



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(MAY 12, 2020) (WEEK 20 OF 2020)**

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Boardroom Phone: 712-224-6014

Due to the Governor’s proclamation issued March 20th access to this meeting will be by live streaming on YouTube with telephonic access by telephone number listed above.

Rocky L. De Witt 253-0421 rdewitt@woodburycountyiowa.gov	Marty J. Pottebaum 251-1799 mpottebaum@woodburycountyiowa.gov	Keith W. Radig 560-6542 kradig@woodburycountyiowa.gov	Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held May 12, 2020 at **4:30 p.m.** in the basement of the courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item “Citizen Concerns.”
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

4:00 p.m. 1. Closed Session {Iowa Code Section 21.5 (1) (c)}
First Floor Boardroom

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- | | |
|---------------------------|-------------|
| 2. Citizen Concerns | Information |
| 3. Approval of the agenda | Action |

Consent Agenda

Items 4 through 8 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

4. Approval of the minutes of the May 5, 2020 meeting
5. Approval of claims
6. Board Administration – Karen James
Approval of lifting tax suspensions for petitioners who failed to re-certify their income or income does not qualify for continued tax suspension

7. County Auditor – Patrick Gill
Consideration and approval of liquor license for the White Horse Patrol
8. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Authorization to Initiate Hiring Process
 - c. Approval of request to deauthorize county positions

End Consent Agenda

- | | | |
|-----|--|-------------|
| 9. | Communication Center – Glenn Sedivy
Approve the LEC Fiber Optic Infrastructure Request for Proposal for a Public-Private Partnership and to authorize it to be sent to the Local Internet Service Providers | Action |
| 10. | County Sheriff – Dave Drew
Discussion and action on making the application for the Coronavirus Emergency Supplemental Funding Program Solicitation FY 2020 Formula Grant Solicitation | Action |
| 11. | Secondary Roads – Mark Nahra
Consider approval of plans for project number BROS-SWAP-CO97(140)
--SE-97 | Action |
| 12. | Due to COVID-19, the board will be discussing various issues and may take appropriate steps for the protection and safety of both the community and county employees | Action |
| 13. | Reports on Committee Meetings | Information |
| 14. | Citizen Concerns | Information |
| 15. | Board Concerns | Information |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- WED., MAY 13** **8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- 6:30 p.m.** 911 Service Board Meeting, Public Safety Center, Climbing Hill
- 8:00 p.m.** County's Mayor Association Meeting, Public Safety Center, Climbing Hill
- THU., MAY 14** **12:00 p.m.** SIMPCO Board of Directors, 1122 Pierce St.
- 4:00 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- FRI., MAY 15** **11:00 a.m.** Siouxland Human Investment Partnership Board Meeting, Northwest AEA, Room F
- WED., MAY 20** **10:00 a.m.** Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
- 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THU., MAY 21** **11:15 a.m.** Western Iowa Community Improvement Regional Housing Trust Fund Meeting, TBD
- 4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- MON., MAY 25** **6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom
- TUE., MAY 26** **2:00 p.m.** Decat Board Meeting, Western Hills AEA, Room F
- WED., MAY 27** **2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting
- MON., JUNE 1** **6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- TUE., JUNE 2** **4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., JUNE 3** **9:00 a.m.** Loess Hills Alliance Stewardship Committee Meeting, Pisgah, Iowa
- 10:30 a.m.** Loess Hills Alliance Executive Meeting
- 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- 1:00 p.m.** Loess Hills Alliance Full Board Meeting
- THU., JUNE 4** **10:00 a.m.** COAD Meeting, The Security Institute
- FRI., JUNE 5** **10:00 a.m.** Hungry Canyon Alliance Meeting, Atlantic, Iowa
- WED., JUNE 10** **8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- THU., JUNE 11** **12:00 p.m.** SIMPCO Board of Directors, 1122 Pierce St.
- 4:30 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- FRI., JUNE 12** **8:30 a.m.** Woodbury County Building Security Committee Meeting, LEC Conference Room

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

MAY 5, 2020, NINETEENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, May 5, 2020 at 4:30 p.m. Board members present were Pottebaum, Radig, De Witt, and Ung. Staff members present were Heather Satterwhite, Public Bidder, Joshua Widman (by phone), Assistant County Attorney, Dennis Butler, Budget/Tax Analyst, Melissa Thomas, HR Director, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. There were no citizen concerns.
2. Motion by Ung second by Radig to approve the agenda for May 5, 2020, Carried 4-0. Copy Filed.

Motion by Radig second by Ung to approve the following items by consent:

3. To approve minutes of the April 28, 2020 meeting. Copy filed.
4. To approve the claims totaling \$396,673.71. Copy filed.
- 5a. To approve the appointment of Samuel Murphy, Temporary Engineering Aide, Secondary Roads, effective 05-20-20, \$13.50/hr, not to exceed 120 days; the reclassification of Jacklyn Fox, Asst. County Attorney, County Attorney, effective 05-23-20, \$87,951/year, 3.7%=\$3,172/year. Per AFSCME Asst. County Attorney Contract agreement, from step 8 to step 9. Copy filed.
- 5b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Civilian Jailer, County Sheriff, CWA: \$19.86/hour. Copy filed
6. To approve and receive for signature the underground utility permit for the City of Pierson. Copy filed.

Carried 4-0.

7. Motion by Ung second by Radig to approve and authorize the Chairperson to sign a Resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the county for certain original expenditures paid in connection with specified projects. Carried 4-0.

**WOODBURY COUNTY, IOWA
RESOLUTION # 12,283**

**RESOLUTION DECLARING AN OFFICIAL INTENT UNDER TREASURY REGULATION 1.150-2
TO ISSUE DEBT TO REIMBURSE THE COUNTY FOR CERTAIN ORIGINAL EXPENDITURES
PAID IN CONNECTION WITH SPECIFIED PROJECTS**

WHEREAS, the County anticipates making cash expenditures for one or more capital improvement projects, generally described below (each of which shall hereinafter be referred to as a "Project"); and

WHEREAS, the County reasonably expects to issue debt to reimburse the costs of a Project; and

WHEREAS, the Board believes it is consistent with the County's budgetary and financial circumstances to issue this declaration of official intent.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA:

That this Resolution be and does hereby serve as a declaration of official intent under Treasury Regulation 1.150-2.

That it is reasonably expected that capital expenditures will be made in respect of the following Project(s), from time to time and in such amounts as this Board determines to be necessary or desirable under the circumstances then and there existing.

That the County reasonably expects to reimburse all or a portion of the following expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the County in the future.

That the total estimated costs of the Project(s), the maximum principal amount of the bonds, notes or other indebtedness to be issued for the foregoing Project(s) and the estimated dates of completion of the Project(s) are reasonably expected to be as follows:

Project	Fund from which original expenditures <u>are to be</u> <u>Advanced</u>	Total Estimated <u>Cost*</u>	Amount of <u>Borrowing Anticipated</u>	Estimated Date of <u>Completion</u>
Sheriff T.C. Parking Lot	CIP Fund	103,382	103,382	6/30/2020
Dist. Health Carpeting	CIP Fund	12,000	12,000	6/30/2020
EMS Fire Detection	CIP Fund	4,627	4,627	6/30/2020
LEC Correct. Radios	CIP Fund	27,377	27,377	6/30/2020
Emerg. Services Air Truck	CIP Fund	142,420	142,420	6/30/2020
Loan Costs	CIP Fund	6,700	6,700	6/30/2020
Sec. Roads Spray Equip.	CIP Fund	41,518	41,518	6/30/2020
DGR	CIP Fund	15,000	15,000	6/30/2020
Elections Scanners	CIP Fund	2,495	2,495	6/30/2020
C.H. WCICC Equip.	CIP Fund	150,000	150,000	6/30/2020
C.H. Fire Suppr.	CIP Fund	55,180	55,180	6/30/2020
C.H. Data Center	CIP Fund	50,000	50,000	6/30/2020
C.H. WCICC Millenium System	CIP Fund	16,092	16,092	6/30/2020
Elections Equipment	CIP Fund	273,209	250,000	6/30/2020
		900,000		

*It is intended to seek grants and other contributions to reduce the amount of borrowing required for the following Project(s):

N.A.

If such grants are not received, it is intended that the costs to be financed will be increased accordingly.

That the County reasonably expects to reimburse the above-mentioned Project costs not later than the later of eighteen months after the capital expenditures are paid or eighteen months after the property is placed in service, but in no event more than three (3) years after the original expenditure is paid.

That this Resolution be maintained by the County Auditor in an Official Intent File maintained in the office of the Auditor and available at all times for public inspection, subject to such revisions as may be necessary.

SO RESOLVED this 5th day of May, 2020.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

8. The Board discussed various issues related to COVID-19.
Motion by Ung second Pottebaum to extend the Board's previous COVID-19 related actions until June 2, 2020.
Carried 4-0.
9. The Board heard reports on committee meetings.
10. There were no citizen concerns.
11. Board concerns were heard.

The Board adjourned the regular meeting until May 12, 2020.

Meeting sign in sheet. Copy filed.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 5/6/2020 Weekly Agenda Date: 5/12/2020

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Karen James, Administrative Assistant

WORDING FOR AGENDA ITEM:

Approval of lifting tax suspensions for petitioners who failed to re-certify their income or income does not qualify for continued tax suspension

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

Annually, the Board of Supervisors requires those receiving tax suspensions to re-certify their income. Those petitioners who fail to re-certify their income by the deadline or if their income does not qualify for continued tax suspension, will be turned over to the Board of Supervisors for action on lifting the tax suspension.

BACKGROUND:

FINANCIAL IMPACT:

None

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

To lift the tax suspension of the petitioners that are listed on the attachment.

ACTION REQUIRED / PROPOSED MOTION:

Approval of lifting tax suspensions for petitioners who failed to re-certify their income or income does not qualify for continued tax suspension.

Name	Address	Starting Date	Type of Income	No Response	Mail Returned	Proof of Income
Dawn Hays	1103 Dubuque Street	5/22/2007	Soc. Security	x		
Carrie Rustin	2216 Jones Street	5/23/2017	Soc. Security	x		

**Office Of The
AUDITOR/RECORDER
Of Woodbury County**

PATRICK F. GILL
Auditor/Recorder



#7

Court House – Rooms 103
620 Douglas
Sioux City, Iowa 51101

Phone (712) 279-6702
Fax (712) 279-6629

To: Board of Supervisors

From: Patrick F. Gill, Auditor & Recorder *MFG*

Date: May 1, 2020

Subject: Liquor License Application for White Horse Patrol Club

Please approve and receive for signature, an applicaton for a 12-month, Class A Liquor License (LA) (Private Club), with Sunday sales privileges, for the White Horse Patrol Club, 1689 Old Hwy 141, Sergeant Bluff, Iowa. The license will be effective 04/26/20 through 04/25/21.



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Applicant License LA0001570, White Horse Patrol Club, Sergeant Bluff

After completion click on the **NEXT** link to continue to the next screen, or the **BACK** link to return to the previous screen.
The navigation links on the top may also be used to move around the application.

LENGTH OF LICENSE REQUESTED:
(Choose one of the following):

12 month

8 month

6 month

14 day

5 day

License Status: Submitted to Local Authority

Original issue date of license: MM/DD/YYYY

Issue date of current license: MM/DD/YYYY

License effective date: MM/DD/YYYY

License expiration date: MM/DD/YYYY

Number of days notice:

70 day notice:

Cancel date: MM/DD/YYYY

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Privileges LA0001570, White Horse Patrol Club, Sergeant Bluff

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.
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Select one or more of the privileges you wish to have for your Class A Liquor License (LA) (Private Club). If no privileges are applicable please leave all boxes unchecked and hit the next button.

PRIVILEGES:

- Living Quarters
- Outdoor Service
- Sunday Sales

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Applicant LA0001570, White Horse Patrol Club, Sergeant Bluff

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Corporation Name/Sole Proprietor: White Horse Patrol Club (Sole Proprietorship, Partnership, Corporation, etc.)
Name/Partnership Name(s): White Horse Patrol Club
Name of Business (D/B/A): White Horse Patrol Club
Address of Premise: 1689 Old Highway 141
Address Line 2:
City: Sergeant Bluff
County: Woodbury
Zip: 51007
Business Phone: (712) 251-9523 **Cell / Home Phone:**
 Same Address
Mailing Address: 109 Burdick St
Mailing Address Line 2:
City: Salix **State:** Iowa
Zip: 51052
Contact Name: Scott Van Eldik
Phone: (712) 251-9523 **Email Address:** scott.vaneldik@gmail.com

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Status of Business LA001570, White Horse Patrol Club, Sergeant Bluff



After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.

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Indicate how the business will be operated (Choose one of the following):

<input type="radio"/> Sole Proprietorship	<input type="radio"/> Publicly Traded Corporation
<input type="radio"/> General Partnership	<input type="radio"/> Limited Liability Company
<input type="radio"/> Limited Partnership	<input type="radio"/> Municipality
<input checked="" type="radio"/> Privately-Held Corporation	<input type="radio"/> Non-Profit Association

Corporate ID Number: Federal Employer ID#:

Federal Employer ID Applied For:

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Ownership LA0001570, White Horse Patrol Club, Sergeant Bluff

After completion click on the **NEXT** link to continue to the next screen, or the **BACK** link to return to the previous screen. The navigation links on the top may also be used to move around the application.

Corporate applicant's, list all shareholders having 10% or more interest in the corporation and all officers and directors of the corporation regardless of ownership interest. Sole Proprietors shall also include their spouse even if the spouse owns 0% interest. Non-profit corporations or associations need to list officers. Partnerships and Committees not registered with the Secretary of State office will need a trade name filing from their county recorder's office.

If you want to change ownership information at renewal time please finish the renewal with the current ownership listed. When you are finished please go to the Action List and submit an Ownership Update Application along with the license renewal.

Owners:

Name	Address	Percentage	
Scott Van Eldik	109 Burdick St, Salix, IA, 51052	0.00 %	View
1			

First Name: Last Name:
 Address:
 Address Line 2:
 City: State:
 Zip:
 Position: SS#: U.S. Citizen:
 Date of Birth: MM/DD/YYYY % of Ownership:

Please make sure you press "Add" after each owner's information is listed above before pushing the next button.

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Criminal History LA0001570, White Horse Patrol Club, Sergeant Bluff

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The navigation links on the top may also be used to move around the application.

<input type="text" value="No"/>	Since this license was last issued, has anyone listed in the ownership screen been convicted of a felony offense in Iowa or any other state of the United States? If yes, list on the next (Violations) screen.
<input type="text" value="No"/>	Since the license was last issued, have any of the owners listed in the ownership screen been charged, arrested, indicted, convicted or received a deferred judgment for any violation of any state, county, city, federal or foreign law? All information shall be reported regardless of the disposition, even if dismissed or expunged. Include pending charges. DO NOT include traffic violations, except those that are alcohol related. If yes, list violations on the next (Violations) screen.
<input type="text" value="None"/>	If no arrests, indictments, summons or convictions are applicable since the license was last issued, select 'NONE'.

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Premises Information LA0001570, White Horse Patrol Club, Sergeant Bluff

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.

The navigation links on the top may also be used to move around the application.

Has the premises configuration changed since last year?

Control of premises:

- Own
- Lease
- Other explain:

Premises type:

Local Authority:

License City:

City Population: 4227

License County:

County Population: 102172

Dram Shop:

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General Premises Information LA0001570, White Horse Patrol Club, Sergeant Bluff

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of Bathrooms:

of Floors:

Equipped with tables and seats to accommodate a minimum of 25?

Are other liquor, wine or beer businesses accessible from the interior of your premises?

Veterans Organizations: Is your lodge or fraternal organization chartered by the Congress of the United States and open only 1 day a week? If no, please answer remaining questions.

Class A Liquor License "Club" Applicants Only: Is your club a non-profit corporation or association of individuals who own, lease or occupy a permanent building whose members pay regular dues and is not operated for a profit other than such profits as would accrue to the entire membership?

If yes, how many dues paying members do you have?

Does your premises conform to all local and state health, fire and building laws and regulation?

Is the capacity of your establishment over 200?

Do you charge a cover charge?
If yes, how often?

Infusing click here for more information

- I will be mixing and storing mixed drinks, cocktails, or infusions prior to a customer placing an order for the beverage. I will mix, store, and dispense mixed drinks, cocktails or infusions which are not for immediate consumption in compliance with the requirements and restrictions provided in Iowa Code § 123.49(2)"d"(2) and 185 Iowa Administrative Code § 4.5. I understand that a failure to comply with applicable laws and rules will result in a fine, license suspension, and/or license revocation.
 - Agree Disagree
- I will NOT be mixing and storing mixed drinks, cocktails, or infusions prior to a customer placing an order for the beverage.

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ABD Licensing - General Premises Information

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- > Applicant Signature
- > Dram Cert
- > Local Endorse
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Applicant Signature LA0001570, White Horse Patrol Club, Sergeant Bluff

Complete the information below and click Finish to complete the application
Note that the license fees will only be withdrawn from accounts after the ABD approves the license.

This application must be completed by a person listed in the Ownership Section.

I hereby declare that all information contained in the Application is true and correct. I understand that misrepresentation of material facts in the Application is a crime and grounds for denial of the license or permit under Iowa law. I further understand that, as a condition of receiving a license, the licensed premises is subject to inspection during business hours by appropriate local, state and federal officials.

NOTE: The Applicant's Name must match one of the owner's names from the Ownership screen.

Owner's Signature: Date:
MM/DD/YYYY

Tentative effective date: MM/DD/YYYY

Licensees are required to submit a bi-annual report of shipment to Iowa consumers due January 10th and July 10th for the previous six months of shipment. This report can be found on the "Action List" under "Complete a Tax Report".

Amount to be transferred from your account: \$ 624.00

Please notify your Financial Institution to allow ACH debits by our agency's ACH ID number, 142-6004553.

Funds will be pulled from your account 2 days after ABD approves the license.

You are ready to submit the application for your license to sell alcoholic beverages in the State of Iowa. By providing the bank information requested and clicking on "finish" you are indicating that you are an owner or authorized user of the bank account listed and that you hereby authorize ABD to debit the account in the amount indicated above.

NAME	0123
ADDRESS	01-2345/6789
CITY, STATE, ZIP	
DATE	
PAY TO THE ORDER OF	\$ <input type="text"/>
	DOLLARS
BANK NAME	
ADDRESS	
CITY, STATE, ZIP	
FOR	
@ 1234567890 012345678901234 0123	
Bank Routing Number	Bank Account Number
	Check Number

Applicant's Bank Name:

Applicant's Bank Routing Number:

Repeat Bank Routing Number:

The routing number will ALWAYS be 9 digits long. If you are unsure of your routing or account number, call your bank.

Applicant's Account Number:

Repeat Account Number:

Credit cards are not accepted. Your bank information is transferred over a secure connection and is completely confidential.

BY CLICKING ON THE "FINISH" BUTTON, I AGREE TO THE TERMS AND CONDITIONS OF USING MY BANK ACCOUNT AS A PAYMENT METHOD, WHICH ARE LISTED BELOW, AND AUTHORIZE THE STATE OF IOWA TO DEBIT MY BANK ACCOUNT FOR THE LICENSING FEE LISTED ABOVE.

1. Bank Account Payments. By choosing to use a bank account as your payment method

Please print a copy of this page for your records before clicking the "FINISH" button.

Finish

If you are not taken to a confirmation screen after clicking on "Finish", please see the notes at the top of the applicant signature screen to find out why the application was not submitted.

 [Prev](#)

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Contact Us

Iowa Alcoholic Beverages Division
 1918 SE Hulsizer Road, Ankeny, IA 50021
 Toll Free 866.IowaABD (866.469.2223)
 Local 515.281.7400

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Dram Shop Liability Certificate of Insurance LA0001570, White Horse Patrol Club, Sergeant Bluff

Complete the information below and click **SUBMIT** to endorse this Renewal application.

POLICY INFORMATION	
Reason for re-submittal:	
This is to certify: <i>Founders Insurance Company</i>	
Policy Number:	ELIA103493
Assured:	White Horse Patrol Club
DBA:	White Horse Patrol Club
Address:	1689 Old Highway 141
Address Line 2:	
City:	Sergeant Bluff ▼
State:	Iowa ▼
Zip:	51007
Policy Effective Date:	04/26/2020 MM/DD/YYYY
To: <input checked="" type="radio"/>	Expiration Date: 04/26/2021 MM/DD/YYYY
Thru: <input type="radio"/>	

CHECK LIST	
<input checked="" type="checkbox"/>	Outdoor Service Endorsement
<input checked="" type="checkbox"/>	Policy Information Verified (if incorrect please contact the licensee)
Does this policy contain an annual aggregate limit provision?	Yes ▼
If Yes, Annual aggregate limit is:	\$251,000 - \$300,000 ▼

The above-mentioned policy of insurance (hereinafter policy) contains coverage to comply with the provisions of Iowa Code section 123.92 and all regulations of the Iowa Department of Commerce, Alcoholic Beverages Division.

The policy may be canceled by the Company of the Assured giving 30 days notice in writing to the Alcoholic Beverages Division at its office, Ankeny, Iowa. The 30 days notice will commence from the date notice is actually received by the division.

Whenever requested by the division, the company agrees to furnish to the division a duplicate original of the policy and all pertinent endorsements.

Signature: **Date:** 04/24/2020 MM/DD/YYYY

Submit

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Local Authority Endorsement LA0001570, White Horse Patrol Club, Sergeant Bluff

Complete the information below and click **SUBMIT** to endorse the Renewal.

LICENSE INFORMATION

Local Authority: *County of Woodbury*

Daytime Phone for Local Authority:

License Approved
 License Denied
 License Timely Filed

Reason For Denial:

Reason For Timely Filing:

Effective Date: Expiration Date:

CHECK LIST

Fire inspection completed: Yes No

Health inspection completed Yes No

Was a DCI background check run Yes No

Fee Amount: \$624.00
Local Authority Share: \$260.00

E-MAIL

Please provide the local authority email address below. Once the application has been reviewed and approved, a copy of the license will be emailed to this address.

Local Authority E-mail Address

COMMENTS

Signature: Date: MM/DD/YYYY

Submit

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Contact Us

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HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: May 12, 2020

* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R- Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Ritchie, Stacy	Human Resources	5-13-20	Clerk II	\$16.84/hour	0%	T	Transfer from Part-time to Full-time Clerk II.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: Melissa Thomas HR Director

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: May 12, 2020

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Human Resources	Senior Clerk	Wage Plan: \$18.51/hour		
Human Resources	F/T Clerk II	Wage Plan: \$16.84/hour		
Juvenile Detention	(2) P/T Youth Workers	AFSCME Juvenile Detention: \$19.30/hour		

Chairman, Board of Supervisors

Melissa Thomas

From: Ryan Weber
Sent: Thursday, April 9, 2020 9:59 AM
To: Melissa Thomas
Cc: Jill Gilmore
Subject: part time hire request

I am requesting to initiate the hiring process for my two part time positions (1) female and (1) male that was approved for 2020-2021 budget year.

With unemployment so high right now I believe it would be a good time to advertise and interview potential candidates. Start date however would not be till July 1 2020 though.

Ryan M. Weber

Director

Woodbury County Juvenile Detention Center

rweber@woodburycountyiowa.gov

Phone: (712) 279-6622

Fax: (712) 234-2900

HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA

DATE: May 12, 2020

REQUEST TO DEAUTHORIZE COUNTY POSITION(S)

DEPARTMENT	POSITION	APPROVED	DISAPPROVED
Human Resources	Safety Risk Coordinator		
Human Resources	P/T Clerk II		

Chairman, Board of Supervisors

Lisa Anderson

From: Melissa Thomas
Sent: Thursday, May 7, 2020 10:14 AM
To: Lisa Anderson
Subject: 5/12/2020 Board Meeting

Please put this on the 5/12/2020 Board Meeting:

Deauthorize the Safety Risk Coordinator position as of 5/22/2020.

Re-authorize a Senior Clerk position

Change the Clerk II position from part time to full time.

Thank you.

Melissa Thomas
Human Resources Director
Woodbury County
(712) 279-6480
(712) 253-6534

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#9

Date: 05-07-2020 Weekly Agenda Date: 05-12-2020

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Glenn Sedivy, Communications Director

WORDING FOR AGENDA ITEM:

Motion to approve the L.E.C. Fiber Optic Infrastructure Request for Proposal for a Public-Private Partnership

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

The new LEC will require a fiber optic network connection, this R.F.P. is to see if there is any interest in a Public Private partnership in this fiber build, to share the construction costs.

BACKGROUND:

The LEC will require a fiber optic connection to the City of Sioux City's existing fiber optic infrastructure that runs north and south along Business Highway 75 to connect to the City-County network. This facility will also need connection to the Iowa Communications Network "ICN" for the Court Rooms.

FINANCIAL IMPACT:

It is estimated that the construction costs could be as high as \$50,000.00 and is not part of the LEC budget. This project could provide a Public Private partnership to share the costs of this project.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

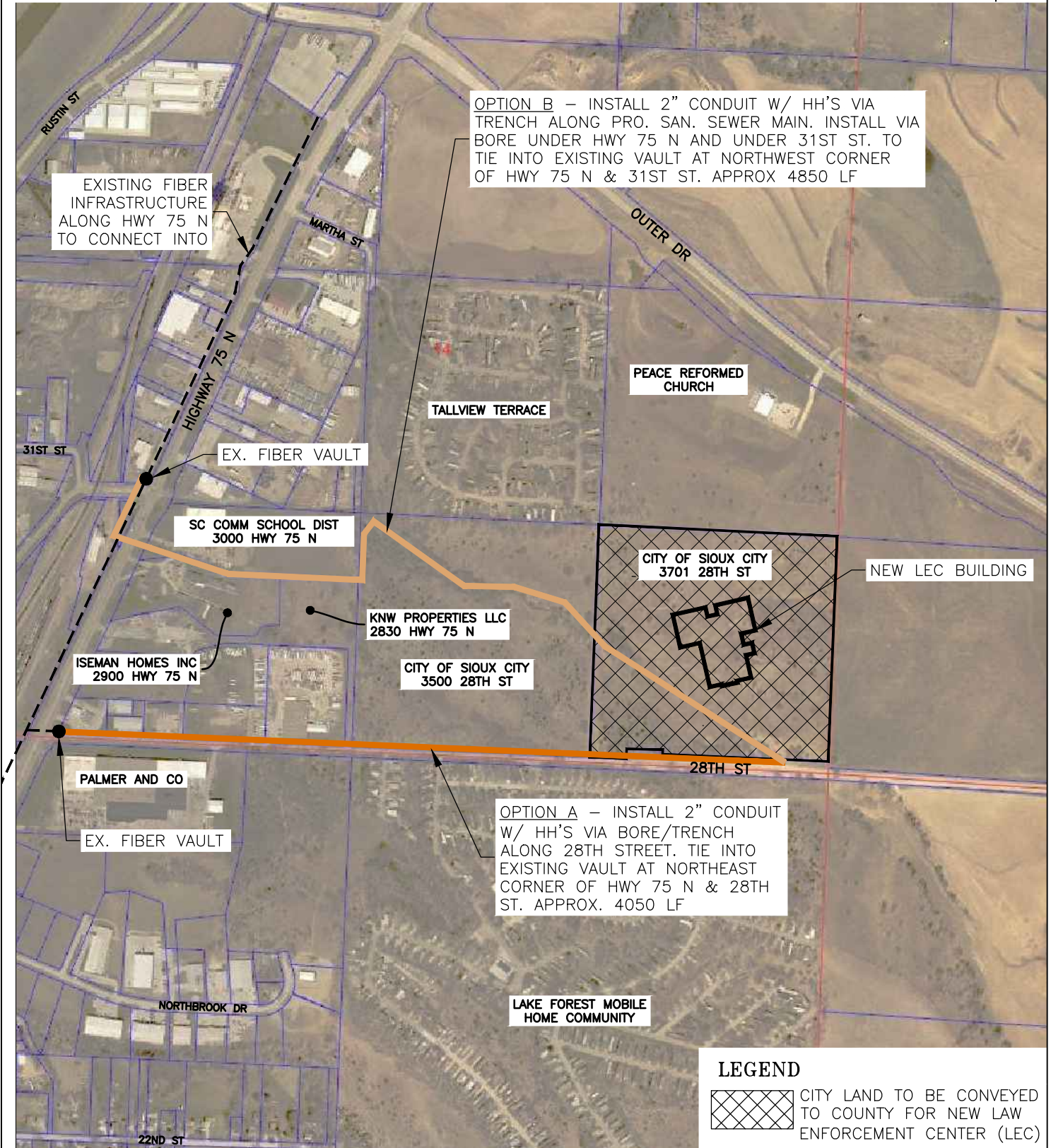
Authorize this RFP to be sent out to the Local Internet Service Providers

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the L.E.C. Fiber Optic Infrastructure Request for Proposal for a Public-Private Partnership and to authorize it to be sent to the Local Internet Service Providers.

EXHIBIT A

NEW LAW ENFORCEMENT CENTER (LEC) FIBER CONDUIT ROUTE OPTIONS WOODBURY COUNTY, IOWA



DGR ENGINEERING
6115 Whispering Creek Drive, Sioux City, IA.
Tel. 712-266-1554 Fax. 712-266-1707

DATE: 04/07/2020

DRAWN BY: DJR APPROVED: BNW

PROJECT NO.
270025

SHEET
EX.A

Woodbury County Board of Supervisors

Request for Proposal

Fiber Optic Infrastructure

Public-Private Partnership project

INTRODUCTION

The Woodbury County Board of Supervisors “BOARD” is seeking proposals for a Public-Private fiber-optic infrastructure project to construct, maintain and operate fiber optics to the new Law Enforcement Center.

The objective of this partnership is to share costs and operations of this fiber infrastructure with one or more private Internet Service Providers, “ISP.” to help expand their ISP. network and to connect the City-County network to the new Law Enforcement Center.

BACKGROUND INFORMATION OF THE WOODBURY COUNTY LAW ENFORCEMENT CENTER

The new Law Enforcement Center “LEC” will be constructed at 3701 28th Street in Sioux City, Iowa on a piece of property owned by the City of Sioux City. This facility will house the offices of the Woodbury County Jail, Sheriff, County Attorney, Judges and Court Rooms. The City of Sioux City is replacing 28th street from Business Highway 75 to Outer Drive and all of the City utilities in the year of 2021.

The LEC will require a fiber optic connection to the City of Sioux City’s existing fiber optic infrastructure that runs north and south along Business Highway 75 to connect to the City-County network. This facility will also need connection to the Iowa Communications Network “ICN” for the Court Rooms. There is also an identified need for an internet connection to service a cloud-based solution for the Sheriff’s Department.” (The video visitation package.)

The BOARD is prepared to construct this fiber optic network as part of the LEC project but feels that in the best interest to the Community, for economic development and to expand the ISP in this area wants to inform private ISP’s an opportunity to partner in this project.

SCHEDULE OF EVENTS

The BOARD expects to adhere to the tentative procurement and delivery schedule shown below. However, it should be noted that the dates are approximate and subject to change, as amended.

- | | |
|---|---------------------|
| 1. Proposal issued | Fill in Dates below |
| 2. Letters of Interest due to BOARD by _____ p.m. | |
| 3. Proposal evaluation completed | |
| 4. Negotiations of Exchange Agreements | |
| 5. Agreement awarded by BOARD | |

SCOPE OF WORK

The construction of a fiber optic duct bank to include fiber duct, fiber vaults, fiber and locate pedestals, with 2 options as follows:

- A. Option A: Install approximately 4,050 feet of one (1) two (2) inch Orange HDPE fiber optic duct from the north east corner of Business Hwy 75 and 28th street to the entrance of the new LEC, as shown in Exhibit A.
- B. Option B: Install approximately 4,850 feet of one (1) two (2) inch Orange HDPE fiber optic duct from the north west corner of Business Hwy 75 and 31st street to the entrance of the new LEC, as shown in Exhibit A.
- C. With either option the LEC will install one (1) twenty-four (24) count armored single mode fiber optic cable, for its sole use.

REQUEST FOR PROPOSAL CONSIDERATIONS

The following will be required to confirm the partnership with any private ISP:

1. A formal letter of interest to the BOARD, their desire to partner in this fiber project, by the date listed above.
2. ISP must be licensed to operate in Sioux City and in the State of Iowa.
3. ISP will enter into a separate Telecommunications Facilities Exchange agreement with the BOARD.
4. The ISP understand that there may be more than one (1) ISP included in this partnership.
5. The ISP's that participate in this project will cost share the construction of one (1) of the two (2) options stated above.
6. If the ISP's that participate in this project plan to extend the Fiber duct bank beyond the scope of this project, it will be at the total expense of those ISP's.
7. The ISP's that participate are expected to work with representatives or Engineers of the BOARD in the final design and total material quantities needed for the project.

EVALUATION CRITERIA

The BOARD will evaluate all proposals received by the deadline as stated in this document. Proposals will be evaluated based on a variety of criteria including, but not limited to, the following:

- Express understanding of the project and knowledge of scope of work
- Recent experience in similar Public-Private partnerships with the City of Sioux City and Woodbury County or other governmental entities.

SELECTION

Selection of the ISP's for this project will be based on the criteria noted in the previous section titled "Evaluation Criteria". The final determination will be negotiated between the BOARD and the ISP's chosen to participate in this project. The BOARD will then enter into a Telecommunications Facilities Exchange agreement, with those selected to participate.

The BOARD will select a vendor based on the vendor's ability, in the BOARD's opinion, who will best serve Woodbury County's needs. The BOARD reserves the right to reject any or all proposals, in whole or in part, with or without cause, even if all the stated requirements are met.

This project is also subject to the City of Sioux City procuring the necessary right of way for the project.

CONFIDENTIALITY

This information or proposals submitted shall be subject to Iowa's open records laws as provided in Chapter 22 of the Code of Iowa. All submitted material shall become the property of the BOARD.

QUESTIONS

Prospective responders with questions regarding this RFP may contact:

Woodbury County Communications
Glenn Sedivy at: gsedivy@sioux-city.org
712-279-6959

RETURN OF PROPOSALS

The BOARD will accept proposals until **TIME p.m.** on **DATE**. One (1) copy of the letter of interest shall be enclosed in a sealed envelope marked "Fiber Optic Infrastructure Public-Private Partnership project", and addressed to:

Woodbury County Board of Supervisors
620 Douglas Street
Sioux City, Iowa 51101

Att: Karen James

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#10

Date: 05.07.2020 Weekly Agenda Date: 05.12.2020

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Sheriff Dave Drew

WORDING FOR AGENDA ITEM:

Application for Coronavirus Emergency Supplemental Funding Program Solicitation FY 2020 Formula Grant Solicitation.

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

Request to move forward with the grant application for the Coronavirus Emergency Supplemental Funding Program to assist agencies in preventing providing for, and responding to the coronavirus.

BACKGROUND:

Currently, the DOJ, OJP, and BJA are seeking applications for the Coronavirus Emergency Supplemental Funding Program for 100% grant funding due to the current COVID-19 Pandemic.

FINANCIAL IMPACT:

\$58,008.00 with no match.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Discussion and action on making the application for the Coronavirus Emergency Supplemental Funding Program Solicitation FY 2020 Formula Grant Solicitation.

ACTION REQUIRED / PROPOSED MOTION:

Discussion and action on making the application for the Coronavirus Emergency Supplemental Funding Program Solicitation FY 2020 Formula Grant Solicitation.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#11

Date: 05/07/20 Weekly Agenda Date: 05/12/20

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider approval of plans for project number BROS-SWAP-CO97(140)--SE-97

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Plans have been completed for replacement of bridge H-203 on 200th Street with a continuous concrete slab bridge. We request approval of the plans for letting.

BACKGROUND:

The county has programmed the replacement of bridge H-203 on 200th Street for FY 2020. The existing bridge was closed in October 2019 due to failure of substructure members.

FINANCIAL IMPACT:

The projects are paid for with state SWAP funds that replace federal aid bridge replacement funds. The project is 100% funded by SWAP funding.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend that the Board approve the plans for project number BROS-SWAP-CO97(140)--SE-97 .

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the plans for project number BROS-SWAP-CO97(140)--SE-97.

