



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(JANUARY 28, 2020) (WEEK 5 OF 2020)

Live streaming at:
https://www.youtube.com/user/woodburycountyiowa

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Rocky L. De Witt 253-0421 rdewitt@woodburycountyiowa.gov
Marty J. Pottebaum 251-1799 mpottebaum@woodburycountyiowa.gov
Keith W. Radig 560-6542 kradig@woodburycountyiowa.gov
Jeremy J. Taylor 333-1714 jtaylor@woodburycountyiowa.gov
Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held January 28, 2020 at 1:00 p.m. in the basement of the courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

- 1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

1:00 p.m. 1. Budget Review Discussion for FY 2021 Page
a. Sheriff
1. Uniform Patrol – G.B. 1-3
2. Highway Safety Grant – G.B. 5
3. Multi Agency Strike Force – G.B. 7
4. Investigations – G.B. 8-9
5. Drug Task Force – Federal Reimbursement – N.T. 11
6. JAG Drug Task Force – G.B. 12
7. Correctional Facility – LEC – G.B. 13-16
8. Administration – G.B. 18-20
9. Crime Prevention – G.B. 21-22
10. Civil Division – G.B. 23-24
11. Courthouse Security – G.S. 25-26
12. Courtroom Security – G.S. 27-29
13. Uniform Patrol – R.B. 34-36
b. County Supervisors
1. Hard Rock Gaming Fees – Non Tax 27-29
- Summary of Allocations – N.T.
- Siouxland Regional Transit System – N.T.
- Woodbury County Senior Meal Program – N.T.
2. Infrastructure/Economic Development – Non Tax 50-52
- Summary of Allocations – N.T.
- Siouxland Initiative – N.T.
- SIMPCO Improvement Regional Housing – N.T.

- Western Iowa Tourism – N.T.	
- Senior Comm. Service Action Agency of Siouxland – N.T.	
- Woodbury County Fair – N.T.	
c. <b>Debt Service Fund</b>	57-79
d. <b>Veteran Affairs</b>	
1. Administration – G.B.	1-4
2. IDVA Grant – G.B.	5
3. Assistance – G.B.	6
e. <b>County Attorney</b>	
1. Administration – G.B.	1-3
2. HIDTA Grant - #1 – N.T.	4
3. Edward Byrne Grant – G.B.	5-6
4. County Attorney – Collections – G.B.	7-8
5. HIDTA Grant - #2 – G.S.	9-10
6. Domestic Violence Grant – G.B.	11
7. Juvenile Division – G.B.	13-14
f. <b>Juvenile Detention</b>	
1. Juvenile Detention Facility – G.S.	1-5
g. <b>Community/Economic Development</b> – G.B.	2-7
h. <b>Emergency Management</b> – G.S.	19
i. <b>District Health</b> – G.B.	4

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- |                           |             |
|---------------------------|-------------|
| 2. Citizen Concerns       | Information |
| 3. Approval of the agenda | Action      |

### Consent Agenda

**Items 4 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

4. Approval of the minutes of the January 21, 2020 meeting
5. Approval of claims
6. County Auditor – Patrick Gill
  - a. Receive County Recorder’s Report of Fees Collected
  - b. Receive an appointment of Allison Umbach to the Anthon City Council
7. Human Resources – Melissa Thomas
 

Approval of Memorandum of Personnel Transactions

### End Consent Agenda

- |                                |  |                  |
|--------------------------------|--|------------------|
| <b>4:35 p.m.</b><br>(Set time) | 8. Public Bidder – Heather Satterwhite<br>Public hearing and sale of property parcel #894719453003 (aka 2115 W. 17 <sup>th</sup> Street)   | Action           |
|                                | 9. County Elections <ol style="list-style-type: none"> <li>a. Canvass of Garretson Drainage District – Sub-District 3</li> <li>b. Canvass of Farmers Drainage District – Sub-District 3</li> </ol> | Action<br>Action |

- |  |             |
|--|-------------|
| 10. Secondary Roads – Mark Nahra<br>Approve the board accept the sign body quotes and return them to the county engineer for an award recommendation   | Action      |
| 11. Board Administration<br>Public forum for questions & discussions of the Woodbury County Law Enforcement Center project, the March 3 <sup>rd</sup> public referendum, and the duties of the Intergovernmental Authority | Information |
| 12. Reports on Committee Meetings  | Information |
| 13. Citizen Concerns   | Information |
| 14. Board Concerns   | Information |

### **ADJOURNMENT**

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

- MON., JAN. 27** 6:00 p.m. Zoning Commission Meeting, First Floor Boardroom
- TUES., JAN. 28** 2:00 p.m. Decat Board Meeting, Western Hills AEA, Room F
- WED., JAN. 29** 2:30 p.m. Sioux City Conference Board Meeting, City Council Chambers
- 6:30 p.m. Woodbury County Solid Waste Agency (Sanitary Landfill) Executive Committee Meeting, Public Safety Center, Climbing Hill
- THU., JAN. 30** 11:00 a.m. Siouxland Regional Transit Systems Board Meeting, SIMPCO Office, 1122 Pierce St.
- MON., FEB. 3** 6:00 p.m. Board of Adjustment meeting, First Floor Boardroom
- TUE., FEB. 4** 4:45 p.m. Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., FEB. 5** 7:30 a.m. SIMPCO Executive-Finance Committee Meeting, Kahill's Resturant, S. Sioux City, NE
- 9:00 a.m. Loess Hills Alliance Protection Committee Meeting, Pisgah, Iowa
- 10:30 p.m. Loess Hills Alliance Stewardship Committee Meeting
- 12:00 p.m. District Board of Health Meeting, 1014 Nebraska St.
- 1:00 p.m. Loess Hills Alliance Executive Meeting, Pisgah, Iowa
- THU., FEB. 6** 10:00 a.m. COAD Meeting, The Security Institute
- 12:00 p.m. SIMPCO- Regional Policy & Legislative Affairs Committee, 1122 Pierce Street
- WED., FEB. 12** 8:05 a.m. Woodbury County Information Communication Commission, First Floor Boardroom
- THU., FEB. 13** 12:00 p.m. SIMPCO Board of Directors, 1122 Pierce St.
- 4:30 p.m. Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- FRI., FEB. 14** 8:30 a.m. Woodbury County Building Security Committee Meeting, LEC Conference
- WED. FEB. 19** 10:00 a.m. Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
- 12:00 p.m. Siouxland Economic Development Corporation Meeting, 617 Pierce Street, Ste. 202
- THU., FEB. 20** 4:30 p.m. Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI., FEB. 21** 12:00 p.m. SHIP Board of Directors Meeting, Northwest AEA, Room G
- MON. FEB. 24** 6:00 p.m. Zoning Commission Meeting, First Floor Boardroom
- TUE. FEB. 25** 2:00 p.m. Decat Board Meeting, Western Hills AEA, Room F
- WED. FEB. 26** 2:30 p.m. Rolling Hills Community Services Region Governance Board Meeting
- THU., FEB. 27** 11:00 a.m. Siouxland Regional Transit Systems Board Meeting, SIMPCO Office, 1122 Pierce St.

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

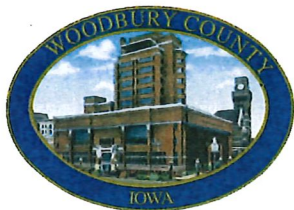
*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*

# Woodbury County Board of Supervisors

Courthouse • Room 104

620 Douglas Street • Sioux City, Iowa 51101

Telephone (712) 279-6525 • Fax (712) 279-6577



## MEMBERS

ROCKY L. DE WITT  
LAWTON

MARTY POTTEBAUM  
SIOUX CITY

KEITH W. RADIG  
SIOUX CITY

JEREMY J. TAYLOR  
SIOUX CITY

MATTHEW A. UNG  
SIOUX CITY

FINANCE / BUDGET DIRECTOR  
DENNIS BUTLER

ADMINISTRATIVE ASSISTANT  
KAREN JAMES

EXECUTIVE SECRETARY / PUBLIC BIDDER  
HEATHER SATTERWHITE

To: Woodbury County Board of Supervisors

From: Dennis D. Butler, Finance/Budget Director *DOB*

RE: FY 2021 Budget Before Budget Reviews

Date: January 28, 2020

This memo's purpose is to provide the Board of Supervisors an overall view of the proposed Woodbury County budget for FY 2021. As everybody knows, the economic environment is improving. These will be challenging times as there are new factors involved in achieving a balanced budget. There is new legislation regarding budgeting practices and Mental Health Services. The County will get through this without major changes in services provided to the citizens of Woodbury County.

Included in this memo are schedules that summarize the total FY 21 budget by Fund, total tax asking, projected tax rates and tax asking breakdown in regards to the new legislation enacted during the 2019 legislature.

### Appropriation Breakdown by Fund

<u>Fund</u>	<u>FY 20 Appropriations</u>	<u>FY 21 Appropriations</u>	<u>Increase or (Decrease)</u>
General Basic	\$28,614,254	\$29,375,963	\$761,709
General Supplemental	\$6,155,749	\$6,404,076	\$248,327
County Services (M. H. Region)	\$3,478,207	\$3,691,404	\$213,197
Debt Service	\$1,440,523	\$1,604,883	\$164,360
Rural Basic	\$1,823,773	\$1,918,564	\$94,791
Other Funds - Non Tax	\$15,684,284	\$17,091,497	\$1,407,213
Total	\$57,196,790	\$60,086,387	\$2,889,597

**Tax Asking Breakdown by Fund**

<b><u>Fund</u></b>	<b><u>FY 20 Tax Asking</u></b>	<b><u>FY 21 Tax Asking</u></b>	<b><u>Increase or (Decrease)</u></b>
General Basic	\$17,137,763	\$18,194,440	\$1,056,677
General Supplemental	\$11,755,273	\$12,191,011	\$435,738
County Services (M. H. Region)	\$2,916,687	\$3,861,799	\$945,112
Debt Service	\$601,474	\$1,114,683	\$513,209
Rural Basic	\$3,192,337	\$3,339,221	\$146,884
Total	<hr/> \$35,603,534	<hr/> \$38,701,154	<hr/> \$3,097,620

**Tax Rate By Fund Comparison**

<b><u>Fund</u></b>	<b><u>FY 20 Tax Rate</u></b>	<b><u>FY 21 Potential Tax Rate</u></b>	<b><u>Increase or (Decrease)</u></b>
General Basic	3.82712	3.76001	-0.06711
General Supplemental	2.62513	2.51936	-0.10577
County Services (M. H. Region)	0.65134	0.79807	0.14673
Debt Service	0.12427	0.21143	0.08716
Total County-Wide	<hr/> 7.22786	<hr/> 7.28887	<hr/> 0.06101
Rural Basic	2.49971	2.53701	0.03730
Total Township Only	<hr/> 9.72757	<hr/> 9.82588	<hr/> 0.09831

Three tax funds fall under the 2% or more increase. The Funds are General Basic, General Supplemental and Rural Basic.

The funds that are exempt are the County Services (Mental Health), CIP, and Debt Service.

Referring to the limited funds the tax rate would decrease by an aggregate of 13.6 cents, while the unlimited funds would increase by 23.4 cents.

Following are some of the proposed departmental increase requests that relate to the tax asking increase by tax fund.

(1) General Basic Fund:

CF Rebate	\$28,533
County Sheriff budgets	\$206,610
County Attorney	\$68,120
Medical Examiner	\$28,000
Building Services	\$155,122
Conservation	\$102,961
WCICC	\$216,590

(2) General Supplemental Fund	
General Election	\$195,412
Juvenile Attorneys & Conservatorships	\$50,000
Court Security	\$89,903
Courthouse Security	\$52,140
Emergency Services	\$26,570
General Basic Fund Benefits	\$40,851
(3) County Services (Mental Health) Fund	
There are three reasons that the tax is increasing. (1) The County reduced the per capita using reserves of \$555,845 in FY 20, (2) legislative mandate for juvenile care moving from core plus to core, and (3) completion of transfer to Rolling Hills cash reserve in the amount of \$170,395.	
(4) Debt Service Fund	
The County previously used \$291,000 cash reserves in FY 20. There is also an additional \$202,500 in the FY 20 CIP that is included in the FY21 budget.	
(5) Rural Basic Fund	
CF Rebates	\$33,952
Uniform Patrol	\$49,296
Secondary Roads Minimum levy	\$50,000

I will be available for any questions anytime.

**Running Tally Report for Tax Askings**  
**Proposed FY 2021**  
 Updated - January 22, 2020

Tax Askings

	<u>General Basic</u>	<u>General Supplemental</u>	<u>County Services (MH)</u>	<u>Debt Service</u>	<u>Rural Basic</u>	<u>Total Tax Asking Increase or (Decrease)</u>
January 20, 2020 - Proposed Tax Asking	1,056,677	435,738	945,112	513,209	146,884	3,097,620
<b>Changes:</b>						
January 22, 2020						
Naturalist	(45,296)					
Board Expense	(1,000)					
Board Administration	(9,000)					
Emergency Services - additional revenue		(20,000)				
Building Services	(5,826)					
January 22, 2020	(61,122)	(20,000)	0	0	0	(81,122)
						0
						0
Subtotal	995,555	415,738	945,112	513,209	146,884	3,016,498



# *The Running Total: Current Tax Rates for FY 20*

Certified budget March 12, 2019

Woodbury County: County-Wide  
\$7.23 / \$1,000

Woodbury County: Rural Unincorporated  
\$9.73 / \$1,000

# *The Running Total: Current Tax Rates for FY 21*

Proposed January 21, 2020 Tax Rates

Woodbury County: County-Wide  
\$7.29 / \$1,000

+\$0.06

Woodbury County: Rural Unincorporated  
\$9.83 / \$1,000

+\$0.10

# *The Running Total: Current Tax Rates for FY 21*

After January 22, 2020 Adjustment

Woodbury County: County-Wide  
\$7.27 / \$1,000

+\$0.04

-\$0.02

Woodbury County: Rural Unincorporated  
\$9.81 / \$1,000

+\$0.08

-\$0.02

**JANUARY 21, 2020, FOURTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Tuesday, January 21, 2020 at 4:30 p.m. Board members present were Ung, De Witt, Taylor, and Pottebaum; Radig joined the meeting by phone at 5:00 p.m. and left the meeting at 5:30 p.m. Staff members present were Karen James, Board Administrative Assistant, Joshua Widman, Assistant County Attorney, Melissa Thomas, Human Resources Director, Dennis Butler, Budget/Tax Analyst, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

- 1. There were no citizen concerns.
- 2. Motion by Ung second by Taylor to approve the agenda for January 21, 2020. Carried 4-0. Copy filed.

Motion by Ung second by De Witt to approve the following items by consent:

- 3. To approve minutes of the January 14, 2020 meeting. Copy filed.
- 4. To approve the claims totaling \$338,149.39. Copy filed.
- 5a. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Lake Forest Mobile Home Park, Vin #35510540D, #051078706, #12602FLAII4095, #24522752.

**WOODBURY COUNTY, IOWA  
RESOLUTION #12,951  
RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, Lake Forest Mobile Home Park is the titleholder of a mobile homes VIN # 35510540D, #0510787306, #12602FLAII4095, #24522752 located in Woodbury County, Iowa and legally described as follows:

- VIN # 35510540D 1991 Springbrook**
- VIN #0510787306 1981 Champion Homes**
- VIN #12602FLAII4095 1973 Adrian II**
- VIN #24522752 1969 Frontier Home**

**WHEREAS**, the above-stated mobile homes has taxes payable including special assessments and the mobile home is owned by Lake Forest Mobile Home Park

**WHEREAS**, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 21st day of January, 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 5b. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Barbara Van Roekel, Vin #GD10232595.

**WOODBURY COUNTY, IOWA  
RESOLUTION #12,952  
RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, Barbara Van Roekel is the titleholder of a mobile home VIN #GD10232595 located in Woodbury County, Iowa and legally described as follows:

**VIN #GD10232595 1974 KKWWD**

**WHEREAS**, the above-stated properties have taxes owing for the 2019/2020 tax year and the parcel is owned by Barbara Van Roekel and

**WHEREAS**, Barbara Van Roekel is failing to immediately pay the taxes dues; and

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcels according to Code of Iowa, 427.3 for the taxes owed for the 2019/2020 tax year and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 21st day of January, 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 5c. To approve and authorize the Chairperson to sign a Resolution approving petition for suspension of taxes for Michael Morgan, 516 9<sup>th</sup> St., Correctionville, IA, parcel #894234434003.

**WOODBURY COUNTY, IOWA**  
**RESOLUTION #12,953**  
**RESOLUTION APPROVING PETITION FOR SUSPENSION OF TAXES**

**WHEREAS**, Michael Morgan, is the titleholder of property located at 516 9<sup>th</sup> St., Correctionville, IA, Woodbury County, Iowa, and legally described as follows:

**Parcel #894234434003**

**CORRECTIONVILLE CITY RAILROAD ADDN S 10 FT IOWA ST ADJ ON N & LOTS 5 & 6 BLK 13**

**WHEREAS**, Michael Morgan is the titleholder of the aforementioned property have petitioned the Board of Supervisors for a suspension of taxes pursuant to the 2017 Iowa Code section 427.9, and

**WHEREAS**, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby grants the request for a suspension of taxes, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this property.

**SO RESOLVED** this 21st day of January, 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 6. To approve and authorize the Chairperson to sign a Resolution setting the public hearing and sale date of parcel #894727230007, 2509 10<sup>th</sup> St., Sioux City, IA.

**RESOLUTION #12,954**  
**NOTICE OF PROPERTY SALE**

**WHEREAS** Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**East Thirty-nine feet (E 39 ft) West Eighty-nine feet (W 89 ft) of Lot Six (6) Block Nineteen (19) Coles Addition, City of Sioux City, Woodbury County, Iowa (2509 10<sup>th</sup> Street)**

**NOW THEREFORE,**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **4<sup>th</sup> Day of February, 2020 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **4<sup>th</sup> Day of February, 2020**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$586.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 21<sup>st</sup> Day of January, 2020.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 7a. To approve the appointment of Mark Greiner, Temporary Equipment Operator, Secondary Roads Dept., effective 01-22-20, \$23.43/hour. Not to exceed 120 days.; the appointment of Bradley Larson, Temporary Equipment Operator, Secondary Roads Dept., effective 01-22-20, \$23.43/hour. Not to exceed 120 days.; the reclassification of McKenzie Stoos, Clerk II, County Treasurer Dept., effective 02-01-20, \$19.51/hour, 5%=\$1.01/hr. Per AFSCME Courthouse Contract agreement, from Grade 3/Step 3 to Grade 3/Step 4.; and the reclassification of Andrew Britton, Asst. Director, Juvenile Detention Dept., effective 02-05-20, \$61,851.50/year, 3%=\$1,801.50/yr. Per Wage Plan Matrix, 6 month Salary Increase. Copy filed.
- 7b. To Approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Director, Veteran Affairs Dept. Wage Plan: \$54,000-\$60,000/year. Copy filed.
- 7c. Presentation of Award Certificate to Cynthia Wiemold. Copy filed.
- 8a. To receive the County Auditor's Quarterly Report. Copy filed.

Carried 4-0.

11. Motion by Pottebaum second by Ung to approve and receive for signature the Tyler Project Change Request to remove the Employee Self Service Time as Attendance Module for the 5-year contract. Carried 4-0. Copy filed.
9. A public hearing was held at 4:35 p.m. for the sale of parcel #894715152019, 3431 Morgan St., Sioux City, IA. The Chairperson called on anyone wishing to be heard.

Motion by Taylor second by Ung to close the public hearing. Carried 4-0.

Motion by Ung second by Taylor to approve and authorize the Chairperson to sign a Resolution for the sale of real estate parcel #894715152019, 3431 Morgan St., Sioux City, IA, to Heather Barker, 212 31<sup>st</sup> St., Sioux City, IA, for \$511.00 plus recording fees. Carried 4-0.

**RESOLUTION OF THE BOARD**

**OF SUPERVISORS OF WOODBURY COUNTY, IOWA  
RESOLUTION #12,955**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

**By Heather A. Barker** in the sum of **Five Hundred Eleven Dollars & 00/100 (\$511.00)**-----  
-----dollars.

For the following described real estate, To Wit:

**Parcel #894715152019**

**The S ½ of the East 134 feet of Lot 11; the N ½ of the East 134 feet of Lot 12; and the S ½ of the East 124 feet of Lot 12 in Krummann’s Garden Addition to Sioux City, in the County of Woodbury County and State of Iowa (3431 Morgan Street)**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

**BE IT RESOLVED** that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

**BE IT RESOLVED** that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

**BE IT FURTHER RESOLVED** that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

**SO DATED** this 21<sup>st</sup> Day of January, 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 10. Motion by Taylor second by Ung to approve the preconstruction agreement for the Iowa DOT PCC overlay project on Iowa Hwy 31. Carried 4-0. Copy filed.
- 12. The Board discussed the Woodbury County Law Enforcement Center project, March 3<sup>rd</sup> public referendum, and the duties of the Intergovernmental Authority. Copy filed.
- 13. The Board heard reports on committee meetings.
- 14. There were no citizen concerns.
- 15. Board concerns were heard.
- 16a. Motion by Taylor second by Ung to receive the County Auditor Administration budget as submitted. Carried 4-0.  
Motion by Ung second by De Witt to receive the County Auditor Recorder budget as submitted. Carried 4-0.  
Radig joined the meeting by phone at 5:00 pm.  
Motion by Taylor second by Ung to receive the County Auditor Election Administration budget as submitted. Carried 5-0.
- 16b. Motion by Taylor second by Ung to receive the Conservation Administration budget as submitted. Carried 5-0.

Motion by Ung second by Pottebaum to receive the Conservation Parks budget as submitted. Carried 5-0.

Motion by Ung second by Taylor to receive the Conservation Naturalist budget reduced by \$40,853.00. Carried 5-0.

Motion by Taylor second by Ung to receive the Conservation Nature Center budget as submitted. Carried 5-0.

- 16c. Motion by Ung second by Taylor to postpone action to receive the County Supervisors Communication Center budget as submitted. Carried 5-0.

Radig left the meeting at 5:30 p.m.

Motion by Taylor second by Ung to receive the County Supervisors Expense budget reduced by \$1,000.00. Carried 4-0.

Motion by Taylor second by Ung to receive the County Supervisors Board Administration budget reduced by \$8,000.00. Carried 4-0.

Motion by Taylor second by De Witt to receive the County Supervisors Civil Service budget as submitted. Carried 4-0.

Motion by Ung second by Taylor postpone action to receive the County Supervisors WCICC budget as submitted. Carried 4-0.

- 16d. Motion by Ung second by Taylor to receive the Emergency Services budget as submitted with an increase in revenues of \$20,000.00. Carried 4-0.

Motion by Taylor second by Ung to receive the Emergency Paramedic Services budget as submitted. Carried 4-0.

- 16e. Motion by Taylor second by Ung to receive the Building Services Courthouse budget as submitted. Carried 4-0.

Motion by Taylor second by Ung to receive the Building Services LEC budget as submitted. Carried 4-0.

Motion by Taylor second by De Witt to receive the Building Services Trospen/Hoyt budget as submitted. Carried 4-0.

Motion by Ung second by Taylor to receive the Building Services budget reduced by \$5,826.00. Carried 4-0.

- 16f. Motion by Taylor second by De Witt to receive the County Treasurer Motor Vehicle budget as submitted. Carried 4-0.

Motion by Taylor second by Ung to receive the County Treasurer Tax Department budget as submitted. Carried 4-0.

- 16g. Motion by Taylor second by Ung to receive the Human Resources budget as submitted. Carried 4-0.

- 16h. Motion by Taylor second by Ung to receive the Secondary Roads Roadside Management budget as submitted. Carried 4-0.

Motion by Taylor second by De Witt to receive the Secondary Roads budget as submitted. Carried 4-0.

Motion by Taylor second by Ung to receive the Secondary Roads – Special 5-Year Bridge Project budget as submitted. Carried 4-0.

The Board adjourned the regular meeting until January 28, 2020.



January 21, 2020 Cont'd.

Page 6

Meeting sign in sheet. Copy filed.

COUNTY RECORDER'S REPORT OF FEES COLLECTED  
(See Chapter 342, Code)

#6a

State of IOWA ) SS:  
County of WOODBURY )

To the Board of Supervisors of WOODBURY County:

I, DIANE SWOBODA PETERSON, Real Estate/Recorder Deputy of the above-named County and State, do hereby certify that the following is a true and correct statement of the fees collected by me in my office for the period of 10/01/2019 through 12/31/2019 and the same has been paid to the County Treasurer.

	Fees Collected
R.E. Transfer Tax State-Monthly	78,000.81
County Share R.E. Transfer Tax—Quarterly	46,751.51
Auditor Transfer Fee—Quarterly	5,740.00
Records Management Fees—Quarterly	4,109.00
Recording of Instruments—Quarterly	91,980.00
Elec Tran Fee State Untransferred (Oct, Nov & Dec)	4,109.00
Copy Money-Quarterly	699.50
Vitals Stats State-Monthly	10,000.00
Vitals Stats County-Quarterly	10,720.00
Accts. Receivable Payment-Quarterly	3,098.00
Transfer to Checking Account	0
Previous Qtr. Acct. Receivable Balance	(3,730.00)
Bad Check Adjustment—Quarterly	0
Recorder Over/Short--Quarterly	110.00
Vitals Over/Short--Quarterly	5.00
Refunds--Quarterly	121.50
Adjustment	486.00
Total	252,200.32

All of which is respectfully submitted.

  
DIANE SWOBODA PETERSON Real Estate/Recorder Deputy

Subscribed and sworn to before me by DIANE SWOBODA PETERSON, Woodbury County Real Estate/Recorder Deputy this 20th day of January, 2020.

  
PATRICK F. GILL County Auditor

WOODBURY COUNTY  
SIOUX CITY, IOWA 51101

#6b

*Office of Commissioner of Elections*

620 DOUGLAS ST., ROOM 103

Patrick F. Gill  
Commissioner  
Phone 712-279-6465  
Fax 712-279-6629  
pgill@woodburycountyiowa.gov

Steve Hofmeyer  
Deputy Commissioner  
Phone 712-279-6465  
Fax 712-279-6629  
shofmeyer@woodburycountyiowa.gov

**To: Board of Supervisors**

**From: Patrick F. Gill, Auditor/Recorder/Commissioner of Elections**

**Date: January, 21 2020**

**Re: City of Anthon Council Appointment**

Please receive the appointment of Allison Umbach, 301 N. 5<sup>th</sup> Avenue, Anthon, Iowa to the Anthon City Council. The position was previously held by Tammy Reimer. The appointment was made on 01/13/2020.

**NOTICE OF APPOINTMENT TO FILL A VACANCY**

TO: Patrick F. Gill, Woodbury County Auditor/Recorder & Commissioner of Elections

From: City of Anthon

RUTH A GROTH, City Clerk

Jan 13, 2020 Date

This is to notify you and the Board of Supervisors of Woodbury County that the following person has been appointed until the next regular/general election:

For the office of City Council

Name Allison Umbach

Address 301 N 5<sup>th</sup> Ave

City/Zip Anthon 51004

This appointment is to fill the office previously held by:

Tammy Reimer  
(Name of previous official)

REC'D BY: [illegible]  
FEB 17 10 12 AM '20  
WOODBURY COUNTY

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: January 28, 2020


\* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R- Reclassification
- E- End of Probation
- S - Separation
- O – Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Zyzda, Jeanne	Human Resources	1-27-20	Safety/Risk Coordinator	\$21.21/hour	26%=\$4.37/hr	P	Promotion from Clerk II to Safety Risk Coordinator.
Benson, David	County Sheriff	2-12-20	P/T Courthouse Safety & Security Officer	\$19.51/hour	5%=\$1.01/hr	R	Per Wage Plan Comparability with AFSCME Courthouse Contract, from Grade 3/Step 3 to Grade 3/Step 4.

APPROVED BY BOARD DATE:

MELISSA THOMAS, HR DIRECTOR: 

**WOODBURY COUNTY**  
**HUMAN RESOURCES DEPARTMENT**

**TO:** Board of Supervisors and the Taxpayers of Woodbury County  
**FROM:** Melissa Thomas, Human Resources Director  
**SUBJECT:** Memorandum of Personnel Transactions  
**DATE:** January 28, 2020

For the January 28, 2020 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. Human Resources Clerk II, Promotion to Safety Risk Coordinator.
2. County Sheriff P/T Courthouse Safety & Security Officer, from Grade 3/Step 3 to Grade 3/Step 4.

Thank you

**RESOLUTION #****NOTICE OF PROPERTY SALE****Parcel #894719453003**

**WHEREAS** Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lot Eleven (11) in Block Ten (10) of the Levitt Heights Addition, City of Sioux City, Woodbury County, Iowa  
(2115 W. 17<sup>th</sup> Street)**

**NOW THEREFORE,**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **28<sup>th</sup> Day of January, 2020 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **28<sup>th</sup> Day of January, 2020**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$346.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 14<sup>th</sup> Day of January, 2020.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

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Patrick F. Gill  
Woodbury County Auditor  
and Recorder

---

Matthew A. Ung, Chairman

REQUEST FOR MINIMUM BID

Name: Mac Dolan Date: 6/20/19  
Address: 1715 Harkin Pl., S.C. 51103 Phone: 490-8626

Address or approximate address/location of property interested in:  
2115 W. 17<sup>th</sup> St.

GIS PIN # 894719453003

*\*This portion to be completed by Board Administration \**

Legal Description:

Lot 11 in Block 10 of the Levitt Heights  
Addition City of Sioux City, Woodbury  
County, Iowa

Tax Sale #/Date: #894 6/17/18 Parcel # —

Tax Deeded to Woodbury County on 12/13/2019

Current Assessed Value: Land \$600- Building 0 Total \$600-

Approximate Delinquent Real Estate Taxes: \$825-

Approximate Delinquent Special Assessment Taxes: 0

\*Cost of Services: \$121-

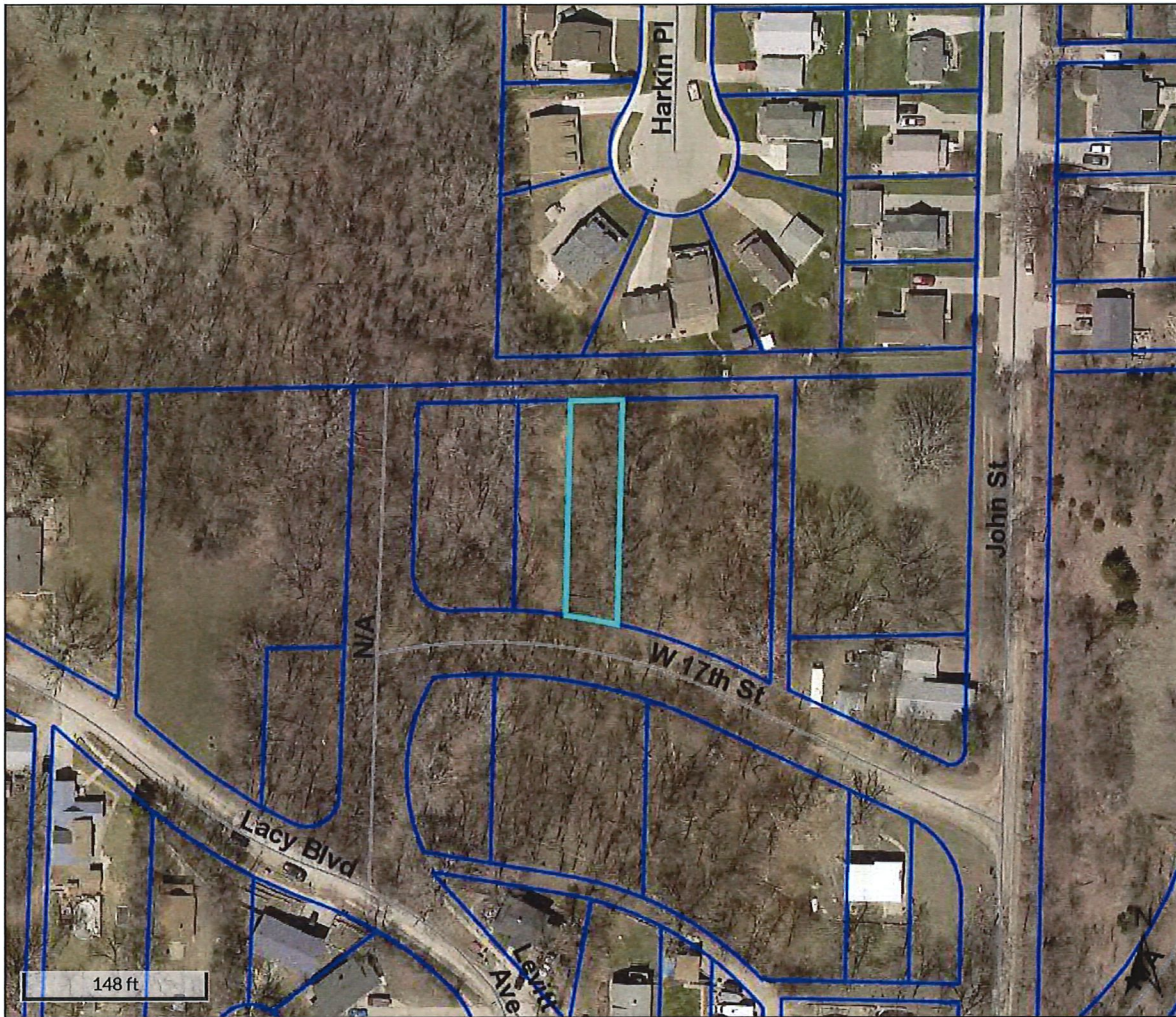
Inspection to: Keith Radig Date: 6/20/19

Minimum Bid Set by Supervisor: \$225.00 plus \$121 for cost of services

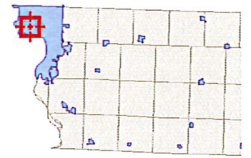
Date and Time Set for Auction: Wed., Jan. 28<sup>th</sup> @ 4:35 Total: 346-

\* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.





Overview



Legend

-  Roads
-  Corp Boundaries
-  Townships
-  Parcels

Parcel ID	894719453003	Alternate ID	322740	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	2115 W 17TH ST	Acreage	n/a		SIOUX CITY IA 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	LEVITT HEIGHTS LOT 11 BLK 10				
	<b>(Note: Not to be used on legal documents)</b>				

Date created: 1/9/2020  
 Last Data Uploaded: 1/8/2020 6:54:20 PM

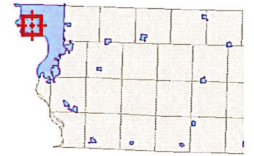
Developed by  **Schneider**  
 GEOSPATIAL



# Beacon™ Woodbury County, IA / Sioux City



### Overview



### Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Parcels

Parcel ID	894719453003	Alternate ID	322740	Owner Address	WOODBURY COUNTY
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	SIOUX CITY				
District	0087				
Brief Tax Description	LEVITT HEIGHTS LOT 11 BLK 10				
	<b>(Note: Not to be used on legal documents)</b>				

Date created: 1/9/2020  
 Last Data Uploaded: 1/8/2020 6:54:20 PM

Developed by Schneider  
 GEOSPATIAL

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

#10

Date: 1/21/2020 Weekly Agenda Date: 1/28/2020

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Receive quotes for one sign truck body for the secondary road department

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

The county annually takes bids for new equipment to maintain its fleet of vehicles. The county is requesting a quotation for one, sign truck body to replace the sign truck.

**BACKGROUND:**

The current sign truck is a 1990s converted heavy truck with flat bed and mounted crane. The Road department has ordered a smaller, more fuel efficient F550 cab chassis that offers more maneuverability and improved capability with new sign posts and mounting equipment. The new sign body is being bid separately. We propose to auction the current truck after the new truck is built.

**FINANCIAL IMPACT:**

The project is paid for with Woodbury County local secondary road funds.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Recommend that the board receive the quotes and allow the county engineer to examine the responsive quotes and recommend award at a later board meeting.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion that the board accept the sign body quotes and return them to the county engineer for an award recommendation.