



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS (AUGUST 21, 2018) (WEEK 33 OF 2018)

Live streaming at: https://www.youtube.com/user/woodburycountyiowa

Agenda and Minutes available at: www.woodburycountyiowa.gov

Rocky L. De Witt 253-0421 rdewitt@woodburycountyiowa.gov
Marty J. Pottebaum 251-1799 mpottebaum@woodburycountyiowa.gov
Keith W. Radig 560-6542 kradig@woodburycountyiowa.gov
Jeremy J. Taylor 259-7910 jtaylor@woodburycountyiowa.gov
Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held August 21, 2018 at 4:30 p.m. in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

- 1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- 1. Citizen Concerns Information
2. Approval of the agenda Action

Consent Agenda

Items 3 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

- 3. Approval of the minutes of the August 14, 2018 meeting
4. Approval of claims
5. Board Administration – Karen James
a. Approval of lifting tax suspension for J.S.
b. Approval of resolution thanking and commending Patrick Poe for years of service with Woodbury County
6. Human Resources – Melissa Thomas
a. Approval of Memorandum of Personnel Transactions
b. Authorization to Initiate the Hiring Process
c. Approval of retiree request to remain on county dental insurance plan

7. County Auditor – Patrick Gill
 - a. Approval of the 2018 Business Property, Homestead, and Military tax credits payable 2019/2020 allowed by the City Assessor
 - b. Approval of the 2018 Business Property, Homestead, and Military tax credits payable 2019/2020 disallowed by the City Assessor
 - c. Approval of the 2018 Business Property, Homestead, and Military tax credits payable 2019/2020 allowed by the County Assessor
 - d. Approval of the 2018 Business Property, Homestead, and Military tax credits payable 2019/2020 disallowed by the County Assessor

End Consent Agenda

- | | |
|--|--------------------------------------|
| 8. WCICC -IT – John Malloy
Approval of Memorandum of Understanding between FiberComm and Woodbury County | Action |
| 9. Board of Supervisors – Matthew Ung & Human Resources – Melissa Thomas
Approval to provide wellness screenings to eligible Woodbury County Employees and the financial impact | Action |
| 10. Secondary Roads – Mark Nahra <ol style="list-style-type: none"> a. Approval of award for a semi-tractor truck b. Receive quotes for an equipment trailer c. Receive and consider bids for project number L-B(J9)—73-97 d. Receive quotes for 2018 Rout and Crack Seal Project on HMA roads | Action
Action
Action
Action |
| 11. Reports on Committee Meetings | Information |
| 12. Citizen Concerns | Information |
| 13. Board Concerns | Information |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- TUES., AUG. 28** **1:00 p.m.** Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
- 6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom
- MON., SEPT. 3** **6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- TUES., SEPT. 4** **4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., SEPT. 5** **9:00 a.m.** Loess Hills Alliance Stewardship Committee meeting, Pisgah, Iowa
- 10:30 a.m.** Loess Hills Alliance Executive meeting
- 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- 1:00 p.m.** Loess Hills Alliance Full Board meeting, Pisgah, Iowa
- WED. SEPT. 12** **8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- 6:30 p.m.** 911 Service Board Meeting, Public Safety Center, Climbing Hill
- 8:00 p.m.** County's Mayor Association Meeting, Public Safety Center, Climbing Hill
- THURS., SEPT. 13** **4:30 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED. SEPT. 19** **10:00 a.m.** Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
- 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THUR. SEPT. 20** **4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue

The following Boards/Commission have vacancies: Commission to Assess Damages - Category A, Category B, Category C and Category D, Civil Service Commission; Library Board of Trustees; Civil Service Commission

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

AUGUST 14, 2018, THIRTY-SECOND MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, August 14, 2018 at 4:30 p.m. Board members present were Ung, De Witt, Pottebaum, Radig, and Taylor (by phone). Staff members present were Joshua Widman, Assistant County Attorney, Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

- 1. There were no citizen concerns.
- 2. Motion by Radig second by Pottebaum to approve the agenda for August 14, 2018. Carried 5-0. Copy filed.

Motion by De Witt second by Radig to approve the following items by consent:

- 3. To approve minutes of the August 7, 2018 meeting. Copy filed.
- 4. To approve the claims totaling \$797,043.67. Copy filed.
- 5. To approve Notice of Terminate Farm Tenancy. Copy filed.
- 6a. To approve the transfer of April Gardner, Youth Worker, Juvenile Detention Dept., effective 08-15-18, \$23.75/hour, 8%. Position Transfer from P/T to F/T Youth Worker.; the separation of Kylie Stokes, Clerk II, County Treasurer Dept., effective 08-17-18. Resignation.; and the appointment of Angel Chagolla, Civilian Jailer, County Sheriff Dept., effective 08-20-18, \$19.28/hour. Job Vacancy Posted 6-27-18. Entry Level Salary: \$19.28/hour. Copy filed.
- 6b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Clerk II, County Treasurer Dept. AFSCME Courthouse: \$16.43/hour. Copy filed.
- 6c. To approve the request of Patrick Poe to remain on County Health Insurance. Copy filed.
- 7. To approve the permit to work in the right of way for the City of Salix. Copy filed.

Carried 5-0.

- 8. Patrick Gill, Auditor, presented the official Canvass City of Oto Special Election held in Woodbury County on August 7, 2018.

City of Oto Special Election held 08/07/2018 Election

For the public measure

The use of the one percent (1%) local sales and services tax shall be changed in the City of Oto, effective October 1, 2018.

For the question, there were: Five (5) votes

Against the question, there were: Three (3) votes

GRAND TOTAL Eight (8) votes

We therefore declare the public measure to be adopted.

Motion by Ung second by Radig to receive the Canvass. Carried 5-0. Copy filed.

9a. A public hearing was held at 4:45 p.m. for final plat of the Meyer Addition, a Minor Subdivision, GIS #874419400005. The chairperson called on anyone wishing to be heard.

Motion by Radig second by De Witt to close the public hearing. Carried 5-0.

Motion by Radig second by De Witt to approve and authorize the Chairperson to sign a Resolution for the Final Platting of Meyer Addition, A Minor Subdivision, GIS #874419400005. Carried 5-0.

RESOLUTION #12,778

Whereas, the Planning and Zoning Commission and the Woodbury County Board of Supervisors have reviewed and approved the Final Plat of Meyer Addition to Woodbury County, Iowa, and whereas approval of the Final Plat of Meyer Addition to Woodbury County, Iowa has been recommended to the Woodbury County Board of Supervisors by the Planning and Zoning Commission. Now, therefore be, and it is, resolved by the Woodbury County Supervisors, that said Final Plat of Meyer Addition to Woodbury County, Iowa, as hereto attached and forming part of this Resolution be, and the same hereby is, accepted and approved.

Dated August 14, 2018
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

9b. Motion by De Witt second by Pottebaum to approve to allocate \$1,000 and 2 days (16 hours) of paid time off for the employee contribution United Way of Siouxland campaign. Carried 4-1; Radig opposed. Copy filed.

10a. Motion by Radig second by Ung to approve the contract and bond for the 2018 pavement marking project with Iowa Plains Signing, Slater, IA, for \$81,525.00. Carried 5-0. Copy filed.

10b. Bid letting was held for propane for heating county buildings for FY2019. The bids are as follows:

Johnson Propane, Battle Creek, IA	\$50,200.00
New Cooperative Inc., Hornick, IA	\$54,216.00

Motion by Radig second by De Witt to award the bid for propane to Johnson Propane for \$50,200.00. Carried 5-0. Copy filed.

10c. Bid letting was held for semi-tractor truck. The bids are as follows:

Cornhusker Intl., Sioux City, IA	\$109,508.53
Rees Mack Sales & Service, Lawton, IA	\$116,879.54
Peterbilt, Sioux City, IA	\$117,260.00
Sioux City Truck & Trailer, Sioux City, IA	\$123,878.00
Boyer Trucks, Sioux Falls, SD	\$98,300.00
Istate Truck Center, Sioux City, IA	\$106,759.00

Motion by Pottebaum second by Radig to receive the bids and refer them to the County Engineer for his recommendation. Carried 5-0. Copy filed.

10d. Bid letting was held for calcium chloride for FY2019. The bids are as follows:

Scotwood Industries Inc., Overland Park KS	\$55,378.40
Jerico Services Inc., Indianola, IA	\$66,220.00
Farmers Feed & Supply, Boyden, IA	\$79,772.00

Motion by Radig second by De Witt to award the bid for calcium chloride to Scotwood Industries Inc. for \$55,378.40. Carried 5-0. Copy filed.

- 10e. Information was presented by Mark Nahra, County Engineer, on local Crossroad Bridge Incentive Program. Copy filed.
- 10f. Motion by Radig second by Pottebaum to approve the IJR project agreement addendum with the Iowa DOT. Carried 5-0. Copy filed.
- 10g. Motion by Radig second by Pottebaum to approve an Amendment for Professional Consulting Services with McClure Engineering Consultants for \$111,610. Carried 5-0. Copy filed.
- 11. The Board heard reports on committee meetings.
- 12. Citizen concerns.
- 13. Board concerns were heard.

The Board adjourned the regular meeting until August 21, 2018.

Meeting sign in sheet. Copy filed.

**WOODBURY COUNTY, IOWA
BOARD ADMINISTRATION
MEMORANDUM**

TO: Board of Supervisors
FROM: Karen James, Administrative Assistant
DATE: August 15, 2018
RE: Lifting of Tax Suspensions

Please lift the tax suspension for J. S. as this person no longer wish to have the taxes suspended.

WOODBURY COUNTY, IOWA

RESOLUTION NO. _____

A RESOLUTION THANKING AND COMMENDING

Patrick Poe

FOR HIS SERVICE TO WOODBURY COUNTY

WHEREAS, Patrick Poe has capably served Woodbury County as an employee of the Sheriff's Department for 30 years from December 12, 1988 to August 31, 2018; and

WHEREAS, the service given by Patrick Poe as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Patrick Poe for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Patrick Poe.

BE IT SO RESOLVED this 21st day of August, 2018.

WOODBURY COUNTY BOARD OF SUPERVISORS

Rocky L. De Witt, Chairman

Matthew A. Ung, Member

Marty Pottebaum, Member

Keith W. Radig, Member

Jeremy J. Taylor, Member

Attest:

Patrick F. Gill, Woodbury County Auditor

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: August 21, 2018

* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Cruz, Jerardo	County Sheriff	7-30-18	Civilian Jailer	\$25.84/hour	0%	T	Transfer from Court Security Officer to Civilian Jailer.
Junge, David	County Sheriff	7-30-18	Court Security Officer	\$25.84/hour	0%	T	Transfer from Civilian Jailer to Court Security Officer.
McDermott, Shane	Secondary Roads	8-13-18	Motor Grader Operator			S	Separation.
Venable-Ridley, Cornelia	County Attorney	8-26-18	Asst. County Attorney	\$73,908/year	4%=\$3,105/year	R	Per AFSCME Asst. County Attorney Contract agreement, from Step 5 to Step 6.
McBride, Casey	County Sheriff	8-30-18	Civilian Jailer			S	Resignation.
Dawson, David	County Attorney	8-31-18	Asst. County Attorney	\$79,811/year	8%=\$5,903/year	R	Per AFSCME Asst. County Attorney Contract agreement, from Step 6 to Step 7.
Johnson, Dustin	County Treasurer	9-01-18	Clerk II	\$17.19/hour	4.5%=\$.76/hr	R	Per AFSCME Courthouse Contract agreement, from Grade 3/Step 1 to Grade 3/Step 2.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas HR Director

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County

FROM: Melissa Thomas, Human Resources Director

SUBJECT: Memorandum of Personnel Transactions

DATE: August 21, 2018

For the August 21, 2018 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. County Sheriff Court Security Officer, Transfer to Civilian Jailer.
2. County Sheriff Civilian Jailer, Transfer to Court Security Officer.
3. Secondary Roads Motor Grader Operator, Separation.
4. Asst. County Attorney, from Step 5 to Step 6.
5. County Sheriff Civilian Jailer, Resignation.
6. Asst. County Attorney, from Step 6 to Step 7.
7. County Treasurer Clerk II, from Grade 3/Step 1 to Grade 3/Step 2.

Thank you

HUMAN RESOURCES DEPARTMENT

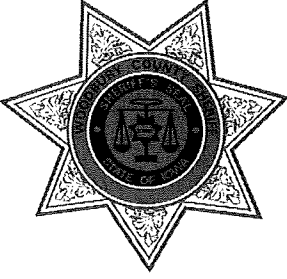
WOODBURY COUNTY, IOWA

DATE: August 21, 2018

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Sheriff	Civilian Jailer	CWA: \$19.28/hour		
	*Please see attached memo.			

Chairman, Board of Supervisors



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010
E-MAIL: ddrew@woodburycountyiowa.gov
FAX: 712.279.6522

14 August 2018

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to begin the hiring process for a Correctional Officer position, August 22nd, 2018. We request this be placed on the agenda for the Tuesday, August 21st, 2018, Woodbury County Board of Supervisors meeting. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "David Drew".

Dave Drew, Sheriff

Cc: file

21st
me

Melissa Thomas

From: Pat Poe <poeboys38@yahoo.com>
Sent: Sunday, August 05, 2018 11:47 PM
To: Melissa Thomas
Subject: Board of supervisors request.

Woodbury County Board of Supervisors.

Mr. Rocky De Witt, Chairman.

This correspondence is intended to inform you that at the conclusion of August 31, 2018 I will be retiring from my position as a Woodbury County Deputy Sheriff. Beginning September 1, 2018 I am requesting to remain on the Woodbury County insurance policies as a retired county employee.

Respectfully, Deputy Patrick J. Poe
August 4, 2018

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#7a

Date: _____ Weekly Agenda Date: _____

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: _____

WORDING FOR AGENDA ITEM:

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

BACKGROUND:

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#7b

Date: _____ Weekly Agenda Date: _____

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: _____

WORDING FOR AGENDA ITEM:

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

BACKGROUND:

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: _____ Weekly Agenda Date: _____

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: _____

WORDING FOR AGENDA ITEM:

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

BACKGROUND:

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#7d

Date: _____ Weekly Agenda Date: _____

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: _____

WORDING FOR AGENDA ITEM:

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

BACKGROUND:

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#8

Date: 8/15/18 Weekly Agenda Date: 08/21/18

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: John Malloy, IT Director

WORDING FOR AGENDA ITEM:

Approval of Memorandum of Understanding Between FiberComm and Woodbury County

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

WCICC-IT is requesting approval of the Memorandum of Understanding (MOU) between FiberComm and Woodbury County to use dark fiber between Courthouse and Law Enforcement Center (LEC).

BACKGROUND:

FiberComm is the telecommunication provider for all of Woodbury County's facilities including the LEC. Today, FiberComm has a presence in the Courthouse and they use copper lines between the 2 buildings to provide service to the LEC. WCICC has spare dark fiber between the 2 facilities and FiberComm has asked to use a pair of the fiber in lieu of the existing copper.

FINANCIAL IMPACT:

None.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

WCICC-IT recommends the approval of the MOU between Woodbury County and FiberComm.

ACTION REQUIRED / PROPOSED MOTION:

Discussion and action to approve the MOU using dark fiber between Woodbury County Courthouse and the LEC.



1605 9th Street
Sioux City, IA 51101

712-224-2020
800-836-2472

Fax: 712-224-8810
www.fibercomm.net

John Malloy & Doug Bock
Woodbury County Information and Communication Commission
620 Douglas St.
Sioux City, IA 51101

July 30, 2018

Subject: Memorandum of Understanding to Use Dark Fiber Between Courthouse and Law Enforcement Center

FiberComm provides certain telecommunications services to the Woodbury County Courthouse (CH) located at 620 Douglas St., Sioux City, IA where FiberComm has constructed optical network facilities within. FiberComm additionally provides certain telecommunications services to the Woodbury County Law Enforcement Center (LEC) located at 407 7th St., Sioux City, IA. FiberComm does not possess optical network facilities within the LEC and currently utilizes County copper cabling between the CH and LEC to provide services.

Woodbury County possesses dark “unused” single mode fibers between the CH and LEC. FiberComm desires to utilize two County dark fibers to provide services to the LEC.

Therefore, Woodbury County and FiberComm agree to provide each with the following services.

FiberComm to Provide

- All necessary materials, equipment, and labor to utilize the County’s dark fiber to provide telecommunications services to the LEC and address any future needs of the LEC and agencies contained within.

Woodbury County to Provide

- Two (2) dark single mode fibers between CH and LEC.
- FiberComm’s use of the dark fibers is restricted to providing telecommunications to the LEC and agencies contained within.
- At the LEC; approximately 2’ x 2’ wall space in the lower level fiber room; and the use five (5) of existing unused copper cabling pairs between basement fiber room and the first-floor telco room near the generator room.

The initial term of this Memorandum of Understanding shall be twelve (12) months from August 1st, 2018 unless terminated as provided below. Thereafter, it shall renew automatically on a month-to-month basis unless terminated as provided below.

The term of this Memorandum of Understanding (whether initial or renewal) shall terminate on the first to occur of the following:

1. Woodbury County discontinues telecommunications services with FiberComm for the LEC.
2. Either party may terminate this Memorandum upon 60 days written notice.

FiberComm L.C.

Woodbury County

By: _____

By: _____

Title: Director of Operations & Engineering

Title: _____

Date: _____

Date: _____

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 08/16/2018 Weekly Agenda Date: 08/21/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Matthew Ung and Melissa Thomas

WORDING FOR AGENDA ITEM:

Approval to provide wellness screenings to eligible Woodbury County Employees and the financial impact

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

Wellness screenings for eligible Woodbury County Employees and spouses will include 4 different types of screens: Wellness Blood Profile, PSA, TSH, and A1C.

BACKGROUND:

Woodbury County has provided these screenings as part of their Wellness Program since 2014. Over the years participation has grown 57% and the program continues to be a successful tool in helping with our employees overall wellness.

FINANCIAL IMPACT:

Please see attached schedule. Health coaching is approximately \$55 per hour. This year, upon the advice of Mercy Business, we are moving to an every other year schedule for Vitamin D testing which will create an approximate savings of \$14,600 (\$40 per test).

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve the employee wellness screenings

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the employee wellness screenings

Woodbury County Employee Wellness Program Components

August 2018

The Wellness Blood Profile screening requires a 9-12 hour fast prior to your appointment. Please be well hydrated for this screening. Water is recommended. You should avoid alcohol 24 hours prior to your appointment.

All participants will receive the following assessments:

- **Blood Pressure:** This simple screening is highly recommended as part of any health event.
- **Body Mass Index (BMI):** This is the relationship between height and weight that is associated with body fat and health risk.
- **Body Fat (hand held):** *This monitor uses bioelectric impedance to measure your body fat versus lean body weight.*
- **Waist Circumference:** Waist circumference is one of the most practical tools to assess abdominal fat for chronic disease risk.
- **MyBioCheck and personal report card: (\$7.00)** a biometric health risk assessment application designed for the iPad. The application generates an individual report card for each participant which explains the results and provides simple action steps for improvement.

Wellness Blood Profile (all participants) (\$37.00-- includes blood pressure, BMI, body fat and waist circumference)

Over 25 blood chemistry components are included in this profile. This includes total cholesterol, HDL, LDL, triglycerides, glucose, a complete blood count (white and red blood cell counts) as well as kidney and liver function components. The results can be used to help identify health problems such as diabetes, heart disease, as well as kidney and liver disease.

This blood profile requires a 9-12 hour fast prior to your appointment. Water is recommended as it helpful to be well-hydrated for this venous blood draw. You are advised to avoid alcohol 24 hours prior to your appointment.

PSA Screening (men over age 50) (\$28.00)

The prostate-specific antigen (PSA) is a protein produced by the cells of prostate gland. The PSA test measures the level of PSA in the blood. A venous blood sample is taken and the amount of PSA is measured in a laboratory. The PSA screening is recommended for males age 50 and older.

TSH (\$18.00)

The Thyroid-Stimulating Hormone (TSH) is a venous blood test that is considered the frontline test to evaluate thyroid hormone levels. Low thyroid hormones can contribute to the "slowing down" of bodily functions. As many as 10% of women have hypothyroidism.

Hemoglobin A1C (HbA1C) Screening (all participants) (\$25.00)

An HbA1C lab test reflects the average amount of sugar in the blood over the past 3 months. It shows how well blood glucose (blood sugar) is controlled. The normal level is less than 6%. Most people with diabetes should have an HbA1C of less than 7%. Higher numbers mean that one's diabetes control is not as good.

Individual Health Coaching/Body Composition (Inbody), Dermascan, StepTest, Group Educational Sessions, Tracking of points (\$55.00 per hour)

Health Coaching is provided by a trained Health Coach at various locations. Includes goal setting and follow-up.

Mileage will be charged at current government rate to outlying areas. (Menville, Climbing Hill, Correctionville and other out of town locations as requested)

Additional Wellness Services Included in Pricing Listed above:

Promotion of wellness screening and coaching sessions

Group Health Report with review and recommendations from Mercy Business Health Services staff

Physician review of all venous blood draws with recommendations for personal healthcare provider

Three complimentary 30 minute health presentations by Mercy professionals

Advance notice of Mercy low-cost health screens and health events.

Monthly Mind/Body health articles to share with employees.

Woodbury County Wellness Summary 2017

Participation Data:

2014 – 232 employees completed Wellness Screen; 86 spouses completed the screen Total Participation=
318

2015- 224 employees completed the Wellness Screen; 96 spouses completed the screen
Total participation = **320**

2016- 224 employees completed the Wellness Screen; 93 spouses completed the screen
Total Participation= **317**

2017- 263 employees completed the Wellness Screen; 102 spouses completed the screen
Total participation= **365**

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#10a

Date: 08/16/2018 Weekly Agenda Date: 08/21/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider award of quotes for a semi tractor truck for the secondary road department

ACTION REQUIRED:

- Approve Ordinance Approve Resolution Approve Motion
Public Hearing Other: Informational Attachments

EXECUTIVE SUMMARY:

The county annually takes bids for new equipment to maintain its fleet of road maintenance vehicles. The Board received quotations for one, new tandem semi tractor truck for purchase last week.

BACKGROUND:

The county is replacing one semi tractor that is 21 years old that is used for towing an equipment hauling trailer and a belly dump aggregate trailer. The truck operates out of the Correctionville district.

FINANCIAL IMPACT:

The purchase is paid for with Woodbury County local secondary road funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend that the board award the quotation to Boyer Trucks of Sioux Falls, S.D. for \$106,800. I recommend that we keep the current Volvo semi tractor.

ACTION REQUIRED / PROPOSED MOTION:

Motion that the board award the quotation for a semi tractor truck to Boyer Trucks of Sioux Falls, S.D. for \$106,800.

2018 or 2019 Tandem Truck Tractor with hydraulic wet kit

August 14, 2018

	Cornhusker Intl.	Rees Mack Sales & Ser	Peterbilt	Sioux City truck & Traile	Boyer Trucks	Istate Truck Center
	2601 Bridgeport	1709 Hwy 20	4135 Harbor Drive	4535 Harbor Drive	2101 E. Benson Rd.	4801 Harbor Drive
	Sioux City, IA 51102	Lawton, IA 51030	Sioux City, IA 51111	Sioux City, IA 51111	Sioux Falls, SD 57104	Sioux City, IA 51102
Trade In	1997 Volvo WG64T Truck Tractor VIN#4VGJDAPF7VN8 57216	1997 Volvo WG64T Truck Tractor VIN#4VGJDAPF7VN8 57216	1997 Volvo WG64T Truck Tractor VIN#4VGJDAPF7VN8 57216	1997 Volvo WG64T Truck Tractor VIN#4VGJDAPF7VN8 57216	1997 Volvo WG64T Truck Tractor VIN#4VGJDAPF7VN8 57216	1997 Volvo WG64T Truck Tractor VIN#4VGJDAPF7VN8 57216
Brand Name & Model	2019 International HX615	2019 Mack Anthem	2020 Peterbilt Model 567	2020 Volvo VNL64T300	2020 Western Star 4700 SB	2019 or newer Freightliner
Purchase Price	\$ 112,508.53	\$ 121,879.54	\$ 120,760.00	\$ 129,878.00	\$ 106,800.00	\$ 109,759.00
Less Trade	\$ 3,000.00	\$ 5,000.00	\$ 3,500.00	\$ 6,000.00	\$ 8,500.00	\$ 3,000.00
Net Price	\$ 109,508.53	\$ 116,879.54	\$ 117,260.00	\$ 123,878.00	\$ 98,300.00	\$ 106,759.00
Purchase price offer for truck tractor #929	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#10b

Date: 08/16/2018 Weekly Agenda Date: 08/21/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Receive quotes for an equipment trailer for the secondary road department

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

The county annually takes bids for new equipment to maintain its fleet of road maintenance vehicles. The county is requesting a quotation for one, new triple axle equipment trailer for purchase.

BACKGROUND:

The county is replacing one equipment trailer that is 21 years old that is used for equipment hauling. The truck operates out of the Correctionville district.

FINANCIAL IMPACT:

The purchase is paid for with Woodbury County local secondary road funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend that the board receive the quotes and allow the county engineer to examine the responsive quotes and recommend award at a later board meeting.

ACTION REQUIRED / PROPOSED MOTION:

Motion that the board accept the equipment trailer quotes and return them to the county engineer for an award recommendation.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#10c

Date: 8/16/2018 Weekly Agenda Date: 8/21/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Receive and consider bids for project number L-B(J9)--73-97

ACTION REQUIRED:

- Approve Ordinance Approve Resolution Approve Motion
Public Hearing Other: Informational Attachments

EXECUTIVE SUMMARY:

Plans have been completed and bids will be received for construction of a new pretensioned prestressed concrete beam bridge to replace existing bridge J9 on 170th.

BACKGROUND:

The county programmed bridge J9 for replacement in fiscal year 2018. The existing bridge was damaged beyond repair following a flood event in June, 2016.

FINANCIAL IMPACT:

This bridge is paid for with local secondary road funds. The county was not eligible for FEMA aid for the 2016 flash flood.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

- 1) I recommend that the Board receive bids for project number L-B(J9)--73-97 and return them to the county engineer for review and recommendation.
- 2) If quotes show a clear low quote, the engineer may recommend award at the Board meeting after opening the quotes.

ACTION REQUIRED / PROPOSED MOTION:

- 1) Motion to receive bids for project number L-B(J9)--73-97 and return them to the county engineer for review and recommendation.
- 2) Motion to award bid if low quote is clearly determined by bid results.

Approved by Board of Supervisors April 5, 2016.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#10d

Date: 8/15/2018 Weekly Agenda Date: 8/21/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Receive quotes for 2018 Rout and Crack Seal Project on HMA roads

ACTION REQUIRED:

Approve Ordinance Approve Resolution Approve Motion

Public Hearing Other: Informational Attachments

EXECUTIVE SUMMARY:

The county takes bids for pavement maintenance work as needed. The county is requesting quotations for crack routing and sealing on several county roads.

BACKGROUND:

The county has approximately 251 miles of hot mix asphalt surfaced roads. Crack sealing, completed in a timely manner, can extend the service life of HMA roads by preventing the intrusion of water into the subgrade beneath the pavement.

FINANCIAL IMPACT:

The project is paid for with Woodbury County local secondary road funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

- 1) I recommend that the Board receive bids for crack routing and sealing and return them to the county engineer for review and recommendation.
- 2) If quotes show a clear low quote, the engineer may recommend award at the Board meeting after opening the quotes.

ACTION REQUIRED / PROPOSED MOTION:

- 1) Motion to receive bids for crack routing and sealing and return them to the county engineer for review and recommendation.
- 2) Motion to award bid if low quote is clearly determined by bid results.