



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS (MARCH 19, 2019) (WEEK 12 OF 2019)

Live streaming at: https://www.youtube.com/user/woodburycountyiowa

Agenda and Minutes available at: www.woodburycountyiowa.gov

Rocky L. De Witt 253-0421 rdewitt@woodburycountyiowa.gov
Marty J. Pottebaum 251-1799 mpottebaum@woodburycountyiowa.gov
Keith W. Radig 560-6542 kradig@woodburycountyiowa.gov
Jeremy J. Taylor 259-7910 jtaylor@woodburycountyiowa.gov
Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held March 19, 2019 at 4:30 p.m. in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

- 1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- 1. Citizen Concerns Information
2. Approval of the agenda Action

Consent Agenda

Items 3 through 8 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

- 3. Approval of the minutes of the March 12, 2019 meeting
4. Approval of claims
5. Board Administration – Karen James
Approval of resolution for a tax suspension for V.D.
6. County Auditor – Patrick Gill
a. Receive the appointment of Dan Volkert to the City Council of Correctionville
b. Receive the appointment of Alex Rabbass to the City Council of Cushing
c. Receive the appointment of Dave West to the City Council of Bronson
7. Human Resources – Melissa Thomas
a. Authorization to Initiate Hiring Process
b. Approval of Memorandum of Personnel Transactions

8. Secondary Roads – Mark Nahra  
Consideration of utility permit for work in the county right of way

### **End Consent Agenda**

- 4:40 p.m.** 9. Board of Supervisors – Rocky De Witt  
(Set time)
- a. Public Hearing for an ordinance permitting the operation of All-Terrain Vehicles and Off-Road Utility Vehicles in Woodbury County, Iowa Action
  - b. Discussion and action on suspension of second and third readings for an ordinance permitting the operation of All-Terrain Vehicles and Off-Road Utility Vehicles in Woodbury County, Iowa Action
  - c. Discussion and action on an ordinance permitting the operation of All-Terrain Vehicles and Off-Road Utility Vehicles in Woodbury County, Iowa Action
10. Building Services – Kenny Schmitz  
Approval of Dorothy Pecaut HVAC and Roof Project Change Order #2 in the amount of \$7,822.57 Action
11. Secondary Roads – Mark Nahra  
Approve transfer of farm to market funds for material testing to the IDOT for project number BROS-CO97 (120)—5F-97, bridge replacement on county route D53 Action
12. Reports on Committee Meetings Information
13. Citizen Concerns Information
14. Board Concerns Information

### **ADJOURNMENT**

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

- WED., MAR. 20**      **10:00 a.m.**    Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.  
**12:00 p.m.**    Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202  
**6:30 p.m.**    911 Service Board Meeting, Public Safety Center, Climbing Hill
- THUR., MAR. 21**    **10:15 a.m.**    Siouxland Regional Transit System, 1122 Pierce Street  
**4:30 p.m.**    Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- MON., MAR. 25**      **6:00 p.m.**    Zoning Commission Meeting, First Floor Boardroom
- TUE., MAR. 26**      **1:00 p.m.**    Sioux Rivers Regional Governance Board Meeting, Plymouth County Courthouse Annex Building, 215 4th Ave. S.E., Le Mars, Iowa
- THUR., MAR. 28**    **11:00 a.m.**    Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
- MON., APRIL 1**       **6:00 p.m.**    Board of Adjustment meeting, First Floor Boardroom
- TUES., APRIL 2**      **4:45 p.m.**    Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., APRIL 3**      **12:00 p.m.**    District Board of Health Meeting, 1014 Nebraska St.
- THUR., APRIL 4**      **10:00 a.m.**    COAD Meeting, The Security Institute
- WED., APRIL 10**      **8:05 a.m.**    Woodbury County Information Communication Commission, First Floor Boardroom  
**10:00 a.m.**    StarComm Board Meeting, The Security Institute, WIT
- FRI., APRIL 12**      **11:15 a.m.**    DCAT Committee Meeting, Juvenile Court Services, 2<sup>nd</sup> Floor, Trosper-Hoyt Building
- TUES., APRIL 16**    **4:00 p.m.**    Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED., APRIL 17**      **10:00 a.m.**    Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.  
**12:00 p.m.**    Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THUR., APRIL 18**    **4:30 p.m.**    Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue

**The following Boards/Commission have vacancies:** Commission to Assess Damages - Category A, Category B, Category C and Category D

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*

**MARCH 12, 2019, ELEVENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Tuesday, March 12, 2019 at 4:30 p.m. Board members present were Ung, De Witt, Radig, Taylor, and Pottebaum. Staff members present were Karen James, Board Administrative Assistant, Joshua Widman, Assistant County Attorney, Melissa Thomas, Human Resources Director, Dennis Butler, Budget/Tax Analyst, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order at 4:30 p.m. with the Pledge of Allegiance to the Flag and a Moment of Silence.

- 1. Citizen concerns.
- 2. Motion by Radig second by De Witt to approve the agenda for March 12, 2019. Carried 5-0. Copy filed.

Motion by Radig second by Ung to approve the following items by consent:

- 3. To approve minutes of the March 5, 2019 meeting. Copy filed.
- 4. To approve the claims totaling \$915,865.22. Copy filed.
- 5. To approve the lifting of tax suspension for petitioners who failed to re-certify their income or does not qualify for continues tax suspension. Copy filed.
- 6. To approve 4<sup>th</sup> Tower Lease Amendment with New Cingular. Copy filed.
- 7a. To approve to cancel the Woodbury County tax sale certificate #2000-1369. Copy filed.
- 7b. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxed for Barbara Van Roekel, vin #6D10232595.

**WOODBURY COUNTY, IOWA  
RESOLUTION #12,814  
RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, Barbara Van Roekel is the titleholder of a mobile home VIN 6D10232595 located in Woodbury County, Iowa and legally described as follows:

VIN 6D10232595

1974 KKWD

**WHEREAS**, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Barbara Van Roekel.

**WHEREAS**, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 12th day of March, 2019.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 8. To approve the reclassification of Lisa Stewart, MV Clerk II, County Treasurer, effective 3-27-19, \$17.19/hour, 4.5%=\$.76/hr. Per AFSCME Courthouse Contract agreement, from Grade 3/Step 1 to Grade 3/Step 2. Copy filed.

- 9a. To receive the appointment of Larry Wink, 3738 195<sup>th</sup> St., Anthon, IA, as Kedron Township Trustee. The appointment was made on February 13, 2019, to fill a vacant position, until the next regular election. Copy filed.
- 9b. To receive the appointment of Brett Baldwin, 3406 Mason Ave., Anthon, IA, as Miller Township Trustee. The appointment was made on February 25, 2019, to fill the position previously held by Ryan Baldwin, until the next regular election. Copy filed.
- 9c. To approve and receive for signature, an application for a 12-month, Class C Native Win (WCN) with Living Quarters sales privileges, Outdoor service, and Sunday Sales, for the Oscar Carl Vineyard, Sioux City, IA, effective 3/1/19 through 2/28/20. Copy filed.
- 10. To approve to participate with the City of Sioux City in the submission of the Edward J. Byrne Justice Grant (JAG) and Residential Substance Abuse Treatment (RSAT) Program application to the Governors' Office of Drug Control Policy. Copy filed.

Carried 5-0.

- 11. Motion by Taylor second by Radig to approve the contract for project #L-C(D156)—73-97 with Midwest Contracting for \$146,739.00. Carried 5-0. Copy filed.
- 12a. A public hearing was held at 4:45 p.m. to levy General Basic property tax rate which exceed statutory maximum. The Chairperson called on anyone wishing to be heard.  
  
Motion by Radig second by Ung to close the public hearing. Carried 5-0.
- 12b. A public hearing was held on proposed Fiscal Year 2020 budget. The Chairperson called on anyone wishing to be heard.  
  
Motion by Radig second by Taylor to close the public hearing. Carried 5-0.  
  
Motion by Ung second by Taylor to amend the published budget by reducing the Communication Center allocation by \$16,396.00 and a corresponding reduction to Gaming Revenue expenditures. Carried 5-0.  
  
Motion by De Witt second by Pottebaum to approve the Compensation Schedule as received. Failed 2-3 on a roll call vote; Ung, Taylor and Radig were opposed.  
  
Motion by Ung second by Radig to reduce the Compensation Schedule increases by twenty-five per cent. Failed 2-3 on a roll call vote; De Witt, Pottebaum and Taylor were opposed.  
  
Motion by Pottebaum second by Radig to approve the budget as published and amended. Carried 4-1 on a roll call vote; Radig was opposed.
- 12c. Motion by Radig second by Pottebaum to approve and authorize the Chairperson to sign a Resolution approval of FY 2019/2020 Budget and Certification of Taxes. Carried 5-0.

**RESOLUTION #12,815**  
**APPROVAL OF FY 2019/2020 BUDGET AND CERTIFICATION OF TAXES**

WHEREAS, the Woodbury County Board of Supervisors has considered the proposed FY 2019/2020 county budget and certification of taxes, and

WHEREAS, a public hearing concerning the proposed county budget was held on March 12, 2019,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Woodbury County that the county budget and certificate of taxes for FY 2019/2020, as set forth in the budget summary, is hereby adopted and that the Woodbury

County Finance Director is directed to file said budget and to establish accounting records in accordance with the attached schedules with the Woodbury County Auditor,

BE IT FURTHER RESOVED that the Chairperson and the County Auditor be and are hereby authorized to sign the approved FY 2019/2020 county budget.

Signed and dated this 12<sup>th</sup> day of March, 2019.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

13. The Board heard reports on committee meetings.
14. There were no citizen concerns.
15. Board concerns were heard.

The Board adjourned the regular meeting until March 19, 2019.

Meeting sign in sheet. Copy filed.

**WOODBURY COUNTY, IOWA  
BOARD ADMINISTRATION  
MEMORANDUM**

**TO:** Board of Supervisors  
**FROM:** Karen James, Board Administrative Assistant  
**RE:** Consideration of a Petition for a Tax Suspension  
**DATE:** March 13, 2019

Please consider this request for a tax suspension for V.D. If the Board approves this request, the suspension resolution requires the chairman's signature

Thank you.

kmj

WOODBURY COUNTY  
SIOUX CITY, IOWA 51101

#6a

*Office of Commissioner of Elections*

620 DOUGLAS ST., ROOM 103



**Patrick F. Gill**  
Commissioner  
Phone 712-279-6465  
Fax 712-279-6629  
pgill@woodburycountyia.gov

**Steve Hofmeyer**  
Deputy Commissioner  
Phone 712-279-6465  
Fax 712-279-6629  
shofmeyer@woodburycountyia.gov

To: Board of Supervisors

From: Patrick F. Gill, Auditor/Recorder & Commissioner of Elections *PK*

Date: March 13, 2019

Re: City of Correctionville Council Appointment

Please receive the appointment of Dan Volkert, 917 Fir Street, Correctionville, IA, to the City Council of Correctionville. The appointment was made on March 11, 2019, to fill a vacant position previously held by Calvin McCrea, until the next regular election.



**NOTICE OF APPOINTMENT TO FILL A VACANCY**

TO: Patrick F. Gill, Woodbury County Auditor/Recorder & Commissioner of Elections

From: City of Correctionville School/City/Township/  
Carla Mathers, City Clerk Extension/Soil & Water  
Secretary/Clerk  
March 11, 2019 Date

This is to notify you and the Board of Supervisors of Woodbury County that the following person has been appointed until the next regular/general election:

For the office of Council person  
Name Dan Volkert  
Address 917 Fir Street  
City/Zip Correctionville IA 51016  
Date of appointment 3-11-2019

This appointment is to fill the office previously held by:

Calvin McCrea  
(Name of previous official)

RETURN TO: Patrick F. Gill  
Woodbury County Commissioner of Elections  
620 Douglas St, Rm 103  
Sioux City, IA 51101

WOODBURY COUNTY  
SIOUX CITY, IOWA 51101

*Office of Commissioner of Elections*

620 DOUGLAS ST., ROOM 103



**Patrick F. Gill**  
Commissioner  
Phone 712-279-6465  
Fax 712-279-6629  
pgill@woodburycountyiowa.gov

**Steve Hofmeyer**  
Deputy Commissioner  
Phone 712-279-6465  
Fax 712-279-6629  
shofmeyer@woodburycountyiowa.gov

To: Board of Supervisors

From: Patrick F. Gill, Auditor/Recorder & Commissioner of Elections

Date: March 13, 2019

Re: City of Cushing Council Appointment

Please receive the appointment of Alex Rabbass, 507 3rd Street, Cushing, IA, to the City Council of Cushing. The appointment was made on March 5, 2019, to fill a vacant position previously held by Ben Rabbass, until the next regular election.

**NOTICE OF APPOINTMENT TO FILL A VACANCY**

TO: Patrick F. Gill, Woodbury County Auditor/Recorder & Commissioner of Elections

From: City of Cushing School/City/Township/  
Nicole Huisinga Extension/Soil & Water  
Secretary/Clerk  
3-5-19 Date

This is to notify you and the Board of Supervisors of Woodbury County that the following person has been appointed until the next regular/general election:

For the office of City Council  
Name Alex Rabbass  
Address 507 3rd  
City/Zip Cushing, IA 51018  
Date of appointment 3-5-19

PATRICK F. GILL  
WOODBURY COUNTY  
AUDITOR RECORDER  
COMM OF ELECTIONS  
2019 MAR 11 PM 3 02

This appointment is to fill the office previously held by:

Ben Rabbass  
(Name of previous official)

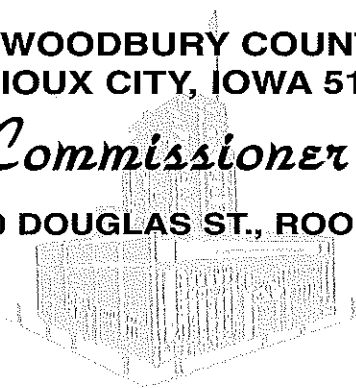
RETURN TO: Patrick F. Gill  
Woodbury County Commissioner of Elections  
620 Douglas St, Rm 103  
Sioux City, IA 51101

#6c

WOODBURY COUNTY  
SIOUX CITY, IOWA 51101

*Office of Commissioner of Elections*

620 DOUGLAS ST., ROOM 103



**Patrick F. Gill**  
Commissioner  
Phone 712-279-6465  
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pgill@woodburycountyiowa.gov

**Steve Hofmeyer**  
Deputy Commissioner  
Phone 712-279-6465  
Fax 712-279-6629  
shofmeyer@woodburycountyiowa.gov

To: Board of Supervisors

From: Patrick F. Gill, Auditor/Recorder & Commissioner of Elections

Date: March 13, 2019

Re: City of Bronson Council Appointment

Please receive the appointment of Dave West, 11 West Front Street, Bronson, IA, to the City Council of Bronson. The appointment was made on January 10, 2018, to fill a vacant position previously held by Tony Thompson, until the next regular election.

**NOTICE OF APPOINTMENT TO FILL A VACANCY**

TO: Patrick F. Gill, Woodbury County Auditor/Recorder & Commissioner of Elections

From: City of Bronson School/City/Township/  
Lindy Jessen Extension/Soil & Water  
Secretary/Clerk  
March 11, 2019 Date

This is to notify you and the Board of Supervisors of Woodbury County that the following person has been appointed until the next regular/general election:

For the office of Councilman  
Name Dave West  
Address 11 West Front Street  
City/Zip Bronson, Iowa 51007  
Date of appointment Jan 10, 2018

This appointment is to fill the office previously held by:

Tony Thompson  
(Name of previous official)

RETURN TO: Patrick F. Gill  
Woodbury County Commissioner of Elections  
620 Douglas St, Rm 103  
Sioux City, IA 51101

HUMAN RESOURCES DEPARTMENT  
WOODBURY COUNTY, IOWA

DATE: March 19, 2019

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Treasurer	Percentage Deputy (60%)	\$51,895.49/year		
	*Please see attached memo.			

\_\_\_\_\_  
Chairman, Board of Supervisors

 COPY

To: Woodbury County Board of Supervisors  
From: Michael Clayton  
Date: March 11, 2019  
Subject: Appointment of Deputy Bookkeeper in the Treasurer's Department

I am requesting the appointment of Charli Polley as Deputy Bookkeeper with a starting percentage salary of 60 percent effective March 25 2019.

Thank you for your time and consideration.



Michael R. Clayton  
Woodbury County Treasurer

cc Human Resources  
Auditor

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: March 19, 2019

\* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R- Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Kelsey, Courtney	County Sheriff	3-25-19	Civilian Jailer	\$19.28/hour		A	Job Vacancy Posted 1-23-19. Entry Level Salary: \$19.28/hour
Vanderschaaf, Tristen	County Sheriff	3-25-19	Civilian Jailer	\$19.28/hour		A	Job Vacancy Posted 2-6-19. Entry Level Salary: \$19.28/hour.
Polley, Charli	County Treasurer	3-25-19	Percentage Deputy	\$51,895.49/year		A	Appointed Percentage Deputy per County Treasurer.

APPROVED BY BOARD DATE: \_\_\_\_\_

MELISSA THOMAS, HR DIRECTOR: *Melissa Thomas*



**WOODBURY COUNTY**  
**HUMAN RESOURCES DEPARTMENT**

**TO:** Board of Supervisors and the Taxpayers of Woodbury County  
**FROM:** Melissa Thomas, Human Resources Director  
**SUBJECT:** Memorandum of Personnel Transactions  
**DATE:** March 19, 2019

For the March 19, 2019 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. County Sheriff (2) Civilian Jailers, Appointments.
2. County Treasurer Percentage Deputy, Appointment.

Thank you

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 03/14/2019 Weekly Agenda Date: 03/19/2019

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nagra, County Engineer

**WORDING FOR AGENDA ITEM:**

Consideration of utility permit for work in the county right of way

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

Century Link has requested a permit to work in the right of way to install new electrical service line and pedestals.

**BACKGROUND:**

Work in county ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa.

**FINANCIAL IMPACT:**

No impact.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Recommend approval of the permits for Century Link .

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the permit to work in the right of way for Century Link and to direct the chair to sign the permits.

PERMIT FOR USE OF COUNTY ROAD/HIGHWAY RIGHT-OF-WAY FOR OVERHEAD AND/OR BURIED UTILITIES ACCOMMODATION

REQUEST BY APPLICANT:

Name Centurylink Highway D12, 120th, K39, D18  
 Address 426 Lake Ave Storm Lake Township 89 N  
 City of Sioux City Leads  
 Office Phone 712-732-8348 Local Phone 712-560-5105 Section: 7 1/4 of 1/4 Sec  
 Type of Utility Installation fiber optic T 89 N, R 47 W  
 Plans Prepared By Killion Communications Copy Enclosed  Yes  No  
 Map Showing Location Enclosed  Yes  No  
 Utility Location is  cross right-of-way  parallel to right-of-way  
 overhead  underground

Proposed Method of Installation

tunnel  suspend on poles  cased  
 jack & bore  suspend on towers  trench  
 open cut  plow

Estimated Starting Date 4/1/19 Estimated Restoration Date 8/1/19

The Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions listed on the reverse side hereof, and special provisions listed below or attached hereto, and any and all plans, details, or notes attached hereto and made a part thereof. Applicant is to complete in triplicate and send all copies including plans and maps to Woodbury County Engineer, 759 E. Frontage Road, Merville, IA 51039. One executed copy will be returned to the Applicant.

By Justin Melohn Title Eng II  
 (Signature of Authorized Utility Representative) Date 2/18/19

PERMIT APPROVAL BY PERMITTING AUTHORITY

The forgoing application is hereby approved and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated herein and on the reverse side hereof and all attachments hereto.

By \_\_\_\_\_ Title \_\_\_\_\_  
 (Signature of Woodbury County Board Chairman)

Date \_\_\_\_\_

By \_\_\_\_\_ Title \_\_\_\_\_  
 (Signature of Woodbury County Engineer)

Date \_\_\_\_\_

Other Special Provisions:

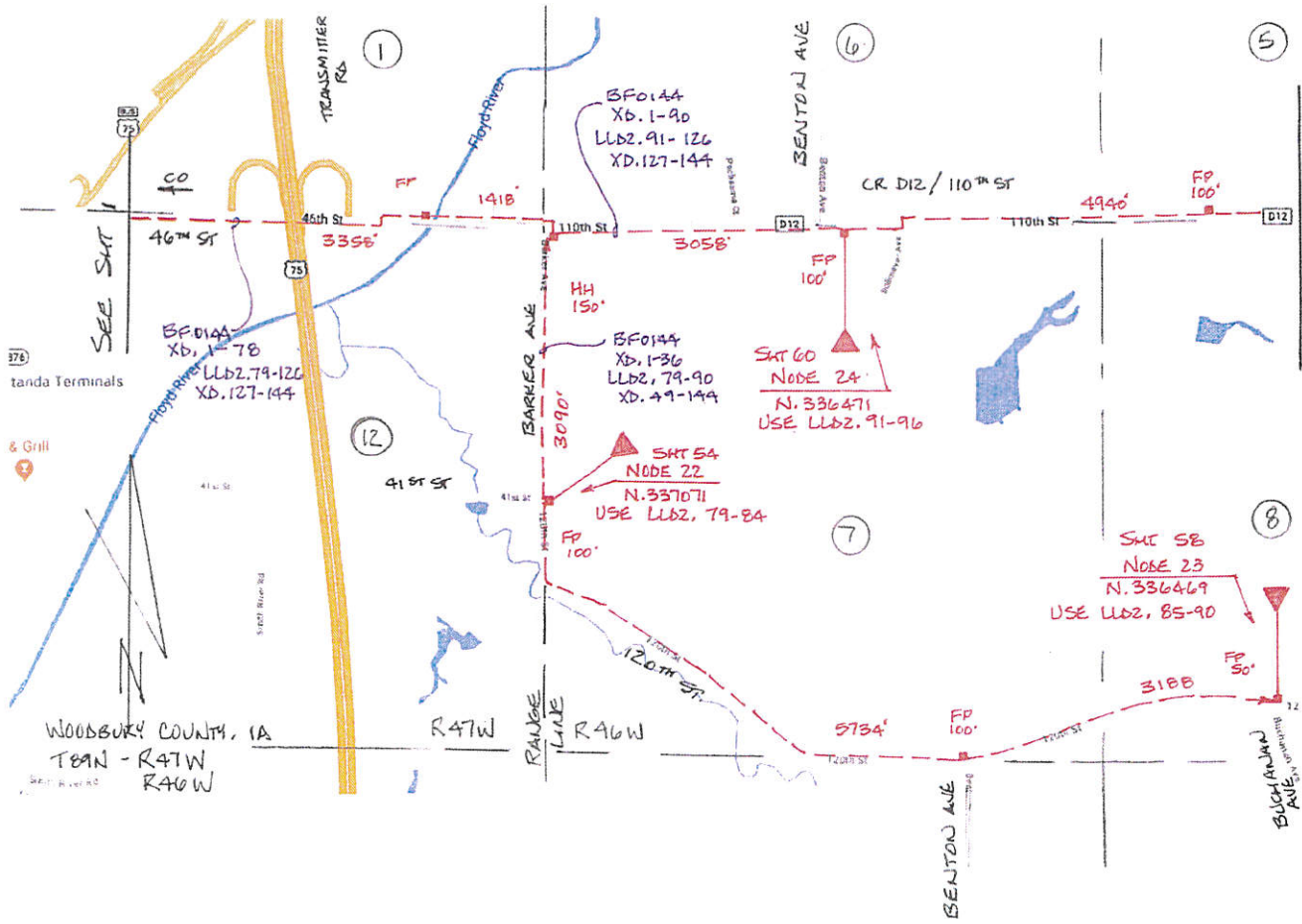
Permit Provisions and Conditions of Issuance

- The County and/or the County Board of Supervisors will not be charged with any responsibility for damages to the Applicant's property occasioned by any construction or maintenance operations on said county roads, including new or additional right-of-way acquired in connection therewith, subsequent to the building of the Applicant's facilities. The Board will endeavor to give the Applicant sufficient notice of any proposed construction or maintenance work, on either existing or newly acquired right-of-way that is likely to expose, cover up, or disturb any facilities belonging to the Applicant, in order that the Applicant may arrange to protect the facilities. The Board will inform contractors, and others working on the job of the location of the facilities so that reasonable care may be taken to avoid damaging the facilities, however the County and the Board of Supervisors will assume no responsibility for failure to give such notice.

2. The Applicant shall take all reasonable precaution during the construction of said facilities to protect and safeguard the lives and property of the adjacent property owners and the traveling public and shall save the County and the Board of Supervisors harmless of any damages or losses that may be sustained by adjacent property owners and the traveling public on account of such construction operations.
3. Operations in the construction and maintenance of said facilities shall be carried on in such a way as to not interfere with, or interrupt traffic on said roads. However, should the performance of work called for in this permit in any way interfere with or obstruct traffic on said roads, the Applicant shall provide the necessary flagmen as required by the Statutes when one-way traffic is involved and/or otherwise mark said work so as to protect the traveling public.
4. The Applicant shall hold the County and the Board of Supervisors harmless from any damages that may result to said highway because of the construction or maintenance of said facilities and shall reimburse the County or the Board of Supervisors for any expenditures that the County or the Board of Supervisors may have to make on said roads on account of replacement of surfacing gravel and bridge and culvert repairs.
5. Applicant shall lay, construct, operate and maintain said facilities so as not to interfere with natural drainage of the road and so as not to interfere with the construction or maintenance of said roads. When buried cable or wire lines are to be placed lengthwise with the roadway, they shall be placed in the County road shoulder or ditch near the toe of the fore-slope and parallel to centerline of roadbed at a depth of three (3) to four (4) feet by using specially designed plows or by trenching, whichever is appropriate. Plow slots and trenches shall be repacked as necessary to restore the disturbed area to its original condition. For buried line crossings of roadways not paved, an open trench may be dug and the lines placed therein, and the trench back-filled over the lines. Buried line crossings on paved roadways, lines may be placed through the sub-grade by jacking, or by boring a hole just large enough to take the lines; or if the County Engineer approves, a tunnel may be dug through and the cable or wire lines placed therein. All backfill of tunnels and trenches shall be thoroughly compacted in layers of 6" or less in depth. Back-filling of trenches within the right-of-way by not under the traveled roadway shall be tamped sufficiently to avoid settlement. When crossing an existing roadway, all buried facilities shall be placed a minimum of three (3) to four (4) below the bottom of the existing adjacent ditches. Overhead lines, where practical, shall be placed adjacent to and with two (2) feet of the Road/Highway Right-of-Way Line.
6. The Applicant will at any time subsequent to placing the facilities, and at the Applicant's expense, relay, replace, alter, change, reconstruct, or relocate its overhead and/or buried facilities and appurtenances thereto as may become necessary to conform to new grades, alignment, or widening right-of-way, resulting from maintenance or construction operations by the County Board of Supervisors irrespective of whether or not additional right-of-way is acquired in connection with such road improvements. The Applicant agrees to do this within ninety (90) days written notice from the Board of Supervisors, and without cost to the County. If the Applicant is unable to comply within said ninety (90) days, the Board of Supervisors may cause the work to be done and the Applicant will pay the cost thereof upon receipt of statement.
7. All work shall be done in a workmanlike manner; the surrounding ground, slopes, and ditch bottoms shall be reshaped to conform to the area and left in a neat condition satisfactory to the County Engineer. All areas where sod has been damaged or destroyed shall be re-seeded.
8. The Applicant shall notify the County Board of Supervisors at least forty-eight (48) hours in advance of the Applicant's intention of starting work covered by this permit on the road right-of-way. Said notice shall be in writing to the County Engineer.
9. Applicant, its' successors, grantees and assigns shall and hereby agrees to assume all responsibility, risks and liabilities for all accidents and damages that may occur to persons and/or property on account of the work done under this permit, and to this end, indemnify and hold the County and all authorized representatives thereof harmless from any and all claims, damages, losses, and expense including judgements, costs and including attorney's fees, for personal injuries (including death) or property damage arising or resulting from the activities of the Applicant in connection herewith, now and at all times in the future.
10. It is understood that this permit is issued only insofar as Woodbury County has jurisdiction and does not presume to release the Applicant from fulfilling any existing statutes relating to the installation, construction and operation of said facilities.
11. It is further understood that the facilities covered by this permit shall be constructed or installed within one (1) year after the date of approval of this permit, unless otherwise extended in writing by Woodbury County.
12. Engagement in the operations as herein applied for by the Applicant shall be considered and constitute an acceptance of all the terms and conditions herein set forth.

Job Location: SIOUX CITY, IA

Narrative/Special Remarks



DEVELOPER CONTACT

Held Order Information

Service Order # \_\_\_\_\_ Customer Terminal: \_\_\_\_\_  
 Customer Name: \_\_\_\_\_ Cable Assignment: \_\_\_\_\_  
 Customer Address: \_\_\_\_\_ F1: \_\_\_\_\_  
 SEE SEE SMT F2: \_\_\_\_\_  
 Cross Connect: \_\_\_\_\_


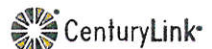
Misc. Information

List all associated projects \_\_\_\_\_ Right of Way Required \_\_\_\_\_  
 State Permit Required \_\_\_\_\_  
 County Permit Required \_\_\_\_\_  
 City Permit Required \_\_\_\_\_  
 Additional Permit Information \_\_\_\_\_  
 Site Location ID # (BVAPP) \_\_\_\_\_  
 Trench Open Date: \_\_\_\_\_  
 Cut Sheets: \_\_\_\_\_  
 FW Contracts: \_\_\_\_\_ RZ \_\_\_\_\_  
 CZ \_\_\_\_\_  
 NOTIFY CONVERSATION NUMBER \_\_\_\_\_

REVISIONS

DATE	REVISION DESCRIPTION
DATE1	
DATE2	
DATE3	
DATE4	

ERFS / ECD Date \_\_\_\_\_

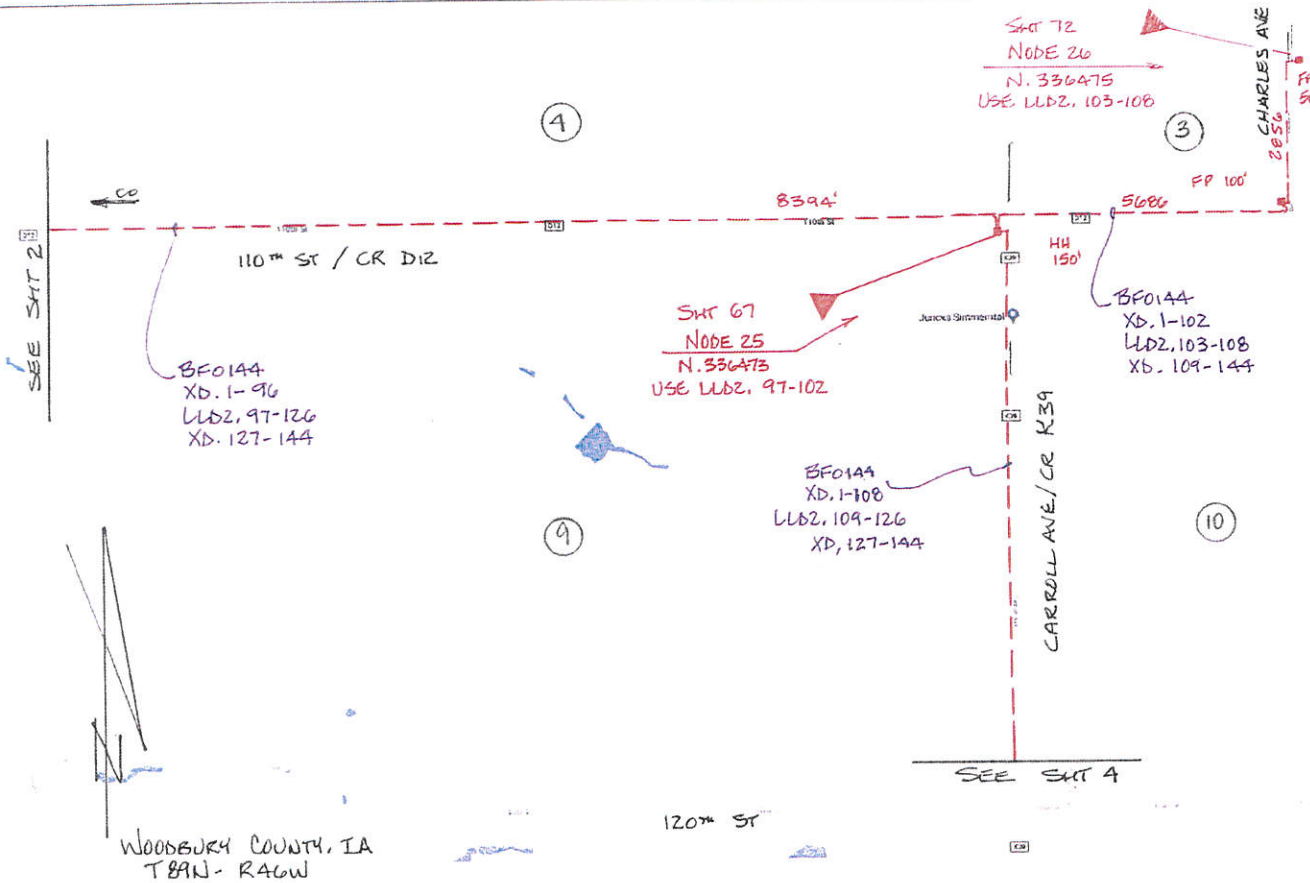



EXCEPT AS MAY BE OTHERWISE PROVIDED BY CONTRACT, THESE DRAWINGS AND SPECIFICATIONS SHALL REMAIN THE PROPERTY OF CENTURYLINK BEING ISSUED IN STRICT CONFIDENCE AND SHALL NOT BE REPRODUCED, COPIED, OR USED FOR ANY PURPOSE WITHOUT SPECIFIC WRITTEN PERMISSION.

REVISION:	DESC: IA-SXCY-PL-2018 CAF2		
WC CLLI: SXCYALD	PROJECT#: N.381198		
SECTION:	WFMT PROJECT:		
TOWNSHIP:	SCALE:	DATE:	SHEET: 2 OF 82
RANGE:			

EXCHANGE KEY:	REMOTE SWITCH EXCHANGE KEY	COMMUNITY NAME	ENGINEERING CONTACT	CONTRACT ENGINEER	CONSTRUCTION COORDINATOR
		NAME: SIOUX CITY, IA	NAME: JUSTIN MELOHN PHONE NUMBER: 712-732-8348	NAME: COMPANY: KILLION COMMUNICATIONS	NAME: PATRICK GILMAN PHONE NUMBER: 712-328-7693

Job Location: SIOUX CITY, IA



Narrative/Special Remarks

DEVELOPER CONTACT

Held Order Information

Service Order # \_\_\_\_\_ Customer Terminal: \_\_\_\_\_  
 Customer Name: \_\_\_\_\_ Cable Assignment: \_\_\_\_\_  
 Customer Address: \_\_\_\_\_ F1: \_\_\_\_\_  
 F2: \_\_\_\_\_  
 Cross Connect: \_\_\_\_\_

Misc. Information

List all associated projects \_\_\_\_\_ Right of Way Required \_\_\_\_\_  
 State Permit Required \_\_\_\_\_  
 County Permit Required \_\_\_\_\_  
 City Permit Required \_\_\_\_\_  
 Additional Permit Information \_\_\_\_\_  
 Site Location ID # (BVAPP) \_\_\_\_\_  
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 FW Contracts: \_\_\_\_\_ RZ \_\_\_\_\_  
 CZ \_\_\_\_\_  
 NOTIFY CONVERSATION NUMBER \_\_\_\_\_

REVISIONS

DATE	REVISION DESCRIPTION
DATE1	
DATE2	
DATE3	
DATE4	

ERFS / ECD Date

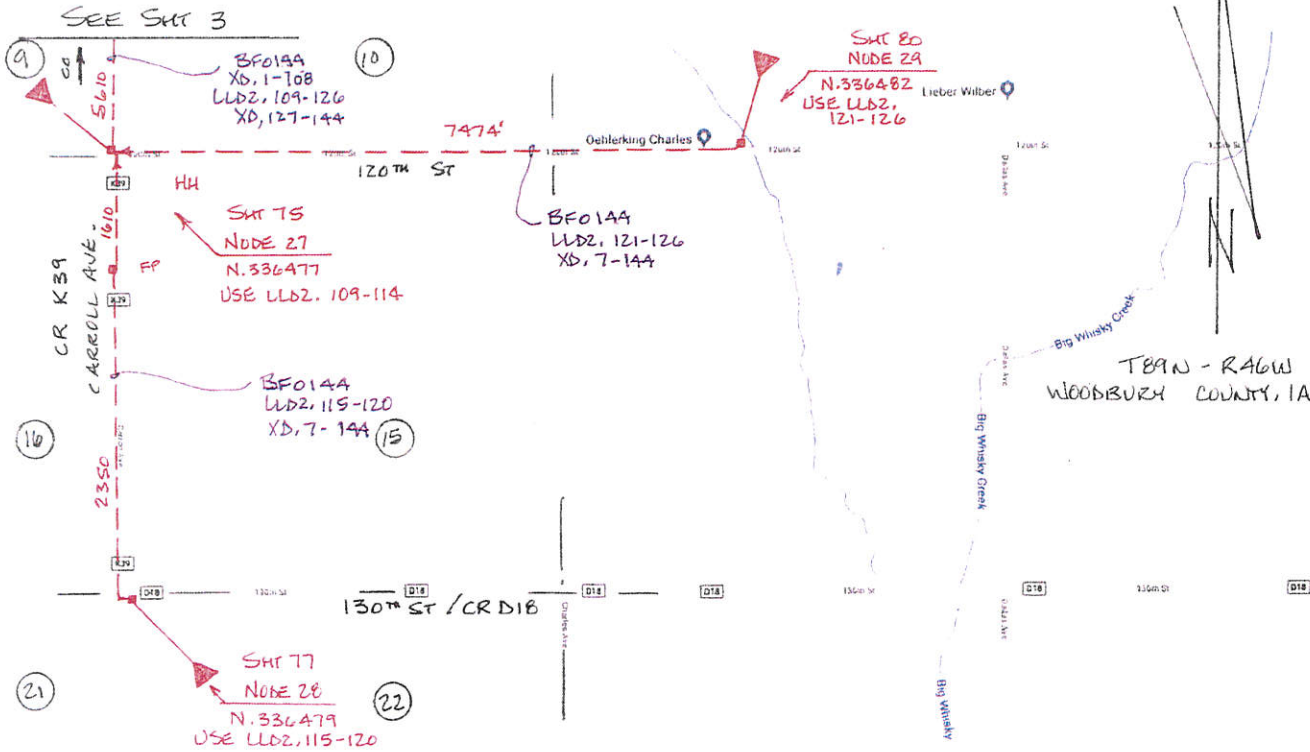
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WC CLL: SXCYALD	PROJECT#: N.381198		
SECTION:	WFMT PROJECT:		
TOWNSHIP:	SCALE:	DATE:	SHEET: 3 OF 82
RANGE:			

EXCHANGE KEY:	REMOTE SWITCH EXCHANGE KEY	COMMUNITY NAME	ENGINEERING CONTACT	CONTRACT ENGINEER	CONSTRUCTION COORDINATOR
		NAME: SIOUX CITY, IA	NAME: JUSTIN MELOHN PHONE NUMBER: 712-732-8348	NAME: COMPANY: KILLION COMMUNICATIONS	NAME: PATRICK GILMAN PHONE NUMBER: 712-328-7693

Job Location: SIOUX CITY, IA

Narrative/Special Remarks



DEVELOPER CONTACT

Held Order Information

Service Order # \_\_\_\_\_ Customer Terminal: \_\_\_\_\_  
 Customer Name: \_\_\_\_\_ Cable Assignment: \_\_\_\_\_  
 Customer Address: \_\_\_\_\_ F1: \_\_\_\_\_  
 F2: \_\_\_\_\_  
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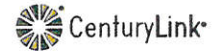
Misc. Information

List all associated projects \_\_\_\_\_ Right of Way Required \_\_\_\_\_  
 State Permit Required \_\_\_\_\_  
 County Permit Required \_\_\_\_\_  
 City Permit Required \_\_\_\_\_  
 Additional Permit Information \_\_\_\_\_  
 Site Location ID # (BVAPP) \_\_\_\_\_  
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 Cut Sheets: \_\_\_\_\_  
 FW Contracts: \_\_\_\_\_ RZ \_\_\_\_\_  
 CZ \_\_\_\_\_  
 NOTIFY CONVERSATION NUMBER \_\_\_\_\_

REVISIONS

DATE	REVISION DESCRIPTION
DATE1	
DATE2	
DATE3	
DATE4	

ERFS / ECD Date



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REVISION:	DESC: IA-SXCY-PL-2018 CAF2		
WC CLLI: SXCYALD	PROJECT#: N.381198		
SECTION:	WFMT PROJECT:		
TOWNSHIP:	SCALE:	DATE:	SHEET: 4 OF 82
RANGE:			

EXCHANGE KEY:	REMOTE SWITCH EXCHANGE KEY	COMMUNITY NAME NAME: SIOUX CITY, IA	ENGINEERING CONTACT NAME: JUSTIN MELOHN PHONE NUMBER: 712-732-8348	CONTRACT ENGINEER NAME: COMPANY: KILLION COMMUNICATIONS	CONSTRUCTION COORDINATOR NAME: PATRICK GILMAN PHONE NUMBER: 712-328-7693
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**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

#9

Date: 3/14/19

Weekly Agenda Date: 3/19/19

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Supervisor Rocky De Witt

**WORDING FOR AGENDA ITEM:**

Public hearing and first reading of an ordinance permitting the operation of All-Terrain Vehicles and Off-Road Utility Vehicles in Woodbury County, Iowa

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

Discussion on an ordinance permitting the operation of All-Terrain Vehicles and Off-Road Utility Vehicles in Woodbury County, Iowa.

**BACKGROUND:**



**FINANCIAL IMPACT:**

Minimal

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

**ACTION REQUIRED / PROPOSED MOTION:**

- a. Public hearing for an ordinance permitting the operation of All-Terrain Vehicles and Off-Road Utility in Woodbury County, Iowa
- b. Discussion and action on suspension of 2nd & 3rd readings for an ordinance permitting the operation of All-Terrain Vehicles and Off-Road Utility Vehicles in Woodbury County, Iowa
- c. Discussion and action on an ordinance permitting the operation of All-Terrain Vehicles & Off-Road Utility Vehicles in Woodbury County, Iowa

## WOODBURY COUNTY, IOWA

### ORDINANCE # \_\_\_\_\_

An Ordinance permitting the operation of All-Terrain Vehicles and Off-Road Utility Vehicles in Woodbury County, Iowa

**WHEREAS**, the Board of Supervisors has evaluated the traffic conditions on all County roadways/highways and has determined that all-terrain vehicles and off-road utility vehicles can be operated without unduly interfering with or constituting an undue hazard to conventional motor vehicle traffic, and;

**WHEREAS**, pursuant to Iowa Code section 321I.10, the County may permit operation of said vehicles on the roadways of the county, and;

**WHEREAS**, the operation of said vehicles would be regulated under Iowa Code Chapters 321I, 321.20B, 321A.21, and other applicable provisions of the Iowa Code;

**NOW**, therefore be it resolved by the Board of Supervisors that the following regulations are hereby adopted regarding operation of all-terrain vehicles and off-road utility vehicles on county roadways within Woodbury County, Iowa:

#### Section 1: Purpose

To designate the county roadways upon which all-terrain vehicles and off-road utility vehicles may operate and to establish regulations regarding such operation.

#### Section 2: Definitions

1. All-Terrain Vehicle 321I.1(1)(a): means a motorized vehicle with not less than three and not more than six non-highway tires that is limited by engine displacement to less than one thousand cubic centimeters and in total dry weight to less than one thousand two hundred pounds and that has a seat or saddle designed to be straddled by the operator and handlebars for steering control.
2. Off-Road Utility Vehicle 321I.1(17)(a): means a motorized vehicle with not less than four and not more than eight non-highway tires or rubberized tracks that has a seat that is of bucket or bench design not intended to be straddled by the operator and a steering wheel or control levers for control. Off-road utility vehicles include Type 1, Type 2 & Type 3 vehicles.
3. Roadways 321I.1: means that portion of the highway improved, designed or ordinarily used for vehicular travel. Roadway does not include the ditch.

#### Section 3: Operation on Roadways

A vehicle properly registered with the Iowa DNR, pursuant to Iowa Code section 321I.3, and with proper Woodbury County identification, pursuant to Section 5 of this ordinance, may be operated on any roadway in Woodbury County, Iowa pursuant to the restrictions in this ordinance and those restrictions imposed by Iowa Code. All-Terrain Vehicles and Off-Road Vehicles shall not be operated on dirt or earth surface roads or other Class B roads when wet conditions exist that would cause damage to the roadway or would cause the vehicle to get stuck. They are prohibited from Class C Roads. Operation under this

ordinance is only permitted on the county roadways lying outside the city limits of any incorporated city which does not have an ordinance or other regulation in effect allowing such operation. Operation is not permitted at any time on Interstate 29 and state highways.

#### Section 4: Unlawful Operation

A person shall not operate an All-Terrain Vehicle or Off-Road Utility Vehicle on county roadways under any of the following conditions:

1. At a rate of speed greater than the posted speed limit.
2. In a careless, reckless or negligent manner.
3. Without a lighted headlight or taillight.
4. In any tree nursery or planting in a manner which damages or destroys growing stock.
5. On private or public land prohibiting such operation.
6. In any park, wildlife area, preserve, refuge or game management area.
7. Any portion of a meandered stream or the bed of a non-meandered stream which has been identified as a navigable stream or river by the Iowa DNR and which is covered by water. Does not apply to designated riding areas and designated riding trails.
8. Upon an operating railroad right-of-way. May be driven directly across a railroad right-of-way only at established crossings.
9. With more persons on the vehicle than it was designed to carry.
10. While under the influence of intoxicating liquor or narcotics or drugs.
11. Without a valid driver's license and proof of insurance.
12. Under the age of 18.

#### Section 5: Identification Requirements

Individuals who operate an All-Terrain Vehicle or Off-Road Utility Vehicle on the roadways of the county must obtain an identification sticker from the office of Woodbury County Treasurer. The following conditions apply:

1. For each vehicle, the owner must provide proof of ownership, current registration with the Iowa DNR and proof of liability insurance.
2. Pay an annual registration fee in the amount of \$25.00.
3. Stickers must be affixed to the right-rear portion of the vehicle such that it is clearly visible.
4. Stickers are non-transferable.
5. Out of state vehicles are also required to be registered with Iowa DNR.

#### Section 6: Exempt Vehicles and Operators

This ordinance does not apply to any vehicles operated pursuant to Iowa Code section 321.9 (government and farm implements) or Iowa Code section 321.234A (agricultural purposes, government, public utilities, licensed engineers and licensed surveyors).

#### Section 7: Penalties

Violation of this ordinance shall constitute a simple misdemeanor punishable by a minimum fine of \$65.00 and a maximum fine of \$625.00, plus applicable surcharges and court costs.

#### Section 8: Effective Date

This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_ \_\_\_\_, 2019.

Woodbury County Board of Supervisors

---

Keith Radig, Chairman

ATTEST:

---

Patrick Gill, Woodbury County Auditor

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Approved: \_\_\_\_\_

Published: \_\_\_\_\_

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

**#10**

Date: 3/14/2019 Weekly Agenda Date: 3/19/2019

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Kenny Schmitz

**WORDING FOR AGENDA ITEM:**

Dorothy Pecaut Nature Center HVAC & Roof Project- Approve AIA Contract Change Order #2

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

Dorothy Pecaut Change Order #2 is necessary to pass inspection.

**BACKGROUND:**

Sioux City Inspections is requesting the installation of fire dampers and fire separation caulking which were not accomplished/ required during the original building construction. CMBA Architects & Resource Consulting Engineers have both reviewed the change order, specifications, and Global Engineering costs.

**FINANCIAL IMPACT:**

CIP #9107-16  
AIA Change Order #2-Global Engineering =\$7,822.57

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Approve Dorothy Pecaut HVAC & Roof Project Change Order #2

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve Dorothy Pecaut HVAC & Roof Project Change Order #2 in the amount of \$7,822.57



# AIA®

# Document G701™ – 2017

## Change Order

**PROJECT:** *(Name and address)*  
Dorothy Peacaut Nature Center  
4500 Sioux River Road  
Sioux City, IA 51109

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date: 11/6/2018

**CHANGE ORDER INFORMATION:**  
Change Order Number: 02  
Date: 3/11/2019

**OWNER:** *(Name and address)*  
Woodbury County  
620 Douglas Street  
Sioux City, IA 51101

**ARCHITECT:** *(Name and address)*  
Cannon Moss Brygger & Assoc. P.C.  
dba CMBA Architects P.C.  
302 Jones St., Suite 200  
Sioux City, IA 51101

**CONTRACTOR:** *(Name and address)*  
Global Engineering & Construction  
425 Perry Street  
Sioux City, IA 51103

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Item #1: Fire Dampers and Fire Caulking ADD \$7,822.57

The original Contract Sum was	\$	648,900.00
The net change by previously authorized Change Orders	\$	27,118.00
The Contract Sum prior to this Change Order was	\$	676,018.00
The Contract Sum will be increased by this Change Order in the amount of	\$	7,822.57
The new Contract Sum including this Change Order will be	\$	683,840.57

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be May 31, 2019.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

CMBA Architects P.C.  
ARCHITECT *(Firm name)*

Global Engineering & Construction  
CONTRACTOR *(Firm name)*

Woodbury County  
OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

Terry Glade, AIA

Eric Steffen

Keith Radig

Principal Architect  
PRINTED NAME AND TITLE

Project Manager  
PRINTED NAME AND TITLE

Chairperson  
PRINTED NAME AND TITLE

3/11/19  
DATE

3/11/19  
DATE

DATE



425 Perry Street  
 Sioux City, Iowa 51103-4461  
 (712) 258-8337  
 (712) 255-9419 fax  
 www.gecbuilt.com

March 6, 2019

Dan Munch  
 CMBA Architects  
 302 Jones Street #200  
 Sioux City, IA 51101

**CHANGE ORDER #2 – FIRE DAMPERS**

Dan,

The following change order is the cost breakdown to install fire dampers and do all necessary fire caulking around new and existing penetrations. All material, labor, equipment and fees are included.

**PRICE BREAKDOWN (MECHANICAL):**

Supply and install (5) new fire dampers. (14x6SA, 14x8RA, 12x10RA, 12x10SA, 10x6SA-E)	Labor	\$848.00
	Material	\$923.50

<b>COST:</b>	<b>\$1,771.50</b>
<b>10% MARKUP:</b>	<b>\$177.00</b>
<b>TOTAL:</b>	<b>\$1,948.50</b>

**PRICE BREAKDOWN (ELECTRICAL):**

Relocate fire alarm conduit in the way of new opening.	Labor	\$513.00
	Material	\$131.82

<b>COST:</b>	<b>\$644.82</b>
<b>10% MARKUP:</b>	<b>\$71.65</b>
<b>TOTAL:</b>	<b>\$716.47</b>

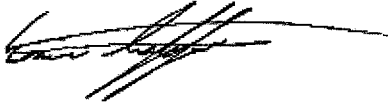
**PRICE BREAKDOWN (GENERAL):**

Fire caulk all existing penetrations and steel decking.	Labor	\$2,632.00
	Material	\$1,750.38

<b>COST:</b>	<b>\$4,382.38</b>
<b>TOTAL COST:</b>	<b>\$7,047.35</b>
<b>8% OVERHEAD &amp; PROFIT:</b>	<b>\$563.79</b>
<b>1% INSURANCE:</b>	<b>\$70.48</b>
<b>2% BONDS:</b>	<b>\$140.95</b>
<b>TOTAL:</b>	<b>\$7,822.57</b>

**CHANGE ORDER #2 TOTAL: \$7,822.57**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Eric Steffen", with a long horizontal flourish extending to the right.

Global Engineering & Construction  
Eric Steffen  
Project Manager



Please see the ruling below from the City on the fire walls and dampers. Looks like we won't need the two dampers we have shown on the corridor but will need to add them to the four locations in the resource room (conference room). No walls need to be extended. Please get this to the contractor in RFP form so they can price it.

Thanks,

**TERRY GLADE** AIA, LEED AP  
PRINCIPAL ARCHITECT

**CMBA ARCHITECTS**  
(P) 712.274.2933 ext 1106  
(M) 712.898.9459

[WWW.CMBAARCHITECTS.COM](http://WWW.CMBAARCHITECTS.COM)



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**From:** Henry Henchal <[hhenchal@sioux-city.org](mailto:hhenchal@sioux-city.org)>  
**Sent:** Wednesday, February 27, 2019 11:57 AM  
**To:** Terry Glade <[glade.t@cmbaarchitects.com](mailto:glade.t@cmbaarchitects.com)>  
**Cc:** Shane Jones <[sjones@sioux-city.org](mailto:sjones@sioux-city.org)>; Tom Murphy <[tmurphy@sioux-city.org](mailto:tmurphy@sioux-city.org)>  
**Subject:** RE: Dorothy Pecaut Fire Wall Ratings

Terry:

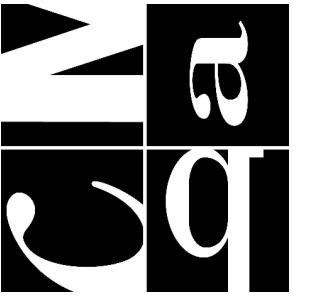
I have reviewed the situation and present the following:

The 1988 UBC (assumed design reference) would allow an A-3 occupancy to have 6000 sq ft of area...this may be increased 100% by the separation on all sides...section 505 would allow a multi-story structure to have twice the allowable area which would be 6000 x 2 x 2 or 24,000 total for the structure and as such the (assumed) area separation wall would technically not have been a requirement (perhaps when the design was envisioned this was not the logic followed or the wooded area was not considered open – I do not think it is an occupancy separation wall either due to the fact that there was no requirement between an A-3 and office spaces B-2).

In reviewing the plans I am admittedly confused by the number and locations of the rated partitions (between the main exhibit area and the multi purpose rooms for instance) and as such I am not certain to what is truly required and what is not...so please provide the following

The resource room walls that were originally constructed as rated walls shall be provided with dampers...all other walls may remain as constructed with the corresponding protection for the penetrating items.

Thank you



RESOURCE CONSULTING ENGINEERS LLC



DATE: 10/05/2018 PROJECT: 2018.017

LOWER LEVEL HVAC PLAN - NEW WORK

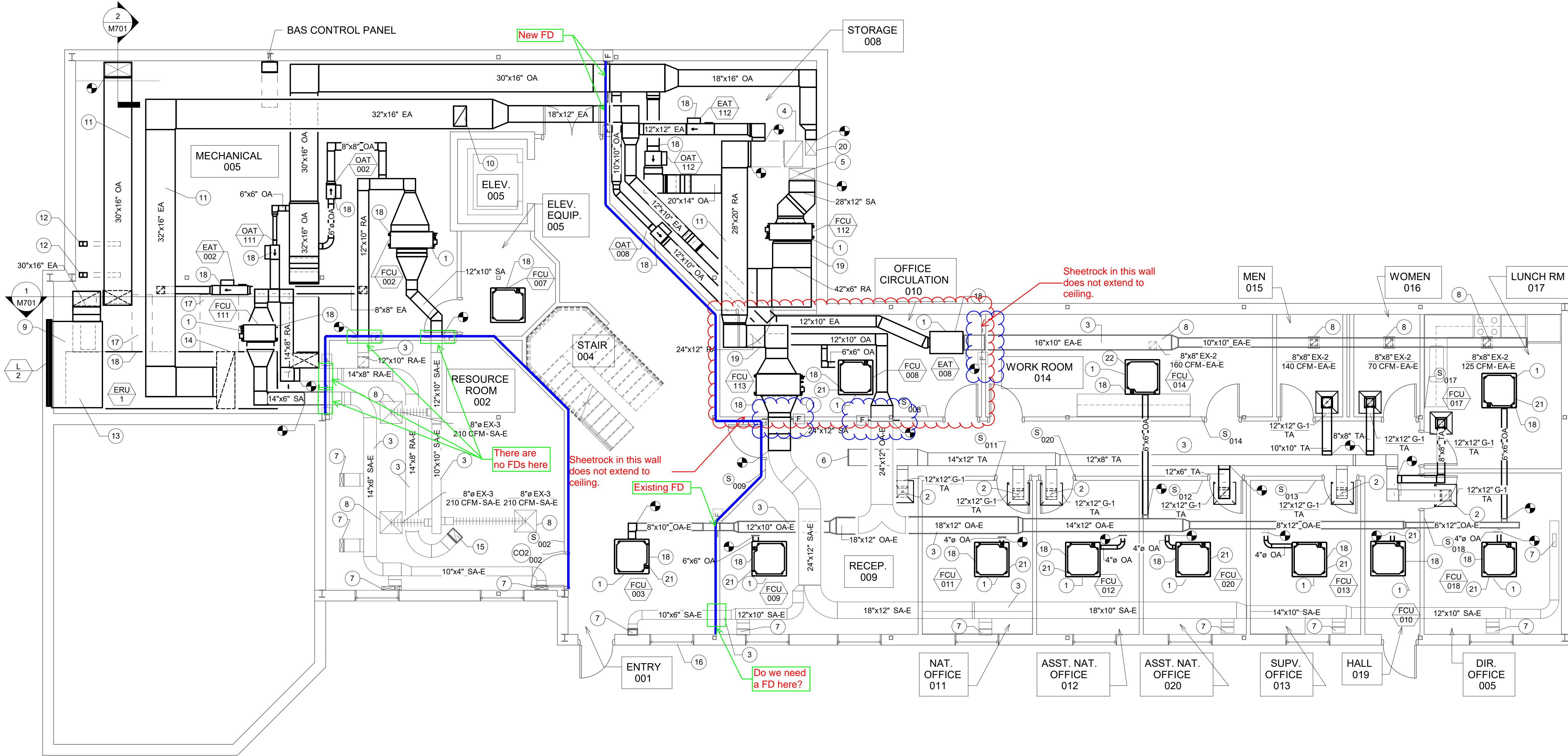
ROOFING & HVAC RENOVATION DOROTHY PECUAT NATURE CENTER

SIoux CITY, IOWA

SHEET M100

- GENERAL MECHANICAL NOTES:
- FOR CLARITY OF INFORMATION ON DRAWING, ALL EXISTING PIPING, DUCTWORK, CONDUIT, ETC. IS NOT SHOWN ON THIS DRAWING. CONTRACTOR SHALL BE RESPONSIBLE FOR REVIEWING ACTUAL SITE CONDITIONS AND COORDINATING WORK WITH EXISTING UTILITIES IN SPACE.
  - IF BRANCH DUCT SIZE CONNECTED TO DIFFUSER OR GRILLE IS NOT LISTED, BRANCH DUCT SIZE SHALL MATCH INLET COLLAR SIZE ON DIFFUSER OR GRILLE SERVED.
  - LISTED DUCTWORK ELEVATIONS ARE PROVIDED TO INDICATE GENERAL SYSTEM CONFIGURATION, AND MY NOT BE EXACT ELEVATIONS OF INSTALLED DUCTS. CONTRACTOR SHALL COORDINATE WORK WITH OTHER TRADES TO VERIFY EXACT DUCTWORK LAYOUT TO BE INSTALLED.
  - A BALANCING DAMPER SHALL BE PROVIDED ADJACENT TO EACH SUPPLY, RETURN AND EXHAUST GRILLE. COORDINATE LOCATIONS OF REGISTERS, GRILLES AND DIFFUSERS WITH EXISTING CEILING LAYOUT. MAINTAIN MINIMUM CLEARANCE OF 3'-0" BETWEEN CEILING MOUNTED AIR INLETS/OUTLETS AND FIRE ALARM DEVICES.
  - REFER TO ARCHITECTURAL DRAWINGS FOR CEILING REMOVAL LOCATIONS.

Keynote Legend	
Key Value	Keynote Text
1	MAKE TRANSITIONS AS NECESSARY TO CONNECT EXISTING DUCTWORK TO NEW EQUIPMENT.
2	CONNECT NEW GRILLE TO EXISTING DUCTWORK.
3	EXISTING DUCT TO REMAIN FOR REUSE.
4	28X20 EXISTING RA UP TO REMAIN.
5	28X12 EXISTING SA UP TO REMAIN.
6	CAP EXISTING 18X12 DUCTWORK.
7	14X10 EXISTING SA UP SERVES FLOOR GRILLE ON LEVEL ABOVE. (TYP.)
8	REBALANCE EXISTING DIFFUSERS TO THE CFM NOTED. (TYPICAL ALL EXISTING GRILLES, REGISTERS AND DIFFUSERS.)
9	EXHAUST AIR PLENUM TO BE THE SAME SIZE AS THE LOUVER. CONNECT EA DUCTWORK TO THE SIDE OF THE PLENUM AS SHOWN.
10	22X14 EA FROM ABOVE. FIRE DAMPER TO BE INSTALLED IN THE FLOOR.
11	INSTALL DUCTWORK TIGHT TO STRUCTURE.
12	NEW VFD LOCATION. DO NOT ROUTE DUCTWORK OR PIPING OVER THE VFD.
13	94"X56"X16" EA PLENUM.
14	62X20 RA DOWN TO CONNECT TO THE UNIT. MAKE TRANSITION AS REQUIRED TO MAKE FINAL CONNECTIONS TO UNIT.
15	14X8 RA UP.
16	WINDOW TO BE REMOVED TO ALLOW FOR ACCESS TO GET ERU SHIPPING SPLITS IN THE BUILDING. REFER TO ARCHITECTURAL PLANS FOR OPENING SIZE.
17	COIL OR ERU WHEEL PULL AREA. AREA TO BE CLEAR FROM OBSTRUCTIONS TO ALLOW FOR COIL OR ERU WHEEL REMOVAL.
18	CONTRACTOR TO VERIFY MANUFACTURER AND LOCAL CODE REQUIRED CLEARANCES AND ACCESS ARE PROVIDED.
19	INSTALL BALANCING DAMPER IN THIS LOCATION.
20	12X16 EXISTING OA UP.
21	BALANCE OA TO 50 CFM FOR THIS FCU.
22	BALANCE OA TO 140 CFM FOR FCU.



1 LOWER LEVEL HVAC PLAN - NEW WORK  
3/16" = 1'-0"

FILE PATH: C:\Users\Brendan.Harris\Documents\B17 Dorothy Pecuat Nature Center MEP\_Brendan.Harris.rvt  
PLOT DATE: 10/10/2018 11:09:57 AM

**REVISION**

NO.	DESCRIPTION	DATE

IF THIS DRAWING IS NOT 24"x36" IT IS NOT TO SCALE

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**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

**#11**

Date: 03/14/2019 Weekly Agenda Date: 03/19/2019

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Approve transfer of farm to market funds for material testing to the IDOT for project number BROS-CO97 (120)--5F-97, bridge replacement on county route D53

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

Project work has been completed for the replacement of a bridge on county route D53, 1 mile west of D25 (Old 141). Random material testing done by IDOT to verify the county's results.

**BACKGROUND:**

The county programmed the replacement of county route D53 bridge number U-17-3 for construction in fiscal year 2017. Project work has been completed in compliance with the plans and specifications for the job. All required forms and paperwork have been submitted, the office audit is completed and the final pay voucher to the contractor has been made.

**FINANCIAL IMPACT:**

This project is paid for with county farm to market and federal aid bridge funds. The material testing costs will be paid for out of the county's farm to market fund.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

I recommend that the board approve the transfer of farm to market fund to the IDOT.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the transfer of farm to market funds to the IDOT in the amount of \$1,097.57.

To: Woodbury County Engineer

Subject: Materials Inspection Costs

Your signature authorizes a transfer of funds from your Farm to Market account to the Iowa Department of Transportation's account. **PLEASE DO NOT ISSUE PAYMENT**

**Return to Sarah Doser-Sansgaard, Office of Finance, Iowa Department of Transportation, 800 Lincoln Way, Ames, IA 50010.**

We certify that the costs referenced in this billing have been reviewed and are allowable costs. We request the Iowa Department of Transportation process payment from the applicable Farm to Market account.

APPROVAL AUTHORITY

DATE

\_\_\_\_\_  
COUNTY ENGINEER

\_\_\_\_\_  
CHAIRMAN, BOARD OF SUPERVISOR  
MATLS. 491  
JULY 2015

IOWA DEPARTMENT OF TRANSPORTATION  
Office of Materials  
TABULATION OF ASSURANCE & VERIFICATION TESTING COSTS

CONTRACTOR: GRAVES CONST. CO., INC.	COUNTY: WOODBURY
WORK TYPE: STRUCTURES	PROJECT: BROS-C097(120)-5F-97
DATE: JANUARY 2, 2019	CONTRACT: 33318

Any questions, please call Becky Hanson 515-239-1087 e-mail [rebecca.hanson@iowadot.us](mailto:rebecca.hanson@iowadot.us)

#TESTS	TYPE OF TEST	RATE	AMOUNT
2	SIEVE ANALYSIS	127.21	254.42
	FREEZE AND THAW	86.51	0.00
	ABRASION	54.56	0.00
	COARSE AGGR. SP. GR. & ABSORB.	26.71	0.00
	ALUMINUM OXIDE	68.31	0.00
1	PORTLAND CEMENT TEST OR SLAG TEST	332.58	332.58
2	ADMIXTURE/WATER REDUCER	76.48	152.96
	FLYASH CHEM & PHYS TEST	369.15	0.00
	FLYASH PHYS TEST	261.28	0.00
1	AIR ENTRAINING AGENT	90.70	90.70
	PRESTRESSED CONCRETE BRIDGE BEAMS	173.60	0.00
	PILING	48.94	0.00
	MISC. PRECAST UNITS	48.94	0.00
1	REINFORCING STEEL	266.91	266.91
	STRUC. STEEL FAB. (PER TON)	114.78	0.00
	HI STRENGTH FASTENERS	47.89	0.00
	MIXING WATER TEST	66.59	0.00
	PROTECTIVE GALVANIZED COATING	31.44	0.00
	FLOWABLE MORTAR	76.37	0.00
	NUCLEAR DENSITY TEST	447.92	0.00
	STEEL H PILING	114.78	0.00
	MISCELLANEOUS METALS	82.36	0.00
	FENCING MATERIALS	142.34	0.00
	MISCELLANEOUS STRUCTURAL STEEL	114.78	0.00
	ELECTRICAL CABLE	261.70	0.00
	DRAINTILE	115.84	0.00
	PCC PLANT CALIBRATION INSPECTION	282.70	0.00
	STANDARD LIGHT POLES	15.93	0.00
	CONDUIT	49.86	0.00
	CAL. PROF. SMOOTHNESS (per 2 lane mile)	313.61	0.00
	MATERIALS LAB QUALITY MIX	278.83	0.00
COST CENTER 6310	OBJECT 901 902 X	FUNCTION 010	TOTAL <u>\$1,097.57</u>