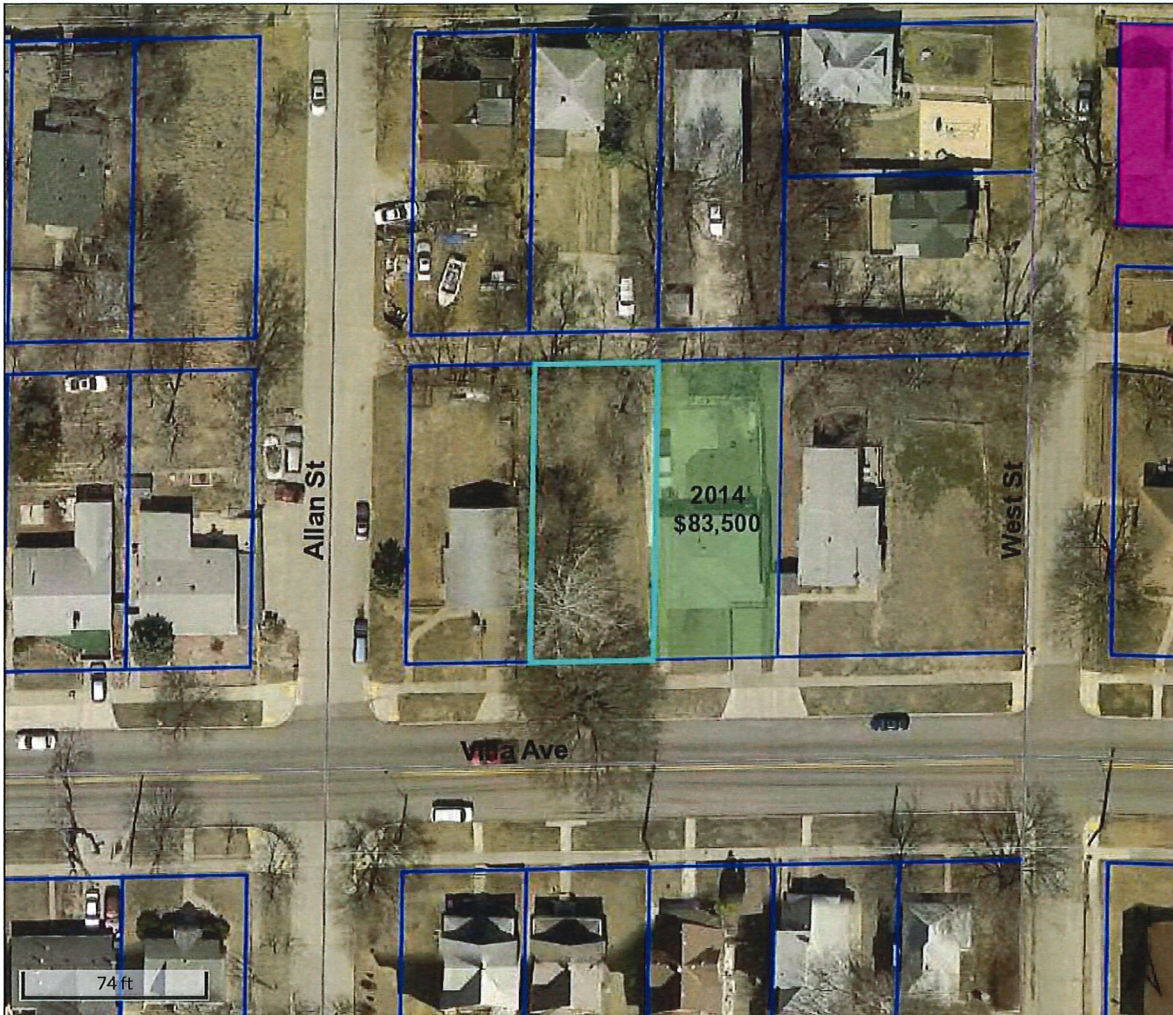
Inspection to: Jeremy Taylor Date: 10/20/16

Minimum Bid Set by Supervisor: \$71 plus cost of services (\$113) Total: \$184

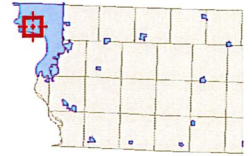
Date and Time Set for Auction: Tuesday, Nov. 14<sup>th</sup> @ 4:37

\* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.





**Overview**



**Legend**

- Roads
- Corp Boundaries
- Townships
- Residential Sales**
- 2014
- 2015
- 2016
- Parcels

Parcel ID	894730229007	Alternate ID	269625	Owner Address	BOSE KENNETH LEE
Sec/Twp/Rng	0-0-0	Class	R		4927 Military Rd.
Property Address	1711 VILLA AVE	Acreeage	n/a		Sioux City, IA 51103-0000
	SIOUX CITY				
District	087 SC LL SIOUX CITY COMM				
Brief Tax Description	HORNICKS 3RD				
	LOT 7 BLK 56				
	<b>(Note: Not to be used on legal documents)</b>				

Date created: 10/20/2016  
 Last Data Uploaded: 10/19/2016 10:44:10 PM

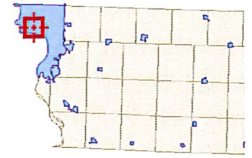




# Beacon™ Woodbury County, IA / Sioux City



## Overview



## Legend

- Roads
- Corp Boundaries
- Townships
- Residential Sales
- 2014
- 2015
- 2016
- Parcels

Parcel ID	894730229007	Alternate ID	269625	Owner Address	BOSE KENNETH LEE
Sec/Twp/Rng	0-0-0	Class	R		4927 Military Rd.
Property Address	1711 VILLA AVE	Acreage	n/a		Sioux City, IA 51103-0000
	SIOUX CITY				

District 087 SC LL SIOUX CITY COMM  
 Brief Tax Description HORNICKS 3RD  
 LOT 7 BLK 56

**(Note: Not to be used on legal documents)**

Date created: 10/20/2016  
 Last Data Uploaded: 10/19/2016 10:44:10 PM



Developed by  
 The Schneider Corporation

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

**#10**

Date: 11/9/2017 Weekly Agenda Date: 11/14/2017

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Discussion of progress on Old Highway 141 bridge near Bronson (Information only)

**ACTION REQUIRED:**

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

**EXECUTIVE SUMMARY:**

Questions were asked by the public about progress on the Old Hwy 141 bridge near Bronson. The County Engineer will provide an update to the Board of Supervisors on this project of interest.

**BACKGROUND:**

Work has continued on the project since the last discussion at the October 30th meeting. Reinforced approach sections were poured on November 4th, bridge end posts were poured November 8th. Remaining work includes paving the road south of the bridge, placing granular shoulders, and installing guardrail. The contractor's estimated completion date is November 17th assuming no weather delays.

**FINANCIAL IMPACT:**

Not applicable for this discussion

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

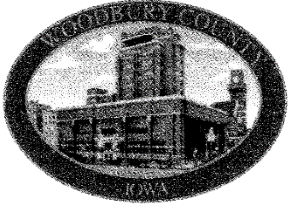
Yes  No

**RECOMMENDATION:**

No action - information only.

**ACTION REQUIRED / PROPOSED MOTION:**

No action necessary - information only.



# Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039  
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER  
Mark J. Nahra, P.E.  
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER  
Benjamin T. Kusler, E.I.T.  
bkusler@sioux-city.org

SECRETARY  
Tish Brice  
tbrice@sioux-city.org

To: Woodbury County Board of Supervisors  
From: Mark J. Nahra, County Engineer  
Date: November 9, 2017  
Subject: Highway 141 Bridge project

Work items accomplished since October 30<sup>th</sup> Board meeting:

- Removal of bridge deck and bridge rail forms – ongoing, expected completion on November 11
- Backfilled bridge ends, laid subdrain, drainable base, geogrid, and granular subbase and formed reinforced bridge approach pavement sections north and south of new bridge.
- Poured reinforced bridge approach sections on north and south end of bridge on November 4.
- Bridge approach section on north side of bridge was vandalized on November 4.
- Subcontractor grading south bridge approach grade and placing granular base as of November 10.

Remaining work to be completed and estimated timetable:

- Site cleanup by bridge contractor – removal of all material and equipment to be completed by November 11.
- Subcontractor building guardrail platforms on north and south end of bridges November 11-14.
- Placing road pavement south of bridge– planned for November 14.
- Approach Guardrail installation – planned for November 15.
- Placing granular shoulders along new pavement – planned for November 16.
- Pavement reaches opening strength and road open to traffic – November 17

This is an estimated completion schedule. Changes in weather or material supply may cause this schedule to be adjusted.

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

#11

Date: 11/08/2018 Weekly Agenda Date: 11/14/2017

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Kenny Schmitz

**WORDING FOR AGENDA ITEM:**

Courthouse HVAC Project 1- Automation Controls/ HVAC Improvements- Public Hearing

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/>         | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input checked="" type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/>               |

**EXECUTIVE SUMMARY:**

Conduct hearing for the Courthouse HVAC Project 1 at 4:45 PM and request input/ comments from interested or concerned parties on specifications, drawings, contracts, or costs on improvements.

**BACKGROUND:**

On November 7th, 2017 the Board of Supervisors set a public hearing for November 14th, 2017 at 4:45 PM during the Board of Supervisors meeting, lower level Woodbury County Courthouse.

**FINANCIAL IMPACT:**

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Conduct public hearing required by Iowa Code for the Woodbury County Courthouse HVAC Project 1 at 4:45 PM.

**ACTION REQUIRED / PROPOSED MOTION:**

Conduct public hearing & motion to approve engineering specifications, drawings, and form of contract as bid for the Woodbury County Courthouse HVAC Project 1.

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 2017-11-08 Weekly Agenda Date: 2017-11-14

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Ed Gilliland

**WORDING FOR AGENDA ITEM:**

Proposed reclassification of position from Clerk 2 to Senior Clerk

**ACTION REQUIRED:**

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

**EXECUTIVE SUMMARY:**

Community & Economic Development combined Rural Economic Development & Planning & Zoning. One Clerk 2 was eliminated. The new position serves both Economic Dev and Planning & Zoning.

**BACKGROUND:**

Community & Economic Development combined the Rural Economic Development & Planning & Zoning functions. One Clerk 2 position was eliminated with the new position now serving both Community and Economic Dev and Planning & Zoning functions. There are more duties with the new position and at times there are hours outside the typical 8 to 4:30.

**FINANCIAL IMPACT:**

\$1.69 per hour or \$3,515.20 in wages and a few hundred in FICA, IPERS, and LTD coverage for 2018-19.  
\$1.64 per hour for the remainder of this budget year.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

The Board should consider whether the duties require enough extra expertise to move from the previous classification as a Clerk 2 to a Senior Clerk position.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to re-classify the Community and Economic Development Clerk as a Senior Clerk.

**WOODBURY COUNTY  
POSITION DESCRIPTION**

**Name:** \_\_\_\_\_  
**Title:** Community and Economic Dev. Senior Clerk  
**Effective Date:** October 2017

**Department:** Community and Economic Development  
**FLSA Designation:** Non-Exempt/Grade 4  
**Reports to:** Community and Economic Director

---

**Purpose:**

Responsible for the efficient, accurate performance of a variety of designated clerical, recordkeeping and receptionist duties for the Community and Economic Development Department. This position is under the direct authority of Community and Economic Director

**Essential Functions and Responsibilities:**

The following duties are typical for this position. These are not to be construed as exclusive or all inclusive.

Other duties may be required and assigned.

- Performs general receptionist duties: answers phone inquiries within scope of responsibility and refers inquiries to proper resource when necessary
- Assists in the accurate and timely preparation of events and projects; coordination and scheduling of departmental functions
- Processes claims and maintains departmental records, including all expenditure claims, payroll and office supplies.
- Responsible for accurately and efficiently preparing, checking, sorting and typing all assigned projects
- Assists with the accurate and effective accomplishment of a variety of reports and other duties
- Assures that all assignments are completed in a thorough and accurate manner
- Performs ordering and maintenance of office supplies
- Files and maintains on a current basis all designated records in a manner designed to develop the best possible information access and control
- Assists in the preparation and maintenance of a variety of departmental records
- Works independently and in coordination with other department and inter-departmental staff.
- Facilitates and tracks communication with rural cities, citizens, and local and outside business representatives
- Maintains and monitors County Revolving Loan Fund payments.
- Set up audio/video recording, attends, takes and transcribes minutes for Zoning Commission, Board of Adjustment and Special Committee meetings and public hearings, and post agendas, minutes and video recording to County website.
- Aids in general research for permit applications and site plans for completeness and accuracy, computer acreage and Applied meters and boundary descriptions and legal land descriptions in researching zoning requirements relative to applications, inquiries and other zoning matters within scope of responsibility.
- Processes and records cash/check transactions, submits to Treasurer
- Maintains and updates building permit statistics, posts on County website
- Assists in the preparation and maintenance of a variety of maps, files and records regarding property owners, acreages, subdivisions and other types of construction, including dates of structures assessed, and property splits
- Attendance is required

**Non-Essential Functions and Responsibilities:**

- Stay current with Zoning, Subdivision and Flood Ordinances
- Perform various other Rural Economic Development related tasks/assignments/special projects as directed by the Community and Economic Development Director

**Minimum Education and Experience Required to Performing Essential Functions:**

- Possess High School diploma or General Equivalency Degree (GED)
- Specific knowledge of a body of rules or operations for a particular functional area or areas such as might be acquired in one (1) to three (3) years of prior related experience
- Ability to tactfully and courteously communicate with others by means of the spoken word in clearly spoken English
- Must have Computer skills; Word and Excel, and ability to learn County computer software
- Computer for data entry, spreadsheets and word processing, calculator (10 key), copier/scanner, possess knowledge of general office equipment and procedures
- Mathematical ability
- Ability to set priorities regarding assignments and follow through to completion
- Good recordkeeping skills
- Ability to type rapidly and accurately with at least 40 words per minute (net score),
- Personal maturity to safeguard confidential information
- Candidate for hire must successfully pass a background check, a physical examination, back screen & drug screen prior to employment

## **Mental and Physical Competencies Required to Perform Essential Functions:**

### **Language Ability**

Ability to read and interpret documents such as safety rules, operating, and maintenance instructions, and procedure manuals and/or Iowa or County systems. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of the County in clearly spoken English. Ability to communicate Woodbury County policies to managerial and non-managerial groups in person and in writing. Ability to read and understand legal descriptions, policies, and procedures. Able to use voice communications to express or exchange ideas by means of the spoken word in clearly spoken English

### **Mathematical Skills**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw or interpret graphs. Knowledge of basic bookkeeping principles. Knowledge of legislative requirements related to County systems. Knowledge of County principles and procedures.

### **Behavior Skills**

Ability to begin work at the starting time without tardiness, absenteeism, or leaving work early without authorization or for good reason. Conduct or appearance in good keeping with a professional image and/or position of the County. Ability to read and understand the Work Rules of the County such as Bullying will not be tolerated, theft and dishonesty will not be tolerated, and disobedience, insubordination, or refusal to comply with reasonable instructions of authorized supervision will not be tolerated. Ability to cope with numerous time sensitive requests from County offices. Attendance is required.

### **Reasoning Ability**

Ability to apply common sense understanding to carry out simple one or two stage instructions. Ability to deal with standardized situations with only occasional or no variables. Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations. Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.

### **Cognitive Demands**

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations. Ability to set priorities regarding assignments and follow through to completion; ability to establish and maintain effective working relationships with associates and the general public by means of clearly spoken English.

### **Equipment Used**

Computer for data entry, spreadsheets and word processing, calculator (10 key), copier/scanner, possess knowledge of general office equipment and procedures. Type **rapidly and accurately with at least 40 words per minute (net score), accurate proofreading**

### **Physical Demands**

Typical office environment involving sitting, walking, occasional bending, lifting, and carrying paper and related light objects generally weighing 25 pounds or less and negligible amount of force frequently or constantly to move objects. Horizontal and vertical reaching motion is required. Aptitudes required are those typically associated with clerical operations including clerical, numerical, and forms perceptions, clarity of vision to view computer screens and for preparing and analyzing written data and to determining the accuracy and thoroughness of work and observing general surrounds and activities, legal documents, and property descriptions cards; eye/hand/foot coordination, hand and finger dexterity, motor coordination, grasping and repetitive motions, hearing to perceive information at normal spoken word levels and conversation skills for expressing or exchanging ideas by means of the spoken word in clearly spoken English. Attendance required

### **Environmental Adaptability**

Work is performed in a typical office environment and has no unusual exposure to environmental issues.

### **Special Requirements**

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks. Candidate for hire must successfully pass a background check, a physical examination, vision, back screen and drug screen prior to employment. The use of clearly spoken English for the skills and purposes of this job. Attendance is required.

Keyboarding skill test from Iowa Workforce Development with a 40 words per minute (net score), within the last 12 months

I have carefully read and understand the contents of this job description. I understand the responsibilities, requirements, and duties expected of me. I understand that this is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, the Employer reserves the right to revise the performed as directed by the Employer. I understand that I may be required to work overtime, different shifts or hours outside the normally defined workday or workweek. I understand my attendance is required. I also understand that this job description does not constitute a contract of employment nor alter my status as an at-will employee. I have the right to terminate my employment at any time and for any reason, and the Employer has a similar right.

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Date

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.



***The following items are listed on both job descriptions and should be included on the new job description:***

- Performs general receptionist duties; answers phone inquiries within scope of responsibility and refers inquiries to proper resource when necessary.
- Assists in the accurate and timely preparation of events and projects; coordination and scheduling of departmental functions.
- Responsible for accurately and efficiently preparing, checking, sorting and typing all assigned projects.
- Assists with the accurate and effective accomplishment of a variety of reports and other duties.
- Prepares and maintains appropriate files and records including the operations of claims processing.
- Assures that all assignments are completed in a thorough and accurate manner.
- Performs ordering and maintenance of office supplies.
- Assists with processing and maintaining departmental records, including departmental payroll and claims processing.
- Files and maintains on a current basis all designated records in a manner designed to develop the best possible information access and control.
- Assists in the preparation and maintenance of a variety of departmental records.
- Attendance is required.

***The item below is listed on my current job description (Rural Economic Development), but not on the Planning and Zoning description, and should be included in the new job description:***

- Facilitate and track communication with rural cities, citizens, and local and outside business representatives.

***The following items are included on the Planning and Zoning job description, but not on the Rural Economic Development description, but should be included in the new job description:***

- Aids in general research for permit applications and site plans for completeness and accuracy, computes acreages and applied metes and boundary descriptions and legal land descriptions in researching zoning requirements relative to application, inquiries and other zoning matters within scope of responsibility.
- Assists in the preparation and maintenance of a variety of maps, files and records regarding property owners, acreage, and type and construction dates of structures assessed, and property splits.
- Processes claims and maintains records of all expenditures including payroll and office supplies.
- Attends, takes and transcribes minutes for Zoning Commission, Board of Adjustment, and Special Committee hearings.

***Listed under Non-Essential Functions and Responsibilities, the following should be included on the new description:***

- Stay current with Zoning, Subdivision and Flood Ordinances.
- Perform various other tasks/assignments as directed by the County Economic and Community Director.

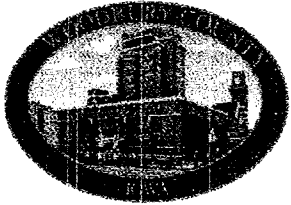
HUMAN RESOURCES DEPARTMENT  
WOODBURY COUNTY, IOWA

DATE: November 14, 2017

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Community and Economic Development	Senior Clerk- Pay Grade 4	AFSCME Courthouse: \$17.62/hour or per contract language.		
Secondary Roads	Equipment Operator	CWA Secondary Roads: \$22.30/hour		
	*Please see attached memo of explanation.			

\_\_\_\_\_  
Chairman, Board of Supervisors



# Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039  
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER  
Mark J. Nahra, P.E.  
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER  
Benjamin T. Kusler, E.I.T.  
bkusler@sioux-city.org

SECRETARY  
Tish Brice  
tbrice@sioux-city.org

To: Board of Supervisors  
Human Resources Department

From: Mark Nahra, Woodbury County Engineer

Date: November 8, 2015

Subject: Oto District Maintenance Vacancy

With the resignation of Heath Cassens from District 4-Oto, an equipment operator vacancy is created in the secondary road department. The Oto district is now one employee short of full staff.

**RECOMMENDATION:** It is my recommendation that we fill the vacant position created by the resignation of Heath Cassens at Oto. I would like to advertise to fill this vacancy as soon as possible. It is my hope that by posting the jobs internally as soon as possible and advertising to the public in this month that we will be able to fill the position at Oto before the end of December.

Thank you for your consideration.

HUMAN RESOURCES DEPARTMENT  
WOODBURY COUNTY, IOWA

#12c

DATE: November 14, 2017

REQUEST TO DEAUTHORIZE COUNTY POSITION(S)

DEPARTMENT	POSITION	APPROVED	DISAPPROVED
Community and Economic Development	Clerk II		
	Deauthorize to Authorize a Senior Clerk		

---

Chairman, Board of Supervisors

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 2017-11-07 Weekly Agenda Date: 2017-11-14

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Ed Gilliland

**WORDING FOR AGENDA ITEM:**

Motion to accept funding and contribution levels for the new Alternative Medical Plan.

**ACTION REQUIRED:**

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

**EXECUTIVE SUMMARY:**

Woodbury County is offering an Alternative Medical Plan. The funding levels and contribution levels must be set by the Board.

**BACKGROUND:**

Total Funding	County	Employee
632.25 HS	\$ 583.25	\$ 49.00
632.25 CS	\$ 579.27	\$ 52.98
1487.51 HF	\$ 1,368.51	\$ 119.00
1487.51 CF	\$ 1,359.14	\$ 128.37

**FINANCIAL IMPACT:**

There is an estimated annual savings of \$481 per single and \$1,271 per family choosing the new plan.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Please accept the funding levels as recommended.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to accept Funding and Contribution levels as proposed.

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 2017-11-07 Weekly Agenda Date: 2017-11-14

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Ed Gilliland

**WORDING FOR AGENDA ITEM:**

Motion to add Delta Dental's suggested PPO Enhancements to our plan.

**ACTION REQUIRED:**

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

**EXECUTIVE SUMMARY:**

Please approve the move to Delta Dental PPO plan design.  
No loss of benefits for anyone.  
Improved benefits for everyone using a PPO provider.  
Small savings for the County.

**BACKGROUND:**

Delta Dental of Iowa has a PPO option available. If we would merge our plan into the PPO plan some people would see enhanced benefits and there would be a tiny savings for the County. No one would be hurt by this move, and just about anyone seeking treatment for the more specialized dental services would see savings.

**FINANCIAL IMPACT:**

Estimated at between \$2,000 and \$3,000 in savings out of about \$230,000 spent annually on claims.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Move to PPO enhancements to allow employees and the County to benefit.  
Approve Motion to move to the enhanced PPO plan.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to adopt the Delta Dental PPO Plan.



## Delta Dental of Iowa

### Summary of Covered Services and Benefits: Alternate 1

#### Woodbury County Group # 33541

Deductibles, Maximums & Eligibility	Delta Dental PPO™	Delta Dental Premier® / Non Par
- Individual Deductible	\$15	\$25
- Family Deductible	\$45	\$75
- Deductible applies to Check-Ups and Teeth Cleaning?	No	No
- Benefit Period Maximum	\$1,500	\$1,500
- Eligible children to age	26	26
- Full-time (unmarried) students eligible to age	99	99
<b>Benefits</b>		
<b>Check-Ups and Teeth Cleaning (Diagnostic and Preventive Services)</b>	100%	100%
- Dental Cleaning		
- Oral Evaluations		
- Fluoride Applications		
- X-Rays		
- Sealant Applications		
- Space Maintainers		
- Periodontal Maintenance Therapy		
<b>Cavity Repair and Tooth Extractions (Routine and Restorative Services)</b>	90%	80%
- Emergency Treatment		
- General Anesthesia/Sedation		
- Restoration of Decayed or Fractured Teeth		
- Limited Occlusal Adjustments		
- Routine Oral Surgery		
- Consultations		
- Posterior Composites w/ Alternate Processing		
<b>Root Canals (Endodontic Services)</b>	80%	80%
- Apicoectomy		
- Direct Pulp Cap		
- Pulpotomy		
- Retrograde Fillings		
- Root Canal Therapy		
<b>Gum and Bone Diseases (Periodontal Services)</b>	50%	50%
- Conservative Procedures (Non-surgical)		
- Complex Procedures (Surgical)		
<b>High Cost Restorations (Cast Restorations)</b>	50%	50%
- Cast Restorations		
- Crowns		
- Inlays		
- Onlays		
- Post and Cores		
- Recementing Crowns/Inlays/Onlays	80%	80%
<b>Dentures and Bridges (Prosthetic Services)</b>	50%	50%
- Bridges		
- Dentures		
- Repairs and Adjustments	80%	80%
- Recementing of Bridges	80%	80%
- <span style="color: red;">Implants</span>		
<b>Straighter Teeth (Orthodontics)</b>	Not Covered	Not Covered

This is a general description of coverage. It is not a statement of your contract. Actual coverage is subject to terms and conditions specified in the benefits document itself and enrollment regulations in force when the benefits become effective. Certain exclusions and limitations apply. Please refer to your dental benefits document for details.

2018





**Financial Exhibit :** **Alternate 1** **Woodbury County**  
**Group # 33541**

Changes on the Summary of Covered Services and Benefits exhibit are shown in red; all other benefits remain the same.

<b>Employer Contribution</b>	<b>Complete this Section*</b>	
	ER Contribution* _____	Number of benefit Eligible Employees* _____
Single	_____	
Family	_____	

<b>Plan Costs</b>	<b>Rates guaranteed from 01/01/2018 through 12/31/2018</b>				
	<u>Single</u>	<u>Emp/Spouse</u>	<u>Emp/Child(ren)</u>	<u>Family</u>	<u>Annual Expense</u>
Contracts	166	69	44	86	
Self-insured incurred claim estimates	\$26.34	\$55.54	\$67.10	\$96.22	\$233,184
Self-insured Administrative Fees - Weekly Settlement		<b>2018 PEPM</b>	<b>2019 PEPM</b>	<b>2020 PEPM</b>	
Administrative Fee		\$4.97	\$5.12	\$5.12	
Network Fee		Waived	Waived	\$0.25	
Broker Fee		\$0.00	\$0.00	\$0.00	
Total Administrative Fee		\$4.97	\$5.12	\$5.37	
Recommended Rates (Includes Admin)	\$28.80	\$60.72	\$73.36	\$105.20	\$254,953

**Please sign below and return to Delta Dental of Iowa at fax # 888-337-5157**

\*Please update employer contribution and number of benefit eligible employees above and sign below.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 7/20/2017 Weekly Agenda Date: 7/25/2017

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Weber Drainage District Trustees: Consider request for drainage district repairs

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

The county board office has received a request for repair work on the Weber Drainage District. It has been reviewed by the county engineer's office and a recommendation is offered.

**BACKGROUND:**

Maurice Byers filed a request for repairs to the Weber Ditch which drains into the lower portion of the Wolf Creek drainage district. The county engineer's office recommends obtaining quotes for the work. The county engineer is making a recommendation for repair of the culverts.

**FINANCIAL IMPACT:**

The project will be paid for by drainage district tax levies.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Recommend that the trustees direct the county engineers office to obtain quotes for the requested work.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion that the trustees direct the county engineers office to obtain quotes for the requested work.

WOODBURY COUNTY  
DRAINAGE DISTRICT WORK REQUEST FORM

Return form to

WOODBURY COUNTY BOARD OF SUPERVISORS  
620 DOUGLAS STREET  
SIOUX CITY, IA 51101

REQUEST NO. \_\_\_\_\_

NOV 6 2017 PM 6:25

Drainage District of Complainant <b>Wolf Creek - Weber drainage ditch</b>		
Requested by <b>MAURICE BYERS</b>	Date <b>11/3/17</b>	Home Phone Number <b>712-490-0176</b>
Address <b>3369 Hancock Ave</b>	Cell Phone Number <b>712-490-0176</b>	
City State Zip Code <b>Smithland, IA 51056</b>	Landowner or Tenant Circle one:	
Location of Property Township Section Range and Quarter Section <b>Weber Creek drainage ditch Willow Sect 36:35 South of Highway 141</b>		
Nature of Complaint <b>3 beaver dams need to be removed, water in ditch is higher than my land, making it to wet to farm. I am currently having beavers trapped by Douglas Hanson. I also need siltation behind dams removed. Probably 100' or so. THANK YOU</b>		
Landowner/Tenant Signature: <b>MARIE ALDRIS - Tenant</b>	Date: <b>11/3/17</b>	Received By:
Date Presented to Board:	Assigned to:	Date Assigned:
Disposal of complaint:		
<p><b>Drainage District Maintenance Requests:</b></p> <p>1) Requests for maintenance work within drainage districts which are managed by the Woodbury County Board of Supervisors as trustees shall be filed on a form available at the Board of Supervisors office. The requests shall be signed by the complainant and contact information provided for setting up an appointment to view the maintenance issue. Requests for work will be considered at the next scheduled board agenda at which time the Board shall go into session as trustees of the drainage district in question.</p> <p>2) The Board will receive a recommendation from the county engineer on whether or not to hire a consulting drainage engineer for necessary engineering work in response to a request for maintenance. This decision on whether to hire a consulting engineer will be based on the county engineer's recommendation. Work will be assigned to the secondary road department, if departmental work load allows, or to a drainage engineering consultant to review the site with the complainant. The county engineer or drainage engineering consultant, either of which is hereinafter referred to as the drainage engineer, will contact the complainant and review the location that is the subject of the maintenance request. Photographs of the damage will be taken. A survey of the damage will be done if deemed necessary by the drainage engineer. A report with recommendations for repair work will be filed with the Board of Supervisors for their consideration. Costs for consulting engineers to perform the work of the drainage engineer will be billed to the drainage district in which the complaint is made as part of that district's annual assessment.</p>		

# WOODBURY COUNTY DEPARTMENT HEAD MEETING

November 13, 2017 – 8:00 a.m. – LEC Conference Room

**Vision: Woodbury County dedicates itself to providing high quality services to meet the ever-changing demands and needs of its citizens.**

**Goal: County department heads and elected officials will meet monthly using an agenda and minutes, documenting increased transparency, communication, cooperation, and efficient, long-term planning.**

## 1. Welcome/Board Updates—M. Ung / J. Taylor—Light breakfast provided

- The month of October had 100% compliance regarding True Speak communications!

## 2. Human Resources Updates—E. Gilliland

- Employee Assistance Program—Terri Smith
- Open Enrollment

## 3. Budget Updates—D. Butler

Director Butler will provide a reminder of upcoming dates and guidelines for FY19.

## 4. Department Activities—All Department Heads & Elected Officials

We will go around the room—Please let us know what is going on in your department that is a main priority of effort. You may also share an idea for cooperation or a need, but if extensive discussion ensues, we may ask it be a separate agenda item for the next meeting.

*Next Department Head Meeting – December 11<sup>th</sup>*



All that is gold does not glitter, not all those who wander are lost; the old that is strong does not wither, deep roots are not reached by the frost.

~J.R.R. Tolkien

What should you do when you see an endangered animal eating an endangered plant?

~George Carlin



# Woodbury County Sheriff's Office

DAVID A. DREW, SHERIFF

**WOODBURY COUNTY JAIL WEEKLY POPULATION REPORT AT 0600 HRS.**

**LEC 24 HOUR DAILY COUNT**

DATE	DAILY TOTAL	LEC	ELECTRONIC MONITORING	JUVENILE	FEDERAL PRISONERS	RELEASED
10/1/17	194	179	15	0	13	11
10/2/17	200	185	15	0	13	8
10/3/17	202	187	15	0	13	14
10/4/17	202	187	15	0	15	23
10/5/17	189	172	16	1	15	37
10/6/17	175	158	16	1	15	27
10/7/17	173	157	16	0	15	21
10/8/17	176	160	16	0	15	17
10/9/17	172	155	17	0	15	17
10/10/17	175	162	13	0	15	19
10/11/17	177	165	12	0	12	27
10/12/17	165	154	11	0	12	25
10/13/17	177	166	11	0	12	8
10/14/17	177	167	10	0	12	23
10/15/17	177	167	10	0	12	22
10/16/17	177	167	10	0	12	17
10/17/17	181	170	11	0	13	18
10/18/17	181	169	12	0	12	15
10/19/17	170	157	13	0	12	32
10/20/17	174	159	14	1	12	14
10/21/17	188	173	14	1	12	14
10/22/17	183	168	14	1	12	19
10/23/17	179	164	14	1	14	16
10/24/17	177	162	14	1	10	32
10/25/17	185	168	16	1	10	13
10/26/17	184	167	16	1	12	18
10/27/17	188	171	16	1	11	15
10/28/17	194	177	16	1	14	16
10/29/17	206	189	16	1	14	10
10/30/17	196	179	16	1	14	25
10/31/17	192	177	14	1	14	13
	<b>5686</b>	<b>5238</b>	<b>434</b>	<b>14</b>	<b>402</b>	<b>586</b>

TOTAL	MALE	FEMALE
190	154	36
193	156	37
201	162	39
210	169	41
209	165	44
185	148	37
178	149	29
177	149	28
172	145	27
181	149	32
192	161	31
179	153	26
174	146	28
190	156	34
189	151	38
184	148	36
188	150	38
184	139	45
189	143	46
173	133	40
187	144	43
187	143	44
180	139	41
194	144	50
181	131	50
185	138	47
186	141	45
193	154	39
199	149	50
204	154	50
190	140	50
<b>5824</b>	<b>4603</b>	<b>1221</b>

\*Highest population count each day

LEC TOTAL AVG:	<b>187</b>
TOTAL INMATE AVG:	<b>202</b>