



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(MARCH 13, 2018) (WEEK 11 OF 2018)

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Rocky L. De Witt Marty J. Pottebaum Keith W. Radig Jeremy J. Taylor Matthew A. Ung
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held March 13, 2018 at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

- 1. Anyone may address the Board on any agenda item after initial discussion by the Board.
- 2. Speakers will approach the microphone one at a time and be recognized by the Chair.
- 3. Speakers will give their name, their address, and then their statement.
- 4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
- 5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
- 6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
- 7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

4:00 p.m. Courthouse Foundation Meeting
First Floor Boardroom

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- 1. Citizen Concerns Information
- 2. Approval of the agenda Action

Consent Agenda

Items 3 through 6 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

- 3. Approval of the minutes of the March 6, 2018 meeting
- 4. Approval of claims
- 5. County Auditor – Patrick Gill
Receive the appointment of Brock Boyle to the Danbury City Council
- 6. Board Administration/Public Bidder – Heather Satterwhite
Approval of Notice of Property Sale Resolution for Parcel #894814382014 (aka 2411 Boies Street) setting for Tuesday, March 27th at 4:35

End Consent Agenda

- | | | |
|--------------------------------|--|-------------|
| 4:35 p.m.
(Set time) | 7. Board Administration/Public Bidder – Heather Satterwhite
Public hearing and sale of property parcel #894721355022 (aka 1615 Pierce Street) | Action |
| | 8. Human Resources – Melissa Thomas | |
| | a. Approval to increase the salary range for the Environmental, Project & Energy Management Supervisor | Action |
| | b. Approval of Memorandum of Personnel Transactions | Action |
| | c. Approval of request to de-authorize county position | Action |
| | d. Authorization to Initiate Hiring Process | Action |
| 4:45 p.m.
(Set time) | 9. a. Public hearing to levy General Basic property tax rate which exceed statutory maximum | Action |
| | b. Public hearing on proposed Fiscal Year 2019 budget | Action |
| | c. Discussion and adoption of Fiscal Year 2019 budget and resolution | Action |
| | 10. Building Services – Kenny Schmitz | |
| | a. Approval of \$77,603.00 for the upgrades and repairs to the LEC HVAC | Action |
| | b. Approval to make necessary equipment upgrades and repairs to the Troser-Hoyt HVAC systems in the amount of \$115,700.00 | Action |
| | c. Approval of HVAC studies for the LEC & Troser Hoyt buildings with Resource Consulting Engineers in the amount of \$24,000.00 | Action |
| | 11. Reports on Committee Meetings | Information |
| | 12. Citizen Concerns | Information |
| | 13. Board Concerns | Information |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- TUESDAY, MARCH 13** 4:45 p.m. Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., MARCH 14** 8:05 a.m. Woodbury County Information Communication Commission, First Floor Boardroom
6:30 p.m. 911 Service Board Meeting, Public Safety Center, Climbing Hill
8:00 p.m. County's Mayor Association Meeting, Public Safety Center, Climbing Hill
- THURS., MARCH 15** 4:30 p.m. Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- WED., MARCH 21** 12:00 p.m. Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- TUESDAY, MARCH 27** 6:00 p.m. Zoning Commission Meeting, First Floor Boardroom
- THURS., MARCH 29** 12:00 p.m. SIMPCO Board of Directors Meeting, 1122 Pierce St.
- MONDAY, APRIL 2** 6:00 p.m. Board of Adjustment meeting, First Floor Boardroom
- TUESDAY, APRIL 3** 4:45 p.m. Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., APRIL 4** 12:00 p.m. District Board of Health Meeting, 1014 Nebraska St.
2:00 p.m. Decat Board Meeting, Western Hills AEA, Room F
- FRIDAY, APRIL 6** 9:00 a.m. Hungry Canyons Alliance Meeting, Atlantic, Iowa
- WED., APRIL 11** 8:05 a.m. Woodbury County Information Communication Commission, First Floor Boardroom
10:00 a.m. STARComm Board Meeting, Security Institute – WIT Campus
6:30 p.m. Woodbury County Landfill Meeting, Climbing Hill
- THURSDAY, APRIL 12** 4:30 p.m. Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park

The following Boards/Commission have vacancies: Commission to Assess Damages - Category A, Category B, Category C and Category D

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

COURTHOUSE FOUNDATION MEETING

Tuesday, March 13, 2018

Board of Supervisors Meeting Room

AGENDA

Election of Directors

- Motion to elect ex officio members as Board of Directors

Election of Officers

- Motion to elect President of the Board of Directors
- Motion to elect Vice President of the Board of Directors
- Motion to combine the offices of Secretary and Treasurer and to appoint the County Auditor to the combined position

Reports

- Motion to approve the approve the minutes of the May 23, 2017 meeting
- Motion to receive the March 1, 2018 Financial Report

Old Business

New Business

Adjourn

WOODBURY COUNTY COURTHOUSE FOUNDATION MEETING

MEETING MINUTES

Tuesday, May 23, 2017

Board of Supervisors Meeting Room

Present were Pottebaum, Radig, De Witt, and Taylor.

Reports

Motion by Radig second by De Witt to approve the minutes of the March 7, 2017 meeting. Motion carried.

Motion by Radig second by De Witt to receive the Financial Report as of May 1, 2017. Motion carried.

New Business

Motion by Taylor second by Pottebaum to transfer up to \$10,000.00 Courthouse Foundation funds to a county trust and agency fund for a celebration of the one-hundred-year anniversary of the opening of the Courthouse. Motion Carried.

Adjourn

The meeting was adjourned.

MARCH 6, 2018, TENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, March 6, 2018 at 4:30 p.m. Board members present were Ung, De Witt, Radig, Taylor, and Pottebaum. Staff members present were Dennis Butler, Budget/Tax Analyst, Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, Joshua Widman, Assistant County Attorney, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Citizen concerns.
2. Motion by Radig second by Taylor to approve the agenda for March 6, 2018. Carried 5-0. Copy filed.

Motion by De Witt second by Pottebaum to approve the following items by consent:
3. To approve minutes of the February 27, 2018 meeting. Copy filed.
4. To approve the claims totaling \$351,915.38. Copy filed.
- 5a. To approve the transfer of Cara Wood, Senior Clerk, County Sheriff Dept., effective 03-07-18, \$18.39/hour, 14.7%=\$2.36/hour. Position Transfer from Clerk II to Senior Clerk.; the transfer of Danielle Schager, F/T Youth Worker, Juvenile Detention Dept., effective 03-11-18, \$24.47/hour, 0%. Position Transfer from P/T to F/T Youth Worker.; the appointment of Thomas Foxhoven, Motor Grader Operator, Secondary Roads Dept., effective 03-12-18, \$22.60/hour. Job Vacancy Posted 12-14-17. Entry Level Salary: \$22.60/hour.; the reclassification of Tonia Abell, Senior Clerk, Human Resources Dept., effective 03-28-18, \$20.10/hour, 5%=\$1.01/hour. Per Wage Plan Comparability with AFSCME Courthouse Contract, from Grade 4/Step 3 to Grade 4/Step 4.; and the reclassification of Timothy Rodriguez Gomez, Civilian Jailer, County Sheriff Dept., effective 03-30-18, \$19.48/hour, 4%=\$.76/hour. Per CWA Civilian Officers Contract agreement, from Class 3 to Class 2. Copy filed.
- 5b. To approve the de-authorization of Clerk II, County Sheriff Dept. Copy filed.
- 5c. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Senior Clerk, County Sheriff Dept., AFSCME Courthouse: \$17.62/hour. Copy filed.
6. To approve the Impoundment Structure Property Tax Exemption. Copy filed.
7. To approve the lifting suspension of taxes for petitioners who failed to re-certify their income or income does not qualify for continued tax suspension. Copy filed.

Carried 5-0.

8. Motion by Ung second by De Witt to receive the Deputy Sheriff's Union donation in the amount of \$40,000 to assist in the construction of the new Prairie Hills Training Center. Carried 5-0. Copy filed.
9. A public hearing was held at 4:35 p.m. for the sale of parcel #894729176014, 419 Isabella St. The Chairperson called on anyone wishing to be heard.

Motion by Taylor second by Ung to close the public hearing. Carried 5-0.

Motion by Taylor second by Ung to approve and authorize the Chairperson to sign a Resolution for the sale of real estate parcel #894729176014, 419 Isabella St., to Jorge Cabrera, 417 Isabella St., Sioux City, IA, for \$213.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD
OF SUPERVISORS OF WOODBURY COUNTY, IOWA
RESOLUTION #12,698**

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Jorge A. Cabrera in the sum of Two Hundred Thirteen Dollars & 00/100 (\$213.00)-----
-----dollars.

For the following described real estate, To Wit:

Parcel #894729176014

The South ten feet of Lot 5 and the North 20 feet of Lot 6, all in Block 13 of Tredway's Addition, City of Sioux City, Woodbury County, Iowa (419 Isabella Street)

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 6th Day of March, 2018.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 10a. Motion by Radig second by De Witt to approve and authorize the Chairperson to sign a Resolution to revise the Woodbury County 2018 Five Year Road Program. Carried 5-0.

**RESOLUTION TO REVISE WOODBURY COUNTY
2018 FIVE YEAR ROAD PROGRAM
RESOLUTION #12,699**

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Construction Program, and previous revisions, requiring changes to the sequence, funding and timing of the proposed work plan,

The Board of Supervisors of Woodbury County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2018), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following approved Priority Year projects shall be **ADVANCED** to the Program's Accomplishment year:

Project Number Local ID TPMS #	Project Location Description of work	AADT Length NBIS #	Type Work Fund basis	Prior FY	Accomplishment Year (\$1000's of dollars)	
					New amount	Net change
L-C07(7)--73-97 L-C07(7) TPMS ID: 15430	D-54: From to Replace Box Culvert	260 0.1 MI	Box Culverts LOCAL	2022	\$100	\$100

Totals			\$100	\$100
Fund ID	Accomplishment year (\$1000's of dollars)			
	Previous Amount	New Amount	Net Change	
Local Funds	\$3,120	\$3,140	\$20	
Farm to Market Funds	\$1,610	\$1,610	\$0	
Special Funds	\$2,490	\$2,570	\$80	
Federal Aid Funds	\$1,640	\$1,640	\$0	
Total construction cost (All funds)	\$8,860	\$8,960	\$100	
Local 020 Construction cost totals (Local Funds + BROS-8J FA funds)	\$3,120	\$3,140	\$20	

Dated March 6th, 2018.
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

- 10b. Motion by Radig second by Ung to award the bid for project #LOB(V84-2)—73-97 to Dixon Construction, Correctionville, IA, for \$175,677.40. Carried 5-0. Copy filed.
- 10c. Motion by Taylor second by De Witt to approve the agreement with CJ Cooper and Associates for CDL drug and alcohol testing services. Carried 5-0. Copy filed.
- 11. Motion by Taylor second by Ung to allow Baker Group to hire mechanical engineer Corey Metzger to do a study of what it would cost to replace newer and more efficient system (HVAC) at Dorothy Pecaut Nature Center contingent upon the approval of the conservation board for an expenditure from conservation reserve funds. Carried 5-0. Copy filed.
- 12a. Motion by Radig second by De Witt to receive the recommendation from the Zoning Commission and approve and authorize the Chairperson to sign a Resolution accepting and approving the final plat of the Briese First Addition, a minor subdivision. Carried 5-0.

**RESOLUTION ACCEPTING AND APPROVING THE FINAL PLAT OF BRIESE FIRST
 ADDITION, A MINOR SUBDIVISION TO WOODBURY COUNTY, IOWA
 RESOLUTION #12,700**

Resolution accepting and approving the Plat of Briese First Addition an addition to Woodbury County, Iowa.

Whereas, the Planning and Zoning Commission and the Woodbury County Board of Supervisors have reviewed and approved the Final Plat of Briese First Addition to Woodbury County, Iowa, and whereas approval of the Final Plat of Briese First Addition to Woodbury County, Iowa has been recommended to the Woodbury County Board of Supervisors by the Planning and Zoning Commission. Now, therefore be, and it is, resolved by the Woodbury County Board of Supervisors, that said Final Plat of Briese First Addition to Woodbury County, Iowa, as hereto attached and forming part of this Resolution be, and the same hereby is, accepted and approved.

Dated March 6th, 2018.
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

- 12b. Motion by Radig second by Ung to receive the recommendation from the Zoning Commission and approve and authorize the Chairperson to sign a Resolution accepting and approving the final plat of the JCR Addition, a minor subdivision. Carried 5-0.

**RESOLUTION ACCEPTING AND APPROVING THE FINAL PLAT OF JCR ADDITION,
 A MINOR SUBDIVISION TO WOODBURY COUNTY, IOWA**

RESOLUTION #12,701

WHEREAS, THE OWNER AND PROPRIETORS DID ON THE 26TH DAY OF FEBRUARY, 2018, FILE WITH THE WOODBURY COUNTY ZONING COMMISSION A CERTAIN PLAT DESIGNATED AS JCR ADDITION, WOODBURY COUNTY, IOWA; AND

WHEREAS, IT APPEARS THAT SAID PLAT CONFORMS WITH ALL OF THE PROVISIONS OF THE CODE OF THE STATE OF IOWA AND ORDINANCES OF WOODBURY COUNTY, IOWA, WITH REFERENCE TO THE FILING OF SAME; AND

WHEREAS, THE ZONING COMMISSION OF WOODBURY COUNTY, IOWA HAS RECOMMENDED THE ACCEPTANCE AND APPROVAL OF SAID PLAT; AND

WHEREAS, THE COUNTY ENGINEER OF WOODBURY COUNTY, IOWA HAS RECOMMENDED THE ACCEPTANCE AND APPROVAL OF SAID PLAT.

NOW THEREFORE, BE, AND IT IS HEREBY RESOLVED BY THE WOODBURY COUNTY BOARD OF SUPERVISORS, WOODBURY COUNTY, STATE OF IOWA THAT THE PLAT OF JCR ADDITION, WOODBURY COUNTY, IOWA BE, AND THE SAME IS HEREBY ACCEPTED AND APPROVED, AND THE CHAIRMAN AND SECRETARY OF THE WOODBURY COUNTY BOARD OF SUPERVISORS, WOODBURY COUNTY, STATE OF IOWA, ARE HEREBY DIRECTED TO FURNISH TO THE OWNERS AND PROPRIETORS A CERTIFIED COPY OF THIS RESOLUTION AS REQUIRED BY LAW.

PASSED AND APPROVED THIS 6TH DAY MARCH, 2018.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 12c. The Zoning Commission and Board of Adjustments will develop recommendations on the County's zoning ordinance as it relates to the sale and use of fireworks.
- 13. Board members gave reports on their committee meetings.
- 14. There were no citizen concerns.
- 15. Board concerns were heard.

The Board adjourned the regular meeting until March 13, 2018.

Meeting sign in sheet. Copy filed.

WOODBURY COUNTY
SIOUX CITY, IOWA 51101

Office of Commissioner of Elections

620 DOUGLAS ST., ROOM 103

Patrick F. Gill
Commissioner
Phone 712-279-6465
Fax 712-279-6629
pgill@woodburycountyiowa.gov

Steve Hofmeyer
Deputy Commissioner
Phone 712-279-6465
Fax 712-279-6629
shofmeyer@woodburycountyiowa.gov

To: Board of Supervisors

From: Patrick F. Gill, Auditor/Recorder & Commissioner of Elections

Date: March 7, 2018

Re: Danbury City Council Member Appointment

Please receive the appointment of Brock Boyle, 621 Wilkens Street, Danbury, IA, as a Danbury City Council Member. The appointment was made on February 13, 2018, to fill the position previously held by Michael Buth, until the next regular election.

NOTICE OF APPOINTMENT TO FILL A VACANCY

TO: Patrick F. Gill, Woodbury County Auditor/Recorder & Commissioner of Elections

From: City of Danbury School/City/Township/
Brodie Kastor Extension/Soil & Water
2-27-18 Secretary/Clerk
Date

This is to notify you and the Board of Supervisors of Woodbury County that the following person has been appointed until the next regular/general election:

For the office of Danbury City Council
Name Brock Boyle
Address 621 Wilkens St
City/Zip Danbury IA 51019
Date of appointment 2-13-18

This appointment is to fill the office previously held by:

Michael Butch
(Name of previous official)

PATRICK F. GILL
WOODBURY COUNTY
AUDITOR/RECORDER
OF ELECTIONS
2018 MAR 5 PM 2 35



RESOLUTION

NOTICE OF PROPERTY SALE

Parcels #894814382014

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

Lots 7 & 8 in Block 14, Edgewater 2nd Addition to Sioux City and Woodbury County, Iowa (2411 Boies Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **27th Day of March, 2018 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **27th Day of March, 2018**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$218.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 13th Day of March, 2018.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Rocky De Witt, Chairman

REQUEST FOR MINIMUM BID

Name: Matthew Lafreny

Date: 8/1/17

Address: 2415 Boies St.

Phone: 712-389-4781

Address or approximate address/location of property interested in:

2411 Boies Street

GIS PIN # 8948 1438 2014

**This portion to be completed by Board Administration **

Legal Description:

Lots 7 & 8 in Block 14
Edgewater 2nd Addition to Sioux City
& Woodbury County Iowa

Tax Sale #/Date: #942 - 6/18/12

Parcel # 153480

Tax Deeded to Woodbury County on: 3/2/18

Current Assessed Value: Land \$7,600 Building 0 Total \$7,600

Approximate Delinquent Real Estate Taxes: \$1,643

Approximate Delinquent Special Assessment Taxes: \$15,969

*Cost of Services: \$128

Inspection to: Matthew Ung

Date: 8/13/17

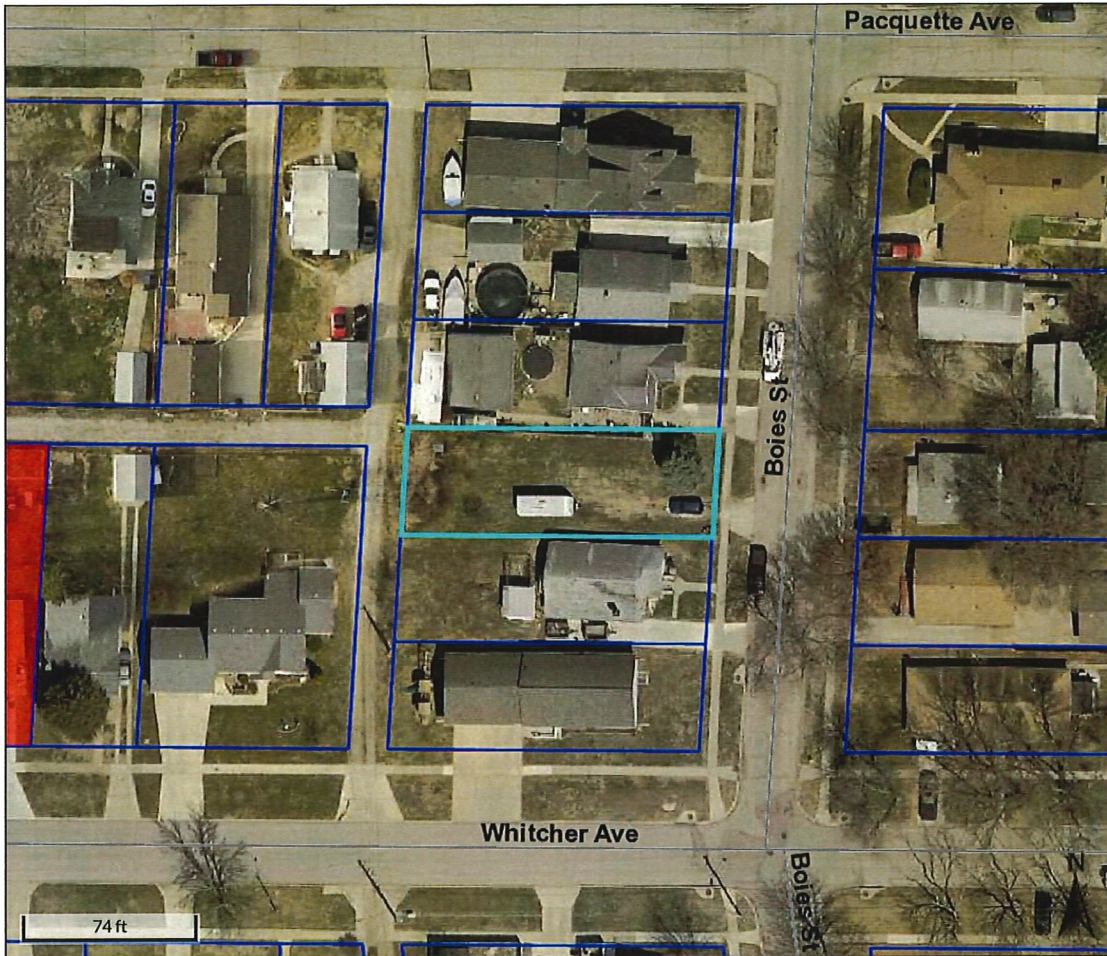
Minimum Bid Set by Supervisor: \$90 plus \$128 for cost of services Total: 218

Date and Time Set for Auction: Tuesday, March 27th @ 4:35

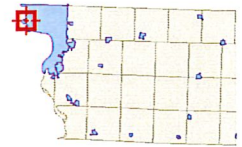
* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Beacon™ Woodbury County, IA / Sioux City



Overview




Legend

- Roads
- Corp Boundaries
- Townships
- County Residential Sales
- 2015
- 2016
- 2017
- Sioux City Residential Sales
- Parcels

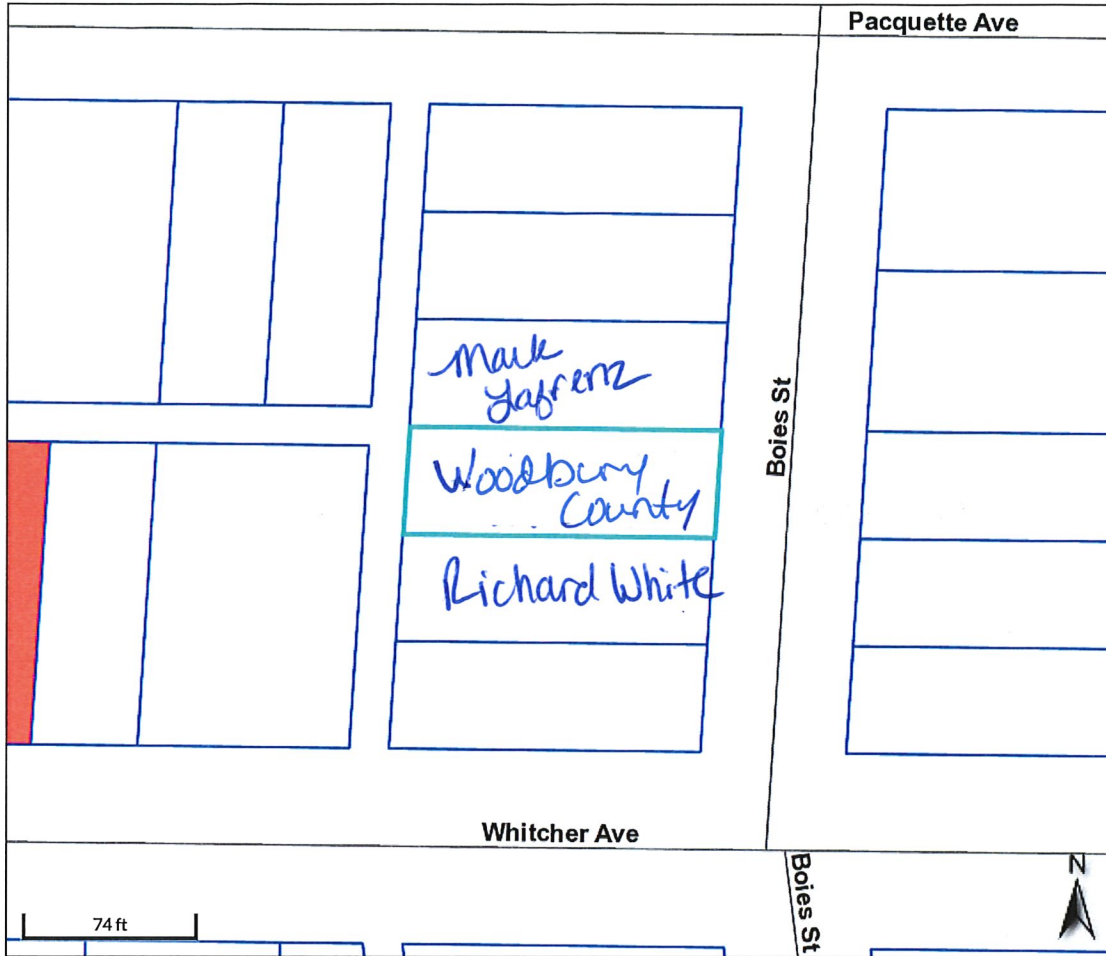
Parcel ID	894814382014	Alternate ID	153480	Owner Address	WHITE RICHARD A SR WHITE TERESA L
Sec/Twp/Rng	n/a	Class	R		2210 BECK ST
Property Address	2411 BOIES ST	Acreage	n/a		SIOUX CITY IA 51109
	SIOUX CITY				
District	087				
Brief Tax Description	EDGEWATER 2ND LOTS 7 & 8 BLK 14				
	(Note: Not to be used on legal documents)				

Date created: 8/3/2017
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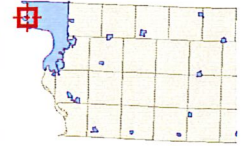
 Developed by
 The Schneider Corporation



Beacon™ Woodbury County, IA / Sioux City



Overview




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- Roads
- Corp Boundaries
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- 2015
- 2016
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- Sioux City Residential Sales
- Parcels

Parcel ID	894814382014	Alternate ID	153480	Owner Address	WHITE RICHARD A SR WHITE TERESAL
Sec/Twp/Rng	n/a	Class	R		2210 BECK ST
Property Address	2411 BOIES ST	Acreage	n/a		SIOUX CITY IA 51109
	SIOUX CITY				
District	087				
Brief Tax Description	EDGEWATER 2ND LOTS 7 & 8 BLK 14				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 8/3/2017
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 Developed by
 The Schneider Corporation

RESOLUTION #**NOTICE OF PROPERTY SALE****Parcels #894721355022**

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**The South 40 feet of Lot 1 in Block 9 Higmans Addition to Sioux City, in the County of Woodbury and State of Iowa
(1615 Pierce Street)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **13th Day of March, 2018 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **13th Day of March, 2018**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$326.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 27th Day of February, 2018.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Rocky De Witt, Chairman

REQUEST FOR MINIMUM BID

Name: Danny Robinson Date: 6/2/16

Address: 1515 Goldie Ave Phone: 281-8972

Address or approximate address/location of property interested in:

1615 Pierce St.

GIS# 894721355022

**This portion to be completed by Board Administration **

Legal Description:

The South 40 feet of quarter block 1, in Block 9 Higmans Addition to Sioux City, in the County of Woodbury, State of Iowa

Tax Sale #/Date: 945 6/18/2012 Parcel # 245670

Tax Deeded to Woodbury County on: 1/18/2018

Current Assessed Value: Land \$19,100 Building 0 Total \$19,100

Approximate Delinquent Real Estate Taxes: \$3,265

Approximate Delinquent Special Assessment Taxes: \$43,459

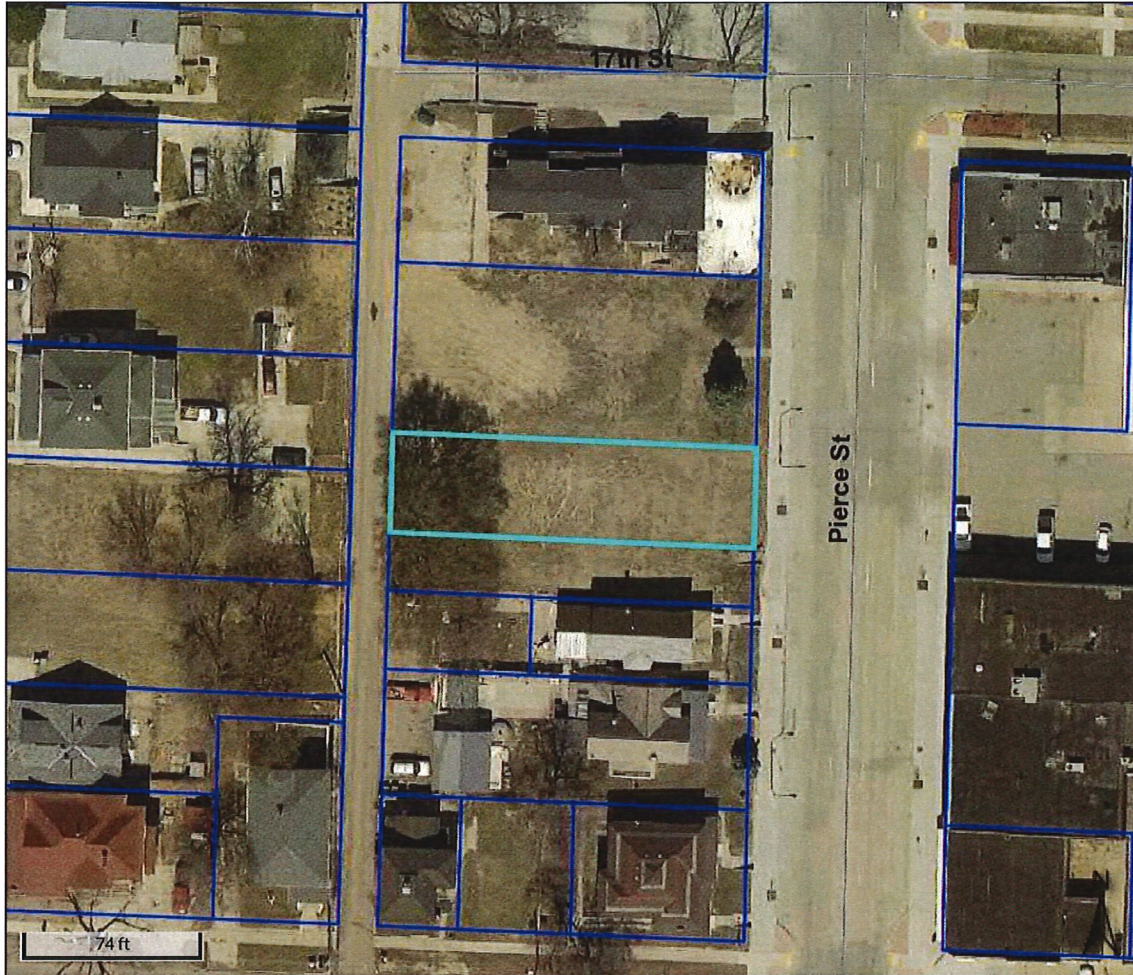
*Cost of Services: \$135

Inspection to: Jeremy Taylor Date: 6/2/16

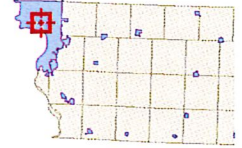
Minimum Bid Set by Supervisor: \$191 plus \$135 for cost of services Total: \$326

Date and Time Set for Auction: Tuesday, March 13th @ 4:35

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Parcels

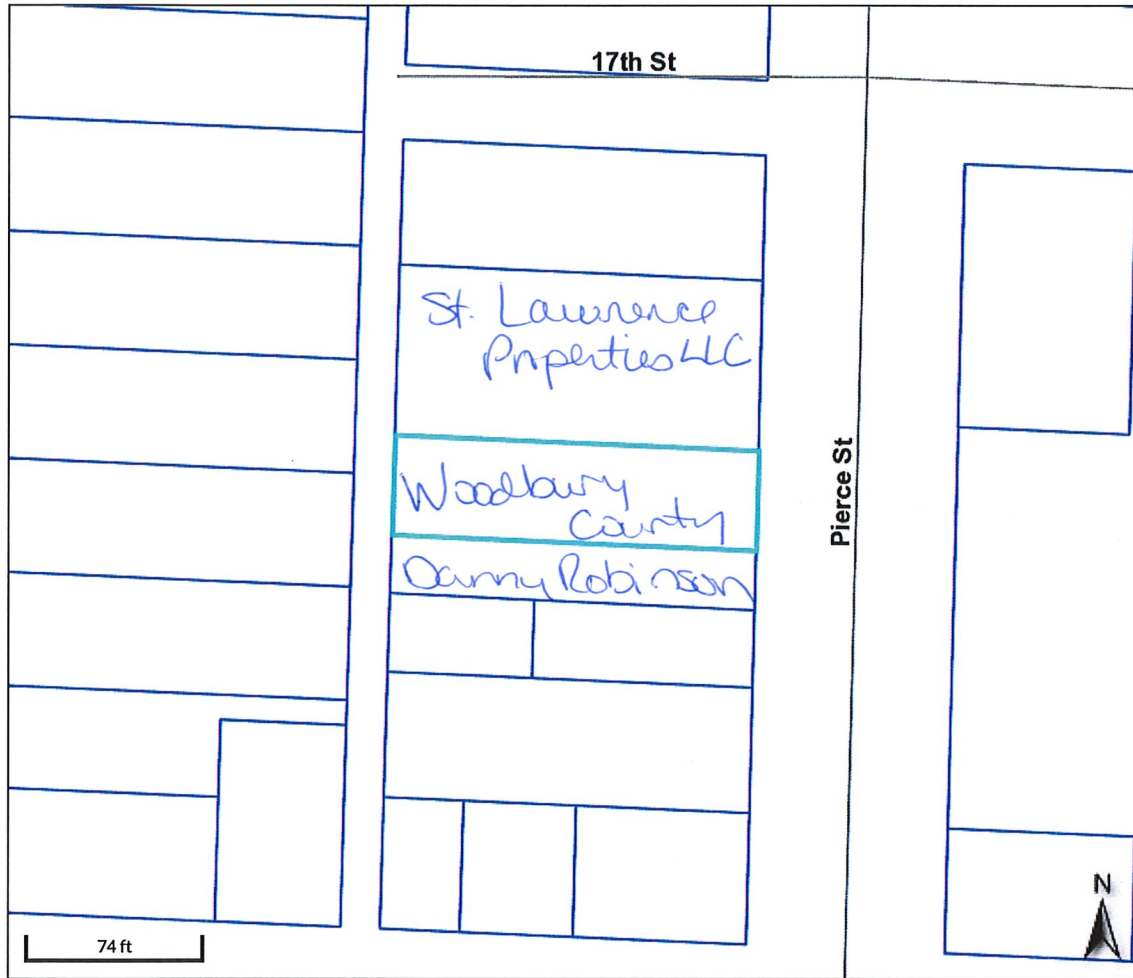
Parcel ID	894721355022	Alternate ID	245670	Owner Address	PBM ASSET MANAGEMENT INC
Sec/Twp/Rng	n/a	Class	C		6333 APPLES WAY STE 115
Property Address	1615 PIERCE ST	Acreage	n/a		LINCOLN NE 68516
	SIOUX CITY				
District	087				
Brief Tax Description	HIGMANS S 40 FT LOT 1 BLK 9				
	(Note: Not to be used on legal documents)				

Date created: 1/31/2018
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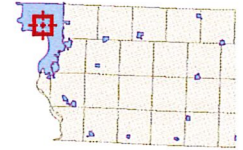
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 The Schneider Corporation



Beacon™ Woodbury County, IA / Sioux City



Overview



Legend

- Roads
- Corp Boundaries
- Townships
- Parcels

Parcel ID	894721355022	Alternate ID	245670	Owner Address	PBM ASSET MANAGEMENT INC
Sec/Twp/Rng	n/a	Class	C		6333 APPLES WAY STE 115
Property Address	1615 PIERCE ST	Acreage	n/a		LINCOLN NE 68516
	SIOUX CITY				
District	087				
Brief Tax Description	HIGMANS S 40 FT LOT 1 BLK 9				

(Note: Not to be used on legal documents)

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WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#8a

Date: 03/07/2018 Weekly Agenda Date: 03/13/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Melissa Thomas/Kenny Schmitz

WORDING FOR AGENDA ITEM:

To increase the salary range for the Environmental, Project & Energy Management Supervisor

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

Previously this position was approved to \$60,000. We are requesting the range for the Energy, Project and Environmental Services Supervisor increase to \$64,000.

BACKGROUND:

With the re-structuring of the department, Building Services has eliminated a Clerk (\$38,625), a Groundskeeper (\$36,629), and two "leads" to "Custodians" for a combined savings of \$77,984. To meet the changing needs of the Building Services Department, the position of Energy, Project and Environmental Services Supervisor was approved on 01/23/2018.

FINANCIAL IMPACT:

The financial impact will be a savings of \$13,984

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve the salary increase.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the salary for the Energy, Project and Environmental Services Supervisor of \$64,000.

Energy, Project, & Environmental Services Supervisor

Purpose:

Responsible for energy management, building operating systems oversight, supervisory, administrative, and technical work.

Essential Functions and Responsibilities:

The following duties are typical for this position. These are not to be construed as exclusive or all inclusive.

Other duties may be required and assigned.

- Directly reports to the Building Services Director
- On call 24 hours per day to handle or consult on major maintenance problems and work a flexible schedule as needed
- Have sufficient personal mobility to complete field work at various county facilities
- Vast knowledge in Maintenance, familiarity with building systems, and ability to disseminate repair of all systems
- Responsible for energy management; all systems and facilities
- Facilities HVAC; monitoring, automated programming, controls, basic troubleshooting, and vendor repair
- Efficiency oversight, and cost saving initiatives utilizing EnergyCap Enterprise software systems
- Implement best practices for the effective operation of computer heating, ventilation, and air conditioning
- Assist with over-sight of all Woodbury County construction projects
- Department administrative office duties and as assigned
- Accounts receivable claims for payment within the department as well as those claims for payment and those submitted by other vendors in compliance with the Woodbury County Auditor office
- Responsible for Preventive Maintenance & Janitorial Work Order System
- All buildings- supplies and orders, Woodbury County copy paper inventory, orders, and departments charge-back
- Assists with employee payroll
- Responsible for assistance department Audits conducted by external Audit Firms
- Supervision of Custodial / Janitorial staff, providing monthly employee performance documentation to Director, employee safety information and instruction
- Knowledgeable in all aspects related to Janitorial procedures and practices necessary to enhance facilities cleanliness, keeps records and prepares work and time reports
- Responsible for the effective accomplishment of all designated cleaning practices in all County offices.
- Required- One weekly meeting with Custodial Staff (after standard business hours).
- Establish and maintain effective, professional working relationships with the building director, co-workers, employees, supervisors, elected officials/department heads, contractors, members of the public.
- Perform duties in a professional and trustworthy manner
- Attendance is required
- Advanced Microsoft Excel formulating multiple spreadsheet utilization

Non-Essential Functions and Responsibilities:

- Performs a variety of related duties in an efficient and thorough manner, under the direction of the Woodbury County Building Services Director.

Minimum Education and Experience Required Performing Essential Functions:

- Possess High School diploma or General Equivalency Degree (GED) and five (5) years of experience in building and grounds related work; or any equivalent combination of education and experience that provides the required knowledge and abilities. One (1) year supervisory experience preferred
- Basic principles of supervision to include approaches to discipline and training techniques
- Knowledge of building system operations, maintenance, and janitorial practices
- Thorough knowledge of the methods and techniques commonly used in maintenance, including heating, cooling, plumbing, and electrical systems, detention equipment, surveillance, elevator and fire alarm systems and methods to repair these systems.
- Knowledge of requirements as related to responsibilities and of the hazards and safety precautions, regulations and standards related to facilities maintenance and janitorial practices

- General Carpentry skills, janitorial, housekeeping, and grounds keeping procedures
- Use of personal computers software packages including Microsoft Excel
- Is of good moral character as determined by a thorough background check of local, state, and national files
- Must pass physical and psychological examination by County designated physicians
- Ability to tactfully and effectively communicate with others
- Knowledge of human relations, psychology, and personal maturity to maintain emotional stability in unusual situations of stress or social interaction pressure
- Ability to motivate, train, instruct, and supervise personnel
- Candidate for hire must successfully pass a background check, a physical examination, vision, back screen and drug screening test prior to employment

Mental and Physical Competencies Required to Performing Essential Functions:

Language Ability

Ability to read and interpret documents such as safety rules, operating, and maintenance instructions, and procedure manuals and/or Iowa or County systems. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of the County in clearly spoken English. Ability to communicate Woodbury County policies to managerial and non-managerial groups in person and in writing. Ability to read and understand legal descriptions, policies, and procedures in written, oral, diagram and schedule form. Able by voice communications to express or exchange ideas by means of the spoken word in clearly spoken English. Have clarity of speech, hearing, and writing which permits effective communication and organize and presents factual information and ideas clearly and concisely, in oral and written form at Board meetings.

Mathematical Skills

Ability to add, subtracts, multiply, and divides in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw or interpret graphs. Knowledge of basic bookkeeping principles. Knowledge of legislative requirements related to County systems. Knowledge of County principles and procedures.

Behavior Skills

Ability to begin work at the starting time without tardiness, absenteeism, or leaving work early without authorization or for good reason. Conduct or appearance in good keeping with a professional image and/or position of the County. Ability to read and understand the Work Rules of the County such as Bullying will not be tolerated, theft and dishonesty will not be tolerated, and disobedience, insubordination, or refusal to comply with reasonable instructions of authorized supervision will not be tolerated. Ability to cope with numerous time sensitive requests from County offices. Handle moderate levels of stress and meet deadlines appropriate to the position. Attendance is required.

Reasoning Ability

Ability to apply common sense understanding to carry out simple one or two stage instructions. Ability to deal with standardized situations with only occasional or no variables. Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardizes situations. Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.

Cognitive Demands

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations. Ability to set priorities regarding assignments and follows through to completion; ability to establish and maintain effective working relationships with associates and the general public by means of clearly spoken English.

Equipment Used

Computer for data entry, spreadsheets and word processing, multi-line phone, fax machine, calculator, (10 key), copier/scanner, possess knowledge of anything relating to County Building Services systems. Work requiring the exertion of up to 50-85 pounds with assistance of force occasionally, and operation of motor vehicles and equipment

Physical Demands

Typical office environment involving sitting, walking, occasional bending, lifting, and carrying paper and related light objects generally weighing 50-85 pounds or less with assistance of force occasionally and negligible amount of force frequently or constantly to move objects. Horizontal and vertical reaching motion is required. Aptitudes required are those typically associated with clerical operations including clerical, numerical, and forms perceptions, clarity of vision to view computer screens and for preparing and analyzing written data and to determining the accuracy and

thoroughness of work and observing general surrounds and activities, legal documents, and property descriptions cards; eye/hand/foot coordination, hand and finger dexterity, motor coordination, grasping and repetitive motions, hearing to perceive information at normal spoken word levels and conversation skills for expressing or exchanging ideas by means of the spoken word in clearly spoken English.

Environmental Adaptability

Work is performed in all exposed environments and terrains while conducting field work. The employee is subject to adverse environmental conditions.

Special Requirements

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks. Possession of a valid appropriate driver's license and insurance. Candidate for hire must successfully pass a background check (thorough background of local, state, and national files), a physical examination, vision, back screen and drug screening test prior to employment. The use of English for the skills and purposes of this job.

I have carefully read and understand the contents of this job description. I understand the responsibilities, requirements, and duties expected of me. I understand that this is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, the Employer reserves the right to revise the performed as directed by the Employer. I understand that I may be required to work overtime, different shifts or hours outside the normally defined workday or workweek.

I understand that my attendance is required. I also understand that this job description does not constitute a contract of employment nor alter my status as an at-will employee. I have the right to terminate my employment at any time and for any reason, and the Employer has a similar right.

Employee's Signature

Date

Department Head

Date

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

Chytka, Ryan	Building Services	3-19-18	Environmental, Project & Energy Management Supervisor	\$64,000/year	34%= \$16,260/year	T	Position Transfer from Appraiser to Environmental, Project & Energy Management Supervisor.
Lambert, Eva	Building Services	3-19-18	Custodian	\$18.23/hour	-4%=-\$.74/hr	T	Position Transfer from Lead Custodian to Custodian.
Chwirka, Zane	County Sheriff	4-01-18	Sheriff Deputy	\$28.56/hour	6%=\$1.74/hr	R	Per CWA Deputy Sheriff Contract agreement, from Class 1 to Senior Class.
Dvorak, Vincent	County Sheriff	4-01-18	Sheriff Deputy	\$28.56/hour	6%=\$1.74/hr	R	Per CWA Deputy Sheriff Contract agreement, from Class 1 to Senior Class.
Lukken, Gerad	County Sheriff	4-01-18	Sheriff Deputy	\$28.56/hour	6%=\$1.74/hr	R	Per CWA Deputy Sheriff Contract agreement, from Class 1 to Senior Class.
Vogt, Andrew	County Sheriff	4-01-18	Sheriff Deputy	\$28.56/hour	6%=\$1.74/hr	R	Per CWA Deputy Sheriff Contract agreement, from Class 1 to Senior Class.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas HR Director

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County

FROM: Melissa Thomas, Human Resources Director

SUBJECT: Memorandum of Personnel Transactions

DATE: March 13, 2018

For the March 13, 2018 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. County Sheriff (15) Reserve Officers, Appointments.
2. Building Services Environmental, Project & Energy Management Supervisor, Position Transfer.
3. Building Services Custodian, Position Transfer.
4. County Sheriff (4) Deputies, from Class 1 to Senior Class.

Thank you

HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA

#8c

DATE: March 13, 2018

REQUEST TO DEAUTHORIZE COUNTY POSITION(S)

DEPARTMENT	POSITION	APPROVED	DISAPPROVED
Building Services	Lead Custodian		
	Please see attached memo.		

Chairman, Board of Supervisors

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

#8d

DATE: March 13, 2018

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Building Services	Custodian	AFSCME Courthouse: \$14.40/hour		
	Please see attached memo.			

Chairman, Board of Supervisors



Woodbury County Building Services
401 8th Street
Sioux City, IA. 51101
Kenny Schmitz, Building Services Director
kschmitz@woodburycountyiowa.gov
Office: 712-279-6539 Cell: 712-253-3745

March 7th, 2018

To: Woodbury County Board of Supervisors
Cc: Woodbury County Human Resources Dept.

Eva Lambert, a Building Services employee has asked to be removed as a "Lead Custodian".

The Building Services Department respectfully request's the deauthorization of the "Lead Custodian" position and the "Authorization" of a "Custodian" position to be filled by Eva Lambert effective March 19th, 2018.

Thank You,

Kenny Schmitz

Should you have any comments regarding this communication, please send them to me and I will place them in your file along with this communication.

NOTICE OF PUBLIC HEARING

Woodbury County

THE BOARD OF SUPERVISORS INTENDS TO LEVY GENERAL BASIC
PROPERTY TAX RATES WHICH EXCEED STATUTORY MAXIMUMS

The accompanying budget summary requires a general basic property tax rate that exceeds the maximum rate as established by the general assembly.

Comparison of the proposed general basic rate with the statutory maximum 3.50000 general basic tax rate and the dollar amount of the difference between the proposed rate and the maximum rate:

Proposed General Basic Tax Rate per \$1,000 of Taxable Value:	3.69591
Maximum General Basic Tax Rate per \$1,000 of Taxable Value:	3.5
General Basic Tax Dollars to be Generated in Excess of Maximum:	855,558

Major reasons for the difference between the proposed general basic tax rate and the maximum basic tax rate:
Increases in Public Safety, District Health and Building Expenditures

COUNTY NAME:	NOTICE OF PUBLIC HEARING -- BUDGET ESTIMATE	CO NO:
Woodbury	Fiscal Year July 1, 2018 - June 30, 2019	97

The County Board of Supervisors will conduct a public hearing on the proposed Fiscal Year County budget as follows:

Meeting Date:	Meeting Time:	Meeting Location:
03-13-18	4:45 p.m.	Woodbury County Courthouse Lower Level

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the County Auditor. A copy of the supporting detail will be furnished upon request.

Average annual percentage changes between "Actual" and "Budget" amounts for "Taxes Levied on Property", "Other County Taxes/TIF Tax Revenues", and for each of the ten "Expenditure Classes" must be published. Expenditure classes proposing "Budget" amounts, but having no "Actual" amounts, are designated "NEW".

County Web Site (if available):	County Telephone Number:			
	712-234-2910			
Iowa Department of Management Form 630 (Publish)	Budget 2018/2019	Re-Est 2017/2018	Actual 2016/2017	AVG Annual % CHG
REVENUES & OTHER FINANCING SOURCES				
Taxes Levied on Property*	1 30,966,081	30,258,094	30,807,489	0.26
Less: Uncollected Delinquent Taxes - Levy Year	2 0			
Less: Credits to Taxpayers	3 940,000	1,694,436	2,340,747	
Net Current Property Taxes	4 30,026,081	28,563,658	28,466,742	
Delinquent Property Tax Revenue	5 18,300	11,240	23,827	
Penalties, Interest & Costs on Taxes	6 380,000	394,000	326,352	
Other County Taxes/TIF Tax Revenues	7 7,115,254	5,921,571	5,924,013	9.59
Intergovernmental	8 9,917,714	10,112,505	10,991,963	
Licenses & Permits	9 490,000	55,000	128,710	
Charges for Service	10 2,102,062	3,214,600	2,656,445	
Use of Money & Property	11 306,902	294,000	396,577	
Miscellaneous	12 534,100	265,860	1,369,793	
Subtotal Revenues	13 50,890,413	48,832,434	50,284,422	
Other Financing Sources:				
General Long-Term Debt Proceeds	14 1,014,000	1,646,380	6,427,404	
Operating Transfers In	15 9,131,494	9,987,470	11,324,759	
Proceeds of Fixed Asset Sales	16 0			
Total Revenues & Other Sources	17 61,035,907	60,466,284	68,036,585	
EXPENDITURES & OTHER FINANCING USES				
Operating:				
Public Safety and Legal Services	18 18,349,976	17,749,916	16,420,070	5.71
Physical Health and Social Services	19 5,315,349	5,107,929	4,969,511	3.42
Mental Health, ID & DD	20 3,153,335	1,806,855	3,237,770	-1.31
County Environment and Education	21 3,077,573	2,766,917	2,552,551	9.8
Roads & Transportation	22 8,500,174	8,708,179	8,469,676	0.18
Government Services to Residents	23 2,570,165	2,671,897	2,312,184	5.43
Administration	24 6,496,913	6,031,683	6,763,383	-1.99
Nonprogram Current	25 885,641	20,000	169,980	128.26
Debt Service	26 1,519,307	2,220,186	1,357,034	5.81
Capital Projects	27 4,819,050	5,886,580	7,039,898	-17.26
Subtotal Expenditures	28 54,687,483	52,970,142	53,292,057	
Other Financing Uses:				
Operating Transfers Out	29 9,131,494	9,987,470	11,324,759	
Refunded Debt/Payments to Escrow	30 0			
Total Expenditures & Other Uses	31 63,818,977	62,957,612	64,616,816	
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32 -2,783,070	-2,491,328	3,419,769	
Beginning Fund Balance - July 1,	33 10,845,770	13,337,098	9,917,329	
Increase (Decrease) in Reserves (GAAP Budgeting)	34 922,521			
Fund Balance - Nonspendable	35 0		1,471,392	
Fund Balance - Restricted	36 4,159,477		8,382,216	
Fund Balance - Committed	37 0		198,838	
Fund Balance - Assigned	38 0			
Fund Balance - Unassigned	39 4,825,744	10,845,770	3,284,652	
Total Ending Fund Balance - June 30,	40 8,985,221	10,845,770	13,337,098	

Proposed property taxation by type:	Proposed tax rates per \$1,000 taxable valuation:	
Countywide Levies*:	28,861,730	Urban Areas: 7.28767
Rural Only Levies*:	2,104,351	Rural Areas: 9.53112
Special District Levies*:	0	Any special district tax rates not included.
TIF Tax Revenues:	450,000	
Utility Replacmnt. Excise Tax:	3,732,215	Date: 03-13-18

Explanation of any significant items in the budget:

Woodbury County PROPOSED BUDGET SUMMARY

03-13-18

						TOTALS		
	General (A)	Special Revenue (B)	Capital Projects (C)	Debt Service (D)	Permanent (E)	Budget	Re-estimated	Actual
						2018/2019 (F)	2017/2018 (G)	2016/2017 (H)
REVENUES & OTHER FINANCING SOURCES								
Taxes Levied on Property	1	25,092,875	4,938,176		935,030			
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0			0		
Less: Credits to Taxpayers	3	750,000	190,000			940,000	1,694,436	2,340,747
Net Current Property Taxes	4	24,342,875	4,748,176		935,030	30,026,081	28,563,658	28,466,742
Delinquent Property Tax Revenue	5	15,000	3,000		300	18,300	11,240	23,827
Penalties, Interest & Costs on Taxes	6	380,000				380,000	394,000	326,352
Other County Taxes/TIF Tax Revenues	7	3,164,194	3,837,824	0	113,236	0	7,115,254	5,921,571
Intergovernmental	8	3,407,805	6,446,537	0	63,372	0	9,917,714	10,112,505
Licenses & Permits	9	0	490,000				490,000	55,000
Charges for Service	10	2,102,062	0				2,102,062	3,214,600
Use of Money & Property	11	226,402	500		80,000		306,902	294,000
Miscellaneous	12	78,500	455,600				534,100	265,860
Subtotal Revenues	13	33,716,838	15,981,637	0	1,191,938	0	50,890,413	48,832,434
Other Financing Sources:								
General Long-Term Debt Proceeds	14	0	0	1,014,000			1,014,000	1,646,380
Operating Transfers In	15	6,980,714	1,802,062	0	348,718	0	9,131,494	9,987,470
Proceeds of Fixed Asset Sales	16	0	0				0	
Total Revenues & Other Sources	17	40,697,552	17,783,699	1,014,000	1,540,656	0	61,035,907	60,466,284
EXPENDITURES & OTHER FINANCING USES								
Operating:								
Public Safety and Legal Services	18	16,877,625	1,472,351			0	18,349,976	17,749,916
Physical Health and Social Services	19	5,315,349	0			0	5,315,349	5,107,929
Mental Health, ID & DD	20	0	3,153,335			0	3,153,335	1,806,855
County Environment and Education	21	1,880,232	1,197,341			0	3,077,573	2,766,917
Roads & Transportation	22	0	8,500,174			0	8,500,174	8,708,179
Government Services to Residents	23	2,337,565	232,600			0	2,570,165	2,671,897
Administration	24	6,496,913	0			0	6,496,913	6,031,683
Nonprogram Current	25	682,143	203,498			0	885,641	20,000
Debt Service	26	0	0		1,519,307	0	1,519,307	2,220,186
Capital Projects	27	198,895	3,546,002	1,074,153		0	4,819,050	5,886,580
Subtotal Expenditures	28	33,788,722	18,305,301	1,074,153	1,519,307	0	54,687,483	52,970,142
Other Financing Uses:								
Operating Transfers Out	29	7,087,619	2,043,875	0	0	0	9,131,494	9,987,470
Refunded Debt/Payments to Escrow	30	0	0				0	
Total Expenditures & Other Uses	31	40,876,341	20,349,176	1,074,153	1,519,307	0	63,818,977	62,957,612
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32	-178,789	-2,565,477	-60,153	21,349	0	-2,783,070	-2,491,328
Beginning Fund Balance - July 1,	33	5,636,049	4,478,327	400,000	296,394	35,000	10,845,770	13,337,098
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	922,521				922,521	
Fund Balance - Nonspendable	35	0	0				0	1,471,392
Fund Balance - Restricted	36	631,516	2,835,371	339,847	317,743	35,000	4,159,477	8,382,216
Fund Balance - Committed	37	0	0				0	198,838
Fund Balance - Assigned	38	0	0				0	
Fund Balance - Unassigned	39	4,825,744	0	0	0	0	4,825,744	10,845,770
Total Ending Fund Balance - June 30,	40	5,457,260	2,835,371	339,847	317,743	35,000	8,985,221	13,337,098

Proposed tax rate per \$1,000 valuation for County purposes: 7.28767 urban areas; 9.53112 rural areas; Any special district rates excluded. _____
This line and the next line reserved for notes: _____

ADOPTION OF BUDGET & CERTIFICATION OF TAXES
Fiscal Year July 1, 2018 - June 30, 2019

Iowa Department of Management
03-13-18
County Name: Woodbury
County Number: 97
Date Budget Adopted:

Budget Basis: GAAP

At the meeting of the Board of Supervisors of this County, held after the public hearing as required by law, on the date specified above and to the right, the proposed budget for the fiscal year listed above was adopted as summarized and attached hereto, and tax levies, as itemized below, were approved for all taxable property of this County.

Note: Utility Tax Replacements are estimated by subtracting the amounts produced in Column T from the amounts entered in Column P. The software performs this calculation and places the budget-year estimated Utility Tax Replacement amounts on line 11 of the Revenues Detail sheet.

There is attached a Long-Term Debt Schedule (Form 703) for the debt service needs, if any.

For the maximum amount of Mental Health and Disabilities Services Fund Levy Dollars please review your budget instruction documents. You may levy less than the maximum but not more.

Certification of Mental Health and Disabilities Services Fund Levy Dollars:
County MHDS Fund Levy Dollars (cannot exceed statutory max)

	(P) UTILITY REPLACEMENT AND PROPERTY TAX DOLLARS	(Q) VALUATION WITH GAS & ELEC UTILITIES	(R) LEVY RATE	(S) VALUATION WITHOUT GAS & ELEC UTILITIES	(T) PROPERTY TAXES LEVIED
A. Countywide Levies:			3,133,335		
1 General Basic		4,367,098,018		3,949,637,205	
2 + Cemetery (Pioneer - 331,424B)	16,140,407		3.69591		14,597,504
3 = Total for General Basic			0		0
4 = Total for General Basic	16,140,407				14,597,504
5 <i>Emerg Mgmt Dollars Included Above in Gen Basic-Info Only for Tax Statement</i>					0
6 General Supplemental	11,604,696		2.6573		10,495,371
7 <i>Emerg Mgmt Dollars Included Above in Gen Supp-Info Only for Tax Statement</i>	119,784				108,339
8 County MHDS Fund (from certification above)	3,133,335		0.71749		2,833,825
9 Debt Service (from Form 703 col. I Countywide total)	1,025,617	4,726,948,354	0.21697	4,309,487,541	935,030
10 Voted Emergency Medical Services (Countywide)			0		0
11 Other (specify)			0		0
12 Subtotal Countywide (A)	31,904,055		7.28767		28,861,730
B. All Rural Services Only Levies:		1,233,440,934		937,997,842	
14 Rural Services Basic	2,767,165		2.24345		2,104,351
16 Rural Services Supplemental			0		0
17 Unified Law Enforcement			0		0
18 Other (specify)			0		0
19 Other (specify)			0		0
20 Subtotal All Rural Services Only (B)	2,767,165		2.24345		2,104,351
21 Subtotal Countywide/All Rural Services (A + B)	34,671,220		9.53112		30,966,081
C. Special District Levies:					
22 Flood & Erosion			0	0	0
23 Voted Emergency Medical Services (partial county)			0	0	0
24 Other (specify)	0		0	0	0
25 Other (specify)			0	0	0
26 Other (specify)			0	0	0
27 Township ES Levies (Summary from Form 638-RE)	0		0	0	0
28 Subtotal Special Districts (C)	0				0
29 GRAND TOTAL (A + B + C)	34,671,220				30,966,081

Compensation Schedule for FY:
Elected Official:
Attorney
Auditor
Recorder
Treasurer
Sheriff
Supervisors
Supervisor Vice Chair, if different
Supervisor Chair, if different

2018/2019
Annual Salary:
126,608
88,694
86,493
105,364
34,063
40,554

Number of Official County Newspapers: 3
Names of Official County Newspapers:
1 Sioux City Journal
2 Moline Record
3 Sregeant Bluff Advocate
4
5
6

The County Auditor represents the following to be true:
 The prescribed Budget Public Hearing Notice and Proposed Budget Estimate (Form 630) was lawfully published in all official newspapers, with said publication(s) being individually evidenced by verified and filed proof(s) of publication. If applicable, there was lawful publication of any rates exceeding statutory maximums.
 All budget hearing notices were published not less than 10 days, nor more than 20 days, prior to the budget hearing.
 Adopted property taxes do not exceed published amounts.
 Adopted expenditures do not exceed published amounts for any of the 10 individual expenditure classes, or in total.
 Budget was approved by Resolution #
 This budget was certified on or before March 15 unless otherwise documented to the Department of Management.

Board Chairperson (signature)

County Auditor (signature)

TOWNSHIP EMERGENCY SERVICES LEVIES

Fiscal Year July 1, 2018 - June 30, 2019

TOWNSHIP NAME	RECORD KEY	(P) UTILITY Replacement AND PROPERTY TAX DOLLARS	(Q) VALUATION WITH GAS & ELEC UTILITIES	(R) LEVY RATE	(S) VALUATION WITHOUT GAS & ELEC UTILITIES	(T) PROPERTY TAXES LEVIED
		1		0		0
		2		0		0
		3		0		0
		4		0		0
		5		0		0
		6		0		0
		7		0		0
		8		0		0
		9		0		0
		10		0		0
		11		0		0
		12		0		0
		13		0		0
		14		0		0
		15		0		0
		16		0		0
		17		0		0
		18		0		0
		19		0		0
		20		0		0
		21		0		0
		22		0		0
		23		0		0
		24		0		0
		25		0		0
		26		0		0
		27		0		0
		28		0		0
		29		0		0
		30	0	0	0	0

**SERVICE AREA 1
PUBLIC SAFETY AND LEGAL SERVICES**

County Name: Woodbury

County No: 97
03-13-18

	GENERAL FUND			SPECIAL REVENUE FUNDS					All Permanent (K)	TOTALS				
	General Basic (A)	General Supplemental (B)	General Other (C)	County MHDS Fund (D)	Rural Services Basic (E)	Rural Services Supplemental (F)	Secondary Roads (G)	Other (H)		Budget 2018/2019 (L)	Re-estimated 2017/2018 (M)	Actual 2016/2017 (N)		
LAW ENFORCEMENT PROGRAM														
1000 - Uniformed Patrol Services	1	1,218,403			935,154					2,153,557	2,171,089	2,102,503	1	
1010 - Investigations	2	631,359								631,359	658,322	527,858	2	
1020 - Unified Law Enforcement	3									0			3	
1030 - Contract Law Enforcement	4									0			4	
1040 - Law Enforcement Communications	5	654,458								654,458	637,470	65,160	5	
1050 - Adult Correctional Services	6	6,490,397	50,000							6,540,397	6,269,559	6,383,313	6	
1060 - Administration	7	2,277,974	113,923					7,000		2,398,897	2,131,728	2,208,350	7	
Subtotal	8	11,272,591	0	163,923	0	935,154	0	0	7,000	0	12,378,668	11,868,168	11,287,184	8
LEGAL SERVICES PROGRAM														
1100 - Criminal Prosecution	9	3,158,531						139,000		3,297,531	3,091,297	2,869,153	9	
1110 - Medical Examinations	10	139,000								139,000	139,000	147,946	10	
1120 - Child Support Recovery	11									0			11	
Subtotal	12	3,297,531	0	0	0	0	0	0	139,000	0	3,436,531	3,230,297	3,017,099	12
EMERGENCY SERVICES														
1200 - Ambulance Services	13							386,197		386,197			13	
1210 - Emergency Management	14		119,784							119,784	104,709	105,597	14	
1220 - Fire Protection and Rescue Services	15		490,814					5,000		495,814	854,039	612,219	15	
1230 - E911 Service Board	16		61,361							61,361	66,120		16	
Subtotal	17	0	671,959	0	0	0	0	0	391,197	0	1,063,156	1,024,868	717,816	17
ASSISTANCE TO DISTRICT COURT SYSTEM PROGRAM														
1400 - Physical Operations	18		27,700							27,700	26,600	27,116	18	
1410 - Research & Other Assistance	19									0			19	
1420 - Bailiff Services	20		1,126,921							1,126,921	1,297,983	1,015,630	20	
Subtotal	21	0	1,154,621	0	0	0	0	0	0	0	1,154,621	1,324,583	1,042,746	21
COURT PROCEEDINGS PROGRAM														
1500 - Juries & Witnesses	22		31,000							31,000	31,000	37,405	22	
1510 - (Reserved)	23												23	
1520 - Detention Services	24									0			24	
1530 - Court Costs	25									0			25	
1540 - Service of Civil Papers	26									0			26	
Subtotal	27	0	31,000	0	0	0	0	0	0	0	31,000	31,000	37,405	27
JUVENILE JUSTICE ADMINISTRATION PROGRAM														
1600 - Juvenile Victim Restitution	28									0			28	
1610 - Juvenile Representation Services	29									0			29	
1620 - Court-Appointed Attorneys & Court Costs for Juveniles	30		286,000							286,000	271,000	317,820	30	
Subtotal	31	0	286,000	0	0	0	0	0	0	0	286,000	271,000	317,820	31
TOTAL - PUBLIC SAFETY & LEGAL SERVICES	32	14,570,122	2,143,580	163,923	0	935,154	0	0	537,197	0	18,349,976	17,749,916	16,420,070	32

**SERVICE AREA 3
PHYSICAL HEALTH & SOCIAL SERVICES**

County Name: Woodbury County No: 97
03-13-18

	GENERAL FUND			SPECIAL REVENUE FUNDS					All Permanent (K)	TOTALS			
	General Basic (A)	General Supplemental (B)	General Other (C)	County MHDS Fund (D)	Rural Services Basic (E)	Rural Services Supplemental (F)	Secondary Roads (G)	Other (H)		Budget	Re-estimated	Actual	
										2018/2019 (L)	2017/2018 (M)	2016/2017 (N)	
PHYSICAL HEALTH SERVICES PROGRAM													
3000 - Personal & Family Health Services	1										0		1
3010 - Communicable Disease Prevention & Control Services	2										0		2
3020 - Sanitation	3										0		3
3040 - Health Administration	4	2,504,485									2,504,485	2,179,640	2,064,299
3050 - Support of Hospitals	5										0		5
Subtotal	6	2,504,485	0	0	0	0	0	0	0	0	2,504,485	2,179,640	2,064,299
SERVICES TO POOR PROGRAM													
3100 - Administration	7	137,274									137,274	115,525	134,939
3110 - General Welfare Services	8	120,200									120,200	118,000	130,563
3120 - Care in County Care Facility	9										0		9
Subtotal	10	257,474	0	0	0	0	0	0	0	0	257,474	233,525	265,502
SERVICES TO MILITARY VETERANS PROGRAM													
3200 - Administration	11	299,341									299,341	305,149	291,640
3210 - General Services to Veterans	12	42,900									42,900	34,000	43,566
Subtotal	13	342,241	0	0	0	0	0	0	0	0	342,241	339,149	335,206
CHILDREN'S & FAMILY SERVICES PROGRAM													
3300 - Youth Guidance	14		2,211,149								2,211,149		2,304,504
3310 - Family Protective Services	15										0		15
3320 - Services for Disabled Children	16										0		16
Subtotal	17	0	2,211,149	0	0	0	0	0	0	0	2,211,149	0	2,304,504
SERVICES TO OTHER ADULTS PROGRAM													
3400 - Services to the Elderly	18										0	2,068,784	18
3410 - Other Social Services	19										0	286,831	19
3420 - Soc Serv Bus Operations	20										0		20
Subtotal	21	0	0	0	0	0	0	0	0	0	0	2,355,615	0
CHEMICAL DEPENDENCY PROGRAM													
3500 - Treatment Services	22										0		22
3510 - Preventive Services	23										0		23
Subtotal	24	0	0	0	0	0	0	0	0	0	0	0	24
TOTAL-PHYSICAL HEALTH & SOCIAL SERVICES	25	3,104,200	2,211,149	0	0	0	0	0	0	0	5,315,349	5,107,929	4,969,511

**SERVICE AREA 4
MENTAL HEALTH, INTELLECTUAL DISABILITY & DEVELOPMENTAL DISABILITIES**

SERVICES TO PERSONS WITH:	GENERAL FUND			SPECIAL REVENUE FUNDS					All Permanent (K)	TOTALS		
	General Basic (A)	General Supplemental (B)	General Other (C)	County MHDS Fund (D)	Rural Services Basic (E)	Rural Services Supplemental (F)	Secondary Roads (G)	Other (H)		Budget 2018/2019 (L)	Re-estimated 2017/2018 (M)	Actual 2016/2017 (N)
40XX - MENTAL HEALTH PROBLEMS/ MENTAL ILLNESS												
400X - Information & Education Services	1									0		1
402X - Coordination Services	2			288,501						288,501	209,989	207,082
403X - Personal & Environmental Sprt	3									0		3
404X - Treatment Services	4									0	33,001	4
405X - Vocational & Day Services	5									0		5
406X - Lic/Certified Living Arrangements	6									0		6
407X - Inst/Hospital & Commit Services	7			36,412						36,412	26,855	102
Subtotal	8	0	0	324,913	0	0	0	0	0	324,913	236,844	240,185
42XX - INTELLECTUAL DISABILITY												
420X - Information & Education Services	9									0	16,741	9
422X - Coordination Services	10			58,608						58,608	107,103	54,851
423X - Personal & Environmental Sprt	11									0		11
424X - Treatment Services	12									0		12
425X - Vocational & Day Services	13									0		13
426X - Lic/Certified Living Arrangements	14									0		14
427X - Inst/Hospital & Commit Services	15									0		15
Subtotal	16	0	0	58,608	0	0	0	0	0	58,608	123,844	54,851
43XX - OTHER DEVELOPMENTAL DISABILITIES												
430X - Information & Education Services	17									0		17
432X - Coordination Services	18									0		18
433X - Personal & Environmental Sprt	19									0		19
434X - Treatment Services	20									0		20
435X - Vocational & Day Services	21									0		21
436X - Lic/Certified Living Arrangements	22									0		22
437X - Inst/Hospital & Commit Services	23									0		23
Subtotal	24	0	0	0	0	0	0	0	0	0	0	24
44XX - GENERAL ADMINISTRATION												
4411 - Direct Administration	25			14,101						14,101	13,697	316,913
4412 - Purchased Administration	26									0		26
4413 - Distrib to Regional Fiscal Agent	27			2,755,713						2,755,713	1,432,470	2,625,821
Subtotal	28	0	0	2,769,814	0	0	0	0	0	2,769,814	1,446,167	2,942,734
45XX - COUNTY PRVD CASE MGMT												
Subtotal	29									0		29
46XX - COUNTY PRVD SERVICES												
Subtotal	30									0		30
47XX - BRAIN INJURY												
470X - Information & Education Services	31									0		31
472X - Coordination Services	32									0		32
473X - Personal & Environmental Sprt	33									0		33
474X - Treatment Services	34									0		34
475X - Vocational & Day Services	35									0		35
476X - Lic/Certified Living Arrangements	36									0		36
477X - Inst/Hospital & Commit Services	37									0		37
Subtotal	38	0	0	0	0	0	0	0	0	0	0	38
TOTAL - MENTAL HEALTH, ID & DD	39	0	0	3,153,335	0	0	0	0	0	3,153,335	1,806,855	3,237,770

**SERVICE AREA 6
COUNTY ENVIRONMENT AND EDUCATION**

	GENERAL FUND			SPECIAL REVENUE FUNDS					All Permanent (K)	TOTALS				
	General Basic (A)	General Supplemental (B)	General Other (C)	County MHDS Fund (D)	Rural Services Basic (E)	Rural Services Supplemental (F)	Secondary Roads (G)	Other (H)		Budget	Re-estimated	Actual		
										2018/2019 (L)	2017/2018 (M)	2016/2017 (N)		
ENVIRONMENTAL QUALITY PROGRAM														
6000 - Natural Resources Conservation	1				36,000					36,000	36,000	71,745	1	
6010 - Weed Eradication	2				89,258					89,258	87,898	83,837	2	
6020 - Solid Waste Disposal	3				206,609					206,609	202,558	198,586	3	
6030 - Environmental Restoration	4									0			4	
Subtotal	5	0	0	0	331,867	0	0	0	0	331,867	326,456	354,168	5	
CONSERVATION & RECREATION SERVICES PROGRAM														
6100 - Administration	6	449,990						162,206		612,196	539,665	540,568	6	
6110 - Maintenance & Operations	7	1,052,517								1,052,517	1,007,227	940,725	7	
6120 - Recreation & Environmental Educ.	8	377,725								377,725	362,171	351,262	8	
Subtotal	9	1,880,232	0	0	0	0	0	162,206	0	2,042,438	1,909,063	1,832,555	9	
ANIMAL CONTROL PROGRAM														
6200 - Animal Shelter	10				7,067					7,067	7,067	4,982	10	
6210 - Animal Bounties & State Apiarist Expenses	11									0			11	
Subtotal	12	0	0	0	7,067	0	0	0	0	7,067	7,067	4,982	12	
COUNTY DEVELOPMENT PROGRAM														
6300 - Land Use & Building Controls	13									0	318,752	175,081	13	
6310 - Housing Rehabilitation & Develop.	14									0			14	
6320 - Economic Development	15				277,104					277,104			15	
Subtotal	16	0	0	0	277,104	0	0	0	0	277,104	318,752	175,081	16	
EDUCATIONAL SERVICES PROGRAM														
6400 - Libraries	17							419,097		419,097	205,579	185,765	17	
6410 - Historic Preservation	18									0			18	
6420 - Fair & 4-H Clubs	19									0			19	
6430 - Fairgrounds	20									0			20	
6440 - Memorial Halls	21									0			21	
6450 - Other Educational Services	22									0			22	
Subtotal	23	0	0	0	0	0	0	419,097	0	419,097	205,579	185,765	23	
PRESIDENT OR GOVERNOR DECLARED DISASTERS PROGRAM														
6500 - Property	24									0			24	
6510 - Buildings	25									0			25	
6520 - Equipment	26									0			26	
6530 - Public Facilities	27									0			27	
Subtotal	28	0	0	0	0	0	0	0	0	0	0	0	28	
TOTAL - COUNTY ENVIRONMT. & ED.	29	1,880,232	0	0	0	616,038	0	0	581,303	0	3,077,573	2,766,917	2,552,551	29

**SERVICE AREA 7
ROADS & TRANSPORTATION**

County Name: Woodbury County No: 97
03-13-18

	GENERAL FUND			SPECIAL REVENUE FUNDS					All Permanent (K)	TOTALS			
	General Basic (A)	General Supplemental (B)	General Other (C)	County MHDS Fund (D)	Rural Services Basic (E)	Rural Services Supplemental (F)	Secondary Roads (G)	Other (H)		Budget	Re-estimated	Actual	
										2018/2019	2017/2018	2016/2017	
										(L)	(M)	(N)	
SECONDARY ROADS ADMINISTRATION & ENGINEERING PROGRAM													
7000 - Administration	1					18,000				18,000	24,500	18,896	1
7010 - Engineering	2					1,089,583				1,089,583	1,129,040	980,146	2
Subtotal	3	0	0	0	0	1,107,583	0	0	0	1,107,583	1,153,540	999,042	3
ROADWAY MAINTENANCE PROGRAM													
7100 - Bridges & Culverts	4					150,000				150,000	200,000	610,511	4
7110 - Roads	5					4,660,091				4,660,091	4,682,139	4,389,860	5
7120 - Snow & Ice Control	6					1,000				1,000	1,000		6
7130 - Traffic Controls	7					210,000				210,000	260,000	177,030	7
7140 - Road Clearing	8									0			8
Subtotal	9	0	0	0	0	5,021,091	0	0	0	5,021,091	5,143,139	5,177,401	9
GENERAL ROADWAY EXPENDITURES PROGRAM													
7200 - New Equipment	10					801,000				801,000	810,000	826,134	10
7210 - Equipment Operations	11					1,298,500				1,298,500	1,270,500	1,236,684	11
7220 - Tools, Materials & Supplies	12					192,000				192,000	226,000	142,935	12
7230 - Real Estate & Buildings	13					80,000				80,000	105,000	87,480	13
Subtotal	14	0	0	0	0	2,371,500	0	0	0	2,371,500	2,411,500	2,293,233	14
MASS TRANSIT PROGRAM													
7300 - Air Transportation	15									0			15
7310 - Ground Transportation	16									0			16
Subtotal	17	0	0	0	0	0	0	0	0	0	0	0	17
TOTAL - ROADS & TRANSPORTATION	18	0	0	0	0	0	8,500,174	0	0	8,500,174	8,708,179	8,469,676	18

**SERVICE AREA 8
GOVERNMENT SERVICES TO RESIDENTS**

County Name: Woodbury County No: 97
03-13-18

	GENERAL FUND			SPECIAL REVENUE FUNDS					All Permanent (K)	TOTALS			
	General Basic (A)	General Supplemental (B)	General Other (C)	County MHDS Fund (D)	Rural Services Basic (E)	Rural Services Supplemental (F)	Secondary Roads (G)	Other (H)		Budget	Re-estimated	Actual	
										2018/2019 (L)	2017/2018 (M)	2016/2017 (N)	
REPRESENTATION SERVICES PROGRAM													
8000 - Elections Administration	1	391,822								391,822	383,329	374,671	1
8010 - Local Elections	2	186,175								186,175	225,810	197,375	2
8020 - Township Officials	3				7,000					7,000	7,000	5,606	3
Subtotal	4	0	577,997	0	7,000	0	0	0	0	584,997	616,139	577,652	4
STATE ADMINISTRATIVE SERVICES													
8100 - Motor Vehicle Registrations & Licensing	5	1,040,610								1,040,610	1,149,835	1,063,368	5
8101 - Drivers License Services	6									0			6
8110 - Recording of Public Documents	7	718,958						225,600		944,558	905,923	671,164	7
Subtotal	8	1,759,568	0	0	0	0	0	225,600	0	1,985,168	2,055,758	1,734,532	8
TOTAL - GOVT. SVCS. TO RESIDENTS	9	1,759,568	577,997	0	7,000	0	0	225,600	0	2,570,165	2,671,897	2,312,184	9

**SERVICE AREA 9
ADMINISTRATION**

	GENERAL FUND			SPECIAL REVENUE FUNDS					All Permanent (K)	TOTALS			
	General Basic (A)	General Supplemental (B)	General Other (C)	County MHDS Fund (D)	Rural Services Basic (E)	Rural Services Supplemental (F)	Secondary Roads (G)	Other (H)		Budget	Re-estimated	Actual	
										2018/2019 (L)	2017/2018 (M)	2016/2017 (N)	
POLICY & ADMINISTRATION PROGRAM													
9000 - General County Management	1	709,200	25,000							734,200	971,462	722,027	1
9010 - Administrative Management Services	2	299,955								299,955	296,392	320,290	2
9020 - Treasury Management Services	3	503,993								503,993	489,462	436,357	3
9030 - Other Policy & Administration	4	352,556								352,556	122,135	502,010	4
Subtotal	5	1,865,704	0 25,000	0	0	0	0	0	0	1,890,704	1,879,451	1,980,684	5
CENTRAL SERVICES PROGRAM													
9100 - General Services	6	2,440,652								2,440,652	2,065,498	2,027,638	6
9110 - Information Technology Services	7	1,065,557								1,065,557	986,734	1,655,061	7
9120 - GIS Systems	8									0			8
Subtotal	9	3,506,209	0 0	0	0	0	0	0	0	3,506,209	3,052,232	3,682,699	9
RISK MANAGEMENT SERVICES PROGRAM													
9200 - Tort Liability	10		1,100,000							1,100,000	1,100,000	1,100,000	10
9210 - Safety of Workplace	11									0			11
9220 - Fidelity of Public Officers	12									0			12
9230 - Unemployment Compensation	13									0			13
Subtotal	14	0	1,100,000 0	0	0	0	0	0	0	1,100,000	1,100,000	1,100,000	14
TOTAL - ADMINISTRATION	15	5,371,913	1,100,000 25,000	0	0	0	0	0	0	6,496,913	6,031,683	6,763,383	15

**SERVICE AREA 0
NONPROGRAM EXPENDITURES, DISBURSEMENTS AND OTHER FINANCING USES**

	GENERAL FUND			SPECIAL REVENUE FUNDS					All Capital Projects (I)	All Debt Service (J)	All Permanent (K)	TOTALS					
	General Basic (A)	General Supplemental (B)	General Other (C)	County MHDS Fund (D)	Rural Services Basic (E)	Rural Services Supplemental (F)	Secondary Roads (G)	Other (H)				Budget	Re-estimated	Actual			
												2018/2019 (L)	2017/2018 (M)	2016/2017 (N)			
NONPROGRAM CURRENT EXPENDITURES																	
0010 - County Farm Operations	1												0				1
0020 - Interest on Short-Term Debt	2												0				2
0030 - Other Nonprogram Current	3	682,143			203,498								885,641	20,000	161,789		3
0040 - Other County Enterprises	4												0		8,191		4
TOTAL - NONPROGRAM CURRENT	5	682,143	0	0	203,498	0	0	0	0	0	0	0	885,641	20,000	169,980		5
LONG-TERM DEBT SERVICE																	
0100 - Principal	6												1,333,628	2,006,340	1,273,200		6
0110 - Interest	7												185,679	213,846	83,834		7
TOTAL - LONG-TERM DEBT SERVICE	8	0	0	0	0	0	0	0	0	0	0	0	1,519,307	2,220,186	1,357,034		8
CAPITAL PROJECTS																	
0200 - Roadway Construction	9						2,240,000						2,240,000	3,680,000	3,796,761		9
0210 - Conservation Land Acquisition/Dev	10												0				
0220 - Other Capital Projects	11		198,895					1,306,002	1,074,153				2,579,050	2,206,580	3,243,137		11
TOTAL - CAPITAL PROJECTS	12	0	198,895	0	0	0	2,240,000	1,306,002	1,074,153	0	0	0	4,819,050	5,886,580	7,039,898		12
EXPENDITURES SUMMARY																	
- Total Public Safety and Legal Services	13	14,570,122	2,143,580	163,923	0	935,154	0	0	537,197				0	18,349,976	17,749,916	16,420,070	13
- Total Physical Health and Social Services	14	3,104,200	2,211,149	0	0	0	0	0	0				0	5,315,349	5,107,929	4,969,511	14
- Total Mental Health, ID & DD	15	0	0	0	3,153,335	0	0	0	0				0	3,153,335	1,806,855	3,237,770	15
- Total County Environment and Education	16	1,880,232	0	0	0	616,038	0	0	581,303				0	3,077,573	2,766,917	2,552,551	16
- Total Roads & Transportation	17	0	0	0	0	0	8,500,174	0	0				0	8,500,174	8,708,179	8,469,676	17
- Total Governmental Services to Residents	18	1,759,568	577,997	0	0	7,000	0	0	225,600				0	2,570,165	2,671,897	2,312,184	18
- Total Administration	19	5,371,913	1,100,000	25,000	0	0	0	0	0				0	6,496,913	6,031,683	6,763,383	19
- Total Nonprogram Current Expenditures	20	682,143	0	0	0	203,498	0	0	0				0	885,641	20,000	169,980	20
- Total Long-Term Debt Service	21	0	0	0	0	0	0	0	0	1,519,307			0	1,519,307	2,220,186	1,357,034	21
- Total Capital Projects	22	0	0	198,895	0	0	2,240,000	1,306,002	1,074,153				0	4,819,050	5,886,580	7,039,898	22
TOTAL - ALL EXPENDITURES (lines13-24)	23	27,368,178	6,032,726	387,818	3,153,335	1,761,690	0	10,740,174	2,650,102	1,074,153	1,519,307	0	54,687,483	52,970,142	53,292,057		23
OTHER BUDGETARY FINANCING USES																	
OPERATING TRANSFERS OUT																	
- To General Supplemental	24												0				24
- To Rural Services Supplemental	25												0				25
- To Secondary Roads	26					1,100,000							1,100,000	2,328,000	2,068,027		26
- To Other Budgetary Funds	27	121,905	6,591,370	374,344		265,164			678,711				8,031,494	7,659,470	9,256,732		27
TOTAL OPERATING TRANSFERS OUT	28	121,905	6,591,370	374,344	0	1,365,164	0	0	678,711	0	0	0	9,131,494	9,987,470	11,324,759		28
REFUNDED DEBT/PAYMENTS TO ESCROW	29												0				29
Increase (Decrease) In Reserves (GAAP Budgets)	30								922,521				922,521				30
Fund Balance - Nonspendable	31												0		1,471,392		31
Fund Balance - Restricted	32		631,516		382,500	325,484		2,053,342	74,045	339,847	317,743	35,000	4,159,477		8,382,216		32
Fund Balance - Committed	33												0		198,838		33
Fund Balance - Assigned	34												0				34
Fund Balance - Unassigned	35	4,510,260	0	315,484	0	0	0	0	0	0	0	0	4,825,744	10,845,770	3,284,652		35
TOTAL ENDING FUND BALANCE - JUNE 30,	36	4,510,260	631,516	315,484	382,500	325,484	0	2,053,342	74,045	339,847	317,743	35,000	8,985,221	10,845,770	13,337,098		36
TOTAL REQUIREMENTS (23+28+29-30+36)	37	32,000,343	13,255,612	1,077,646	3,535,835	3,452,338	0	12,793,516	2,480,337	1,414,000	1,837,050	35,000	71,881,677	73,803,382	77,953,914		37

LONG TERM DEBT SCHEDULE
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS
This area, lines 1 through 20, is for Countywide Debt Service

Project Name (A)		Amount of Issue (B)	Date Certified To County Auditor (format: XX/XX/XX) (C)	Principal	Interest	Bond Registration	Total Obligation	Amount Paid by Other	Current Year
				Due	Due	Due	Due	Funds & Debt Service	Utility Replacement &
				2018/2019	2018/2019	2018/2019	2018/2019	Fund Balance	Debt Service Taxes
				(D)	+(E)	+(F)	=(G)	-(H)	=(I)
1	Capital Loan Note (Conservation) 2010	900,000	02/19/08	104,000	3,068		107,068	107,068	0
2	Capital Loan Note - 2016	1,893,000	5/15/16	378,600	13,516		392,116	80,000	312,116
3	TIF Loan - 2017	1,710,000	2/15/17	210,000	31,650		241,650	241,650	0
4	Capital Loan Note - 2017	3,717,404	3/1/17	371,740	66,579		438,319	64,972	373,347
5	Capital Loan Note - 2017	1,000,000	3/1/17	100,000	19,990		119,990		119,990
6	Capital Loan Note - 2018	1,692,867	5/1/18	169,288	50,876		220,164		220,164
7							0		0
8							0		0
9							0		0
10							0		0
11							0		0
12							0		0
13							0		0
14							0		0
15							0		0
16							0		0
17							0		0
18							0		0
19							0		0
20							0		0
TOTALS FOR COUNTYWIDE DEBT SERVICE:				1,333,628	185,679	0	1,519,307	493,690	1,025,617
This area, lines 21 through 25, is for Partial County Debt Service Only -- Such as for Special Assessment District Debt Service									
21							0		0
22							0		0
23							0		0
24							0		0
25							0		0
TOTALS FOR PARTIAL COUNTY DEBT SERVICE:				0	0	0	0	0	0

NOTICE OF PUBLIC HEARING

Woodbury County

THE BOARD OF SUPERVISORS INTENDS TO LEVY GENERAL BASIC
PROPERTY TAX RATES WHICH EXCEED STATUTORY MAXIMUMS

The accompanying budget summary requires a general basic property tax rate that exceeds the maximum rate as established by the general assembly.

Comparison of the proposed general basic rate with the statutory maximum 3.50000 general basic tax rate and the dollar amount of the difference between the proposed rate and the maximum rate:

Proposed General Basic Tax Rate per \$1,000 of Taxable Value:	3.69591
Maximum General Basic Tax Rate per \$1,000 of Taxable Value:	3.5
General Basic Tax Dollars to be Generated in Excess of Maximum:	855,558

Major reasons for the difference between the proposed general basic tax rate and the maximum basic tax rate:
Increases in Public Safety, District Health and Building Expenditures

Co. Number: 97

ERROR MESSAGE LISTINGS

County: Woodbury

MAKE NECESSARY CORRECTIONS BEFORE PUBLISHING AND/OR FILING BUDGET WITH THE DEPARTMENT OF MANAGEMENT *** IGNORE THE "#" SIGN ***

ENDING YEAR FUND BALANCE / BEGINNING YEAR FUND BALANCE COMPARISONS:

#
#

TAX LEVY RATE ERRORS:

#
#
#
#
#
#
#

BUDGET YEAR MENTAL HEALTH SUPPORTING COMPARISONS:

#
#
#
#
#

CREDITS TO TAXPAYERS/UTILITY REPLACEMENT TAX FIELDS ARE BLANK:

#
#

ELECTED OFFICIALS COMPENSATION SCHEDULE ON TAX CERTIFICATION FORM:

#
#
#
#
#
#

NUMBER OF OFFICIAL COUNTY NEWSPAPERS FIELD ON TAX CERTIFICATION FORM:

#

NAMES OF OFFICIAL COUNTY NEWSPAPERS FIELD(S) ON TAX CERTIFICATION FORM:

#
#
#
#
#
#

NOTICE OF PUBLIC HEARING INFORMATION TAKEN FROM DATAENTRY SHEET:

#
#
#
#

Co. Number: 97

WARNING MESSAGE LISTINGS

County: Woodbury

MAKE ANY NECESSARY CORRECTIONS BEFORE PUBLISHING AND/OR FILING BUDGET

WITH THE DEPARTMENT OF MANAGEMENT

***** IGNORE THE "#" SIGN *****

OPERATING TRANSFERS IN / OPERATING TRANSFERS OUT COMPARISONS:

#

#

#

LEVY RATE MAXIMUMS EXCEEDED-FORM 600

Form 600 must be published as part of the public notice.

#

NOTICE OF PUBLIC HEARING:

#

#

#

Woodbury County Compensation Schedule For Fiscal Year Ending :

6/30/2019

Elected Official	Current	+ Adjustment	+ %	= Recommendation	= Net %
Attorney	\$123,219.20		2.75%	\$126,607.73	2.75%
Auditor & Recorder	\$86,320.00		2.75%	\$88,693.80	2.75%
Sheriff	\$102,544.00		2.75%	\$105,363.96	2.75%
Supervisor	\$33,151.00		2.75%	\$34,062.65	2.75%
Supervisor Chairperson	\$39,469.00		2.75%	\$40,554.40	2.75%
Treasurer	\$84,177.60		2.75%	\$86,492.48	2.75%

Attorney Representative:

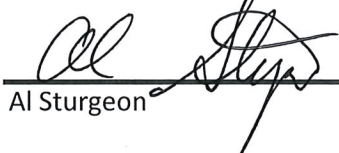
YES NO



Brian Buckmeier

Auditor & Recorder Representative:

YES NO



Al Sturgeon

Sheriff Representative:

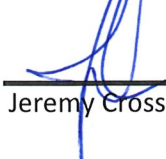
YES NO



Doug Phillips

Supervisor Representative:

YES NO



Jeremy Cross

Supervisor Representative:

YES NO



Angela Kay

Treasurer Representative:

YES NO



Frank Baron

Meeting Date:

2/7/2018

2/7/18 County Compensation Board Meeting

Members Present:

Brian Buckmeier, Attorney Representative

Al Sturgeon, Auditor & Recorder Representative

Doug Phillips, Sheriff representative

Jeremy Cross, Supervisor Representative

Angela Kayl, Supervisor Representative

Timothy A. Brende, Treasurer Representative

The meeting was called to order at 5:00 PM.

The Board appointed Mr. Sturgeon as Chairperson and Mr. Phillips as Secretary.

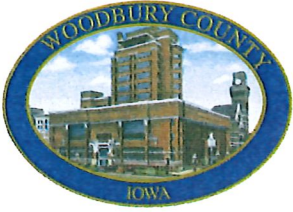
A motion by Buckmeier was seconded by Phillips to approve the substitution of Mr. Brende by the County Treasurer to be his representative due to the illness of the appointed representative, Frank A. Baron. Motion carried unanimously.

Pat Gill, Auditor & Recorder, presented the process for the benefit of new board members.

Individual proposals were heard by the Board. Buckmeier recommended 4% increase for the County Attorney, Kayl and Cross recommended 1% increase for the Supervisors. Brende recommended a 3 to 4% increase for the Treasurer. Phillips recommended a \$5,000.00 adjustment and 4% increase for the Sheriff and Sturgeon recommended a 2.75% increase for the Auditor.

A motion by Sturgeon for 2.75% across the board was amended by Sturgeon and seconded by Buckmeier to 2.75% increase for all the elected officials except for the Supervisors who were limited to a 1% increase. The amendment failed on a 2-4 vote with Sturgeon and Buckmeier voting yes. The original motion of 2.75% across the board passed on a 4-2 vote with Phillips and Cross opposed.

There being no other business before the Board, the meeting was adjourned.



Woodbury County Board of Supervisors

Courthouse • Room 104
620 Douglas Street • Sioux City, Iowa 51101
Telephone (712) 279-6525 • Fax (712) 279-6577

MEMBERS

ROCKY L. DE WITT
LAWTON

MARTY POTTEBAUM
SIOUX CITY

KEITH W. RADIG
SIOUX CITY

JEREMY J. TAYLOR
SIOUX CITY

MATTHEW A. UNG
SIOUX CITY

FINANCE / BUDGET DIRECTOR
DENNIS BUTLER

ADMINISTRATIVE ASSISTANT
KAREN JAMES

EXECUTIVE SECRETARY / PUBLIC BIDDER
HEATHER SATTERWHITE

To: Woodbury County Board of Supervisors
From: Dennis D. Butler, Finance/Operations Controller *DDB*
RE: FY 2019 Proposed Tax Rates
Date: February 26, 2018

New Proposed Tax Rates for FY 2019

<u>Fund</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Increase or Decrease by Dollars</u>	<u>Increase or Decrease by %</u>
General Basic	3.70269	3.69591	(0.00678)	
General Supplemental	2.80611	2.6573	(0.14881)	
Mental Health Services	0.56714	0.71749	0.15035	
Debt Service	0.33802	0.21697	(0.12105)	
Countywide for Cities & Townships	7.41396	7.28767	(0.12629)	-1.70%
Rural Basic - Townships Only	2.96024	2.24345	(0.71679)	
Total for Townships	10.37420	9.53112	(0.84308)	-8.13%

Budget Totals For Woodbury County

	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2019</u> <u>Incr. or (Decrease)</u>
Operating Budgets	47,102,366	49,868,433	2,766,067
Capital Budgets - CIP	5,886,580	4,819,050	(1,067,530)
Total	52,988,946	54,687,483	1,698,537

Included in the operating budget is the CF rebate that amounts to approximately \$ 865,000.

Effects on Different Land Classes With a Assessed Value of \$ 100,000

	<u>FY 2018</u>	<u>FY 2019</u>	<u>Increase</u>	<u>Increase</u>
<u>Cities:</u>				
Residential	\$422.14	405.35	(\$16.79)	-3.98%
Commercial	\$667.26	655.89	(\$11.37)	-1.70%
<u>Townships:</u>				
Residential	\$590.81	530.13	(\$60.68)	-10.27%
Commercial	\$933.86	857.80	(\$76.06)	-8.15%
Ag Lands	\$478.41	518.95	\$40.54	8.47%

State Ordered Rollbacks - %

	<u>FY 2018</u>	<u>FY 2019</u>	<u>Increase or</u> <u>Decrease</u>
Residential	56.93910	55.62090	(2.32)
Ag Land	47.49960	54.44800	14.63
Commercial	90.00000	90.00000	0

RESOLUTION

Approval of FY 2018/2019 Budget and Certification of Taxes

WHEREAS, the Woodbury County Board of Supervisors has considered the proposed FY 2018/2019 county budget and certification of taxes, and

WHEREAS, a public hearing concerning the proposed county budget was held on March 13, 2018,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Woodbury County that the county budget and certificate of taxes for FY 2018/2019, as set forth in the budget summary, is hereby adopted and that the Woodbury County Finance Director is directed to file said budget and to establish accounting records in accordance with the attached schedules with the Woodbury County Auditor,

BE IT FURTHER RESOLVED that the Chairperson and the County Auditor be and are hereby authorized to sign the approved FY 2018/2019 county budget.

Signed and dated this 13th day of March, 2018.

Rocky De Witt, Chairman
Woodbury County Board of Supervisors

ATTEST: _____
Patrick F. Gill
Woodbury County Auditor

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#10a

Date: 3/07/2018

Weekly Agenda Date: 3/13/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kenny Schmitz

WORDING FOR AGENDA ITEM:

Law Enforcement Center HVAC

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Building Services struggles with day to day operations in many areas of the building and HVAC system that are composed of various needs of repairs or part replacements due to non-functioning systems.

Past practice in some areas were to simply replace controls piece-meal, other instances the decision was to do nothing. Repairs to these items are needed to control temperatures.

BACKGROUND:

Portions of the LEC systems valves, and/or controls are inoperable and in some cases abandoned or being operated manually by reversing pneumatic air lines.

There are multiple control systems that operate independently of one another and are not able to be operated by the building front end system so there is no way to identify how these systems are functioning. Repair of specific LEC HVAC system operating systems and program graphics for operating control through the front-end HVAC System Computer.

Air Handling Unit controllers (AHUs 1, 4, and 5) control valves, and actuators-replace pneumatics with Direct Digital Controls. AHU 2 and 3 add monitoring points to enable control through the system.

Chilled water system control and sensor installations.

Variable Air Volume boxes (16)- convert hot water valves to DDC control.

Booking Area- add controller for the reheat coil.

FINANCIAL IMPACT:

CIP = B13-17

Star Control = \$68,603.00

Plumbing = \$9,000.00

Total= \$77,603.00

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Building Services requests authorization to make area repairs and upgrades to the LEC HVAC as outlined.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approved \$77,603.00 for the upgrades and repairs to the LEC HVAC areas as outlined in quote by Star Controls



February 26, 2018

To: Woodbury County Building Services
401 8th Street
Sioux City, IA 51101

RE: Law Enforcement Center

Mr. Kenny Schmitz,

Star Control shall provide the following to replace the controls for all air handlers in the Law Enforcement Center and to add control points required to meet sequence outline by Corey Metzger from Resource Consulting Engineers:

- AHU-1, AHU-4 and AHU-5 will be re-controlled with new BACnet controllers, the control valves actuators will be converted to electronic, all the temperature sensors will be replaced with new and all the damper actuators will be converted from pneumatic to electronic
- AHU-2 and AHU-3 these 2 pieces of equipment are being re-controlled in the cell block area project however in this pricing we have included points required to meet new sequence.
- Provide new controller and sensor for the chilled water system
- 16 VAV boxes that are presently not visible to the maintenance personnel will be re-controlled; the 16 hot water control valve shall be converted to electronic
- Controller to control booking area reheat coil
- Labor to install and pull low voltage wire
- Programming on server to reflect changes
- Generate graphics to reflect point changes

Base Bid: **\$ 68,603.00**

Exclusions:

- Malfunctioning devices to remain in service
- Plumbing for valve replacement (Budget for plumber **\$ 9,000.00**)
- Balancing

Accepted By: _____

Date: _____

Pricing will need to be reviewed after 60 days

Sincerely,

Kevin Welty
Star Control
Phone: 712-224-2429

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#10b

Date: 3/07/2018

Weekly Agenda Date: 3/13/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kenny Schmitz

WORDING FOR AGENDA ITEM:

Trosper Hoyt- HVAC Systems

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Various areas in the Trosper Hoyt building are either inoperable, do not have the capability to be controlled, or not able to be viewed to determine how systems are operating.

There are four separate operating control systems that do not interface with one another. Each system is trying to control their own areas while not communicating with any other to know what the rest of the building is doing.

Repairs are needed to address failed systems.

BACKGROUND:

Install programming control points on chiller and boilers.

Replace valves and actuators, temperature sensors, damper actuators, with electronic controls to 5 Air Handling Units and tie into front end computer system.

Install Variable Frequency drives and motors (2) on AHU to replace vortex damper and allow variable duct pressure regulation.

Install a chilled water loop control valve on one AHU that currently has no control valve whatsoever (not sure why?).

There are 9 Variable Air Volume boxes serving areas that are not able to be controlled. This would install 9 electronic hot water reheat valves/ controls to these units.

AHUs 474-1 & 474-2 require actuators and discharge air sensors for nine zones.

Re-control 2 hot water converters with electronic valve control.

FINANCIAL IMPACT:

CIP= B13-17

Star Controls= \$98,700.00

Plumbing, Electrical, & Insulating = \$17,000.00 (estimate)

TOTAL = \$115,700.00

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Building Services requests authorization and approval to make necessary equipment upgrades and repairs to the Troser Hoyt HVAC systems in areas as described.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve repairs and upgrades per Star Control quote in the amount of \$115,700.00.



February 26, 2018

To: Woodbury County Building Services
401 8th Street
Sioux City, IA 51101

RE: Trosper Hoyt Building

Mr. Kenny Schmitz,

Star Control shall provide the following to replace the controls for all air handlers in the Trosper Hoyt Building and to add control points required to meet sequence outline by Corey Metzger from Resource Consulting Engineers:

- AHU-116, AHU-119, AHU-236, AHU-338, AHU-474-1 and AHU-474-2 will be re-controlled with new BACnet controllers, the control valves actuators will be converted to electronic, all the temperature sensors will be replaced with new, replace pneumatic actuators with electronic actuators for the vortex dampers and all the damper actuators will be converted from pneumatic to electronic
- Provide chilled water control valve for AHU-338 currently this unit has no chilled water valve
- 9 VAV boxes that are presently not visible to the maintenance personnel will be re-controlled; the 9 hot water reheat control valve shall be converted to electronic
- 9 controllers, electronic actuators and discharge air sensors for the zones associated with AHU-474-1 and AHU-474-2 this will allow us to provide better comfort in these areas
- Re-control 2 steam to hot water converters replace the valve pneumatic actuators with electronic actuator
- provide One control valve for converter that has a leaky steam valve
- Provide added points to chiller and boilers required to meet points list provided
- Labor to install and pull low voltage wire
- Programming on server to reflect changes
- Generate graphics to reflect point changes

Base Bid: **\$ 88,810.00**

Star Control would recommend providing ABB variable frequency drives to vary the duct pressure and abandon the vortex dampers in place. This would require us to replace 2 of the motors to inverter duty motors with grounding rings, for these services please add; **\$ 9,890.00**

Exclusions:

- Malfunctioning devices to remain in service
- Plumbing for valve replacement (**Budget for plumber \$ 5,500.00**)
- Insulating (**Budget \$ 6,500.00**)
- Electrical for new VFD's (**Budget \$ 5,000.00**)
- Balancing

Accepted By: _____

Date: _____

Pricing will need to be reviewed after 60 days

Sincerely,

Kevin Welty
Star Control
Phone: 712-224-2429

Star Control • 1800 11th Street • Sioux City, IA 51101
P: 712.252.3007 F: 712.252.2410

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#10c

Date: 3/07/2018 Weekly Agenda Date: 3/13/018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kenny Schmitz

WORDING FOR AGENDA ITEM:

Law Enforcement Center & Trospers Hoyt- HVAC Study

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

The LEC & Trospers Hoyt HVAC systems equipment have exceeded their useful life. The buildings would benefit by an HVAC study that would outline a path forward as equipment will be replaced.

BACKGROUND:

Future equipment replacement should be addressed with a plan and thought process rather than a reactive approach due to an equipment failure. Such an approach would afford the opportunity to identify needs and associated costs.

FINANCIAL IMPACT:

CIP= B13-17
Resource Consulting Engineers= \$24,000.00

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Building Services requests authorization to approve HVAC studies for the LEC & Trospers Hoyt Buildings

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve HVAC studies for the LEC & Trospers Hoyt building with Resource Consulting Engineers in the amount of \$24,000.00

March 7, 2018

Kenny Schmitz

Director of Building Services

Woodbury County

620 Douglas Street

Sioux City, IA 51101



RESOURCE
CONSULTING
ENGINEERS LLC

Re: Trospen-Hoyt Building – Facility HVAC Study – Proposal for Engineering Services

Dear Kenny,

I am pleased to present you with a proposal for services related to a Facility HVAC System Study for the Trospen-Hoyt Building. This proposal includes mechanical engineering services for the study. I appreciate the opportunity to provide this proposal, and look forward to helping Woodbury County develop a path forward for the mechanical systems in this important facility.

Our understanding of the Project Scope is based on our experience working in the building as part of the Steam Trap Service/Replacement Project and the Drawings and Control Documentation Project. Based on the work of these Projects, multiple concerns have been identified related to building mechanical systems. Specific concerns include existing system configurations and their ability to maintain occupant comfort, potential long-term issues with the chilled water system, the inefficient nature of some system and equipment configurations (including multi-zone air handling units), and the limited capabilities of existing control systems (both pneumatic and digital). Additional items identified by the Controls Contractor making changes to select Building Automation System (BAS) components include issues such as missing control valves and antiquated controllers.

Scope of services:

Services to be provided:

- Mechanical and Engineering Study Phase Services, including:
 - Building heating and cooling load calculations
 - Building ventilation calculations
 - Analysis of existing equipment with respect to heating/cooling loads and ventilation loads
 - Development of recommended system configurations, including zone blocking diagrams and system schematic diagrams
 - Proposed schedule for system replacement/upgrades
 - Development of budget costs for proposed system replacement/upgrades

Not included (available upon request):

- Detailed energy modeling
- Analysis of plumbing or electrical systems
- Architectural or programming analysis to verify suitability of building spaces for their function (would be provided by third party if required)
- Design of any building system modifications
- Building code analysis
- Design of modifications to, or analysis of, building structural components

Deliverables:

- Report documenting results of study, to include:
 - Written report describing analysis and recommendations
 - Heating and cooling load calculation information
 - Ventilation calculation information
 - Building blocking diagrams indicating recommended zones
 - Proposed system schematic diagrams

Schedule

We will work with Woodbury County to develop a detailed schedule for completion of the study once we have received a notice to proceed. Based on our understanding of the project at this time, we plan to complete the study by June of 2018, if not before.

Basic Services

We propose to provide the Engineering Study Services outlined above for a fixed fee of \$12,000.

Additional services outside the scope defined in this proposal will be provided on an hourly basis. No additional services will be provided without prior authorization from Woodbury County. The hourly rates for staff expected to work on this project are as follows:

- Senior Mechanical Engineer/Project Manager - \$140/hour
- Senior Electrical Engineer - \$140/hour
- Mechanical or Electrical Project Engineer - \$125/hour
- Mechanical or Electrical Engineer - \$100/hour
- Engineering Intern or Designer - \$80/hour
- Clerical - \$40/hour

Summary

I appreciate the opportunity to provide this proposal to provide engineering study services for a study of the HVAC systems at the Trosper-Hoyt Building. If you have questions or comments regarding this revised proposal, please do not hesitate to share them with me. I would be happy to review scope and fees in detail if it is helpful. I look forward to working together on this project. Thank you.

Respectfully,



Corey B. Metzger, PE
Principal
Resource Consulting Engineers, LLC

March 7, 2018

Kenny Schmitz

Director of Building Services

Woodbury County

620 Douglas Street

Sioux City, IA 51101



RESOURCE
CONSULTING
ENGINEERS LLC

Re: Woodbury County Law Enforcement Center – Facility HVAC Study – Proposal for Engineering Services

Dear Kenny,

I am pleased to present you with a proposal for services related to a Facility HVAC System Study for the Woodbury County Law Enforcement Center Building. This proposal includes mechanical engineering services for the study. I appreciate the opportunity to provide this proposal, and look forward to helping Woodbury County develop a path forward for the mechanical systems in this critical facility.

Our understanding of the Project Scope is based on our experience working in the building as part of the Intake Remodel Project and the Drawings and Control Documentation Project. Based on the work of these Projects, multiple concerns have been identified related to building mechanical systems. Numerous pieces of equipment in the facility are not fully operational, existing distribution systems have issues, some systems lack adequate capacity, and numerous issues have been identified with existing controls. In addition to the identified issues, there are also numerous concerns related to how issues with major pieces of equipment can be repaired or replaced, and the lack of redundancy for some of these major components.

Scope of services:

Services to be provided:

- Mechanical and Engineering Study Phase Services, including:
 - Building heating and cooling load calculations
 - Building ventilation calculations
 - Analysis of existing equipment with respect to heating/cooling loads and ventilation loads
 - Development of recommended system configurations, including zone blocking diagrams and system schematic diagrams
 - Proposed schedule for system replacement/upgrades
 - Development of budget costs for proposed system replacement/upgrades

Not included (available upon request):

- Detailed energy modeling
- Analysis of plumbing or electrical systems
- Architectural or programming analysis to verify suitability of building spaces for their function (would be provided by third party if required)
- Design of any building system modifications
- Building code analysis
- Design of modifications to, or analysis of, building structural components

Deliverables:

- Report documenting results of study, to include:
 - Written report describing analysis and recommendations
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- Mechanical or Electrical Engineer - \$100/hour
- Engineering Intern or Designer - \$80/hour
- Clerical - \$40/hour

Summary

I appreciate the opportunity to provide this proposal to provide engineering study services for a study of the HVAC systems at the Woodbury County Law Enforcement Center Building. If you have questions or comments regarding this revised proposal, please do not hesitate to share them with me. I would be happy to review scope and fees in detail if it is helpful. I look forward to working together on this project. Thank you.

Respectfully,



Corey B. Metzger, PE
Principal
Resource Consulting Engineers, LLC

**WOODBURY COUNTY, IOWA
BOARD ADMINISTRATION
MEMORANDUM**

TO: Board of Supervisors
FROM: Karen James, Administrative Assistant
DATE: March 5, 2018
RE: Farm Receipt

Attached to this memo is a copy of the check received from Whiskey Creek Partnership
for:

Land Contract	\$36,844.70
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Thank you.

Hungry Canyons Alliance

Spring Quarterly Meeting

Pizza Ranch

on west side of
Hy-Vee shopping
center (behind
McDonald's) on
Hwy. 6 (7th St.)
on the east side
of Atlantic



April 6, 2018

Executive Committee Meeting
9:00 – 10:00

Coffee & Rolls
9:30 – 10:00

Hungry Canyons Meeting
10:00 – 12:00

Lunch
12:00 – 12:45

Scoring Committee Meeting
12:45 – 1:30

Agenda

- Elections for Executive and Scoring Committee positions
- HCA strategic planning and survey
- Introduction to the new Iowa River Restoration Best Management Practices (BMP) toolbox
- What is an In-Lieu Fee (ILF) Program? Is it right for the HCA?

Registration and lunch: \$10.00

Questions: call: (712) 482-3029 or email: john@goldenhillsrca.org

All Hungry Canyons programs and services are offered on a non-discriminatory basis without regards to race, color, national origin, religion, age, marital status, or handicap. If you need accommodation, please notify John Thomas within one week of the meeting date by calling (712) 482-3029.