



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(OCTOBER 30, 2018) (WEEK 43 OF 2018)**

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Rocky L. De Witt 253-0421 rdewitt@woodburycountyiowa.gov	Marty J. Pottebaum 251-1799 mpottebaum@woodburycountyiowa.gov	Keith W. Radig 560-6542 kradig@woodburycountyiowa.gov	Jeremy J. Taylor 259-7910 jtaylor@woodburycountyiowa.gov	Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov
--------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held October 30, 2018 at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

3:30 p.m. 1. Closed Session {Iowa Code Section 21.5 (c)}
First Floor Boardroom

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- | | |
|---------------------------|-------------|
| 2. Citizen Concerns | Information |
| 3. Approval of the agenda | Action |

Consent Agenda

Items 4 through 6 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

4. Approval of the minutes of the October 23, 2018 meeting
5. Approval of claims
6. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Authorization to Initiate Hiring Process
 - c. Approval of retiree request to remain on county dental insurance plan

End Consent Agenda

- | | | |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 7. | Human Resources – Melissa Thomas
Presentation of award certificate to Dawn Norton | Information |
| 4:40 p.m.
(Set time) | 8. Board of Supervisors – Rocky De Witt
Public hearing and first reading of the resolution to designate that portion of county highways upon which All-Terrain Vehicles and Utility Vehicles may be operated during a specified period, to specify said period and to establish regulations regarding such operation | Action |
| 4:45 p.m.
(Set time) | 9. Building Services – Kenny Schmitz/CMBA Architects
Receive bids for the Dorothy Pecaut Nature Center HVAC & Roof Improvement Project and return to the Board on November 6 th with a recommendation | Action |
| | 10. Secondary Roads – Mark Nahra | |
| | a. Consider award of project number BROS-CO97(133)—5F-97 | Action |
| | b. Receive and consider bids for project number L-B(U51)—73-97 | Action |
| | 11. Board of Supervisors – Rocky De Witt
Update on the closed captioning and live streaming of county meetings | Information |
| | 12. Reports on Committee Meetings | Information |
| | 13. Citizen Concerns | Information |
| | 14. Board Concerns | Information |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- MONDAY, NOV. 5** **6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- TUESDAY, NOV. 6** **4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., NOV. 7** **9:00 a.m.** Loess Hills Alliance Protection Committee Meeting, Pisgah, Iowa
- 10:30 a.m.** Loess Hills Alliance Stewardship Meeting
- 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- 1:00 p.m.** Loess Hills Alliance Executive Meeting
- THUR., NOV. 8** **4:00 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED., NOV. 14** **8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- 6:30 p.m.** Woodbury County Solid Waste Agency (Sanitary Landfill) Executive Committee Meeting, Public Safety Center, Climbing Hill
- 7:30 p.m.** 911 Service Board Meeting, Public Safety Center, Climbing Hill
- 8:00 p.m.** County's Mayor Association Meeting, Public Safety Center, Climbing Hill
- THUR., NOV. 15** **4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- WED., NOV. 21** **10:00 a.m.** Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
- 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- TUES., NOV. 27** **1:00 p.m.** Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
- 6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom
- THUR., NOV. 29** **11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
- MON., DEC. 3** **6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- TUES., DEC. 4** **4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., DEC. 5** **9:00 a.m.** Loess Hills Alliance Stewardship Meeting, Pisgah, Iowa
- 10:30 a.m.** Loess Hills Alliance Executive Meeting
- 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- 1:00 p.m.** Loess Hills Alliance Full Board Meeting, Pisgah, Iowa

The following Boards/Commission have vacancies: Commission to Assess Damages - Category A, Category B, Category C and Category D, Civil Service Commission

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

OCTOBER 23, 2018, FORTY-SECOND MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, October 23, 2018 at 4:30 p.m. Board members present were Ung, De Witt, Radig, Taylor, and Pottebaum. Staff members present were Dennis Butler, Budget/Tax Analyst, Heather Satterwhite, Public Bidder, Joshua Widman, Assistant County Attorney, Melissa Thomas, Human Resources Director, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. There were no citizen concerns.

Patrick Jennings, County Attorney, discussed discontinuing the live stream of Board Meetings as a result of possible litigation with the Board.

2. Motion by De Witt second by Taylor to approve the agenda for October 23, 2018. Carried 5-0. Copy filed.

Motion by De Witt second by Radig to approve the following items by consent:

3. To approve minutes of the October 16, 2018 meeting. Copy filed.
4. To approve the claims totaling \$581,819.02. Copy filed.
5. To approve the lifting of tax suspension for Cynthia Reed, parcel #894814357001 (property changed ownership), for Karen Jensen, parcel #864426460014 (property changed ownership), for Karen Jensen, parcel #864426460013 (property changed ownership), and for Karen Jensen, parcel 864426460015 (property changed ownership). Copy filed.
6. To approve the separation of Kenneth Damrau, Sheriff Reserve Officer, County Sheriff Dept., effective 10-12-18. Resignation.; the appointment of Jordan Schultz, Civilian Jailer, County Sheriff Dept., effective 10-24-18, \$19.28/hour. Job Vacancy Posted 9-5-18. Entry Level Salary: \$19.28/hour.; and the appointment of Colleen McMahan, Civilian Jailer, County Sheriff Dept., effective 10-31-18, \$19.28/hour. Job Vacancy Posted 9-5-18. Entry Level Salary: \$19.28/hour. Copy filed.

Carried 5-0.

- 9a. A public hearing was held at 4:45 p.m. for the Dorothy Pecaut HVAC and roof project.

Motion by Taylor second by Pottebaum to close the public hearing. Carried 5-0.

7. Presentation of Resolution thanking and commending Todd Trobaugh for his years of with Woodbury County. Copy filed.
8. Motion by Ung second by Taylor to approve the Grant Monitoring Policy/Procedure for immediate implementation. Carried 5-0. Copy filed.
- 9b. Motion by Taylor second by Radig to approve CMBA Architects and Kenny Schmitz, Building Services Director, to conduct the opening of bid submissions for Dorothy Pecaut Nature Center HVAC and Roof Project on October 30th 2018 at 2:00 PM at the Dorothy Pecaut Nature Center, 4500 Riverview Drive. Carried 5-0.
- 9c. Motion by Taylor second by Pottebaum to receive the bids for the Dorothy Pecaut Nature Center HVAC and Roof Project on October 30th at 4:45 PM at the Board of Supervisor's meeting. Carried 5-0. Copy filed.
10. Motion by Taylor second by Pottebaum to approve the Annual Urban Renewal Report for FY2017/18. Carried 5-0. Copy filed.
- 11a. Motion by De Witt second by Taylor to approve the certificate of completion of project #L-B(L77)—73-97 with Dixon Construction for \$222,321.80. Carried 5-0. Copy filed.

- 11b. Motion by Radig second by Ung to approve the certificate of completion of project #L-B(Q10)—73-97 with Graves Construction for \$287,089.09. Carried 5-0. Copy filed.
- 11c. Motion by Taylor second by Radig to approve the certificate of completion of project #L-(280th St.)—73-97 with Flewelling Earth Moving for \$63,743.90. Carried 5-0. Copy filed.
12. Motion by Taylor second by Ung to approve dedicating the resources necessary to submit Woodbury County's application to achieve the ACT Work Ready Communities certification. Carried 5-0. Copy filed.
13. The Board heard reports on committee meetings.
14. There were no citizen concerns.
15. Board concerns were heard.

The Board adjourned the regular meeting until October 30, 2018.

Meeting sign in sheet. Copy filed.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: October 30, 2018

* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R- Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Jacobsen, Brian	County Sheriff	10-23-18	Sheriff Reserve Officer			S	Resignation.
Edmundson, Rachael	County Attorney	11-09-18	Asst. County Attorney	\$89,121.00/year	3.6%=\$3,106/year	R	Per AFSCME Asst. County Attorney Contract agreement, from Step 9 to Step 10.
McDermott, Deborah	County Treasurer	11-11-18	Clerk II	\$17.19/hour	4.6%=\$.76/hour	R	Per AFSCME Courthouse Contract agreement, from Grade 3/Step 1 to Grade 3/Step 2.
Trobaugh, Todd	County Sheriff	12-01-18	% Deputy-Lieutenant			S	Resignation.
O'Meara, Sue	County Auditor	12-31-18	Election Clerk II			S	Retirement.

APPROVED BY BOARD DATE:

Melissa Thomas

MELISSA THOMAS, HR DIRECTOR:

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County
FROM: Melissa Thomas, Human Resources Director
SUBJECT: Memorandum of Personnel Transactions
DATE: October 30, 2018

For the October 30, 2018 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. County Sheriff Reserve Officer, Resignation.
2. Assistant County Attorney, from Step 9 to Step 10.
3. County Treasurer Clerk II, from Grade 3/Step 1 to Grade 3/Step 2.
4. County Sheriff % Deputy-Lieutenant, Resignation.
5. County Auditor Clerk II, Retirement.

Thank you

HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA

DATE: October 30, 2018

AUTHORIZATION TO INITIATE HIRING PROCESS

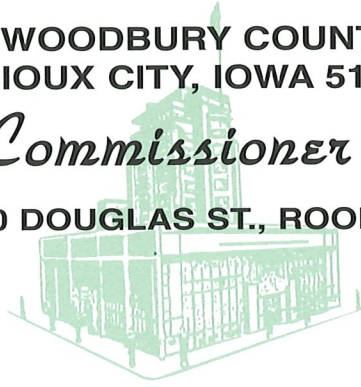
DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Auditor	Election Clerk II	AFSCME Courthouse: \$16.43/hour		
Secondary Roads	(2) Temporary Equipment Operators	Wage Plan: \$22.85/hour		
	*Please see attached memos.			

Chairman, Board of Supervisors

WOODBURY COUNTY
SIOUX CITY, IOWA 51101

Office of Commissioner of Elections

620 DOUGLAS ST., ROOM 103



Patrick F. Gill
Commissioner
Phone 712-279-6465
Fax 712-279-6629
pgill@woodburycountyiowa.gov

Steve Hofmeyer
Deputy Commissioner
Phone 712-279-6465
Fax 712-279-6629
shofmeyer@woodburycountyiowa.gov

October 25, 2018

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Auditor's Office respectfully requests authorization to begin the hiring process for an election clerk to replace Sue O'Meara as she will be retiring at the end of this year, December 31, 2018.

Sincerely,

Pat Gill

Woodbury County Auditor, Recorder, & Commissioner of Elections



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

To: Woodbury County Board of Supervisors
Woodbury County Human Resources

From: Mark J. Nahra, County Engineer

Date: October 15, 2018

Subject: Temporary Equipment Operator Positions

The Secondary Road Department is requesting that authorization be given for hiring up to two temporary equipment operators for our department to assist with winter snow removal.

Please contact me if you have any questions. Thank you for your assistance and attention.

Lisa Anderson

From: Susan O'Meara
Sent: Friday, October 12, 2018 10:37 AM
To: Lisa Anderson
Subject: Dental Insurance

To Whom It May Concern:

I'm asking to stay on the County's Dental Insurance after I retire which will be 12/31/18.

Thank you.

Sue O'Meara-Woodbury County Auditor's Office

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 10-25-18 Weekly Agenda Date: 10-30-18

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Melissa Thomas

WORDING FOR AGENDA ITEM:

Presentation of Award Certificate to Dawn Norton

ACTION REQUIRED:

Approve Ordinance Approve Resolution Approve Motion
 Public Hearing Other: Informational Attachments

EXECUTIVE SUMMARY:

Presentation of Award Certificate for 4 hours of Paid Time Off to Dawn Norton.

BACKGROUND:

On 6-16-15 the Board of Supervisors approved the participation of Woodbury County employees in the City of Sioux City Blood Drives and to provide the same incentive of four hours of paid time off to employees who reach gallon milestones. Recipients of this award have been kind enough to donate to the blood bank for the benefit of others.

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

CERTIFICATE OF AWARD
FOUR (4) HOURS OF PAID TIME OFF
AWARDED TO
DAWN NORTON

**FOR THE GENEROUS DONATION OF 6 GALLONS TO THE LIFESERVE BLOOD CENTER
(TIME OFF MUST BE REDEEMED WITHIN SIX MONTHS FROM THE DATE BELOW)**

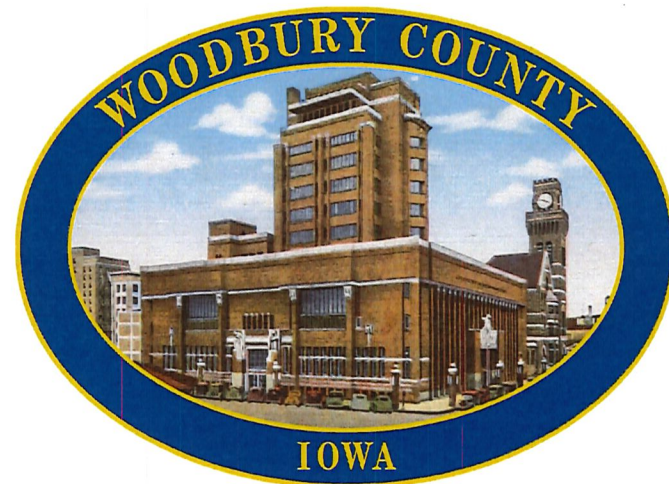
Rocky DeWitt, Board of Supervisors, Chairman

Marty Pottebaum, Board of Supervisors

Keith Radig, Board of Supervisors

Jeremy Taylor, Board of Supervisors

Matthew Ung, Board of Supervisors



October 30, 2018

Woodbury County, Iowa

TITLE IV STREETS, ROADS, & PUBLIC HIGHWAYS

CHAPTER 9 OPERATION OF ALL-TERRAIN AND OFF-ROAD UTILITY VEHICLES

4-9-1 PURPOSE: The purpose of this Resolution is to designate that portion of county highways upon which All-Terrain Vehicles and Utility Vehicles may be operated during a specified period, to specify said period, and to establish regulations regarding such operation.

4-9-2 DEFINITIONS: (1) "All-terrain vehicle," as defined by Iowa Code Section 321I.1(1)(a), means a motorized vehicle with not less than three and not more than six nonhighway tires that is limited in engine displacement to less than one thousand cubic centimeters and in total dry weight to less than one thousand two hundred pounds and that has a seat or saddle designed to be straddled by the operator and handlebars for steering control.

(2) "Off-Road Utility Vehicle", as defined in Iowa Code Section 321I.1(17), means a motorized flotation-tire vehicle with not less than four and not more than eight low-pressure tires that is limited in engine displacement to less than 1,500 cubic centimeters and in total dry weight to not more than 1,800 pounds and that has a seat of bucket or bench design, not intended to be straddled by the operator, and a steering wheel or control levers for control.

(3) "Roadway", as defined in Iowa Code Section 321I.1, means that portion of a highway improved, designed, or ordinarily used for vehicular travel.

4-9-3 OPERATION ON ROADWAYS: If an All-Terrain or Off-Road Utility Vehicle is properly registered pursuant to Iowa Code Section 321I.3, the same may be operated on any Woodbury County, Iowa, roadway, such operation limited to roadways lying outside the city limits of any incorporated city which does not have an ordinance or other regulation in effect allowing such operation, and such operation further limited to the hours from official sunrise to official sunset of the same day, as established by the National Weather Service.

4-9-4 UNLAWFUL OPERATIONS: (1) A person shall not drive or operate an All-Terrain or Off-Road Utility Vehicle:

- a. At a rate of speed in excess of the posted speed limit, nor greater than reasonable or proper under all existing circumstances.
- b. In a careless, reckless, or negligent manner so as to endanger the person or property of another or to cause injury or damage thereto.
- c. While under the influence of intoxicating liquor or narcotics or habit-forming drugs.
- d. Without a lighted headlight and taillight.
- e. In any tree nursery or planting in a manner which damages or destroys growing stock.
- f. On any public land, ice, or snow, in violation of official signs of the commission prohibiting such operation in the interest of safety for persons, property, or the environment. Any officer appointed by the commission may post an official sign in an emergency for the protection of persons, property, or the environment.

g. In any park, wildlife area, preserve, refuge, game management area, or any portion of a meandered stream, or any portion of the bed of a non-meandered stream, which has been identified as a navigable stream or river by rule adopted by the department and which is covered by water, except on designated riding areas and designated riding trails. This paragraph does not prohibit the use of ford crossing of public roads or any other ford crossing when used for agricultural purposes; the operation of construction vehicles engaged in lawful construction, repair, or maintenance in a streambed; or the operation of all-terrain vehicles on ice.

h. Upon an operating railroad right-of-way. An All-Terrain or Off-Road Utility Vehicle may be driven directly across a railroad right-of-way only at an established crossing and, notwithstanding any other provisions of law, may, if necessary, use the improved portion of the established crossing after yielding to all oncoming traffic. This paragraph does not apply to a law enforcement officers or employee's duties or to an employee of a utility with authority to enter upon the railroad right of-way in the lawful performance of the employee's duties.

(2) A person shall not operate or ride in an All-Terrain or an Off-Road Utility Vehicle with a firearm in the person's possession unless it is unloaded and enclosed in a carrying case. However, a non-ambulatory person may carry an uncased and unloaded forearm while operating or riding in an All-Terrain or Off-Road Utility Vehicle.

(3) A person shall not operate an All-Terrain or Off-Road Utility Vehicle:

a. With more persons on the vehicle than it was designated to carry.

b. Paragraph "a" does not apply to a person who operates an All-Terrain or Off-Road Utility Vehicle as part of a farm operation as defined in Iowa Code Section 352.2.

(4) A person shall not operate an All-Terrain or Off-Road Utility Vehicle on a designated riding area or designated trail unless the riding area or trail is signed as open to Off Road Utility Vehicle operation.

(5) A person shall not operate a vehicle other than an All- Terrain or Utility Vehicle on a designated riding area or designated trail unless the riding area or trail is signed as open to such other use.

(6) A person shall not operate an All-Terrain or Off-Road Utility Vehicle unless the operator is 18 years of age or older and has a valid Iowa Driver's License; unless the vehicle is duly registered; and unless the operator has proof of insurance complying with that required of the operator of a motor vehicle pursuant to applicable Iowa Statutes, Rules, and Regulations, including but not limited to Iowa Code Sections 321.20B and 321A.21.

4-9-5 EXEMPT VEHICLES: Registration shall not be required for all-terrain vehicles used exclusively to conduct agricultural operations pursuant to Iowa Code section 321I.9(3).

4-9-6 PENALTIES: Violation of this Ordinance shall constitute a SIMPLE MISDEMEANOR punishable by a minimum fine of \$65.00, a maximum fine of \$625.00, plus applicable surcharges and court costs, and/or up to thirty (30) days in jail.

4-9-7 EFFECTIVE DATE: This ordinance shall become effective on November 13, 2018.

Adopted this 13th Day of November, 2018

By: _____
Rocky De Witt, Chairman Dated

By: _____
Marty Pottebaum, Supervisor Dated

By: _____
Keith Radig, Supervisor Dated

By: _____
Jeremy Taylor, Supervisor Dated

By: _____
Matthew Ung, Supervisor Dated

ATTEST: _____
Patrick Gill, Auditor Dated

1st Reading: _____
2nd Reading: _____
3rd Reading and Adoption: _____
Effective Date: Upon Publication

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#9

Date: 10/25/2018 Weekly Agenda Date: 10/30/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kenny Schmitz/ CMBA Architects

WORDING FOR AGENDA ITEM:

Dorothy Pecaut Nature Center HVAC & Roof Improvement Project- "Receive competitive bids"

ACTION REQUIRED:

- | | | |
|--------------------------------------------|-----------------------------------------------|----------------------------------------------------|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

Competitive bids must be officially received October 30th (4:45 pm) at the Board of Supervisors meeting as previously set by the Board of Supervisors.

BACKGROUND:

Woodbury County in conjunction with CMBA Architects have been scheduled to open competitive bids on October 30th at 2:00 pm. at the Dorothy Pecaut Nature Center for the Dorothy Pecaut Nature Center HVAC & Roof Improvement Project.

FINANCIAL IMPACT:

To be determined by the competitive bid process

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

- Yes No

RECOMMENDATION:

Building Services & CMBA Architects request that the Woodbury County Board of Supervisors "receive" and record competitive bids at 4:45 pm on this date as previously scheduled.

ACTION REQUIRED / PROPOSED MOTION:

Motion to Receive Bids for the Dorothy Pecaut Nature Center HVAC & Roof Improvement Project and return to the Board on November 6th with a recommendation.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 10/24/2018 Weekly Agenda Date: 10/30/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider award of project number BROS-CO97(133)--5F-97

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

The county received bids for the above captioned bridge replacement project through the Iowa DOT bid process. The bids have been reviewed and an award is recommended.

BACKGROUND:

The county has programmed the Hancock Avenue bridge, numbered H-181, south of Merville for replacement. The bridge is structurally deficient and functionally obsolete and is posted 3 tons. Plans have been completed for the bridge and permitting has been received. The project was let on October 16, 2018 by the Iowa DOT.

FINANCIAL IMPACT:

The project is paid for with federal aid bridge funds matched with Woodbury County farm to market funds on an 80%-20% cost share.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend that the board award the bridge replacement contract to Dixon Construction Company of Correctionville, Iowa for \$567,393.30.

ACTION REQUIRED / PROPOSED MOTION:

Motion that the board award the bridge replacement contract to Dixon Construction Company of Correctionville, Iowa for \$567,393.30.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 10/24/2018 Weekly Agenda Date: 10/30/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Receive and consider bids for project number L-B(U51)--73-97

ACTION REQUIRED:

- | | | |
|--------------------------------------------|-----------------------------------------------|----------------------------------------------------|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

Plans have been completed and bids will be received for construction of a new continuous concrete slab bridge to replace existing bridge U51 on 320th Street near Hornick.

BACKGROUND:

The county programmed bridge U51 for replacement in fiscal year 2019. The existing bridge has been closed since 2015 due to failure of substructure piling. The bridge is necessary in the area as there are over 1200 acres of farm property landlocked without road access since the closure.

FINANCIAL IMPACT:

This bridge is paid for with local secondary road funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

- 1) I recommend that the Board receive bids for project number L-B(U51)--73-97 and return them to the county engineer for review and recommendation.
- 2) If quotes show a clear low quote, the engineer may recommend award at the Board meeting after opening the quotes.

ACTION REQUIRED / PROPOSED MOTION:

- 1) Motion to receive bids for project number L-B(U51)--73-97 and return them to the county engineer for review and recommendation.
- 2) Motion to award bid if low quote is clearly determined by bid results.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#11

Date: 10/25/2018 Weekly Agenda Date: 10/30/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Rocky De Witt - Chairman

WORDING FOR AGENDA ITEM:

Update on the closed captioning and live streaming of county meetings

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

I am speaking to the Sioux City School Board and the City of Sioux City regarding a financially sound solution for all entities on the closed captioning/live streaming of meetings.

BACKGROUND:

The shutdown of the live streaming is temporary and past meetings are still available via our website and YouTube.

FINANCIAL IMPACT:

None

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

As soon as I have more information, I will bring it back to the board for review.

ACTION REQUIRED / PROPOSED MOTION:



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER

Mark J. Nahra, P.E.

mnahra@woodburycountyiowa.gov

ASSISTANT TO THE COUNTY ENGINEER

Benjamin T. Kusler, E.I.T.

bkusler@woodburycountyiowa.gov

SECRETARY

Tish Brice

tbrice@woodburycountyiowa.gov

To: Board Members

From: Mark Nahra, County Engineer

Date: October 24, 2018

RE: Weekly Work Report

Construction Project Report

To be let:

L-B(U51)—73-97, 320th Street Bridge replacement. Letting date: October 30, 2018. Late start date: April 15, 2019. This bridge has been closed since 2014 due to a failed substructure piling. Corps of Engineers and Iowa DNR permits for the project have been acquired. Plans will be presented to the board for approval on October 16th.

The project will allow winter work at the contractor's option.

Under Contract:

BROS-CO97(133)—55-97, Hancock Avenue Bridge replacement. Letting date: October 16, 2018 (IDOT Letting) Late start date: June 17, 2019. Working days: 85. Apparent low bidder: Dixon Construction. Bid Price: \$567,393.30. This project replaces an aging truss bridge on Hancock Avenue near the 200th Street intersection. The current bridge is posted 3 tons.

The letting was held Tuesday. The bids have been checked and an award recommendation has been sent to the Board by the Iowa DOT. The project schedule allows winter work that may allow the bridge project to be completed earlier in 2019.

STP-S-CO97(134)—55-97, D50 PCC Resurfacing near Oto. Letting date: April 17, 2018. Late start date: July 23, 2018. Working days: 60. Contractor: Cedar Valley Corporation, Waterloo, IA. Contract price: \$2,354,844.71.

Project work starts at the intersection of D50 and Iowa Hwy 31 in Oto and runs to the intersection of County Routes D50 and L27. Patching has been completed and milling of the existing HMA surface is complete. String line elevation guidance for the paver is set and the road grade is ready for paving. The contractor's has moved in his concrete batch plant and paving will start Friday. We anticipate a mid-November completion of the project.

BROS-CO97(132)—55-97, 150th Street Bridge replacement near Lawton. Letting date: June 19, 2018 (IDOT Letting). Late start date: May 1, 2019. Working days: 105. Contractor: Dixon Construction, Correctionville, IA. Contract price: \$1,019,550.42. This project replaced an aging truss bridge on 150th Street (Old Highway 20) north of Lawton.

The contractor started on the bridge removal this week. It is the contractor's plan to complete construction of the bridge this fall and early winter with grading and paving to be completed in the spring of 2019. Winter work is allowed by the contract and, depending upon weather this fall, may allow the bridge project to be completed earlier in 2019.

L-B(J9)—73-97, County Bridge J9 is on 170th Street between Jasper and Jewell Avenues. Letting date: August 21, 2018. Late start date: April 15, 2019. Contractor: Dixon Construction, Correctionville, IA. Contract price: \$544,821.40. This bridge was one of the flood damaged structures from the June 18, 2016 storm event. The bridge has been closed to traffic since it was damaged in the flood.

The bridge is being replaced with a single span precast concrete beam bridge. The board approved the contract on September 11, 2018. A preconstruction meeting has been held and the contractor plans to start work on the project at the end of October. Bridge removal is expected the last week of October. Beams for the bridge are scheduled to be delivered in mid-November. Depending upon weather, the contractor will be preparing the bridge for a late year 2018 bridge deck pour. Completion of the project is expected in spring 2019.

Work Under Design:

Design work is underway on the following projects for letting sometime during 2018 and 2019.

250th Street Grading Project - 2.25-mile grade for paving project south of Anthon. Right of way will be necessary to allow construction of this road. Final design is complete. Plats for right of way acquisition are complete and acquisition has started. We are working toward a winter 2018 letting. This project is funded with the \$1.3 million per year special project levy funds.

Bridge D156 – This structure is on Franklin Avenue north of Old Highway 20/150th Street. The structure is posted 8 tons. The existing structure is significantly oversized and built from salvaged materials. The replacement structure is proposed to be a large culvert. This project is funded with money received in the local budget from the new \$0.10 state fuel tax. The project is scheduled for late 2018-early 2019 construction.

Haskell Avenue Bridge C-160 - Design work and permitting are complete on the Haskell Avenue Bridge. The new bridge will be a single span 100' x 30.5' pretensioned, prestressed concrete beam bridge. Final plans are being prepared for a December 2018 or January 2019 letting.

Mason Avenue Bridge:

The Mason Avenue bridge was severely damaged by flooding on the Little Sioux River in July 2018. The bridge has been closed to traffic due to damage caused by the bridge being struck by a large tree. The county engineer's office was notified Wednesday that FEMA has determined that the damage is eligible for repair/replacement assistance. The county road department is filing preliminary documentation requesting assistance from FEMA for assistance with eligible costs and will be having an applicant briefing on Tuesday, October 16th. A resolution will be prepared for the board to officially request assistance and design work can begin once the resolution is approved.