



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS  
(APRIL 14, 2020) (WEEK 16 OF 2020)**

Live streaming at:  
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:  
[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

**Boardroom Phone: 712-224-6014**

**Due to the Governor's proclamation issued March 20th access to this meeting will be by live streaming on YouTube with telephonic access by telephone number listed above.**

Rocky L. De Witt 253-0421 <a href="mailto:rdewitt@woodburycountyiowa.gov">rdewitt@woodburycountyiowa.gov</a>	Marty J. Pottebaum 251-1799 <a href="mailto:mpottebaum@woodburycountyiowa.gov">mpottebaum@woodburycountyiowa.gov</a>	Keith W. Radig 560-6542 <a href="mailto:kradig@woodburycountyiowa.gov">kradig@woodburycountyiowa.gov</a>	Matthew A. Ung 490-7852 <a href="mailto:matthewung@woodburycountyiowa.gov">matthewung@woodburycountyiowa.gov</a>
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held April 14, 2020 at **4:30 p.m.** in the basement of the courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

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## **AGENDA**

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- |                           |             |
|---------------------------|-------------|
| 1. Citizen Concerns       | Information |
| 2. Approval of the agenda | Action      |

### **Consent Agenda**

**Items 3 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

3. Approval of the minutes of the April 7, 2020 meeting
4. Approval of claims
5. Board Administration – Karen James
  - a. Approval of resolution thanking and commending Terry Ganzel for years of service to Woodbury County
  - b. Approval of resolution thanking and commending Lynette Phillips for years of service to Woodbury County
  - c. Approval to reappoint Sally Hartley to the Community Action Agency Board of Directors

6. Human Resources – Melissa Thomas
  - a. Approval of Memorandum of Personnel Transactions
  - b. Authorization to Initiate Hiring Process
  - c. Approval of request to deauthorize county position
  - d. Approval of retiree request to remain on the county dental insurance plan
7. Secondary Roads – Mark Nahra
  - a. Approval of the permit to work in the right of way for Hunt Farms
  - b. Approval of the permit to work in the right of way for Heck Drainage
  - c. Approval of the tile line permit for Schmillen Construction/Dave Phillips
  - b. Approval of the underground utility permit for Northern Natural Gas Company

**End Consent Agenda**

- |   |                      |
|---|----------------------|
| 8. County Sheriff – Dave Drew<br>Discussion and action to reverse the decision to use COVID related sick and pay the employee from paid administrative leave  | Action               |
| 9. Secondary Roads - Mark Nahra<br>a. Approve the contract with Metal Culverts Inc. for \$86,261.40 for corrugated metal pipe supply for 2020   | Action               |
| 10. Weed Commissioner – Jered Jepsen<br>a. Receive and award bid to C & R Sales for a New Weed Spray System for county weed commissioner<br>b. Approval of the weed destruction order resolution for 2020 | Action<br><br>Action |
| 11. Board of Supervisors – Marty Pottebaum<br>Approval of resolution of the Woodbury County General Contractor Quality Assurance Post Bid Questionnaire Policy  | Action               |
| 12. Due to Covid-19, the board will be discussing various issues and may take appropriate steps for the protection and safety of both the community and county employees                                  | Action               |
| 13. Reports on Committee Meetings   | Information          |
| 14. Citizen Concerns  | Information          |
| 15. Board Concerns  | Information          |

**ADJOURNMENT**

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

- WED., APR. 15** 10:00 a.m. Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.  
12:00 p.m. Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202  
1:00 p.m. Region IV Hazardous Materials Response Commission Meeting, Conference call
- THU., APR. 16** 4:30 p.m. Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI., APR. 17** 12:00 p.m. Siouxland Human Investment Partnership Board Meeting Northwest AEA, Room G
- MON., APR. 27** 6:00 p.m. Zoning Commission Meeting, First Floor Boardroom
- WED., APR. 22** 2:30 p.m. Rolling Hills Community Services Region Governance Board Meeting
- THU., APR. 23** 11:00 a.m. Siouxland Regional Transit Systems (SRTS) Board Meeting, 1122 Pierce St.
- TUE., APR. 28** 2:00 p.m. Decat Board Meeting, Western Hills AEA, Room F
- MON., MAY 4** 6:00 p.m. Board of Adjustment meeting, First Floor Boardroom
- TUE., MAY 5** 4:45 p.m. Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., MAY 6** 7:30 a.m. SIMPCO Executive Finance Committee – Conference call option only  
9:00 a.m. Loess Hills Alliance Protection Committee Meeting, Pisgah, Iowa  
10:30 a.m. Loess Hills Alliance Stewardship Committee Meeting  
12:00 p.m. District Board of Health Meeting, 1014 Nebraska St.  
1:00 p.m. Loess Hills Alliance Executive Meeting
- THU., MAY 7** 10:00 a.m. COAD Meeting, The Security Institute  
12:00 p.m. Regional Policy and Legislative Affairs Committee Meeting, 1122 Pierce Street  
12:00 p.m. SIMPCO Board of Directors, Conference call option only
- FRI., MAY 8** 8:30 a.m. Woodbury County Building Security Committee Meeting, LEC Conference Room
- WED., MAY 13** 8:05 a.m. Woodbury County Information Communication Commission, First Floor Boardroom  
6:30 p.m. 911 Service Board Meeting, Public Safety Center, Climbing Hill  
8:00 p.m. County's Mayor Association Meeting, Public Safety Center, Climbing Hill
- THU., MAY 14** 12:00 p.m. SIMPCO Board of Directors, 1122 Pierce St.  
4:00 p.m. Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- FRI., MAY 15** 11:00 a.m. Siouxland Human Investment Partnership Board Meeting, Northwest AEA, Room F

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*

**APRIL 7, 2020, FIFTEENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Tuesday, April 7, 2020 at 4:30 p.m. Board members present were Pottebaum, Radig, De Witt, and Ung. Staff members present were Karen James, Board Administrative Assistant, Joshua Widman, Assistant County Attorney, Dennis Butler, Budget/Tax Analyst, Melissa Thomas, HR Director, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Ung second by De Witt to go into closed session per Iowa Code Section 21.5(1)(a). Carried 4-0 on a roll-call vote.  
  
Motion by Radig second by De Witt to go out of closed session per Iowa Code Section 21.5(1)(a). Carried 4-0 on a roll-call vote.  
  
Motion by Ung second by De Witt to grant the request of the appellant for rental assistance of \$355.00. Carried 4-0.
2. There were no citizen concerns.
3. Motion by De Witt second by Ung to approve the agenda for April 7, 202, minus item # 10 on the posted agenda regarding an agreement with DGR engineering. Carried 4-0. Copy filed.

Motion by Ung second by Radig to approve the following items by consent:

4. To approve minutes of the March 31, 2020 meeting. Copy filed.
5. To approve the claims totaling \$354,074.56. Copy filed.
6. To approve of lifting tax suspensions for petitioners who failed to recertify their income or income does not qualify for continued tax suspension. Copy filed.
7. To receive the Auditor's Quarterly report. Copy filed.
8. To approve the appointment of Tim Cowles, County Sheriff Dept., effective 04-08-20, \$18.50/hour. Job Vacancy Posted. Entry Level Salary: \$16.84/hour to \$18.50/hour ; and the reclassification of Colin Ryan, Civil Engineer Intern, Secondary Roads., effective 04-19-20, \$65,673.00/year, 3%=\$1,912.68/yr. Per Wage Plan Matrix, 3 year Salary Increase. Copy filed.
9. To authorize the chairman to sign letters of support for Boost Grants. Copy filed.  
  
Carried 4-0.
- 11a. A public hearing was held at 4:40 p.m. for zoning district map amendment. The chairperson called on anyone wishing to be heard.  
  
Motion by Ung second by De Witt to close the hearing. Carried 4-0.  
  
Motion by Ung second by De Witt to approve the zoning district map amendment. Carried 4-0. Copy filed.
- 11b. Motion by Ung second by De Witt to conduct the second reading and waive the third reading of the ordinance for zoning district designation mapping amendment to the Woodbury County, Iowa Zoning ordinance and adopt as proposed Ordinance #50. Carried 4-0. Copy filed.
- 11c. Motion by Ung second by Radig to receive the Zoning Commission's recommendation from their 3/23/20 meeting to approve the final plat of the Autumn Wind Addition, a Minor Subdivision. Carried 4-0. Copy filed.

- 11d. Motion by Ung second by De Witt to approve and authorize the Chairperson to sign a Resolution accepting and approving Autumn Wind Addition, a Minor Subdivision to Woodbury County, IA. Carried 4-0. Copy filed.

**BOARD OF SUPERVISORS RESOLUTION  
RESOLUTION #12,976**

RESOLUTION ACCEPTING AND APPROVING AUTUMN WIND ADDITION, WOODBURY COUNTY, IOWA.

WHEREAS, THE OWNER AND PROPRIETORS DID ON THE 23RD DAY OF MARCH 2020 FILE WITH THE WOODBURY COUNTY ZONING COMMISSION A CERTAIN PLAT DESIGNATED AS AUTUMN ADDITION, WOODBURY COUNTY, IOWA; AND

WHEREAS, IT APPEARS THAT SAID PLAT CONFORMS WITH ALL OF THE PROVISIONS OF THE CODE OF THE STATE OF IOWA AND ORDINANCES OF WOODBURY COUNTY, IOWA, WITH REFERENCE TO THE FILING OF SAME; AND

WHEREAS, THE ZONING COMMISSION OF WOODBURY COUNTY, IOWA HAS RECOMMENDED THE ACCEPTANCE AND APPROVAL OF SAID PLAT; AND

WHEREAS, THE COUNTY ENGINEER OF WOODBURY COUNTY, IOWA HAS RECOMMENDED THE ACCEPTANCE AND APPROVAL OF SAID PLAT.

NOW THEREFORE, BE, AND IT IS HEREBY RESOLVED BY THE WOODBURY COUNTY BOARD OF SUPERVISORS, WOODBURY COUNTY, STATE OF IOWA, THAT THE PLAT OF AUTUMN WIND ADDITION, WOODBURY COUNTY, IOWA BE, AND THE SAME IS HEREBY ACCEPTED AND APPROVED, AND THE CHAIRMAN AND SECRETARY OF THE WOODBURY COUNTY BOARD OF SUPERVISORS, WOODBURY COUNTY, STATE OF IOWA, ARE HEREBY DIRECTED TO FURNISH TO THE OWNERS AND PROPRIETORS A CERTIFIED COPY OF THIS RESOLUTION AS REQUIRED BY LAW.

PASSED AND APPROVED THIS 7TH DAY OF APRIL, 2020  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 12a. Motion by Radig second by Ung to approve the FY21 Woodbury County Secondary Road Department Budget. Carried 4-0. Copy filed.
- 12b. Motion by Radig second by Ung to approve the FY21 Woodbury County Secondary Road Department Five Year Construction Program. Carried 4-0. Copy filed.
- 12c. Motion by Ung second by De Witt to approve and receive for signature the federal aid project agreement for project BROS-SWAP-C097(140)—SE-97. Carried 4-0. Copy filed.
- 13. The Board discussed a policy requiring general contractors to fill out a Woodbury County Quality Assurance Questionnaire. Copy fled.
- 14. The Board discussed various issues related to COVID-19.

Motion by Ung second by Pottebaum to extend action taken to on 3-17-20 approve the memo issued by the Board Chairperson on 3-16-20 regarding Covid-19 Time Off to 5-5-20. Carried 4-0. Copy filed.

Motion by Pottebaum second by De Witt authorize the Chairman to locate equipment and designate personnel to screen persons entering the courthouse, a single point of entry, for body temperature and barring entry if the result is 100.4 degrees or greater. Carried 3-1; Radig was opposed.

- 15. The Board heard reports on committee meetings.
- 16. Citizen concerns.

17. Board concerns were heard.

The Board adjourned the regular meeting until April 14, 2020.

Meeting sign in sheet. Copy filed.

WOODBURY COUNTY, IOWA

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION THANKING AND COMMENDING

*Terry Ganzel*

FOR HIS SERVICE TO WOODBURY COUNTY

WHEREAS, Terry Ganzel has capably served Woodbury County as an employee of the County Attorney's Office for 27 years from February 2, 1993 to June 30, 2020.

WHEREAS, the service given by Terry Ganzel as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Terry Ganzel for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Terry Ganzel.

BE IT SO RESOLVED this 14th day of April 2020.

WOODBURY COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Matthew A. Ung, Chairman

\_\_\_\_\_  
Keith W. Radig, Member

\_\_\_\_\_  
Marty Pottebaum, Member

\_\_\_\_\_  
Rocky L. De Witt, Member

Attest:

\_\_\_\_\_  
Patrick F. Gill, Woodbury County Auditor

WOODBURY COUNTY, IOWA

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION THANKING AND COMMENDING

*Lynette Phillips*

FOR HER SERVICE TO WOODBURY COUNTY

WHEREAS, Lynette Phillips has capably served Woodbury County as an employee of the County Sheriff's Department for 40 years from June 1, 1980 to May 11, 2020.

WHEREAS, the service given by Lynette Phillips as a Woodbury County employee, has been characterized by her dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Lynette Phillips for her years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Lynette Phillips.

BE IT SO RESOLVED this 14th day of April 2020.

WOODBURY COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Matthew A. Ung, Chairman

\_\_\_\_\_  
Keith W. Radig, Member

\_\_\_\_\_  
Marty Pottebaum, Member

\_\_\_\_\_  
Rocky L. De Witt, Member

Attest:

\_\_\_\_\_  
Patrick F. Gill, Woodbury County Auditor



**WOODBURY COUNTY, IOWA  
BOARD ADMINISTRATION**

**MEMORANDUM**

**TO:** Board of Supervisors  
**FROM:** Karen James, Board Administrative Assistant  
**RE:** Consideration of Appointment  
**DATE:** April 8, 2020

A letter was sent to Sally Hartley informing her that her term on the Community Action Agency of Siouxland Board of Directors will be expiring on March 31, 2020 and asking if she would be interested in serving another term. Board Administration received Ms. Hartley's response on April 2, 2020 and she is interested in serving another term on the Board.

This is on the agenda for the Board of Supervisors consideration to reappoint Sally Hartley to the Community Action Agency of Siouxland Board of Directors.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: April 14, 2020

\* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R- Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Greiner, Mark	Secondary Roads	4-03-20	Temporary Equipment Operator			S	End of Temporary Work.
Larson, Bradley	Secondary Roads	4-06-20	Temporary Equipment Operator			S	End of Temporary Work.
Fay, Eric	County Sheriff	4-09-20	Deputy	\$28.38/hour	16%=\$3.97/hr	R	Per Sheriff Drew.
Young, Daniel	Secondary Roads	4-23-20	Motor Grader Operator	\$24.45/hour	3%=\$.72/hour	E	Per CWA Secondary Roads Contract agreement, End of Probation Salary Increase.
Phillips, Lynette	County Sheriff	5-11-20	Civilian Captain			S	Retirement.
Ganzel, Terry	County Attorney	6-30-20	Asst. County Attorney			S	Retirement.

APPROVED BY BOARD DATE: \_\_\_\_\_

MELISSA THOMAS, HR DIRECTOR: Melissa Thomas, HR Director



## Woodbury County Sheriff's Office

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LAW ENFORCEMENT CENTER  
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010  
E-MAIL: [ddrew@woodburycountyiowa.gov](mailto:ddrew@woodburycountyiowa.gov)  
FAX: 712.279.6522

09 Apr 2020

To the Board of Supervisors and Human Resources Department,

This letter is to inform Woodbury County of my intention to start recently hired Deputy Sheriff Eric M. Fay, as a Class I Deputy Sheriff, effective immediately.

Deputy Fay came to the Woodbury County Sheriff's Office with 7 years of law enforcement experience with the Sergeant Bluff Police Department. He was already a state certified law enforcement officer through the Iowa Law Enforcement Academy. Because of Deputy Fay's training and experience, he greatly reduced the cost of his hire by not needing the expensive Academy training. We were also able to provide him with an abbreviated field training program, which saved the County even more.

To attract this type of deputy recruit, it is necessary that the deputy recruits experience and training be recognized through the increased starting rate of pay over an untrained, inexperienced deputy filling the same position. Please prepare the appropriate paperwork necessary to fulfill this objective. Thank you.

In Liberty,

A handwritten signature in cursive script that reads "David Drew".

Dave Drew, Sheriff

Cc: file

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 04.09.2020 Weekly Agenda Date: 04.14.2020

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Sheriff Dave Drew

**WORDING FOR AGENDA ITEM:**

Approval to hire for a sworn deputy sheriff position to replace Capt. Lynette Phillips' position as a result of her retirement.

**ACTION REQUIRED:**

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

**EXECUTIVE SUMMARY:**

Approval to hire for a sworn deputy sheriff position to replace Capt. Lynette Phillips' position as a result of her retirement.

**BACKGROUND:**

Requesting approval to hire for a sworn deputy sheriff position for the position vacated by Capt. Lynette Phillips as a result of her retirement.

**FINANCIAL IMPACT:**

Cost savings.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Discussion and Action for approval to hire for a sworn deputy sheriff position as a result of Capt. Lynette Phillips' retirement.

**ACTION REQUIRED / PROPOSED MOTION:**

Discussion and Action for approval to hire for a sworn deputy sheriff position as a result of Capt. Lynette Phillips' resignation.

**HUMAN RESOURCES DEPARTMENT**

**WOODBURY COUNTY, IOWA**

**DATE: April 14, 2020**

**AUTHORIZATION TO INITIATE HIRING PROCESS**

<b>DEPARTMENT</b>	<b>POSITION</b>	<b>ENTRY LEVEL</b>	<b>APPROVED</b>	<b>DISAPPROVED</b>
County Sheriff	Sheriff Deputy	CWA: \$24.41/hour		

\_\_\_\_\_  
Chairman, Board of Supervisors

HUMAN RESOURCES DEPARTMENT  
WOODBURY COUNTY, IOWA

#6c

DATE: April 14, 2020

REQUEST TO DEAUTHORIZE COUNTY POSITION(S)

DEPARTMENT	POSITION	APPROVED	DISAPPROVED
County Sheriff	Civilian Captain		

\_\_\_\_\_  
Chairman, Board of Supervisors



## Woodbury County Sheriff's Office

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LAW ENFORCEMENT CENTER  
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010  
E-MAIL: [ddrew@woodburycountyiowa.gov](mailto:ddrew@woodburycountyiowa.gov)  
FAX: 712.279.6522

09 Apr 2020

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to hire for the position of Deputy Sheriff to replace the position vacated by Capt. Lynette Phillips, as a result of her retirement. This action would de-authorize the civilian captain position that was held by Lynette Phillips and create a sworn deputy sheriff position. We request this be placed on the agenda for the Tuesday, April 14, 2020, Woodbury County Board of Supervisors meeting. Thank you.

Sincerely,

A handwritten signature in black ink that reads "David Drew".

Dave Drew, Sheriff

Cc: file

**From:** Terry Ganzel  
**Sent:** Wednesday, April 8, 2020 9:07 AM  
**To:** Lisa Anderson  
**Subject:** Insurance Election

#6d

Lisa,

Pursuant to our phone conversation I am electing to stay on my current Dental Insurance which covers my wife and I after I retire.

I have Tri-Care health insurance coverage.

Terry C. Ganzel  
Assistant Woodbury County Attorney  
620 Douglas Street #300  
Sioux City, IA 51101



**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

**#7a**

Date: 4/9/2020 Weekly Agenda Date: 4/14/2020

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Consideration of permit to work in the county right of way

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

Hunt Farms has requested a permit to work in the right of way to clean ditches along Emmett Ave. and Fayette Avenue between 290th St. and 300th St.

**BACKGROUND:**

Work in county ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa.

**FINANCIAL IMPACT:**

No impact

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

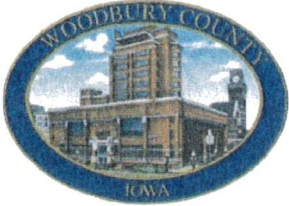
Yes  No

**RECOMMENDATION:**

Recommend approval of the permit for the Hunt Farms.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the permit to work in the right of way for Hunt Farms and to direct the chair to sign the permit.



# Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039  
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER  
Mark J. Nahra, P.E.  
mnahra@woodburycountyiowa.gov

ASSISTANT TO THE COUNTY ENGINEER  
Benjamin T. Kusler, E.I.T.  
bkusler@woodburycountyiowa.gov

SECRETARY  
Tish Brice  
tbrice@woodburycountyiowa.gov

## WOODBURY COUNTY SECONDARY ROAD DEPARTMENT PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: Hunt Farms (Randy) Phone No.: 712-253-3751

Mailing Address: 2836 Eastland Ave. Solix, IA 51052

Township: Sloan Section: 10 & 11

Woodbury County, State of Iowa, and Hunt Farms (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way:

Clean ditch with rotary excavator on Emmett Ave + Fayette Ave  
between 200th St. + 300th St.

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

F. Woodbury County will not assume any of the cost of the construction of the said improvement or structure nor will Woodbury County assume any future costs for maintenance or replacement of said improvement or structure. If in the best interest of Woodbury County, the said improvement or structure may be removed by the County, or may be caused to be removed, without any obligation by Woodbury County to pay damages or cost of replacement.

G. Property owner, organization or authorized representative will reseed and mulch the disturbed areas. Property owner, organization or authorized representative will be responsible for seed, mulch, and labor unless otherwise provided in section L.

H. The property owner, organization, or authorized representative hereby agrees to hold Woodbury County and the Woodbury County Secondary Road Department, its employees and agents harmless against any and all claims for damages and personal injury arising out of work performed or actions taken by the applicant related to the construction or maintenance of the facility. The applicant further agrees to reimburse the County or the Department for any expenditures that the County or Department may have to make on said highway rights of way on account of said applicant's construction or maintenance activity or other activities or lack thereof. The applicant shall also save Woodbury County and the Woodbury County Secondary Road Department harmless of any damage or losses that may be sustained by the traveling public on account of such construction, repair or maintenance operations, or other activities.

I. **FAILURE TO CONFORM TO OR TO ACQUIRE A PERMIT IS A VIOLATION OF SECTION 318.8, 2009 CODE OF IOWA.** This permit is subject to any laws now in effect or any laws that may be hereafter enacted and all applicable rules and regulations of local, state and federal agencies. This permit is subject to all the rules and regulations of Woodbury County and the Woodbury County Secondary Road Department.

J. This permit is subject to revocation by the Department at any time and at no cost to the Department, when in the judgment of the Department it is necessary in the improvement or maintenance of the highway or for other reasonable cause.

K. All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Woodbury County Secondary Road Department for any materials removed from the highway right of way described as follows:

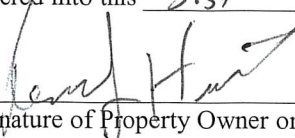
\_\_\_\_\_  
\_\_\_\_\_

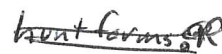
L. Woodbury County agrees to provide the following contribution toward completion of this project:

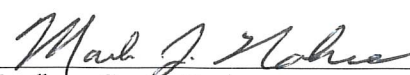
\_\_\_\_\_  
\_\_\_\_\_

M. All work done by property owner, organization or authorized representative pursuant to this agreement shall be completed prior to the 31st day of October, 2020.

Entered into this 31st day of March, 2020.

  
\_\_\_\_\_  
Signature of Property Owner or Authorized Representative

  
hunt farms. randy@gmail.com

  
\_\_\_\_\_  
Woodbury County Engineer

\_\_\_\_\_  
Chair, Woodbury County Board of Supervisors

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 4/9/2020 Weekly Agenda Date: 4/14/2020

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Consideration of permit to work in the county right of way

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

Heck Drainage has requested a permit to work in the right of way to clean a lateral ditch along 330th Street east of Calhoun Avenue.

**BACKGROUND:**

Work in county ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa.

**FINANCIAL IMPACT:**

No impact

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

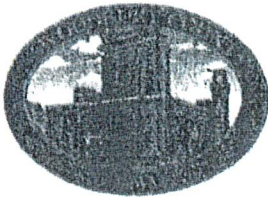
Yes  No

**RECOMMENDATION:**

Recommend approval of the permit for the Heck Drainage.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the permit to work in the right of way for Heck Drainage and to direct the chair to sign the permit.



# Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039  
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER  
Mark J. Nahra, P.E.  
mnahra@woodburycountyiowa.gov

ASSISTANT TO THE COUNTY ENGINEER  
Benjamin T. Kuster, E.I.T.  
bkuster@woodburycountyiowa.gov

SECRETARY  
Tish Brice  
tbrice@woodburycountyiowa.gov

## WOODBURY COUNTY SECONDARY ROAD DEPARTMENT

### PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: Heck Drainage Phone No.: 712-490.3079

Mailing Address: 417 Benning Drive, Unit 2 Holstein IA 51025

Township: Lakeport Section: 24

Woodbury County, State of Iowa, and Heck Drainage (Kevin Heck) (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way:

Cleaning out the bottom of the lateral . w for 2124 feet from the intersection of 330<sup>th</sup> Street and Calhoun Ave. E. on 330<sup>th</sup> for .405 mile

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

F. Woodbury County will not assume any of the cost of the construction of the said improvement or structure nor will Woodbury County assume any future costs for maintenance or replacement of said improvement or structure. If in the best interest of Woodbury County, the said improvement or structure may be removed by the County, or may be caused to be removed, without any obligation by Woodbury County to pay damages or cost of replacement.

G. Property owner, organization or authorized representative will reseed and mulch the disturbed areas. Property owner, organization or authorized representative will be responsible for seed, mulch, and labor unless otherwise provided in section L.

H. The property owner, organization, or authorized representative hereby agrees to hold Woodbury County and the Woodbury County Secondary Road Department, its employees and agents harmless against any and all claims for damages and personal injury arising out of work performed or actions taken by the applicant related to the construction or maintenance of the facility. The applicant further agrees to reimburse the County or the Department for any expenditures that the County or Department may have to make on said highway rights of way on account of said applicant's construction or maintenance activity or other activities or lack thereof. The applicant shall also save Woodbury County and the Woodbury County Secondary Road Department harmless of any damage or losses that may be sustained by the traveling public on account of such construction, repair or maintenance operations, or other activities.

I. **FAILURE TO CONFORM TO OR TO ACQUIRE A PERMIT IS A VIOLATION OF SECTION 318.8, 2009 CODE OF IOWA.** This permit is subject to any laws now in effect or any laws that may be hereafter enacted and all applicable rules and regulations of local, state and federal agencies. This permit is subject to all the rules and regulations of Woodbury County and the Woodbury County Secondary Road Department.

J. This permit is subject to revocation by the Department at any time and at no cost to the Department, when in the judgment of the Department it is necessary in the improvement or maintenance of the highway or for other reasonable cause.

K. All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Woodbury County Secondary Road Department for any materials removed from the highway right of way described as follows:

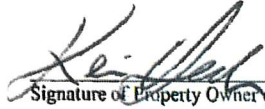
\_\_\_\_\_  
\_\_\_\_\_

L. Woodbury County agrees to provide the following contribution toward completion of this project:

\_\_\_\_\_  
\_\_\_\_\_

M. All work done by property owner, organization or authorized representative pursuant to this agreement shall be completed prior to the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

Entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

  
\_\_\_\_\_  
Signature of Property Owner or Authorized Representative

\_\_\_\_\_  
Woodbury County Engineer

\_\_\_\_\_  
Chair, Woodbury County Board of Supervisors



**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 04/09/2020 Weekly Agenda Date: 04/14/2020

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Consideration of tile line permit

**ACTION REQUIRED:**

Approve Ordinance       Approve Resolution       Approve Motion

Public Hearing       Other: Informational       Attachments

**EXECUTIVE SUMMARY:**

Schmillen Construction has requested a tile crossing permit on behalf of Dave Phillips to install a new tile line crossing in a county right of way.

**BACKGROUND:**

Work in county ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa. Counties are required to provide an outlet for a field tile or provide a crossing of the right of way to a tile system on the opposite side of the road at county expense to provide farm drainage.

**FINANCIAL IMPACT:**

The county is required to pay the cost of the pipe across the right of way and the cost of boring the pipe through the road embankment. The property owners pay the cost of connecting their field tile to the county crossing.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes       No

**RECOMMENDATION:**

Recommend approval of the permit for Schmillen Construction/Dave Phillips.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the tile line permit for Schmillen Construction/Dave Phillips and to direct the chair to sign the permit.



WOODBURY COUNTY IOWA

Application for use of Highway Right-of-Way for Underground Tile Line Facility

Permit No. \_\_\_\_\_

Woodbury County Board of Supervisors  
Court House  
Sioux City, Iowa

Re: Permit request for use of County Highway right-of-way for underground tile line facility

Applicant: Der Phillips  
(Name of Individual or Company)

Address: Pierson Iowa

Applicant hereby requests use of county highway right-of-way to install, operate, and maintain a buried tile line facility. The facility consists of a 6" Tile Road Bore crossing between SW 29, Rutland Twp and NW 31 Rutland Twp across 150<sup>th</sup> St

The above named applicant is hereby granted permission and authority to lay, construct, operate, and maintain the above described facility in County road right-of-way at said location and as set forth in Exhibit "A" attached hereto and made a part of this permit as fully as if set out in length herein.

AGREEMENT: The applicant agrees that the following stipulations shall govern under this permit.

1. The applicant will at any time subsequent to placing said facility agree to relay, replace, reconstruct, or relocate said facility and appurtenances thereto as may become necessary to conform to new grades, alignment or widening of right-of-way resulting from maintenance or construction operations by the Board of Supervisors irrespective of whether or not additional right-of-way is acquired in connection with such highway improvement. The applicant agrees to do this promptly on order by the Board of Supervisors. If the applicant is unable to comply promptly, the Board of Supervisors may cause the work to be done.
2. The Board of Supervisors will endeavor to give the applicant sufficient notice of any proposed construction or maintenance work on either existing or newly acquired right-of-way that is likely to expose, cover-up, or disturb any part of the facility belonging to the applicant in order that the applicant may arrange to protect the facility. The Board of Supervisors will inform contractors and others working on the right-of-way of the location of the facility so that reasonable care may be taken to avoid damaging the facility. The County and the Board of Supervisors assume no responsibility, however, for failure to give such notice.
3. The County and the Board of Supervisors assume no responsibility for damages to the applicant's property occasioned by any construction or maintenance operations on said highways, including new or additional right-of-way acquired in connection therewith, subsequent to the building of the applicant's facility.
4. The applicant shall take all reasonable precaution during the construction of said facility to protect and safeguard the lives and property of the traveling public and adjacent property owners and shall indemnify and hold the County and the Board of Supervisors harmless of any damage or losses that may be sustained by the traveling public or adjacent property owners on account of such construction operations.

Application for use of highway right-of-way for underground tile line facility continued

5. Operations in the construction and maintenance of said facility shall be carried on in such a way as not to interfere with, or interrupt traffic on said highway.

6. The applicant shall hold the County and the Board of Supervisors harmless from any damage that may result to said highway because of the construction, maintenance, or operation of said facility and shall reimburse the County of the Board of Supervisors for any expenditures that the County or the Board of Supervisors may have to make on said highway on account of the applicant's facility having been constructed thereon, including bridge and culvert repairs.

7. If approved by the County Engineer, an open trench may be dug and the facility placed therein, and the trench backfilled over the facility. All backfill of tunnels and trenches shall be thoroughly compacted in layers of 6" or less in depth. Backfilling of trenches within the right-of-way but not under the traveled roadway shall be tamped sufficiently to avoid settlement. The Applicant agrees to give the County forty-eight hours notice of its intention to start work on the highway right-of-way. Said notice shall be made in writing to the County Engineer.

All work shall be done in a workmanlike manner; the surrounding ground, slopes, and ditch bottoms shall be reshaped to conform to the area and left in a neat condition satisfactory to the County Engineer and all areas where sod has been destroyed or damaged shall be reseeded.

Applicant agrees to assume responsibility for all damages that may arise, and to this end, indemnify and hold the County and all authorized representatives thereof harmless from any and all claims, damages, loss and expense including judgments, costs and including attorneys' fees for personal injuries (including death) or property damages arising or resulting from the activities of the Applicant in connection herewith, now and at all times in the future.

Engagement in the operations as herein applied for by the applicant shall be considered and constituted an acceptance of all the terms and conditions herein set forth.

APPROVAL OF  
WOODBURY COUNTY BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
(Chairman)

DATE: \_\_\_\_\_

APPLICANT

Schmillen Const. INC  
(Name of Individual or Company)

BY: Steve Ryz  
(Signature) (Title)  
Marcus J A  
(Address)

DATE: April 6-2020

Note: Applicant is to complete the original and two copies and mail to the County Engineer for his distribution as follows:

- 1 – Applicant
- 1 – County Engineer
- 1 – County Auditor

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

#7d

Date: 04/09/2020 Weekly Agenda Date: 04/142020

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Consideration of a utility permit for installation of new natural gas pipeline in county rights of way for Northern Natural Gas Company

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

Northern Natural Gas Company has applied for a permit to allow the installation of an underground gas line in county rights of way.

**BACKGROUND:**

Work in county ROW requires a permit approved by the Board of Supervisors per section 318.8 of the Code of Iowa. The county engineer has reviewed the locations and recommends that the work be allowed.

**FINANCIAL IMPACT:**

No financial impact to the county.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Recommend approval of the permit for Northern Natural Gas Company.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the underground utility permit for Northern Natural Gas Company and to direct the chair to sign the permits.

PERMIT FOR USE OF COUNTY ROAD/HIGHWAY RIGHT-OF-WAY FOR OVERHEAD AND/OR BURIED UTILITIES ACCOMMODATION

REQUEST BY APPLICANT:

Name Northern Natural Gas Company Highway \_\_\_\_\_
8101 Birchwood Court, Ste F Township Woodbury
Address Johnston, IA 50131 City of Sioux City/ Sergeant Bluff
Office Phone 402-530-2026 Local Phone \_\_\_\_\_ Section: NE 1/4 of NW 1/4 Sec 20 & SW 1/4 SW 1/4 Sec 16
Type of Utility Installation natural gas pipeline T 88 N, R 47 W
Plans Prepared By Northern Natural Gas Company Copy Enclosed Yes No
Map Showing Location Enclosed X Yes No
Utility Location is cross right-of-way parallel to right-of-way
overhead X underground
Proposed Method of Installation
tunnel suspend on poles cased
jack & bore suspend on towers trench
open cut plow X HDD

Estimated Starting Date April 1, 2021 Estimated Restoration Date August 1, 2021

The Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions listed on the reverse side hereof, and special provisions listed below or attached hereto, and any and all plans, details, or notes attached hereto and made a part thereof. Applicant is to complete in triplicate and send all copies including plans and maps to Woodbury County Engineer, 759 E. Frontage Road, Merville, IA 51039. One executed copy will be returned to the Applicant.

By Brittany Oglesby Title Contract Right of Way Agent for Northern Natural Gas Company
(Signature of Authorized Utility Representative) Date April 8, 2020

PERMIT APPROVAL BY PERMITTING AUTHORITY

The forgoing application is hereby approved and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated herein and on the reverse side hereof and all attachments hereto.

By \_\_\_\_\_ Title \_\_\_\_\_
(Signature of Woodbury County Board Chairman)

Date \_\_\_\_\_

By \_\_\_\_\_
(Signature of Woodbury County Engineer)

Title \_\_\_\_\_

Date \_\_\_\_\_

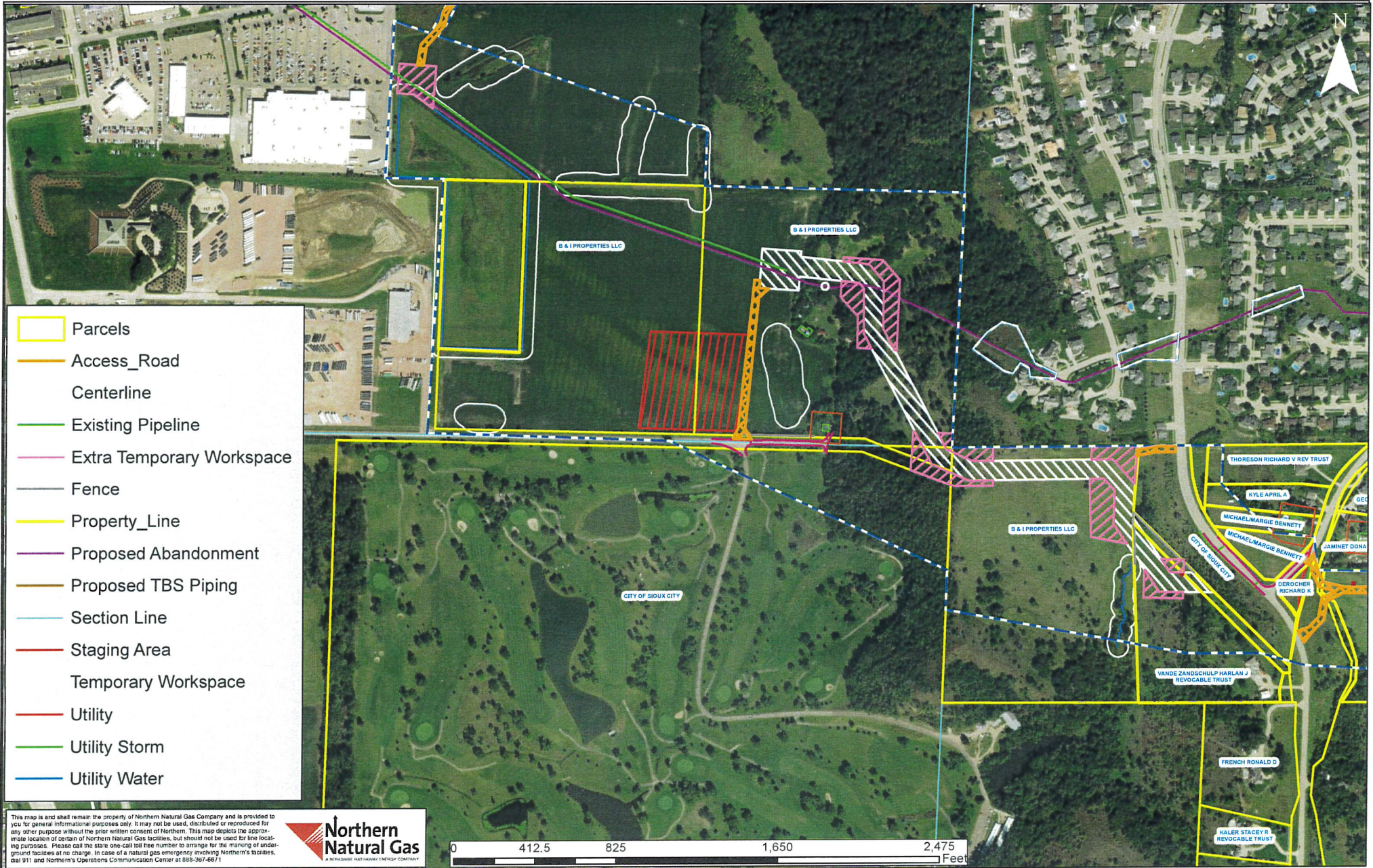
Other Special Provisions:

Permit Provisions and Conditions of Issuance

- 1. The County and/or the County Board of Supervisors will not be charged with any responsibility for damages to the Applicant's property occasioned by any construction or maintenance operations on said county roads, including new or additional right-of-way acquired in connection therewith, subsequent to the building of the Applicant's facilities. The Board will endeavor to give the Applicant sufficient notice of any proposed construction or maintenance work, on either existing or newly acquired right-of-way that is likely to expose, cover up, or disturb any facilities belonging to the Applicant, in order that the Applicant may arrange to protect the facilities. The Board will inform contractors, and others working on the job of the location of the facilities so that reasonable care may be taken to avoid damaging the facilities, however the County and the Board of Supervisors will assume no responsibility for failure to give such notice.

2. The Applicant shall take all reasonable precaution during the construction of said facilities to protect and safeguard the lives and property of the adjacent property owners and the traveling public and shall save the County and the Board of Supervisors harmless of any damages or losses that may be sustained by adjacent property owners and the traveling public on account of such construction operations.
3. Operations in the construction and maintenance of said facilities shall be carried on in such a way as to not interfere with, or interrupt traffic on said roads. However, should the performance of work called for in this permit in any way interfere with or obstruct traffic on said roads, the Applicant shall provide the necessary flagmen as required by the Statutes when one-way traffic is involved and/or otherwise mark said work so as to protect the traveling public.
4. The Applicant shall hold the County and the Board of Supervisors harmless from any damages that may result to said highway because of the construction or maintenance of said facilities and shall reimburse the County or the Board of Supervisors for any expenditures that the County or the Board of Supervisors may have to make on said roads on account of replacement of surfacing gravel and bridge and culvert repairs.
5. Applicant shall lay, construct, operate and maintain said facilities so as not to interfere with natural drainage of the road and so as not to interfere with the construction or maintenance of said roads. When buried cable or wire lines are to be placed lengthwise with the roadway, they shall be placed in the County road shoulder or ditch near the toe of the fore-slope and parallel to centerline of roadbed at a depth of three (3) to four (4) feet by using specially designed plows or by trenching, whichever is appropriate. Plow slots and trenches shall be repacked as necessary to restore the disturbed area to its original condition. For buried line crossings of roadways not paved, an open trench may be dug and the lines placed therein, and the trench back-filled over the lines. Buried line crossings on paved roadways, lines may be placed through the sub-grade by jacking, or by boring a hole just large enough to take the lines; or if the County Engineer approves, a tunnel may be dug through and the cable or wire lines placed therein. All backfill of tunnels and trenches shall be thoroughly compacted in layers of 6" or less in depth. Back-filling of trenches within the right-of-way by not under the traveled roadway shall be tamped sufficiently to avoid settlement. When crossing an existing roadway, all buried facilities shall be placed a minimum of three (3) to four (4) below the bottom of the existing adjacent ditches. Overhead lines, where practical, shall be placed adjacent to and with two (2) feet of the Road/Highway Right-of-Way Line.
6. The Applicant will at any time subsequent to placing the facilities, and at the Applicant's expense, relay, replace, alter, change, reconstruct, or relocate its overhead and/or buried facilities and appurtenances thereto as may become necessary to conform to new grades, alignment, or widening right-of-way, resulting from maintenance or construction operations by the County Board of Supervisors irrespective of whether or not additional right-of-way is acquired in connection with such road improvements. The Applicant agrees to do this within ninety (90) days written notice from the Board of Supervisors, and without cost to the County. If the Applicant is unable to comply within said ninety (90) days, the Board of Supervisors may cause the work to be done and the Applicant will pay the cost thereof upon receipt of statement.
7. All work shall be done in a workmanlike manner; the surrounding ground, slopes, and ditch bottoms shall be reshaped to conform to the area and left in a neat condition satisfactory to the County Engineer. All areas where sod has been damaged or destroyed shall be re-seeded.
8. The Applicant shall notify the County Board of Supervisors at least forty-eight (48) hours in advance of the Applicant's intention of starting work covered by this permit on the road right-of-way. Said notice shall be in writing to the County Engineer.
9. Applicant, its' successors, grantees and assigns shall and hereby agrees to assume all responsibility, risks and liabilities for all accidents and damages that may occur to persons and/or property on account of the work done under this permit, and to this end, indemnify and hold the County and all authorized representatives thereof harmless from any and all claims, damages, losses, and expense including judgements, costs and including attorney's fees, for personal injuries (including death) or property damage arising or resulting from the activities of the Applicant in connection herewith, now and at all times in the future.
10. It is understood that this permit is issued only insofar as Woodbury County has jurisdiction and does not presume to release the Applicant from fulfilling any existing statutes relating to the installation, construction and operation of said facilities.
11. It is further understood that the facilities covered by this permit shall be constructed or installed within one (1) year after the date of approval of this permit, unless otherwise extended in writing by Woodbury County.
12. Engagement in the operations as herein applied for by the Applicant shall be considered and constitute an acceptance of all the terms and conditions herein set forth.





This map is and shall remain the property of Northern Natural Gas Company and is provided to you for general informational purposes only. It may not be used, distributed or reproduced for any other purpose without the prior written consent of Northern. This map depicts the approximate location of certain Northern Natural Gas facilities, but should not be used for line locating purposes. Please call the state one-call toll free number to arrange for the marking of underground facilities at no charge. In case of a natural gas emergency involving Northern's facilities, dial 911 and Northern's Operations Communication Center at 888-367-6671.



**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

**#8**

Date: 04.07.2020 Weekly Agenda Date: 04.14.2020

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Sheriff Dave Drew

**WORDING FOR AGENDA ITEM:**

Change Sheriff's Office employee (Employee to remain nameless to protect their privacy and rights) payroll for dates 3/23, 3/24, 3/25, 3/26, 3/27, 3/30, 3/31, 4/01 from COVID related sick to paid administrative leave.

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

Change Sheriff's Office employee (Employee to remain nameless) payroll for dates 3/23, 3/24, 3/25, 3/26, 3/27, 3/30, 3/31, 4/01 from COVID related sick to paid administrative leave.

**BACKGROUND:**

S.O. employee in question was ordered and placed on paid administrative leave by the S.O. administration to protect the health and well being of said employee while they recovered from an illness that placed them at high risk if they contracted COVID-19 during the pandemic. County payroll officials changed the employee's payroll to COVID related sick time which draws down on employee accruals.

**FINANCIAL IMPACT:**

None.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Discussion and Action to reverse the decision to use COVID related sick and pay the employee from paid administrative leave.

**ACTION REQUIRED / PROPOSED MOTION:**

Discussion and Action to reverse the decision to use COVID related sick and pay the employee from paid administrative leave.



**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

#9

Date: 04/09/2020 Weekly Agenda Date: 04/14/2020

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Consider approval of Corrugated Metal Pipe Supply for 2020

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

A contract with Metal Culverts Inc. being presented to the Board for the supply of corrugated metal pipes for calendar year 2020.

**BACKGROUND:**

The board received quotes for corrugated metal pipe culverts on March 24, 2020. The contract for the supply of the culverts has been returned by the low bidder.

**FINANCIAL IMPACT:**

Corrugated metal pipes for use by the road department are paid from the local secondary road fund .

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

I recommend that the Board approve the contract with Metal Culverts Inc. for calendar year 2020.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the contract with Metal Culverts Inc. for \$86,261.40 for calendar year 2020.

## MATERIAL CONTRACT

THIS AGREEMENT made and entered into by and between Woodbury County, by its Board of Supervisors, consisting of the following members: Matthew Ung, Keith Radig, Rocky DeWitt, and Marty Pottebaum,

party of the first part, and Metal Culverts Inc.  
 of Jefferson City, MO, party of the second part.

WITNESSETH: That the party of the second part, for and in consideration of -----  
Eighty Six Thousand Two Hundred Sixty One Dollars and 40/100 Dollars  
 (\$86,261.40) payable as set forth in the specifications constituting a part of this contract, hereby agrees to furnish f.o.b. the locations as designated in the Instruction to Bidders, and within the time specified therein the various items of material listed below as follows: Complete delivery of all materials on or before the 1st day of June 2020 (Corrugated metal culvert pipe per letting date March 24, 2020).

Item No.	Description	Quantities Total Lin. Ft.	Unit Price Dollars	Dollar Amount
1.	18' Culvert Pipe	840 L.F.	\$16.80 Per Lin. Ft.	\$ 14,112.00
2.	24" Culvert Pipe	2,696 L.F.	\$22.40 Per Lin Ft.	\$ 60,390.40
3.	30" Culvert Pipe	32 L. F.	\$27.50 Per Lin Ft.	\$ 880.00
4.	36" Culvert Pipe	52 L. F.	\$32.80 Per Lin Ft.	\$ 1,705.60
5.	18" Connecting Band	31 Each	\$25.20 per each	\$ 781.20
6.	24" Connecting Band	24 Each	\$44.80 per each	\$ 1,075.20
7.	30" Connecting Band	10 Each	\$55.00 per each	\$ 550.00
8.	36" Connecting Band	10 Each	\$65.60 per each	\$ 656.00
9.	Special Pipe 2020-1	1 L. S.	\$5,722.00	\$ 5,722.00
10.	Special Pipe 2020-2	1 L. S.	\$ 389.00	\$ 389.00
<b>TOTAL</b>				<b>\$ 86,261.40</b>

NOTE: Fabricated lengths and delivery sites will be per LETTING NOTICE Sheets 3 through 5

That at the option of the Party of the First Part, the amounts of materials may be increased or decrease within thirty (30) days from date thereof, not to exceed ten (10) per cent, without invalidating this contract. Department of Transportation

That the Proposal, Instructions to Bidders, specific Contract and the Specifications of the Iowa Department of Transportation date of Series, 2015 covering the various kinds or classes of material herein specified, are and constitute the contract between the parties hereto, and that all material furnished shall comply with requirements thereof.

That the dates of delivery specified in the Proposal are of the essence of this contract and a failure to make delivery by the specified date of delivery shall constitute a breach of this contract, and the Party of the First Part may thereafter purchase such material at its option, and the difference in cost, if any, between the amounts so paid for the material and the contract price for the same shall constitute the measure of damage to be paid by the Party of the Second Part to the Party of the First Part for such breach.

That in consideration of the foregoing, the Party of the First Part agrees to inspect all material promptly upon delivery and to pay to the Party of the Second Part the sums as set forth in the contract promptly after the inspection and acceptance of the material.

In WITNESS WHEREOF, the parties hereto have set their hands for the purpose herein expressed, to this and three other instruments of like tenor, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
 Woodbury County, Iowa  
 Party of the First Part

By \_\_\_\_\_  
 Matthew Ung, Chairman  
 Metal Culverts Inc.

By Michael L. Rackers  
 Michael L. Rackers  
 Manager of Sales/Production Expediting

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 4/9/2020 Weekly Agenda Date: 4/14/2020

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark Nahra, County Engineer & Jered Jepsen, Weed Commissioner

**WORDING FOR AGENDA ITEM:**

Receive and consider bids for New Weed Spray System for county weed commissioner - FY 2020 Capital Projects Item

**ACTION REQUIRED:**

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

**EXECUTIVE SUMMARY:**

The county weed commissioner has requested a new weed spraying system for performance of his duties. Bids have been requested from vendors for board consideration.

**BACKGROUND:**

The county weed commissioner has requested quotes for a new weed spray system to be mounted on the existing departmental truck. The new system will comply with DNR and Department of Agriculture recording system requirements. The equipment was requested during the FY 2020 budget process.

**FINANCIAL IMPACT:**

2020 Capital Improvement Project (\$35,000)  
CIP# 7200-20-Spray Equipment

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

We recommend that the Board award the quote to C and R Sales for \$41,518.27.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to award bid to C and R Sales for \$41,518.27.

**WEED SPRAY TRUCK SERVICE BODY WITH SPRAY HEAD TABULATIONS**

April 9, 2020

	C & R Sales	C & R Sales	C & R Sales	Benco Products, Inc.
	3610 N. Cliff Avenue	3610 N. Cliff Avenue	3610 N. Cliff Avenue	27093 Katie Rd.
	Sioux Falls, SD	Sioux Falls, SD	Sioux Falls, SD	Tea, SD 57064
	No GPS Mapping	GPS Mapping system included	GPS Mapping system included	
<b>Brand Name &amp; Model</b>	SCS 4400 Control Console	Phoenix 200 GPS Control Console	Viper 4 GPS Control Console	SCS 4400 Console
<b>Purchase Price</b>	\$ 36,856.27	\$ 41,518.27	\$ 45,550.27	\$ 45,959.38
<b>Freight</b>		\$ -	\$ -	\$ -
<b>Total Price</b>	\$ 36,856.27	\$ 41,518.27	\$ 45,550.27	\$ 45,959.38

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

**#10b**

Date: 4/9/2020 Weekly Agenda Date: 4/14/2020

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Jered Jepsen, County Weed Commissioner and Mark Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Consideration of annual weed destruction order

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

Annually the Board of Supervisors passes a weed destruction order at the recommendation of the county weed commissioner.

**BACKGROUND:**

According to Chapter 317 of the Code of Iowa, annually the Board of Supervisors must prescribe and order a program of weed destruction. This order will be published in official county newspapers to make landowners aware of their responsibility.

**FINANCIAL IMPACT:**

The Board provides an annual budget for weed eradication and appoints a weed commissioner to oversee the program. The resolution publication fees run approximately \$200 per year.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

The weed commissioner and county engineer recommend approval of the weed destruction order.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the weed destruction order for 2020.

WOODBURY COUNTY, IOWA  
RESOLUTION NO. \_\_\_\_\_  
WEED DESTRUCTION ORDER

WHEREAS, it is the responsibility of each of Iowa County's Board of Supervisors to enforce the provisions of Chapter 317 of the Code of Iowa as amended with regard to the destruction of weeds, and

WHEREAS, under Chapter 317 of the Code of Iowa as amended each county Board of Supervisors must prescribe and order a program of weed destruction to be followed by landowners, tenants, and other persons in possession or control of land, and

WHEREAS, it has been determined by the Woodbury County Board of Supervisors that a program of weed destruction for the year 2020 is necessary,

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa that each landowner, tenant or other person in possession or control of private land shall on or before the dates stated below, destroy the below-listed noxious weeds on their land by spraying them with a suitable herbicide in a strength sufficient to kill such weeds.

1. May 4, 2020 – for Palmer amaranth annual.
2. May 11, 2020 - for musk, thistle, sow thistle, bull thistle, leafy spurge, perennial pepper grass, sour dock perennial, smooth dock perennial, and sheep sorrel perennial.
3. June 1, 2020 - for Canada thistle, Russian knapweed, buckhorn perennial, wild mustard annual, horse nettle, and teasel biennial.
4. June 8, 2020 - for field bindweed, wild carrot biennial, and quack grass.
5. June 15, 2020 - for butterprint annual, puncture vine annual, and cocklebur annual.
6. July 1, 2020 - for wild sunflower annual and poison hemlock.
7. October 5, 2020 - all thistles in the rosette stage.

BE IT FURTHER RESOLVED AND ORDERED that any person using county road Right-of-Way for haying or grazing are responsible for following the labeled restrictions listed on the following products used by Woodbury County Weed Commissioner: Grazon P&D, Streamline, Perspective, Method 240SL, and MSN 60.

BE IT FURTHER RESOLVED AND ORDERED that all weeds on county trunk and local roads and between the fence lines of such roads, whether they be noxious weeds or other weeds, shall be eradicated or otherwise destroyed, to prevent seed production, by the owner of the land adjoining the road on or before June 12, 2020.

BE IT FURTHER RESOLVED that weeds that are not destroyed in compliance with the above order may be destroyed by the Weed Commissioner, and the costs of destruction by the Weed Commissioner, including the cost of serving notice, plus a penalty of twenty-five percent of total costs shall be assessed against the property upon which the weeds were destroyed, in the case of private lands, or against the adjoining land, in the case of weeds on county roads. Landowners are to contact Weed Commissioner and notify him if there are areas that should not be sprayed with herbicides.

SO RESOLVED this \_\_\_\_\_ day of April, 2020

WOODBURY COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Matthew A. Ung, Chairperson

ATTEST:

\_\_\_\_\_  
Patrick F. Gill,  
Woodbury County Auditor

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

**#11**

Date: 4/08/2020 Weekly Agenda Date: 4/14/2020

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Marty Pottebaum

**WORDING FOR AGENDA ITEM:**

Woodbury County Post Bid Quality Assurance Questionnaire Policy

**ACTION REQUIRED:**

- |  |  |   |
|--|--|---|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input checked="" type="checkbox"/> | Approve Motion <input type="checkbox"/>         |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/>          | Attachments <input checked="" type="checkbox"/> |

**EXECUTIVE SUMMARY:**

In 2017 Iowa Law 26.9 changed requirements related to Quality Assurance Questionnaires which must now be provided post-bid to the lowest, responsible bidder.

**BACKGROUND:**

Iowa's Law on Quality Assurance was updated in 2017.

**FINANCIAL IMPACT:**

None

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Approve Woodbury County General Contractor Quality Assurance Post Bid Questionnaire Policy & update template as necessary.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve resolution of the Woodbury County General Contractor Quality Assurance Post Bid Questionnaire Policy

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF WOODBURY COUNTY, IOWA:  
RESOLUTION # \_\_\_\_\_**

**APPROVAL OF POST BID GENERAL CONTRACTOR QUALITY  
ASSURANCE QUESTIONNAIRE POLICY**

WHEREAS, pursuant to Iowa Code 26.9 which requires that contracts for public improvements be awarded to the “lowest responsive, responsible bidder”, and

WHEREAS, Iowa Law recognizes that a governmental entity may obtain information from the lowest responsive bidder to determine bidder’s responsibility relating to the bidder’s experience, number of employees, and ability to finance the cost of the public improvement; and

WHEREAS, the Woodbury County Board of Supervisors in recognition of this and that Vertical Infrastructure Projects are designed for human occupancy and construction of these projects can be complex and difficult, desires to establish a policy requiring submission of the General Contractor Quality Assurance Questionnaire to the apparent lowest bidder on Vertical Infrastructure Projects as defined in the attached Woodbury County Post Bid General Contractor Quality Assurance Questionnaire Policy.

NOW THEREFORE BE IT RESOLVED BY THE WOODBURY COUNTY BOARD OF SUPERVISORS that it hereby approves the Woodbury County Post Bid General Contractor Quality Assurance Questionnaire Policy.

SO, RESOLVED this 14th day of April 2020.

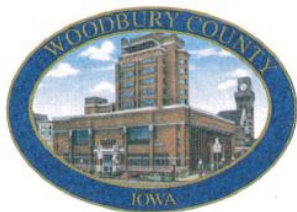
ATTEST:

WOODBURYCOUNTYBOARD OF SUPERVISORS

\_\_\_\_\_  
Patrick F. Gill  
Woodbury County Auditor  
And Recorder

\_\_\_\_\_  
Matthew Ung, Chairman





# Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039

Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER

Mark J. Nahra, P.E.

mnahra@woodburycountyiowa.gov

ASSISTANT TO THE COUNTY ENGINEER

Benjamin T. Kusler, E.I.T.

bkusler@woodburycountyiowa.gov

SECRETARY

Tish Brice

tbrice@woodburycountyiowa.gov

To: Board Members

From: Mark Nahra, County Engineer

Date: April 7, 2020

RE: Weekly Work Report

## Construction Project Report

### To be let:

**L-B(C274)—73-97**, Bridge C274 on Jewell Avenue between 110<sup>th</sup> Street and 120<sup>th</sup> Street will be replaced with a precast concrete box culvert. Letting date: April 14, 2020. Late start date: July 2020.

The project involves replacement of an aging bridge with a precast concrete box culvert. The project is funded with local secondary road funds.

**L-B (M66)—73-97**, Bridge M66 on 240<sup>th</sup> Street will be replaced with a reinforced concrete box culvert. The project is between Taylor Avenue and Union Avenue. Letting date: May 2020. Late start date: July 2020.

The project involves replacement of an aging bridge on 240<sup>th</sup> Street. The bridge will be replaced with a cast in place, reinforced concrete box culvert. The project is funded with local secondary road funds.

**BROS-SWAP-CO97(135)—FE-97**, Hancock Avenue Bridge replacement project between 210<sup>th</sup> Street and 220<sup>th</sup> Street. Letting date: June 16, 2020. Late start date: To be determined.

The bridge was closed in 2019 due to failure of substructure components. A new single span concrete beam bridge will be constructed in 2020 to replace the old structure. The project is funded with county bridge funds allocated by Iowa DOT to Woodbury County.

**BRS-SWAP-6012(601)—FF-97**, D12/110<sup>th</sup> Street bridge replacement project on corporate line with the City of Pierson. Letting date: June 16, 2020. Late start date: to be determined.

The project involves replacement of a load restricted and aging bridge on the east side of Pierson. The project is being done in cooperation with the city using city bridge replacement funds for which the city was eligible. A new 80'x30' continuous concrete slab bridge will be constructed on site.

**BROS-SWAP-CO97(140)—SE-97**, 200<sup>th</sup> Street bridge replacement project between the Merville Blacktop and Grundy Avenue. Letting date: August 18, 2020. Late start date: to be determined.

The bridge was closed in 2019 due to failure of substructure components. A new bridge will be constructed in 2020 to replace the old structure. The project is funded with county bridge funds allocated by Iowa DOT to Woodbury County.

**BRS-CHBP-CO97(139)—GB-97**, Hancock Avenue Bridge replacement project between County Highway D38 (220<sup>th</sup> Street) and 200<sup>th</sup> Street. Letting date: September 15, 2020. Late start date: Spring 2021

The bridge is funded with Competitive Highway Bridge Program funds administered by the Iowa DOT and allocated to Woodbury County. This bridge is fully funded with CHBP and SWAP funds.

**BROSCHBP-CO97(141)—GA-97**, O'Brien Avenue Bridge replacement project between Highway 20 and 160<sup>th</sup> Street. Letting date: September 15, 2020. Late start date: Spring 2021.

The bridge is funded with Competitive Highway Bridge Program funds administered by the Iowa DOT and allocated to Woodbury County. This bridge is fully funded with CHBP and SWAP funds.

#### **Under Contract:**

**FM-CO97(136)—55-97**, D38 HMA resurfacing project between Bronson and the Merville Blacktop. Letting date: December 17, 2019. Late start date: June 2020. Contractor: Knife River Corporation of Sioux City, IA. Contract price: \$1,991,352.65.

The project involves cold in place recycling of existing pavement followed by an overlay of the pavement with new hot mix asphalt pavement. The contractor has been out getting core samples on the road for the design of the cold in place recycling. A preconstruction meeting will be held on Thursday, April 9, at which time the contractor will present his proposed schedule for the project.

**L-B(C160)—73-97**, County Bridge C160 is on Haskell Avenue between 140<sup>th</sup> Street and Iowa Hwy 141. Letting date: May 7, 2019. Late start date: September 3, 2019. Contractor: Graves Construction of Spencer, IA. Contract price: \$620,679.27.

This bridge construction is complete. This week, the contractor has been removing the temporary stream crossing, removing pavement, and shaping the grade for paving and approach sections. Once paving is complete, guardrail will need to be installed for the bridge to be ready to open. We estimate completion of the project in mid-May.

**L-FM(D50)—7X-97**, D50 Grading for Paving Project on 250<sup>th</sup> Street from Hwy 31 to County Route L27. Letting date: September 10, 2019. Late start date: April 13, 2020. Contractor: Mather Construction Co. Total bid price: \$2,031,975.53. The project involves grading 250<sup>th</sup> Street east of Iowa Highway 31 for approximately 2.25 miles in preparation for paving the road. The project is funded by the \$1.3 million special projects levy.

The project was let to contract on September 10<sup>th</sup> and awarded to Mather Construction on September 17<sup>th</sup>. The contract was approved by the board on September 24<sup>th</sup>. Grading and culvert installation has started last fall and was suspended for winter until last week. The contractor has resumed grading on the east end of the project, just west of Mason Avenue. Clearing and grubbing has started on the whole project corridor. The contractor expects to close the intersection of County routes L27 and D50 in two to three weeks to allow grading of the new intersection at the east end. We expect the project to be completed in late summer, 2020. The road is programmed for paving. Paving will be done in either FY 2022 or FY 2023 after the grade has had time to settle.

**FM-CO97(137)—55-97**, K49 HMA resurfacing project between Plymouth County line and county route D12. Letting date: February 19, 2019. Contractor: Knife River. Woodbury County share of contract price: \$286,297.37.

This project is being done in coordination with a Plymouth County project on county route K49 in both counties. The project involves cold in place recycling of the existing pavement followed by an overlay of high performance asphalt surfacing. The high-performance surface provides a thinner overlay on top of the recycled pavement than standard hot mix asphalt. This is Woodbury County's first project using this material.

Cold in place recycling is complete. Surface HMA placement was completed on Friday, October 25. Shouldering is complete as are pavement markings. Some work in the northbound lane needs to be redone. This work will be done in the spring of 2020 before the project is complete.

### **Work Under Design:**

Design work is underway on the following projects for letting in 2019.

1) The Mason Avenue bridge was severely damaged by flooding on the Little Sioux River in July 2018. The bridge has been closed to traffic due to damage caused by the bridge being struck by a large tree. The county engineer's office was notified that FEMA has determined that the damage is eligible for repair/replacement assistance. The county road department has filed required documentation requesting assistance from FEMA with eligible costs and has started work on design of a new bridge at this location. Preliminary design work is underway for a 209' x 24' continuous concrete slab bridge that meets the hydraulic requirements of this crossing. There will still be road grade overflow on both sides of the bridge for extreme flooding, similar to the way the current truss has worked. We will be submitting the design to FEMA shortly to obtain approval for an improved project. We expect the bridge replacement project will be undertaken in 2020.

2) Design work is starting on K64 from Highway 141 north to Old Highway 141. This work includes new pavement through the town of Hornick. The project is proposed for letting in spring 2021.