



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(MAY 8, 2018) (WEEK 18 OF 2018)

Live streaming at:
https://www.youtube.com/user/woodburycountyiowa

Agenda and Minutes available at:
www.woodburycountyiowa.gov

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held May 8, 2018 at 4:30 p.m. in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

- 1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- 1. Citizen Concerns Information
2. Approval of the agenda Action

Consent Agenda

Items 3 through 8 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

- 3. Approval of the minutes of the May 1, 2018 meeting
4. Approval of claims
5. County Auditor – Patrick Gill
a. Receive County Recorder's Report of Fees collected
b. Approval of resolutions adopting and levying special assessment in the Little Sioux Inter-County Drainage District of Monona, Woodbury and Harrison Counties. Also for the McCandless and the Sandhill-Lakeport Districts
6. Human Resources – Melissa Thomas
a. Approval of Memorandum of Personnel Transactions
b. Approval of Title VI Non-Discrimination Agreement between Iowa Department of Transportation and Woodbury County

7. Board Administration – Dennis Butler  
Resolution fixing date for May 22, 2018 at 4:45 p.m. for a meeting on the proposition to authorize a Loan Agreement and the issuance of Notes to evidence the obligations of the County thereunder.
8. Board Administration – Karen James
  - a. Approval of lifting tax suspensions for petitioners who failed to re-certify their income or income does not qualify for continued tax suspension
  - b. Approval of resolution for a tax suspension for L.G.

### End Consent Agenda

- |                                |  |   |
|--------------------------------|--|---|
| <b>4:35 p.m.</b><br>(Set time) | <ol style="list-style-type: none"> <li>9. Board Administration/Public Bidder – Heather Satterwhite<br/>Public hearing and sale of property parcel #894729101028 (aka 1621 Villa Ave.)</li> </ol>   | Action  |
|                                | <ol style="list-style-type: none"> <li>10. County Sheriff – Dave Drew<br/>Approval and reading of Woodbury County Proclamation recognizing the 2018 National Law Enforcement Memorial Week</li> </ol>  | Action  |
| <b>4:45 p.m.</b><br>(Set time) | <ol style="list-style-type: none"> <li>11. Communication Center – Glenn Sedivy<br/>Public hearing and approval of 3<sup>rd</sup> Tower Lease Amendment with New Cingular</li> <li>12. WCICC-IT – John Malloy<br/>Approval to proceed with the 2018 County PC replacement project</li> <li>13. County Auditor – Patrick Gill<br/>Approval to refund SSMID taxes paid to residential property owners in the SSMID District</li> <li>14. Secondary Roads – Mark Nahra               <ol style="list-style-type: none"> <li>a. Receive quotes for one pickup truck for the Secondary Road Department</li> <li>b. Receive quotes for a tandem axle dump truck for the Secondary Road Department</li> <li>c. Receive quotes for one hydraulic excavator for the Secondary Road Department</li> <li>d. Approve final pay voucher for project number FM-CO-97(131)—55-97, HMA Overlay on County Route L37</li> <li>e. Consider award of project number STP-S-CO97(134)—5E-97</li> </ol> </li> <li>15. Reports on Committee Meetings</li> <li>16. Citizen Concerns</li> <li>17. Board Concerns</li> </ol> | <br>Action<br><br>Action<br><br>Action<br><br>Action<br><br>Action<br><br>Information<br><br>Information<br><br>Information |

### ADJOURNMENT

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

- MONDAY, MAY 7**      **6:00 p.m.**      Board of Adjustment meeting, First Floor Boardroom
- WEDNESDAY, MAY 9**      **8:05 a.m.**      Woodbury County Information Communication Commission, First Floor Boardroom
- 6:30 p.m.**      911 Service Board Meeting, Public Safety Center, Climbing Hill
- THURSDAY, May 10**      **7:30 a.m.**      SIMPCO Board of Directors/Annual Meeting, Sergeant Bluff Community Center
- 4:30 p.m.**      Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED. MAY 16**      **10:00 a.m.**      Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
- 12:00 p.m.**      Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- 2:00 p.m.**      City Conference Board meeting, City Council Chambers
- THURSDAY, MAY 17**      **4:30 p.m.**      Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- TUESDAY, MAY 22**      **1:00 p.m.**      Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
- TUESDAY, MAY 28**      **6:00 p.m.**      Zoning Commission Meeting, First Floor Boardroom
- THURSDAY, MAY 24**      **10:30 a.m.**      Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
- MONDAY, JUNE 4**      **6:00 p.m.**      Board of Adjustment meeting, First Floor Boardroom
- TUESDAY, JUNE 5**      **4:45 p.m.**      Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WEDNESDAY, JUNE 6**      **9:00 a.m.**      Loess Hills Alliance Stewardship Committee Meeting, Pisgah, Iowa
- 10:30 a.m.**      Loess Hills Alliance Executive Meeting, Pisgah, Iowa
- 12:00 p.m.**      District Board of Health Meeting, 1014 Nebraska St.
- 1:00 p.m.**      Loess Hills Alliance Full Board Meeting, Pisgah, Iowa
- WED., JUNE 13**      **8:05 a.m.**      Woodbury County Information Communication Commission, First Floor Boardroom
- THURSDAY, JUNE 14**      **4:30 p.m.**      Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park

**The following Boards/Commission have vacancies:** Commission to Assess Damages - Category A, Category B, Category C and Category D

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*

**MAY 1, 2018, EIGHTEENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Tuesday, May 1, 2018 at 11:00 a.m. Board members present were Ung, De Witt, Taylor, Pottebaum, and Radig. Staff members present were Dennis Butler, Budget/Tax Analyst, Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, Joshua Widman, Assistant County Attorney, and Patrick Gill, Auditor/Clerk to the Board.

1. The Board read a proclamation for the Rededication of the 100<sup>th</sup> Anniversary Courthouse Cornerstone.
2. Remarks were made by Rocky De Witt, Chairman Board of Supervisors, Jeremy Taylor, Board of Supervisors and Co-Chair, Woodbury County Historical Committee and Jim Jung, Co-Chair, Woodbury County Historical Committee.
3. The Board members participated in the placement of a new time capsule in the Courthouse Cornerstone. Items placed in the time capsule consisted of:

Item From 1916 Time Capsule:

Original Invitation: laying of Courthouse cornerstone (July 10)

2018 Time Capsule items as follows:

2018 CORNERSTONE RESOLUTION #12,716:

Woodbury County Board of Supervisors 100<sup>TH</sup> Anniversary Cornerstone Rededication RESOLUTION #12,716 - April 24<sup>th</sup>, 2018

PHOTOS:

President Donald Trump; Woodbury County Board of Supervisors; Woodbury County Elected Officials; Woodbury County Centennial Committee; Judges & Appointed Clerk; Congressman Steve King; Senator- Joni Ernst; Woodbury County Courthouse Centennial Limited Edition Print (photo); Woodbury County Sheriffs

NEWSPAPERS: Sioux City Journal November 22, 2017; Sioux City Journal April 15<sup>th</sup>, 2018; Sioux City Journal Insert April 29, 2018; The Record- March 29, 2018; Sioux City Public Museum "Timeline" Spring 2018 Vol. 2, Issue 15

LETTERS:

Congressman- Steve King; Iowa Governor- Kim Reynolds; Senator- Joni Ernst; Sertoma Club; Baker Group- (2018 time capsule container)

Woodbury County Courthouse Centennial Limited Edition Print- Artist Brian Johnson Biography Signature letter

MEMORABILIA:

Woodbury County Courthouse 100 Year Challenge Coin

USS Sioux City "Launch" Medal (Donated by Sioux City Chamber Association)

Colonel Bud Day "Topps" Bubble Gum Card (Donated by Sioux City Chamber Association Sheriff's Coin

Mr. Goodfellow- Pin (Donated by Sioux City Chamber Association

Sioux City Airport Baggage Tag (Donated by Sioux City Chamber Association

Apple I-Phone 5 (latest technology of communication

Siouxland/ Business:

Hard Rock Pin; Jolly Time Popcorn- Popcorn Bag; Palmer Candy Twin-Bing Pouch; SueBee Honey Pin; Old Home Saturday in the Park Coin

OTHER:

Schedule of County Officials; Woodbury County 2017 Financial Report; 2018 Courthouse Centennial fold-out; 2018 Centennial Banquet Invitation; 2018 Banquet Program; Courthouse Post cards; 2018 Woodbury County Newsletter; Centennial Celebration Week Agenda; Artsplash Coloring Contest/ Winners; Centennial Essay Contest/ Winners

NATIONAL SERVICES:

Chaplains Cross- (donated by Jeremy Taylor); 113<sup>TH</sup> Cavalry- Operation Enduring Freedom (2001-2011) Roll Call- 113<sup>th</sup> Cavalry 2010-2011 Coin- 113<sup>th</sup> Cavalry Award of Excellence "Challenge Coin; 185<sup>th</sup> Air Refueling Wing- 2017 Economic Impact Report- 185<sup>th</sup> ARW Commanders Excellence Coin; 185<sup>th</sup> Coaster; 34<sup>th</sup> Infantry- Red Bull Patch

COINS/ CURRENCY:

Sertoma Club- 2018 WWI Commemorative Silver Dollar  
June E. Nylan Cancer Center- 2018 Breast Cancer Awareness Comm. Silver Dollar  
Siouxland Coin & Jewelry- 2018 American Eagle Silver Dollar  
Kenny Schmitz- 2018 U.S. Mint Proof Set; 2018 Kennedy Half-Dollar (D), 2018 Kennedy Half-Dollar (P); 2017 Sacagawea Dollar (uncirculated); Kennedy Half-Dollar (uncirculated); 2017 Quarter, Dime, Nickel, Penny; 2016 Sacagawea Dollar (uncirculated); Kennedy Half-Dollar (uncirculated) ;2016 Quarter, Dime, Nickel, Penny; 2011, 2010, 2009, 2008, 2007 Presidential Dollars; 1981, 1980, 1979 Susan B. Anthony Dollar Proof Set; 1976-1776 Bi-Centennial Dollar, Half-Dollar, Quarter; 1976-1776 Bi-Centennial \$2-Dollar Bill

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

- 4. No citizen concerns.
- 5. Motion by Radig second by Taylor to approve the agenda for May 1, 2018. Carried 5-0. Copy filed.  
Motion by De Witt second by Ung to approve the following items by consent:
  - 6. To approve minutes of the April 24, 2018 meeting. Copy filed.
  - 7. To approve the claims totaling \$553,605.14. Copy filed.
  - 8a. To approve the lifting tax suspension for Richard and Donetta Musto, parcel #894727482011, 2822 E. 2<sup>nd</sup> St. Copy filed.
  - 8b. To receive for signatures a Resolution thanking and commending Dennis Wilson for his service to Woodbury County.

**WOODBURY COUNTY, IOWA**  
**RESOLUTION #12,718**  
**A RESOLUTION THANKING AND COMMENDING**  
**DENNIS WILSON**  
**FOR HIS SERVICE TO WOODBURY COUNTY**

**WHEREAS**, Dennis Wilson has capably served Woodbury County as an employee of the Sheriff's Office for 27 years from October 16, 1991 to May 31, 2018; and

**WHEREAS**, the service given by Dennis Wilson as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA** that the undersigned members of this Board thanks and commends Dennis Wilson for his years of service to Woodbury County; and

**BE IT FURTHER RESOLVED** that it is the wish of all those signing below that the future hold only the best for this very deserving person, Dennis Wilson.

**BE IT SO RESOLVED** this 1st day of May, 2018.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 9a. To approve the appointment of Abby Nissen, Temporary Engineering Aide, Secondary Roads Dept., effective 05-14-18, \$14.00/hour. Not to exceed 120 days.; and the reclassification of Travis Ryan, Civilian Jailer, County Sheriff Dept., effective 05-15-18, \$19.48/hour, 4%=\$.76/hour. Per CWA Civilian Officers Contract agreement, from Class 3 to Class 2. Copy filed.
- 9b. To approve the de-authorization of (2) F/T Operation Officers, Emergency Services Dept. (Deauthorize to Authorize 1 Paramedic & 1 AEMT) and (1) P/T .25 Operations Officer, Emergency Services Dept. Copy filed.
- 9c. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Asst. County Attorney-U.S. HIDTA Grant, County Attorney Dept. Wage Plan: To Be Determined by Grant Funding and (1) F/T Operations Officer-Paramedic & (1) F/T Operations-AEMT, Emergency Services Dept. Wage Plan: \$17.31-\$18.35/hour. Copy filed.
- 9d. To approve the request of Dennis Wilson to remain on County Health insurance. Copy filed.
- 9e. To approve the signing of the Standard DOT Title VI/Non-Discrimination Assurances. Copy filed.
- 10. To approve setting a public hearing for fiscal year 2018 budget amendment for May 29, 2018 at 4:45 p.m. Copy filed.

Carried 5-0.

- 11. A resolution thanking and commending Mona Scaletta for her years of service with Woodbury County was presented by the Board Chair Person. Copy filed.
- 12. A Bid letting was held for supply of 10'x6' precast box culvert. The bids are as follows:

Hancock	\$36,345.19
Cemcast	\$43,456.00

Motion by Radig second by Ung receive the bids and award the bid to Hancock for \$36,345.19. Carried 5-0. Copy filed.

- 13. The Board heard reports on committee meetings.
- 14. Harold Postma addressed the Board.
- 15. Board concerns.

The Board adjourned the regular meeting until May 8, 2018.

Meeting sign in sheet. Copy filed.

**COUNTY RECORDER'S REPORT OF FEES COLLECTED**  
(See Chapter 342, Code)

**#5a**

State of IOWA ) SS:  
County of WOODBURY )

To the Board of Supervisors of WOODBURY County:

I, DIANE SWOBODA PETERSON, Real Estate/Recorder Deputy of the above named County and State, do hereby certify that the following is a true and correct statement of the fees collected by me in my office for the period of 1/01/2018 through 3/31/2018 and the same has been paid to the County Treasurer.

	Number of Documents	Fees Collected
R.E. Transfer Tax State-Monthly		93,099.05
County Share R.E. Transfer Tax		33,192.28
Auditor Transfer Fee	954	5,350.00
Records Management Fees	3,247	3,319.00
Lien	116	580.00
Deed	920	11,808.00
Mortgage	787	44,700.00
Contract	44	1,650.00
Release/Assignment	960	6,000.00
Miscellaneous	314	5,470.00
Claimants	47	407.00
Agreement	38	2,445.00
Elec Tran Fee to State Untransferred (Feb & Mar)		2,099.00
UCC 1 & Addendum	37	600.00
Copy Money-Quarterly		1,356.00
Vitals Stats State-Monthly		14,433.00
Vitals Stats County-Quarterly		9,344.00
Accts. Receivable Payment-Quarterly		5,321.00
Transfer to Checking Account		500.00
Previous Qtr. Acct. Receivable Balance		(5,975.80)
Bad Check Adjustment—Quarterly		0
Odd Size Documents	27	270.00
Overpayment Fee	21	90.80
<b>Total</b>	<b>7,512</b>	<b>236,058.33</b>

All of which is respectfully submitted.

  
\_\_\_\_\_  
DIANE SWOBODA PETERSON Real Estate/Recorder Deputy

Subscribed and sworn to before me by DIANE SWOBODA PETERSON, Woodbury County Real Estate/Recorder Deputy this 3rd day of May, 2018.

  
\_\_\_\_\_  
PATRICK F. GILL County Auditor

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

**#5b**

Date: 5/3/18 Weekly Agenda Date: 5/8/18

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** County Auditor & Recorder Pat Gill

**WORDING FOR AGENDA ITEM:**

Approval of Levy Resolutions for all Inter-County Drainage Districts with Monona and Harrison Counties.

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

Each year we are requested to approve levy resolutions for inter-county drainage districts.

**BACKGROUND:**

We received a request from the Monona County Drainage Office requesting the Board to approve three levy resolutions for the Little Sioux, McCandless Inter-Co and Sandhill-Lakeport Drainage Districts.

**FINANCIAL IMPACT:**

None.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Approve three resolutions forwarded to us from the Monona County Drainage Office.

**ACTION REQUIRED / PROPOSED MOTION:**

Move to approve a resolution adopting and levying special assessment in the Little Sioux Inter-County Drainage District of Monona, Woodbury and Harrison Counties. Also for The McCandless and the Sandhill-Lakeport Districts



DENNIS P. HILL  
WOODBURY COUNTY

2018 MAY 3 AM 10 20

The Board of Supervisors of Monona County, Iowa met Tuesday, May 1, 2018 at 9:30 a.m., in the Board Room of the Courthouse in Onawa, Monona County, Iowa.

The meeting was called to order by Chairman Collison and, upon roll being called, the following Board members were

Present: Bramley, Brouillette and Collison.

Absent: None.

\*\*\*\*\*

Supervisor Bramley introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE LITTLE SIOUX INTER-COUNTY DRAINAGE DISTRICT OF MONONA, WOODBURY AND HARRISON COUNTIES, IOWA.**

Supervisor Brouillette seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: Brouillette, Bramley and Collison.

NAYS: None.

Whereupon, the Chairman declared the Resolution duly adopted as follows:

\*\*\*\*\*

The Board of Supervisors of Harrison County, Iowa, met \_\_\_\_\_, \_\_\_\_\_, 2018 at \_\_\_\_\_ .m. in the Board Room of the Courthouse at Logan, Harrison County, Iowa.

The meeting was called to order by Chairman \_\_\_\_\_, and upon roll being called, the following Board members were

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

\*\*\*\*\*

Supervisor \_\_\_\_\_ introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE LITTLE SIOUX INTER-COUNTY DRAINAGE DISTRICT OF MONONA, WOODBURY AND HARRISON COUNTIES, IOWA.**

Supervisor \_\_\_\_\_ seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Chairman declared the Resolution duly adopted as follows:

\*\*\*\*\*

**WOODBURY COUNTY, IOWA  
RESOLUTION # \_\_\_\_\_**

The Board of Supervisors of Woodbury County, Iowa, met \_\_\_\_\_, \_\_\_\_\_, 2018 at \_\_\_\_\_ .m. in the Board Room of the Courthouse at Sioux City, Woodbury County, Iowa.

The meeting was called to order by Chairman \_\_\_\_\_, and upon roll being called, the following Board members were

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

\*\*\*\*\*

Supervisor \_\_\_\_\_ introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE LITTLE SIOUX INTER-COUNTY DRAINAGE DISTRICT OF MONONA, WOODBURY AND HARRISON COUNTIES, IOWA.**

Supervisor \_\_\_\_\_ seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Chairman declared the Resolution duly adopted as follows:

**RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT  
IN THE LITTLE SIOUX INTER-COUNTY DRAINAGE DISTRICT**

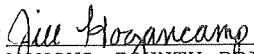
WHEREAS, the Board of Trustees of the Little Sioux Inter-County Drainage District, in session on the 26th day of February, 2018, requested that the Board of Supervisors levy a special assessment of Sixty-five (65%) Percent of the Original Assessment on all tracts of land, lots, public roads, and railroads in the Little Sioux Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

NOW, THEREFORE, BE IT RESOLVED by the Joint Board of Supervisors of Monona, Woodbury and Harrison Counties, Iowa, acting as a Drainage Board for the Little Sioux Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the Little Sioux Inter-County Drainage District of Monona, Woodbury and Harrison Counties, Iowa, a special assessment in the amount of Sixty-five (65%) Percent of the Original Assessment, and the Auditors of Monona, Woodbury and Harrison Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner

as general property taxes are collected pursuant to \$445.36 in the year 2018-2019.

PASSED and APPROVED this 1st day of May, 2018, Board of Supervisors, Monona County, Iowa.

  
CHAIRMAN

ATTEST:   
MONONA COUNTY DRAINAGE CLERK

\*\*\*\*\*

PASSED and APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2018, Board of Supervisors, Harrison County, Iowa.

\_\_\_\_\_  
CHAIRMAN

ATTEST: \_\_\_\_\_  
HARRISON COUNTY DRAINAGE CLERK

\*\*\*\*\*

PASSED and APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2018, Board of Supervisors, Woodbury County, Iowa.

\_\_\_\_\_  
CHAIRMAN

ATTEST: \_\_\_\_\_  
WOODBURY COUNTY AUDITOR

PAID BY BILL  
WOODBURY COUNTY

2018 MAY 3 AM 10 20

The Board of Supervisors of Monona County, Iowa met Tuesday, May 1, 2018 at 9:30 a.m., in the Board Room of the Courthouse in Onawa, Monona County, Iowa.

COURT REPORTERS

The meeting was called to order by Chairman Collison, and, upon roll being called, the following Board members were

Present: Bramley, Brouillette and Collison.

Absent: None.

\*\*\*\*\*

Supervisor Bramley introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE MCCANDLESS INTER-COUNTY DRAINAGE DISTRICT OF MONONA AND WOODBURY COUNTIES, IOWA.**

Supervisor Brouillette seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: Brouillette, Bramley and Collison.

NAYS: None.

Whereupon, the Chairman declared the Resolution duly adopted.

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**WOODBURY COUNTY, IOWA  
RESOLUTION # \_\_\_\_\_**

The Board of Supervisors of Woodbury County, Iowa, met \_\_\_\_\_, \_\_\_\_\_, 2018 at \_\_\_\_\_ .m. in the Board Room of the Courthouse in Sioux City, Woodbury County, Iowa.

The meeting was called to order by Chairman \_\_\_\_\_, and upon roll being called, the following Board members were present

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

\*\*\*\*\*

Supervisor \_\_\_\_\_ introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE MCCANDLESS INTER-COUNTY DRAINAGE DISTRICT OF MONONA AND WOODBURY COUNTIES, IOWA.**

Supervisor \_\_\_\_\_ seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Chairman declared the Resolution duly adopted as follows:

**RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT  
IN THE MCCANDLESS INTERCOUNTY DRAINAGE DISTRICT**

**WHEREAS**, the Board of Trustees of the McCandless Inter-County Drainage District, in session on the 23rd day of March, 2018, requested that the Board of Supervisors levy a special assessment of Ninety Percent (90%) of the Original Assessment on all tracts of land, lots, public roads, and railroads in the McCandless Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Joint Board of Supervisors of Monona and Woodbury Counties, Iowa, acting as a Drainage Board for the McCandless Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the McCandless Inter-County Drainage District of Monona and Woodbury Counties, Iowa, a special assessment in the amount of Ninety Percent (90%) of the Original Assessment, and the Auditors of Monona and Woodbury Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to \$445.36 in the year 2018-2019.

PASSED and APPROVED this 1st day of May, 2018, Board of Supervisors, Monona County, Iowa.

  
\_\_\_\_\_  
CHAIRMAN

ATTEST:   
\_\_\_\_\_  
DRAINAGE CLERK

PASSED and APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2018, Board of Supervisors, Woodbury County, Iowa.

\_\_\_\_\_  
CHAIRMAN

ATTEST: \_\_\_\_\_  
WOODBURY COUNTY AUDITOR

PATRICK B. SILL  
WOODBURY COUNTY

2018 MAY 3 AM 10 20

The Board of Supervisors of Monona County, Iowa met Tuesday, May 1, 2018 at 9:30 a.m., in the Board Room of the Courthouse in Onawa, Monona County, Iowa.

COMM. OF ELECTIONS

The meeting was called to order by Chairman Collison, and, upon roll being called, the following Board members were

Present: Collison, Bramley and Brouillette.

Absent: None.

\*\*\*\*\*

Supervisor Bramley introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE SANDHILL-LAKEPORT INTER-COUNTY DRAINAGE DISTRICT OF MONONA AND WOODBURY COUNTIES, IOWA.**

Supervisor Brouillette seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: Brouillette, Bramley and Collison.

NAYS: None.

Whereupon, the Chairman declared the Resolution duly adopted.

\*\*\*\*\*

WOODBURY COUNTY, IOWA  
RESOLUTION # \_\_\_\_\_

The Board of Supervisors of Woodbury County, Iowa, met \_\_\_\_\_, \_\_\_\_\_, 2018 at \_\_\_\_\_ .m. in the Board Room of the Courthouse in Sioux City, Woodbury County, Iowa.

The meeting was called to order by Chairman \_\_\_\_\_, and upon roll being called, the following Board members were

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

\*\*\*\*\*

Supervisor \_\_\_\_\_ introduced, caused to be read and moved the adoption of the **RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN THE SANDHILL-LAKEPORT INTER-COUNTY DRAINAGE DISTRICT OF MONONA AND WOODBURY COUNTIES, IOWA.**

Supervisor \_\_\_\_\_ seconded the motion to adopt the Resolution. Upon due consideration by the Board, the Chairman put the question; and upon roll being called, the vote was as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Chairman declared the Resolution duly adopted as follows:

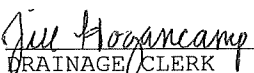
**RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT  
IN THE SANDHILL-LAKEPORT DRAINAGE DISTRICT**

WHEREAS, the Board of Trustees of the Sandhill-Lakeport Inter-County Drainage District, in session on the 14th day of March, 2018, requested that the Board of Supervisors levy a special assessment of Fifty Percent (50%) of the Original Assessment on all tracts of land, lots, public roads, and railroads in the Sandhill-Lakeport Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

NOW, THEREFORE, BE IT RESOLVED by the Joint Board of Supervisors of Monona and Woodbury Counties, Iowa, acting as a Drainage Board for the Sandhill-Lakeport Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the Sandhill-Lakeport Inter-County Drainage District of Monona and Woodbury Counties, Iowa, a special assessment in the amount of Fifty Percent (50%) of the Original Assessment, and the Auditors of Monona and Woodbury Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to \$445.36 in the year 2018-2019.

PASSED and APPROVED this 1st day of May, 2018, Board of Supervisors, Monona County, Iowa.

  
CHAIRMAN

ATTEST:   
DRAINAGE CLERK

PASSED and APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2018, Board of Supervisors, Woodbury County, Iowa.

\_\_\_\_\_  
CHAIRMAN

ATTEST: \_\_\_\_\_  
WOODBURY COUNTY AUDITOR

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: May 8, 2018

\* PERSONNEL ACTION CODE:  
A- Appointment                          R-Reclassification  
T - Transfer                                E- End of Probation  
P - Promotion                               S - Separation  
D - Demotion                                O – Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Shannon, Tarsha	County Sheriff	5-14-18	Civilian Jailer	\$18.72/hour		A	Job Vacancy Posted 3-21-18. Entry Level Salary: \$18.72/hour.
Fox, Jacklyn	County Attorney	5-23-18	Asst. County Attorney	\$77,864/year	8%=\$5,759/year	R	Per AFSCME Asst. County Attorney Contract agreement, from Step 6 to Step 7.

APPROVED BY BOARD DATE: \_\_\_\_\_

MELISSA THOMAS, HR DIRECTOR: Melissa Thomas



**WOODBURY COUNTY**  
**HUMAN RESOURCES DEPARTMENT**

**TO:** Board of Supervisors and the Taxpayers of Woodbury County

**FROM:** Melissa Thomas, Human Resources Director

**SUBJECT:** Memorandum of Personnel Transactions

**DATE:** May 8, 2018

For the May 8, 2018 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. Asst. County Attorney, from Step 6 to Step 7.
2. County Sheriff Civilian Jailer, Appointment.

Thank you

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 05/03/2018 Weekly Agenda Date: 05/08/2018

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Melissa Thomas

**WORDING FOR AGENDA ITEM:**

Approval of Title VI Non-Discrimination Agreement between Iowa Department of Transportation and Woodbury County

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

This document is to update Woodbury County's Title VI Non-Discrimination Agreement between the Iowa Department of Transportation and Woodbury County

**BACKGROUND:**

Iowa Department of Transportation requires an updated Title VI Non-Discrimination Agreement between the DOT and Woodbury County before grant agreements can be signed.

**FINANCIAL IMPACT:**

0

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Pass the motion

**ACTION REQUIRED / PROPOSED MOTION:**

Approve the signing of the Title VI Non-Discrimination Agreement between the Iowa Department of Transportation and Woodbury County

**Title VI Non-Discrimination Agreement**  
**Iowa Department of Transportation**  
**and**  
**Woodbury County**

**Agency Information**

Name and title of administrative head:

Name: Rocky DeWitt Title: Chairman, Board of Supervisors

Address: 620 Douglas St

City: Sioux City State: IA ZIP Code: 51101 County: Woodbury

Phone/FAX: 712-279-6525 Email: rdewitt@woodburycountyiowa.gov

Name and title of designated Title VI coordinator:

Name: Melissa Thomas Title: Human Resources Director

Address: 620 Douglas St., Rm 701

City: Sioux City State: IA ZIP Code: 51101 County: Woodbury

Phone/FAX: 712-279-6480 Email: melissathomas@woodburycountyiowa.gov

\*If the Title VI coordinator changes, please contact the Iowa DOT Title VI specialist.

**Title VI Program**

**I. Organization and staffing**

Pursuant to 23 C.F.R. § 200, Woodbury has appointed a Title VI coordinator identified above, who is responsible for implementing and monitoring the local public agency's (LPA's) Title VI program per this agreement, and is the representative for issues and actions pertaining to this agreement. The LPA will provide the Iowa Department of Transportation with a copy of the LPA's organizational chart that illustrates the level and placement of the Title VI coordinator.

The LPA will notify the Iowa DOT in writing of any changes to the LPA's organization chart, Title VI coordinator or Title VI coordinator contact information.

**II. Assurances required**

Pursuant to 49 C.F.R. § 21.7, every application for federal financial assistance or continuing federal financial assistance must provide a statement of assurance and give reasonable guarantee that the program is (or, in the case of a new program, will be) conducted in compliance with all requirements imposed by or pursuant to 49 C.F.R. § 21 (Nondiscrimination in Federally Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964). Fully executed standard DOT Assurances (including Appendices A, B and C) are attached to this agreement.

### III. Implementation procedures

This agreement shall serve as the LPA's Title VI plan pursuant to 23 C.F.R. § 200 and 49 C.F.R. § 21. For the purpose of this agreement, "federal assistance" shall include all of the following.

- Grants and loans of federal funds.
- The grant or donation of federal property and/or interest in property.
- The detail of federal personnel.
- The sale and lease of, and permission to use (on other than a casual or transient basis), federal property or any interest in such property without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the LPA, or in recognition of the public interest to be served by such sale or lease to the LPA.
- Any federal agreement, arrangement or other contract that has as one of its purposes the provision of assistance.

The LPA shall:

1. Issue a policy statement, signed by the head of the LPA, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the LPA's organization and to the public. Such information shall be published where appropriate in languages other than English.
2. Take affirmative action to correct any deficiencies found by the Iowa DOT, Federal Highway Administration or U.S. Department of Transportation (USDOT) within a reasonable time period, not to exceed 90 days, to implement Title VI compliance in accordance with this agreement. The head of the LPA shall be held responsible for implementing Title VI requirements.
3. Designate a Title VI coordinator who has a responsible position in the organization and easy access to the head of the LPA. The coordinator shall be responsible for implementing and monitoring Title VI activities and preparing required reports.
4. Develop and implement a public involvement plan that includes low-income and minority community outreach and ensures those persons who are limited-English proficient (LEP) can access services.
5. Process complaints of discrimination consistent with the provisions contained in this agreement. Investigations shall be conducted by civil rights personnel trained in discrimination complaint investigations. Identify each complainant by race, color, national origin or gender, the nature of the complaint, date the complaint was filed, date the investigation was completed, disposition, date of disposition, and other pertinent information. A copy of the complaint, together with a copy of the LPA's report of investigation, shall be forwarded to the Iowa DOT's civil rights coordinator within 60 days of the date the complaint was received by the LPA.
6. Collect statistical data (race, color, national origin, age, gender, disability, LEP and income of populations in service area) of participants in, and beneficiaries of, the programs and activities conducted by the LPA.
7. Conduct Title VI self-assessment of the LPA's program areas and activities, and of second-tier sub-recipients, contractor/consultant program areas and activities. Where applicable, revise policies, procedures and directives to include Title VI requirements. Ensure that programs, policies, and other activities do not have disproportionate adverse effects on minority and low-income populations.
8. Conduct training programs on Title VI and related statutes.
9. Prepare a yearly report of Title VI accomplishments and changes to the program covering the prior year, and identify goals and objectives for the coming year.
  - o **Annual work plan:** Outline Title VI monitoring and review activities planned for the coming year; and indicate a target date for completion.
  - o **Accomplishment report:** List major accomplishments made regarding Title VI activities. Include instances where Title VI issues were identified and discrimination was prevented. Indicate activities and efforts the Title VI coordinator and program area personnel have undertaken in monitoring Title VI. Include a description of the scope and conclusions of any special internal and external reviews conducted by the Title VI coordinator. List any major problem(s) identified and corrective action(s) taken. Include a summary and status report on any Title VI complaints filed with the LPA. Include a listing of complaints received against second-tier sub-recipients, if any, as well as a summary of complaints and actions taken.
10. Include Title VI compliant language in all contracts to second-tier sub-recipients.

**IV. Discrimination complaint procedures – allegations of discrimination in federally assisted programs or activities**

The LPA adopts the following discrimination complaint procedures for complaints relating to federally assisted transportation-related programs or activities.

1. **Filing a discrimination complaint:** Any person who believes that he or she, or any class of individuals, or in connection with any disadvantaged business enterprise, has been or is being subjected to discrimination prohibited by Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d; the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 et seq.; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §§ 701 et seq.; and the Civil Rights Restoration Act of 1987, Pub. L. No. 100-259, 102 Stat. 28, has the right to file a complaint.

Any individual wishing to file a discrimination complaint must be given the option to file the complaint with the LPA, or directly with the Iowa DOT, FHWA, USDOT and U.S. Department of Justice. Complaints may be filed with all agencies simultaneously.

No individual or agency shall refuse service, discharge or retaliate in any manner against any persons because that individual has filed a discrimination complaint, instituted any proceeding related to a discrimination complaint, testified, or is about to testify, in any proceeding or investigation related to a discrimination complaint, or has provided information or assisted in an investigation.

2. **Complaint filing time-frame:** A discrimination complaint must be filed within 180 calendar days of one of the following.
  - (a) The alleged act of discrimination.
  - (b) Date when the person(s) became aware of the alleged discrimination
  - (c) Date on which the conduct was discontinued, if there has been a continuing course of conduct.

The LPA or their designee may extend the time for filing or waive the time limit in the interest of justice, specifying in writing the reason for so doing.

3. **Contents of a complaint:** A discrimination complaint must be written. The document must contain the following information.
  - a) The complainant's name and address, or other means by which the complainant may be contacted.
  - b) Identification of individual(s) or organization(s) responsible for the alleged discrimination.
  - c) A description of the complainant's allegations, which must include enough detail to determine if the LPA has jurisdiction over the complaint and if the complaint was filed timely.
  - d) Specific prohibited bases of alleged discrimination (i.e., race, color, gender, etc.)
  - e) Apparent merit of the complaint.
  - f) The complainant's signature or signature of his/her authorized representative.

In the event that a person makes a verbal complaint of discrimination to an officer or employee of the LPA, the complainant shall be interviewed by the LPA's Title VI coordinator. If necessary, the Title VI coordinator will assist the complainant in reducing the complaint to writing and then submit the written version of the complaint to the person for signature.

4. **Complaints against the LPA:** Any complaints received against the LPA should immediately be forwarded to the Iowa DOT for investigation. The LPA shall not investigate any complaint in which it has been named in the complaint. The contact information for the Iowa DOT's Title VI program is:

Iowa Department of Transportation  
Office of Employee Services – Civil Rights  
800 Lincoln Way  
Ames, Iowa 50010  
515-239-1422  
515-817-6502 (fax)  
[dot.civilrights@iowadot.us](mailto:dot.civilrights@iowadot.us)

5. **Notice of Receipt:** All complaints shall be referred to the LPA's Title VI coordinator for review and action. Within 10 days of receipt of the discrimination complaint, the coordinator shall issue an initial written Notice of Receipt that:
  - a) Acknowledges receipt of the discrimination complaint.
  - b) Advises the complainant of his/her right to seek representation by an attorney or other individual of his or her choice in the discrimination complaint process.
  - c) Contains a list of each issue raised in the discrimination complaint.
  - d) Advises the complainant of the timeframes for processing the discrimination complaint and providing a determination.
  - e) Advises the complainant of other avenues of redress of their complaint, including the Iowa DOT, FHWA, USDOT and USDOJ.
  
6. **Notification of the Iowa DOT of a complaint:** The LPA shall advise the Iowa DOT within 10 business days of receipt of the complaint. Generally, the following information will be included in every notification to the Iowa DOT.
  - a) Name, address and phone number of the complainant.
  - b) Name(s) and address(es) of alleged discriminating official(s).
  - c) Basis of complaint (i.e., race, color, national origin, gender).
  - d) Date of alleged discriminatory act(s).
  - e) Date of complaint received by the LPA.
  - f) A statement of the complaint.
  - g) Other agencies (state, local or federal) where the complaint has been filed.
  - h) An explanation of the actions the LPA has taken or proposed to resolve the issue identified in the complaint.
  
7. **Processing a complaint and time-frame:** The total time allowed for processing the discrimination complaint is 90 calendar days from the date the complaint was filed. There is no extension available at this level. This time-frame includes 60 calendar days at the LPA level and 30 days for review at the state level, if needed.

If the complainant elects to file a complaint with both the LPA and Iowa DOT, the complainant shall be informed that the LPA has 90 calendar days to process the discrimination complaint and the Iowa DOT shall not investigate the complaint until the 90 calendar-day period has expired.

Immediately after issuance of the Notice of Receipt to the complainant (step four), the LPA's Title VI coordinator shall either begin the fact-finding or investigation of the discrimination complaint, or arrange to have an investigation conducted.

Based on the information obtained during that investigation, the coordinator shall render a recommendation for action in a Report of Findings to the head of the LPA.

8. **Alternative dispute resolution/mediation process:** The complainant must be given an invitation to participate in mediation to resolve the complaint by informal means. The LPA's Title VI coordinator shall include an invitation to mediation with the Notice of Receipt, offering the opportunity to use the alternative dispute resolution/mediation process.

If the complaint selects mediation, it allows disputes to be resolved in a less adversarial manner. With mediation, a neutral party assists two opposing parties in a dispute come to an agreement to resolve their issue. The mediator does not function as a judge or arbiter, but simply helps the parties resolve the dispute themselves.

Upon receiving a request to mediate, the LPA's Title VI coordinator shall identify or designate a mediator who must be a neutral and impartial third party. The mediator must be a person acceptable to all parties and who will assist the parties in resolving their disputes.

If the complainant chooses to participate in mediation, she or he or the designee must respond in writing within 10 calendar days of the date of the invitation. This written acceptance must be dated and signed by the complainant and must also include the relief sought.



After mediation is arranged, a written confirmation identifying the date, time and location of the mediation conference shall be sent to both parties. If possible, the mediation process should be completed within 30 calendar days of receipt of the discrimination complaint. This will assist in keeping within the 90 calendar-day time-frame of the written Notice of Final Action if the mediation is not successful.

If resolution is reached under mediation, the agreement shall be in writing. A copy of the signed agreement shall be sent to the Iowa DOT's Title VI program coordinator. If an agreement is reached, but a party to it believes his/her agreement has been breached, the non-breaching party may file another complaint. If the parties do not reach resolution under mediation, the LPA's Title VI coordinator shall continue with the investigation.

9. **Notice of Final Action:** A written Notice of Final Action shall be provided to the complainant within 60 days of the date the discrimination complaint was filed. It shall contain:
- a) A statement regarding the disposition of each issue identified in the discrimination complaint and reason for the determination.
  - b) A copy of the mediation agreement, if the discrimination complaint was resolved by mediation.
  - c) A notice that the complainant has the right to file a complaint with the Iowa DOT, FHWA, USDOT or USDOJ within 30 calendar days after the Notice of Final Action, if she or he is dissatisfied with the final action on the discrimination complaint.

The LPA's Title VI coordinator shall provide the Iowa DOT's Title VI program coordinator with a copy of this decision, as well as a summary of findings upon completion of the investigation. Should deficiencies be noted in the implementation of these discrimination complaint procedures by the LPA, the Iowa DOT's Title VI program coordinator will work in conjunction with the LPA's Title VI coordinator to review the information and/or provide technical assistance in the discrimination complaint process, mediation process, and/or investigation.

10. **Corrective action:** If discrimination is found through the process of a complaint investigation, the respondent shall be requested to voluntarily comply with corrective action(s) or a conciliation agreement to correct the discrimination.
11. **Confidentiality:** LPA and Iowa DOT Title VI program coordinators are required to keep the following information confidential to the maximum extent possible, consistent with applicable law and fair determination of the discrimination complaint.
- a) The fact that the discrimination complaint has been filed.
  - b) The identity of the complainant(s).
  - c) The identity of individual respondents to the allegations.
  - d) The identity of any person(s) who furnished information relative to, or assisting in, a complaint investigation.
12. **Record keeping:** The LPA's Title VI coordinator shall maintain a log of complaints filed that alleged discrimination. The log must include:
- a) The name and address of the complainant.
  - b) Basis of discrimination complaint.
  - c) Description of complaint.
  - d) Date filed.
  - e) Disposition and date.
  - f) Any other pertinent information.

All records regarding discrimination complaints and actions taken on discrimination complaints must be maintained for a period of not less than three years from the final date of resolution of the complaint.

**V. Sanctions**

In the event the LPA fails or refuses to comply with the terms of this agreement, the Iowa DOT may take any or all of the following actions.

- a) Cancel, terminate or suspend this agreement in whole or in part.
- b) Refrain from extending any further assistance to the LPA under the program from which the failure or refusal occurred, until satisfactory assurance of future compliance has been received from the LPA.
- c) Take such other action that may be deemed appropriate under the circumstances, until compliance or remedial action has been accomplished by the LPA.
- d) Refer the case to the USDOJ for appropriate legal proceedings.

**IOWA DEPARTMENT OF TRANSPORTATION**

**Woodbury County**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Rocky DeWitt, Chairman, Board of Supervisors

\_\_\_\_\_  
Printed Name and Title

May 8, 2018

\_\_\_\_\_  
Date



**Title VI Non-discrimination Policy Statement**

The \_\_\_\_\_ Woodbury County \_\_\_\_\_, hereinafter referred to as the LPA, hereby assures that no person shall on the grounds of race, color, national origin, gender, age or disability, as provided by Title VI of the Civil Rights Act of 1964, 42 U.S.C. §2000d, and the Civil Rights Restoration Act of 1987, Pub. L. No. 100-259, 102 Stat. 28, be excluded from participation in, be denied the benefits of or be otherwise subjected to discrimination under any program or activity receiving federal financial assistance. The LPA further assures every effort will be made to ensure nondiscrimination in all of its programs and activities, regardless of whether those programs and activities are federally funded.

It is the policy of the LPA to comply with Title VI of the Civil Rights Act of 1964; Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e; Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107; Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. §§ 4601-4655; 1973 Federal Aid Highway Act, 23 U.S.C. § 324; Title IX of the Education Amendments of 1972, Pub. L. No. 92-318, 86 Stat. 235; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §§ 701 *et seq*; Civil Rights Restoration Act of 1987, Pub. L. No. 100-259, 102 Stat. 28; Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq.*; Title VIII of the Civil Rights Act 1968, 42 U.S.C. §§ 3601-3631; Exec. Order No. 12898, 59 Fed. Reg. 7629 (1994) (Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations); and Exec. Order No. 13166, 65 Fed. Reg. 50121 (2000) (Improving Access to Services for Persons with Limited English Proficiency).

The Civil Rights Restoration Act of 1987, Pub. L. No. 100-259, 102 Stat. 28, broadened the scope of Title VI coverage by expanding the definition of terms "programs or activities" to include all programs or activities of federal-aid recipients, subrecipients and contractors/consultants, regardless of whether such programs and activities are federally assisted.

Pursuant to the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112, 87 Stat. 355, the LPA hereby gives assurance that no qualified disabled person shall, solely by reason of disability, be excluded from participation in, be denied the benefits of or otherwise be subjected to discrimination, including discrimination in employment, under any program or activity that receives or benefits from this federal financial assistance.

The LPA also assures that every effort will be made to prevent discrimination through the impacts of its programs, policies and activities on minority and low-income populations. In addition, the LPA will take reasonable steps to provide meaningful access to services for persons with LEP. The LPA will, where necessary and appropriate, revise, update and incorporate nondiscrimination requirements into appropriate manuals, directives and regulations.

In the event the LPA distributes federal-aid funds to a second-tier subrecipient, the LPA will include Title VI language in all written agreements.

The LPA's \_\_\_\_\_ Woodbury County \_\_\_\_\_, is responsible for initiating and monitoring Title VI activities, preparing reports and performing other responsibilities, as required by 23 C.F.R. § 200 and 49 C.F.R. § 21.

\_\_\_\_\_  
Signature

Rocky DeWitt, Chairman Board of Supervisors  
\_\_\_\_\_  
Printed Name and Title

May 8, 2018  
\_\_\_\_\_  
Date

**ITEMS TO INCLUDE ON AGENDA FOR MAY \_\_\_\_, 2018****WOODBURY COUNTY, IOWA**

Not to Exceed \$550,000 General Obligation Capital Loan Notes.

- Resolution fixing date for a meeting on the proposition to authorize a Loan Agreement and the issuance of Notes to evidence the obligations of the County thereunder.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE  
CHAPTER 21 AND THE LOCAL RULES OF THE COUNTY.

May \_\_\_\_, 2018

The Board of Supervisors of Woodbury County, State of Iowa, met in \_\_\_\_\_ session, in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at \_\_\_\_\_ .M., on the above date. There were present Chairperson \_\_\_\_\_, in the chair, and the following named Board Members:

\_\_\_\_\_

Absent: \_\_\_\_\_

Vacant: \_\_\_\_\_

\* \* \* \* \*

Board Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$550,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF WOODBURY COUNTY, STATE OF IOWA (FOR ESSENTIAL COUNTY PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF", and moved that the same be adopted. Board Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Chairperson declared the resolution duly adopted as follows:

RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$550,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF WOODBURY COUNTY, STATE OF IOWA (FOR ESSENTIAL COUNTY PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, it is deemed necessary and advisable that Woodbury County, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Capital Loan Notes, to the amount of not to exceed \$550,000, as authorized by Sections 331.402 and 331.443, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential county purpose projects as hereinafter described; and

WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and

WHEREAS, before a Loan Agreement may be authorized and General Obligation Capital Loan Notes, issued to evidence the obligation of the County thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Board proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the County to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF  
WOODBURY COUNTY, STATE OF IOWA:

Section 1. That this Board meet in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at \_\_\_\_\_ .M., on the \_\_\_\_ day of May, 2018, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed \$550,000 General Obligation Capital Loan Notes, for essential county purposes, the proceeds of which notes will be used to provide funds to pay the costs of miscellaneous improvement, repair, maintenance and replacement projects at public buildings, including the Courthouse, Law Enforcement Center, Prairie Hills Facility Anthon Courthouse and WCICC, at a total cost of the projects not to exceed \$1,200,000.

Section 2. The Auditor is authorized and directed to proceed on behalf of the County with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Capital Loan Notes, evidencing the County's obligations to a principal amount of not to exceed \$550,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the County and this Board and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the County and acceptable to the Board.

Section 3. That the Auditor is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

Section 4. The notice of the proposed action to issue notes shall be in substantially the following form:

(TO BE PUBLISHED NOT LESS THAN 4 NOR MORE THAN  
20 DAYS BEFORE THE HEARING)

NOTICE OF MEETING OF THE BOARD OF SUPERVISORS  
OF WOODBURY COUNTY, STATE OF IOWA, ON THE  
MATTER OF THE PROPOSED AUTHORIZATION OF A  
LOAN AGREEMENT AND THE ISSUANCE OF NOT TO  
EXCEED \$550,000 GENERAL OBLIGATION CAPITAL LOAN  
NOTES OF THE COUNTY (FOR ESSENTIAL COUNTY  
PURPOSES), AND THE HEARING ON THE ISSUANCE  
THEREOF

PUBLIC NOTICE is hereby given that the Board of Supervisors of Woodbury County, State of Iowa, will hold a public hearing on the \_\_\_\_ day of May, 2018, at \_\_\_\_\_ .M., in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at which meeting the Board proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$550,000 General Obligation Capital Loan Notes, for essential county purposes, to provide funds to pay the costs of miscellaneous improvement, repair, maintenance and replacement projects at public buildings, including the Courthouse, Law Enforcement Center, Prairie Hills Facility Anthon Courthouse and WCICC at a total cost of the projects not to exceed \$1,200,000. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund.

At the above meeting the Board shall receive oral or written objections from any resident or property owner of the County to the above action. After all objections have been received and considered, the Board will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the County thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the Board of Supervisors of Woodbury County, State of Iowa, as provided by Sections 331.402 and 331.443 of the Code of Iowa.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

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County Auditor, Woodbury County, State of  
Iowa

(End of Notice)

PASSED AND APPROVED this \_\_\_\_ day of May, 2018.

---

Chairperson

ATTEST:

---

County Auditor



CERTIFICATE

STATE OF IOWA )  
 ) SS  
COUNTY OF WOODBURY )

I, the undersigned County Auditor of Woodbury County, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the County showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective County offices as indicated therein, that no Board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the County or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Board hereto affixed this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
County Auditor, Woodbury County, State of Iowa

(SEAL)

CERTIFICATE

STATE OF IOWA )  
 ) SS  
COUNTY OF WOODBURY )

I, the undersigned, do hereby certify that I am now and was at the times hereinafter mentioned, the duly qualified and acting Auditor of Woodbury County, in the County of Woodbury, State of Iowa, and that as such Auditor and by full authority from the Board of the County, I have caused a

NOTICE OF PUBLIC HEARING  
(Not to Exceed \$550,000 General Obligation Capital Loan Notes)

of which the clipping annexed to the publisher's affidavit hereto attached is in words and figures a correct and complete copy, to be published as required by law in the " \_\_\_\_\_ ", a legal newspaper published at least once weekly, printed wholly in the English language, published regularly and mailed through the post office of current entry for more than two years and which has had for more than two years a bona fide paid circulation recognized by the postal laws of the United States, and has a general circulation in the County, and that the Notice was published in all of the issues thereof published and circulated on the following date:

\_\_\_\_\_, 2018.

WITNESS my official signature this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
County Auditor, Woodbury County, State of  
Iowa

(SEAL)

(TO BE PUBLISHED NOT LESS THAN 4 NOR MORE THAN  
20 DAYS BEFORE THE HEARING)

NOTICE OF MEETING OF THE BOARD OF SUPERVISORS  
OF WOODBURY COUNTY, STATE OF IOWA, ON THE  
MATTER OF THE PROPOSED AUTHORIZATION OF A  
LOAN AGREEMENT AND THE ISSUANCE OF NOT TO  
EXCEED \$550,000 GENERAL OBLIGATION CAPITAL LOAN  
NOTES OF THE COUNTY (FOR ESSENTIAL COUNTY  
PURPOSES), AND THE HEARING ON THE ISSUANCE  
THEREOF

PUBLIC NOTICE is hereby given that the Board of Supervisors of Woodbury County, State of Iowa, will hold a public hearing on the \_\_\_\_ day of May, 2018, at \_\_\_\_\_ .M., in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at which meeting the Board proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$550,000 General Obligation Capital Loan Notes, for essential county purposes, to provide funds to pay the costs of miscellaneous improvement, repair, maintenance and replacement projects at public buildings, including the Courthouse, Law Enforcement Center, Prairie Hills Facility Anthon Courthouse and WCICC at a total cost of the projects not to exceed \$1,200,000. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund.

At the above meeting the Board shall receive oral or written objections from any resident or property owner of the County to the above action. After all objections have been received and considered, the Board will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the County thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the Board of Supervisors of Woodbury County, State of Iowa, as provided by Sections 331.402 and 331.443 of the Code of Iowa.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

---

County Auditor, Woodbury County, State of  
Iowa

(End of Notice)

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

#8a

Date: 5/3/18

Weekly Agenda Date: 5/8/18

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Karen James - Admin. Assistant

**WORDING FOR AGENDA ITEM:**

Approval of lifting tax suspensions for petitioners who failed to re-certify their income or income does not qualify for continued tax suspension

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

Annually, the Board of Supervisors requires those receiving tax suspensions to re-certify their income. Those petitioners who fail to re-certify their income by the deadline or if their income does not qualify for continued tax suspension, will be turned over to the Board of Supervisors for action on lifting the tax suspension.

**BACKGROUND:**

**FINANCIAL IMPACT:**

None

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

To lift the tax suspension of the petitioners that are listed on the attachment.

**ACTION REQUIRED / PROPOSED MOTION:**

Approval of lifting tax suspensions for petitioners who failed to re-certify their income or income does not qualify for continued tax suspension.

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

#8b

Date: 5/3/18 Weekly Agenda Date: 5/8/18

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Karen James - Admin. Assistant

**WORDING FOR AGENDA ITEM:**

Approval of resolution for a tax suspension for L.G.

**ACTION REQUIRED:**

- |  |  |   |
|--|--|---|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input checked="" type="checkbox"/> | Approve Motion <input type="checkbox"/>         |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/>          | Attachments <input checked="" type="checkbox"/> |

**EXECUTIVE SUMMARY:**

L.G. is requesting a tax suspension.

**BACKGROUND:**

L.G. was approved for a tax suspension on March 21, 2006. Annual tax suspension re-certify letters went out to L.G. starting in December, 2017. L.G. failed to re-certify the income by the deadline of March 1st. Board lifted the tax suspension on March 6, 2018.

**FINANCIAL IMPACT:**

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Consider this request for a tax suspension for L.G. If the Board approves this request, the suspension resolution requires the chairman's signature.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the resolution for a tax suspension for L.G.

## RESOLUTION #

### NOTICE OF PROPERTY SALE

#### Parcels #894729101028

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**The East One-half (E ½) of the vacated North/South alley abutting the South One Hundred Feet (S 100') of Lot 5 (5), Block Three (3), South Smith's Villa Addition to Sioux City, Woodbury County, Iowa  
(1621 Villa Ave.)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **8<sup>th</sup> Day of May, 2018 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **8<sup>th</sup> Day of May, 2018**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$189.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 24<sup>th</sup> Day of April, 2018.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

---

Patrick F. Gill  
Woodbury County Auditor  
and Recorder

---

Rocky De Witt, Chairman



**REQUEST FOR MINIMUM BID**

Name: Natalie Bass Date: 7/6/17  
Address: 1619 Villa Ave Phone: 899-0467

Address or approximate address/location of property interested in:  
1621 Villa Ave

GIS PIN # 894729101028

*\*This portion to be completed by Board Administration \**

**Legal Description:**

Vac N/S alley adj to Lot 6 Block 3  
South Smith's

Tax Sale #/Date: #893 6/15/2015 Parcel # 473793

Tax Deeded to Woodbury County on: N/A

Current Assessed Value: Land \$100- Building 0 Total \$0

Approximate Delinquent Real Estate Taxes: \$265

Approximate Delinquent Special Assessment Taxes: \$1,085-

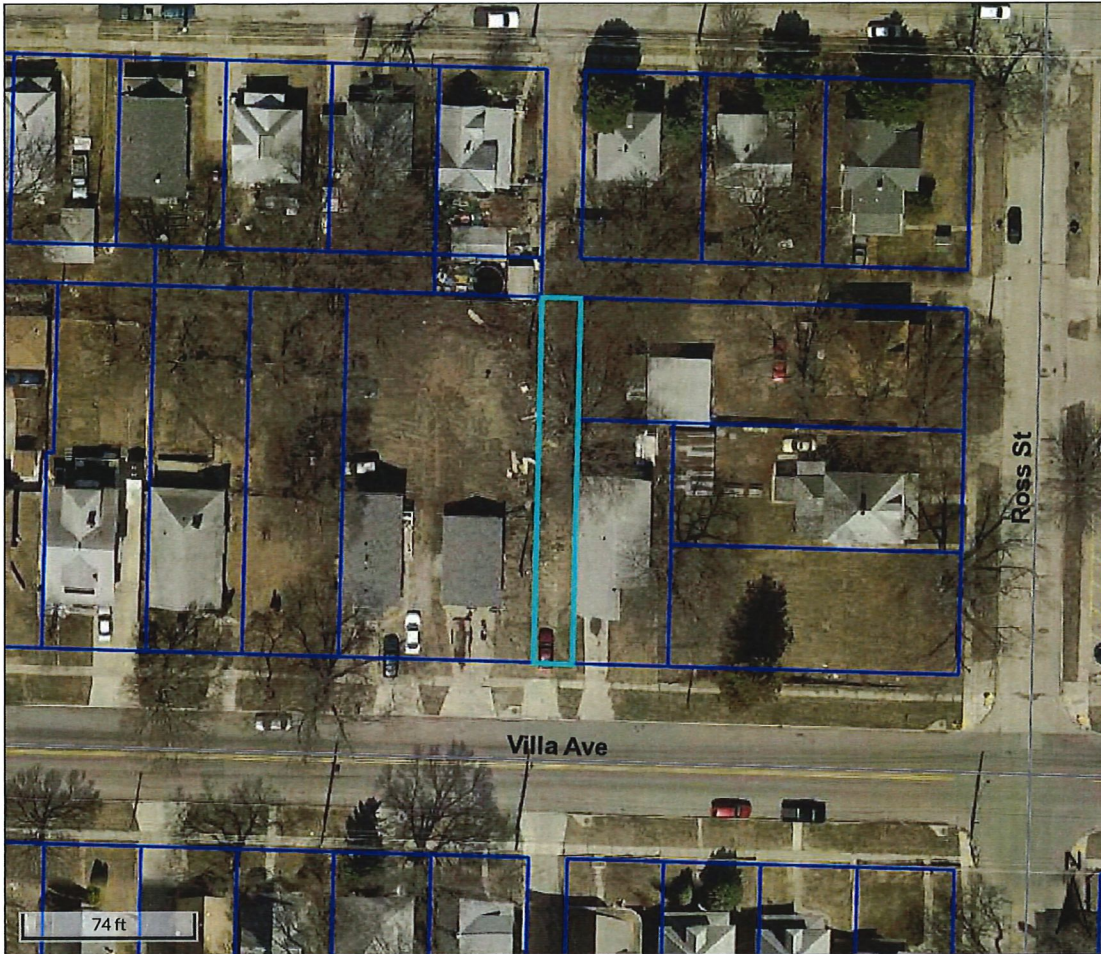
\*Cost of Services: N/A \$179.00

Inspection to: Matthew Woy Date: 8/7/17

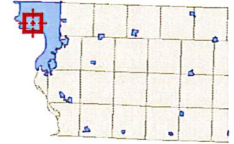
Minimum Bid Set by Supervisor: \$10 (costs) \$189.00 (cost of service) Total  
*plus*

Date and Time Set for Auction: Tuesday, May 8<sup>th</sup> @ 4:35

\* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



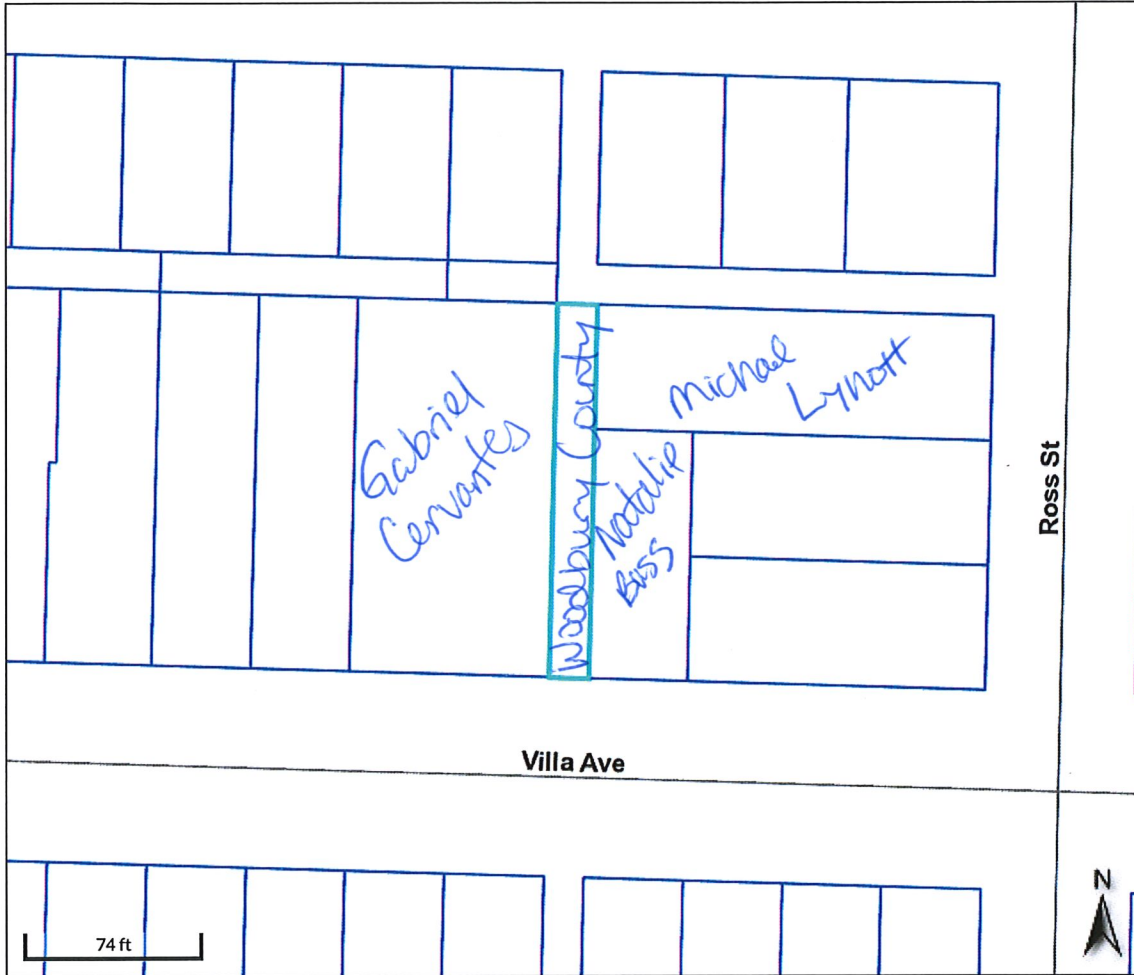
Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- County Residential Sales
- 2015
- 2016
- 2017
- Sioux City Residential Sales
- ▭ Parcels

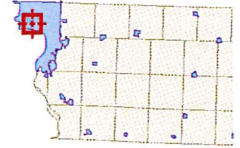
Parcel ID	894729101028	Alternate ID	473793	Owner Address	HOGAN JOSEPH E
Sec/Twp/Rng	n/a	Class	R		PO BOX 862
Property Address	1621 VILLA AVE	Acreage	n/a		SIOUX CITY IA 51102-0862
	SIOUX CITY				
District	087				
Brief Tax Description	SO SMITHS VILLA VAC N/S ALLEY ADJ TO LOT 6 BLK 3				
	<b>(Note: Not to be used on legal documents)</b>				

Date created: 7/11/2017  
 Last Data Uploaded: 7/10/2017 10:59:13 PM





Overview



Legend

- Roads
- Corp Boundaries
- Townships
- Parcels

Parcel ID	894729101028	Alternate ID	473793	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	1621 VILLA AVE	Acres	n/a		SIOUX CITY IA 51101
	SIOUX CITY				
District	087				
Brief Tax Description	SO SMITHS VILLA VAC N/S ALLEY ADJ TO LOT 6 BLK 3				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 4/19/2018  
 Last Data Uploaded: 4/18/2018 7:07:43 PM

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

**#10**

Date: 05.01.2018 Weekly Agenda Date: 05.08.2018

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Sheriff Dave Drew

**WORDING FOR AGENDA ITEM:**

Woodbury County proclamation recognizing the 2018 National Law Enforcement Memorial Week.

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

Please see the attached proclamation.

**BACKGROUND:**

Please see the attached proclamation.

**FINANCIAL IMPACT:**

None.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Reading of the proclamation.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion and approval of the proclamation.

# WOODBURY COUNTY POLICE WEEK PROCLAMATION

## MAY 13-19, 2018

To recognize National Police Week 2018 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Woodbury County Sheriff's Office;

WHEREAS, nearly 60,000 assaults against law enforcement officers are reported each year, resulting in approximately 16,000 injuries;

WHEREAS, since the first recorded death in 1791, more than 20,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty, including eleven law enforcement members in Woodbury County, IA; to wit: Special Agent Kevin J. Kramer, 1996; Capt. Phillip A. Heimbecker, 1993; Cpl. Jon E. Hermann, 1993; Patrolman Warren T. Hodgins, 1973; Capt. Joseph P. Davidchik 1968; Matron Mary Eileen Heilman, 1959; County Attorney James R. Brodie, 1959; Chief Deputy Jimmie Biggs, 1959; Patrolman Sylvan E. Dykstra, 1953; Deputy Lewis R. Jones, 1921; Chief Detective James G. Britton, 1919;

WHEREAS, the names of these dedicated public servants are engraved on the Law Enforcement Officer's Memorial, in Sioux City, IA.

WHEREAS, 135 new names of fallen heroes from 2017 are being added to the National Law Enforcement Officers Memorial this spring in Washington D.C.;

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 30<sup>th</sup> Annual Candlelight Vigil, on the evening of May 13, 2018, in Washington D.C.;

WHEREAS, the Candlelight Vigil is part of National Police Week, which takes place this year on May 13-19, 2018;

WHEREAS, May 15 is designated as National Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff;

THEREFORE, BE IT RESOLVED that the Woodbury County Board of Supervisors, formally designates May 13-19, 2018, as Police Week in Woodbury County, IA, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

**#11**

Date: 04-24-18 Weekly Agenda Date: 05-08-18

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Glenn Sedivy, Communications Director

**WORDING FOR AGENDA ITEM:**

Public Hearing and approval of 3rd Tower Lease Amendment with New Cingular

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

The Starcomm Executive Board recommends to the County Supervisors to approve a 3rd Amendment to a current tower lease to New Cingular

**BACKGROUND:**

Woodbury County (STARCOMM) currently owns and operates a Communications Tower located at 3430 West 23rd Street Sioux City, Iowa. New Cingular wishes to enter into a 3rd amendment of the current lease

**FINANCIAL IMPACT:**

New Cingular will increase the current lease by \$475.00 for a new monthly amount of \$2,977.50. per month for their operations, this will be new revenue to be used within the Starcomm operating budget.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Approve 3rd Tower Lease Amendment with New Cingular

**ACTION REQUIRED / PROPOSED MOTION:**

Approve 3rd Tower Lease Amendment with New Cingular

# RESOLUTION # 12,717

## NOTICE OF PROPERTY LEASE AMMENDMENT

**WHEREAS** Woodbury County, Iowa is the deed holder to certain radio communications tower sites on the Siouxland Tri-State Radio Communications System (hereinafter referred to as "STARCOMM"); and

**WHEREAS** New Cingular Wireless PCS, LLC. (hereinafter referred to as "New Cingular") desires to enter a 3<sup>rd</sup> Amendment to the lease with Woodbury County, Iowa and Starcomm to use the Starcomm radio tower located at 3301 West 19<sup>th</sup> Street, Sioux City, Iowa.

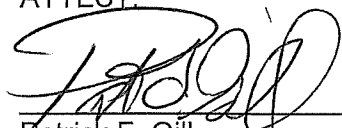
**NOW THEREFORE,**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

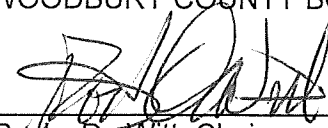
1. That a public hearing on the aforesaid proposal shall be held on the **May 8<sup>th</sup>, 2018 at 4:45 pm** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to the 3<sup>rd</sup> Amendment of a current lease space on the Starcomm system to New Cingular for the remaining second renewal term of five (5) years with the possibility of four (2) additional five (5) year renewal terms.
3. That said Board proposes to lease the real estate at a rate to increase \$475.00 per month bringing the total monthly rate to \$2,977.50 per month for the remaining second renewal term with the amount of the rent increasing by 10% in each of the renewal terms.
4. That this resolution, preceded by the caption "Notice of Property Lease Amendment" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 24<sup>th</sup> day of April, 2018.

ATTEST:

  
\_\_\_\_\_  
Patrick F. Gill  
Woodbury County Auditor  
and Recorder

WOODBURY COUNTY BOARD OF SUPERVISORS

  
\_\_\_\_\_  
Rocky De Witt, Chairman

Market: MNP  
Cell Site Number: DESMIAU1753  
Cell Site Name: WEST\_HIGH-LLW-IASC-Sioux City  
Fixed Asset Number: 13169467

### THIRD AMENDMENT TO SITE LEASE AGREEMENT

It is agreed between the Woodbury County Board of Supervisors, c/o Starcomm Public Safety Board, the City of Sioux City, Iowa ("Lessors") and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address of 575 Morosgo Drive NE, Atlanta, GA 30324 ("Lessee") as follows:

WHEREAS, Lessors and Lessee (or their respective predecessors-in-interest) entered into a Site Lease Agreement between the parties signed on or about September 5, 2006 and went into effect on September 29, 2006 when the building permit was issued, with respect to a cell tower located at 3430 W. 23<sup>rd</sup> St, Sioux City, Iowa (the "Agreement");

WHEREAS, the parties amended the Agreement on March 4, 2008 ("First Amendment");

WHEREAS, Long Lines Communications, LLC a Delaware limited liability company, Long Lines Wireless, LLC, a Delaware limited liability company, Long Lines, LLC, a Delaware limited liability company, LL License Holdings, LLC, a Delaware limited liability company, LL License Holdings II, LLC, a Delaware limited liability company, Advanced Network Communications, L.L.C., an Iowa limited liability company (each an "Assignor" and, collectively, the "Assignors"), and LL Acquisition Company, LLC, a Delaware limited liability company ("Assignee") entered into an Global Contribution, Bill Of Sale, Assignment, and Assumption Agreement dated December 20, 2013;

WHEREAS, LL Acquisition Company, LLC a Delaware limited liability company merged with and into New Cingular Wireless PCS, LLC a Delaware limited liability company on February 28, 2014.

WHEREAS, the parties amended the Site Lease Agreement on October 27, 2014 ("Second Amendment");

WHEREAS, Lessors and Lessee desire to amend the Agreement to modify the notice section thereof;

WHEREAS, Lessors and Lessee desire to amend the Agreement to permit Lessee to add, modify and/or replace equipment in order to be in compliance with any current or future federal, state or local mandated application, including but not limited to emergency 911 communication services; and

WHEREAS, Lessors and Lessee, in their mutual interest, wish to amend the Agreement for a third time as set forth below accordingly ("Third Amendment").

NOW THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Lessors and Lessee agree as follows:





Market: MNP  
Cell Site Number: DESMIAU1753  
Cell Site Name: WEST\_HIGH-LLW-IASC-Sioux City  
Fixed Asset Number: 13169467

575 Morosgo Drive NE  
Atlanta, GA 30324

With a copy to: New Cingular Wireless PCS, LLC  
Attn: Legal Department  
Re: Cell Site # DESMIAU1753  
Cell Site Name: WEST\_HIGH-LLW-IASC - Sioux City  
FA No: 13169467  
208 S. Akard Street  
Dallas, TX 75202-4206

The copy sent to the Legal Department is an administrative step which alone does not constitute legal notice.

If to Lessors: Woodbury County, Iowa  
Board of Supervisors  
620 Douglas Street, Suite 104  
Sioux City, Iowa 51101

Starcomm Public Safety Board  
P.O. Box 447  
Sioux City, Iowa 51102  
ATTN: Glenn Sedivy

City of Sioux City, Iowa  
405 Sixth Street  
P.O. Box 447  
Sioux City, Iowa 51102  
ATTN: City Clerk

**6. Other Terms and Conditions Remain.** In the event of an inconsistencies between the Agreement and this Third Amendment, the terms of this Third Amendment shall control. Except as expressly set forth in this Third Amendment, the Agreement otherwise is unmodified and remains in full force and effect. Each reference in the Agreement to itself shall be deemed also to refer to this Third Amendment.

**7. Capitalized Terms.** All capitalized terms used but not defined herein shall have the same meanings as defined in the Agreement.

IN WITNESS WHEREOF, this Third Amendment is effective and entered into as of the date last written below.

Market: MNP  
Cell Site Number: DESMIAU1753  
Cell Site Name: WEST\_HIGH-LLW-IASC-Sioux City  
Fixed Asset Number: 13169467

LESSORS:

Woodbury County Board of Supervisors  
c/o Starcomm Public Safety Board

By: \_\_\_\_\_  
Rocky DeWitt  
Title: Chairman  
Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Patrick Gill, County Auditor

City of Sioux City Iowa

By: \_\_\_\_\_  
Robert E. Scott  
Title: Mayor  
Date: \_\_\_\_\_

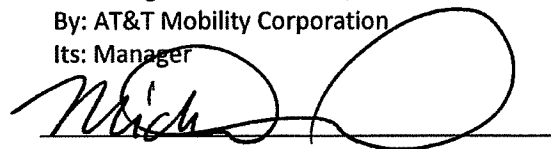
ATTEST:

Lisa L. McCardle, City Clerk

LESSEE:

Attest:

New Cingular Wireless PSC, LLC  
By: AT&T Mobility Corporation  
Its: Manager

  
\_\_\_\_\_

By: \_\_\_\_\_  
Name: Michelle Durand  
Title: Manager of Real Estate & Construction  
Date: 4/12/18

Market: MNP  
Cell Site Number: DESMIAU1753  
Cell Site Name: WEST\_HIGH-LLW-IASC-Sioux City  
Fixed Asset Number: 13169467

**CONSENT TO SUBLEASE AMENDMENT**

On this \_\_\_\_\_ day of \_\_\_\_\_, 2018, Sioux City Community School District as Landlord and pursuant to Paragraph 8 of the Lease – Business Property dated October 25, 2004 hereby consents to the Sublease Amendment between Starcomm, Woodbury County, Iowa, the City of Sioux City and New Cingular Wireless PSC, LLC.

Sioux City Community School District

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

[ACKNOWLEDGEMENTS APPEAR ON NEXT PAGE]

Market: MNP  
Cell Site Number: DESMIAU1753  
Cell Site Name: WEST\_HIGH-LLW-IASC-Sioux City  
Fixed Asset Number: 13169467

LESSOR ACKNOWLEDGEMENT

STATE OF IOWA

COUNTY OF WOODBURY

On the \_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_ before me, the undersigned, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacities, and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
Notary Public

Printed Name: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

STATE OF IOWA

COUNTY OF WOODBURY

On the \_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_ before me, the undersigned, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacities, and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
Notary Public

Printed Name: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

Market: MNP  
Cell Site Number: DESMIAU1753  
Cell Site Name: WEST\_HIGH-LLW-IASC-Sioux City  
Fixed Asset Number: 13169467

LESSEE ACKNOWLEDGEMENT

STATE OF Minnesota

COUNTY OF Ramsey

On the 12 day of April in the year 2018 before me, the undersigned authority, on this day personally appeared Michelle Emond of AT&T Mobility Corporation, the Manager of New Cingular Wireless PCS, LLC, a Delaware limited liability company, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that the same was the act of the said New Cingular Wireless PCS, LLC, and that he/she executed the same as the act of such Limited Liability Company for the purposes and consideration therein expressed, and in the capacity therein stated.

Kathy Leners

Notary Public

Printed Name: \_\_\_\_\_

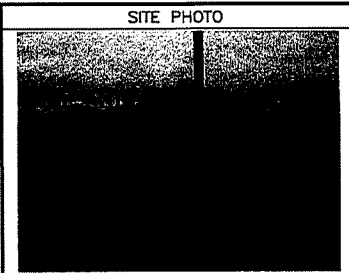
My Commission Expires: 1/31/2021



Market: MNP  
Cell Site Number: DESMIAU1753  
Cell Site Name: WEST\_HIGH-LLW-IASC-Sioux City  
Fixed Asset Number: 13169467

**EXHIBIT A-3**

THE INFORMATION CONTAINED IN THIS SET OF CONSTRUCTION DOCUMENTS IS PROPRIETARY TO AT&T. ANY USE OR DISCLOSURE OTHER THAN THAT WHICH RELATES TO CARRIER SERVICES IS STRICTLY PROHIBITED.



**PROJECT INFORMATION**

**SITE NAME:** LLW\_IASC WEST HIGH  
**COUNTY:** WOODBURY  
**ADDRESS:** 3301 WEST 19TH STREET  
 SIOUX CITY, IA 51103  
**JURISDICTION:** CITY OF SIOUX

**SITE NUMBER:** IAL01753  
**FA NUMBER:** 13169467  
**PTN:** 3529A0AJB4  
**PAGE:** MRUMW020022  
**USID:** 150381

**LATITUDE:** 42° 30' 43.9518" N (42.512209)  
**LONGITUDE:** 96° 27' 17.9878" W (-96.454991)

**GROUND OWNER:** WOODBURY, IA

**APPLICANT:** AT&T WIRELESS  
 901 S. MARQUETTE AVE.  
 MINNEAPOLIS, MN 55402

**AT&T PROJECT MANAGER:** PETER MCENERY  
 PHONE: (652) 258-9629  
 EMAIL: PM753T@ATT.COM

**AT&T CONSTRUCTION MANAGER:** ANTHONY J SANTI  
 PHONE: (763) 203-3915  
 EMAIL: AS539A@ATT.COM

**PROJECT CONSULTANTS**

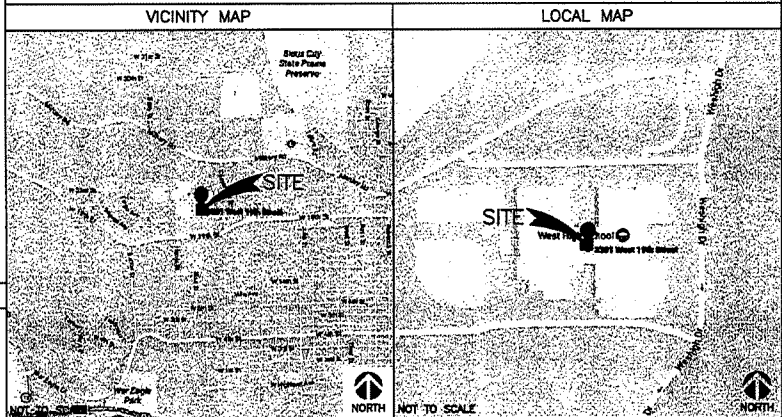
**PROJECT MANAGEMENT:** SAC WIRELESS  
 340 W. MADISON ST. 17TH FLOOR  
 CHICAGO, ILLINOIS 60661  
 CONTACT: AMY HUTCHINGS  
 EMAIL: AMY.HUTCHINGS@SACW.COM  
 PHONE: (312) 957-4270

**SITE ACQUISITION ZONING:** SAC WIRELESS  
 340 W. MADISON ST. 17TH FLOOR  
 CHICAGO, ILLINOIS 60661  
 CONTACT: ASHLEY RICHARDSON  
 EMAIL: ASHLEY.RICHARDSON@SACW.COM

**ENGINEER:** DARRIN KOTECKI  
 GPD ENGINEERING AND ARCHITECTURE  
 PROFESSIONAL CORPORATION  
 520 SOUTH MAIN STREET, STE. 2531  
 AKRON, OHIO 44311  
 CONTACT: KEVIN FRALEIGH  
 PHONE: (330) 572-2100

**CONSTRUCTION:** SAC WIRELESS  
 340 WEST MADISON ST., 16TH FLOOR  
 CHICAGO, IL 60661  
 CONTACT: DIANA HUBBARD  
 PHONE: DIANA.HUBBARD@SACW.COM

**PROJECT :** LTE 3C  
**SITE # :** IAL01753  
**FA # :** 13169467  
**PTN # :** 3529A0AJB4  
**PAGE # :** MRUMW020022  
**SITE NAME :** LLW\_IASC WEST HIGH  
**ADDRESS :** 3301 WEST 19TH STREET  
 SIOUX CITY, IA 51103  
**JURISDICTION:** CITY OF SIOUX



**DRIVING DIRECTIONS**

DIRECTIONS FROM: AT&T OFFICE: HEAD NORTH ON MARQUETTE AVE TURN RIGHT (EAST SOUTHEAST) ONTO 8TH ST S TURN RIGHT (SOUTH SOUTHWEST) ONTO SR 65 GO STRAIGHT (SOUTH) ONTO I-35W S RAMP AT EXIT 13B, GO STRAIGHT (WEST) ONTO I-90 W MAIN AT EXIT 400, KEEP RIGHT (SOUTH SOUTHWEST) ONTO I-229 S RAMP AT EXIT 1B, KEEP LEFT (SOUTH SOUTHEAST) ONTO I-29 S RAMP AT EXIT 4, KEEP RIGHT (SOUTH SOUTHEAST) ONTO SR 105 TURN LEFT (SOUTHWEST) ONTO CR 23 TURN RIGHT (SOUTHWEST) ONTO SR 105 TURN LEFT (SOUTHWEST) ONTO MILITARY RD KEEP RIGHT (SOUTH SOUTHWEST) ONTO RIVERSIDE BLVD GO STRAIGHT (SOUTH) ONTO SR 12 TURN LEFT (EAST) ONTO PAUL AVE ARRIVE AT WEST 19TH STREET, SIOUX CITY, IA 51103

TO OBTAIN LOCATION OF PARTICIPANTS UNDERGROUND FACILITIES BEFORE YOU DIG IN IOWA, CALL IOWA ONE CALL  
 TOLL FREE 1-800-291-6688 OR  
 WWW.ONECALL.IOWA.COM

IOWA STATUTE REQUIRES 90 DAYS NOTICE BEFORE YOU EXCAVATE

**DRAWING INDEX**

T1	TITLE SHEET
SP1	NOTES & SPECIFICATIONS
A1	COMPOUND PLAN
A2	EQUIPMENT PLAN
A3	TOWER ELEVATION
A4	ANTENNA PLAN
A5	ANTENNA & CABLE CONFIGURATION
A6	ANTENNA, RRH AND MOUNTING DETAILS
A7	CABLE NOTES & COLOR CODING
E1	GROUNDING DETAILS
E2	GROUNDING DETAILS & NOTES

**SCOPE OF WORK**

THIS IS NOT AN ALL INCLUSIVE LIST. CONTRACTOR SHALL UTILIZE SPECIFIED EQUIPMENT PART OR ENGINEER APPROVED EQUIVALENT. CONTRACTOR SHALL VERIFY ALL NEEDED EQUIPMENT TO PROVIDE A FUNCTIONAL SITE. THE PROJECT GENERALLY CONSISTS OF THE FOLLOWING:

- INSTALL (3) NEW 3G ANTENNAS IN POSITION 4 (1 PER SECTOR)
- INSTALL (3) NEW 3G RRHs IN POSITION 4 (1 PER SECTOR)
- INSTALL (1) NEW 8 AWG 5 DC TRUNK,
- INSTALL NEW DC/FIBER JUMPERS
- INSTALL (3) NEW 25 AMP DC BREAKERS IN EXISTING POWER PLANT

**REVISIONS**

REV.	DATE	DESCRIPTION	ISSUED BY	DATE
A	08/03/17	ISSUED FOR REVIEW	KRC	
B	08/18/17	ISSUED FOR REVIEW	AM	
D	09/01/17	FOR CONSTRUCTION	CLM	

NOT FOR CONSTRUCTION UNLESS LABELED AS CONSTRUCTION SET

**PROFESSIONAL ENGINEER**  
 DARRIN KOTECKI  
 20666  
 IOWA  
 My license expires on December 31, 2018

**CODE COMPLIANCE**

- 2015 INTERNATIONAL BUILDING CODE
- ANSI/TIA-222 STRUCTURAL STANDARD FOR ANTENNA STRUCTURES
- NFPA 70A FIRE-ALARMING PROTECTION CODE
- 2014 NATIONAL ELECTRICAL CODE

**REFERENCE MATERIALS**

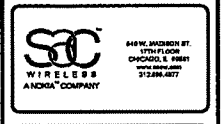
- THESE DRAWINGS ARE BASED AT&T SCOPING DOCUMENT DATED 06/27/2017

**SPECIAL NOTES**

- ALL WORK SHALL BE INSTALLED IN CONFORMANCE WITH CURRENT AT&T CONSTRUCTION INSTALLATION GUIDE.
- EXISTING CONDITIONS WILL BE CHANGED & VERIFIED IN FIELD. IF SIGNIFICANT DEVIATIONS OR DEGRADATION ARE ENCOUNTERED AT THE TIME OF CONSTRUCTION, A REPAIR PERMIT WILL BE OBTAINED & CONTRACTOR SHALL NOTIFY ENGINEER IMMEDIATELY.
- THESE DRAWINGS ARE FULL SIZE & SCALEABLE ON 11"x17" SHEET SIZE.
- STATEMENT THAT COMPLIANCE WITH THE ENERGY CODE IS NOT REQUIRED.
- SCOPE OF WORK DOES NOT INVOLVE MODIFICATIONS TO EXTERIOR ENVELOPE OF BUILDING, HVAC SYSTEMS OR ELECTRICAL LIGHTING.

**DO NOT SCALE DRAWINGS**

CONTRACTOR SHALL VERIFY ALL PLANS & EXISTING DIMENSIONS & CONDITIONS ON THE JOB SITE & SHALL IMMEDIATELY NOTIFY THE ARCHITECT OR ENGINEER IN WRITING OF ANY DISCREPANCIES BEFORE PROCEEDING WITH THE WORK OR BE RESPONSIBLE FOR SAME.



**REVISIONS**

REV.	DATE	DESCRIPTION	ISSUED BY	DATE
A	08/03/17	ISSUED FOR REVIEW	KRC	
B	08/18/17	ISSUED FOR REVIEW	AM	
D	09/01/17	FOR CONSTRUCTION	CLM	

NOT FOR CONSTRUCTION UNLESS LABELED AS CONSTRUCTION SET

I hereby certify that these plans were prepared by me or under my direct supervision and that I am a duly registered engineer under the laws of the state of Iowa.

Darrin Kotecki, PE 09/02/17  
 Printed or typewritten  
 License number 20666  
 My license expires on December 31, 2018  
 Pages of sheets covered by this seal:

**LTE 3C**  
 13169467  
 LLW\_IASC WEST HIGH  
 3301 WEST 19TH STREET  
 SIOUX CITY, IA 51103

SHEET TITLE  
**TITLE SHEET**

SHEET NUMBER  
**T1**



ALL INFORMATION CONTAINED IN THIS SET OF CONSTRUCTION DOCUMENTS IS PROPRIETARY TO WATKINS. ANY USE OR DISCLOSURE OTHER THAN THAT WHICH RESULTS TO WATKINS SERVICES IS STRICTLY PROHIBITED.

**GENERAL CONSTRUCTION**

- FOR THE PURPOSE OF CONSTRUCTION DRAWINGS, THE FOLLOWING DEFINITIONS SHALL APPLY:  
CONTRACTOR/CM - SAC WIRELESS  
SUB-CONTRACTOR - TTD  
OWNER - AT&T
- ALL SITE WORK SHALL BE COMPLETED AS INDICATED ON THE DRAWINGS AND AT&T PROJECT SPECIFICATIONS.
- GENERAL CONTRACTOR SHALL VISIT THE SITE AND SHALL FAMILIARIZE HIMSELF WITH ALL CONDITIONS AFFECTING THE PROPOSED WORK AND SHALL MAKE PROVISIONS. GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR FAMILIARIZING HIMSELF WITH ALL CONTRACT DOCUMENTS, FIELD CONDITIONS, DIMENSIONS, AND CONFIRMING THAT THE WORK MAY BE ACCOMPLISHED AS SHOWN PRIOR TO PROCEEDING WITH CONSTRUCTION. ANY DISCREPANCIES SHALL BE BROUGHT TO THE ATTENTION OF THE ENGINEER PRIOR TO THE COMMENCEMENT OF WORK.
- ALL MATERIALS FURNISHED AND INSTALLED SHALL BE IN STRICT ACCORDANCE WITH ALL APPLICABLE CODES, REGULATIONS, AND ORDINANCES. GENERAL CONTRACTOR SHALL ISSUE ALL APPROPRIATE NOTICES AND COMPLY WITH ALL LAWS, ORDINANCES, RULES, REGULATIONS, AND LAWFUL ORDERS OF ANY PUBLIC AUTHORITY REGARDING THE PERFORMANCE OF WORK.
- ALL WORK CARRIED OUT SHALL COMPLY WITH ALL APPLICABLE MUNICIPAL AND UTILITY COMPANY SPECIFICATIONS AND LOCAL JURISDICTIONAL CODES, ORDINANCES, AND APPLICABLE REGULATIONS.
- UNLESS NOTED OTHERWISE, THE WORK SHALL INCLUDE FURNISHING MATERIALS, EQUIPMENT, APPURTENANCES, AND LABOR NECESSARY TO COMPLETE ALL INSTALLATIONS AS INDICATED ON THE DRAWINGS.
- PLANS ARE NOT TO BE SCALED. THESE PLANS ARE INTENDED TO BE A DIAGRAMMATIC OUTLINE ONLY UNLESS OTHERWISE NOTED. DIMENSIONS SHOWN ARE TO FINISH SURFACES UNLESS OTHERWISE NOTED. SPACING BETWEEN EQUIPMENT IS THE MINIMUM REQUIRED CLEARANCE. THEREFORE, IT IS CRITICAL TO FIELD VERIFY DIMENSIONS. SHOULD THERE BE ANY QUESTIONS REGARDING THE CONTRACT DOCUMENTS, THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING A CLARIFICATION FROM THE ENGINEER PRIOR TO PROCEEDING WITH THE WORK. DETAILS ARE INTENDED TO SHOW DESIGN INTENT. MODIFICATIONS MAY BE REQUIRED TO SUIT JOB DIMENSIONS OR CONDITIONS AND SUCH MODIFICATIONS SHALL BE PART OF WORK AND PREPARED BY THE ENGINEER PRIOR TO PROCEEDING WITH WORK.
- THE CONTRACTOR SHALL INSTALL ALL EQUIPMENT AND MATERIALS IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS UNLESS SPECIFICALLY STATED OTHERWISE.
- IF THE SPECIFIED EQUIPMENT CANNOT BE INSTALLED AS SHOWN ON THESE DRAWINGS, THE CONTRACTOR SHALL PROPOSE AN ALTERNATIVE INSTALLATION SPACE FOR APPROVAL BY THE ENGINEER PRIOR TO PROCEEDING.
- GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR THE SAFETY OF WORK AREA, ADJACENT AREAS AND BUILDING OCCUPANTS THAT ARE LIKELY TO BE AFFECTED BY THE WORK UNDER THIS CONTRACT. WORK SHALL CONFORM TO ALL OSHA REQUIREMENTS AND THE LOCAL JURISDICTION.
- GENERAL CONTRACTOR SHALL COORDINATE WORK AND SCHEDULE WORK ACTIVITIES WITH OTHER DISCIPLINES.
- ERECTION SHALL BE DONE IN A WORKMANLIKE MANNER BY COMPETENT EXPERIENCED WORKMAN IN ACCORDANCE WITH APPLICABLE CODES AND THE BEST ACCEPTED PRACTICE. ALL MEMBERS SHALL BE LAID PLUMB AND TRUE AS INDICATED ON THE DRAWINGS.
- SEAL PENETRATIONS THROUGH FIRE RATED AREAS WITH UL LISTED MATERIALS APPROVED BY LOCAL JURISDICTION. CONTRACTOR SHALL KEEP AREA CLEAN, HAZARD FREE, AND DISPOSE OF ALL DEBRIS.
- WORK PREVIOUSLY COMPLETED IS REPRESENTED BY LIGHT SHADED LINES AND NOTES. THE SCOPE OF WORK FOR THIS PROJECT IS REPRESENTED BY DARK SHADED LINES AND NOTES. CONTRACTOR SHALL NOTIFY THE GENERAL CONTRACTOR OF ANY EXISTING CONDITIONS THAT DEVIATE FROM THE DRAWINGS PRIOR TO BEGINNING CONSTRUCTION.
- CONTRACTOR SHALL PROVIDE WRITTEN NOTICE TO THE CONSTRUCTION MANAGER 48 HOURS PRIOR TO COMMENCEMENT OF WORK.
- THE CONTRACTOR SHALL PROTECT EXISTING IMPROVEMENTS, PAVEMENTS, CURBS, LANDSCAPING AND STRUCTURES. ANY DAMAGED PART SHALL BE REPAIRED AT CONTRACTOR'S EXPENSE TO THE SATISFACTION OF THE OWNER.
- THE CONTRACTOR SHALL CONTACT UTILITY LOCATING SERVICES PRIOR TO THE START OF CONSTRUCTION.
- GENERAL CONTRACTOR SHALL COORDINATE AND MAINTAIN ACCESS FOR ALL TRADES AND CONTRACTORS TO THE SITE AND/OR BUILDING.
- THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR SECURITY OF THE SITE FOR THE DURATION OF CONSTRUCTION UNTIL JOB COMPLETION.
- THE GENERAL CONTRACTOR SHALL MAINTAIN IN GOOD CONDITION ONE COMPLETE SET OF PLANS WITH ALL REVISIONS, ADDENDA, AND CHANGE ORDERS ON THE PREMISES AT ALL TIMES.
- THE GENERAL CONTRACTOR SHALL PROVIDE PORTABLE FIRE EXTINGUISHERS WITH A RATING OF NOT LESS THAN 2-A OR 2-A10-BIG AND SHALL BE WITHIN 25 FEET OF TRAVEL DISTANCE TO ALL PORTIONS OF WHERE THE WORK IS BEING COMPLETED DURING CONSTRUCTION.
- ALL EXISTING ACTIVE SEWER, WATER, GAS, ELECTRIC, AND OTHER UTILITIES SHALL BE PROTECTED AT ALL TIMES AND WHERE REQUIRED FOR THE PROPER EXECUTION OF THE WORK, SHALL BE RELOCATED AS DIRECTED BY THE ENGINEER. EXTREME CAUTION SHOULD BE USED BY THE CONTRACTOR WHEN EXCAVATING OR DRILLING PIERS AROUND OR NEAR UTILITIES. CONTRACTOR SHALL PROVIDE SAFETY TRAINING FOR THE WORKING CREW. THIS SHALL INCLUDE BUT NOT BE LIMITED TO A) FALL PROTECTION, B) CONFINED SPACE, C) ELECTRICAL SAFETY, AND D) TRENCHING & EXCAVATION.
- ALL EXISTING INACTIVE SEWER, WATER, GAS, ELECTRIC, AND OTHER UTILITIES, WHICH INTERFERE WITH THE EXECUTION OF THE WORK, SHALL BE REMOVED, CAPPED, PLUGGED OR OTHERWISE DISCONNECTED AT POINTS WHICH WILL NOT INTERFERE WITH THE

- EXECUTION OF THE WORK, AS DIRECTED BY THE RESPONSIBLE ENGINEER, AND SUBJECT TO THE APPROVAL OF THE OWNER AND/OR LOCAL UTILITIES.
- THE AREAS OF THE OWNER'S PROPERTY DISTURBED BY THE WORK AND NOT COVERED BY THE TOWER, EQUIPMENT OR DRIVEWAY, SHALL BE GRADED TO A UNIFORM SLOPE, AND STABILIZED TO PREVENT EROSION.
  - CONTRACTOR SHALL MINIMIZE DISTURBANCE TO THE EXISTING SITE DURING CONSTRUCTION. EROSION CONTROL MEASURES, IF REQUIRED DURING CONSTRUCTION, SHALL BE IN CONFORMANCE WITH THE FEDERAL AND LOCAL JURISDICTION FOR EROSION AND SEDIMENT CONTROL.
  - NO FILL OR EMBANKMENT MATERIAL SHALL BE PLACED ON FROZEN GROUNDING, FROZEN MATERIALS, SNOW OR ICE SHALL NOT BE PLACED IN ANY FILL OR EMBANKMENT.
  - THE SUBGRADE SHALL BE BROUGHT TO A SMOOTH UNIFORM GRADE AND COMPACTED TO 95 PERCENT STANDARD PROCTOR DENSITY UNDER PAVEMENT AND STRUCTURES AND 80 PERCENT STANDARD PROCTOR DENSITY IN OPEN SPACE. ALL TRENCHES IN PUBLIC RIGHT OF WAY SHALL BE BACKFILLED WITH FLOWABLE FILL OR OTHER MATERIAL, PRE-APPROVED BY THE LOCAL JURISDICTION.
  - ALL NECESSARY RUBBISH, STUMPS, DEBRIS, STICKS, STONES, AND OTHER REFUSE SHALL BE REMOVED FROM THE SITE AND DISPOSED OF IN A LAWFUL MANNER.
  - ALL BROCHURES, OPERATING AND MAINTENANCE MANUALS, CATALOGS, SHOP DRAWINGS, AND OTHER DOCUMENTS SHALL BE TURNED OVER TO THE GENERAL CONTRACTOR AT COMPLETION OF CONSTRUCTION AND PRIOR TO PAYMENT.
  - CONTRACTOR SHALL SUBMIT A COMPLETE SET OF AS-BUILT RECORDS TO THE GENERAL CONTRACTOR UPON COMPLETION OF PROJECT AND PRIOR TO FINAL PAYMENT.
  - CONTRACTOR SHALL LEAVE PREMISES IN A CLEAN CONDITION.
  - THE PROPOSED FACILITY WILL BE UNMANNED AND DOES NOT REQUIRE POTABLE WATER OR SEWER SERVICE, AND IS NOT FOR HUMAN HABITAT (NO HANDICAP ACCESS REQUIRED).
  - OCCUPANCY IS LIMITED TO PERIODIC MAINTENANCE AND INSPECTION, APPROXIMATELY 2 TIMES PER MONTH, BY AT&T TECHNICIANS.
  - NO OUTDOOR STORAGE OR SOLID WASTE CONTAINERS ARE PROPOSED.
  - ALL MATERIAL SHALL BE FURNISHED AND WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE LATEST REVISION AT&T MOBILITY GROUNDING STANDARD TECHNICAL SPECIFICATION FOR CONSTRUCTION OF GSM/GPRS WIRELESS SITES AND TECHNICAL SPECIFICATION FOR FACILITY GROUNDING". IN CASE OF A CONFLICT BETWEEN THE CONSTRUCTION SPECIFICATION AND THE DRAWINGS, THE DRAWINGS SHALL GOVERN.
  - CONTRACTORS SHALL BE RESPONSIBLE FOR OBTAINING ALL PERMITS AND INSPECTIONS REQUIRED FOR CONSTRUCTION. IF CONTRACTOR CANNOT OBTAIN A PERMIT, THEY MUST NOTIFY THE GENERAL CONTRACTOR IMMEDIATELY.
  - CONTRACTOR SHALL REMOVE ALL TRASH AND DEBRIS FROM THE SITE ON A DAILY BASIS.
  - INFORMATION SHOWN ON THESE DRAWINGS WAS OBTAINED FROM SITE VISITS AND/OR DRAWINGS PROVIDED BY THE SITE OWNER. CONTRACTORS SHALL NOTIFY THE ENGINEER OF ANY DISCREPANCIES PRIOR TO ORDERING MATERIAL OR PROCEEDING WITH CONSTRUCTION.
  - NO WHITE STROBE LIGHTS ARE PERMITTED. LIGHTING IF REQUIRED, WILL MEET FAA STANDARDS AND REQUIREMENTS.
- ANTENNA MOUNTING**
- DESIGN AND CONSTRUCTION OF ANTENNA SUPPORTS SHALL CONFORM TO CURRENT ANSI/TIA-222 OR APPLICABLE LOCAL CODES.
  - ALL STEEL MATERIALS SHALL BE GALVANIZED AFTER FABRICATION IN ACCORDANCE WITH ASTM A123 "ZINC (HOT-DIP GALVANIZED) COATINGS ON IRON AND STEEL PRODUCTS", UNLESS NOTED OTHERWISE.
  - ALL BOLTS, ANCHORS AND MISCELLANEOUS HARDWARE SHALL BE GALVANIZED IN ACCORDANCE WITH ASTM A153 "ZINC-COATING (HOT-DIP) ON IRON AND STEEL HARDWARE", UNLESS NOTED OTHERWISE.
  - DAMAGED GALVANIZED SURFACES SHALL BE REPAIRED BY COLD GALVANIZING IN ACCORDANCE WITH ASTM A780.
  - ALL ANTENNA MOUNTS SHALL BE INSTALLED WITH LOCK NUTS, DOUBLE NUTS AND SHALL BE TORQUED TO MANUFACTURER'S RECOMMENDATIONS.
  - CONTRACTOR SHALL INSTALL ANTENNA PER MANUFACTURER'S RECOMMENDATION FOR INSTALLATION AND GROUNDING.
  - ALL UNUSED PORTS ON ANY ANTENNAS SHALL BE TERMINATED WITH A 50-OHM LOAD TO ENSURE ANTENNAS PERFORM AS DESIGNED.
  - PRIOR TO SETTING ANTENNA AZIMUTHS AND DOWNTILTS, ANTENNA CONTRACTOR SHALL CHECK THE ANTENNA MOUNT FOR TIGHTNESS AND ENSURE THAT THEY ARE PLUMB. ANTENNA AZIMUTHS SHALL BE SET FROM TRUE NORTH AND BE ORIENTED WITHIN +/- 5% AS DEFINED BY THE RFDS. ANTENNA DOWNTILTS SHALL BE WITHIN +/- 0.5% AS DEFINED BY THE RFDS. REFER TO ND-00248.
  - JUMPERS FROM THE TMA'S MUST TERMINATE TO OPPOSITE POLARIZATION'S IN EACH SECTOR.
  - CONTRACTOR SHALL RECORD THE SERIAL #, SECTOR, AND POSITION OF EACH ACTUATOR INSTALLED AT THE ANTENNAS AND PROVIDE THE INFORMATION TO AT&T.
  - TMA'S SHALL BE MOUNTED ON PIPE DIRECTLY BEHIND ANTENNAS AS CLOSE TO ANTENNA AS FEASIBLE IN A VERTICAL POSITION.
- ISSUE REQUIREMENTS**
- ALL RF CONNECTIONS SHALL BE TIGHTENED BY A TORQUE WRENCH.

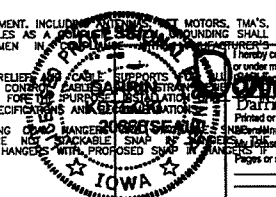
- ALL RF CONNECTIONS, GROUNDING HARDWARE AND ANTENNA HARDWARE SHALL HAVE A TORQUE MARK INSTALLED IN A CONTINUOUS STRAIGHT LINE FROM BOTH SIDES OF THE CONNECTOR.  
A. RF CONNECTION BOTH SIDES OF THE CONNECTOR.  
B. GROUNDING AND ANTENNA HARDWARE ON THE NUT SIDE STARTING FROM THE THREADS TO THE SOLID SURFACE. EXAMPLE OF SOLID SURFACE: GROUND BAR, ANTENNA BRACKET METAL.
- FIBER & POWER CABLE MOUNTING**
- THE FIBER OPTIC TRUNK CABLES SHALL BE INSTALLED INTO CONDUITS, CHANNEL CABLE TRAYS, OR CABLE TRAY, WHEN INSTALLING FIBER OPTIC TRUNK CABLES INTO A CABLE TRAY SYSTEM, THEY SHALL BE INSTALLED INTO AN INTER DUCT AND A PARTITION BARRIER SHALL BE INSTALLED BETWEEN THE 600 VOLT CABLES AND THE INTER DUCT IN ORDER TO SEGREGATE CABLE TYPES. OPTIC FIBER TRUNK CABLES SHALL HAVE APPROVED CABLE RESTRAINTS EVERY (60) SIXTY FEET AND SECURELY FASTENED TO THE CABLE TRAY SYSTEM. NFPA 70 (NEC) ARTICLE 770 RULES SHALL APPLY.
  - THE TYPE TC-ER CABLES SHALL BE INSTALLED INTO CONDUITS, CHANNEL CABLE TRAYS, OR CABLE TRAY AND SHALL BE SECURED AT INTERVALS NOT EXCEEDING (6) SIX FEET. AN EXCEPTION: WHERE TYPE TC-ER CABLES ARE NOT SUBJECT TO PHYSICAL DAMAGE, CABLES SHALL BE PERMITTED TO MAKE A TRANSITION BETWEEN CONDUITS, CHANNEL CABLE TRAYS, OR CABLE TRAY WHICH ARE SERVING UTILIZATION EQUIPMENT OR DEVICES, A DISTANCE (8) SIX FEET SHALL NOT BE EXCEEDED WITHOUT CONTINUOUS SUPPORTING. NFPA 70 (NEC) ARTICLES 336 AND 392 RULES SHALL APPLY.
  - WHEN INSTALLING OPTIC FIBER CABLES OR TYPE TC-ER CABLES INTO CONDUITS, NFPA 70 (NEC) ARTICLE 300 RULES SHALL APPLY.
- COAXIAL CABLE NOTES**
- TYPES AND SIZES OF THE ANTENNA CABLE ARE BASED ON ESTIMATED LENGTHS. PRIOR TO ORDERING CABLE, CONTRACTOR SHALL VERIFY ACTUAL LENGTH BASED ON CONSTRUCTION LAYOUT AND NOTIFY THE PROJECT MANAGER IF ACTUAL LENGTHS EXCEED ESTIMATED LENGTHS.
  - CONTRACTOR SHALL VERIFY THE DOWN-TILT OF EACH ANTENNA WITH A DIGITAL LEVEL.
  - CONTRACTOR SHALL CONFIRM COAX COLOR CODING PRIOR TO CONSTRUCTION.
  - ALL JUMPERS TO THE ANTENNAS FROM THE MAIN TRANSMISSION LINE SHALL BE 1/2" DIA. LDF AND SHALL NOT EXCEED 6'-0".
  - ALL COAXIAL CABLE SHALL BE SECURED TO THE DESIGNED SUPPORT STRUCTURE, IN AN APPROVED MANNER, AT DISTANCES NOT TO EXCEED 4'-0" OC.
  - CONTRACTOR SHALL FOLLOW ALL MANUFACTURER'S RECOMMENDATIONS REGARDING BOTH THE INSTALLATION AND GROUNDING OF ALL COAXIAL CABLES, CONNECTORS, ANTENNAS, AND ALL OTHER EQUIPMENT.
  - CONTRACTOR SHALL GROUND ALL EQUIPMENT, INCLUDING ANTENNAS, MOTORS, TMA'S, COAX CABLES, AND RET CONTROL CABLES AS A MINIMUM TO THE MANUFACTURER'S SPECIFICATION AND RECOMMENDATION.
  - CONTRACTOR SHALL PROVIDE STRAIN-RELIEF FOR CABLE SUPPORTS. ALL CABLE SUPPORTS SHALL BE APPROVED FOR THE PURPOSE OF THE APPLICATION. ALL CABLE SUPPORTS SHALL BE APPROVED FOR THE PURPOSE OF THE APPLICATION. ALL CABLE SUPPORTS SHALL BE APPROVED FOR THE PURPOSE OF THE APPLICATION.
  - CONTRACTOR TO VERIFY THAT EXISTING HANGERS ARE NOT STACKABLE SNAP IN HANGERS. CONTRACTOR SHALL REPLACE EXISTING HANGERS WITH PROPOSED SNAP IN HANGERS IF APPLICABLE.
- GENERAL CABLE AND EQUIPMENT NOTES**
- CONTRACTOR SHALL BE RESPONSIBLE TO VERIFY ANTENNA MOUNTS, MULTIPLEXERS, AND COAX CONFIGURATION, MAKE AND MODELS PRIOR TO INSTALLATION.
  - ALL CONNECTIONS FOR HANGERS, SUPPORTS, BRACING, ETC. SHALL BE INSTALLED PER TOWER MANUFACTURER'S RECOMMENDATIONS.
  - CONTRACTOR SHALL REFERENCE THE TOWER STRUCTURAL ANALYSIS/DESIGN DRAWINGS FOR DIRECTIONS ON CABLE DISTRIBUTION/ROUTING.
  - ALL OUTDOOR RF CONNECTORS/CONNECTIONS SHALL BE WEATHERPROOFED, EXCEPT THE RET CONNECTORS, USING BUTYL TAPE AFTER INSTALLATION AND FINAL CONNECTIONS ARE MADE. BUTYL TAPE SHALL HAVE A MINIMUM OF ONE-HALF TAPE WIDTH OVERLAP ON EACH TURN AND EACH LAYER SHALL BE WRAPPED THREE TIMES. WEATHERPROOFING SHALL BE SMOOTH WITHOUT BUCKLING. BUTYL BLEEDING IS NOT ALLOWED.
  - IF REQUIRED TO PAINT ANTENNAS AND/OR COAX:  
A. TEMPERATURE SHALL BE ABOVE 50° F.  
B. PAINT COLOR MUST BE APPROVED BY BUILDING OWNER/LANDLORD.  
C. FOR REGULATED TOWERS, FAA/FCC APPROVED PAINT IS REQUIRED.  
D. DO NOT PAINT OVER COLOR CODING OR ON EQUIPMENT MODEL NUMBERS.
  - ALL CABLES SHALL BE GROUNDED WITH COAXIAL CABLE GROUND KITS. FOLLOW THE MANUFACTURER'S RECOMMENDATIONS.  
A. GROUNDING AT THE ANTENNA LEVEL.  
B. GROUNDING AT MID LEVEL TOWERS WHICH ARE OVER 200'-0", ADDITIONAL CABLE GROUNDING REQUIRED.  
C. GROUNDING AT BASE OF TOWER PRIOR TO TURNING HORIZONTAL.  
D. GROUNDING OUTSIDE THE EQUIPMENT SHELTER AT ENTRY PORT.  
E. GROUNDING INSIDE THE EQUIPMENT SHELTER AT THE ENTRY PORT.
  - ALL PROPOSED GROUND BAR DOWNLEADS ARE TO BE TERMINATED TO THE EXISTING ADJACENT GROUND BAR DOWNLEADS A MINIMUM DISTANCE OF 4'-0" BELOW GROUND BAR. TERMINATIONS MUST BE EXOTHERMIC OR COMPRESSION.



**REVISIONS**

REV.	DATE	DESCRIPTION	DETAILS
A	06/03/17	ISSUED FOR REVIEW	KRC
B	06/16/17	ISSUED FOR REVIEW	ALM
C	08/01/17	FOR CONSTRUCTION	CLM

NOT FOR CONSTRUCTION UNLESS LABELED AS CONSTRUCTION SET



This engineering document was prepared by me or under my direct supervision and that I am a duly registered engineer under the laws of the state of IOWA.

Daniel J. Becki, P.E. 09/07/17

10666

date is December 31, 2018

covered by this seal:

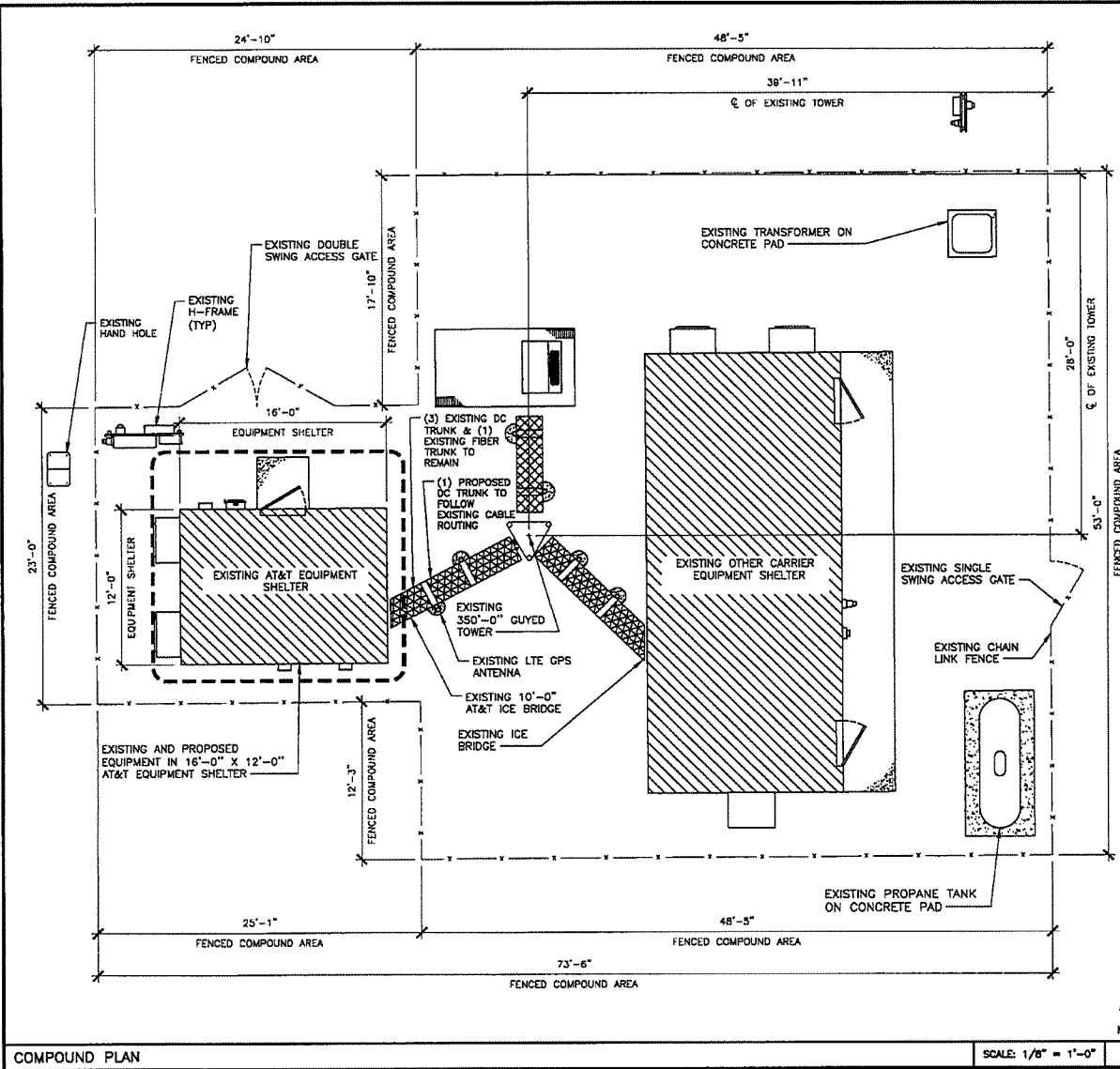
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SIOUX CITY, IA 51103

SHEET TITLE  
**NOTES & SPECIFICATIONS**

SHEET NUMBER  
**SP1**

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COMPOUND PLAN

SCALE: 1/8" = 1'-0"

3

SITE PHOTO 1



REVISIONS			
REV.	DATE	DESCRIPTION	INITIALS
A	08/03/17	ISSUED FOR REVIEW, KRC	
B	08/16/17	ISSUED FOR REVIEW, AJM	
C	08/01/17	FOR CONSTRUCTION, CJM	

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This engineering document was prepared by the undersigned and the undersigned is a duly Licensed Professional Engineer in the State of Iowa.  
**KRC**  
 KRC, P.E. 09/09/17  
 2666  
 December 31, 2018  
 by this seal:

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 13169467  
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 3301 WEST 19TH STREET  
 SIOUX CITY, IA 51103

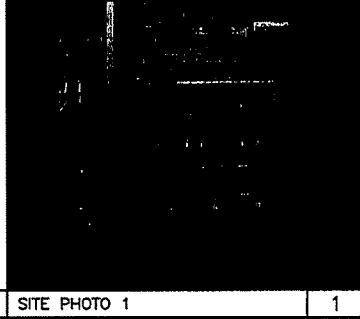
SHEET TITLE  
**COMPOUND PLAN**

SHEET NUMBER  
**A1**



SITE PHOTO 2

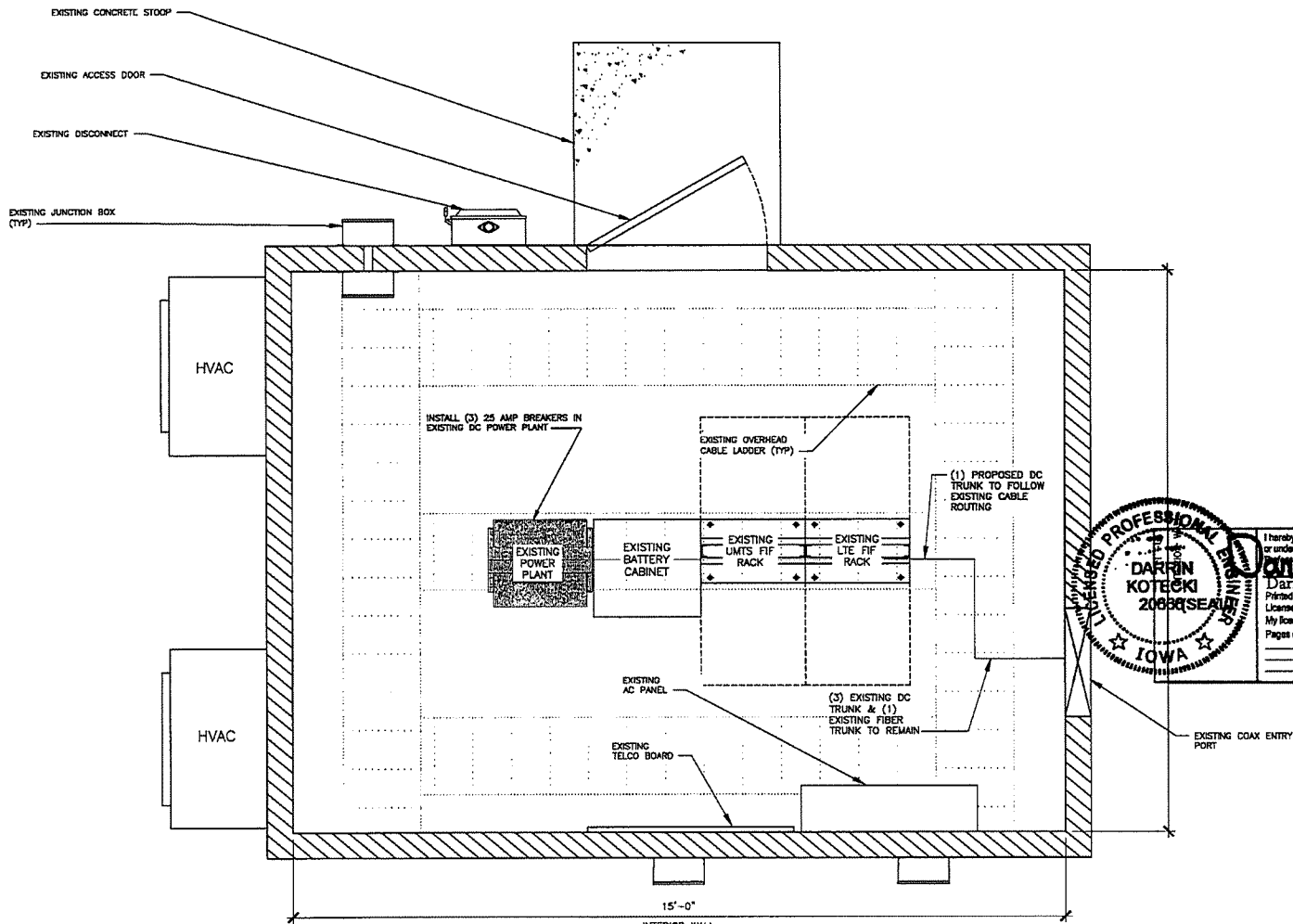
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SITE PHOTO 1

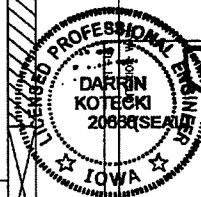
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**DARRIN KOTECKI, PE** 09/03/17  
 Printed or typed name  
 License number 20666  
 My license renewal date is December 31, 2018  
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SHEET TITLE  
**EQUIPMENT PLAN**

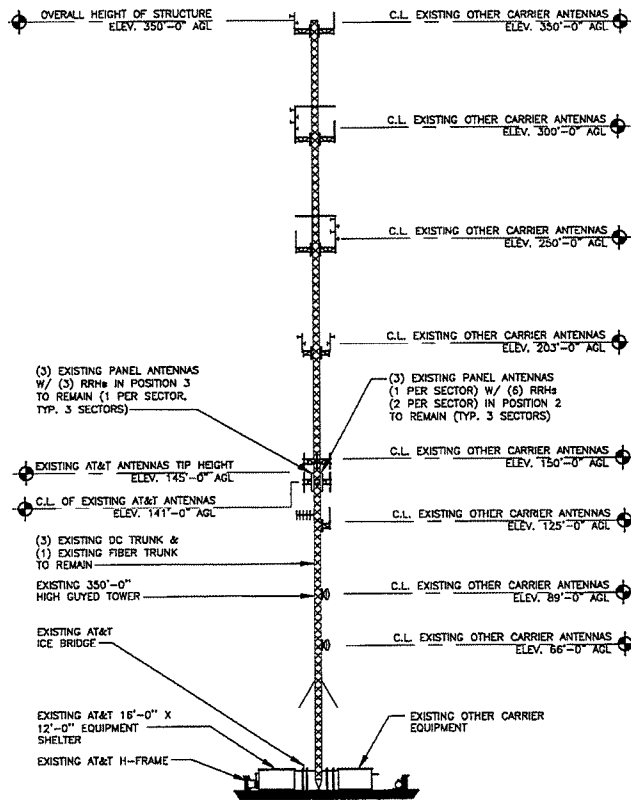
SHEET NUMBER  
**A2**

EQUIPMENT PLAN

SCALE: 1/2" = 1'-0" 1

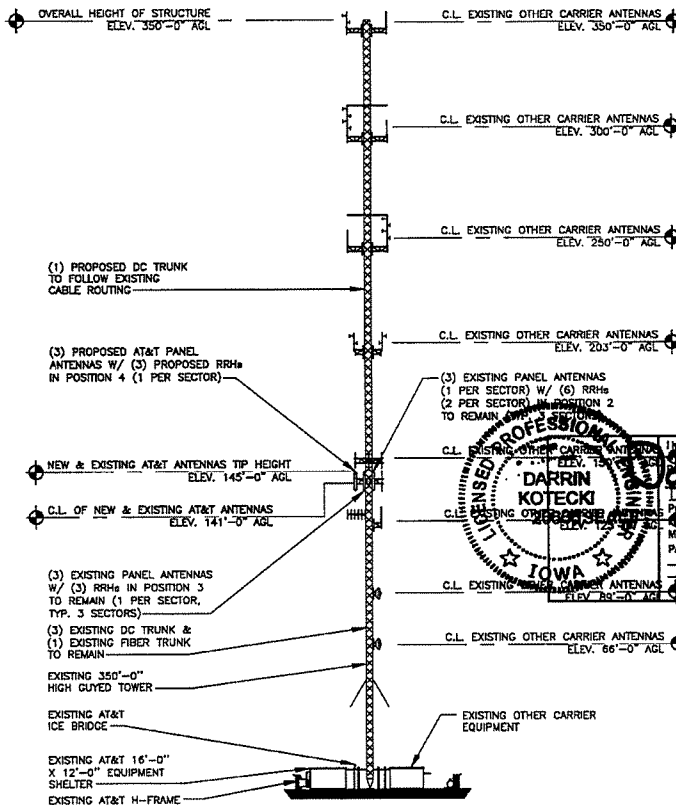


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EXISTING TOWER ELEVATION

SCALE: 1" = 50' 2



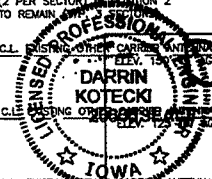
PROPOSED TOWER ELEVATION

SCALE: 1" = 50' 1



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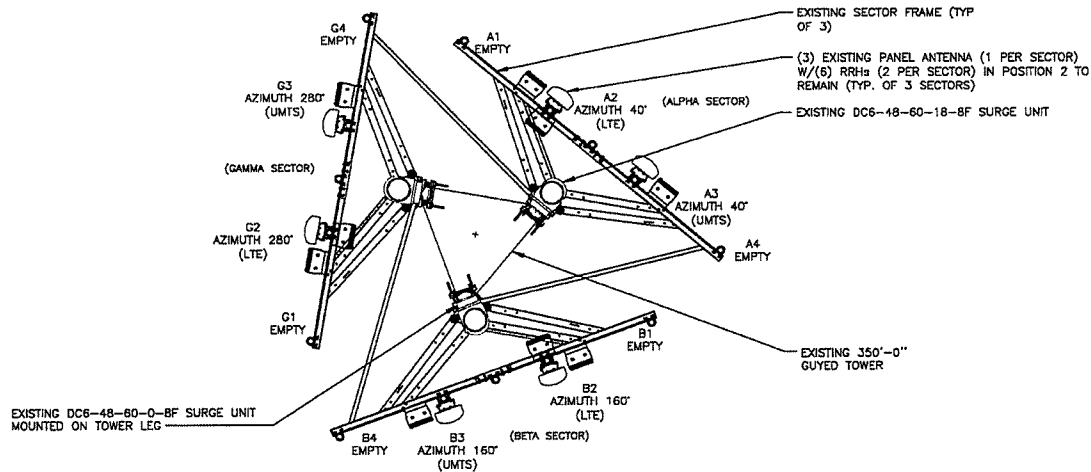
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SHEET TITLE  
**TOWER ELEVATION**

SHEET NUMBER  
**A3**

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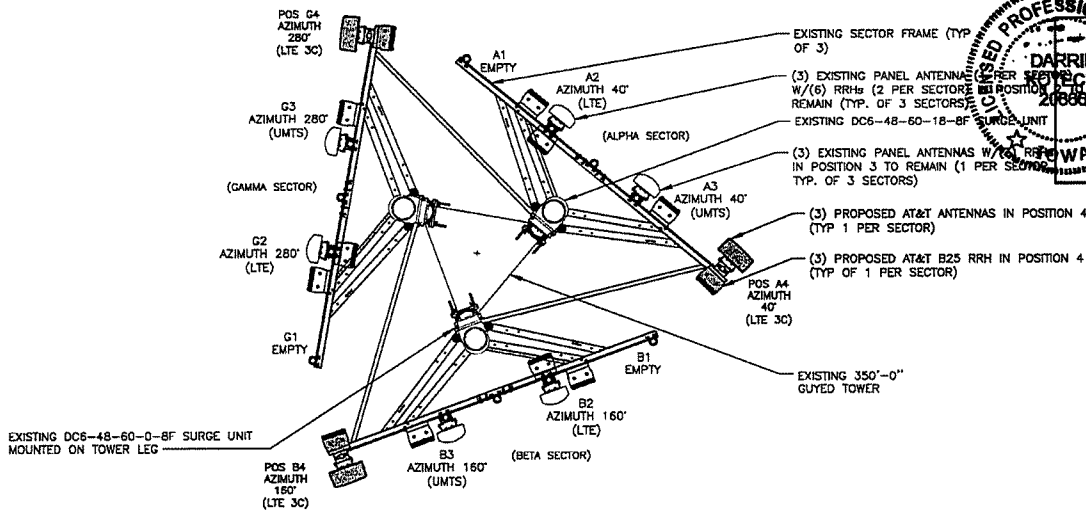


EXISTING ANTENNA PLAN

SCALE: 1/4" = 1'-0"



2



PROPOSED ANTENNA PLAN

SCALE: 1/4" = 1'-0"

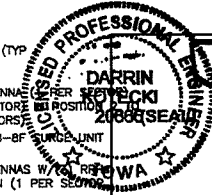


1



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 DARRIN SCHEBECK, P.E. 09/07/17  
 License number: 200856  
 My license renewal date is December 31, 2018.  
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SHEET TITLE  
**ANTENNA PLAN**

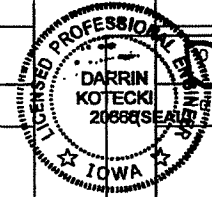
SHEET NUMBER  
**A4**

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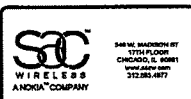
PROPOSED ANTENNA CONFIGURATION AND CABLE SCHEDULE										
SUPPLIED BY AT&T WIRELESS, FROM SCOPING DOCUMENT DATED 06/27/2017										
SECTOR	POS	TECH	ANTENNA	ANTENNA ☉ HEIGHT	AZIMUTH	TMA/RRU MODEL #	DC SURGE AND DISTRIBUTION	CABLE TYPE	CABLE LENGTH (+20%)	DOWNTILTS
A	1			141' AGL	40°	(1) RRH2X40W-07AT (X) (1) RRH4X25-WCS-4R (X)	(1)DC6-48-60-18-8F (X) (1)DC6-48-0-8F(X)	(2) DC / (1) FIBER (X)	±175'	0
	2	1C/2C	KMW ET-X-UW-70-16-70-18-IR- (X)							
	3	UMTS	KMW ET-X-UW-70-16-70-18-IR- (X)							
	4	3C	KMW EPBQ-654-L8H8-L2 (N)							
B	1			141' AGL	160°	(1) RRH2X40W-07AT (X) (1) RRH4X25-WCS-4R (X)	(1)DC6-48-60-18-8F (X) (1)DC6-48-0-8F(X)	SHARED W/ A2		0
	2	1C/2C	KMW ET-X-UW-70-16-70-18-IR- (X)							
	3	UMTS	KMW ET-X-UW-70-16-70-18-IR- (X)							
	4	3C	KMW EPBQ-654-L8H8-L2 (N)							
C	1			141' AGL	280°	(1) RRH2X40W-07AT (X) (1) RRH4X25-WCS-4R (X)	(1)DC6-48-60-18-8F (X) (1)DC6-48-0-8F(X)	SHARED W/ A2		0
	2	1C/2C	KMW ET-X-UW-70-16-70-18-IR- (X)							
	3	UMTS	KMW ET-X-UW-70-16-70-18-IR- (X)							
	4	3C	KMW EPBQ-654-L8H8-L2 (N)							

\* INCLUDES SAFETY FACTOR OF 20' FT. (10 FT. AT BOTH ENDS OF CABLE RUN).  
CONTRACTOR TO VERIFY RF DATA WITH AT&T WIRELESS CONSTRUCTION MANAGER  
AND/OR RF ENGINEER PRIOR TO INSTALLATION

(N) = NEW  
(X) = EXISTING  
(XR) = EXISTING/RELOCATED  
(E) = ELECTRICAL  
(M) = MECHANICAL



I hereby certify that this engineering document was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer in the State of Iowa.  
Darrin Kotecki, PE 09/09/17  
Printed or typed name  
License number 20888  
My license renewal date is December 31, 2018.  
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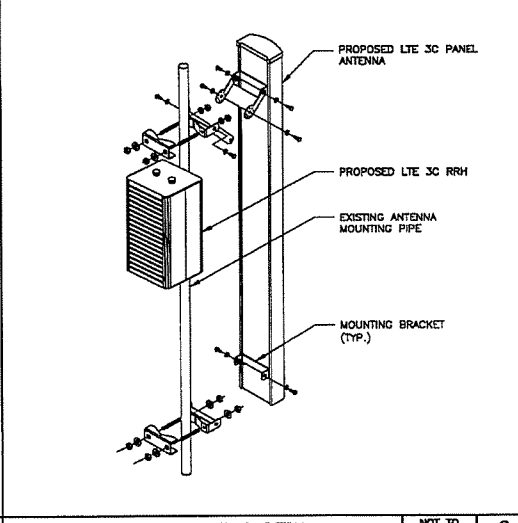
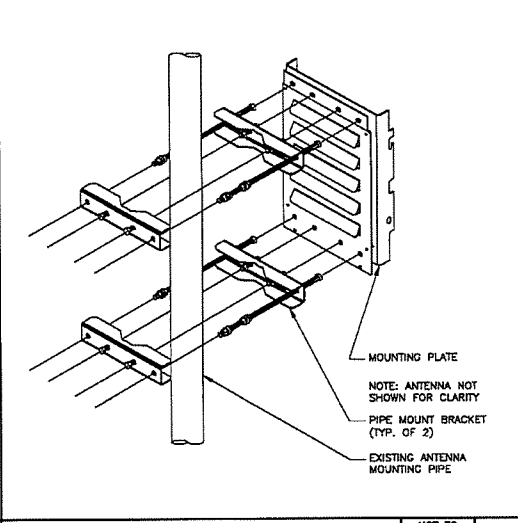
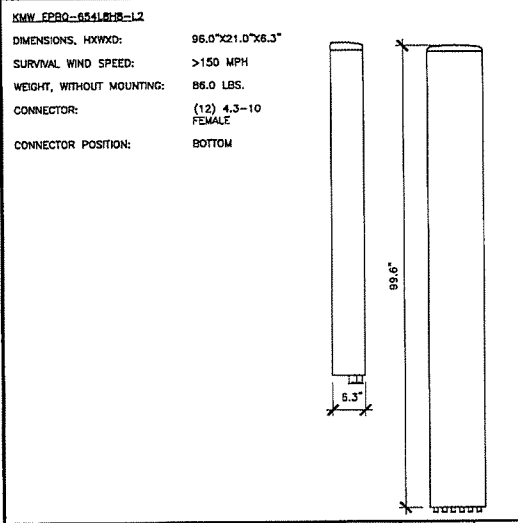
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SHEET TITLE  
ANTENNA &  
CABLE  
CONFIGURATION

SHEET NUMBER  
**A5**

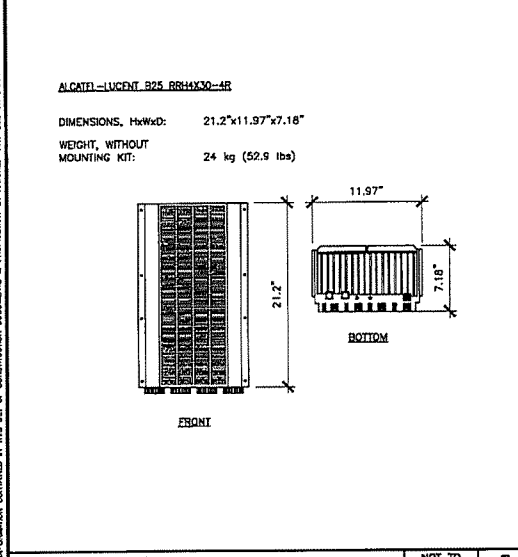
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LTE 3C ANTENNA DETAIL NOT TO SCALE 6

RRH MOUNTING DETAIL NOT TO SCALE 4

ANTENNA AND RRH MOUNTING DETAIL NOT TO SCALE 2



NOT USED

NOT USED

LTE 3C RRH DETAIL NOT TO SCALE 5

NOT USED NOT TO SCALE 3

NOT USED NOT TO SCALE 1



REVISIONS			
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**DARRIN KOTECKI, PE**  
 Printed or typed name: 09/02/17  
 License number: 20666  
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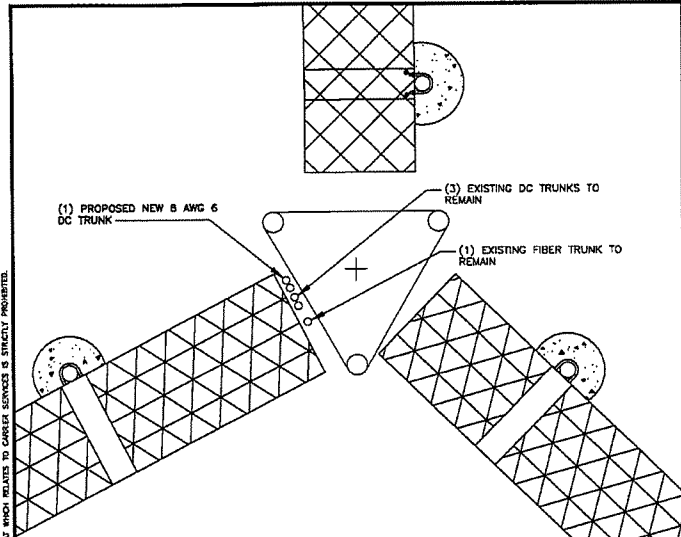
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SHEET TITLE  
**ANTENNA, RRH AND MOUNTING DETAILS**

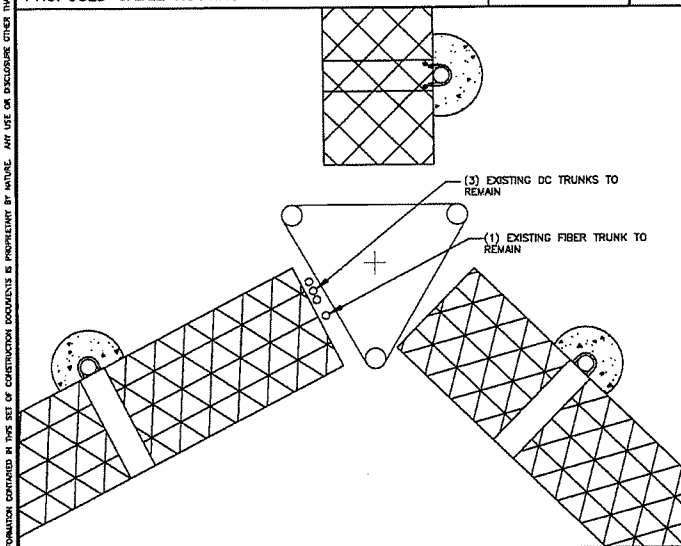
SHEET NUMBER  
**A6**



PROPOSED CABLE ROUTING PLAN

SCALE: 1/2" = 1'-0"

6



EXISTING CABLE ROUTING PLAN

SCALE: 1/2" = 1'-0"

5

- CONTRACTOR IS TO REFER TO AT&T'S MOST CURRENT RADIO FREQUENCY DATA SHEET (RFDS) PRIOR TO CONSTRUCTION.
- THE SIZE, HEIGHT, AND DIRECTION OF THE ANTENNAS SHALL BE ADJUSTED TO ACHIEVE THE AZIMUTHS SPECIFIED AND LIMIT SHADOWING AND TO MEET THE SYSTEM REQUIREMENTS.
- CONTRACTOR SHALL VERIFY THE HEIGHT OF THE ANTENNA WITH THE AT&T WIRELESS PROJECT MANAGER.
- VERIFY TYPE AND SIZE OF TOWER LEG PRIOR TO ORDERING ANY ANTENNA MOUNT.
- UNLESS NOTED OTHERWISE THE CONTRACTOR MUST PROVIDE ALL MATERIAL NECESSARY.
- ANTENNA AZIMUTHS ARE DEGREES OFF OF TRUE NORTH, BEARING CLOCKWISE, IN WHICH ANTENNA FACE IS DIRECTED. ALL ANTENNAS (AND SUPPORTING STRUCTURES AS PRACTICAL) SHALL BE ACCURATELY ORIENTED IN THE SPECIFIED DIRECTION.
- CONTRACTOR SHALL VERIFY ALL RF INFORMATION PRIOR TO CONSTRUCTION.
- SWEEP TEST SHALL BE PERFORMED BY GENERAL CONTRACTOR AND SUBMITTED TO AT&T WIRELESS CONSTRUCTION SPECIALIST. TEST SHALL BE PERFORMED PER AT&T WIRELESS STANDARDS.
- CABLE LENGTHS WERE DETERMINED BASED ON THE DESIGN DRAWING. CONTRACTOR TO VERIFY ACTUAL LENGTH DURING PRE-CONSTRUCTION WALK.
- CONTRACTOR TO USE ROSENBERGER FIBER LINE HANGER COMPONENTS (OR ENGINEER APPROVED EQUAL).

ANTENNA & CABLING NOTES

NO SCALE 4

RF, DC, & COAX CABLE MARKING LOCATIONS TABLE

NO	LOCATIONS
1	EACH TOP-JUMPER SHALL BE COLOR CODED WITH (1) SET OF 3" WIDE BANDS.
2	EACH MAIN COAX SHALL BE COLOR CODED WITH (1) SET OF 3/4" WIDE BANDS NEAR THE TOP-JUMPER CONNECTION AND WITH (1) SET OF 3/4" WIDE COLOR BANDS JUST PRIOR TO ENTERING THE BTS OR TRANSMITTER BUILDING.
3	CABLE ENTRY PORT ON THE INTERIOR OF THE SHELTER.
4	ALL BOTTOM JUMPERS SHALL BE COLOR CODED WITH (1) SET OF 3/4" WIDE BANDS ON EACH END OF THE BOTTOM JUMPER.
5	ALL BOTTOM JUMPERS SHALL BE COLOR CODED WITH (1) SET OF 3/4" WIDE BANDS ON EACH END OF THE BOTTOM JUMPER.

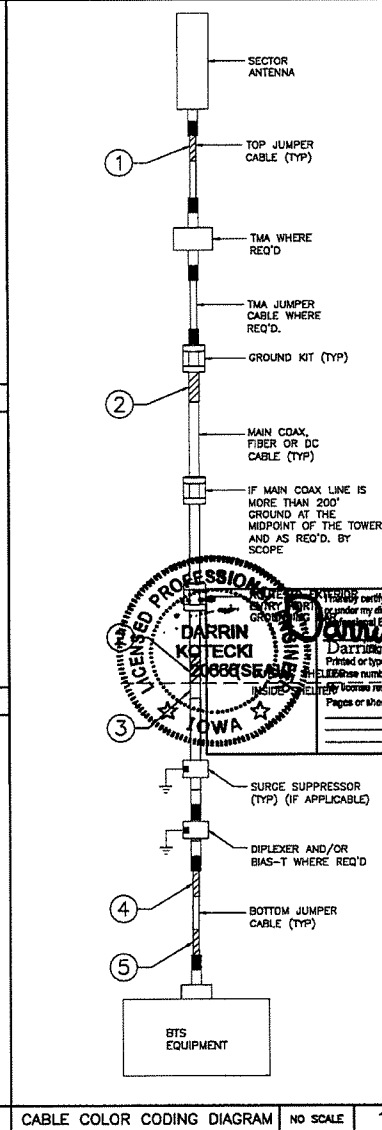
CABLE MARKING DIAGRAM

NO SCALE 3

- THE ANTENNA SYSTEM COAX SHALL BE LABELED WITH VINYL TAPE.
- THE STANDARD IS BASED ON EIGHT COLORED TAPES-RED, BLUE, GREEN, YELLOW, ORANGE, BROWN, WHITE, AND VIOLET. THESE TAPES MUST BE 3/4" WIDE & UV RESISTANT SUCH AS SCOTCH 35 VINYL ELECTRICAL COLOR CODING TAPE AND SHOULD BE READILY AVAILABLE TO THE ELECTRICIAN OR CONTRACTOR ON SITE.
- USING COLOR BANDS ON THE CABLES, MARK ALL RF CABLE BY SECTOR AND CABLE NUMBER AS SHOWN ON "CABLE COLOR CHART".
- WHEN AN EXISTING COAXIAL LINE THAT IS INTENDED TO BE A SHARED LINE BETWEEN TECHNOLOGIES IS ENCOUNTERED, THE CONTRACTOR SHALL REMOVE THE EXISTING COLOR CODING SCHEME AND REPLACE IT WITH THE COLOR CODING STANDARD. IN THE ABSENCE OF AN EXISTING COLOR CODING AND TAGGING SCHEME, OR WHEN INSTALLING PROPOSED COAXIAL CABLES, THIS GUIDELINE SHALL BE IMPLEMENTED AT THAT SITE REGARDLESS OF TECHNOLOGY.
- ALL COLOR CODE TAPE SHALL BE 3W-35 AND SHALL BE INSTALLED USING A MINIMUM OF (3) THREE WRAPS OF TAPE AND SHALL BE NEATLY TRIMMED AND SMOOTHED OUT SO AS TO AVOID UNRAVELING.
- ALL COLOR BANDS INSTALLED AT THE TOP OF THE TOWER SHALL BE A MINIMUM OF 3" WIDE, AND SHALL HAVE A MINIMUM OF 3/4" OF SPACE BETWEEN EACH COLOR.
- ALL COLOR CODES SHALL BE INSTALLED SO AS TO ALIGN NEATLY WITH ONE ANOTHER FROM SIDE-TO-SIDE.
- IF EXISTING CABLES AT THE SITE ALREADY HAVE A COLOR CODING SCHEME AND THEY ARE NOT INTENDED TO BE REUSED OR SHARED WITH THE PROPOSED TECHNOLOGY, THE EXISTING COLOR CODING SCHEME SHALL REMAIN UNTOUCHED.

CABLE MARKING NOTES

NO SCALE 2



CABLE COLOR CODING DIAGRAM

NO SCALE 1



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DARRIN KOTECKI, P.E.  
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 License renewal date: December 31, 2018  
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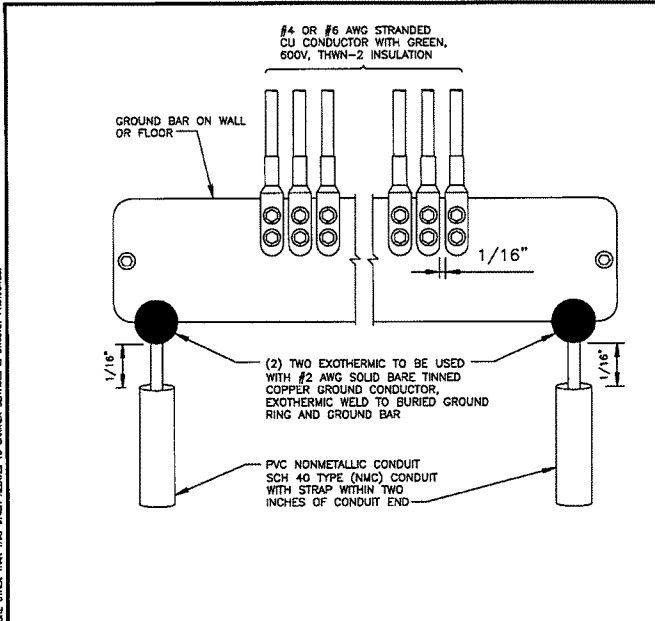
SHEET TITLE  
**CABLE NOTES  
 & COLOR  
 CODING**

SHEET NUMBER  
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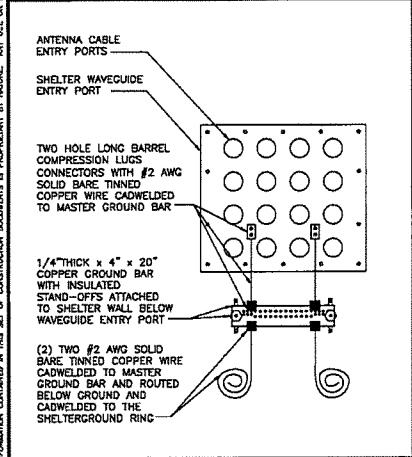
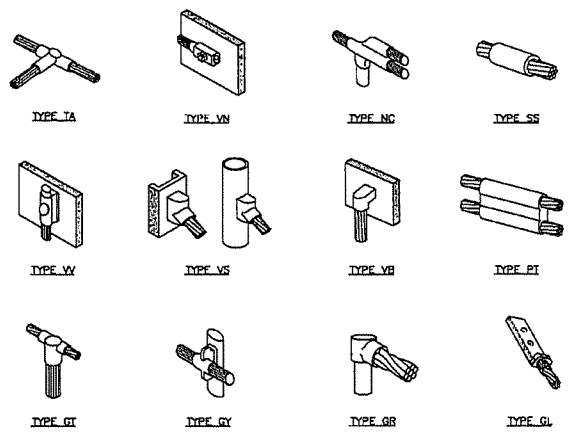
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GROUND BAR DETAILS

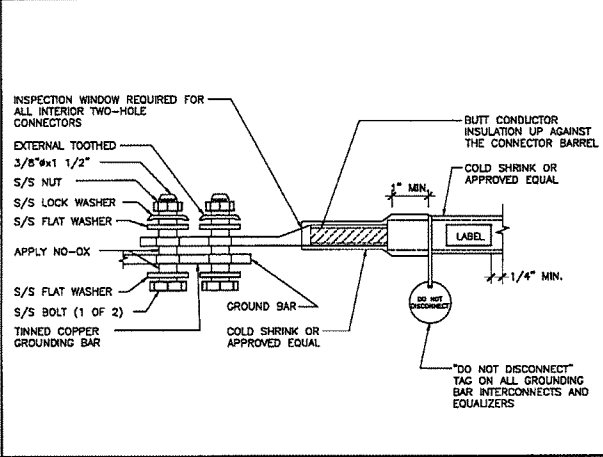
NO SCALE 5

CALDWELD DETAILS



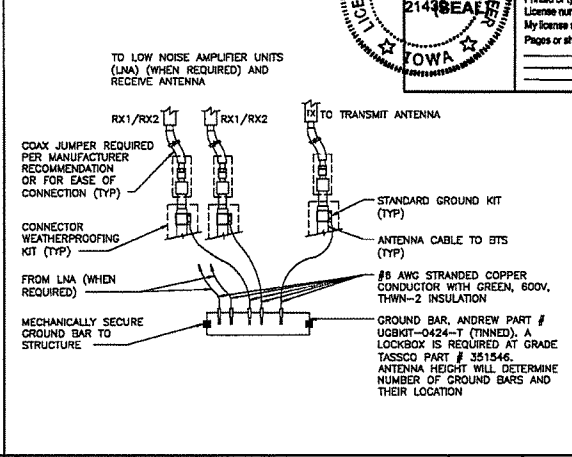
COAX GROUND KIT DETAIL

NO SCALE 3



EXTERIOR TWO HOLE LUG DETAIL

NO SCALE 2



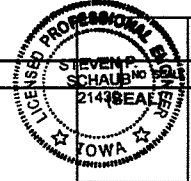
ANTENNA GROUND BAR DETAIL

NO SCALE 1



REVISIONS			
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B	08/16/17	ISSUED FOR REVIEW	AJM
C	09/01/17	FOR CONSTRUCTION	CJM

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I hereby certify that this engineering document was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.  
 Steven Schaub, PE (Date) 09/01/17  
 License number 21430  
 My license renewal date is December 31, 18  
 Pages or sheets covered by this seal:

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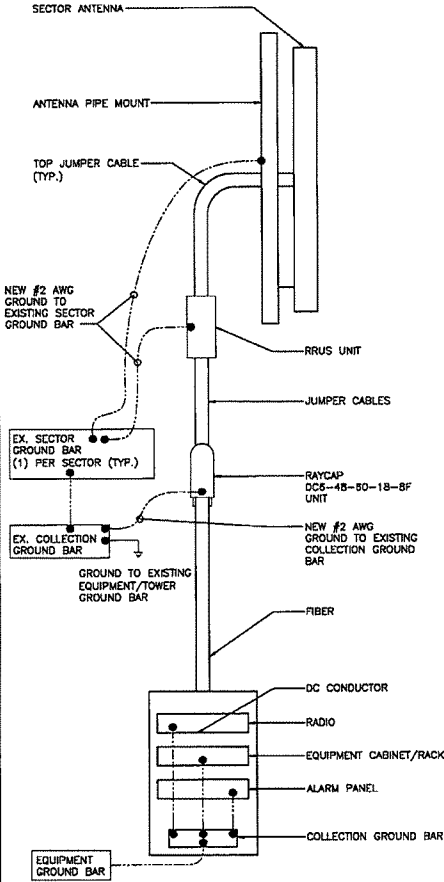
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 SIOUX CITY, IA 51103

SHEET TITLE  
**GROUNDING DETAILS**

SHEET NUMBER  
**E1**

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**NOTE:**  
GROUND LEAD INSIDE RUBBER CROMMET TO BE ATTACHED WITH X-CROSS ZIP TIES TO BRACKET. DO NOT USE SNAP-IN HANGERS AROUND GROUNDS.



- NOTES:**
- COORDINATE WITH CONSTRUCTION MANAGER FOR THE PROVISION OF DC CIRCUIT BREAKERS AND OTHER ANCILLARY ITEMS TO SUPPORT THE NEW EQUIPMENT.
  - PROPERLY BOND ALL EQUIPMENT AND CONDUCTIVE SURFACES TO EXISTING GROUND PER NEC AND AT&T STANDARDS.
- LOADING NOTE:**  
NO NEW LOADS ARE BEING ADDED TO THE EXISTING AC ELECTRICAL SERVICE PANEL OR FEEDER.

ELECTRICAL NOTES NO SCALE 3

GROUNDING RISER DIAGRAM NO SCALE 4

DETAIL NOT USED NO SCALE 2

DETAIL NOT USED NO SCALE 1



REV.	DATE	DESCRIPTION	INITIALS
A	08/03/17	ISSUED FOR REVIEW	KRC
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C	08/31/17	FOR CONSTRUCTION	CJM

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 Steven P. Schaub, PE (Date) 09/01/17  
 Printed or type name  
 License number 21430  
 My license expires on or after December 31, 18  
 Pages or sheets covered by this seal:

I HEREBY CERTIFY THAT THESE PLANS WERE PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

LTE 3C  
13169467  
LLW\_IASC WEST HIGH  
3301 WEST 19TH STREET  
SIOUX CITY, IA 51103

SHEET TITLE  
**GROUNDING  
DETAILS &  
NOTES**

SHEET NUMBER  
**E2**

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

#12

Date: 04/23/2018 Weekly Agenda Date: 05/08/2018

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** John Malloy, WCICC-IT

**WORDING FOR AGENDA ITEM:**

Approval to proceed with the 2018 County PC Replacement project.

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/>               |

**EXECUTIVE SUMMARY:**

WCICC-IT requests funding to move forward with the 2018 County PC Replacement project. The project includes PC's, monitors and Summer part-time help.

**BACKGROUND:**

Warranties for PCs purchased in 2013 are set to expire this Summer. With project completion, all networked PCs will be on the same OS - Windows 10. Based on departmental feedback & existing inventory records, the following quantities are recommended: 135 PC & monitor sets for County departments, 5 PC & monitor sets for Social Services, 63 additional monitors for County departments and 9 additional monitors for Social Services. WCICC-IT also requests hiring two part-time employees to assist with configuration and installation of new PCs and the decommissioning of existing PCs.

**FINANCIAL IMPACT:**

The estimated costs are as follows: 135 PC & Monitor sets - \$134,531.55, 5 PC & monitor sets for Social Services - \$4,982.65, 63 additional monitors - \$9,543.87, 9 additional monitors for Social Services - \$1,363.41 and approximately \$5,500 for the part-time employees. Total estimated cost of project: \$155,921.48.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

- Yes  No

**RECOMMENDATION:**

WCICC-IT recommends the approval to purchase PCs and monitors and the approval to hire two part-time employees for set-up and installation.

**ACTION REQUIRED / PROPOSED MOTION:**

Discussion and action to approve the purchases of PCs and monitors and the hiring of two part-time employees.

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

**#13**

Date: 05/03/18

Weekly Agenda Date: 05/08/2018

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Auditor Pat Gill

**WORDING FOR AGENDA ITEM:**

Request Approval to refund SSMID taxes paid to residential property owners in the SSMID district.

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

The City of Sioux City has a Self-Supported Municipal Improvement District (SSMID) in which there is a levy of 2.25 per thousand dollars that is provided to the City for the SSMID. It has been brought to the Auditor's attention that per code, residential properties are exempt from the SSMID levy, but their taxes have included the SSMID levy until this point. The agenda item recommends refunding the SSMID levy paid by the residential property owners for FY15 and FY16.

**BACKGROUND:**

It has been brought to the Auditor's attention that Self-Supported Municipal Improvement Districts (SSMID) have included residential properties within the SSMID levy for taxation. The County Attorney's office has advised the following:

"386.8 indicates residential properties are exempt from the operation tax in the district unless the properties are in a designated historic district. So residential properties may be within the SSMID, but they shouldn't be taxed the SSMID tax unless they are in a historic district.

Refunds of erroneous tax are controlled by 445.60. Under that section, an erroneous tax can only be refunded if a claim for refund is presented to the Board within two years of when the tax was due or two years from final decision if the assessment was appealed."

After meeting with the County Attorney, it has been recommended to refund the residential property owners the amount of the SSMID levy paid for FY15, payable 16-17 and FY16, payable 17-18 tax years. The county treasurer will issue the individual refund checks and then the refund will be reimbursed by withholding SSMID payments paid to the City of Sioux City during the FY17 payable 18-19 disbursement period.

It should be noted that the corrections have been made to exempt this levy from the residential properties in the SSMID district for 17 payable 18-19 and on.

It also should be noted that the properties in question were originally classified as Commercial properties, but with changes in law and new developments, the properties were made into "Horizontal Regimes" (Condos) which changed them to the residential class.

**FINANCIAL IMPACT:**

Refunds will be made by the Treasurer's office in the following amounts:

FY15 - 59 parcels - total refund \$8,675.97

FY16 - 59 parcels - total refund \$8,722.73

Refund from future SSMID payments will be refunded from SSMID money paid over to the City of Sioux City during FY17 payable 18-19 disbursements of SSMID money in the amount of \$17,398.70.

A list of parcels is available in the Auditor's Office if needed to review.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

To approve the motion to refund the SSMID levy amounts paid by the residential property owners for FY15 and FY16.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to refund the SSMID Levy amount paid for FY15 and FY16 by individuals that owned residential classed parcels within the SSMID and paid into the SSMID levy during that time.

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

#14a

Date: 5/2/2018 Weekly Agenda Date: 5/8/2018

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Receive quotes for one pickup truck for the secondary road department

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

The county annually takes bids for new equipment to maintain its fleet of road maintenance vehicles. The county is requesting a quotation for one, new 1/2 ton pickup truck for purchase.

**BACKGROUND:**

The county owns 23 pickup trucks of assorted size and configuration for use by county crews and engineering staff. Typically we update one or two trucks every year. This truck will replace an aging SUV in the Engineering department.

**FINANCIAL IMPACT:**

The project is paid for with Woodbury County local secondary road funds.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Recommend that the board receive the quotes and allow the county engineer to examine the responsive quotes and recommend award at a later board meeting.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion that the board accept the pickup truck quotes and return them to the county engineer for an award recommendation.

**2018 or 2019 Full size 4WD 1/2 Ton Extended cab pickup bid tabulations**

May 8, 2018

	Knoepfler Chevrolet Co.	Sioux City Ford	Barry Motor Co.
	3900 Stadium Drive	3601 Singing Hills Blvd.	Hiway 175
	Sioux City, IA 51106	Sioux City, IA 51106	Danbury, IA 51019
<b>Trade In</b>	#103-Dodge Durango SXT 4WD	#103-Dodge Durango SXT 4WD	#103-Dodge Durango SXT 4WD
<b>Brand Name &amp; Model</b>			
<b>Purchase Price</b>			
<b>Less Trade</b>			
<b>Net Price</b>	\$ -	\$ -	\$ -
<b>Purchase Price w/o Trade in</b>			
	Woodhouse Auto	Billion Auto	Jensen Dealerships
	2101 E. 6th St.	4300 Southgate Dr.	3900 Stadium Drive
	Sioux City, IA 51101	Sioux City, IA 51106	Sioux City, IA 51106
<b>Trade In</b>	#103-Dodge Durango SXT 4WD	#103-Dodge Durango SXT 4WD	#103-Dodge Durango SXT 4WD
<b>Brand Name &amp; Model</b>			
<b>Purchase Price</b>			
<b>Less Trade</b>			
<b>Net Price</b>	\$ -	\$ -	\$ -
<b>Purchase Price w/o Trade in</b>			

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

#14b

Date: 5/2/2018 Weekly Agenda Date: 5/8/2018

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Receive quotes for a tandem axle dump truck for the secondary road department

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

The county annually takes bids for new equipment to maintain its fleet of road maintenance vehicles. The county is requesting a quotation for one, new tandem axle dump truck for purchase.

**BACKGROUND:**

The county owns 17 dump trucks, 5 flatbed trucks, and three truck plows that are used for material hauling and snow removal. Typically we update one tandem truck every other year. This year the truck replaces an aging International tandem truck with a new tandem truck for the Correctionville district.

**FINANCIAL IMPACT:**

The project is paid for with Woodbury County local secondary road funds.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Recommend that the board receive the quotes and allow the county engineer to examine the responsive quotes and recommend award at a later board meeting.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion that the board accept the tandem truck quotes and return them to the county engineer for an award recommendation.





**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

**#14c**

Date: 5/2/2018 Weekly Agenda Date: 5/8/2018

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Receive quotes for one hydraulic excavator for the secondary road department

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

The county annually takes bids for new equipment to maintain its fleet of road maintenance vehicles. The county is requesting a quotation for one, new hydraulic excavator for purchase.

**BACKGROUND:**

The county owns 4 hydraulic excavators that are used by county maintenance staff for culvert replacement and other road repair and maintenance work. This year the excavator replaces an aging excavator used in the Hornick district.

**FINANCIAL IMPACT:**

The project is paid for with Woodbury County local secondary road funds.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Recommend that the board receive the quotes and allow the county engineer to examine the responsive quotes and recommend award at a later board meeting.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion that the board accept the hydraulic excavator quotes and return them to the county engineer for an award recommendation.

**RUBBER TIRED HYDRAULIC EXCAVATOR**

May 8, 2018

	TranSource Truck & Equipment Inc.	Ziegler Caterpillar	Murphy Tractor & Equipment	Diesel Machinery Inc.
	901 E. 60th Street North	5300 Harbor Drive	4900 Harbor Drive	4301 N. Cliff Ave.
	Sioux Falls, SD 57104	Sioux City, IA 51111-1114	Sioux City, IA 51111	Sioux Falls, SD 57104
<b>Trade In Machine</b>	#919-1999 JD 200 LC	#919-1999 JD 200 LC	#919-1999 JD 200 LC	#919-1999 JD 200 LC
<b>Brand Name &amp; Model</b>				
<b>Machine Price without Trade</b>				
<b>Purchase Price of Machine</b>				
<b>Less Trade #919</b>				
<b>Net Price Of Machine</b>				
<b>Options:</b>				
48" General Excavation Bucket				
60" Ditch Cleaning Bucket				
<b>Outright Purchase of Trade Machine</b>				
	Mid Country Machinery	Rueter's	Road Machinery & Supplies Co.	Titan Machinery
	106 8th St.	4730 S. York St.	1400 N. Hwy 75	5601 Harbor Drive
	Sgt. Bluff, IA 51054	Sioux City, IA 51106	Sioux City, IA 51105	Sioux City, IA 51111
<b>Trade In Machine</b>	#919-1999 JD 200 LC	#919-1999 JD 200 LC	#919-1999 JD 200 LC	#919-1999 JD 200 LC
<b>Brand Name &amp; Model</b>				
<b>Machine Price without Trade</b>				
<b>Purchase Price of Machine</b>				
<b>Less Trade #919</b>				
<b>Net Price Of Machine</b>				
<b>Options:</b>				
48" General Excavation Bucket				
60" Ditch Cleaning Bucket				
<b>Outright Purchase of Trade Machine</b>				

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

#14d

Date: 5/2/2018 Weekly Agenda Date: 5/8/2018

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Approve final pay voucher for project number FM-CO97(131)--55-97, HMA Overlay on County Route L37

**ACTION REQUIRED:**

Approve Ordinance       Approve Resolution       Approve Motion   
Public Hearing       Other: Informational       Attachments

**EXECUTIVE SUMMARY:**

Project work has been completed for the HMA Overlay of County Road L37. The project was awarded to Henningson Construction, Inc.

**BACKGROUND:**

The county programmed the HMA overlay of county route L37 for construction in fiscal year 2018. Project work has been completed in compliance with the plans and specifications for the job. All required forms and paperwork have been submitted, the office audit is completed and the final pay voucher has been prepared and signed by the contractor.

**FINANCIAL IMPACT:**

This project is paid for with county farm to market funds. The contract price of the project was \$1,716,531.71.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes       No

**RECOMMENDATION:**

I recommend that the Board approve the final pay voucher for project FM-C097(131)--55-97.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the final pay voucher for project FM-C097(131)--55-97.



**Iowa Department of Transportation**  
**CONTRACT CONSTRUCTION PROGRESS VOUCHER**

Orig.

Contract 034317

FM-C097(131)--55-97  
 HMA Resurfacing  
 WOODBURY COUNTY ENGINEER

Voucher No. 8

DATE LAST VOUCHER 03-08-18  
 MO. DAY YR.

THIS VOUCHER - - -  
 MO. DAY YR.

DAYS WORKED			RET. %	Contractor No. 18775 HENNINGSEN CONSTRUCTION INC ATLANTIC, IA									
TO DATE	LAST VOUCH.	AUTH.		QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	RURAL PARTICIPATING	RURAL NON-PARTICIPATING	URBAN PARTICIPATING	URBAN NON-PARTICIPATING	
0.0	40.0	3.000		293.300	293.300	Cubic Yd	410	000	293300	000	000		
EXCAVATION, CL 10, RDWY+BORROW													
TOTAL TO DATE													
5900.000	5900.000		Ton	410	000	6312470	000	000					
GRANULAR SHLD, TYPE B													
TOTAL TO DATE													
6.000	6.000		Miles	441	000	6000	000	000					
CLEAN+PREPARATION OF BASE													
TOTAL TO DATE													
34.200	34.200		Sq Yard	441	000	33620	000	000					
PATCH, FULL-DEPTH REPAIR													
TOTAL TO DATE													
2.000	2.000		Each	441	000	2000	000	000					
PATCH BY COUNT (REPAIR)													
TOTAL TO DATE													
1286.600	1605.341		Sq Yard	441	000	1605341	000	000					
PAV'T, SCARIFICATION													
TOTAL TO DATE													
622.200	641.222		Sq Yard	441	000	641222	000	000					
BRIDGE APPROACH, TWO LANE													
TOTAL TO DATE													
7410.000	7410.000		Ton	442	000	7671550	000	000					
HMA ST INTERMEDIATE, 1/2"													
TOTAL TO DATE													
7000.000	7000.000		Ton	442	000	7504470	000	000					
HMA ST SURF, 1/2", NO FRIC													
TOTAL TO DATE													

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

**CLAIMANT'S CERTIFICATION (Required for Final Payment Only)**

SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

1. \_\_\_\_\_  
 DATE PROJECT ENGINEER CERTIFICATION

2. \_\_\_\_\_  
 DATE CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL  
 IDOT is not involved in this Farm to Market project.

3. \_\_\_\_\_  
 DATE DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL  
 Project records reviewed.  Project records not reviewed. Recommend payment based on the project engineers certification.  
 Project approved for payment.

I, \_\_\_\_\_ the \_\_\_\_\_  
 for \_\_\_\_\_ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

DATE \_\_\_\_\_ SIGNED CLAIMANT (CONTRACTOR)

CERTIFICATION FOR HOURS AND LABOR APPLIES ONLY TO FEDERAL PARTICIPATING PROJECT.

Contract 034317



**Iowa Department of Transportation**  
**CONTRACT CONSTRUCTION PROGRESS VOUCHER**

FM-C097(131)--55-97  
 HMA Resurfacing  
 WOODBURY COUNTY ENGINEER

Voucher No. 8

DATE LAST VOUCHER 03-08-18  
 MO. DAY YR.

THIS VOUCHER - - -  
 MO. DAY YR.

DAYS WORKED			RET. %	Contractor No. 18775 HENNINGSEN CONSTRUCTION INC ATLANTIC, IA									
TO DATE	LAST VOUCH.	AUTH.		QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	RURAL PARTICIPATING	RURAL NON-PARTICIPATING	URBAN PARTICIPATING	URBAN NON-PARTICIPATING	
	0.0	40.0	3.000	ITEM DESCRIPTION									
0100	865.000	865.000	Ton	442	Compl. Last Voucher	000	804810	000	000				
	ASPH BINDER, PG 58-34S												
	TOTAL TO DATE												
0110	2500.000	2500.000	Lump Sum	442	Compl. Last Voucher	000	2500000	000	000				
	HMA PAV'T SAMPLE												
	TOTAL TO DATE												
0120	2.000	2.000	Each	442	Compl. Last Voucher	000	5000	000	000				
	RUMBLE STRIP PANEL (HMA SURF)												
	TOTAL TO DATE												
0130	13500.000	13500.000	Each	444	Compl. Last Voucher	000	14675000	000	000				
	PAY ADJ I/D-HMA PAV'T SMOOTHNESS												
	TOTAL TO DATE												
0140	77466.000	77466.000	Sq Yard	444	Compl. Last Voucher	000	75772887	000	000				
	COLD IN-PLACE RECYCLED ASPH PAV'T												
	TOTAL TO DATE												
0150	337.000	337.000	Ton	444	Compl. Last Voucher	000	309620	000	000				
	ASPH STABILIZING AGENT (FOAMED ASPH)												
	TOTAL TO DATE												
0160	622.200	622.200	Sq Yard	410	Compl. Last Voucher	000	622200	000	000				
	RMVL OF PAV'T												
	TOTAL TO DATE												
0170	4.000	4.000	Each	410	Compl. Last Voucher	000	4000	000	000				
	SAFETY CLOSURE												
	TOTAL TO DATE												
0180	1788.940	1788.940	Station	442	Compl. Last Voucher	000	1118120	000	000				
	PAINTED PAV'T MARK, WATERBORNE/SOLVENT												
	TOTAL TO DATE												

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.  
 SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

**CLAIMANT'S CERTIFICATION (Required for Final Payment Only)**

I, \_\_\_\_\_ the \_\_\_\_\_  
 for \_\_\_\_\_ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.  
 \_\_\_\_\_  
 DATE SIGNED CLAIMANT (CONTRACTOR)

- DATE PROJECT ENGINEER CERTIFICATION \_\_\_\_\_
- DATE CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL \_\_\_\_\_  
 IDOT is not involved in this Farm to Market project.
- DATE DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL \_\_\_\_\_  
 Project records reviewed.  Project records not reviewed. Recommend payment based on the project engineers certification.  
 Project approved for payment.

CERTIFICATION FOR HOURS AND LABOR APPLIES ONLY TO FEDERAL PARTICIPATING PROJECT.

Contract 034317



**Iowa Department of Transportation**  
**CONTRACT CONSTRUCTION PROGRESS VOUCHER**

FM-C097(131)--55-97  
 HMA Resurfacing  
 WOODBURY COUNTY ENGINEER

Voucher No. 8

DATE LAST VOUCHER 03-08-18  
 MO. DAY YR.

THIS VOUCHER - - -  
 MO. DAY YR.

DAYS WORKED			RET. %	Contractor No. 18775 HENNINGSEN CONSTRUCTION INC ATLANTIC, IA									
TO DATE	LAST VOUCH.	AUTH.		QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	RURAL PARTICIPATING	RURAL NON-PARTICIPATING	URBAN PARTICIPATING	URBAN NON-PARTICIPATING	
	0.0	40.0	3.000	ITEM DESCRIPTION									
0190	17550.000	17550.000	Lump Sum	401	TRAFFIC CONTROL	000	17550000	000	000	000	000		
	TOTAL TO DATE												
0200	80.000	80.000	Each	401	FLAGGER	000	89000	000	000	000	000		
	TOTAL TO DATE												
0210	40.000	40.000	Each	401	PILOT CAR	000	24500	000	000	000	000		
	TOTAL TO DATE												
0220	116850.000	116850.000	Lump Sum	401	MOBILIZATION	000	116850000	000	000	000	000		
	TOTAL TO DATE												
7001	318.741	318.741	Sq Yard	441	APPLIES TO ITEM 0060 PAV'T, SCARIFICATION	000	000	000	000	000	000		
	TOTAL TO DATE												
7002	19.022	19.022	Sq Yard	441	APPLIES TO ITEM 0070 BRIDGE APPROACH, TWO LANE	000	000	000	000	000	000		
	TOTAL TO DATE												
8001	1.000	1.000		441	GRINDING BRIDGE APPROACH	000	1000	000	000	000	000		
	TOTAL TO DATE												
8002	1.000	1.000		441	PAVING NOTCH RECONSTRUCTION	000	1000	000	000	000	000		
	TOTAL TO DATE												
8003	1.000	1.000		441	SUB-GRADE STABILIZATION	000	1000	000	000	000	000		
	TOTAL TO DATE												

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.  
 SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

**CLAIMANT'S CERTIFICATION (Required for Final Payment Only)**

I, \_\_\_\_\_ the \_\_\_\_\_  
 for \_\_\_\_\_ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.  
 \_\_\_\_\_  
 DATE SIGNED CLAIMANT (CONTRACTOR)

- DATE \_\_\_\_\_ PROJECT ENGINEER CERTIFICATION
- DATE \_\_\_\_\_ CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL  
 IDOT is not involved in this Farm to Market project.
- DATE \_\_\_\_\_ DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL  
 Project records reviewed.  Project records not reviewed. Recommend payment based on the project engineers certification.  
 Project approved for payment.

CERTIFICATION FOR HOURS AND LABOR APPLIES ONLY TO FEDERAL PARTICIPATING PROJECT.

Contract 034317



**Iowa Department of Transportation**  
**CONTRACT CONSTRUCTION PROGRESS VOUCHER**

FM-C097(131)--55-97  
 HMA Resurfacing  
 WOODBURY COUNTY ENGINEER

Voucher No. 8

DATE LAST VOUCHER 03-08-18  
 MO. DAY YR.

THIS VOUCHER - - -  
 MO. DAY YR.

DAYS WORKED			RET. %
TO DATE	LAST VOUCH.	AUTH.	
	<u>0.0</u>	<u>40.0</u>	<u>3.000</u>

Contractor No. 18775 HENNINGSEN CONSTRUCTION INC ATLANTIC, IA

ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	RURAL		URBAN	
						PARTICIPATING	NON-PARTICIPATING	PARTICIPATING	NON-PARTICIPATING
8004	1.000	1.000		441		000	1000	000	000
PAYMENT ADJUSTMENT INCENTIVE FOR HMA FIELD VOIDS						TOTAL TO DATE			
8005	1.000	1.000		441		000	1000	000	000
PAYMENT ADJUSTMENT INCENTIVE FOR HMA LAB VOIDS						TOTAL TO DATE			
8999	1.000	1.000	Lump Sum	401		000	000	000	000
STOCKPILED MATERIALS						TOTAL TO DATE			
					Compl. Last Voucher				
					TOTAL TO DATE				
					Compl. Last Voucher				
					TOTAL TO DATE				
					Compl. Last Voucher				
					TOTAL TO DATE				
					Compl. Last Voucher				
					TOTAL TO DATE				
					Compl. Last Voucher				
					TOTAL TO DATE				
					Compl. Last Voucher				
					TOTAL TO DATE				

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

**CLAIMANT'S CERTIFICATION (Required for Final Payment Only)**

Brook Henningsen the President

for Henningsen Const (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

- SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.
- DATE PROJECT ENGINEER CERTIFICATION
  - DATE CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL  
 IDOT is not involved in this Farm to Market project.
  - DATE DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL  
 Project records reviewed.  Project records not reviewed. Recommend payment based on the project engineers certification.  
 Project approved for payment.

4/23/18 DATE  
 SIGNED CLAIMANT (CONTRACTOR)

CERTIFICATION FOR HOURS AND LABOR APPLIES ONLY TO FEDERAL PARTICIPATING PROJECT.



**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

#14e

Date: 5/2/2018 Weekly Agenda Date: 5/8/2018

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Consider award of Project number STP-S-CO97(134)--5E-97

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

The county received bids for the above captioned PCC overlay project through the Iowa DOT bid process. The bids have been reviewed and an award is recommended.

**BACKGROUND:**

The county engineer completed plans for the PCC Overlay of county route D54, the Danbury Blacktop between Oto and county route L27. The project consists of overlaying the existing HMA pavement with a 5" PCC overlay.

**FINANCIAL IMPACT:**

The project is paid for with \$1,000,000 in federal aid STBG funds from the SRTPA Regional Planning Agency and matched with Woodbury County farm to market fund money for the project balance.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Recommend that the board award the PCC Overlay project to Cedar Valley Corporation, LLC. of Waterloo, Iowa for \$2,354,844.71.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion that the board award the PCC Overlay project to Cedar Valley Corporation, LLC. of Waterloo, Iowa for \$2,354,844.71.



# Woodbury County Sheriff's Office

DAVID A. DREW, SHERIFF

**WOODBURY COUNTY JAIL WEEKLY POPULATION REPORT AT 0600 HRS.**

**LEC 24 HOUR DAILY COUNT**

DATE	DAILY TOTAL	LEC	ELECTRONIC MONITORING	JUVENILE	FEDERAL PRISONERS	RELEASED
4/1/18	203	181	21	1	11	16
4/2/18	201	179	21	1	11	9
4/3/18	206	182	22	2	11	21
4/4/18	202	180	21	1	11	23
4/5/18	189	167	21	1	12	29
4/6/18	193	173	19	1	12	17
4/7/18	200	182	17	1	12	24
4/8/18	202	184	17	1	12	16
4/9/18	196	178	17	1	12	14
4/10/18	203	184	18	1	12	18
4/11/18	203	184	18	1	13	26
4/12/18	197	180	16	1	13	26
4/13/18	193	176	16	1	9	21
4/14/18	196	179	16	1	12	24
4/15/18	196	179	16	1	12	11
4/16/18	195	178	16	1	12	16
4/17/18	190	173	16	1	14	22
4/18/18	195	178	16	1	17	18
4/19/18	201	182	18	1	17	12
4/20/18	197	177	19	1	17	18
4/21/18	203	184	18	1	14	21
4/22/18	210	189	19	2	14	12
4/23/18	214	194	18	2	14	13
4/24/18	215	195	18	2	17	19
4/25/18	217	197	18	2	17	19
4/26/18	222	201	19	2	17	18
4/27/18	218	199	18	1	18	24
4/28/18	223	205	17	1	17	19
4/29/18	229	211	17	1	15	15
4/30/18	227	209	17	1	15	21
	0					

TOTAL	MALE	FEMALE
197	170	27
188	166	22
203	176	27
203	173	30
196	165	31
190	159	31
206	170	36
200	166	34
192	160	32
202	164	38
210	172	38
206	172	34
197	162	35
203	163	40
190	154	36
194	157	37
195	160	35
196	157	39
194	157	37
195	156	39
205	162	43
201	160	41
207	164	43
214	168	46
216	165	51
219	171	48
223	172	51
224	176	48
226	177	49
230	180	50
0		

**6136      5560      540      36      410      562**

**6122      4974      1148**

\*Highest population count each day

LEC TOTAL AVG:	<b>203</b>
TOTAL INMATE AVG:	<b>223.2</b>