



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(NOVEMBER 20, 2018) (WEEK 46 OF 2018)

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Rocky L. De Witt 253-0421 rdewitt@woodburycountyiowa.gov	Marty J. Pottebaum 251-1799 mpottebaum@woodburycountyiowa.gov	Keith W. Radig 560-6542 kradig@woodburycountyiowa.gov	Jeremy J. Taylor 259-7910 jtaylor@woodburycountyiowa.gov	Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held November 20, 2018 at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- | | |
|---------------------------|-------------|
| 1. Citizen Concerns | Information |
| 2. Approval of the agenda | Action |

Consent Agenda

Items 3 through 6 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

3. Approval of the minutes of the November 9, 2018 special meeting
Approval of the minutes of the November 13, 2018 meeting
Approval of the minutes of the November 14, 2018 special meeting
4. Approval of claims
5. Board Administration – Karen James
Approval of resolution thanking and commending Angela Fundermann for years of service with Woodbury County

6. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Approval of the contractual agreement with Innovative Business Consultants for Flexible Spending Administration

End Consent Agenda

7. County Sheriff – Dave Drew
Approval of purchase of a new Atom Dictaphone System from TranscriptionGear.com Action

8. Secondary Roads – Mark Nahra
 - a. Approval of plans for project number FM-CO97(136)—55-97 Action
 - b. Approval of plans for project number FM-CO97(137)—55-97 Action
 - c. Approval of contract and bond for project number L-B(U51—73-97 Action
 - d. Approval of contract for bridge inspection contract for 2019 Action
 - e. Approval of resolution to set load limits on county bridges Action

9. Reports on Committee Meetings Information

10. Citizen Concerns Information

11. Board Concerns Information

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- WED., NOV. 21** **10:00 a.m.** Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
12:00 p.m. Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- TUES., NOV. 27** **1:00 p.m.** Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
6:00 p.m. Zoning Commission Meeting, First Floor Boardroom
- WED., NOV. 28** **6:00p.m.** Emergency Management Commission meeting, lower level of The Security Institute
- THUR., NOV. 29** **11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
- MON., DEC. 3** **6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- TUES., DEC. 4** **4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., DEC. 5** **9:00 a.m.** Loess Hills Alliance Stewardship Meeting, Pisgah, Iowa
10:30 a.m. Loess Hills Alliance Executive Meeting
12:00 p.m. District Board of Health Meeting, 1014 Nebraska St.
1:00 p.m. Loess Hills Alliance Full Board Meeting, Pisgah, Iowa
- WED., DEC. 12** **8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- THUR., DEC. 13** **4:00 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
5:30 p.m. SIMPCO Board of Directors, 1122 Pierce St.
- WED., DEC. 19** **10:00 a.m.** Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
12:00 p.m. Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THUR., DEC. 20** **4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue

The following Boards/Commission have vacancies: Commission to Assess Damages - Category A, Category B, Category C and Category D

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

NOVEMBER 9, 2018-SPECIAL MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Friday, November 9, 2018, at 2:30 p.m. Board members present were Taylor, Pottebaum, De Witt and Ung; Radig was absent. Staff members present were Patrick Gill, Auditor/Clerk to the Board, Melissa Thomas, Human Resources Director and Joshua Widman, Assistant County Attorney.

The meeting was called to order.

Motion by De Witt second by Taylor to go into closed session per Iowa Code Section 21.5(1)(c). Carried 4-0 on a roll-call vote.

Motion by Dewitt second by Taylor to go out of closed session per Iowa Code Section 21.5(1)(c). Carried 4-0 on roll-call vote.

Motion by Taylor second by Dewitt to approve the recommendation of the attorney as discussed in the executive session. Carried 3-1; Ung was opposed.

The Board adjourned the meeting.

NOVEMBER 13, 2018, FORTY-FIFTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, November 13, 2018 at 4:30 p.m. Board members present were Ung, De Witt, Radig, Taylor, and Pottebaum. Staff members present were Dennis Butler, Budget/Tax Analyst, Karen James, Board Administrative Assistant, Joshua Widman, Assistant County Attorney, Melissa Thomas, Human Resources Director, and Diane Swoboda Peterson, Real Estate/Recorder Deputy/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Citizen concerns.
2. Motion by De Witt second by Radig to approve the agenda for November 13, 2018. Carried 5-0. Copy filed.
Motion by De Witt second by Taylor to approve the following items by consent:
3. To approve minutes of the November 6, 2018 meeting. Copy filed.
4. To approve the claims totaling \$2,907,466.03. Copy filed.
- 5a. To approve and receive for signatures a Resolution thanking and commending Michael Malloy for his service to Woodbury County.

**WOODBURY COUNTY, IOWA
RESOLUTION #12,792
A RESOLUTION THANKING AND COMMENDING
MICHAEL MALLOY
FOR HIS SERVICE TO WOODBURY COUNTY**

WHEREAS, Michael Malloy has capably served Woodbury County as an employee of the Secondary Road's Department for 17 years from October 31, 2001 to December 3, 2018; and

WHEREAS, the service given by Michael Malloy as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Michael Malloy for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Michael Malloy.

BE IT SO RESOLVED this 13th day of November, 2018.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 5b. To approve and receive for signatures a Resolution thanking and commending John Burbach for his service to Woodbury County.

**WOODBURY COUNTY, IOWA
RESOLUTION #12,793
A RESOLUTION THANKING AND COMMENDING
JOHN BURBACH
FOR HIS SERVICE TO WOODBURY COUNTY**

WHEREAS, John Burbach has capably served Woodbury County as an employee of the County Sheriff's Office for 31 years from August 18, 1987 to December 30, 2018; and

WHEREAS, the service given by John Burbach as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends John Burbach for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, John Burbach.

BE IT SO RESOLVED this 13th day of November, 2018.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 6a. To approve the hiring of Alan Shinkunas in exception to Woodbury County's Nepotism policy. Copy filed.
- 6b. To approve the appointment of Erica Coleman, Civilian Jailer, County Sheriff Dept., effective 11-14-18, \$19.28/hour. Job Vacancy Posted 10-10-18. Entry Level Salary: \$19.28/hour.; the appointment of Alan Shinkunas, P/T Courthouse Safety & Security Officer, County Sheriff Dept., effective 11-14-18, \$18.05/hour. Job Vacancy Posted 9-12-18. Entry Level Salary: \$16.43-\$18.05/hour.; the reclassification of Sheryl Skaff, P/T Courthouse Safety & Security Officer, County Sheriff Dept., effective 11-29-18, \$19.03/hour, 5%=\$.98/hour. Per Wage Plan Comparability with AFSCME Courthouse Contract, from Grade 3/Step 3 to Grade 3/Step 4.; and the separation of John Burbach, Civilian Jailer, County Sheriff Dept., effective 12-30-18. Retirement. Copy filed.
- 6c. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Civilian Jailer, County Sheriff Dept. CWA: \$19.28/hour.; and Sheriff Deputy, County Sheriff Dept. CWA Deputy Sheriff's: \$23.70/hour. Copy filed.
- 6d. To approve the request of John Burbach to remain on County Health and Dental insurance. Copy filed.
- 7. To designate Jeff Sypersma as the Citizen Representative on the Woodbury County Information and Communication Commission for an additional three year term expiring December 31, 2021. Copy filed.

Carried 5-0.

- 8. Discussion on outdoor REC area needed for the Woodbury County Jail. Copy filed.
- 9. Motion by Taylor second by De Witt to approve a 5% project contingency funding in the amount of \$32,445.00, for a grand total project amount not to exceed \$723,595.00. Carried 5-0. Copy filed.

Motion by Taylor second by Pottebaum to approve low quote for office furniture moving services, & WCICC telephone/data line expenses. Carried 5-0. Copy filed.

Motion by Ung second by Taylor to approve low quote to complete office painting. Carried 5-0. Copy filed.

- 10. The Board heard reports on committee meetings.
- 11. Citizen concerns.
- 12. Board concerns.

The Board adjourned the regular meeting until November 20, 2018.

Meeting sign in sheet. Copy filed.

NOVEMBER 14, 2018-SPECIAL MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Wednesday, November 14, 2018, at 3:30 p.m. Board members present were Taylor, De Witt and Ung; Radig and Pottebaum were absent. Staff members present were Diane Swoboda Peterson, Real Estate/Recorder Deputy/Clerk to the Board.

The meeting was called to order to canvass the General Election held in Woodbury County on November 6, 2018.

Steve Hofmeyer, Deputy Commissioner of Elections, announced there were 31 total provisional, 15 of which were accepted and added to the tally, and 33 after-election ballots, 4 of which were accepted and added to the tally and were rejected. Official Canvass results are as follows:

Attorney General

Tom Miller Democrat	Received twenty-two thousand thirty-one (22031) votes
Marco Battaglia Libertarian	Received seven thousand four hundred sixteen (7416) votes
Candidate Total	Twenty-nine thousand four hundred forty-seven (29447) votes
SCATTERING	Three hundred thirty-seven (337) votes
TOTAL	Twenty-nine thousand seven hundred eighty-four (29784) votes

Auditor of State

Mary Mosiman Republican	Received fifteen thousand seven hundred eighty-three (15783) votes
Rob Sand Democrat	Received seventeen thousand eight hundred four (17804) votes
Fred Perryman Libertarian	Received eight hundred ninety-eight (898) votes
Candidate Total	Thirty-four thousand four hundred eighty-five (34485) votes
SCATTERING	Ten (10) votes
TOTAL	Thirty-four thousand four hundred ninety-five (34495) votes

Governor

Kim Reynolds/Adam Gregg Republican	Received nineteen thousand six hundred thirty (19630) votes
Fred Hubbell/Rita R. Hart Democrat	Received fifteen thousand twenty-four (15024) votes
Jake Porter/Lynne Gentry Libertarian	Received six hundred eighteen (618) votes
Gary Siegwarth/Natalia Blaskovich Clear Water Party of Iowa	Received one hundred forty-five (145) votes
Candidate Total	Thirty-five thousand four hundred seventeen (35417) votes
SCATTERING	Thirteen (13) votes
TOTAL	Thirty-five thousand four hundred thirty (35430) votes

Secretary of Agriculture

Mike Naig Republican	Received eighteen thousand four hundred ninety-seven (18497) votes
Tim Gannon Democrat	Received fourteen thousand eight hundred sixty-one (14861) votes
Rick Stewart Libertarian	Received one thousand twenty-eight (1028) votes
Candidate Total	Thirty-four thousand three hundred eighty-six (34386)

votes

SCATTERING Fourteen (14) votes
 TOTAL Thirty-four thousand four hundred (34400) votes

Secretary of State

Paul D. Pate Received eighteen thousand nine hundred sixty-eight (18968) votes
Republican
 Deidre DeJear Received fourteen thousand eight hundred eighty-six (14886) votes
Democrat
 Jules Ofenbakh Received seven hundred forty-nine (749) votes
Libertarian
Candidate Total **Thirty-four thousand six hundred three (34603) votes**
 SCATTERING Thirteen (13) votes
 TOTAL Thirty-four thousand six hundred sixteen (34616) votes

State Representative District 005

Thomas Jeneary Received one thousand seven hundred eighty-nine (1789) votes
Republican
 Andrew Emanuel Received seven hundred fifty-five (755) votes
Democrat
Candidate Total **Two thousand five hundred forty-four (2544) votes**
 SCATTERING Zero (0) votes
 TOTAL Two thousand five hundred forty-four (2544) votes

State Representative District 006

Jacob Bossman Received seven thousand ninety-two (7092) votes
Republican
 Rita DeJong Received five thousand four hundred sixty-nine (5469) votes
Democrat
Candidate Total **Twelve thousand five hundred sixty-one (12561) votes**
 SCATTERING Fourteen (14) votes
 TOTAL Twelve thousand five hundred seventy-five (12575) votes

State Representative District 013

Chris Hall Received six thousand six hundred eighty-five (6685) votes
Democrat
Candidate Total **Six thousand six hundred eighty-five (6685) votes**
 SCATTERING Three hundred twelve (312) votes
 TOTAL Six thousand nine hundred ninety-seven (6997) votes

State Representative District 014

Robert Henderson Received three thousand nine hundred thirty-six (3936) votes
Republican
 Timothy H. Kacena Received four thousand six hundred six (4606) votes
Democrat
Candidate Total **Eight thousand five hundred forty-two (8542) votes**
 SCATTERING Nine (9) votes
 TOTAL Eight thousand five hundred fifty-one (8551) votes

State Representative District 017

Matt W. Windschitl Received one thousand two hundred eighteen (1218) votes

Republican

Jan Creasman

Received four hundred twenty-three (423) votes

Democrat**Candidate Total****One thousand six hundred forty-one (1641) votes**

SCATTERING

One (1) votes

TOTAL

One thousand six hundred forty-two (1642) votes

State Senator District 03

Jim Carlin

Received nine thousand four (9004) votes

Republican

Dave Dawson

Received six thousand seventy-nine (6079) votes

Democrat**Candidate Total****Fifteen thousand eighty-three (15083) votes**

SCATTERING

Twenty-seven (27) votes

TOTAL

Fifteen thousand one hundred ten (15110) votes

State Senator District 07

Rick Bertrand

Received eight thousand six hundred seventy-six (8676) votes

Republican

Jackie Smith

Received nine thousand one hundred twenty-five (9125) votes

Democrat**Candidate Total****Seventeen thousand eight hundred one (17801) votes**

SCATTERING

Twenty-six (26) votes

TOTAL

Seventeen thousand eight hundred twenty-seven (17827) votes

State Senator District 09

Jason Schultz

Received one thousand four hundred four (1404) votes

Republican**Candidate Total****One thousand four hundred four (1404) votes**

SCATTERING

Thirty-five (35) votes

TOTAL

One thousand four hundred thirty-nine (1439) votes

Treasurer of State

Jeremy N. Davis

Received sixteen thousand four hundred thirty-six (16436) votes

Republican

Michael L. Fitzgerald

Received seventeen thousand one hundred twenty-two (17122) votes

Democrat

Timothy Hird

Received seven hundred eighty-six (786) votes

Libertarian**Candidate Total****Thirty-four thousand three hundred forty-four (34344) votes**

SCATTERING

Thirteen (13) votes

TOTAL

Thirty-four thousand three hundred fifty-seven (34357) votes

United States Representative District 4

Steve King

Received fifteen thousand seven hundred eight (15708) votes

Republican

J.D. Scholten

Received eighteen thousand six hundred eighty-six (18686) votes

Democrat

Charles Aldrich

Received five hundred sixty-two (562) votes

Libertarian

Edward Peterson	Received one hundred sixty-one (161) votes
No Party	
Candidate Total	Thirty-five thousand one hundred seventeen (35117) votes
SCATTERING	Twenty-eight (28) votes
TOTAL	Thirty-five thousand one hundred forty-five (35145) votes

Arlington Township Trustee

Woodbury	
Pamela M. Clark	Received one hundred twenty-eight (128) votes
Democrat	
Candidate Total	One hundred twenty-eight (128) votes
SCATTERING	Two (2) votes
TOTAL	One hundred thirty (130) votes

We therefore declare:

Pamela M. Clark duly elected for the office of Arlington Township Trustee for the term of 4 years.

Arlington Township Clerk

Vicki Hulse	Received one hundred thirty-one (131) votes
Democrat	
Candidate Total	One hundred thirty-one (131) votes
SCATTERING	Zero (0) votes
TOTAL	One hundred thirty-one (131) votes

We therefore declare:

Vicki Hulse duly elected for the office of Arlington Township Clerk for the term of 4 years.

Banner Township Clerk

WRITE-IN	
Beth Roberts	Received four (4) votes
Candidate Total	Four (4) votes
SCATTERING	Four (4) votes
TOTAL	Eight (8) votes

We therefore declare:

Beth Roberts duly elected for the office of Banner Township Clerk for the term of 4 years.

Banner Township Trustee

WRITE-IN	
Willard B. McNaughton	Received three (3) votes
Charlie Clark	Received two (2) votes
Candidate Total	Five (5) votes
SCATTERING	Five (5) votes
TOTAL	Ten (10) votes

We therefore declare:

Willard B. McNaughton duly elected for the office of Banner Township Trustee for the term of 4 years.

Concord Township Trustee

WRITE-IN	
Karl Braun	Received nineteen (19) votes
Nancy Flemming	Received four (4) votes

Phil Kirwin	Received three (3) votes
Candidate Total	Twenty-six (26) votes
SCATTERING	Eighteen (18) votes
TOTAL	Forty-four (44) votes

We therefore declare:

Karl Braun duly elected for the office of Concord Township Trustee for the term of 4 years.

Concord Township Clerk

WRITE-IN

Nancy Flammang	Received eighteen (18) votes
Phil Kirwin	Received three (3) votes
Candidate Total	Twenty-one (21) votes
SCATTERING	Thirteen (13) votes
TOTAL	Thirty-four (34) votes

We therefore declare:

Nancy Flammang duly elected for the office of Concord Township Clerk for the term of 4 years.

Floyd Township Trustee

WRITE-IN

Noel Plummer	Received sixteen (16) votes
Candidate Total	Sixteen (16) votes
SCATTERING	Ten (10) votes
TOTAL	Twenty-six (26) votes

We therefore declare:

Noel Plummer duly elected for the office of Floyd Township Trustee for the term of 4 years.

Floyd Township Clerk

WRITE-IN

Joyce Roeschke	Received three (3) votes
Amanda Bennett	Received two (2) votes
Candidate Total	Five (5) votes
SCATTERING	Eighteen (18) votes
TOTAL	Twenty-three (23) votes

We therefore declare:

Joyce Roeschke duly elected for the office of Floyd Township Clerk for the term of 4 years.

Grange Township Trustee

WRITE-IN

Cody Williams	Received six (6) votes
Candidate Total	Six (6) votes
SCATTERING	Six (6) votes
TOTAL	Twelve (12) votes

We therefore declare:

Cody Williams duly elected for the office of Grange Township Trustee for the term of 4 years.

Grange Township Clerk

WRITE-IN

Rita Gerking	Received two (2) votes
Daryl Lahrs	Received two (2) votes
Candidate Total	Four (4) votes
SCATTERING	Three (3) votes
TOTAL	Seven (7) votes

We therefore declare:

Rita Gerking duly elected, by drawn lot, for the office of Grange Township Clerk for the term of 4 years.

Grant Township Clerk

Patti Sullivan	Received fifty-nine (59) votes
Democrat	
Candidate Total	Fifty-nine (59) votes
SCATTERING	One (1) votes
TOTAL	Sixty (60) votes

We therefore declare:

Patti Sullivan duly elected for the office of Grant Township Clerk for the term of 4 years.

Grant Township Trustee

John Walsh	Received sixty (60) votes
Democrat	
Candidate Total	Sixty (60) votes
SCATTERING	Two (2) votes
TOTAL	Sixty-two (62) votes

We therefore declare:

John Walsh duly elected for the office of Grant Township Trustee for the term of 4 years.

Kedron Township Trustee

WRITE-IN

William O'Connell	Received eight (8) votes
Larry Wink	Received seven (7) votes
Ronald Cockburn	Received five (5) votes
Candidate Total	Twenty (20) votes
SCATTERING	Three (3) votes
TOTAL	Twenty-three (23) votes

We therefore declare:

William O'Connell duly elected for the office of Kedron Township Trustee for the term of 4 years.

Kedron Township Clerk

WRITE-IN

Bill O'Connell	Received twelve (12) votes
Candidate Total	Twelve (12) votes
SCATTERING	Five (5) votes
TOTAL	Seventeen (17) votes

We therefore declare:

Bill O'Connell duly elected for the office of Kedron Township Clerk for the term of 4 years.

Kedron Township Trustee

WRITE-IN

Ron Cockburn	Received three (3) votes
Larry Wink	Received two (2) votes
Candidate Total	Five (5) votes
SCATTERING	Ten (10) votes
TOTAL	Fifteen (15) votes

Lakeport Township Trustee

Terry Small	Received one hundred nineteen (119) votes
Democrat	
Candidate Total	One hundred nineteen (119) votes
SCATTERING	One (1) votes
TOTAL	One hundred twenty (120) votes

We therefore declare:

Terry Small duly elected for the office of Lakeport Township Trustee for the term of 4 years.

Lakeport Township Clerk

Robert Gay	Received one hundred twelve (112) votes
Republican	
Candidate Total	One hundred twelve (112) votes
SCATTERING	Zero (0) votes
TOTAL	One hundred twelve (112) votes

We therefore declare:

Robert Gay duly elected for the office of Lakeport Township Clerk for the term of 4 years.

Liberty Township Trustee

Adam Lee	Received two hundred forty-five (245) votes
Republican	
Candidate Total	Two hundred forty-five (245) votes
SCATTERING	Six (6) votes
TOTAL	Two hundred fifty-one (251) votes

We therefore declare:

Adam Lee duly elected for the office of Liberty Township Trustee for the term of 4 years.

Liberty Township Clerk

Barbara Parker	Received two hundred twenty-seven (227) votes
Candidate Total	Two hundred twenty-seven (227) votes
SCATTERING	Six (6) votes
TOTAL	Two hundred thirty-three (233) votes

We therefore declare:

Barbara Parker duly elected for the office of Liberty Township Clerk for the term of 4 years.

Liston Township Trustee

Adam J. Cameron	Received sixty-six (66) votes
Republican	
Candidate Total	Sixty-six (66) votes
SCATTERING	Zero (0) votes
TOTAL	Sixty-six (66) votes

We therefore declare:

Adam J. Cameron duly elected for the office of Liston Township Trustee for the term of 4 years.

Liston Township Clerk

Mary Ann Sohm	Received sixty-six (66) votes
Candidate Total	Sixty-six (66) votes
SCATTERING	Zero (0) votes
TOTAL	Sixty-six (66) votes

We therefore declare:

Mary Ann Sohm duly elected for the office of Liston Township Clerk for the term of 4 years.

Little Sioux Township Clerk

WRITE-IN

Kari Cassens	Received one (1) votes
Lori Polly	Received one (1) votes
Dick Hallowell	Received one (1) votes
Candidate Total	Three (3) votes
SCATTERING	One (1) votes
TOTAL	Four (4) votes

We therefore declare:

Dick Hallowell duly elected, by drawn lot, for the office of Little Sioux Township Clerk for the term of 4 years.

Little Sioux Township Trustee

WRITE-IN

Charles Bromander	Received six (6) votes
Richard Heck	Received three (3) votes
Candidate Total	Nine (9) votes
SCATTERING	Five (5) votes
TOTAL	Fourteen (14) votes

We therefore declare:

Charles Bromander duly elected for the office of Little Sioux Township Trustee for the term of 4 years.

Little Sioux Township Trustee

WRITE-IN

Charles Bromander	Received two (2) votes
John Shattack	Received one (1) votes
Heath Cassens	Received one (1) votes
Brad Steinhoff	Received one (1) votes

Miller Township Trustee

WRITE-IN

Ryan Baldwin	Received five (5) votes
Brett Baldwin	Received five (5) votes
Candidate Total	Ten (10) votes
SCATTERING	Ten (10) votes
TOTAL	Twenty (20) votes

We therefore declare:

Ryan Baldwin duly elected, by drawn lot, for the office of Miller Township Trustee for the term of 4 years.

Miller Township Clerk

WRITE-IN

Barb Ludwig Received eleven (11) votes

Candidate Total **Eleven (11) votes**

SCATTERING Eight (8) votes

TOTAL Nineteen (19) votes

We therefore declare:

Barb Ludwig duly elected for the office of Miller Township Clerk for the term of 4 years.

Morgan Township Trustee

Jason Hamann Received fifty-six (56) votes

No Party

Candidate Total **Fifty-six (56) votes**

SCATTERING One (1) votes

TOTAL Fifty-seven (57) votes

We therefore declare:

Jason Hamann duly elected for the office of Morgan Township Trustee for the term of 4 years.

Morgan Township Clerk

WRITE-IN

Jesse Martin Received four (4) votes

Candidate Total **Four (4) votes**

SCATTERING Three (3) votes

TOTAL Seven (7) votes

We therefore declare:

Jesse Martin duly elected for the office of Morgan Township Clerk for the term of 4 years.

Morgan Township Trustee

WRITE-IN

Kurt Heinse Received two (2) votes

Matt Welte Received one (1) votes

Lance Hamann Received one (1) votes

Bruce Petersen Received one (1) votes

No Party

Candidate Total **Five (5) votes**

SCATTERING Three (3) votes

TOTAL Eight (8) votes

Moville Township Trustee

Wally Kuntz Received one hundred thirty-four (134) votes

No Party

Candidate Total **One hundred thirty-four (134) votes**

SCATTERING One (1) votes

TOTAL One hundred thirty-five (135) votes

We therefore declare:

Wally Kuntz duly elected for the office of Moville Township Trustee for the term of 4 years.

Moville Township Clerk

Karen Bennar	Received one hundred thirty-five (135) votes
Republican	
Candidate Total	One hundred thirty-five (135) votes
SCATTERING	Zero (0) votes
TOTAL	One hundred thirty-five (135) votes

We therefore declare:

Karen Bennar duly elected for the office of Moville Township Clerk for the term of 4 years.

Moville Township Trustee

David Bennar	Received one hundred thirty-two (132) votes
WRITE-IN	
Andrew McGill	Received two (2) votes
Bennett Groth	Received one (1) votes
Brian McCabe	Received one (1) votes
Josh Koele	Received one (1) votes
Candidate Total	One hundred thirty-seven (137) votes
SCATTERING	Zero (0) votes
TOTAL	One hundred thirty-seven (137) votes

Oto Township Clerk

Joseph L. O'Connell	Received fifty-five (55) votes
Democrat	
Candidate Total	Fifty-five (55) votes
SCATTERING	Zero (0) votes
TOTAL	Fifty-five (55) votes

We therefore declare:

Joseph L. O'Connell duly elected for the office of Oto Township Clerk for the term of 4 years.

Oto Township Trustee

WRITE-IN	
Keane Schwarz	Received one (1) votes
Heath Cassens	Received one (1) votes
Matt Mead	Received one (1) votes
Frank Weber	Received one (1) votes
Shelly Downard	Received one (1) votes
Joseph Collins	Received one (1) votes
Alan Weber	Received three (3) votes
Candidate Total	Nine (9) votes
SCATTERING	One (1) votes
TOTAL	Ten (10) votes

We therefore declare:

Alan Weber duly elected for the office of Oto Township Trustee for the term of 4 years.

Rock Township Clerk

Kris Meins	Received eighty (80) votes
Candidate Total	Eighty (80) votes
SCATTERING	Two (2) votes
TOTAL	Eighty-two (82) votes

We therefore declare:

Kris Meins duly elected for the office of Rock Township Clerk for the term of 4 years.

Rock Township Trustee

Jason Meins	Received eighty (80) votes
Candidate Total	Eighty (80) votes
SCATTERING	Two (2) votes
TOTAL	Eighty-two (82) votes

We therefore declare:

Jason Meins duly elected for the office of Rock Township Trustee for the term of 4 years.

Rutland Township Clerk

Wayne Rieckmann	Received ninety-eight (98) votes
No Party	
Candidate Total	Ninety-eight (98) votes
SCATTERING	Zero (0) votes
TOTAL	Ninety-eight (98) votes

We therefore declare:

Wayne Rieckmann duly elected for the office of Rutland Township Clerk for the term of 4 years.

Rutland Township Trustee

Charles Reinking	Received one hundred three (103) votes
No Party	
Candidate Total	One hundred three (103) votes
SCATTERING	Zero (0) votes
TOTAL	One hundred three (103) votes

We therefore declare:

Charles Reinking duly elected for the office of Rutland Township Trustee for the term of 4 years.

Sloan Township Clerk

Karen Kay Ping	Received ten (10) votes
Candidate Total	Ten (10) votes
SCATTERING	Zero (0) votes
TOTAL	Ten (10) votes

We therefore declare:

Karen Kay Ping duly elected for the office of Sloan Township Clerk for the term of 4 years.

Sloan Township Trustee

Todd Copple	Received eleven (11) votes
No Party	
Candidate Total	Eleven (11) votes
SCATTERING	Zero (0) votes
TOTAL	Eleven (11) votes

We therefore declare:

Todd Copple duly elected for the office of Sloan Township Trustee for the term of 4 years.

Sloan Township Trustee

Don Lord	Received eleven (11) votes
Candidate Total	Eleven (11) votes
SCATTERING	Zero (0) votes
TOTAL	Eleven (11) votes

We therefore declare:

Don Lord duly elected for the office of Sloan Township Trustee for the term of 2 years.

Union Township Clerk

Andrew J. Linn	Received ninety-four (94) votes
Republican	
Candidate Total	Ninety-four (94) votes
SCATTERING	Zero (0) votes
TOTAL	Ninety-four (94) votes

We therefore declare:

Andrew J. Linn duly elected for the office of Union Township Clerk for the term of 4 years.

Union Township Trustee

Keith Goodwin	Received eighty-eight (88) votes
Candidate Total	Eighty-eight (88) votes
SCATTERING	Zero (0) votes
TOTAL	Eighty-eight (88) votes

We therefore declare:

Keith Goodwin duly elected for the office of Union Township Trustee for the term of 4 years.

Westfork Township Clerk

Michael Baird	Received one hundred twenty-five (125) votes
Republican	
Candidate Total	One hundred twenty-five (125) votes
SCATTERING	Three (3) votes
TOTAL	One hundred twenty-eight (128) votes

We therefore declare:

Michael Baird duly elected for the office of Westfork Township Clerk for the term of 4 years.

Westfork Township Trustee**WRITE-IN**

John Schleis	Received three (3) votes
Charles Schleis	Received two (2) votes
Democrat	
Candidate Total	Five (5) votes
SCATTERING	Eleven (11) votes
TOTAL	Sixteen (16) votes

We therefore declare:

John Schleis duly elected for the office of Westfork Township Trustee for the term of 4 years.

Willow Township Clerk

David Folsom	Received one hundred one (101) votes
Republican	
Candidate Total	One hundred one (101) votes
SCATTERING	Two (2) votes
TOTAL	One hundred three (103) votes
We therefore declare:	

David Folsom duly elected for the office of Willow Township Clerk for the term of 4 years.

Willow Township Trustee

Sylvia Dietrich	Received ninety-eight (98) votes
No Party	
Candidate Total	Ninety-eight (98) votes
SCATTERING	Two (2) votes
TOTAL	One hundred (100) votes
We therefore declare:	

Sylvia Dietrich duly elected for the office of Willow Township Trustee for the term of 4 years.

Willow Township Trustee

<u>WRITE-IN</u>	
Lee Mitchel	Received one (1) votes
Candidate Total	One (1) votes
SCATTERING	Seven (7) votes
TOTAL	Eight (8) votes
We therefore declare:	

Lee Mitchel duly elected for the office of Willow Township Trustee for the term of 2 years.

Wolfcreek Township Clerk

Dawn Wilcox	Received ninety-six (96) votes
Candidate Total	Ninety-six (96) votes
SCATTERING	One (1) votes
TOTAL	Ninety-seven (97) votes
We therefore declare:	

Dawn Wilcox duly elected for the office of Wolfcreek Township Clerk for the term of 4 years.

Wolfcreek Township Trustee

Roger L. Wilson	Received ninety-three (93) votes
Candidate Total	Ninety-three (93) votes
SCATTERING	Zero (0) votes
TOTAL	Ninety-three (93) votes
We therefore declare:	

Roger L. Wilson duly elected for the office of Wolfcreek Township Trustee for the term of 4 years.

County Extension Council Member

Stacy Orndorff	Received twelve thousand three hundred fifty-nine (12359) votes
Julie Ebel	Received twelve thousand four hundred twenty-four (12424) votes
Kelley Locke	Received twelve thousand two hundred forty-one (12241) votes
Barbara J. Hansen	Received twelve thousand three hundred twenty-four (12324) votes

Fitzgerald P. Grant	Received ten thousand ninety-three (10093) votes
Denise L. Wright	Received ten thousand nine hundred eighty (10980) votes
Don Wiese	Received ten thousand nine hundred forty-five (10945) votes
Jesus Cendejas	Received seven thousand three hundred fifty-eight (7358) votes
Candidate Total	Eighty-eight thousand seven hundred twenty-four (88724) votes
SCATTERING	Three hundred fifty-seven (357) votes
TOTAL	Eighty-nine thousand eighty-one (89081) votes

We therefore declare:

Julie Ebel duly elected for the office of County Extension Council Member for the term of 4 years.
 Barbara J. Hansen duly elected for the office of County Extension Council Member for the term of 4 years.
 Kelley Locke duly elected for the office of County Extension Council Member for the term of 4 years.
 Stacy Orndorff duly elected for the office of County Extension Council Member for the term of 4 years.
 Denise L. Wright duly elected for the office of County Extension Council Member for the term of 4 years.

Soil & Water Conservation Commissioner

Kelly Ingenthron	Received nineteen thousand eight hundred ninety-two (19892) votes
Gary L. Walters	Received eighteen thousand one hundred ninety-two (18192) votes
Candidate Total	Thirty-eight thousand eighty-four (38084) votes
SCATTERING	Three hundred one (301) votes
TOTAL	Thirty-eight thousand three hundred eighty-five (38385) votes

Kelly Ingenthron duly elected for the office of Soil & Water Conservation Commissioner for the term of 4 years.
 Gary L. Walters duly elected for the office of Soil & Water Conservation Commissioner for the term of 4 years.

County Supervisor District 2

Flora M. Lee	Received fifteen thousand four hundred fifty-one (15451) votes
Democrat	
Jeremy Taylor	Received nineteen thousand one hundred eighty-seven (19187) votes
Republican	
Candidate Total	Thirty-four thousand six hundred thirty-eight (34638) votes
SCATTERING	Fifty-one (51) votes
TOTAL	Thirty-four thousand six hundred eighty-nine (34689) votes

We therefore declare:

Jeremy Taylor duly elected for the office of County Supervisor District 2 - 4 Yr Term for the term of 4 years.

County Supervisor District 4

Carter Smith	Received fifteen thousand one hundred seventy-two (15172) votes
Democrat	
Matthew A. Ung	Received eighteen thousand nine hundred sixty-one (18961) votes
Republican	
Candidate Total	Thirty-four thousand one hundred thirty-three (34133) votes
SCATTERING	Forty-two (42) votes
TOTAL	Thirty-four thousand one hundred seventy-five (34175) votes

We therefore declare:

Matthew A. Ung duly elected for the office of County Supervisor District 4 - 4 Yr term for the term of 4 years.

County Attorney

Patrick PJ Jennings	Received twenty-three thousand eight hundred twenty-one (23821)
Democrat	votes
Candidate Total	Twenty-three thousand eight hundred twenty-one (23821)
	votes
SCATTERING	Nine hundred thirty-nine (939) votes
TOTAL	Twenty-four thousand seven hundred sixty (24760) votes
We therefore declare:	

Patrick PJ Jennings duly elected for the office of County Attorney - 4 Yr term for the term of 4 years.

County Treasurer

Bruce D. Garbe	Received thirteen thousand six (13006) votes
Democrat	
Michael R. Clayton	Received nineteen thousand seven hundred thirty-nine (19739) votes
Republican	
Michael M. Headid	Received one thousand four hundred eighteen (1418) votes
Candidate Total	Thirty-four thousand one hundred sixty-three (34163)
	votes
SCATTERING	Twenty-five (25) votes
TOTAL	Thirty-four thousand one hundred eighty-eight (34188) votes
We therefore declare:	

Michael R. Clayton duly elected for the office of County Treasurer - 4 Yr term for the term of 4 years.

Woodbury Township Clerk

Judy Monson	Received five hundred seventy-six (576) votes
No Party	
Candidate Total	Five hundred seventy-six (576) votes
SCATTERING	Six (6) votes
TOTAL	Five hundred eighty-two (582) votes
We therefore declare:	

Judy Monson duly elected for the office of Woodbury Township Clerk for the term of 4 years.

Woodbury Township Trustee

<u>WRITE-IN</u>	
Dale G. Petersen	Received two (2) votes
Alexcia Boggs	Received two (2) votes
Candidate Total	Four (4) votes
SCATTERING	Twenty-eight (28) votes
TOTAL	Thirty-two (32) votes
We therefore declare:	

Alexcia Boggs duly elected, by drawn lot, for the office of Woodbury Township Trustee for the term of 4 years.

Motion by De Witt second by Taylor to approve and receive the official canvass of the 2018 General Election. Carried 3-0. Copy filed.

The Board adjourned the meeting.

WOODBURY COUNTY, IOWA

RESOLUTION NO. _____

A RESOLUTION THANKING AND COMMENDING

Angela Fundermann

FOR HER SERVICE TO WOODBURY COUNTY

WHEREAS, Angela Fundermann has capably served Woodbury County as an employee of the Sheriff's Office for 29 years from September 6, 1989 to December 30, 2018; and

WHEREAS, the service given by Angela Fundermann as a Woodbury County employee, has been characterized by her dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Angela Fundermann for her years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Angela Fundermann.

BE IT SO RESOLVED this 20th day of November, 2018.

WOODBURY COUNTY BOARD OF SUPERVISORS

Rocky L. De Witt, Chairman

Matthew A. Ung, Member

Marty Pottebaum, Member

Keith W. Radig, Member

Jeremy J. Taylor, Member

Attest:

Patrick F. Gill, Woodbury County Auditor

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: November 20, 2018

* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Reising, Heidi	County Sheriff	11-26-18	Sheriff Deputy	\$23.70/hour	23%=\$4.42/hr	P	Promotion from Civilian Jailer to Deputy.
Fundermann, Angela	County Sheriff	12-30-18	Sheriff Deputy			S	Retirement.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: Melissa Thomas HR Director

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County
FROM: Melissa Thomas, Human Resources Director
SUBJECT: Memorandum of Personnel Transactions
DATE: November 20, 2018

For the November 20, 2018 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. County Sheriff Civilian Jailer to Deputy, Promotion.
2. County Sheriff Deputy, Retirement.

Thank you



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010
E-MAIL: ddrew@woodburycountyiowa.gov
FAX: 712.279.6522

08 Nov 2018

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to hire Heidi Reising as a sworn deputy sheriff. This hire is filling the vacated position created with Deputy Angela Fundermann's retirement from the Sheriff's Office. We request this authorization to hire Deputy Heidi Reising be placed on the Tuesday, November 20, 2018, Board agenda, making the hire effective for Monday, November 26, 2018. Thank you.

Sincerely,

Dave Drew

Dave Drew, Sheriff

Cc: file

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 11/16/2018 Weekly Agenda Date: 11/20/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Melissa Thomas

WORDING FOR AGENDA ITEM:

Acceptance of the Contractual Agreement with Innovative Business Consultants (IBC) for Flexible Spending Administration.

ACTION REQUIRED:

Approve Ordinance Approve Resolution Approve Motion

Public Hearing Other: Informational Attachments

EXECUTIVE SUMMARY:

Innovative Business Consultant renewal is being presented with no change in the contract

BACKGROUND:

FINANCIAL IMPACT:

Admin fees equal \$4.50 per member per month.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommendation to accept the renewal

ACTION REQUIRED / PROPOSED MOTION:

Motion to accept the Innovative Business Consultants renewal for the 2019 calendar year.

SECTION 1: EMPLOYER INFORMATION					
Employer Name:	Woodbury County	Primary Contact Name:	Melissa Thomas		
Employer Address:	620 Douglas Street Sioux City IA 51101	Title:	Human Resource Director		
		Contact Phone:	712-279-6480		
		Contact Email:	melissathomas@woodburycountyiowa.gov		
Corporate Name:	Woodbury County				
Corporate Street Address: <small>(physical location)</small>	620 Douglas Street				
City	Sioux City	State:	IA	Zip:	51101
Federal Tax ID:	42-6005221	Corporate Phone Number:	712-279-6480		
Business Entity Type:	<input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> LLC <input type="checkbox"/> Partnership <input type="checkbox"/> Non-Profit Organization <input checked="" type="checkbox"/> Government Entity or Church				
SECTION 2: FLEX PLAN DESIGN					
Plan Type	<input checked="" type="checkbox"/> Renewal <input type="checkbox"/> New				
Plan Year	01/01/2109 12/31/2019				
Plan Options	Dependent Care Account <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Flexible Spending Account <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Employer Funded Account <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
Payment Features	<input checked="" type="checkbox"/> Benny Debit Card <small>(Funding on a weekly basis)</small> <input checked="" type="checkbox"/> Pay Provider <input checked="" type="checkbox"/> Pay Member <small>Claims reimbursement submitted in person, via fax, mail or online</small> Minimum check Amount \$20.00 Frequency of Electronic Fund Transfers: <input type="checkbox"/> Daily <input checked="" type="checkbox"/> Weekly				
Runout Period <small>Last date to submit claims for services received in the plan year</small>	Do you offer a 90-day runout period for both Flex and Dependent Care? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other: Do mid-year terms have same runout period as above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, provide runout timing:				
Divisions <small>For reporting purposes</small>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
Carryover Option <small>Applies to Flex only</small>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No \$500 Maximum Carryover Amount				
Grace Period	Grace Period offered and applies to both HC and DC FSA Plans? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Only Flex Spending <input type="checkbox"/> Only Dependent Care Grace Period, if applicable, 2.5 months? NA <input type="checkbox"/> Yes Other:				
Flex Spending Account	Minimum: \$0 Max: <u>2700</u> \$2600 Employer contribution applies? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, how much: \$				
Dependent Care Account	Minimum: \$0 Max \$5000 Employer contribution applies? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, how much: \$				

HRA and Flex Employer Form

Employer Contribution Schedule <i>if applicable</i>	<input type="checkbox"/> 100% on Plan Year Start Date <input type="checkbox"/> 1 st Day of the Month (divided by 12) <input type="checkbox"/> Participants Payroll Frequency <input checked="" type="checkbox"/> Customize: HRA paid FOM for EE health insurance premium- 1 year duration only
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SECTION 3: HRA PLAN DESIGN

Health Reimbursement Arrangement <small>An HRA may not provide tax-free benefits to self-employed individuals (e.g. sole proprietors, partners, and more-than-2% Subchapter S corporation shareholders and their spouse, child, parent, or grandparent). Individuals not allowed participation in a Cafeteria Plan include: self-employed individuals (but they can sponsor a plan); partners in a partnership (but the partnership can sponsor a plan); and a more-than-2%-shareholder in a Subchapter S corporation.</small>	<input checked="" type="checkbox"/> Option 1: HRA pays 100% of health insurance premium to member <input type="checkbox"/> Option 2: Upfront Member HRA Deductible _____ to plan maximum _____ <input type="checkbox"/> Option 3: Upfront Member HRA Deductible ____ HRA Pays ____% to plan maximum ____ <input type="checkbox"/> Option 4: Multi-Tier Co-Insurance Tier 1 \$0 to \$_____ HRA pays _____ % Tier 2 \$_____ to \$_____ HRA pays _____% to plan maximum _____ (Additional tiers can be added) <input type="checkbox"/> Option 5: Deductible followed by Multi-Tier Co-Insurance Member HRA Deductible Amount \$ _____ Tier 1 \$0 to \$_____ HRA pays _____ % Tier 2 \$_____ to \$_____ HRA pays _____% to plan maximum _____ (Additional tiers can be added) Aggregate Deductible: <input type="checkbox"/> All family members or any one member could satisfy the deductible or entire funding Embedded Deductible: <input type="checkbox"/> Yes <input type="checkbox"/> No __2x Individual amount __3x Individual amount <small>(Embedded: a specific number of family members must meet the HRA individual deductible along with the family meeting an HRA deductible)</small> Individual Cap: <input type="checkbox"/> Yes Amount \$ _____ <input type="checkbox"/> No <small>(Limits funding on each individual within a family)</small> HRA Expense List: <input type="checkbox"/> Deductible <input type="checkbox"/> Coinsurance <input type="checkbox"/> Prescriptions <input type="checkbox"/> Copay <input checked="" type="checkbox"/> retiree premium In-network Claims only? <input type="checkbox"/> Yes <input type="checkbox"/> No Pro-Ration of HRA- I would like new enrollees to receive a pro-rated HRA amount for the months that they are enrolled in the plan year. <input type="checkbox"/> Yes <input type="checkbox"/> No Pro-Ration Method: <input type="checkbox"/> Monthly (1/12) <input type="checkbox"/> Quarterly (1/4) Divisions by Location: <input type="checkbox"/> Yes <input type="checkbox"/> No
--	--

SECTION 4: ENROLLMENT INFORMATION

Open Enrollment Dates	11/01/2017 through 12/01/2017
Collecting Enrollment Information	How will enrollment information be collected by the employer from the employee <i>(please describe)</i> : Paper enrollment forms
Providing Enrollment Information to IBC	How will enrollment information be provided to IBC (select one): <input type="checkbox"/> IBC Online Portal <input type="checkbox"/> Excel file to be uploaded to IBC <input checked="" type="checkbox"/> Manual enrollments If contact responsible for this is different than the Primary Contact, please provide information below: Contact Name: Melissa Thomas Title: Human Resource Director Contact Phone: _____ Contact Email: melissathomas@woodburycountyiowa.gov

SECTION 5: ELIGIBILITY

HRA and Flex Employer Form

New Hire Waiting Period	Healthcare FSA: First of the month following 30-days for flex & dcap Dependent Care FSA: HRA: 20 years or 500 hours Waiting period applies to new hires during OE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Days to Enroll for New Hire	Healthcare FSA: First of the month following 30-days for flex & Dcap Dependent Care FSA: HRA: NA Days
Who is eligible	<input checked="" type="checkbox"/> Full Time Only Per union contract
# of Hours Required for Eligible Status	Follows medical plan eligibility rules HRA: 20 years of service and 500 hours.
Effective Date	<input checked="" type="checkbox"/> 1 st of the month after meeting eligibility requirements
Termination	When does coverage end upon termination? <input checked="" type="checkbox"/> Termination Date <input type="checkbox"/> End of month following termination

SECTION 6: QUALIFIED CHANGES

Election Changes	Election changes must be submitted within 30 days after the date of the event. <i>(Enter 0 if midyear election changes are not allowed under this Plan)</i>
Coverage Begins	If qualified changes allowed, coverage following a qualified life change will begin: <i>(select one)</i> <input type="checkbox"/> On any day of the month following request for new enrollment or change in enrollment. <input checked="" type="checkbox"/> On the first of the month following request for new enrollment or change in enrollment (with the exception of changes resulting from birth, adoption or placement for adoption, which will be made as of the date of the qualified event in accordance with HIPAA).
Coverage Ends	If Coverage ends due to qualified event, coverage ends: Any day of the month <input checked="" type="checkbox"/> End of the month

SECTION 7: PAYROLL CONTRIBUTION REPORTING

Payroll Frequency:	FLEX: <input type="checkbox"/> Monthly (12) <input checked="" type="checkbox"/> Bi-Weekly (24) <input checked="" type="checkbox"/> Bi-Weekly (26) <input type="checkbox"/> Weekly (52) <input type="checkbox"/> Semi-Monthly HRA: <input type="checkbox"/> Beginning of Plan Year <input checked="" type="checkbox"/> Other: Per eligibility guidelines for retirees
First payroll date in plan year:	01/04/2019 Every other Friday

SECTION 8: OTHER CONTACTS

Contact: Lisa Anderson	Secretary	
(712) 279-6480	Fax #:	lisanderson@woodburycountyiowa.gov
Contact:		
(712) 279-6480	Fax #:	

SECTION 9: PLAN DOCUMENT PREPARATION

Additional Information required ONLY if electing IBC to create Plan Documents.
 Additional fees may apply — note your contract.

HRA and Flex Employer Form

The Plan is: <i>(check one)</i>	<input type="checkbox"/> ERISA Plan <input checked="" type="checkbox"/> Non-ERISA Plan
Federal Employer ID #:	42-6005221
State of Controlling Law:	IA
3-digit Plan Number : <i>i.e., 501, 502, etc.</i>	501
Initial Effective Date:	01/01/2009
Initial Plan Year:	01/01/2009
Amended and Restated Date: <i>(if applicable)</i>	01/01/2018
Optional Services <i>Additional Fees apply for these services.</i>	Will IBC perform Non Discrimination testing? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Will IBC prepare plan documents? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

SECTION 10: ACCOUNT BANK SETUP (INCLUDE COMPLETED ACH FORM)	
Bank Name:	NA - group will push funds into the IBC Admin account weekly
Address or Location:	
Bank Routing Transit Number:	
Bank Account Number:	
Authorized Signer:	
Lost Check <i>Fee paid by consumer</i>	Stop Payment Option: <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, waiting period _____ days Bank Fee: \$ _____

SECTION 11: INNOVATIVE BUSINESS CONSULTANTS ADMINISTRATION FEES:	
Annual Fee	WAIVE
Document Fees	WAIVE
PMPM Plan Fees	\$4.50 PER MEMBER PER MONTH PER PLAN
Billing Frequency	<input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Annually

Innovative Business Consultants Service Agreement

I certify that I am legally authorized to sign this Employer Application on behalf of the employer named herein.

Signature _____ Title: _____ Date: ____/____/____



WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#7

Date: 11.13.2018

Weekly Agenda Date: 11.20.2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Sheriff Dave Drew

WORDING FOR AGENDA ITEM:

Purchase of a new Atom Dictaphone System from TranscriptionGear.com.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Purchase of a new Dictaphone system currently shared with the Sioux City PD. The current Nuance Dictaphone system will no longer be supported by Nuance after the first of the year.

BACKGROUND:

The WCSO has an agreement with the SCPD on a shared Dictaphone system. The SCPD purchased the hardware and software for the current Nuance system and the WCSO has paid the maintenance and service contract over the past four years. The WCSO was scheduled to budget during FY 2019/20 for the new system and the SCPD would budget and pay the maintenance and service contract for the life of the new system. This past summer, the SCPD and the WCSO were notified by Nuance that they would no longer support the current Dictaphone system past January of 2019. This left the SCPD and the WCSO without a supported Dictaphone system after January of 2019 and the ability to budget for a new system and maintenance and service contract for the coming fiscal year. Meetings with the SCPD, WCSO and WCICC were initiated to begin the process of researching companies that could provide a Dictaphone system similar to the Nuance system we currently share. Just recently, the members of the SCPD, WCSO and WCICC that had been meeting and researching options, determined the Atom Dictaphone system would meet our requirements and we could purchase the system from TranscriptionGear.com for the least cost.

FINANCIAL IMPACT:

\$16,340.00 (See the attached quote from TranscriptionGear.com).

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Discussion and action on the purchase of the Atom Dictaphone system from TranscriptionGear.com.

ACTION REQUIRED / PROPOSED MOTION:

Discussion and action on the purchase of the Atom Dictaphone system from TranscriptionGear.com.

Sold To **City of Sioux City**
Cathy Fry
620 Douglas St
Sioux City, IA 51101





Phone: 712-279-6403
Email: cfry@sioux-city.org







Quote


Quote Number - TGAQ7738
Date - 11/09/18

Greetings!
Thanks Cathy!

Your Rep Jill Arndt
888-834-2392 x166
jill@transcriptiongear.com

Product / Service	Qty	Price	Total
1  ATOM VOICE SERVER SOFTWARE ATS	1	\$495.00	\$495.00
2  ONE FREE HOUR OF INSTALLATION ASSISTANCE BY TELEPHONE INTEST	1	\$0.00	\$0.00
3  ATOM VOICE MANAGER, CONCURRENT ATM	1	\$95.00	\$95.00
4  ATOM PLAYER LICENSE ATPLAY	6	\$295.00	\$1,770.00

Product / Service	Qty	Price	Total
5  ATOM REPORT MANAGEMENT OPTION AT-RMO	1	\$2,295.00	\$2,295.00
6  Atom Live Remote Training, Installation and Customization - Per Hour WEBTRAIN	4	\$120.00	\$480.00
7 SERVICE CONTRACT ON ATOM SYSTEM GMS-ATOM-1	1	\$2,456.40	\$2,456.40
8  ATOM VOIP SOFT PORT CHANNEL, MINIMUM OF 4 SOFT PORT CHANNEL LICENSES REQUIRED: ALSO 1 PORT LICENSE PER CHANNEL REQUIRED FIP1	6	\$270.00	\$1,620.00
9  ATOM VOICE PORT SOFTWARE LICENSE ATPLIC	6	\$595.00	\$3,570.00
10  ATOM CUSTOM VOICE PROMPTS (5) ATPRP5	1	\$195.00	\$195.00
11  ATOM DOWNLOAD LICENSE ATDOWN	2	\$195.00	\$390.00

Product / Service		Qty	Price	Total
12	 PHILIPS POCKET MEMO DIGITAL DPM8100	6	\$469.00	\$2,814.00
13	DISCOUNT DISCOUNT	6	-\$40.00	-\$240.00
14	INFINITY IN-USB-2 DIGITAL FOOT CONTROL IN-USB2	8	\$49.95	\$399.60
Notes: Atom Server not included			SubTotal	\$16,340.00
			Sales Tax	\$0.00
			Shipping	\$0.00
			Total	\$16,340.00

Thank you for choosing TranscriptionGear.Com

Product Quote is valid for 30 days unless otherwise noted. Prices subject to change.
Orders must be placed with issuing sales representative for quantity or promotional discounts to be honored.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#8a

Date: 11/15/2018 Weekly Agenda Date: 11/20/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider approval of plans for project number FM-CO97(136)--55-97

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

Plans have been completed for the Cold in place recycling and HMA overlay project east of Bronson. We request approval of the plans for letting.

BACKGROUND:

The county has programmed the D38 HMA rehab project for FY 2019. The existing pavement is deteriorated and in need of rehabilitation. The pavement will be recycled using the cold in place process, then overlaid with 3" of new hot mix asphalt (HMA) pavement. The plans are being prepared for a March 19,2019 letting through the Iowa Department of Transportation.

FINANCIAL IMPACT:

The projects are paid for with county farm to market funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

- Yes No

RECOMMENDATION:

I recommend that the Board approve the plans for project number FM-CO97(136)--55-97.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the plans for project number FM-CO97(136)--55-97.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#8b

Date: 11/15/2018 Weekly Agenda Date: 11/20/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider approval of plans for project number FM-CO97(137)--55-97

ACTION REQUIRED:

- Approve Ordinance Approve Resolution Approve Motion
Public Hearing Other: Informational Attachments

EXECUTIVE SUMMARY:

Plans have been completed for the Cold in place recycling and HMA overlay project north of county road D12. We request approval of the plans for letting.

BACKGROUND:

The county has programmed the K49 HMA rehab project for FY 2019. This project is being done in conjunction with a Plymouth County resurfacing project. The pavement will be recycled using the cold in place process, then overlaid with 3" of new hot mix asphalt (HMA) pavement. The plans are being prepared for a February 19, 2019 letting through the Iowa Department of Transportation.

FINANCIAL IMPACT:

The projects are paid for with county farm to market funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend that the Board approve the plans for project number FM-CO97(137)--55-97.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the plans for project number FM-CO97(137)--55-97.

IOWA
DEPARTMENT OF TRANSPORTATION
 Highway Division
PLANS OF PROPOSED IMPROVEMENT ON THE
FARM TO MARKET SYSTEM
WOODBURY COUNTY
HMA RESURFACING &
COLD-IN-PLACE RECYCLING
PROJECT NO: FM-C097(137)--55-97

The Iowa Department of Transportation Standard Specifications for Highway, and Bridge Construction, Series 2015, plus applicable General Supplemental Specifications, Developmental Specifications, Supplemental Specifications and Special Provisions, shall apply to construction on this project.

K49: From Plymouth County Line South 1.0 Mile to County Route D12.
K49 HMA Rehab and Resurfacing with Plymouth County HMA Project.

TRAFFIC CONTROL PLAN

THIS ROAD WILL BE OPENED UNDER FLAGGER AND PILOT CAR OPERATIONS FOR THROUGH TRAFFIC DURING HMA CONSTRUCTION, AND WILL BE CLOSED FOR BRIDGE APPROACH CONSTRUCTION. TRAFFIC ROUTES ADJACENT TO PROPERTIES WILL BE MAINTAINED AS PROVIDED FOR IN ARTICLE 1107.09 OF THE CURRENT STANDARD SPECIFICATIONS. TRAFFIC CONTROL DEVICES, PROCEDURES, LAYOUTS, SIGNING, AND PAVEMENT MARKINGS INSTALLED WITHIN THE LIMITS OF THIS PROJECT SHALL CONFORM TO THE "MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS" AS ADOPTED BY THE DEPARTMENT PER 781 OF THE IOWA ADMINISTRATION CODE (IAC) CHAPTER 130.

MAINTENANCE OF SIGNS AND BARRICADES AS STATED IN ARTICLE 1107.09 SHALL APPLY ON THIS PROJECT.

SIGNING ON THIS PROJECT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND SHALL BE IN ACCORDANCE WITH ROAD STANDARD TC-202, TC-212 TC-214 AND TC-252.

	I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.
	Date
	Iowa Registration Number 11452 Expiration Date 12/31/2018
	Pages or sheets covered by this seal: Pages 1, thru 5

2015 AADT 310 V.P.D.

Project Number: FM-C097(137)--55-97

INDEX OF SHEETS	
No.	Description
1	TITLE SHEET.
2	LOCATION PLAN
3	ESTIMATE OF QUANTITIES AND GENERAL NOTES
4	ESTIMATE REFERENCE INFORMATION
5	TYPICAL SECTION AND DETAILS
PLAN AND PROFILE AVAILABLE AT THE COUNTY ENGINEERS OFFICE	

MILEAGE SUMMARY			
Div.	Location	Lin. Ft.	Miles
	STA. 259+73 TO STA. 310+42.6	5,069.60	
TOTAL LENGTH PROJECT FM-C097(137)--55-97		5,069.60	0.980

ROAD STANDARD PLANS					
<small>The following Standard Plans shall be considered applicable to construction work on this project.</small>					
Identification	Date	Identification	Date	Identification	Date
PM-110	10-16-18				
PM-120	10-21-14				
PV-10	04-19-11				
TC-202	04-21-15				
TC-212	04-16-13				
TC-214	10-17-17				



WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#8c

Date: 11/15/2018 Weekly Agenda Date: 11/20/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider approval of contract and bond for project number L-B(U51)--73-97

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Bids were received and awarded for construction of a new continuous concrete slab bridge to replace existing bridge U51 on 320th Street near Hornick.

BACKGROUND:

The county programmed bridge U51 for replacement in fiscal year 2019. The existing bridge has been closed since 2015 due to failure of substructure piling. The bridge is necessary in the area as there are over 1200 acres of farm property landlocked without road access since the closure.

FINANCIAL IMPACT:

This bridge is paid for with local secondary road funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend that the Board approve the contract and bond for project number L-B(U51)--73-97.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the contract and bond for project number L-B(U51)--73-97.



WOODBURY COUNTY, IOWA CONTRACT

Kind of Work Bridge Replacement
 Project No. L-B(U51)-73-97 County Woodbury

THIS AGREEMENT made and entered by and between Woodbury County, Iowa, by its Board of Supervisors consisting of the following members: Rocky De Witt, Marty Pottebaum, Keith Radig, Jeremy Taylor and Matthew Ung, Contracting Authority, and Graves Construction Spencer, IA, Contractor

WITNESSETH, That the Contractor, for and in consideration of _____

Four Hundred Seventy Five Thousand Three Hundred Forty-Three and 66/100 (\$475,343.66)
 payable as set forth in the specifications constituting a part of this contract, hereby agrees to construct in accordance with the plans and specifications therefore, and in the locations designated in the notice to bidders, the various items of work as follows:

Item No.	Item	Quantity	Unit Price	Amount
Project: L-B(U51)-73-97 Group I				
1.	Clear and Grabb	0.03 Acres	\$25,000.00	\$ 750.00
2.	Excavation Class 10 Roadway & Borrow	927.00 C.Y.	9.00	8,343.00
3.	Excavation Class 10 Channel	1,634.00 C.Y.	5.00	8,170.00
4.	Granular Surface on Road Crushed Concrete	90 Ton	23.00	2,520.00
5.	Removal of Existing Bridge	1 L.S.	30,000.00	30,000.00
6.	Excavation Class 20	75.00 C.Y.	30.00	2,250.00
7.	Structural Concrete Bridge	240.70 C.Y.	500.00	120,350.00
8.	Reinforcing Steel	102 Lbs.	5.00	510.00
9.	Reinforcing Steel Epoxy Coated	59,274 Lbs.	1.09	64,608.66
10.	Concrete Open Railing, TL-4	262 L.F.	76.00	19,912.00
11.	Pile, Steel HP 10x42	900 L.F.	34.00	30,600.00
12.	Pile, Steel HP 12x53	1,620 L.F.	42.00	68,040.00
13.	Concrete Encasement of H Piles HP 12X53 (P10L Type 3)	414 L.F.	150.00	66,240.00
14.	Safety Closure	2 Each	150.00	300.00
15.	Traffic Control	1 L.S.	4,000.00	4,000.00
16.	Mobilization	1 L.S.	46,000.00	46,000.00
17.	Silt Fence	550 L.F.	5.00	2,750.00
TOTAL BID				\$475,343.66

Said specifications and plans are hereby made part of and the basis of this agreement and a true copy of said plans and specifications are now on file in the office of the County Engineer under the date of October 17, 2018

That in consideration of the foregoing, the Contracting Authority hereby agrees to pay the Contractor, promptly and according to the requirements of the specifications the amounts set forth, subject to the conditions as set forth in the specifications.

That it is mutually understood and agreed by the parties hereto that the notice to bidders, the proposal, the specifications for Project No. L-B(U51)-73-97 in Woodbury County, Iowa, the within contract, the contractor's bond, and the general and detailed plans are and constitute the basis of contract between the parties hereto.

That it is further understood and agreed by the parties of this contract that the above work shall be commenced and completed on or before:

Approximate Starting Date	Specified Starting Date	Late Start Date	Number of Working Days
		April 01, 2019	65

That time is the essence of this contract and that said contract contains all of the terms and conditions agreed upon by the parties hereto.

It is further understood that the Contractor consents to the jurisdiction of the courts of Iowa to hear, determine, and render judgment as to any controversy arising hereunder.

IN WITNESS WHEREOF the parties hereto have set their hands for the purposes herein expressed to this and three other instruments of like tenor, as the

_____ day of _____, 20_____

Approved:

By [Signature]
 Contractor: Graves Construction

By _____
 Contracting Authority: Woodbury County Board Chairperson

Date 11/09/18

Date _____

IOWADOT

CONTRACTOR'S PERFORMANCE BOND

Bond Number: IAC588472

Contract I.D.: L-B(U51)--73-97

County: Woodbury

KNOW ALL PERSONS BY THESE PRESENTS: That we,

Graves Construction Co., Inc.

of P.O. Box 1417, Spencer, IA 51301

(hereinafter called the Principal) and

Merchants Bonding Company (Mutual)

of P.O. Box 14498, Des Moines, IA 50306 - 3498

(hereinafter called the Surety) are held and firmly bound unto the

Woodbury County

(Iowa DOT, County, or City name, etc.)

(hereinafter called the Contracting Authority) Iowa, in the sum of

Four Hundred Seventy Five Thousand Three Hundred Forty Three Dollars and 66/100 dollars

(\$ 475,343.66),

lawful money of the United States, to the payment of which sum, well and truly to be made, we bind ourselves, our executors, administrators, successors, and assigns jointly and severally by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, THAT whereas the above bounden Principal did enter into a written contract with the Contracting Authority to perform Bridge Replacement

Copy of which contract, together with all of its terms, covenants, conditions, and stipulations, is incorporated herein and made a part hereof as fully and completely as if said contract were recited at length; and whereas, the principal and sureties on this bond hereby agree to pay all persons, firms, or corporations having contracts directly with the principal or with subcontractors, all just claims due them for labor performed or materials furnished, in the performance of the contract on account of which this bond is given, when the same are not satisfied out of the portion of the contract price which the public corporation is required to retain until completion of the public improvements, but the principal and sureties shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law.

Now, if the principal shall in all respects fulfill his said contract according to the terms and tenor thereof, and shall satisfy all claims and demands incurred for the same, and shall fully indemnify and save harmless the Contracting Authority from all costs and damages which it may suffer by reason of failure to do so and shall fully reimburse and repay the Contracting Authority all outlays and expense which it may incur in making good any such default, then the obligation is to be void and of no effect; otherwise to remain in full force and effect. Every surety on this bond shall be deemed and held, any contract to the contrary notwithstanding, to consent without notice:

1. To any extension of time to the contractor in which to perform the contract.
2. That the bond shall remain in full force and effect until the contract is completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the liquidated damage is being charged against the contractor.
3. To any change in the plans, specifications, or contract, when such change does not involve an increase of more than 20 percent of the total contract price, and shall then be released only as to such excess increase.
4. That no provision of this bond or of any other contract shall be valid which limits to less than five years from the completion of the contract the right to sue on this bond for defects in work quality or material not discovered or known to the Contracting Authority at the time such work is accepted.

This bond is to be considered a performance bond and secures the Contracting Authority the right to recover from the contractor on account of material or labor entered into the work or work performed not in accordance with the contract, specifications, or plans. The contractor does not by this obligation guarantee to maintain the work for five years.

IOWA DOT

CONTRACTOR'S PERFORMANCE BOND

Bond Number: IAC588472

Contract I.D.: L-B(U51)--73-97

County: Woodbury

IN WITNESS WHEREOF, we have hereunto set our hands and seals this 9th day of November, 2018.

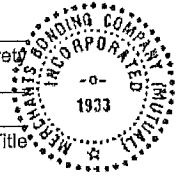
Graves Construction Co., Inc.

By: T. J. Graves Principal
FEES
Title

Merchants Bonding Company (Mutual)

By: Abigail R. Mohr Surety
Abigail R. Mohr, Attorney-in-Fact
Title

Address: P.O. Box 14498, Des Moines, IA 50306 - 3498



By: _____ Principal
Title

By: _____ Surety
Title

Address: _____

By: _____ Principal
Title

By: _____ Surety
Title

Address: _____

For contracts where a County Board of Supervisors is the Contracting Authority:

This bond approved by the Board of Supervisors of _____ County, this _____ day of _____, _____
Signature Title

For contracts where neither the DOT nor a County Board of Supervisors is the Contracting Authority:

This bond approved by the _____ (Contracting Authority), this _____ day of _____, _____
Signature Title

DISCLOSURE STATEMENT FOR CONTRACTOR'S PERFORMANCE BONDS

The information requested will be used by the Iowa Department of Transportation to determine if a contractor/vendor is bonded in accord with the requirements established by the contracting authority. This secures the IDOT and/or the State of Iowa the right to recover from the contractor/vendor if material or labor entered into the work performed is not in accord with the contract, specifications, or plans. Persons outside the Department may occasionally request this information. Failure to provide all required information will result in denial of the award of the contract.

MERCHANTS BONDING COMPANY™ POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Abigail R. Mohr

their true and lawful Attorney-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

Surety Bond #: IAC588472
Principal: Graves Construction Co., Inc.
Obligee: Woodbury County

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

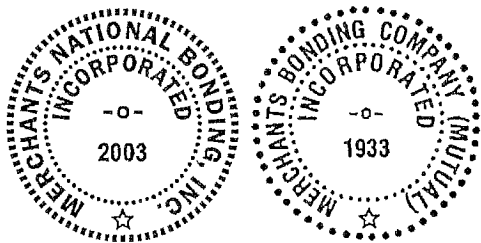
"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 9th day of November, 2018.

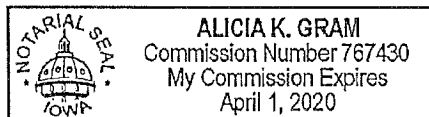


MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By *Larry Taylor*
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this this 9th day of November, 2018, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

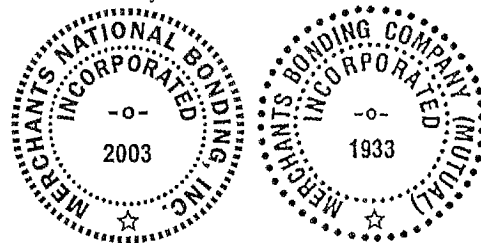


Alicia K. Gram
Notary Public

(Expiration of notary's commission
does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 9th day of November, 2018.



William Warner Jr.
Secretary

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#8d

Date: 11/15/2018 Weekly Agenda Date: 11/20/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider approval of contract for bridge inspection contract for 2019

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

A contract with Calhoun Burns and Associates is being presented to the Board for inspection of 172 structures requiring inspection in calendar year 2019.

BACKGROUND:

Counties are required by state and federal law to conduct bridge inspections on all bridges over 20' in length in compliance with National Bridge Inspection Standards (NBIS). Woodbury County Secondary Road Department has utilized consulting staff to perform these inspections on county bridges. Calhoun Burns and Associates is recommended for continuation of required bridge inspections for 2019.

FINANCIAL IMPACT:

Bridge inspections are paid from the local secondary road fund out of our administration-engineering budget line items.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

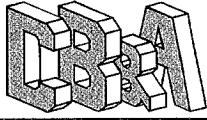
Yes No

RECOMMENDATION:

I recommend that the Board approve the contract with Calhoun Burns and Associates for bridge inspection for calendar year 2019.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the contract with Calhoun Burns and Associates for bridge inspection for calendar year 2019.



CALHOUN-BURNS AND ASSOCIATES, INC.

BRIDGES ♦ STRUCTURES ♦ TRANSPORTATION

November 1, 2018

Mark J. Nahra, P.E.
Woodbury County Engineer
759 E. Frontage Road
Moville, IA 51039-8199

RE: WOODBURY COUNTY BRIDGE INSPECTION AND RATING PROGRAM – 2019

Dear Mr. Nahra:

This proposal for bridge inspection and rating services for your 2019 Program is submitted in accordance with your request for professional structural engineering services. You have asked us to reinspect and rate approximately 172 structures in 2019 from the attached list for the Standard Rating and HS-20 or HL-93 Design Trucks. We will complete Program Manager and Team Leader assignments, provide master lists, cost estimating and summary listing per the Iowa DOT and FHWA guidelines and requirements.

We propose to reinspect these 172 structures in 2019 for a fee of \$174.40 per bridge. We will perform any required load rating computations including Group 2 'SHV' trucks and primary load limits, update scour evaluations and complete the fracture critical inspections to justify deficiencies, changes, replacements, repairs, funding, etc., at the following estimated rates:

- Load Rating Computations: \$115.00 Each
- Updated Level A or B Scour Evaluations: \$ 95.00 Each

In addition to the above, we will provide assistance with the implementation of the SIIMS database and any extra work requested at our hourly rates. Any special equipment costs will be charged to the County as a direct expense as we have done in the past.

Please review this proposal and, if it is acceptable, return one signed and dated copy to us. We will do another good job for you and Woodbury County.

Sincerely,

Milton C. Clemenson, P.E.
Vice President

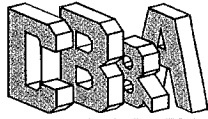
ACCEPTED FOR WOODBURY COUNTY:

Board of Supervisors, Chair

RECOMMENDED FOR APPROVAL:

Mark J. Nahra, P.E.
Woodbury County Engineer

Date: _____



CALHOUN-BURNS AND ASSOCIATES, INC.

BRIDGES ♦ STRUCTURES ♦ TRANSPORTATION

LIST OF BRIDGES FOR WOODBURY COUNTY BRIDGE INSPECTION AND RATING PROGRAM

The following bridges will be inspected and complete reports submitted:

2019

<u>Bridge No.</u>	<u>Bridge No.</u>	<u>Bridge No.</u>	<u>Bridge No.</u>	<u>Bridge No.</u>	<u>Bridge No.</u>	<u>Bridge No.</u>
A-005	B-180	H-203	K-214	M-116	O-085	W-040
A-006	B-198	H-266	K-254	M-118	O-089	W-053
A-024	B-213	H-276	L-003	M-166	O-093	W-069
A-049	B-249	J-009	L-004	M-184	O-102	W-091
A-058	B-249-1	J-030	L-008	M-185	O-123	W-144
A-063	B-255	J-127	L-027	M-193	O-125	W-148
A-064	B-256	J-144	L-077	M-237	O-181	W-153
A-098	B-257	J-178	L-078	M-243	O-200	W-200
A-113	B-258	J-306	L-92-3	M-299	O-231	X-014
A-158	C-009	J-328	L-103	M-306	O-266	X-047
A-187	C-274	K-019	L-162-1	N-065	P-003	X-065
A-208	C-278	K-020	L-176	N-106	P-006	X-080
A-225	D-004	K-023	L-190	N-119	P-280	X-086
B-001	D-015	K-45-1	L-213	N-191	Q-010	X-116
B-002	D-038	K-103	L-238	N-206	T-053	X-149
B-006	D-042	K-113	L-239	N-209	U-17-3	X-173
B-064	D-193	K-122	L-256	N-249	V-047	X-181
B-073	D-214	K-157	L-273	N-277	V-057	X-188
B-107	D-219	K-157-1	L-316	N-284	V-84-2	X-200-1
B-110	D-254	K-158	L-318	O-013	V-117	X-237
B-114	E-066	K-173	M-006	O-038	V-123	X-271
B-123	E-229-1	K-182	M-017	O-054	V-123-1	X-276
B-127	F-097	K-199-1	M-036	O-055	W-004	
B-139	G-178	K-200	M-064	O-066	W-008	
B-152	H-181	K-203	M-066	O-074	W-009	

1500 30th Street ♦ West Des Moines, IA 50266

WATS 877/241-8003 ♦ Phone 515/224-4344 ♦ FAX 515-224-1385 ♦ email: email@calhounburns.com

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#8e

Date: 11/15/2018 Weekly Agenda Date: 11/20/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider approval of resolution to set load limits on county bridges.

ACTION REQUIRED:

- Approve Ordinance Approve Resolution Approve Motion
Public Hearing Other: Informational Attachments

EXECUTIVE SUMMARY:

County bridges are inspected every two years at a minimum, more frequently if needed. Structural calculations have determined that the listed bridges can no carry legal truck loads.

BACKGROUND:

Annual bridge inspections have been completed for 2018. Several bridges were found to have deteriorated during the current inspection interval. Structural calculations performed on these bridges determined that these bridges can no longer carry legal semi and truck loads. They must be posted for reduced load ratings.

FINANCIAL IMPACT:

Financial impact is limited to the cost of installing four signs to notify trucks of the weight limits. This costs the county approximately \$800 for all signs.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend that the Board approve the resolution to establish bridge weight limits on the listed county bridges.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the resolution establishing weight limits on the listed county bridges.

**WOODBURY COUNTY
BRIDGE EMBARGO RESOLUTION**

RESOLUTION NO. _____

WHEREAS: The Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS: the Woodbury County Engineer has caused to be completed the Structure Inventory and Appraisal of certain bridges according to accepted Bridge Inspection Standards and has determined that the bridges below, require revision to their current load ratings,

NOW, THEREFORE, BE IT RESOLVED by the Woodbury County Board of Supervisors that the following vehicle and load limit be established and that signs be placed advising of the permissible maximum weights thereof on the bridge listed herein.

<u>Bridge No.</u>	<u>FHWA No.</u>	<u>Section Township Range</u>	<u>Posted Limit</u>
A-208	354681	28-89-42	20, 33, 35 tons
A-225	354570	08-89-42	6 tons
D-015	355116	08-89-45	One truck on bridge
E-006	355190	07-89-46	One truck on bridge
E-063	355266	14-89-46	28, 40, 40 tons
E-265	355140	18-89-45	28, 40, 40 tons
G-043	353950	07-88-46	19, 29, 28 tons
H-203	353851	28-88-45	3 tons
K-020	353240	14-88-43	5 tons
K-203	353400	36-88-43	19, 28, 28 tons
L-238	352960	23-88-42	20, 30, 30 tons
P-006	352340	04-87-45	3 tons
T-053	351140	12-86-46	18, 22, 22 tons
U-155	351030	25-86-45	18, 24, 24 tons

Passed and approved this 20th day of November, 2018.

Recommended:

Rocky De Witt, Chairperson
Woodbury County Board of Supervisors

Mark J. Nahra, P.E.
Woodbury County Engineer

Attest:

Patrick Gill
Woodbury County Auditor