



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS  
(MARCH 31, 2020) (WEEK 14 OF 2020)**

Live streaming at:  
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:  
[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

**Boardroom Phone: 712-224-6014**

**Due to the Governor’s proclamation issued March 20th access to this meeting will be by live streaming on YouTube with telephonic access by telephone number listed above.**

Rocky L. De Witt 253-0421 <a href="mailto:rdewitt@woodburycountyiowa.gov">rdewitt@woodburycountyiowa.gov</a>	Marty J. Pottebaum 251-1799 <a href="mailto:mpottebaum@woodburycountyiowa.gov">mpottebaum@woodburycountyiowa.gov</a>	Keith W. Radig 560-6542 <a href="mailto:kradig@woodburycountyiowa.gov">kradig@woodburycountyiowa.gov</a>	Matthew A. Ung 490-7852 <a href="mailto:matthewung@woodburycountyiowa.gov">matthewung@woodburycountyiowa.gov</a>
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held March 31, 2020 at **4:30 p.m.** in the basement of the courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item “Citizen Concerns.”
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

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**AGENDA**

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- |                           |             |
|---------------------------|-------------|
| 1. Citizen Concerns       | Information |
| 2. Approval of the agenda | Action      |

**Consent Agenda**

**Items 3 through 6 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

3. Approval of the minutes of the March 24, 2020 meeting
4. Approval of claims
5. Juvenile Detention – Ryan Weber  
Receive Juvenile Detention February Population Report
6. Human Resources – Melissa Thomas  
Approval of Memorandum of Personnel Transactions

## End Consent Agenda

- |                                |  |             |
|--------------------------------|--|-------------|
|                                | 7. Community & Economic Development – David Gleiser  |             |
|                                | a. Receive the Zoning Commission’s recommendation to approve the zoning district map amendment   | Action      |
| <b>4:40 p.m.</b><br>(Set time) | b. Public hearing, then motion to approve the zoning district map amendment  | Action      |
|                                | c. Motion to conduct the first reading of the ordinance  | Action      |
| <b>4:45 p.m.</b><br>(Set time) | 8. Board Administration – Dennis Butler  |             |
|                                | a. Public hearing to levy General Basic property tax rate which exceed statutory maximum   | Action      |
|                                | b. Public hearing on proposed Fiscal Year 2021 budget  | Action      |
|                                | c. Discussion and adoption of Fiscal Year 2021 budget and resolution   | Action      |
|                                | 9. Community & Economic Development – David Gleiser  |             |
|                                | a. Receive the Zoning Commission’s recommendation from their 3/23/20 meeting to approve the final plat   | Action      |
|                                | b. Approval of the Thiesen Addition, Minor Subdivision plat and authorize the chairman to sign the resolution  | Action      |
|                                | 10. Secondary Roads – Mark Nahra   |             |
|                                | a. Approval of a 28E Agreement for projects BRS-CHBP-CO97(139)—GB-97 & BROSCHBP-CO97(141)—GA-97 with Lyon County   | Action      |
|                                | b. Approval of the federal aid project agreement for projects BRS-CHBP-CO97 (139)—GB-97 & BROSCHBP-CO97(141)—GA-97 with Lyon County                                      | Action      |
|                                | 11. Due to Covid-19, the board will be discussing various issues and may take appropriate steps for the protection and safety of both the community and county employees | Action      |
|                                | 12. Reports on Committee Meetings  | Information |
|                                | 13. Citizen Concerns   | Information |
|                                | 14. Board Concerns   | Information |

## ADJOURNMENT

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

- WED., APR. 1**    **12:00 p.m.**    District Board of Health Meeting, 1014 Nebraska St.
- THU., APR. 2**    **10:00 a.m.**    COAD Meeting, The Security Institute
- 11:15 a.m.**    Western Iowa Community Improvement Regional Housing Trust Fund, 1122 Pierce St.
- 12:00 p.m.**    SIMPCO - Regional Policy and Legislative Affairs Committee, 1122 Pierce St.
- MON., APR. 6**    **6:00 p.m.**    Board of Adjustment meeting, First Floor Boardroom
- TUE., APR. 7**    **4:45 p.m.**    Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., APR. 8**    **8:05 a.m.**    Woodbury County Information Communication Commission, First Floor Boardroom
- THU., APR. 9**    **12:00 p.m.**    SIMPCO Board of Directors, 1122 Pierce St.
- 4:00 p.m.**    Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED., APR. 15**    **10:00 a.m.**    Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
- 12:00 p.m.**    Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- 1:00 p.m.**    Region IV Hazardous Materials Response Commission Meeting, S.C. Fire Rescue #4
- THU., APR. 16**    **4:30 p.m.**    Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI., APR. 17**    **12:00 p.m.**    Siouxland Human Investment Partnership Board Meeting Northwest AEA, Room G
- MON., APR. 27**    **6:00 p.m.**    Zoning Commission Meeting, First Floor Boardroom
- WED., APR. 22**    **2:30 p.m.**    Rolling Hills Community Services Region Governance Board Meeting
- THU., APR. 23**    **11:00 a.m.**    Siouxland Regional Transit Systems (SRTS) Board Meeting, 1122 Pierce St.
- TUE., APR. 28**    **2:00 p.m.**    Decat Board Meeting, Western Hills AEA, Room F
- MON., MAY 4**    **6:00 p.m.**    Board of Adjustment meeting, First Floor Boardroom
- TUE., MAY 5**    **4:45 p.m.**    Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., MAY 6**    **9:00 a.m.**    Loess Hills Alliance Protection Committee Meeting, Pisgah, Iowa
- 10:30 a.m.**    Loess Hills Alliance Stewardship Committee Meeting
- 12:00 p.m.**    District Board of Health Meeting, 1014 Nebraska St.
- 1:00 p.m.**    Loess Hills Alliance Executive Meeting
- THU., MAY 7**    **10:00 a.m.**    COAD Meeting, The Security Institute
- 12:00 p.m.**    Regional Policy and Legislative Affairs Committee Meeting, 1122 Pierce Street
- FRI., MAY 8**    **8:30 a.m.**    Woodbury County Building Security Committee Meeting, LEC Conference Room

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*

**MARCH 24, 2020, THIRTEENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Tuesday, March 24, 2020 at 4:30 p.m. Board members present were Pottebaum, Radig, De Witt, and Ung. Staff members present were Karen James, Board Administrative Assistant, Joshua Widman, Assistant County Attorney, Dennis Butler, Budget/Tax Analyst, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. There were no citizen concerns.
2. Motion by Ung second by Pottebaum to approve the agenda for March 24, 2020. Carried 4-0. Copy filed.

Motion by Ung second by Radig to approve the following items by consent:

3. To approve minutes of the March 17, 2020 meeting. Copy filed.
4. To approve the claims totaling \$383,895.13. Copy filed.
5. To approve the appointment of Amy Huls, Legal Secretary III, County Attorney Dept., effective 03-30-20, \$20.40/hour. Job Vacancy Posted 1-23-20. Entry Level Salary: \$20.40/hour.; the appointment of Eric Fay, Sheriff Deputy, County Sheriff Dept., effective 04-09-20, \$24.41/hour. Appointment by County Sheriff. ; and the reclassification of Dustin DeGroot, Sheriff Deputy, County Sheriff Dept., effective 04-11-20, \$33.23/hour, 9%=\$3.00/hr. Per CWA Deputy Sheriffs Contract agreement from Senior to Master Deputy. Copy filed.
- 6a. To approve permit to work in the right of way for David Widman. Copy filed.
- 6b. To approve permit to work in the right of way for Doyle Turner. Copy filed.
- 6c. To approve the underground utility permit for Mid American Energy. Copy filed.

Carried 4-0.

- 7a. Bid letting was held for project #CP-2020. The bids are as follows:

Contech, Ankeny, IA	\$97,789.76
Metal Culverts Inc., Maryville, MO	\$86,261.40
TrueNorth Steel, Fargo, ND	\$104,784.81

Motion by Pottebaum second by De Witt to receive the bids and refer them to County Engineer for recommendations. Carried 4-0. Copy filed.

- 7b. Motion by Ung second by Radig to award the bid for project #CP-2020 to Metal Culverts Inc., Maryville, MO, for \$86,261.40. Carried 4-0. Copy filed.
8. Kevin Grieme, Siouxland District Health, reported on Covid-19 in Woodbury County.
9. The Board heard reports on committee meetings.
10. There were no citizen concerns.
11. Board concerns were heard.

The Board adjourned the regular meeting until March 31, 2020.

Meeting sign in sheet. Copy filed.

**February Population****Catch and Release****34****BIA Residents**

- 1. 62 days 14 hours**
- 2. (Still in detention) as of today has served 93 days 5 hours**
- 3. 40 days**
- 4. 25 days 9 hours**
- 5. 15 days 7 hours**
- 6. 29 days 4 hours**
- 7. 19 days 22 hours**
- 8. 14 days 21 hours**

**Omaha Nation Holds**

- 1. 68 days 21 hours**
- 2. 1 day 3 hours**
- 3. 1 day 16 hours**

**Woodbury County Adult Court**

- 1. (Still In Detention) as of today has served 53 days 16 hours**
- 2. (Still in Detention) as of today has served 19 days 6 hours**
- 3. (Still in detention) as of today has served 27 days 10 hours**

**Out of County Holds**

- 1. Dakota Co. (Still in detention) as of today has served 18 days 7 hours**
- 2. Dixon Co. Served 57 days 19 hours.**

**Woodbury Co. Juvenile Holds**

- 1. 29 days**
- 2. 6 days 23 hours**
- 3. 7 days 21 hours**
- 4. 22 days 15 hours**
- 5. 20 hours 20 minutes**
- 6. 15 days 20 hours**
- 7. 15 days 23 hours**
- 8. (Still in detention) has served 18 days 7 hours as of today**

- 9. (Still in detention) has served 18 days 7 hours as of today**
- 10. (Still in detention) as of today has served 16 days 19 hours**





**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 3/26/20

Weekly Agenda Date: 3/31/20

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** David Gleiser, CED Director

**WORDING FOR AGENDA ITEM:**

Public Hearing and First Reading to Amend the Zoning District Map

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

The Board of Supervisors will hold a public hearing to discuss a proposed Zoning District Map amendment which would change the zoning district designation for parcel #894634200010 from Agricultural Presentation to Agricultural Estates. Following the public hearing, the Board may defer consideration of the proposal, reject the proposal, or proceed to adopt an ordinance approving the amendment to the zoning district map. A 60 percent majority of the Board of Supervisors shall be required to adopt the proposed amendment of the zoning district map if the owners of more than 20 percent of either, (a) the area of the subject property or (b) the area of real property lying within 500 feet of the subject property file a written objection prior to the conclusion of the public hearing. The Board of Supervisors may impose restrictive conditions upon the approval of an amendment to the zoning district map if, before the conclusion of the public hearing, the owner agrees to the conditions in writing.

**BACKGROUND:**

Glenn and Staci Pry, owners of Parcel #894634200010 (1523 Charles Avenue, Lawton, IA 51030) request to rezone their parcel from the Agricultural Preservation (AP) Zoning District to the Agricultural Estates (AE) Zoning District as they wish to split their parcel and then build a new house for a family member on the property subsequent to a minor subdivision procedure. The purposed minor subdivision would split this 10.5 acre parcel into two lots. Lot 1 would entail 3.45 acres and Lot 2 would include 7.05 acres where their existing residence is located. On 3/23/20 the Zoning Commission voted to recommend approval of the plat as proposed. The Board of Supervisors will review the minor subdivision application subsequent to the completion of this rezone request.

This property is located in a quarter-quarter section that already has two residences. According to Section 3.01 of the Woodbury County Zoning Ordinance, "not more than two residences shall be allowed on any quarter-quarter section (nominally 40 acre) tract; if a property owner wishes to subdivide to create more than two parcels on a quarter-quarter section, concurrently with the platting process the zoning designation should be changed from the AP Zoning District to an appropriate classification" (p. 24). The AE Zoning District is designed for this type of proposal as its purpose is "to provide for a limited increase in the amount of small acreage development, including a controlled expansion of residential uses in appropriate locations throughout the county" (Section 3.01-2, p. 24).

**FINANCIAL IMPACT:**

None

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Receive the Zoning Commission's recommendation from their 3/23/20 meeting to approve the zoning district map amendment.

Open/close public hearing.

Approve the zoning district map amendment.

Conduct the first reading of the ordinance.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to receive the Zoning Commission's recommendation to approve the zoning district map amendment.

Open/close public hearing, then motion to approve the zoning district map amendment.

Motion to conduct the first reading of the ordinance.

**ORDINANCE NO. \_\_\_\_\_**

**A ZONING DISTRICT DESIGNATION MAPPING AMENDMENT  
TO THE WOODBURY COUNTY, IOWA ZONING ORDINANCE**

**WHEREAS** the Board of Supervisors of Woodbury County, Iowa, adopted a Zoning Ordinance on July 22, 2008, by Resolution No. 10,455 being recorded in the Office of the Woodbury County Recorder, and

**WHEREAS** the Woodbury County Zoning Commission has received a report in respect to amending said Ordinance from the Woodbury County Zoning Commission which held hearings on the amendment; all as by law provided. Which the amendment is attached hereto marked item One (1), and hereby made a part hereof; and

**WHEREAS** the Woodbury County Board of Supervisors has received said report, studied and considered the same, and has held hearings on said amendment, all as by law provided; and

**WHEREAS** the Woodbury County Board of Supervisors has concluded that the said ordinance shall amend the aforesaid Zoning Ordinance;

**NOW THEREFORE, BE IT RESOLVED** by the Woodbury County Board of Supervisors, duly assembled, that the aforesaid Zoning District is amended as shown on said attached item One (1); and the previous zoning district designation shall be repealed upon the effective date of this amendment.

**Dated this \_\_\_\_\_ day of April 2020.**

**THE WOODBURY COUNTY, IOWA BOARD OF SUPERVISORS:**

\_\_\_\_\_  
Matthew A. Ung, Chairman

\_\_\_\_\_  
Keith Radig, Vice Chairman

\_\_\_\_\_  
Rocky De Witt

\_\_\_\_\_  
Marty Pottebaum

ATTEST

\_\_\_\_\_  
Patrick F. Gill, Auditor

Adoption Timeline  
March 31, 2020: Public Hearing and 1st Reading  
\_\_\_\_\_: Public Hearing and 2<sup>nd</sup> Reading  
\_\_\_\_\_: Public Hearing, 3rd Reading and Ordinance Adoption

## ITEM ONE (1)

Property Owner: Glenn L. Pry & Staci M. Pry, 1523 Charles Avenue, Lawton, IA 51030.

Petitioner Applicant: Glenn L. Pry & Staci M. Pry, 1523 Charles Avenue, Lawton, IA 51030.

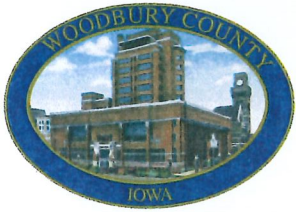
Pursuant to Section 2.02:4 of the Woodbury County Zoning Ordinance, and in accordance with Section 335 of the Code of Iowa, the Woodbury County Zoning Commission held a public hearing on Monday, March 23, 2020, to review and make recommendation for an amendment to Woodbury County Zoning Ordinance and Mapping for the unincorporated area of Woodbury County, Iowa, as follows:

Amendment to rezone from the Agricultural Preservation (AP) Zoning District to the Agricultural Estates (AE) Zoning District for 10.50 more or less acres located in the NE ¼ of the NE ¼ in Section 34, T89N, R46W (Concord Township) in the County of Woodbury and State of Iowa. The property is known as GIS Parcel #894634200010.

PART OF THE N.E.1/4 OF THE N.E.1/4 OF SECTION 34, TOWNSHIP 89 NORTH, RANGE 46 WEST OF THE 5TH PRINCIPAL MERIDIAN, WOODBURY COUNTY, IOWA, DESCRIBED AS FOLLOWS: COMMENCING AT THE N.E. CORNER OF SAID N.E.1/4 OF THE N.E.1/4; THENCE S.0°00'00"W. ALONG THE EAST LINE OF SAID N.E. 1/4 OF THE N.E.1/4 FOR 604.72 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING S.0°00'00"W. ALONG SAID EAST LINE FOR 503.22 FEET; THENCE S.89°12'56"W. FOR 909.00 FEET; THENCE N.0°00'00"E. FOR 503.22 FEET; THENCE N.89°12'56"E. FOR 909.00 FEET TO THE POINT OF BEGINNING. CONTAINING 10.50 ACRES INCLUDING COUNTY RIGHT OF WAY AND 9.97 ACRES EXCLUDING SAID RIGHT OF WAY. SUBJECT TO AND TOGETHER WITH ANY AND ALL EASEMENTS, RESTRICTIONS AND COVENANTS.

NOTE: THE EAST LINE OF SAID N.E.1/4 OF THE N.E.1/4 IS ASSUMED TO BEAR S.0°00'00"W.

Following the public hearing, the Zoning Commission voted unanimously to recommend approval of said request to the Woodbury County Board of Supervisors.



# Woodbury County Board of Supervisors

Courthouse • Room 104  
620 Douglas Street • Sioux City, Iowa 51101  
Telephone (712) 279-6525 • Fax (712) 279-6577

MEMBERS

ROCKY L. DE WITT  
LAWTON

MARTY POTTEBAUM  
SIOUX CITY

KEITH W. RADIG  
SIOUX CITY

MATTHEW A. UNG  
SIOUX CITY

FINANCE / BUDGET DIRECTOR  
DENNIS BUTLER

ADMINISTRATIVE ASSISTANT  
KAREN JAMES

EXECUTIVE SECRETARY / PUBLIC BIDDER  
HEATHER SATTERWHITE

To: Woodbury County Supervisors  
From: Dennis D. Butler, Finance/Operations Controller *DDB*  
RE: FY 2021 Proposed Tax Rates  
Date: March 26, 2021

New Tax Rates for FY 2021

<u>Fund</u>	<u>FY 2020</u>	<u>FY 2021</u>	Increase or Decrease <u>by Dollars</u>	Increase or Decrease <u>by %</u>
General Basic	3.82712	3.65946	-0.16766	
General Supplemental	2.62513	2.43047	-0.19466	
Mental Health Services	0.65134	0.79807	0.14673	
Debt Service	0.12427	0.21143	0.08716	
Countywide for Cities & Townships	7.22786	7.09943	-0.12843	-1.78%
Rural Basic - Townships Only	2.49971	2.47376	-0.02595	
Total for Townships	9.72757	9.57319	-0.15438	-1.59%

**Budget Totals for Woodbury County**

	<b><u>FY 2020</u></b>	<b><u>FY 2021</u></b>	<b>FY 2021 Increase or (Decrease)</b>
Operating Budgets	53,760,209	57,345,598	3,585,389
Capital Budgets - CIP	4,436,581	3,599,066	<b>(\$837,515)</b>
Total	58,196,790	60,944,664	2,747,874

**Effects on Different Land Classes With a Assessed Value of \$ 100,000**

	<b><u>FY 2020</u></b>	<b><u>FY 2021</u></b>	<b>Dollar Increase</b>	<b>% Increase</b>
<b>Cities:</b>				
Residential	\$411.40	\$390.99	<b>(\$20.41)</b>	<b>-4.96%</b>
Commercial & Industrial	\$650.51	\$638.95	<b>(\$11.56)</b>	<b>-1.78%</b>
<b>Townships:</b>				
Residential	\$553.37	\$544.89	<b>(\$8.48)</b>	<b>-1.53%</b>
Commercial & Industrial	\$875.48	\$861.58	<b>(\$13.90)</b>	<b>-1.59%</b>
Ag Lands	\$546.03	\$780.05	\$234.02	42.86%

**State Ordered Rollbacks - %**

	<b><u>FY 2020</u></b>	<b><u>FY 2021</u></b>	<b>FY 2021 Increase or (Decrease)</b>
Residential	56.91800	55.07430	<b>-0.08%</b>
Agricultural	56.13240	81.48320	45.16%
Commercial & Industrial	90.00000	90.00000	0.00%

NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET  
Fiscal Year July 1, 2020 - June 30, 2021  
County Name: WOODBURY COUNTY County Number: 97

The County Board of Supervisors will conduct a public hearing on the proposed Fiscal Year County budget as follows:

Meeting Date: 3/31/2020 Meeting Time: 04:45 AM Meeting Location: Woodbury County Courthouse, Board of Supervisor Room, Lower Level

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the County Auditor. A copy of the supporting detail will be furnished upon request.

County budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult [dom.iowa.gov/local-gov-appeals](http://dom.iowa.gov/local-gov-appeals)

Average annual percentage changes between "Actual" and "Budget" amounts for "Taxes Levied on Property", "Other County Taxes/ TIF Tax Revenues", and for each of the ten "Expenditure Classes" must be published. Expenditure classes proposing "Budget" amounts, but having no "Actual" amounts, are designated "NEW".

County Telephone Number  
(712) 279-6525

County Website (if available)

	Budget 2020/2021	Re-Est 2019/2020	Actual 2018/2019	AVG Annual % CHG	
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>					
Taxes Levied on Property	1	34,120,309	31,896,478	30,726,337	5.38
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0	
Less: Credits to Taxpayers	3	1,506,815	1,281,051	1,513,528	
Net Current Property Taxes	4	32,613,494	30,615,427	29,212,809	
Delinquent Property Tax Revenue	5	12,700	7,405	16,784	
Penalties, Interest & Costs on Taxes	6	409,500	369,500	453,890	
Other County Taxes/TIF Tax Revenues	7	7,315,147	7,053,324	7,136,951	1.24
Intergovernmental	8	11,014,878	10,368,026	10,303,901	
Licenses & Permits	9	54,200	54,750	67,390	
Charges for Service	10	2,642,649	2,742,485	2,583,907	
Use of Money & Property	11	520,317	386,553	702,975	
Miscellaneous	12	723,699	1,768,150	1,584,387	
<b>Subtotal Revenues</b>	13	<b>55,306,584</b>	<b>53,365,620</b>	<b>52,062,994</b>	
<b>Other Financing Sources:</b>					
General Long-Term Debt Proceeds	14	1,599,066	1,767,856	787,559	
Operating Transfers In	15	9,771,696	9,226,134	9,470,805	
Proceeds of Fixed Asset Sales	16	0	0	0	
<b>Total Revenues &amp; Other Sources</b>	17	<b>66,677,346</b>	<b>64,359,610</b>	<b>62,321,358</b>	
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>					
<b>Operating:</b>					
Public Safety and Legal Services	18	20,383,357	19,599,933	18,404,699	5.24
Physical Health and Social Services	19	5,513,589	5,603,015	5,170,585	3.26
Mental Health, ID & DD	20	4,204,473	4,478,207	2,368,207	33.24
County Environment and Education	21	3,726,685	3,815,373	2,932,081	12.74
Roads & Transportation	22	10,704,041	8,881,404	8,687,732	11.00
Government Services to Residents	23	2,675,917	2,598,275	2,276,732	8.41
Administration	24	7,316,088	6,469,419	6,813,880	3.62
Nonprogram Current	25	1,216,565	874,060	1,201,271	0.63
Debt Service	26	1,604,883	1,440,523	2,474,680	-19.47
Capital Projects	27	3,599,066	4,436,581	4,411,926	-9.68
<b>Subtotal Expenditures</b>	28	<b>60,944,664</b>	<b>58,196,790</b>	<b>54,741,793</b>	
<b>Other Financing Uses:</b>					
Operating Transfers Out	29	9,771,696	9,226,134	9,470,805	
Refunded Debt/Payments to Escrow	30	0	0	0	
<b>Total Expenditures &amp; Other Uses</b>	31	<b>70,716,360</b>	<b>67,422,924</b>	<b>64,212,598</b>	
<b>Excess of Revenues &amp; Other Sources over (under) Expenditures &amp; Other Uses</b>	32	<b>-4,039,014</b>	<b>-3,063,314</b>	<b>-1,891,240</b>	
Beginning Fund Balance - July 1,	33	13,635,736	16,699,050	18,590,290	
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0	
Fund Balance - Nonspendable	35	1,575,000	1,575,000	1,546,496	
Fund Balance - Restricted	36	3,479,352	6,875,000	8,940,284	
Fund Balance - Committed	37	75,000	75,000	201,412	
Fund Balance - Assigned	38	0	0	610,998	
Fund Balance - Unassigned	39	4,467,370	5,110,736	5,399,860	
<b>Total Ending Fund Balance - June 30,</b>	40	<b>9,596,722</b>	<b>13,635,736</b>	<b>16,699,050</b>	
Proposed property taxation by type:		Proposed tax rates per \$1,000 taxable valuation:			
Countywide Levies*:	31,578,906				
Rural Only Levies*:	2,541,403	Urban Areas:	7.09943		
Special District Levies*:	0	Rural Areas:	9.57319		
TIF Tax Revenues:	648,737	Any special district tax rates not included.			
Utility Replacement Excise Tax:	3,580,910				

Explanation of any significant items in the budget:

Mental Health requirements, Debt Service obligations and wage adjustments.

NOTICE OF PUBLIC HEARING THE BOARD OF SUPERVISORS INTENDS TO LEVY GENERAL BASIC PROPERTY TAX RATES WHICH EXCEED STATUTORY MAXIMUMS The accompanying budget summary requires a general basic property tax rate that exceeds the maximum rate as established by the general assembly. Comparison of the proposed general basic rate with the statutory maximum 3.50000 general basic tax rate and the dollar amount of the difference between the proposed rate and the maximum rate:

Proposed General Basic Tax Rate per \$1,000 of Taxable Value:	3.65946
Maximum General Basic Tax Rate per \$1,000 of Taxable Value:	3.50000
General Basic Tax Dollars to be Generated in Excess of Maximum:	771,617

Major reasons for the difference between the proposed general basic tax rate and the maximum basic tax rate:  
Public Safety and wage adjustments.



NOTICE OF PUBLIC HEARING -PROPOSED PROPERTY TAX LEVY

Fiscal Year July 1, 2020 - June 30, 2021

County Name: WOODBURY COUNTY County Number: 97

The County Board of Supervisors will conduct a public hearing on the proposed Fiscal Year County budget as follows:

Meeting Date: 3/10/2020 Meeting Time: 04:45 PM Meeting Location: Courthouse - Lower Level - Board of Supervisor's Room

Contact Person: Dennis D. Butler Contact Phone Number: (712) 279-6525

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the Board will publish notice and hold a hearing on the proposed county budget.

County Telephone Number

(712) 279-6525

County Website (if available)

		Current Year Certified Property Tax FY 2019/2020	Budget Year Effective Property Tax FY 2020/2021	Budget Year Proposed Maximum Property Tax FY 2020/2021	Proposed Percentage Change
Taxable Valuations-General Services	1	4,477,974,037	4,838,939,400	4,838,939,400	
Requested Tax Dollars-General Basic	2	17,137,763		17,989,789	
Requested Tax Dollars-General Supplemental	3	11,755,273		11,960,894	
Requested Tax Dollars-General Services Total	4	28,893,036	28,893,036	29,950,683	3.66
Estimated Tax Rate-General Services	5	6.45226	5.97094	6.18951	
Taxable Valuations-Rural Services	6	1,277,082,409	1,316,201,619	1,316,201,619	
Requested Tax Dollars-Rural Basic	7	3,192,337		3,276,961	
Requested Tax Dollars-Rural Supplemental	8	0			
Requested Tax Dollars-Rural Services Total	9	3,192,337	3,192,337	3,276,961	2.65
Estimated Tax Rate-Rural Services	10	2.49971	2.42542	2.48971	

Explanation of significant increases in the budget (explanation required if Proposed Percentage Change is greater than 2%):

The General Fund (Basic & Supplemental) will exceed the 2% limitations for the following reasons. Data processing costs for software maintenance increased due to a new software package, less gaming revenues to offset taxes, and wage adjustments. The Rural Basic Fund also exceeds the 2% limitation for the following reasons. The minimum tax asking requirement has to be raised by \$50,000 to avoid losing dollar per dollar from the state funding.

If applicable, the above notice is also available online at:

The above tax rates do not include county voted levies, mental health and disabilities services levy, debt service levy and the rates of other local jurisdictions.

Regarding proposed maximum dollars, the Board of Supervisors cannot adopt a higher tax asking for these levies following the public hearing.

Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming year.

**PROPOSED BUDGET SUMMARY**

REVENUES & OTHER FINANCING SOURCES	General	Special Revenue	TOTALS Budget 2020/2021 Capital Projects	Debt Service	Permanent	TOTALS Budget 2020/2021	TOTALS Re-Est 2019/2020	TOTALS Actual 2018/2019	
Taxes Levied on Property	1 27,009,991	6,080,994		1,029,324		34,120,309	31,896,478	30,726,337	1
Less: Uncollected Delinquent Taxes - Levy Year	2 0	0		0		0	0	0	2
Less: Credits to Taxpayers	3 1,245,707	183,108		78,000		1,506,815	1,281,051	1,513,528	3
Net Current Property Taxes	4 25,764,284	5,897,886		951,324		32,613,494	30,615,427	29,212,809	4
Delinquent Property Tax Revenue	5 12,000	700		0		12,700	7,405	16,784	5
Penalties, Interest & Costs on Taxes	6 409,500					409,500	369,500	453,890	6
Other County Taxes/TIF Tax Revenues	7 2,953,785	4,276,003	0	85,359	0	7,315,147	7,053,324	7,136,951	7
Intergovernmental	8 3,657,214	7,279,664	0	78,000	0	11,014,878	10,368,026	10,303,901	8
Licenses & Permits	9 1,200	53,000	0	0	0	54,200	54,750	67,390	9
Charges for Service	10 2,302,750	339,899	0	0	0	2,642,649	2,742,485	2,583,907	10
Use of Money & Property	11 427,900	10,265	0	82,152	0	520,317	386,553	702,975	11
Miscellaneous	12 441,982	271,169	0	10,548	0	723,699	1,768,150	1,584,387	12
Subtotal Revenues	13 35,970,615	18,128,586	0	1,207,383	0	55,306,584	53,365,620	52,062,994	13
Other Financing Sources:									
General Long-Term Debt Proceeds	14 0	0	1,599,066	0	0	1,599,066	1,767,856	787,559	14
Operating Transfers In	15 7,027,581	2,346,615	0	397,500	0	9,771,696	9,226,134	9,470,805	15
Proceeds of Fixed Asset Sales	16 0	0	0	0	0	0	0	0	16
Total Revenues & Other Sources	17 42,998,196	20,475,201	1,599,066	1,604,883	0	66,677,346	64,359,610	62,321,358	17
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>									
Operating:									
Public Safety and Legal Services	18 18,698,211	1,685,146			0	20,383,357	19,599,933	18,404,699	18
Physical Health and Social Services	19 5,513,589	0			0	5,513,589	5,603,015	5,170,585	19
Mental Health, ID & DD	20 0	4,204,473			0	4,204,473	4,478,207	2,368,207	20
County Environment and Education	21 2,093,069	1,633,616			0	3,726,685	3,815,373	2,932,081	21
Roads & Transportation	22 0	10,704,041			0	10,704,041	8,881,404	8,687,732	22
Government Services to Residents	23 2,446,217	229,700			0	2,675,917	2,598,275	2,276,732	23
Administration	24 7,065,947	250,141			0	7,316,088	6,469,419	6,813,880	24
Nonprogram Current	25 701,034	515,531			0	1,216,565	874,060	1,201,271	25
Debt Service	26 0	0		1,604,883	0	1,604,883	1,440,523	2,474,680	26
Capital Projects	27 0	2,000,000	1,599,066		0	3,599,066	4,436,581	4,411,926	27
Subtotal Expenditures	28 36,518,067	21,222,648	1,599,066	1,604,883	0	60,944,664	58,196,790	54,741,793	28
Other Financing Uses:									
Operating Transfers Out	29 7,166,221	2,605,475	0	0	0	9,771,696	9,226,134	9,470,805	29
Refunded Debt/Payments to Escrow	30 0	0	0	0	0	0	0	0	30
Total Expenditures & Other Uses	31 43,684,288	23,828,123	1,599,066	1,604,883	0	70,716,360	67,422,924	64,212,598	31
<b>Excess of Revenues &amp; Other Sources over (under) Expenditures &amp; Other Uses</b>	32 -686,092	-3,352,922	0	0	0	-4,039,014	-3,063,314	-1,891,240	32
Beginning Fund Balance - July 1, 2020	33 5,784,978	7,339,389	436,369	75,000	0	13,635,736	16,699,050	18,590,290	33
Increase (Decrease) in Reserves (GAAP Budgeting)	34 0	0	0	0	0	0	0	0	34
Fund Balance - Nonspendable	35 0	1,575,000	0	0	0	1,575,000	1,575,000	1,546,496	35
Fund Balance - Restricted	36 631,516	2,411,467	436,369	0	0	3,479,352	6,875,000	8,940,284	36
Fund Balance - Committed	37 0	0	0	75,000	0	75,000	75,000	201,412	37
Fund Balance - Assigned	38 0	0	0	0	0	0	0	610,998	38
Fund Balance - Unassigned	39 4,467,370	0	0	0	0	4,467,370	5,110,736	5,399,860	39
Total Ending Fund Balance - June 30,	40 5,098,886	3,986,467	436,369	75,000	0	9,596,722	13,635,736	16,699,050	40

Proposed tax rate per \$1,000 valuation for County purposes: 7.09943 urban areas; 9.57319 rural areas; Any special district rates excluded.

**ADOPTION OF BUDGET & CERTIFICATION OF TAXES**

Fiscal Year July 1, 2020 - June 30, 2021

County Number: 97 County Name: WOODBURY COUNTY Date Adopted: (entered upon proposal)

At the meeting of the Board of Supervisors of this County, held after the public hearing as required by law, on the date specified above and to the right, the proposed budget for the fiscal year listed above was adopted as summarized and attached hereto, and tax levies, as itemized below, were approved for all taxable property of this County. There is attached a Long-Term Debt Schedule (Form 703) for the debt service needs, if any. For the maximum amount of Mental Health and Disabilities Services Fund Levy Dollars please review your budget instruction documents. You may levy less than the maximum but not more. Note: Utility Tax Replacements are estimated by subtracting the amounts produced in Column T from the amounts entered in Column P. The software performs this calculation and places the budget-year estimated Utility Tax Replacement amounts on line 11 of the Revenues Detail sheet.

Budget Basis  
GAAP  
County MHDS Fund Levy Dollars (cannot exceed statutory max)

		UTILITY REPLACEMENT AND PROPERTY TAX DOLLARS	VALUATION WITH GAS & ELEC UTILITIES	LEVY RATE	VALUATION WITHOUT GAS & ELEC UTILITIES	PROPERTY TAXES LEVIED
						3,861,799
<b>A. Countywide Levies:</b>	1		4,838,939,400		4,435,189,152	
General Basic	2	17,707,882		3.65946		16,230,397
+ Cemetery (Pioneer - 331.424B)	3					0
= Total for General Basic	4	17,707,882				16,230,397
Emerg Mgmt Dollars Included Above in Gen Basic-Info Only for Tax Statement	5					0
General Supplemental	6	11,760,894		2.43047		10,779,594
Emerg Mgmt Dollars Included Above in Gen Supp-Info Only for Tax Statement	7	133,214				122,101
County MHDS Fund (from certification above)	8	3,861,799		0.79807		3,539,591
Debt Service (from Form 703 col. I Countywide total)	9	1,114,683	5,272,141,723	0.21143	4,868,391,475	1,029,324
Voted Emergency Medical Services (Countywide)	10					0
Other	11					0
<b>Subtotal Countywide (A)</b>	12	34,445,258		7.09943		31,578,906
<b>B. All Rural Services Only Levies:</b>	13		1,316,201,619		1,027,344,169	
Rural Services Basic	14	3,255,961		2.47376		2,541,403
Rural Services Supplemental	16					0
Unified Law Enforcement	17					0
Other	18					0
Other	19					0
<b>Subtotal All Rural Services Only (B)</b>	20	3,255,961		2.47376		2,541,403
Subtotal Countywide/All Rural Services (A + B)	21	37,701,219		9.57319		34,120,309
<b>C. Special District Levies:</b>	22					
Flood & Erosion	22			0.00000		0
Voted Emergency Medical Services (partial county)	23			0.00000		0
Other	24	0		0.00000		0
Other	25			0.00000		0
Other	26			0.00000		0
Township ES Levies (Summary from Form 638-RE)	27	0	0		0	0
<b>Subtotal Special Districts (C)</b>	28	0				0
<b>GRAND TOTAL (A + B + C)</b>	29	37,701,219				34,120,309

Compensation Schedule for FY 2020/2021

Elected Official	Annual Salary	Number of Official County Newspapers	Names of Official County Newspapers:
Attorney	136,594		
Auditor	93,867	1	Sioux City Journal
Recorder	0	2	Moville Record
Treasurer	93,867	3	Sergeant Bluff Advocate
Sheriff	115,214	4	
Supervisors	36,050	5	
Supervisor Vice Chair, if different		6	
Supervisor Chair, if different	42,920		

At a lawful meeting of the Board of Supervisors of the County indicated above, on the date indicated, the budget for fiscal year listed above, was adopted as summarized above by resolution. In addition, tax levies were voted on all taxable property of this county

\_\_\_\_\_  
(Board Chairperson)

\_\_\_\_\_  
(County Auditor)

**COUNTY AUDITOR'S CERTIFICATION**  
By Electronically Certifying, I certify the budget meets all statutory obligations.

\_\_\_\_\_  
(County Auditor Signature of Certification)

TOWNSHIP EMERGENCY SERVICES LEVIES

TOWNSHIP NAME	RECORD KEY	UTILITY Replacement AND PROPERTY TAX DOLLARS	VALUATION WITH GAS & ELEC UTILITIES	LEVY RATE	VALUATION WITHOUT GAS & ELEC UTILITIES	PROPERTY TAXES LEVIED
		1		0		0
		2		0		0
		3		0		0
		4		0		0
		5		0		0
		6		0		0
		7		0		0
		8		0		0
		9		0		0
		10		0		0
		11		0		0
		12		0		0
		13		0		0
		14		0		0
		15		0		0
		16		0		0
		17		0		0
		18		0		0
		19		0		0
		20		0		0
		21		0		0
		22		0		0
		23		0		0
		24		0		0
		25		0		0
		26		0		0
		27		0		0
		28		0		0
		29		0		0
		30	0	0	0	0

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REVENUES DETAIL  
 County Name: WOODBURY COUNTY  
 County No: 97

	GENERAL FUND					SPECIAL REVENUE FUNDS						TOTALS			
	General Basic	General Supplemental	General Other	County MHDS Fund	Rural Services Basic	Rural Services Supplemental	Secondary Roads	Other	All Capital Projects	All Debt Service	All Permanent	Budget 2020/2021	Re-Est 2019/2020	Actual 2018/2019	
<b>TAXED LEVIED ON PROPERTY</b>	1	16,230,397	10,779,594		3,539,591	2,541,403	0	0		1,029,324		34,120,309	31,896,478	30,726,337	
Less: Uncoll: Del. Taxes Levy Year	2											0			
Less: Credits to Taxpayers	3	710,343	535,364		85,000	98,108				78,000		1,506,815	1,281,051	1,513,528	
1000 Net Current Property Taxes	4	15,520,054	10,244,230		3,454,591	2,443,295	0	0		951,324		32,613,494	30,615,427	29,212,809	
1010 Delinq. Property Tax Revenue	5	8,000	4,000			700						12,700	7,405	16,784	
11XX Penalties, Int. & Costs on Taxes	6	409,500										409,500	369,500	453,890	
<b>OTHER COUNTY TAXES/TIF REVENUES</b>															
12XX Other County Taxes	7	18,000	18,000			500						36,500	33,000	40,658	
13XX Voter Approved Local Option Taxes	8						2,100,000	490,000				2,590,000	2,464,130	2,621,422	
14XX Gambling Taxes	9			459,000								459,000	459,000	454,932	
15XX TIF Tax Revenues	10							648,737				648,737	390,138	420,505	
16XX Utility Tax Replacement Excise Taxes	11	1,477,485	981,300		322,208	714,558	0	0		85,359		3,580,910	3,707,056	3,599,434	
17XX Taxes Collected for Other Governments	11B											0			
Subtotal	12	1,495,485	999,300	459,000	322,208	715,058	0	2,100,000	1,138,737	0	85,359	0	7,315,147	7,053,324	7,136,951
<b>INTERGOVERNMENTAL REVENUE</b>															
20XX State Shared Revenues	13	26,795						5,340,640				5,367,435	5,479,068	6,778,813	
21XX State Replacements Against Levied Taxes	14	710,343	535,364		85,000	98,108				78,000		1,506,815	1,281,051	1,515,709	
22XX Other State Tax Replacements	15	485,000	340,878			28,700						854,578	950,394	802,505	
23XX, 24XX State/Federal Pass-Thru Revenues	16	709,834	2,000					500,000				1,211,834		198,040	
25XX Contributions from Other Intergovernmental Units	17	272,000	565,000		342,674				90,010			1,269,684	665,522	913,115	
26XX, 27XX State Grants and Entitlements	18	10,000						762,944	31,588			804,532	1,971,488		
28XX Federal Grants and Entitlements	19											0	20,503	95,719	
29XX Payments in Lieu of Taxes	20											0			
Subtotal (lines 13 - 20)	21	2,213,972	1,443,242	0	427,674	126,808	0	6,603,584	121,598	0	78,000	0	11,014,878	10,368,026	10,303,901
3XXX Licenses & Permits	22	1,200				20,000		33,000				54,200	54,750	67,390	
4XXX, 5XXX Charges for Service	23	2,072,450	68,300	162,000		99			339,800			2,642,649	2,742,485	2,583,907	
6XXX Use of Money & Property	24	427,900							10,265		82,152	520,317	386,553	702,975	
8XXX Miscellaneous	25	439,982	2,000					131,000	140,169		10,548	723,699	1,768,150	1,584,387	
Total Revenues	26	22,588,543	12,761,072	621,000	4,204,473	3,305,960	0	8,867,584	1,750,569	0	1,207,383	0	55,306,584	53,365,620	52,062,994
<b>OTHER FINANCING SOURCES OPERATING TRANSFERS IN</b>															
9000 From General Basic	27								127,355			127,355	128,565		
9020 From Rural Services Basic	28							1,500,000	290,571			1,790,571	1,720,538	1,100,000	
90xx From Other Budgetary Funds	29	6,944,915	8,322	74,344		428,689					397,500	7,853,770	7,377,031	8,370,805	
Subtotal (lines 27- 29)	30	6,944,915	8,322	74,344	0	428,689	0	1,500,000	417,926	0	397,500	0	9,771,696	9,226,134	9,470,805
91XX Proceeds/Gen Long-Term Debt	31									1,599,066		1,599,066	1,767,856	787,559	
92XX Proceeds/Gen Capital Asset Sales	32											0			
Total Revenues and Other Sources	33	29,533,458	12,769,394	695,344	4,204,473	3,734,649	0	10,367,584	2,168,495	1,599,066	1,604,883	0	66,677,346	64,359,610	62,321,358
Beginning Fund Balance - July 1, NaN	34	4,590,077	631,516	563,385		392,089		4,173,733	2,773,567	436,369	75,000	13,635,736	16,699,050	18,590,290	
Total Resources	35	34,123,535	13,400,910	1,258,729	4,204,473	4,126,738	0	14,541,317	4,942,062	2,035,435	1,679,883	0	80,313,082	81,058,660	80,911,648

SERVICE AREA 1  
PUBLIC SAFETY AND LEGAL SERVICES  
County Name: WOODBURY COUNTY  
County No: 97

	GENERAL FUND			SPECIAL REVENUE FUNDS						TOTALS		
	General Basic	General Supplemental	General Other	County MHDS Fund	Rural Services Basic	Rural Services Supplemental	Secondary Roads	Other	All Permanent	Budget 2020/2021	Re-estimated 2019/2020	Actual 2018/2019
<b>LAW ENFORCEMENT PROGRAM</b>												
1000 - Uniformed Patrol Services	1	1,627,906			1,040,321					2,668,227	2,413,839	2,424,497
1010 - Investigations	2	470,509								470,509	455,189	432,975
1020 - Unified Law Enforcement	3									0		
1030 - Contract Law Enforcement	4									0		
1040 - Law Enforcement Communications	5	643,817								643,817	683,309	654,458
1050 - Adult Correctional Services	6	7,012,575		376,226						7,388,801	7,143,586	6,736,921
1060 - Administration	7	1,789,119		113,923				4,000		1,907,042	2,486,393	1,789,507
Subtotal	8	11,543,926	0	490,149	0	1,040,321	0	0	4,000	13,078,396	13,182,316	12,038,358
<b>LEGAL SERVICES PROGRAM</b>												
1100 - Criminal Prosecution	9	2,902,025						215,000		3,117,025	3,509,588	2,511,709
1110 - Medical Examiner	10	191,000								191,000	163,000	189,071
1120 - Child Support Recovery	11									0		
Subtotal	12	3,093,025	0	0	0	0	0	215,000	0	3,308,025	3,672,588	2,700,780
<b>EMERGENCY SERVICES</b>												
1200 - Ambulance Services	13		594,880					425,825		1,020,705	1,008,422	843,568
1210 - Emergency Management	14		133,214							133,214	123,123	119,784
1220 - Fire Protection & Rescue Services	15									0		
1230 - E911 Service Board	16		70,379							70,379	67,364	61,361
Subtotal	17	0	798,473	0	0	0	0	425,825	0	1,224,298	1,198,909	1,024,713
<b>ASSISTANCE TO DISTRICT COURT SYSTEM PROGRAM</b>												
1400 - Physical Operations	18		26,250							26,250	25,750	24,586
1410 - Research & Other Assistance	19									0		
1420 - Bailiff Services	20		1,251,169							1,251,169	1,163,370	262,478
Subtotal	21	0	1,277,419	0	0	0	0	0	0	1,277,419	1,189,120	287,064
<b>COURT PROCEEDINGS PROGRAM</b>												
1500 - Juries & Witnesses	22		36,000							36,000	31,000	33,379
1510 - (Reserved)	23											
1520 - Detention Services	24									0		869,676
1530 - Court Costs	25									0		
1540 - Service of Civil Papers	26	536,813								536,813		602,386
Subtotal	27	536,813	36,000	0	0	0	0	0	0	572,813	31,000	1,505,441
<b>JUVENILE JUSTICE ADMINISTRATION PROGRAM</b>												
1600 - Juvenile Victim Restitution	28									0		
1610 - Juvenile Representation Services	29	571,406								571,406		532,632
1620 - Court-Appointed Attorneys & Court Costs for Juveniles	30		351,000							351,000	326,000	315,711
Subtotal	31	571,406	351,000	0	0	0	0	0	0	922,406	326,000	848,343
<b>Total - Public Safety &amp; Legal Services</b>	32	15,745,170	2,462,892	490,149	0	1,040,321	0	0	644,825	20,383,357	19,599,933	18,404,699

SERVICE AREA 3  
 PHYSICAL HEALTH & SOCIAL SERVICES  
 County Name: WOODBURY COUNTY  
 County No: 97

	GENERAL FUND			SPECIAL REVENUE FUNDS						TOTALS		
	General Basic	General Supplemental	General Other	County MHDS Fund	Rural Services Basic	Rural Services Supplemental	Secondary Roads	Other	All Permanent	Budget 2020/2021	Re-estimated 2019/2020	Actual 2018/2019
<b>PHYSICAL HEALTH SERVICES PROGRAM</b>												
3000 - Personal & Family Health Services	1									0		1
3010 - Communicable Disease Prevention & Control Services	2									0		2
3020 - Sanitation	3									0		3
3040 - Health Administration	4	2,715,281								2,715,281	2,786,640	2,504,485
3050 - Support of Hospitals	5									0		5
Subtotal	6	2,715,281	0	0	0	0	0	0	0	2,715,281	2,786,640	2,504,485
<b>SERVICES TO POOR PROGRAM</b>												
3100 - Administration	7	152,750								152,750	147,750	136,926
3110 - General Welfare Services	8	100,000								100,000	120,200	94,479
3120 - Care in County Care Facility	9									0		9
Subtotal	10	252,750	0	0	0	0	0	0	0	252,750	267,950	231,405
<b>SERVICES TO MILITARY VETERANS PROGRAM</b>												
3200 - Administration	11	318,933								318,933	315,354	309,590
3210 - General Services to Veterans	12	35,000								35,000	42,900	30,726
Subtotal	13	353,933	0	0	0	0	0	0	0	353,933	358,254	340,316
<b>CHILDREN'S &amp; FAMILY SERVICES PROGRAM</b>												
3300 - Youth Guidance	14		1,991,625							1,991,625	2,190,171	1,898,356
3310 - Family Protective Services	15		200,000							200,000		196,023
3320 - Services for Disabled Children	16									0		16
Subtotal	17	0	2,191,625	0	0	0	0	0	0	2,191,625	2,190,171	2,094,379
<b>SERVICES TO OTHER ADULTS PROGRAM</b>												
3400 - Services to the Elderly	18									0		18
3410 - Other Social Services	19									0		19
3420 - Social Services Business Operations	20									0		20
Subtotal	21	0	0	0	0	0	0	0	0	0	0	0 21
<b>CHEMICAL DEPENDENCY PROGRAM</b>												
3500 - Treatment Services	22									0		22
3510 - Preventive Services	23									0		23
Subtotal	24	0	0	0	0	0	0	0	0	0	0	0 24
<b>TOTAL-PHYSICAL HEALTH &amp; SOCIAL SERVICES</b>	25	3,321,964	2,191,625	0	0	0	0	0	0	5,513,589	5,603,015	5,170,585

SERVICE AREA 4  
 MENTAL HEALTH, INTELLECTUAL DISABILITY & DEVELOPMENTAL DISABILITIES  
 County Name: WOODBURY COUNTY  
 County No: 97

	GENERAL FUND				SPECIAL REVENUE FUNDS						TOTALS		
	General Basic	General Supplemental	General Other	County MHDS Fund	Rural Services Basic	Rural Services Supplemental	Secondary Roads	Other	All Permanent	Budget 2020/2021	Re-estimated 2019/2020	Actual 2018/2019	
<b>SERVICES TO PERSONS WITH:</b>													
<b>40XX - MENTAL HEALTH PROBLEMS MENTAL ILLNESS</b>													
400X - Information & Education Services	1									0		1	
402X - Coordination Services	2			211,988						211,988		282,035	
403X- Personal & Environ. Sprt	3									0		3	
404X-Treatment Services	4									0		4	
405X-Vocational & Day Services	5									0		5	
406X-Lic/Cert. Living Arrangements	6									0		6	
407X - Inst/Hospital & Commit Services	7			81,678						81,678		39,818	
Subtotal	8	0	0	293,666	0	0	0	0	0	293,666	0	321,853	
<b>42XX - INTELLECTUAL DISABILITY</b>													
420X - Information & Education Services	9									0		9	
422X - Coordination Services	10			49,008						49,008		49,519	
423X- Personal & Environ. Sprt	11									0		11	
424X-Treatment Services	12									0		12	
425X-Vocational & Day Services	13									0		13	
426X-Lic/Cert. Living Arrangements	14									0		14	
427X - Inst/Hospital & Commit Services	15									0		15	
Subtotal	16	0	0	49,008	0	0	0	0	0	49,008	0	49,519	
<b>43XX - OTHER DEVELOPMENTAL DISABILITIES</b>													
430X - Information & Education Services	17									0		17	
432X - Coordination Services	18									0		18	
433X- Personal & Environ. Sprt	19									0		19	
434X-Treatment Services	20									0		20	
435X-Vocational & Day Services	21									0		21	
436X-Lic/Cert. Living Arrangements	22									0		22	
437X - Inst/Hospital & Commit Services	23									0		23	
Subtotal	24	0	0	0	0	0	0	0	0	0	0	24	
<b>44XX - GENERAL ADMINISTRATION</b>													
441-Direct Administration	25									0		43,589	
4412-Purchased Administration	26									0		26	
4413-Distrib to Regional Fiscal Agent	27			3,861,799						3,861,799	4,478,207	1,953,246	
Subtotal	28	0	0	3,861,799	0	0	0	0	0	3,861,799	4,478,207	1,996,835	
<b>45XX - COUNTY PRVD CASE MGMT</b>													
Subtotal	29									0		29	
<b>46XX - COUNTY PRVD SERVICES</b>													
Subtotal	30									0		30	
<b>47XX - BRAIN INJURY</b>													
470X - Information & Education Services	31									0		31	
472X - Coordination Services	32									0		32	
473X- Personal & Environ. Sprt	33									0		33	
474X-Treatment Services	34									0		34	
475X-Vocational & Day Services	35									0		35	
476X-Lic/Cert. Living Arrangements	36									0		36	
477X - Inst/Hospital & Commit Services	37									0		37	
Subtotal	38	0	0	0	0	0	0	0	0	0	0	38	
<b>Total - Mental Health, ID &amp; DD</b>	39	0	0	4,204,473	0	0	0	0	0	4,204,473	4,478,207	2,368,207	



SERVICE AREA 6  
COUNTY ENVIRONMENT AND EDUCATION  
County Name: WOODBURY COUNTY  
County No: 97

	GENERAL FUND				SPECIAL REVENUE FUNDS					TOTALS			
	General Basic	General Supplemental	General Other	County MHDS Fund	Rural Services Basic	Rural Services Supplemental	Secondary Roads	Other	All Permanent	Budget 2020/2021	Re-estimated 2019/2020	Actual 2018/2019	
<b>ENVIRONMENTAL QUALITY PROGRAM</b>													
6000 - Natural Resources Conservation	1				39,000					39,000	39,000	36,000	1
6010 - Weed Eradication	2				95,217					95,217	94,631	88,186	2
6020 - Solid Waste Disposal	3				242,074					242,074	210,501	206,375	3
6030 - Environmental Restoration	4									0			4
Subtotal	5	0	0	0	376,291	0	0	0	0	376,291	344,132	330,561	5
<b>CONSERVATION &amp; RECREATION SERVICES PROGRAM</b>													
6100 - Administration	6	496,226						650,000		1,146,226	1,710,422	478,671	6
6110 - Maintenance & Operations	7	1,115,727						84,163		1,199,890	1,428,972	1,016,144	7
6120 - Recreation & Environmental Educ.	8	481,116								481,116	53,500	474,152	8
Subtotal	9	2,093,069	0	0	0	0	0	734,163	0	2,827,232	3,192,894	1,968,967	9
<b>ANIMAL CONTROL PROGRAM</b>													
6200 - Animal Shelter	10				7,067					7,067	7,067	5,432	10
6210 - Animal Bounties & State Apiarist Expenses	11									0			11
Subtotal	12	0	0	0	7,067	0	0	0	0	7,067	7,067	5,432	12
<b>COUNTY DEVELOPMENT PROGRAM</b>													
6300 - Land Use & Building Controls	13									0			13
6310 - Housing Rehabilitation & Develop.	14									0			14
6320 - Community Economic Development	15				277,869					277,869	271,280	276,430	15
Subtotal	16	0	0	0	277,869	0	0	0	0	277,869	271,280	276,430	16
<b>EDUCATIONAL SERVICES PROGRAM</b>													
6400 - Libraries	17							238,226		238,226		350,691	17
6410 - Historic Preservation	18									0			18
6420 - Fair & 4-H Clubs	19									0			19
6430 - Fairgrounds	20									0			20
6440 - Memorial Halls	21									0			21
6450 - Other Educational Services	22									0			22
Subtotal	23	0	0	0	0	0	0	238,226	0	238,226	0	350,691	23
<b>PRESIDENT OR GOVERNOR DECLARED DISASTERS PROGRAM</b>													
6500 - Property	24									0			24
6510 - Buildings	25									0			25
6520 - Equipment	26									0			26
6530 - Public Facilities	27									0			27
Subtotal	28	0	0	0	0	0	0	0	0	0	0	0	28
<b>Total - County Environment and Education</b>	29	2,093,069	0	0	0	661,227	0	972,389	0	3,726,685	3,815,373	2,932,081	29

SERVICE AREA 7  
ROADS & TRANSPORTATION  
County Name: WOODBURY COUNTY  
County No: 97

	GENERAL FUND			SPECIAL REVENUE FUNDS						TOTALS		
	General Basic	General Supplemental	General Other	County MHDS Fund	Rural Services Basic	Rural Services Supplemental	Secondary Roads	Other	All Permanent	Budget 2020/2021	Re-estimated 2019/2020	Actual 2018/2019
<b>SECONDARY ROADS ADMINISTRATION &amp; ENGINEERING PROGRAM</b>												
7000 - Administration	1						14,000			14,000	18,500	8,342
7010 - Engineering	2						1,132,110			1,132,110	1,106,730	1,051,246
Subtotal	3	0	0	0	0	0	1,146,110	0	0	1,146,110	1,125,230	1,059,588
<b>ROADWAY MAINTENANCE PROGRAM</b>												
7100 - Bridges & Culverts	4						290,000			290,000	200,000	260,360
7110 - Roads	5						6,216,431			6,216,431	4,754,174	4,729,526
7120 - Snow & Ice Control	6						2,500			2,500	1,000	
7130 - Traffic Controls	7						220,000			220,000	210,000	162,412
7140 - Road Clearing	8									0		12,505
Subtotal	9	0	0	0	0	0	6,728,931	0	0	6,728,931	5,165,174	5,164,803
<b>GENERAL ROADWAY EXPENDITURES PROGRAM</b>												
7200 - New Equipment	10						1,155,000			1,155,000	962,500	869,048
7210 - Equipment Operations	11						1,372,000			1,372,000	1,306,500	1,417,218
7220 - Tools, Materials & Supplies	12						147,000			147,000	142,000	120,912
7230 - Real Estate & Buildings	13						155,000			155,000	180,000	56,163
Subtotal	14	0	0	0	0	0	2,829,000	0	0	2,829,000	2,591,000	2,463,341
<b>MASS TRANSIT PROGRAM</b>												
7300 - Air Transportation	15									0		15
7310 - Ground Transportation	16									0		16
Subtotal	17	0	0	0	0	0	0	0	0	0	0	0
<b>Total - Roads &amp; Transportation</b>	18	0	0	0	0	0	10,704,041	0	0	10,704,041	8,881,404	8,687,732

SERVICE AREA 8  
 GOVERNMENT SERVICES TO RESIDENTS  
 County Name: WOODBURY COUNTY  
 County No: 97

	GENERAL FUND				SPECIAL REVENUE FUNDS					TOTALS		
	General Basic	General Supplemental	General Other	County MHDS Fund	Rural Services Basic	Rural Services Supplemental	Secondary Roads	Other	All Permanent	Budget 2020/2021	Re-estimated 2019/2020	Actual 2018/2019
<b>REPRESENTATION SERVICES PROGRAM</b>												
8000 - Elections Administration	1	607,642								607,642	399,101	516,463
8010 - Local Elections	2									0	153,050	14,873
8020 - Township Officials	3				7,000					7,000	8,000	5,566
Subtotal	4	0	607,642	0	0	7,000	0	0	0	614,642	560,151	536,902
<b>STATE ADMINISTRATIVE SERVICES</b>												
8100 - Motor Vehicle Registrations & Licensing	5	1,089,637								1,089,637	1,065,662	1,004,951
8101 - Driver Licenses Services	6									0		
8110 - Recording of Public Documents	7	748,938						222,700		971,638	972,462	734,879
Subtotal	8	1,838,575	0	0	0	0	0	222,700	0	2,061,275	2,038,124	1,739,830
<b>Total - Government Services to Residents</b>	9	1,838,575	607,642	0	0	7,000	0	0	222,700	2,675,917	2,598,275	2,276,732

SERVICE AREA 9  
ADMINISTRATION  
County Name: WOODBURY COUNTY  
County No: 97

	GENERAL FUND				SPECIAL REVENUE FUNDS					TOTALS		
	General Basic	General Supplemental	General Other	County MHDS Fund	Rural Services Basic	Rural Services Supplemental	Secondary Roads	Other	All Permanent	Budget 2020/2021	Re-estimated 2019/2020	Actual 2018/2019
<b>POLICY &amp; ADMINISTRATION PROGRAM</b>												
9000 - General County Management	1	752,264		559,656				250,141		1,562,061	745,989	1,241,972
9010 - Administrative Management Services	2	309,295						0		309,295	306,035	297,483
9020 - Treasury Management Services	3	531,961								531,961	523,077	491,441
9030 - Other Policy & Administration	4	424,508								424,508	377,850	398,421
Subtotal	5	2,018,028	0	559,656	0	0	0	250,141	0	2,827,825	1,952,951	2,429,317
<b>CENTRAL SERVICES PROGRAM</b>												
9100 - General Services	6	2,383,036								2,383,036	2,287,677	2,230,473
9110 - Information Tech Services	7	1,305,227								1,305,227	1,128,791	1,054,090
9120 - GIS Systems	8									0		
Subtotal	9	3,688,263	0	0	0	0	0	0	0	3,688,263	3,416,468	3,284,563
<b>RISK MANAGEMENT SERVICES PROGRAM</b>												
9200 - Tort Liability	10		800,000							800,000	1,100,000	1,100,000
9210 - Safety of Workplace	11									0		
9220 - Fidelity of Public Officers	12									0		
9230 - Unemployment Compensation	13									0		
Subtotal	14	0	800,000	0	0	0	0	0	0	800,000	1,100,000	1,100,000
<b>Total - Administration</b>	15	5,706,291	800,000	559,656	0	0	0	250,141	0	7,316,088	6,469,419	6,813,880

SERVICE AREA 0  
NONPROGRAM EXPENDITURES, DISBURSEMENTS AND OTHER FINANCING USES  
County Name: WOODBURY COUNTY  
County No: 97

	GENERAL FUND			SPECIAL REVENUE FUNDS								TOTALS			
	General Basic	General Supplemental	General Other	County MHDS Fund	Rural Services Basic	Rural Services Supplemental	Secondary Roads	Other	All Capital Projects	All Debt Service	All Permanent	Budget 2020/2021	Re-estimated 2019/2020	Actual 2018/2019	
<b>NONPROGRAM CURRENT EXPENDITURES</b>															
0010 - County Farm Operations	1											0		1	
0020 - Interest on Short-Term Debt	2											0		2	
0030 - Other Nonprogram Current	3	701,034			235,531			280,000				1,216,565	874,060	1,201,271	
0040 - Other County Enterprises	4											0		4	
Total - Nonprogram Current	5	701,034	0	0	235,531	0	0	280,000			0	1,216,565	874,060	1,201,271	
<b>LONG-TERM DEBT SERVICE</b>															
0100 - Principal	6									1,457,104		1,457,104	1,276,615	2,294,080	
0110 - Interest and Fiscal Charges	7									147,779		147,779	163,908	180,600	
Total Long-term Debt Service	8	0	0	0	0	0	0	0		1,604,883	0	1,604,883	1,440,523	2,474,680	
<b>CAPITAL PROJECTS</b>															
0200 - Roadway Construction	9						2,000,000					2,000,000	1,815,000	1,538,585	
0210 - Conservation Land Acquisition & Dev.	10											0		604,099	
0220 - Other Capital Projects	11								1,599,066			1,599,066	2,621,581	2,269,242	
Total Capital Projects	12	0	0	0	0	0	2,000,000	0	1,599,066		0	3,599,066	4,436,581	4,411,926	
<b>EXPENDITURES SUMMARY</b>															
Total Public Safety and Legal Services	13	15,745,170	2,462,892	490,149	0	1,040,321	0	0	644,825		0	20,383,357	19,599,933	18,404,699	
Total Physical Health and Social Services	14	3,321,964	2,191,625	0	0	0	0	0	0		0	5,513,589	5,603,015	5,170,585	
Total Mental Health, ID & DD	15	0	0	0	4,204,473	0	0	0	0		0	4,204,473	4,478,207	2,368,207	
Total County Environment and Education	16	2,093,069	0	0	0	661,227	0	0	972,389		0	3,726,685	3,815,373	2,932,081	
Total Roads & Transportation	17	0	0	0	0	0	10,704,041	0			0	10,704,041	8,881,404	8,687,732	
Total Government Services to Residents	18	1,838,575	607,642	0	0	7,000	0	0	222,700		0	2,675,917	2,598,275	2,276,732	
Total Administration	19	5,706,291	800,000	559,656	0	0	0	0	250,141		0	7,316,088	6,469,419	6,813,880	
Total Nonprogram Current	20	701,034	0	0	0	235,531	0	0	280,000		0	1,216,565	874,060	1,201,271	
Total Long-Term Debt Service	21	0	0	0	0	0	0	0	0	1,604,883	0	1,604,883	1,440,523	2,474,680	
Total Capital Projects	22	0	0	0	0	0	2,000,000	0	1,599,066		0	3,599,066	4,436,581	4,411,926	
Total - All Expenditures	23	29,406,103	6,062,159	1,049,805	4,204,473	1,944,079	0	12,704,041	2,370,055	1,599,066	1,604,883	0	60,944,664	58,196,790	54,741,793
<b>OTHER BUDGETARY FINANCING USES</b>															
<b>OPERATING TRANSFERS OUT</b>															
To General Supplemental	24											0		24	
To Rural Services Supplemental	25											0		25	
To Secondary Roads	26					1,500,000						1,500,000	1,450,000	1,100,000	
To Other Budgetary Funds	27	127,355	6,707,235	331,631		290,571		100,000	714,904			8,271,696	7,776,134	8,370,805	
Total Operating Transfers Out	28	127,355	6,707,235	331,631	0	1,790,571	0	100,000	714,904	0	0	9,771,696	9,226,134	9,470,805	
<b>REFUNDED DEBT/PAYMENTS TO ESCROW</b>	29											0		29	
Increase (Decrease) In Reserves	30											0		30	
Fund Balance - Nonspendable	31							1,575,000				1,575,000	1,575,000	1,546,496	
Fund Balance - Restricted	32		631,516			392,088		162,276	1,857,103	436,369		3,479,352	6,875,000	8,940,284	



NOTICE OF PUBLIC HEARING THE BOARD OF SUPERVISORS INTENDS TO LEVY RURAL BASIC PROPERTY TAX RATES WHICH EXCEED STATUTORY MAXIMUMS The accompanying budget summary requires a Rural Basic property tax rate that exceeds the maximum rate as established by the General Assembly. Comparison of the proposed general basic rate with the statutory maximum 3.95 Rural Basic tax rate and the dollar amount of the difference between the proposed rate and the maximum rate:

Proposed Rural Basic Tax Rate per \$1,000 of Taxable Value:	
Maximum Rural Basic Tax Rate per \$1,000 of Taxable Value:	3.95000
Rural Basic Tax Dollars to be Generated in Excess of Maximum:	

Major reasons for the difference between the proposed Rural Basic tax rate and the maximum basic tax rate:

-

NOTICE OF PUBLIC HEARING THE BOARD OF SUPERVISORS INTENDS TO LEVY GENERAL BASIC PROPERTY TAX RATES WHICH EXCEED STATUTORY MAXIMUMS The accompanying budget summary requires a general basic property tax rate that exceeds the maximum rate as established by the general assembly. Comparison of the proposed general basic rate with the statutory maximum 3.50000 general basic tax rate and the dollar amount of the difference between the proposed rate and the maximum rate:

Proposed General Basic Tax Rate per \$1,000 of Taxable Value:	3.65946
Maximum General Basic Tax Rate per \$1,000 of Taxable Value:	3.50000
General Basic Tax Dollars to be Generated in Excess of Maximum:	771,617

Major reasons for the difference between the proposed general basic tax rate and the maximum basic tax rate:  
Public Safety and wage adjustments.

Comparison of the proposed general basic rate with the statutory maximum 3.95000 Rural Basic tax rate and the dollar amount of the difference between the proposed rate and the maximum rate:

Proposed Rural Basic Tax Rate per \$1,000 of Taxable Value:	
Maximum Rural Basic Tax Rate per \$1,000 of Taxable Value:	3.95000
Rural Basic Tax Dollars to be Generated in Excess of Maximum:	

Major reasons for the difference between the proposed Rural Basic tax rate and the maximum basic tax rate:



2020 Compensation Board Meeting held on 2/10/2020

Board members present were:

Al Sturgeon, Doug Phillips, Brian Vakulskas, Angela Kayl, Jeremy Cross and Bob Knowler.

Sturgeon called the meeting to order.

It was moved and seconded to appoint Knowler Chair. By acclamation, Knowler was declared chair.

Salary recommendations were discussed.

It was moved and seconded to recommend to the Board of Supervisors a salary increase of 2.75% for all elected officials.

Motion carried unanimously.

The Chair adjourned the meeting.

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

#9

Date: 3/25/20 Weekly Agenda Date: 3/31/20

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** David Gleiser, CED Director

**WORDING FOR AGENDA ITEM:**

Approval of Final Plat for the Thiesen Addition, a Minor Subdivision

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

The Supervisors will receive the Zoning Commission's recommendation on said plat and shall approve, approve with conditions, or disapprove the plat. The Supervisors may table the matter with the consent of the subdivider. Approval shall be in the form of a resolution to be certified as part of the final plat.

**BACKGROUND:**

Thomas, Barbara, and Travis Thiesen, owners of property located in the NW ¼ of the NW ¼ of Section 33, T89N, R45W (Banner Township), on Parcel #894533100001 (2225 150th Street, Lawton, IA) propose a two-lot minor subdivision for residential development purposes. The property is located in the Agricultural Preservation zoning district and is not in a floodplain. The current and proposed use of the property are allowed under the Zoning Ordinance. On 3/23/20, the Zoning Commission voted to recommend approval of the final plat as proposed. The required legal notifications were made, and all relevant agency stakeholders and property owners were noticed. As of 3/25/20, no objections have been received as it relates to the proposed plat.

**FINANCIAL IMPACT:**

None

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Receive the Zoning Commission's recommendation from their 3/23/20 meeting to approve the final plat.

Subject to public testimony received (if any), approve the plat and authorize the Chairman to sign the resolution.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to receive the Zoning Commission's recommendation from their 3/23/20 meeting to approve the final plat.

Motion to approve the Thiesen Addition, Minor Subdivision plat and authorize the Chairman to sign the resolution.

BOARD OF SUPERVISORS RESOLUTION

RESOLUTION NUMBER: \_\_\_\_\_  
RESOLUTION ACCEPTING AND APPROVING THIESEN ADDITION, A MINOR  
SUBDIVISION TO WOODBURY COUNTY, IOWA.

WHEREAS, THE OWNER AND PROPRIETOR DID ON

THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, FILE  
WITH THE WOODBURY COUNTY ZONING COMMISSION A CERTAIN PLAT  
DESIGNATED AS THIESEN ADDITION, A MINOR SUBDIVISION TO  
WOODBURY COUNTY, IOWA; AND

WHEREAS, IT APPEARS THAT SAID PLAT CONFORMS WITH ALL OF THE  
PROVISIONS OF THE CODE OF THE STATE OF IOWA AND ORDINANCES  
OF WOODBURY COUNTY, IOWA, WITH REFERENCE TO THE FILING OF  
SAME; AND

WHEREAS, THE ZONING COMMISSION OF WOODBURY COUNTY, IOWA HAS  
RECOMMENDED THE ACCEPTANCE AND APPROVAL OF SAID PLAT; AND

WHEREAS, THE COUNTY ENGINEER OF WOODBURY COUNTY, IOWA HAS  
RECOMMENDED THE ACCEPTANCE AND APPROVAL OF SAID PLAT.

NOW THEREFORE, BE, AND IT IS HEREBY RESOLVED BY THE WOODBURY  
COUNTY BOARD OF SUPERVISORS, WOODBURY COUNTY, STATE OF  
IOWA, THAT THE PLAT OF THIESEN ADDITION, A MINOR SUBDIVISION TO  
WOODBURY COUNTY, IOWA BE, AND THE SAME IS HEREBY ACCEPTED  
AND APPROVED, AND THE CHAIRMAN AND SECRETARY OF THE  
WOODBURY COUNTY BOARD OF SUPERVISORS, WOODBURY COUNTY,  
STATE OF IOWA, ARE HEREBY DIRECTED TO FURNISH TO THE OWNER  
AND PROPRIETOR A CERTIFIED COPY OF THIS RESOLUTION AS  
REQUIRED BY LAW.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY  
OF \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
CHAIRPERSON OF BOARD OF SUPERVISORS  
WOODBURY COUNTY, IOWA

ATTEST: \_\_\_\_\_  
SECRETARY

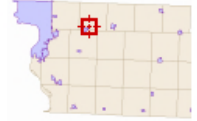


# WOODBURY COUNTY COMMUNITY & ECONOMIC DEVELOPMENT

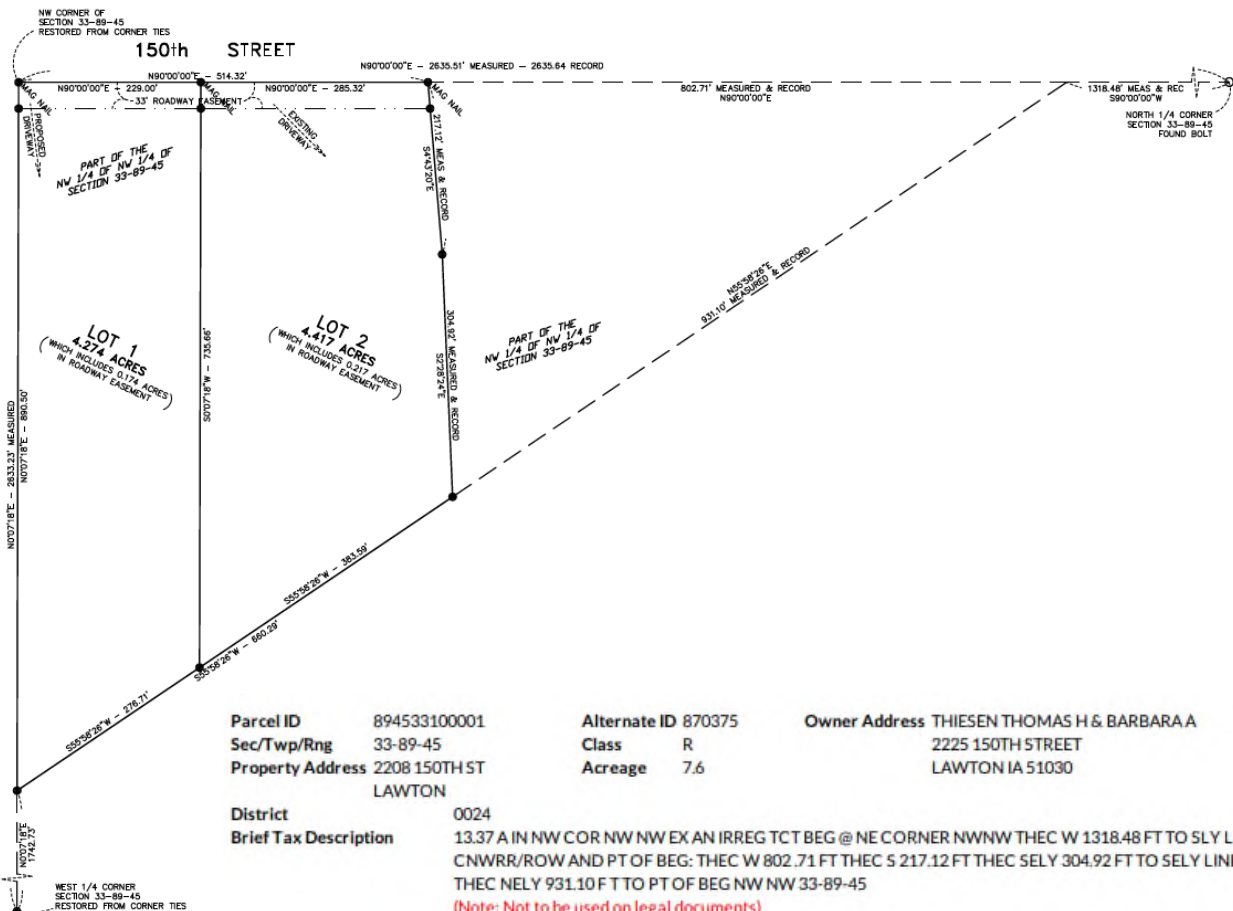
620 DOUGLAS STREET – SIOUX CITY, IA 51101

David Gleiser · Director · dgleiser@woodburycountyiowa.gov  
 Dan Priestley · Zoning Coordinator · dpriestley@woodburycountyiowa.gov  
 Dawn Norton · Sr. Clerk · dnorton@woodburycountyiowa.gov  
 Telephone (712) 279-6609 Fax (712) 279-6530

## THIESEN ADDITION MINOR SUBDIVISION PROPOSAL SUMMARY



Thomas Thiesen, Barbara Thiesen, and Travis Thiesen, owner(s) of property located in the NW ¼ of the NW ¼ of Section 33, T89N, R45W (Banner Township), on Parcel #894533100001 (2225 150th Street, Lawton, IA 51030 - located about 1.7 miles north of Lawton) requests for the Woodbury County Zoning Commission to review and the Board of Supervisors to approve the proposed Thiesen Addition, an Addition to Woodbury County. This proposal encompasses the creation of two lots with Lot One including 4.274 total acres and Lot Two including 4.417 total acres. The property is in the Agricultural Estates (AE) Zoning District and is not located in the floodplain.



## FACTS OF THE CASE

This proposed minor subdivision is to establish two lots out of Parcel #894533100001 located in the NW ¼ of the NW ¼ of Section 33, T89N, R45W (Banner Township), on (2225 150<sup>th</sup> Street, Lawton, IA 51030 - located about 1.7 miles north of Lawton). Lot One includes 4.274 total acres and Lot Two includes 4.417 acres. Both proposed lots meet the Zoning District Dimensional Standards of the Woodbury County Zoning Ordinance.

## EXTRATERRITORIAL REVIEW

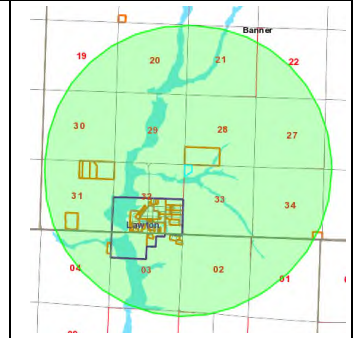
This property is less than 2 miles from the incorporated area of Lawton and requires extraterritorial review under Iowa Code, Section 354.9.

The Lawton City Council approved Resolution No. 2020-09 during their March 4, 2020 Council Meeting. Minutes except below:

### Resolution 2020-09

#### Extraterritorial review of Thiesen Addition, Woodbury County, Iowa

Resolution accepting and approving the plat of Thiesen Addition, a minor addition in Woodbury County, Iowa was approved on a motion by Otto, second by Saunders. Roll call votes were Ayes: Baltushis, Hennings, Otto, Saunders. Nays: None. Motion carried.

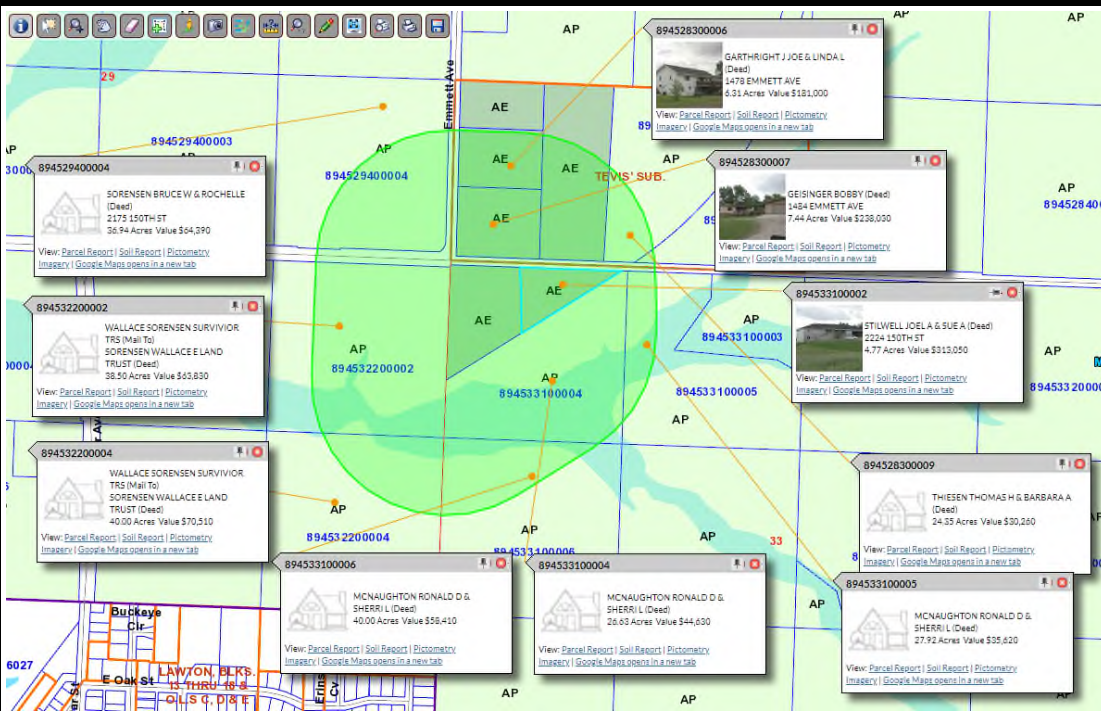


## LEGAL NOTIFICATION

Published in the Sioux City Journal Legals Section on March 6, 2020

Item Three (3)  
**PROPOSED MINOR SUBDIVISION:** To be known as Thiesen Addition - a minor subdivision in a 8.691 acre portion of the NW ¼ of the NW ¼ of Section 33, T89N, R45W (Banner Township), on Parcel # 894533100001, Woodbury County, Iowa. The parent parcel is located about 1.7 miles north of Lawton. Applicant(s): Travis Thiesen, 2208 150th St., Lawton, IA 51030.  
 Published in the Sioux City Journal March 6, 2020. LGL#32477

## PROPERTY OWNER NOTICE



The ten (10) property owners within 1,000'; and listed within the certified abstractor's affidavit; were notified by a March 5, 2020 letter of the public hearing. As of March 12, 2020 the Community & Economic Development office had not received written comment from any property owner owning property within 1,000'. When more comments are received after the printing of this packet, they will be provided at the meeting.

STAKEHOLDER ORGANIZATION	COMMENTS:
CENTURYLINK:	CenturyLink does not have any facilities present in this area and it is outside of a CenturyLink serviceable wire center. CenturyLink has no objections to this proposal. – Justin Melohn, 3/3/20
FIBERCOMM:	No comments.
IOWA DEPARTMENT OF NATURAL RESOURCES (IDNR):	No comments.
LOGLINES:	No comments.
MAGELLAN PIPELINE:	No comments.
MIDAMERICAN ENERGY COMPANY:	No comments.
NATURAL RESOURCES CONSERVATION SERVICES (NRCS)	No comments.
NORTHERN NATURAL GAS:	Northern Natural Gas has no easements on these parcels. – Tom Hudson, 3/3/20
NORTHWEST IOWA POWER COOPERATIVE (NIPCO):	NIPCO has reviewed this location. We do not have any electrical facilities in, through or adjacent to this property. We do not have any issues with this addition. – Jayme Huber, 3/3/20
NUSTAR PIPELINE:	No comments.
SIOUXLAND DISTRICT HEALTH DEPARTMENT:	No comments.
WIATEL:	No comments.
WOODBURY COUNTY ASSESSOR:	No comments.
WOODBURY COUNTY CONSERVATION:	No comments.
WOODBURY COUNTY EMERGENCY SERVICES:	No comments thank you. – Gary Brown, 3/3/20
WOODBURY COUNTY EMERGENCY MANAGEMENT:	No comments.
WOODBURY COUNTY ENGINEER:	The Secondary Road Department has reviewed the information provided for the above referenced conditional use permit application forwarded with your memo dated March 3, 2020. I am offering the following comments for your consideration. We checked the closure on the plat and found it in compliance with the requirements for the full subdivision of 1 in 10,000 and 1 in 5,000 for each lot as required by Section 355.8 of the Code of Iowa. I reviewed the parcel for access. A driveway near the NW corner of Lot 1 would be approved for the new lot. The driveway will fall roughly in line with the east lane of Emmett Avenue. The existing driveway for lot 2 may continue to be used. When Lot 1 is ready to be developed, the drive will need to be permitted and built by the secondary road department. I have no other concerns or issues with this minor subdivision application. If there are any more questions or issues that arise later, please contact this office. - Mark Nahra, 3/5/20
WOODBURY COUNTY RECORDER:	I see no issues. Thank you. – Diane Swoboda Peterson, 3/3/20
WOODBURY COUNTY RURAL ELECTRIC COOPERATIVE (REC):	Woodbury REC has no concerns. – Kent Amundson, 3/3/20
WOODBURY COUNTY SOIL AND WATER CONSERVATION DISTRICT (WCSWCD):	The WCSWCD has no comments to add regarding this proposal. – Neil Stockfleth, 3/3/20

**STAFF RECOMMENDATION**

The staff recommends approval of this minor subdivision proposal.

**ZONING COMMISSION RECOMMENDATION**

The Zoning Commission has reviewed this minor subdivision proposal at their March 23, 2020 meeting. The commissioners voted unanimously with five members present to recommend approval to the Board of Supervisors.

# PARCEL #894533100001

## Summary

Parcel ID 894533100001  
 Alternate ID N/A  
 Property Address 2208 150TH ST  
 LAWTON IA 51030  
 Sec/Twp/Rng 33-89-45  
 Brief Tax Description 13.37 A IN NW COR NW NW EX AN IRREG TCT BEG @ NE CORNER NWNW THEC W 1318.48 FT TO SLY LINE CNWRR/ROW AND PT OF BEG: THEC W 802.71 FT THEC S 217.12 FT THEC SELY 304.92 FT TO SELY LINE RR/ROW THEC NELY 931.10 FT TO PT OF BEG NW NW 33-89-45  
 (Note: Not to be used on legal documents)  
 Deed Book/Page 445-1532 (10/18/1999)  
 Gross Acres 7.60  
 Net Acres 7.60  
 Adjusted CSR Pts 0  
 Class R - Residential  
 (Note: This is for tax purposes only. Not to be used for zoning.)  
 District N/A  
 School District LAWTON BRONSON  
 Neighborhood N/A  
 Main Area Square Feet N/A



## Owner

Deed Holder  
[Thiesen Thomas H & Barbara A](#)  
 2225 150th Street  
 Lawton IA 51030

Contract Holder  
 Thiesen Travis H & Alyssa M  
 2208 150th St  
 Lawton IA 51030

## Mailing Address

## Land

Lot Area 7.60 Acres ; 331,056 SF

## Residential Dwellings

Residential Dwelling  
 Occupancy Single-Family / Owner Occupied  
 Style 1 Story Frame  
 Architectural Style N/A  
 Year Built 1925  
 Condition Above Normal  
 Roof Asph / Gable  
 Flooring  
 Foundation C Blk  
 Exterior Material Vinyl  
 Interior Material Plis / Drvl  
 Brick or Stone Veneer  
 Total Gross Living Area 1,356 SF  
 Attic Type None;  
 Number of Rooms 0 above; 0 below  
 Number of Bedrooms 0 above; 0 below  
 Basement Area Type Full  
 Basement Area 1,212  
 Basement Finished Area  
 Plumbing 1 Base Plumbing (Full);  
 Appliances  
 Central Air Yes  
 Heat Yes  
 Fireplaces  
 Porches  
 Decks  
 Additions 1 Story Frame (144 SF);  
 Garages 1,200 SF (30F W;x:40F L) - Det Metal (Built 2019);  
 Main Area Square Feet 1212



## Agricultural Buildings

Plot #	Type	Description	Width	Length	Year Built	Building Count
0	Shed		14	16	1950	1
0	Machine or Utility Building		16	32	1940	1

## Sales

Date	Seller	Buyer	Recording	Sale Condition - NUTC	Type	Multi Parcel	Amount
9/21/2015	THIESEN THOMAS H & BARBARA A	THIESEN TRAVIS H & ALYSSA M	743/3942	Sale between family members or related parties	Contract		\$124,000.00
10/18/1999	MC NAUGHTON, RALPH	THIESEN THOMAS H & BARBARA A	445-1532	NORMAL ARMS-LENGTH TRANSACTION	Deed		\$50,000.00

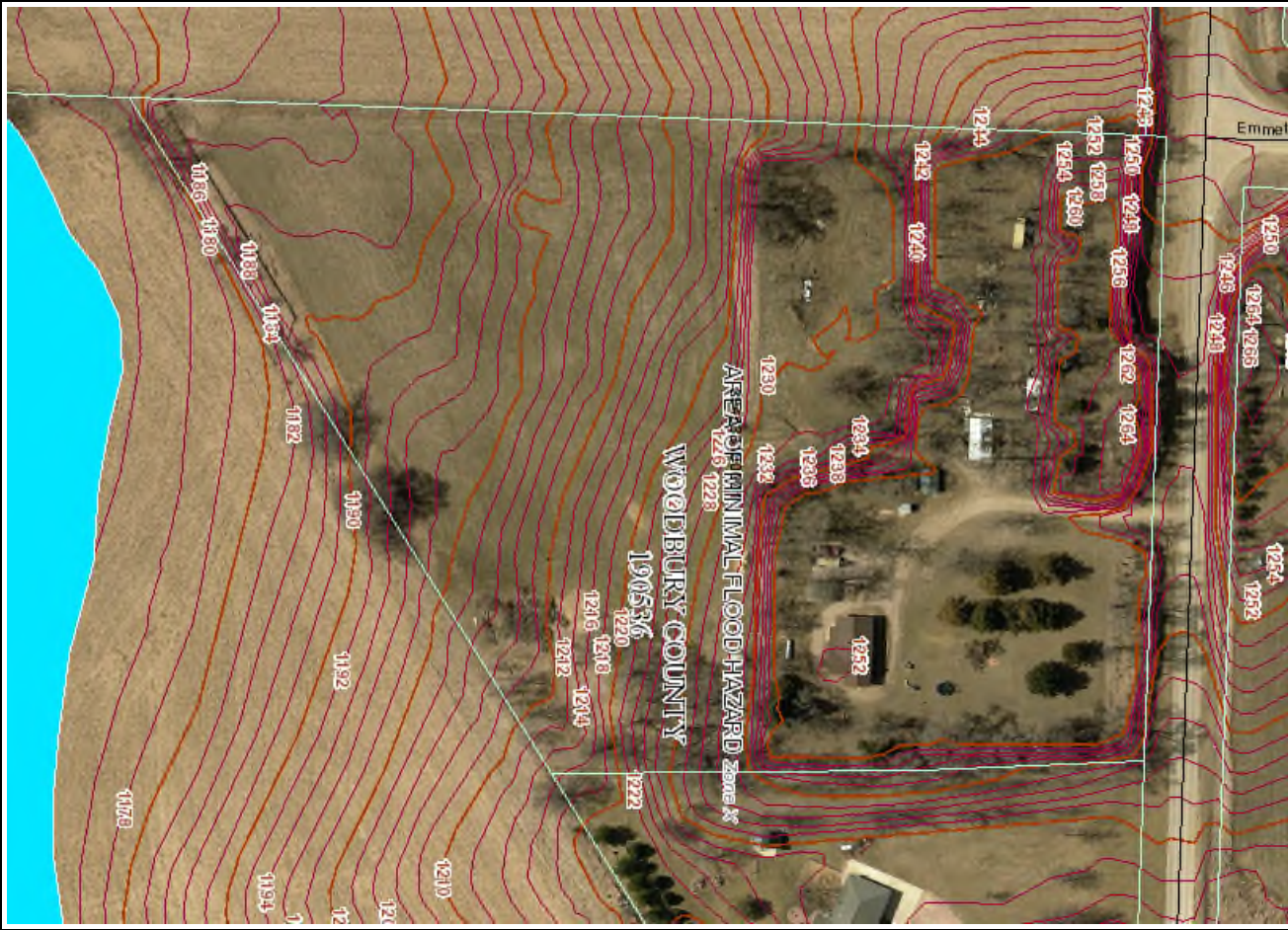
## Permits

Permit #	Date	Description	Amount
6359	08/29/2018	Garage	25,000

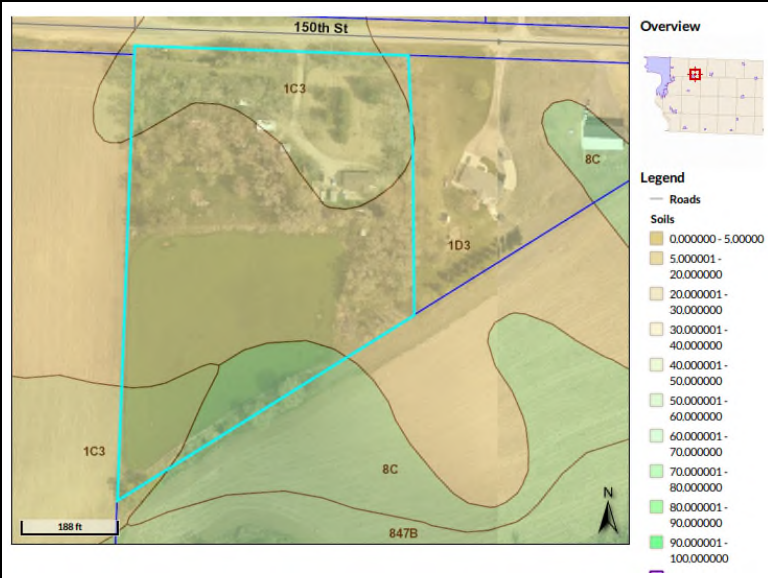
## Valuation

Classification	2019	2018	2017
	Residential	Residential	Residential
+ Assessed Land Value	\$43,660	\$29,100	\$29,100
+ Assessed Building Value	\$0	\$0	\$0
+ Assessed Dwelling Value	\$80,920	\$80,920	\$55,070
= Gross Assessed Value	\$124,580	\$110,020	\$84,170
- Exempt Value	\$0	\$0	\$0
= Net Assessed Value	\$124,580	\$110,020	\$84,170

# TOPOGRAPHY



# SOIL





**APPLICATION**

WOODBURY COUNTY, IOWA  
MINOR SUBDIVISION APPLICATION

Applicant: Travis Thiesen Name of Owner

Mailing Address: 2208 150<sup>th</sup> St LAWTON IA 51030  
Street City or Town State and Zip + 4

Property Address: 2208 150<sup>th</sup> St LAWTON IA 51030  
Street City or Town State and Zip + 4

Ph/Cell #: 712 574-6333 E-mail Address: travis\_thiesen@yahoo.com

To subdivide land located in the NW/4 Quarter of Section 33-89-45

Civil Township Banner GIS Parcel # 894533100001

Name of Subdivision: Thiesen Addition

Subdivision Area in Acres \_\_\_\_\_ Number of Lots 2

**Attachments:**

1. Ten (10) copies of grading plans; if required.
2. Twenty six (26) copies of final plats (Complete per Section 4.01 of the Subdivision Ordinance).
3. An attorney's opinion of the abstract.
4. A Certified abstractor's certificate to include:
  - a. Legal description of proposed subdivision.
  - b. Plat showing clearly the boundaries of the subdivision.
  - c. A list of names, mailing addresses (including the ZIP + 4), and legal descriptions of all property owners within 1000'.

Surveyor: Douglas J. Merchert Ph/Cell: 712-253-1003

Attorney: Robert Rehan Ph/Cell: 712-255-1085

I hereby grant permission to the Woodbury County Zoning Staff and elected or appointed officials to conduct on-site inspections.

Owner's Signature: Travis Thiesen  
Zoning Director: \_\_\_\_\_

**For Office Use Only:**

Zoning District \_\_\_\_\_ Flood District \_\_\_\_\_ Date \_\_\_\_\_ No. \_\_\_\_\_

Application Fee 4 Lots or less (\$200) \_\_\_\_\_

5 Lots or more (\$250 plus \$5 per lot) \_\_\_\_\_

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

#10a

Date: 3/26/2020 Weekly Agenda Date: 3/31/2020

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Consider approval of a 28E Agreement for projects numbered BRS-CHBP-C097(139)--GB-97 & BROSCHBP-C097(141)--GA-97 with Lyon County

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

Woodbury County is receiving federal aid-CHBP funding for two tied Bridge Replacement projects on Merville Blacktop & O'Brien Avenue/Route L36. A 28E Agreement is presented for Board approval.

**BACKGROUND:**

The Board is required to sign a 28E Agreement with Lyon County for projects involving federal aid bridge funds awarded through the Competitive Highway Bridge Program through the Iowa DOT. The Woodbury County projects are tied to a Lyon County project as a required part of the CHBP program. Woodbury County will be the Contracting Authority for all three projects.

**FINANCIAL IMPACT:**

Federal aid-CHBP is providing 55% of the estimated project costs. The state SWAP funding program is providing the 45% balance of the project costs.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

- Yes  No

**RECOMMENDATION:**

Recommend that the Board approve the 28E Agreement with Lyon County and direct the chair to sign the agreement.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the 28E Agreement for projects BRS-CHBP-C097(139)--GB-97 & BROSCHBP-C097(141)--GA-97 with Lyon County and direct the chair to sign said agreement.

**Cooperative Agreement  
for a Competitive Highway Bridge Program (CHBP) Project**

This is an agreement between Lyon County, Iowa and Woodbury County, Iowa. Iowa Code Section 28E provides for the ability for state and local agencies to enter into cooperative agreements with each other for the purpose of efficient use of their powers.

The Competitive Highway Bridge Program (CHBP) funding was made available by Division L of the Consolidated Appropriations Act, 2018, which appropriated \$225 million to be awarded by the United States Department of Transportation for a competitive highway bridge program. Federal funds are available for replacement or rehabilitation of specific bridges, which were included in the grant application and made a part of Iowa's \$33,442,000 Grant Award. Federal-aid Swap Highway Bridge Program (HBP) funds are also available, under 761 Iowa Administrative Code (IAC) Chapter 161.

Each party has entered into a Federal-aid Agreement with the Iowa Department of Transportation (DOT) for the below projects. The parties further agree as follows:

1. The Contracting Authority for the below listed projects will be Woodbury County. The Contracting Authority shall be responsible for contract administration between the Contracting Authority and the Prime Contractor.
2. Each bridge owner shall be responsible for the project development, construction inspection, and completion of final paperwork for their bridge project:
  - A. Lyon County, Iowa
  - B. FHWA Structure Number: 230620
  - C. Project number: BROSCHBP-C060(124)--NC-60
  - D. Location: Birch Avenue over Klondike Creek
  - E. Preliminary Estimated Total Cost: \$700,000
3. Each bridge owner shall be responsible for the project development, construction inspection, and completion of final paperwork for their bridge project:
  - A. Woodbury County, Iowa
  - B. FHWA Structure Number: 353400
  - C. Location: O'Brien Avenue over Coon Creek
  - D. Project number: BROSCHBP-C097(141)--GA-97
  - E. Preliminary Estimated Total Cost: \$1,100,000

And

  - F. FHWA Structure Number: 353630
  - G. Location: K64 (Moville Blacktop) over Tributary to West Fork Little Sioux River
  - H. Project number: BRS-CHBP-C097(139)--GB-97
  - I. Preliminary Estimated Total Cost: \$850,000
4. Each bridge owner shall pay for all projects costs initially. After payment is made to the Prime Contractor, the bridge owner shall make a request for reimbursement. Upon review and approval by Woodbury County, the Contracting Authority, a request for reimbursement shall be made to the Iowa DOT. Upon approval by the Iowa DOT, reimbursement shall be made to the bridge owner. All costs not reimbursed with CHBP funds or

Federal-aid Swap HBP funds shall be paid for by each respective bridge owner. Any change orders during construction shall be approved by the bridge owner and the Contracting Authority.

5. The above listed projects shall be “bundled” or “tied” via the Iowa DOT’s Contracts and Specifications Bureau’s letting process. The project(s) shall be let to contract by September 30, 2021. If not, this agreement shall become null and void. The project shall be paid in full by September 30, 2026, or the amount not paid will be de-obligated.
6. After the bid letting, all parties agree to discuss the bids and take action to either award a contract to the low bidder or reject all bids within 30 days of the letting date. The Contracting Authority shall then follow the Iowa DOT process to accept the low bid or reject all bids.

---

**IN WITNESS WHEREOF**, each of the parties hereto has executed this agreement as of the date shown opposite its signature below.

---

**County Signature Block**

This agreement was approved by official action of the Lyon County Board of Supervisors in official session on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
County Auditor

\_\_\_\_\_  
Chair, County Board of Supervisors

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**County Signature Block**

This agreement was approved by official action of the Woodbury County Board of Supervisors in official session on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
County Auditor

\_\_\_\_\_  
Chair, County Board of Supervisors

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**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

**#10b**

Date: 3/26/2020 Weekly Agenda Date: 3/31/2020

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Consider approval of a federal aid Competitive Highway Bridge Program project agreement for projects numbered BRS-CHBP-C097(139)--GB-97 & BROSCHBP-C097(141)--GA-97

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

Woodbury County is receiving federal aid-CHBP funding for two tied Bridge Replacement projects on Merville Blacktop & O'Brien Avenue/Route L36. A federal aid agreement is presented for Board approval.

**BACKGROUND:**

The Board is required to sign a project agreement with the Iowa DOT for projects involving federal aid bridge funds awarded through the Iowa DOT. The two Woodbury County projects are tied to a Lyon County project as part of the CHBP program. Woodbury County will be the Contracting Authority for all three projects.

**FINANCIAL IMPACT:**

Federal aid/CHBP program is providing 55% of the estimated project cost. The state SWAP funding program is providing the 45% balance of the project cost.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Recommend that the Board approve the federal aid project agreement with the Iowa DOT for the above captioned projects and direct the chair to sign the agreement.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the federal aid project agreement for projects BRS-CHBP-C097(139)--GB-97 & BROSCHBP-C097(141)--GA-97 and direct the chair to sign said agreement.

**IOWA DEPARTMENT OF TRANSPORTATION  
Federal-aid Agreement  
for a Competitive Highway Bridge Program (CHBP) Project**

Recipient: Woodbury County

Project No: BROSCHBP-C097(141)--GA-97  
BRS-CHBP-C097(139)--GB-97

Iowa DOT Agreement No: 3-20-CHBP-009

CFDA No. and Title: 20.205 Highway Planning and Construction

This is an agreement between Woodbury County, Iowa (hereinafter referred to as the Recipient) and the Iowa Department of Transportation (hereinafter referred to as the Department). Iowa Code Sections 306A.7 and 307.44 provide for the Recipient and the Department to enter into agreements with each other for the purpose of financing transportation improvement projects on streets and highways in Iowa with Federal funds.

The Competitive Highway Bridge Program (CHBP) funding was made available by Division L of the Consolidated Appropriations Act, 2018, which appropriated \$225 million to be awarded by the United States Department of Transportation for a competitive highway bridge program. Federal funds are available for replacement or rehabilitation of specific bridges, which were included in the grant application and made a part of Iowa's \$33,442,000 Grant Award. The highway bridge replacement or rehabilitation projects included in the grant application demonstrate cost savings by the bundling of multiple highway bridge projects. Federal-aid Swap Highway Bridge Program (HBP) funds are also available, under 761 Iowa Administrative Code (IAC) Chapter 161.

Pursuant to the terms of this agreement, applicable statutes, and administrative rules, the Department agrees to provide Competitive Highway Bridge Program funding to the Recipient for the authorized and approved costs for eligible items associated with the project.

Under this agreement, the parties further agree as follows:

1. The Recipient shall be the lead local governmental agency for carrying out the provisions of this agreement.
2. All notices required under this agreement shall be made in writing to the appropriate contact person. The Department's contact persons will be the Local Systems Project Development Engineer, Christy VanBuskirk, and the Western Region Local Systems Field Engineer, Vincent L. Ehlert. The Recipient's contact person shall be the County Engineer, Mark Nahra.
3. The Recipient shall be responsible for the project development, construction inspection, and completion of the following bridge projects:
  - A. FHWA Structure Number: 353400
  - B. Location: O'Brien Avenue over Coon Creek
  - C. Project number: BROSCHBP-C097(141)--GA-97
  - D. Preliminary Estimated Total Cost: \$1,100,000And
  - E. FHWA Structure Number: 353630
  - F. Location: K64 (Moville Blacktop) over Tributary to West Fork Little Sioux River
  - G. Project number: BRS-CHBP-C097(139)--GB-97
  - H. Preliminary Estimated Total Cost: \$850,000

4. The Recipient shall “bundle” or “tie” the above listed projects to the following project(s) via the Iowa DOT’s Contracts and Specifications Bureau’s letting process:
  - A. FHWA Structure Number: 230620 in Lyon County
  - B. Location: Birch Avenue over Klondike Creek
  - C. Project number: BROSCHBP-C060(124)--NC-60
  - D. Preliminary Estimated Total Cost: \$700,000
5. The eligible project construction limits shall include the bridge plus grading and/or paving to reach a “touchdown point” determined by the Department. Within the eligible project construction limits, eligible project activities will be limited to construction.
6. Costs associated with work outside the eligible project construction limits, routine maintenance activities, operations, and monitoring expenses are not eligible. In addition, administrative costs, and fees or interest associated with bonds or loans are not eligible.
7. 80% of the eligible construction project costs incurred after the effective date of this agreement shall be paid from CHBP funds up to a maximum of \$600,820 for (141) and \$464,270 for (139), which is 55% of the construction cost estimate at the time of grant application submittal. The Recipient shall receive reimbursement for costs of authorized and approved eligible project activities from CHBP funds, but at no time will the CHBP reimbursed amount exceed \$600,820 for (141) and \$464,270 for (139).
8. The remaining eligible construction projects costs incurred after the effective date of this agreement shall be paid from Federal-aid Swap HBP Funds, made available through the Federal-aid Swap HBP Funds outlined in 761 IAC Chapter 161 and Local Systems Instructional Memorandum (I.M.) 1.100.
9. The Recipient shall pay for all project costs not reimbursed with CHBP funds or Federal-aid Swap HBP funds.
10. The Recipient shall let the project for bids through the Department.
11. If any part of this agreement is found to be void and unenforceable, the remaining provisions of this agreement shall remain in effect.
12. It is the intent of both parties that no third party beneficiaries be created by this agreement.
13. Responsibility for compliance with the Federal and State laws, regulations, policies, or procedures required by this agreement is not assignable without the prior written consent of the Department.
14. The project(s) shall be let to contract by September 30, 2021. If not, this agreement shall become null and void. The project shall be paid in full by September 30, 2026, or the amount not paid will be de-obligated.
15. This agreement and the attached Exhibit 1 constitute the entire agreement between the Department and the Recipient concerning this project. Representations made before the signing of this agreement are not binding, and neither party has relied upon conflicting representations in entering into this agreement. Any change or alteration to the terms of this agreement shall be made in the form of an addendum to this agreement. The addendum shall become effective only upon written approval of the Department and the Recipient.



---

**IN WITNESS WHEREOF**, each of the parties hereto has executed this agreement 3-20-CHBP-009 as of the date shown opposite its signature below.

---

**County Signature Block**

This agreement 3-20-CHBP-009 was approved by official action of the Woodbury County Board of Supervisors in official session on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

---

County Auditor

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Chair, County Board of Supervisors

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**IOWA DEPARTMENT OF TRANSPORTATION  
Highway Administration**

By \_\_\_\_\_ Date \_\_\_\_\_, 20\_\_\_\_\_

Nicole Moore, P.E.  
Deputy Director, Local Systems

**EXHIBIT 1**  
**General Agreement Provisions for use of Federal Highway Funds on Non-primary Projects**

Unless otherwise specified in this agreement, the Recipient shall be responsible for the following:

**1. General Requirements.**

- a. The Recipient shall take the necessary actions to comply with applicable State and Federal laws and regulations. To assist the Recipient, the Department has provided guidance in the Federal-aid Project Development Guide (Guide) and the Instructional Memorandums to Local Public Agencies (I.M.s) that are referenced by the Guide. Both are available on-line at: [https://www.iowadot.gov/local\\_systems/publications/im/lpa\\_ims.htm](https://www.iowadot.gov/local_systems/publications/im/lpa_ims.htm). The Recipient shall follow the applicable procedures and guidelines contained in the Guide and I.M.s in effect at the time project activities are conducted.
- b. In accordance with Title VI of the Civil Rights Act of 1964 and associated subsequent nondiscrimination laws, regulations, and executive orders, the Recipient shall not discriminate against any person on the basis of race, color, national origin, sex, age, or disability. In accordance with Iowa Code Chapter 216, the Recipient shall not discriminate against any person on the basis of race, color, creed, age, sex, sexual orientation, gender identity, national origin, religion, pregnancy, or disability. The Recipient agrees to comply with the requirements outlined in I.M. 1.070, Title VI and Nondiscrimination Requirements.
- c. The Recipient shall comply with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973 (Section 504), the associated Code of Federal Regulations (CFR) that implement these laws, and the guidance provided in I.M. 1.080, ADA Requirements. When pedestrian facilities are constructed, reconstructed, or altered, the Recipient shall make such facilities compliant with the ADA and Section 504.
- d. To the extent allowable by law, the Recipient agrees to indemnify, defend, and hold the Department harmless from any action or liability arising out of the design, construction, maintenance, placement of traffic control devices, inspection, or use of this project. This agreement to indemnify, defend, and hold harmless applies to all aspects of the Department's application review and approval process, plan and construction reviews, and funding participation.
- e. As required by the 2 CFR 200.501 "Audit Requirements," a non-Federal entity expending \$750,000 or more in Federal awards in a year shall have a single or program-specific audit conducted for that year in accordance with the provision of that part. Auditee responsibilities are addressed in Subpart F of 2 CFR 200. The Federal funds provided by this agreement shall be reported on the appropriate Schedule of Expenditures of Federal Awards (SEFA) using the Catalog of Federal Domestic Assistance (CFDA) number and title as shown on the first page of this agreement. If the Recipient will pay initial project costs and request reimbursement from the Department, the Recipient shall report this project on its SEFA. If the Department will pay initial project costs and then credit those accounts from which initial costs were paid, the Department will report this project on its SEFA. In this case, the Recipient shall not report this project on its SEFA.
- f. The Recipient shall supply the Department with all information required by the Federal Funding Accountability and Transparency Act of 2006 and 2 CFR Part 170.
- g. The Recipient shall comply with the following Disadvantaged Business Enterprise (DBE) requirements:
  - i. The Recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts.
  - ii. The Recipient shall comply with the requirements of I.M. 5.010, DBE Guidelines.
  - iii. The Department's DBE program, as required by 49 CFR Part 26 and as approved by the Federal Highway Administration (FHWA), is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the

matter for enforcement under 18 U.S.C. 1001 and the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- h. Termination of funds. Notwithstanding anything in this agreement to the contrary, and subject to the limitations set forth below, the Department shall have the right to terminate this agreement without penalty and without any advance notice as a result of any of the following: 1) The Federal government, legislature or governor fail in the sole opinion of the Department to appropriate funds sufficient to allow the Department to either meet its obligations under this agreement or to operate as required and to fulfill its obligations under this agreement; or 2) If funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by the Department to make any payment hereunder are insufficient or unavailable for any other reason as determined by the Department in its sole discretion; or 3) If the Department's authorization to conduct its business or engage in activities or operations related to the subject matter of this agreement is withdrawn or materially altered or modified. The Department shall provide the Recipient with written notice of termination pursuant to this section.

## **2. Programming and Federal Authorization.**

- a. The Recipient shall be responsible for including the project in the appropriate Regional Planning Affiliation (RPA) or Metropolitan Planning Organization (MPO) Transportation Improvement Program (TIP). The Recipient shall also ensure that the appropriate RPA or MPO, through their TIP submittal to the Department, includes the project in the Statewide Transportation Improvement Program (STIP). If the project is not included in the appropriate fiscal year of the STIP, Federal funds cannot be authorized.
- b. Before beginning any work for which Federal funding reimbursement will be requested, the Recipient shall contact the Department to obtain the procedures necessary to secure FHWA authorization. The Recipient shall submit a written request for FHWA authorization to the Department. After reviewing the Recipient's request, the Department will forward the request to the FHWA for authorization and obligation of Federal funds. The Department will notify the Recipient when FHWA authorization is obtained. The cost of work performed prior to FHWA authorization will not be reimbursed with Federal funds.
- c. Upon receiving FHWA Authorization, the Recipient must show federal aid funding activity to receive the programmed amount authorized for the project. If there are no funding activity for nine or more months after the previous activity, the remaining unused programmed amount will be de-obligated from the project and there will be no further federal aid reimbursement issued for the project. If the recipient knows in advance that funding activity will not occur for the nine months, the Contract Administrator needs to be notified to determine if programming of fund can be adjusted or other options can be explored.

## **3. Federal Participation in Work Performed by Recipient Employees.**

- a. If Federal reimbursement will be requested for engineering, construction inspection, right-of-way acquisition or other services provided by employees of the Recipient, the Recipient shall follow the procedures in I.M. 3.330, Federal-aid Participation in In-House Services.
- b. If Federal reimbursement will be requested for construction performed by employees of the Recipient, the Recipient shall follow the procedures in I.M. 6.010, Federal-aid Construction by Local Agency Forces.
- c. If the Recipient desires to claim indirect costs associated with work performed by its employees, the Recipient shall prepare and submit to the Department an indirect cost rate proposal and related documentation in accordance with the requirements of 2 CFR 200. Before incurring any indirect costs, such indirect cost rate proposal shall be certified by the FHWA or the Federal agency providing the largest amount of Federal funds to the Recipient. If approved, the approved indirect cost rate shall be incorporated by means of an amendment to this agreement.

#### **4. Design and Consultant Services**

- a. The Recipient shall be responsible for the design of the project, including all necessary plans, specifications, and estimates (PS&E). The project shall be designed in accordance with the design guidelines provided or referenced by the Department in the Guide and applicable I.M.s.
- b. If the Recipient requests Federal funds for consultant services, the Recipient and the Consultant shall prepare a contract for consultant services in accordance with 23 CFR Part 172. These regulations require a qualifications-based selection process. The Recipient shall follow the procedures for selecting and using consultants outlined in I.M. 3.310, Federal-aid Participation in Consultant Costs.
- c. If Preliminary Engineering (PE) work is Federally funded, and if right-of-way acquisition or actual construction of the road is not started by the close of the tenth fiscal year following the fiscal year in which the Federal funds were authorized, the Recipient shall repay to the Department the amount of Federal funds reimbursed to the Recipient for such PE work. PE includes work that is part of the development of the PS&E for a construction project. This includes environmental studies and documents, preliminary design, and final design up through and including the preparation of bidding documents. PE does not include planning or other activities that are not intended to lead to a construction project. Examples include planning, conceptual, or feasibility studies.

#### **5. Environmental Requirements and other Agreements or Permits.**

- a. The Recipient shall take the appropriate actions and prepare the necessary documents to fulfill the FHWA requirements for project environmental studies including historical/cultural reviews and location approval. The Recipient shall complete any mitigation agreed upon in the FHWA approval document. These procedures are set forth in I.M. 3.020, Concept Statement Instructions, 4.030, Environmental Data Sheet Instructions, 4.020, NEPA Class of Action, and 4.120, Cultural Resource Regulations.
- b. If farmland is to be acquired, whether for use as project right-of-way or permanent easement, the Recipient shall follow the procedures in I.M. 4.170, Farmland Protection Policy Act.
- c. The Recipient shall obtain project permits and approvals, when necessary, from the Iowa Department of Cultural Affairs (State Historical Society of Iowa; State Historic Preservation Officer), Iowa Department of Natural Resources, U.S. Coast Guard, U.S. Army Corps of Engineers, the Department, or other agencies as required. The Recipient shall follow the procedures in I.M. 4.130, 404 Permit Process, 4.140, Storm Water Permits, 4.190, Highway Improvements in the Vicinity of Airports or Heliports, and 4.160, Asbestos Inspection, Removal, and Notification Requirements.
- d. In all contracts entered into by the Recipient, and all subcontracts, in connection with this project that exceed \$100,000, the Recipient shall comply with the requirements of Section 114 of the Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all their regulations and guidelines. In such contracts, the Recipient shall stipulate that any facility to be utilized in performance of or to benefit from this agreement is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities or is under consideration to be listed.

#### **6. Right-of-Way, Railroads and Utilities.**

- a. The Recipient shall acquire the project right-of-way, whether by lease, easement, or fee title, and shall provide relocation assistance benefits and payments in accordance with the procedures set forth in I.M. 3.600, Right-of-Way Acquisition, and the Department's Right of Way Bureau Local Public Agency Manual. The Recipient shall contact the Department for assistance, as necessary, to ensure compliance with the required procedures, even if no Federal funds are used for right-of-way activities. The Recipient shall obtain environmental concurrence before acquiring any needed right-of-way. With prior approval, hardship and protective buying is possible. If the Recipient requests Federal funding for right-of-way acquisition, the Recipient shall also obtain FHWA authorization before purchasing any needed right-of-way.
- b. If the project right-of-way is Federally funded and if the actual construction is not undertaken by the close of the twentieth fiscal year following the fiscal year in which the Federal funds were authorized, the Recipient shall repay the amount of Federal funds reimbursed for right-of-way costs to the Department.
- c. If a railroad crossing or railroad tracks are within or adjacent to the project limits, the Recipient shall obtain

agreements, easements, or permits as needed from the railroad. The Recipient shall follow the procedures in I.M. 3.670, Work on Railroad Right-of-Way, and I.M. 3.680, Federal-aid Projects Involving Railroads.

- d. The Recipient shall comply with the Policy for Accommodating Utilities on City and County Federal-aid Highway Right of Way for projects on non-primary Federal-aid highways. For projects connecting to or involving some work inside the right-of-way for a primary highway, the Recipient shall follow the Department's Policy for Accommodating Utilities on Primary Road System. Certain utility relocation, alteration, adjustment, or removal costs to the Recipient for the project may be eligible for Federal funding reimbursement. The Recipient should also use the procedures outlined in I.M. 3.640, Utility Accommodation and Coordination, as a guide to coordinating with utilities.
- e. If the Recipient desires Federal reimbursement for utility costs, it shall submit a request for FHWA Authorization prior to beginning any utility relocation work, in accordance with the procedures outlined in I.M. 3.650, Federal-aid Participation in Utility Relocations.

## **7. Contract Procurement.**

The following provisions apply only to projects involving physical construction or improvements to transportation facilities:

- a. The project plans, specifications, and cost estimate (PS&E) shall be prepared and certified by a professional engineer or architect, as applicable, licensed in the State of Iowa.
- b. For projects let through the Department, the Recipient shall be responsible for the following:
  - i. Prepare and submit the PS&E and other contract documents to the Department for review and approval in accordance with I.M. 3.700, Check and Final Plans and I.M. 3.500, Bridge or Culvert Plans, as applicable.
  - ii. The contract documents shall use the Department's Standard Specifications for Highway and Bridge Construction. Prior to their use in the PS&E, specifications developed by the Recipient for individual construction items shall be approved by the Department.
  - iii. Follow the procedures in I.M. 5.030, Iowa DOT Letting Process, to analyze the bids received, make a decision to either award a contract to the lowest responsive bidder or reject all bids, and if a contract is awarded, execute the contract documents and return to Department.
- c. For projects that are let locally by the Recipient, the Recipient shall follow the procedures in I.M. 5.120, Local Letting Process- Federal-aid.
- d. The Recipient shall forward a completed Project Development Certification (Form 730002) to the Department in accordance with I.M. 5.050, Project Development Certification Instructions. The project shall not receive FHWA Authorization for construction or be advertised for bids until after the Department has reviewed and approved the Project Development Certification.
- e. If the Recipient is a city, the Recipient shall comply with the public hearing requirements of the Iowa Code section 26.12.
- f. The Recipient shall not provide the contractor with notice to proceed until after receiving written notice the Iowa DOT has concurred in the contract award.

## **8. Construction.**

- a. A full-time employee of the Recipient shall serve as the person in responsible charge of the project. For cities that do not have any full time employees, the mayor or city clerk will serve as the person in responsible charge, with assistance from the Department.
- b. Traffic control devices, signing, or pavement markings installed within the limits of this project shall conform to the "Manual on Uniform Traffic Control Devices for Streets and Highways" per 761 IAC Chapter 130. The safety of the general public shall be assured through the use of proper protective measures and devices such as fences, barricades, signs, flood lighting, and warning lights as necessary.

- c. For projects let through the Department, the project shall be constructed under the Department's Standard Specifications for Highway and Bridge Construction and the Recipient shall comply with the procedures and responsibilities for materials testing according to the Department's Materials I.M.s. Available on-line at: <http://www.iowadot.gov/erl/current/IM/navigation/nav.htm>.
- d. For projects let locally, the Recipient shall provide materials testing and certifications as required by the approved specifications.
- e. If the Department provides any materials testing services to the Recipient, the Department will bill the Recipient for such testing services according to its normal policy as per Materials I.M. 103.
- f. The Recipient shall follow the procedures in I.M. 6.000, Construction Inspection, and the Department's Construction Manual, as applicable, for conducting construction inspection activities.

**9. Reimbursements.**

- a. After costs have been incurred, the Recipient shall submit to the Department periodic itemized claims for reimbursement for eligible project costs. Requests for reimbursement shall be made at least annually but not more than bi-weekly.
- b. To ensure proper accounting of costs, reimbursement requests for costs incurred prior to June 30 shall be submitted to the Department by August 1 if possible, but no later than August 15.
- c. Reimbursement claims shall include a certification that all eligible project costs, for which reimbursement is requested, have been reviewed by an official or governing board of the Recipient, are reasonable and proper, have been paid in full, and were completed in substantial compliance with the terms of this agreement.
- d. The Department will reimburse the Recipient for properly documented and certified claims for eligible project costs. The Department may withhold up to 5% of the Federal share of construction costs or 5% of the total Federal funds available for the project, whichever is less. Reimbursement will be made either by State warrant or by crediting other accounts from which payment was initially made. If, upon final audit or review, the Department determines the Recipient has been overpaid, the Recipient shall reimburse the overpaid amount to the Department. After the final audit or review is complete and after the Recipient has provided all required paperwork, the Department will release the Federal funds withheld.
- e. The total funds collected by the Recipient for this project shall not exceed the total project costs. The total funds collected shall include any Federal or State funds received, any special assessments made by the Recipient (exclusive of any associated interest or penalties) pursuant to Iowa Code Chapter 384 (cities) or Chapter 311 (counties), proceeds from the sale of excess right-of-way, and any other revenues generated by the project. The total project costs shall include all costs that can be directly attributed to the project. In the event that the total funds collected by the Recipient do exceed the total project costs, the Recipient shall either:
  - 1) in the case of special assessments, refund to the assessed property owners the excess special assessments collected (including interest and penalties associated with the amount of the excess), or
  - 2) refund to the Department all funds collected in excess of the total project costs (including interest and penalties associated with the amount of the excess) within 60 days of the receipt of any excess funds. In return, the Department will either credit reimbursement billings to the FHWA or credit the appropriate State fund account in the amount of refunds received from the Recipient.

**10. Project Close-out.**

- a. Within 30 days of completion of construction or other activities authorized by this agreement, the Recipient shall provide written notification to the Department. The Recipient shall follow and request a final audit, in accordance with the procedures in I.M. 6.110, Final Review, Audit, and Close-out Procedures for Federal-aid, Federal-aid Swap, and Farm-to-Market Projects. Failure to comply with the procedures will result in loss of federal fund, reimbursed funds shall be returned and a possible suspension may be placed on the Recipient from receiving federal fund on future projects until the Recipient has demonstrated responsible management of federal funds on roadway projects.
- b. For construction projects, the Recipient shall provide a certification by a professional engineer, architect, or landscape architect as applicable, licensed in the State of Iowa, indicating the construction was completed in substantial compliance with the project plans and specifications.
- c. Final reimbursement of Federal funds shall be made only after the Department accepts the project as complete.
- d. The Recipient shall maintain all books, documents, papers, accounting records, reports, and other evidence pertaining to costs incurred for the project. The Recipient shall also make these materials available at all reasonable times for inspection by the Department, FHWA, or any authorized representatives of the Federal Government. Copies of these materials shall be furnished by the Recipient if requested. Such documents shall be retained for at least 3 years from the date of FHWA approval of the final closure document. Upon receipt of FHWA approval of the final closure document, the Department will notify the Recipient of the record retention date.
- e. The Recipient shall maintain, or cause to be maintained, the completed improvement in a manner acceptable to the Department and the FHWA.