



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(JUNE 23, 2020) (WEEK 26 OF 2020)**

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Boardroom Phone: 712-224-6014

Due to the Governor's proclamation issued March 20th access to this meeting will be by live streaming on YouTube with telephonic access by telephone number listed above.

Rocky L. De Witt 253-0421 rdewitt@woodburycountyiowa.gov	Marty J. Pottebaum 251-1799 mpottebaum@woodburycountyiowa.gov	Keith W. Radig 560-6542 kradig@woodburycountyiowa.gov	Matthew A. Ung 490-7852 matthewung@woodburycountyiowa.gov
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held June 23, 2020 at **4:30 p.m.** in the basement of the courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, your remarks may be limited to three minutes on any one item.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- | | |
|---------------------------|-------------|
| 1. Citizen Concerns | Information |
| 2. Approval of the agenda | Action |

Consent Agenda

Items 3 through 9 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

3. Approval of the minutes of the June 16, 2020 meeting
4. Approval of claims
5. Board Administration – Karen James
Approval of resolution for a tax suspension for P.D.

6. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Authorization to Initiate Hiring Process
7. County Treasurer – Mike Clayton

Approval of resolution naming depositories
8. Juvenile Detention – Ryan Weber

Receive Juvenile Detention May population report
9. Secondary Roads – Mark Nahra
 - a. Approval of underground utility permit for CenturyLink for a telephone drop on 120th Street
 - b. Approval of underground utility permit for CenturyLink for a telephone drop on Carroll Avenue

End Consent Agenda

10. Board Administration – Karen James
 - a. Approval of appointment to the Woodbury County Library Board of Trustees Action
 - b. Consideration and approval of appointment to the Veterans Affair Commission Action
11. County Auditor – Patrick Gill

Approve the add on of ExecuTime Advanced Scheduling to be paid out of FY 21 CIP funds. Action
- 4:45 p.m.** 12. Board Administration – Dennis Butler Action
 (Set time)

Public hearing and approval of amendment #1 to the Woodbury County FY 2020 Budget
13. Secondary Roads – Mark Nahra
 - a. Award the bid for project number BRS-SWAP-6012(601)-FF-97 to the low bidder Action
 - b. Award the bid for project BROS-SWAP-C097(135)—FE-97 to the low bidder Action
 - c. Approval of contract and bond for project number L-B(M66)—73-97 with Godberson Smith Construction of Ida Grove, IA for \$261,771.85 Action
14. Board of Supervisors – Rocky De Witt

Approval of 28E Agreement for Rolling Hills Community Services Region Action
15. Reports on Committee Meetings Information
16. Citizen Concerns Information
17. Board Concerns Information

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- MON., JUNE 22 6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom
- TUE., JUNE 23 2:00 p.m.** Decat Board Meeting, Western Hills AEA, Room F
- WED., JUNE 24 2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting
- THU., JUNE 25 11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, Zoom
- THU., JULY 2 10:00 a.m.** COAD Meeting, The Security Institute
- MON., JULY 6 6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- TUE., JULY 7 4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., JULY 8 8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- 10:00 a.m.** STARComm Executive Board meeting, The Security Institute
- 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- 4:30 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- 6:30 p.m.** E911 Service Board Meeting, Climbing Hill Disaster Services Class Room
- 8:00 p.m.** County's Mayor Association Meeting, Public Safety Center, Climbing Hill
- WED., JULY 15 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- 10:00 a.m.** Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
- THU., JULY 16 4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- WED., JULY 22 2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting
- THU., JULY 23 11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce
- MON., JULY 27 6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom
- TUE., JULY 28 2:00 p.m.** Decat Board Meeting, Western Hills AEA, Room F

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

JUNE 16, 2020, TWENTY-FIFTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, June 16, 2020 at 4:30 p.m. Board members present were Pottebaum, Radig, De Witt, and Ung. Staff members present were Karen James, Board Administrative Assistant, Dennis Butler, Budget/Tax Analyst, Melissa Thomas, HR Director, Joshua Widman, Assistant County Attorney, and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. There were no citizen concerns.
2. Motion by Ung second by De Witt to approve the agenda for June 16, 2020, Carried 4-0. Copy Filed.

Motion by Ung second by Radig to approve the following items by consent:

3. To approve minutes of the June 9, 2020 meeting. Copy filed.
4. To approve the claims totaling \$449,860.92. Copy filed.
- 5a. To approve the promotion of Stacy Ritchie, Senior Clerk, Human Resources Dept., effective 06-17-20, \$19.32/hour, 14.7%=\$2.48/hour. Promotion from Clerk II to Senior Clerk.; the separation of Arthur Doakes, Deputy Sheriff, County Sheriff Dept., effective 06-26-20. Resignation.; and the reclassification of Charli Polley, % Deputy, County Treasurer Dept., effective 07-01-20, \$61,012.39/year, 11%=\$6,200.39/yr. Per County Treasurer, from 60% to 65% Deputy. Copy filed.
- 5b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Sheriff Deputy, County Sheriff Dept. CWA: \$24.41/hour; and Clerk II, Human Resources Dept. Wage Plan: \$16.84/hour. Copy filed.
6. To approve the contract with Cost Advisory Services, Inc. to provide professional consulting services to Woodbury County, Iowa. Copy filed.
- 7a. To approve and authorize the Chairperson to sign a Resolution adopting and levying special assessment in the McCandless Inter-County Drainage District of Monona and Woodbury Counties, Iowa.

RESOLUTION #13,002
RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN
THE MCCANDLESS INTER-COUNTY DRAINAGE OF MONONA
AND WOODBURY COUNTIES, IOWA

WHEREAS, the Board of Trustees of the McCandless Inter-County Drainage District, in session on the 18th day of March, 2020, requested that the Board of Supervisors levy a special assessment of One Hundred Percent (100%) of the Original Assessment on all tracts of land, lots, public roads, and railroads in the McCandless Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

NOW, THEREFORE, BE IT RESOLVED by the Joint Board of Supervisors of Monona and Woodbury Counties, Iowa, acting as a Drainage Board for the McCandless Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the McCandless Inter-County Drainage District of Monona and Woodbury Counties, Iowa, a special assessment in the amount of One Hundred Percent (100%) of the Original Assessment, and the Auditors of Monona and Woodbury Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to \$445.36 in the year 2020-2021.

PASSED and APPROVED this 16th day of June, 2020
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

- 7b. To approve and authorize the Chairperson to sign a Resolution adopting and levying special assessment in the Sandhill-Lakeport Inter-County Drainage District of Monona and Woodbury Counties, Iowa.

RESOLUTION #13,003
RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN
THE SANDHILL-LAKEPORT INTER-COUNTY DRAINAGE OF MONONA
AND WOODBURY COUNTIES, IOWA

WHEREAS, the Board of Trustees of the Sandhill-Lakeport Inter-County Drainage District, in session on the 10th day of May, 2020, requested that the Board of Supervisors levy a special assessment of Fifty Percent (50%) of the Original Assessment on all tracts of land, lots, public roads, and railroads in the Sandhill-Lakeport Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

NOW, THEREFORE, BE IT RESOLVED by the Joint Board of Supervisors of Monona and Woodbury Counties, Iowa, acting as a Drainage Board for the Sandhill-Lakeport Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the Sandhill-Lakeport Inter-County Drainage District of Monona and Woodbury Counties, Iowa, a special assessment in the amount of Fifty Percent (50%) of the Original Assessment, and the Auditors of Monona and Woodbury Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to \$445.36 in the year 2020-2021.

PASSED and APPROVED this 16th day of June, 2020
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

- 7c. To approve and authorize the Chairperson to sign a Resolution adopting and levying special assessment in the Little Sioux Inter-County Drainage District of Monona, Woodbury, and Harrison Counties, Iowa.

RESOLUTION #13,004
RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN
THE LITTLE SIOUX INTER-COUNTY DRAINAGE OF MONONA,
WOODBURY, AND HARRISON COUNTIES, IOWA

WHEREAS, the Board of Trustees of the Little Sioux Inter-County Drainage District, in session on the 2nd day of April, 2020, requested that the Board of Supervisors levy a special assessment of Sixty-five (65%) Percent of the Original Assessment on all tracts of land, lots, public roads, and railroads in the Little Sioux Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

NOW, THEREFORE, BE IT RESOLVED by the Joint Board of Supervisors of Monona, Woodbury and Harrison Counties, Iowa, acting as a Drainage Board for the Little Sioux Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the Little Sioux Inter-County Drainage District of Monona, Woodbury and Harrison Counties, Iowa, a special assessment in the amount of Sixty-five (65%) Percent of the Original Assessment, and the Auditors of Monona, Woodbury and Harrison Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to \$445.36 in the year 2020-2021.

PASSED and APPROVED this 16th day of June, 2020
 WOODBURY COUNTY BOARD OF SUPERVISORS
 Copy filed.

Carried 4-0.

- 8. Motion by Pottebaum second by Radig to receive for signatures a Resolution to recognize Briese Lane as part of the Secondary Road system. Carried 4-0. Copy filed.

**A RESOLUTION TO RECOGNIZE BRIESE LANE AS PART OF THE
SECONDARY ROAD SYSTEM
RESOLUTION #13,005**

WHEREAS, the Woodbury County Board of Supervisors under Chapter 306.4 has jurisdiction over the Woodbury County secondary road system, and

WHEREAS, Chapter 306.10 gives said Board the power to establish, alter, or vacate roads on the secondary road system, and

WHEREAS, the County Engineer has determined that a dead-end road in section 1, township 88 north, range 43 west has been maintained as a county route, but was left unnamed when county rural addressing was established,

WHEREAS, the road remains in county jurisdiction and is maintained in compliance with county road standards,

NOW THEREFORE BE IT RESOLVED by the Woodbury County Board of Supervisors that a street that is hereby established as Briese Lane, beginning at its intersection with Iowa State Highway 31 in section 1, township 88 north, range 43 west, and continuing east to the end of the public right of way, has been accepted into the Woodbury County Secondary Road system as a county road and that the road is open to the public.

SO RESOLVED, dated this 16th day of June, 2020.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 10a. Motion by Radig second by Ung to receive for signatures a Resolution declaring support and intent of the placement of Historic Route 20 signage on the County/State maintained road. Carried 4-0.

**WOODBURY COUNTY, IOWA
RESOLUTION #13,008
A RESOLUTION DELCLARING SUPPORT AND INTENT OF THE PLACEMENT OF
HISTORIC ROUTE 20 SIGNAGE ON THE COUNTY/STATE MAINTAINED ROAD**

WHEREAS, U.S. Highway Route 20 was created in 1926 from Boston, MA to Yellowstone National Park, WY; and

WHEREAS, by 1943, U.S. Highway Route 20 was extended to Newport, OR – a distance of 3,365 miles; and

WHEREAS, U.S. Highway Route 20 extended 333 miles between Dubuque and Sioux City, Iowa; and

WHEREAS, U.S. Highway Route 6 was decommissioned in most of California in 1964, making U.S. Highway Route 20 the longest highway in the country; and

WHEREAS, over the years, U.S. Highway Route 20 has conveyed commerce and pleasure travelers whose needs were met by nearby cities and counties; and

WHEREAS, The State of Iowa has been working since 1952, to relocate U.S. Highway Route 20 to a four-lane highway; and

WHEREAS, though largely supplanted by the four-lane highway route, the original segment of U.S. Highway Route 20 remains, although most are no longer identified as such; and

WHEREAS, former U.S. Highway Route 20 served as the main street of many Iowa cities and towns along its length and, though no longer designated as former U.S. Highway Route 20, these segments represent both state and local historic significance; and

WHEREAS, the Historic US Route 20 Association, Inc., is a nonprofit 501(c)3 organization aimed to promote tourism and economic development along the original 1926 alignment of US Route 20; and

WHEREAS, the Historic Route 20 Association, Inc., provides historic route markers to act as a wayfinding tool to guide tourists and travelers on the 1926 alignment to a local agency; and

WHEREAS, designation of a Historic Route and the permission of placement of historic markers on State Public Highways must come from the Iowa Department of Transportation; and

WHEREAS, without formal designation, the history and contribution of these segments of U.S. Highway Route 20 to the development of the state would remain less known; and

WHEREAS, recognition of these segments will foster the economic health and cultural preservation of small communities and towns located along the highway; and

WHEREAS, it is fitting that a means to designate these historic sections of former U.S. Highway Route 20 be established.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE WOODBURY COUNTY BOARD OF SUPERVISORS:

Woodbury County hereby recognizes the original 1926 segment of former U.S. Highway Route 20 in the County of Woodbury, Iowa as *Historic Route 20 (Iowa)* for its historical significance and importance in the development of Iowa.

BE IT FURTHER RESOLVED that the County of Woodbury, Iowa commits to the permitting and placement of Historic Route 20 Markers within its borders, including the State DOT Highway.

BE IT FURTHER RESOLVED that the Iowa Department of Transportation, upon receipt of this resolution by all interested local agencies along the original segment of U.S. Highway Route 20, to designate that section of highway as *Historic Route 20 (Iowa)*.

BE IT FURTHER RESOLVED the Clerk of the County of Woodbury, Iowa transmit copies of this resolution to the Historic US Route 20 Association.

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN OF THE WOODBURY COUNTY BOARD SUPERVISORS FOR WOODBURY COUNTY, IOWA that we are in support of the recognition and designation of Historic Route 20 and the placement of Historic Route 20 Markers.

BE IT SO RESOLVED this 16th day of June 2020.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

10b. Motion by Ung second by De Witt to approve the SIMPCO membership dues for Rural cities proposal and pay up to \$7,279 in LOST funds for FY21. Carried 4-0. Copy filed.

9a. A public hearing was held at 4:45 p.m. for proposed 2020 amendment to Urban Renewal Plan Grow Woodbury County Urban Renewal Area. The Chairperson called on anyone wishing to be heard.

Rod Earlywine, Superintendent of the Sergeant Bluff-Luton Community School District, spoke in opposition of the amendment. Dennis Butler, Woodbury county Budget/Tax Analyst, presented information to the Board on the proposed amendment.

Motion by Ung second by De Witt to close the public hearing. Carried 4-0.

Motion by De Witt second by Pottebaum to approve and authorize the Chairperson to sign a Resolution 2020 Urban Renewal Plan Amendment for the Grow Woodbury County Urban Renewal Area. Carried 4-0.

RESOLUTION #13,006
A RESOLUTION TO APPROVE 2020 URBAN PLAN AMENDMENT FOR THE GROW
WOODBURY COUNTY URBAN RENEWAL AREA

WHEREAS, the Board of Supervisors of Woodbury County, Iowa (the "County") has created the Grow Woodbury County Urban Renewal Area (the "Urban Renewal Area") and has approved an urban renewal plan for the Urban Renewal Area; and

WHEREAS, Chapter 403 of the Code of Iowa requires that, before a county approves any new urban renewal project, or adds property to an urban renewal area, a county must amend the existing urban renewal plan to include that new project or new property; and

WHEREAS, on October 22, 2019, the Board approved the 2019 Amendment to the urban renewal plan for the Urban Renewal Area which described a new urban renewal project consisting of financing improvements to county roads with incremental property tax revenues; and

WHEREAS, a 2020 Amendment to the urban renewal plan has been prepared for the purpose of supplementing the information included in the 2019 Amendment and expanding the description of the county road improvement project; and

WHEREAS, notice of a public hearing by the Board on the proposed 2020 Amendment was heretofore given in strict compliance with the provisions of Chapter 403 of the Code of Iowa, and the Board has conducted said hearing; and

WHEREAS, copies of the 2020 Amendment, notice of public hearing and notice of a consultation meeting with respect to the 2020 Amendment were sent to the Sergeant Bluff-Luton Community School District and the consultation meeting was held;

NOW, THEREFORE, It Is Resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

Section 1. It is hereby determined by this Board as follows:

- A. The 2020 Amendment conforms to the general plan of the County.
- B. Constructing improvements to County gravel roads as described in the 2020 Amendment is necessary and appropriate to facilitate the proper growth and development of the County in accordance with sound planning standards and local community objectives.

Section 2. The 2020 Amendment, in the form attached to this Resolution and made a part hereof, is hereby in all respects approved.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved June 16, 2020.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 9b. Motion by Ung second by De Witt to approve and authorize the Chairperson to sign a Resolution to fix a date for a public hearing on General Obligation Urban Renewal County Road Improvements Loan Agreement and issuance of General Obligation Bonds in the amount not to exceed \$10,000,000. Carried 4-0.

RESOLUTION #13,007
RESOLUTION TO FIX A DATE FOR A PUBLIC HEARING ON GENERAL OBLIGATION URBAN
RENEWAL COUNTY ROAD IMPROVEMENTS LOAN AGREEMENT AND ISSUANCE OF GENERAL
OBLIGATION BONDS IN AN AMOUNT NO TO EXCEED \$10,000,000

WHEREAS, Chapters 331 and 403 of the Code of Iowa authorize counties to enter into loan agreements and issue general obligation bonds for the purpose of paying the cost of planning, undertaking and carrying out certain types of urban renewal projects under the authority of Chapter 403, provided notice is published, including notice of the right to petition for an election; and

WHEREAS, the Board of Supervisors (the "Board") of Woodbury County, Iowa (the "County") has established the Grow Woodbury County Urban Renewal Area (the "Urban Renewal Area"), based on a finding of the need for economic development in the County and has amended the urban renewal plan for the Urban Renewal Area to designate an urban renewal project consisting of improvements to County gravel roads in order to assist economic development (the "Urban Renewal Project"); and

WHEREAS, the County proposes to enter into a loan agreement (the "General Obligation Urban Renewal County Road Improvements Loan Agreement") and issue general obligation bonds in a principal amount not to exceed \$10,000,000 (the "Bonds"), pursuant to the provisions of Subsection 331.441(2)(b)(14), Section 331.442, Section 331.443 and Chapter 403 of the Code of Iowa, for the purpose of paying the costs of the Urban Renewal Project; and

WHEREAS, it is necessary to fix a date of meeting of the Board at which it is proposed to hold a hearing and take action to enter into the General Obligation Urban Renewal County Road Improvements Loan Agreement and express intent to issue the Bonds, and to give notice thereof as required by law, including notice of the right to petition for an election;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

Section 1. This Board shall meet on July 7, 2020, at the Woodbury County Courthouse, Sioux City, Iowa, at _____ .m., at which time and place a hearing will be held and proceedings will be instituted and action taken to authorize the General Obligation Urban Renewal County Road Improvements Loan Agreement and the issuance of the Bonds.

Section 2. The County Auditor is hereby directed to give notice of the proposed action on the General Obligation Urban Renewal County Road Improvements Loan Agreement and the Bonds, setting forth the amount and purpose thereof, the time when and place where the said meeting will be held, including notice of the right to petition for an election, by publication at least once and not less than 10 nor more than 20 days before the meeting, in a legal newspaper of general circulation in the County, in substantially the following form:

NOTICE OF PUBLIC HEARING ON LOAN AGREEMENT AND ISSUANCE OF BONDS
IN A PRINCIPAL AMOUNT NOT TO EXCEED \$10,000,000
(GENERAL OBLIGATION URBAN RENEWAL COUNTY ROAD IMPROVEMENTS)

The Board of Supervisors of Woodbury County, Iowa, will meet on July 7, 2020, at the Woodbury County Courthouse, Sioux City, Iowa, at _____ .m., for the purpose of holding a hearing and taking action to enter into a loan agreement (the "Loan Agreement") and issue General Obligation Bonds (the "Bonds") in a principal amount not to exceed \$10,000,000 for the purpose of financing a project in the Grow Woodbury County Urban Renewal Area consisting of improvements to County gravel roads.

The Loan Agreement is proposed to be entered into and the Bonds are proposed to be issued pursuant to authority contained in the provisions of Subsection 331.441(2)(b)(14), Section 331.442, Section 331.443 and Chapter 403 of the Code of Iowa, and will constitute general obligations of the County.

At that time and place, oral or written objections or comments may be filed or made to the proposal to enter into the Loan Agreement and the issuance of the Bonds. After receiving objections and comments, the Board of Supervisors may determine to enter into the Loan Agreement and issue the Bonds, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

At any time before the date fixed for taking action to enter into the Loan Agreement and authorizing issuance of the Bonds, a petition may be filed with the County Auditor asking that the question of entering into the Loan Agreement and issuing the Bonds be submitted to the registered voters of the County, pursuant to the provisions of Sections 331.442 and 331.443 of the Code of Iowa.

By order of the Board of Supervisors of Woodbury County, Iowa.
Pat Gill
County Auditor

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved June 16, 2020.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 10c. Motion by Radig second by Pottebaum to approve to support the Northwest Iowa Regional Marketing Group for \$2,000 from Gaming Revenue for FY21. Carried 4-0. Copy filed.
- 10d. Motion by De Witt second by Ung to receive the resignations of Ms. Colling and Mr. Rorholm from the board of adjustment, and Mr. Streck from the zoning commission. Carried 4-0. Copy filed.
- 10e. Motion by De Witt second by Ung to declare 2 vacant positions on the board of adjustment and 1 vacant position on the zoning commission and direct the Community & Economic Development Director to initiate the process of appointing new members by 6/1/21. Carried 4-0. Copy file
- 11. The Board heard reports on committee meetings.
- 12. There were no citizen concerns.
- 13. Board concerns were heard.

The Board adjourned the regular meeting until June 23, 2020.

Meeting sign in sheet. Copy filed.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#5

Date: 6/17/2020 Weekly Agenda Date: 6/23/2020

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Karen James - Admin. Assistant

WORDING FOR AGENDA ITEM:

Approval of resolution for a tax suspension for P.D.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

P.D. is requesting a tax suspension.

BACKGROUND:

P.D.. was approved for a tax suspension on June 17, 2014. Annual tax suspension re-certify letters went out to P.D. starting in March. P.D. failed to re-certify the income by the deadline of June 1. Board lifted the tax suspension on June 9, 2019.

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Consider this request for a tax suspension for P.D. If the Board approves this request, the suspension resolution requires the chairman's signature.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the resolution for a tax suspension for P.D.

HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA

DATE: June 23, 2020

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Sheriff	P/T Courthouse Safety & Security Officer	Wage Plan comparability with AFSCME Courthouse: \$16.84- \$18.50/hour		

Chairman, Board of Supervisors



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010
E-MAIL: ddrew@woodburycountyiowa.gov
FAX: 712.279.6522

16 June 2020

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to hire a Courthouse Security Officer to fill the position recently vacated by Courthouse Security Officer Robert Sorensen. We request this be placed on the agenda for the Tuesday, June 23, 2020 Woodbury County Board of Supervisors meeting. Thank you.

Sincerely,

A handwritten signature in black ink that reads "David Drew".

Dave Drew, Sheriff

Cc: file

RESOLUTION NAMING DEPOSITORIES # _____

BE IT RESOLVED by the Woodbury County Board of Supervisors in Woodbury County, Iowa: That we do hereby designate the following named banks to be depositories of the Woodbury County funds in amounts not to exceed the amount named opposite each of said designated depositories and **Michael Clayton, Woodbury County Treasurer** is hereby authorized to deposit the Woodbury County funds in amounts not to exceed in the aggregate the amounts named for said banks as follows, to wit:

NAME OF DEPOSITORY	LOCATION	MAXIMUM DEPOSIT	MAXIMUM DEPOSIT
		In the effect Prior resolution	under the resolution
U.S. Bank	Sioux City, Iowa	\$50,000,000	\$50,000,000
Security National Bank	Sioux City, Iowa	100,000,000	100,000,000
Wells Fargo Bank	Sioux City, Iowa	50,000,000	50,000,000
PeoplesBank	Sioux City, Iowa	50,000,000	5,000,000
First National Bank	Sioux City, Iowa	50,000,000	50,000,000
Primebank	Sioux City, Iowa	50,000,000	50,000,000
Great Southern Bank	Sioux City, Iowa	5,000,000	5,000,000
First National Bank	Correctionville, Iowa	1,000,000	1,000,000
Pioneer Bank	Sergeant Bluff, Iowa	10,000,000	10,000,000
Sloan State Bank	Sloan, Iowa	5,000,000	5,000,000
Valley Bank & Trust	Danbury, Iowa	1,500,000	1,500,000
BankFirst	Hornick, Iowa	5,000,000	5,000,000
First National Bank	Correctionville, Iowa	5,000,000	5,000,000
United Bank of Iowa	Moville, Iowa	5,000,000	5,000,000
United Bank of Iowa	Anthon, Iowa	5,000,000	5,000,000
Liberty National Bank	Sioux City, Iowa	25,000,000	25,000,000
First American Bank	Sioux City, Iowa	10,000,000	10,000,000
Central Bank	Sioux City, Iowa	10,000,000	10,000,000
Kingsley State Bank	Sergeant Bluff, Iowa	1,000,000	1,000,000
First State Bank	Danbury, Iowa	5,000,000	\$5,000,000

SO RESOLVED this 23th day of June 2020

WOODBURY COUNTY BOARD OF SUPERVISORS

Matthew A. Ung, Chairman

Keith Radig, Member

Rocky De Witt, Member

Marty Pottebaum, Member

Patrick F. Gill
County Auditor/Recorder

May Census

Woodbury Co. Adult Court

1. 133 days 16 hours as of today
2. 99 days 6 hours as of today
3. 2 days 20 hours when released

Woodbury Co. Juvenile holds

1. 74 days 21 hours when released
2. 43 days 20 hours when released
3. 51 days 20 hours when released
4. 17 days 21 hours when released
5. 22 days 19 hours when released
6. 3 days 17 hours when released
7. 10 days 4 hours when released
8. 4 days

Macy Omaha Nation

1. 5 days 20 hours when released
2. 3 days 4 hours when released

Out of County Holds Adult and Juvenile

1. Monona Co. 7 days 18 hours when released
2. Monona Co. 28 days 22 hours as of today
3. Dakota Co. 3 days 6 hours when released
4. Dakota Co. 14 days when released
5. Monona Co. 13 days 8 hours as of today

Catch and Release

1. 4 hours 25 minutes when released
2. 2 hours 40 minutes when released
3. 2 hours 15 minutes when released
4. 7 hours 15 minutes when released
5. 14 hours 25 minutes when released
6. 8 hours 10 minutes when released
7. 5 hours 20 minutes when released
8. 55 minutes when released

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 06/18/2020 Weekly Agenda Date: 06/23/2020

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consideration of a utility permit for installation of new telephone line in county right of way for the CenturyLink.

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

CenturyLink has applied for a permit to allow the installation of a telephone line in county right of way.

BACKGROUND:

Work in county ROW requires a permit approved by the Board of Supervisors per section 318.8 of the Code of Iowa. The county engineer has reviewed the location and recommends that the work be allowed.

FINANCIAL IMPACT:

No financial impact to the county.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend approval of the permit for CenturyLink for a telephone drop on 120th Street.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the underground utility permit for CenturyLink for a telephone drop on 120th Street and to direct the chair to sign the permit.

PERMIT FOR USE OF COUNTY ROAD/HIGHWAY RIGHT-OF-WAY FOR OVERHEAD AND/OR BURIED UTILITIES ACCOMMODATION

REQUEST BY APPLICANT:

Name TelCom Construction Highway _____
 Address 2218 200th St E PO Box 189 Clearwater MN 55320 Township Concord
 City of Sioux City
 Office Phone 402.599.9221 Local Phone 402.599.9221 Section: 9 $\frac{1}{4}$ of $\frac{1}{4}$ Sec
 Type of Utility Installation Telephone T -89 N, R -46 W
 Plans Prepared By CenturyLink Copy Enclosed X Yes _____ No _____
 Map Showing Location Enclosed X Yes _____ No _____
 Utility Location is X cross right-of-way _____ parallel to right-of-way
 _____ overhead X underground
 Proposed Method of Installation
 _____ tunnel _____ suspend on poles _____ cased
X jack & bore _____ suspend on towers _____ trench
 _____ open cut X plow

Estimated Starting Date 06.22.2020 Estimated Restoration Date 06.29.2020

The Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions listed on the reverse side hereof, and special provisions listed below or attached hereto, and any and all plans, details, or notes attached hereto and made a part thereof. Applicant is to complete in triplicate and send all copies including plans and maps to Woodbury County Engineer, 759 E. Frontage Road, Menville, IA 51039. One executed copy will be returned to the Applicant.

By [Signature] Title Operations Support Supervisor
 (Signature of Authorized Utility Representative)
 Date 06.15.2020

PERMIT APPROVAL BY PERMITTING AUTHORITY

The foregoing application is hereby approved and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated herein and on the reverse side hereof and all attachments hereto.

By _____ Title _____
(Signature of Woodbury County Board Chairman)

Date _____

By _____
(Signature of Woodbury County Engineer)

Title _____

Date _____

Other Special Provisions:

Permit Provisions and Conditions of Issuance

- The County and/or the County Board of Supervisors will not be charged with any responsibility for damages to the Applicant's property occasioned by any construction or maintenance operations on said county roads, including new or additional right-of-way acquired in connection therewith, subsequent to the building of the Applicant's facilities. The Board will endeavor to give the Applicant sufficient notice of any proposed construction or maintenance work, on either existing or newly acquired right-of-way that is likely to expose, cover up, or disturb any facilities belonging to the Applicant, in order that the Applicant may arrange to protect the facilities. The Board will inform contractors, and others working on the job of the location of the facilities so that reasonable care may be taken to avoid damaging the facilities, however the County and the Board of Supervisors will assume no responsibility for failure to give such notice.

2. The Applicant shall take all reasonable precaution during the construction of said facilities to protect and safeguard the lives and property of the adjacent property owners and the traveling public and shall save the County and the Board of Supervisors harmless of any damages or losses that may be sustained by adjacent property owners and the travelling public on account of such construction operations.
3. Operations in the construction and maintenance of said facilities shall be carried on in such a way as to not interfere with, or interrupt traffic on said roads. However, should the performance of work called for in this permit in any way interfere with or obstruct traffic on said roads, the Applicant shall provide the necessary flagmen as required by the Statutes when one-way traffic is involved and/or otherwise mark said work so as to protect the traveling public.
4. The Applicant shall hold the County and the Board of Supervisors harmless from any damages that may result to said highway because of the construction or maintenance of said facilities and shall reimburse the County or the Board of Supervisors for any expenditures that the County or the Board of Supervisors may have to make on said roads on account of replacement of surfacing gravel and bridge and culvert repairs.
5. Applicant shall lay, construct, operate and maintain said facilities so as not to interfere with natural drainage of the road and so as not to interfere with the construction or maintenance of said roads. When buried cable or wire lines are to be placed lengthwise with the roadway, they shall be placed in the County road shoulder or ditch near the toe of the fore-slope and parallel to centerline of roadbed at a depth of three (3) to four (4) feet by using specially designed plows or by trenching, whichever is appropriate. Plow slots and trenches shall be repacked as necessary to restore the disturbed area to its original condition. For buried line crossings of roadways not paved, an open trench may be dug and the lines placed therein, and the trench back-filled over the lines. Buried line crossings on paved roadways, lines may be placed through the sub-grade by jacking, or by boring a hole just large enough to take the lines; or if the County Engineer approves, a tunnel may be dug through and the cable or wire lines placed therein. All backfill of tunnels and trenches shall be thoroughly compacted in layers of 6" or less in depth. Back-filling of trenches within the right-of-way by not under the traveled roadway shall be tamped sufficiently to avoid settlement. When crossing an existing roadway, all buried facilities shall be placed a minimum of three (3) to four (4) below the bottom of the existing adjacent ditches. Overhead lines, where practical, shall be placed adjacent to and with two (2) feet of the Road/Highway Right-of-Way Line.
6. The Applicant will at any time subsequent to placing the facilities, and at the Applicant's expense, relay, replace, alter, change, reconstruct, or relocate its overhead and/or buried facilities and appurtenances thereto as may become necessary to conform to new grades, alignment, or widening right-of-way, resulting from maintenance or construction operations by the County Board of Supervisors irrespective of whether or not additional right-of-way is required in connection with such road improvements. The Applicant agrees to do this within ninety (90) days written notice from the Board of Supervisors, and without cost to the County. If the Applicant is unable to comply within said ninety (90) days, the Board of Supervisors may cause the work to be done and the Applicant will pay the cost thereof upon receipt of statement.
7. All work shall be done in a workmanlike manner; the surrounding ground, slopes, and ditch bottoms shall be reshaped to conform to the area and left in a neat condition satisfactory to the County Engineer. All areas where sod has been damaged or destroyed shall be re-seeded.
8. The Applicant shall notify the County Board of Supervisors at least forty-eight (48) hours in advance of the Applicant's intention of starting work covered by this permit on the road right-of-way. Said notice shall be in writing to the County Engineer.
9. Applicant, its' successors, grantees and assigns shall and hereby agree to assume all responsibility, risks and liabilities for all accidents and damages that may occur to persons and/or property on account of the work done under this permit, and to this end, indemnify and hold the County and all authorized representatives thereof harmless from any and all claims, damages, losses, and expense including judgements, costs and including attorney's fees, for personal injuries (including death) or property damage arising or resulting from the activities of the Applicant in connection herewith, now and at all times in the future.
10. It is understood that this permit is issued only insofar as Woodbury County has jurisdiction and does not presume to release the Applicant from fulfilling any existing statutes relating to the installation, construction and operation of said facilities.
11. It is further understood that the facilities covered by this permit shall be constructed or installed within one (1) year after the date of approval of this permit, unless otherwise extended in writing by Woodbury County.
12. Engagement in the operations as herein applied for by the Applicant shall be considered and constitute an acceptance of all the terms and conditions herein set forth.

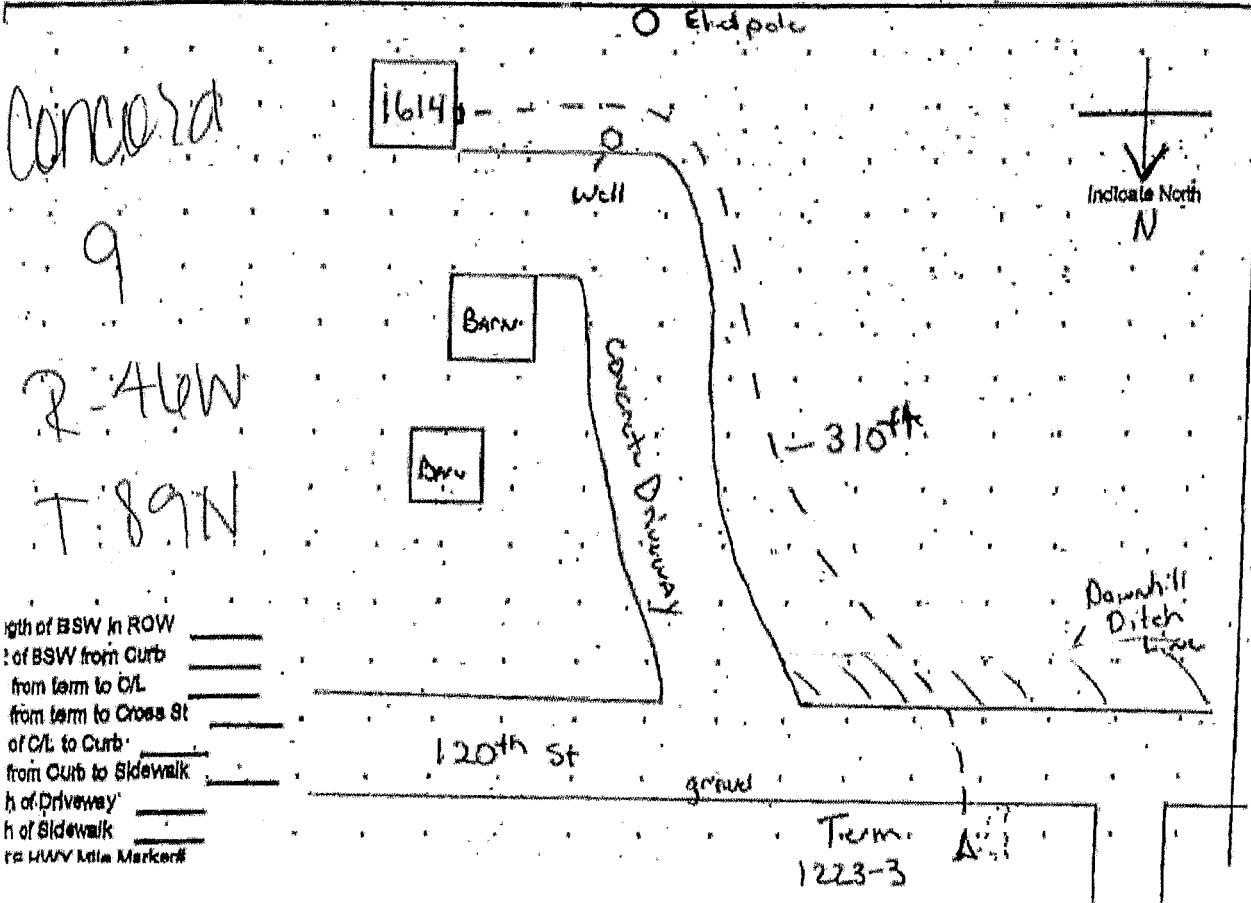
BSW SKETCH FORM

NPA / NNX (Wire Center): 712239

Nectas #: 20101690 - HELD

Date Submitted: 6-2-2020

Installation / Repair / Preprovisioning (Please Circle One of the Above) Job ID <u>N1615612</u> TN <u>712 239 1862</u>	Customer Name: <u>Bill Gates</u> Address: <u>1614 120th St</u> City: <u>Sioux City</u> 911 Address: _____ Phone: <u>712 239 1862</u> OBR: <u>849 9755</u> Subdivision: _____ Lot: _____ Block: _____ County <u>Woodbury</u> Section _____ Range _____ Township _____ Quarter Section: (Circle one) NW - NE - SW - SE _____ Submitted By: _____ Name: <u>Rob Blades</u> EC: <u>662</u> Pgr/Cell: <u>490 4437</u> Supervisor: <u>Jeff L.</u> Office #: _____ Paper: _____
1. Held For BSW <input checked="" type="checkbox"/> 2. Held - cannot locate ENCAP <input type="checkbox"/> 3. OOS - Can not lay temp <input type="checkbox"/> 4. Held for F1-F2, also need BSW <input type="checkbox"/> 5. Temp Placed - (Need Sketch Below) <input type="checkbox"/> 6. Found Temp - Same Job <input type="checkbox"/> - Other Location <input type="checkbox"/> 7. Add Line <input type="checkbox"/>	Customer was contacted: verbal <input checked="" type="checkbox"/> card _____
Hudson/Kling: Yr _____ Pg. _____ Cross Street: <u>Buchannan Ave</u>	Terminal Address: <u>1223-3</u> Total BSW Footage: <u>310</u> Type of Wire: <u>3</u> (3pr / 6pr)
L-INFO: <u>L</u> <u>S</u> <u>NW</u> <u>4</u> <u>-</u> <u>G</u> <u>3</u> <u>3</u> <u>U</u> <u>C</u> <u>LE</u> <u>FRS</u> <u>NE-SW</u> <u>RES-LOC</u> <u>W.S.P.O.C</u> <u>G.A.M.N</u> <u>3/8</u> <u>8,N</u> <u>P.N</u> <u>0</u>	



WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 06/18/2020 Weekly Agenda Date: 06/23/2020

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consideration of a utility permit for installation of new telephone line in county right of way for the CenturyLink.

ACTION REQUIRED:

Approve Ordinance Approve Resolution Approve Motion

Public Hearing Other: Informational Attachments

EXECUTIVE SUMMARY:

CenturyLink has applied for a permit to allow the installation of a telephone line in county right of way.

BACKGROUND:

Work in county ROW requires a permit approved by the Board of Supervisors per section 318.8 of the Code of Iowa. The county engineer has reviewed the location and recommends that the work be allowed.

FINANCIAL IMPACT:

No financial impact to the county.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend approval of the permit for CenturyLink for a telephone drop on Carroll Avenue.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the underground utility permit for CenturyLink for a telephone drop on Carroll Avenue and to direct the chair to sign the permit.

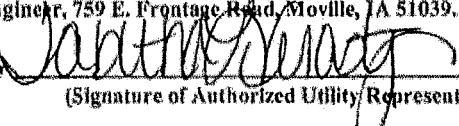
PERMIT FOR USE OF COUNTY ROAD/HIGHWAY RIGHT-OF-WAY FOR OVERHEAD AND/OR BURIED UTILITIES ACCOMMODATION

REQUEST BY APPLICANT:

Name TelCom Construction - Tabitha Highway _____
 Address 2218 200th St E PO Box 189 Clearwater MN 55320 Township Concord
 City of Lawton
 Office Phone 402.599.9221 Local Phone 402.599.9221 Section: 15 1/4 of 1/4 Sec
 Type of Utility Installation Telephones T-89 N, R-47 W
 Plans Prepared By Century Link Copy Enclosed Yes No
 Map Showing Location Enclosed Yes No
 Utility Location is _____ cross right-of-way parallel to right-of-way
 _____ overhead underground
 Proposed Method of Installation
 _____ tunnel _____ suspend on poles _____ cased
 _____ jack & bore _____ suspend on towers trench
 _____ open cut _____ plow

Estimated Starting Date 06.18.2020 Estimated Restoration Date 06.25.2020

The Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions listed on the reverse side hereof, and special provisions listed below or attached hereto, and any and all plans, details, or notes attached hereto and made a part thereof. Applicant is to complete in triplicate and send all copies including plans and maps to Woodbury County Engineer, 759 E. Frontage Road, Menville, IA 51039. One executed copy will be returned to the Applicant.

By  Title Operations Support Supervisor
 (Signature of Authorized Utility Representative) Date 06.11.2020

PERMIT APPROVAL BY PERMITTING AUTHORITY

The foregoing application is hereby approved and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated herein and on the reverse side hereof and all attachments hereto.

By _____ Title _____
(Signature of Woodbury County Board Chairman)

Date _____

By _____ Title _____
(Signature of Woodbury County Engineer)

Date _____

Date _____

Other Special Provisions:

Permit Provisions and Conditions of Issuance

- The County and/or the County Board of Supervisors will not be charged with any responsibility for damages to the Applicant's property occasioned by any construction or maintenance operations on said county roads, including new or additional right-of-way acquired in connection therewith, subsequent to the building of the Applicant's facilities. The Board will endeavor to give the Applicant sufficient notice of any proposed construction or maintenance work, on either existing or newly acquired right-of-way that is likely to expose, cover up, or disturb any facilities belonging to the Applicant, in order that the Applicant may arrange to protect the facilities. The Board will inform contractors, and others working on the job of the location of the facilities so that reasonable care may be taken to avoid damaging the facilities, however the County and the Board of Supervisors will assume no responsibility for failure to give such notice.

2. The Applicant shall take all reasonable precaution during the construction of said facilities to protect and safeguard the lives and property of the adjacent property owners and the travelling public and shall save the County and the Board of Supervisors harmless of any damages or losses that may be sustained by adjacent property owners and the traveling public on account of such construction operations.
3. Operations in the construction and maintenance of said facilities shall be carried on in such a way as to not interfere with, or interrupt traffic on said roads. However, should the performance of work called for in this permit in any way interfere with or obstruct traffic on said roads, the Applicant shall provide the necessary flagmen as required by the Statutes when one-way traffic is involved and/or otherwise mark said work so as to protect the traveling public.
4. The Applicant shall hold the County and the Board of Supervisors harmless from any damages that may result to said highway because of the construction or maintenance of said facilities and shall reimburse the County or the Board of Supervisors for any expenditures that the County or the Board of Supervisors may have to make on said roads on account of replacement of surfacing gravel and bridge and culvert repairs.
5. Applicant shall lay, construct, operate and maintain said facilities so as not to interfere with natural drainage of the road and so as not to interfere with the construction or maintenance of said roads. When buried cable or wire lines are to be placed lengthwise with the roadway, they shall be placed in the County road shoulder or ditch near the toe of the fore-slope and parallel to centerline of roadbed at a depth of three (3) to four (4) feet by using specially designed plows or by trenching, whichever is appropriate. Plow slots and trenches shall be repacked as necessary to restore the disturbed area to its original condition. For buried line crossings of roadways not paved, an open trench may be dug and the lines placed therein, and the trench back-filled over the lines. Buried line crossings on paved roadways, lines may be placed through the sub-grade by jacking, or by boring a hole just large enough to take the lines; or if the County Engineer approves, a tunnel may be dug through and the cable or wire lines placed therein. All backfill of tunnels and trenches shall be thoroughly compacted in layers of 6" or less in depth. Back-filling of trenches within the right-of-way by not under the traveled roadway shall be tamped sufficiently to avoid settlement. When crossing an existing roadway, all buried facilities shall be placed a minimum of three (3) to four (4) below the bottom of the existing adjacent ditches. Overhead lines, where practical, shall be placed adjacent to and with two (2) feet of the Road/Highway Right-of-Way Line.
6. The Applicant will at any time subsequent to placing the facilities, and at the Applicant's expense, relay, replace, alter, change, reconstruct, or relocate its overhead and/or buried facilities and appurtenances therein as may become necessary to conform to new grades, alignment, or widening right-of-way, resulting from maintenance or construction operations by the County Board of Supervisors irrespective of whether or not additional right-of-way is acquired in connection with such road improvements. The Applicant agrees to do this within ninety (90) days written notice from the Board of Supervisors, and without cost to the County. If the Applicant is unable to comply within said ninety (90) days, the Board of Supervisors may cause the work to be done and the Applicant will pay the cost thereof upon receipt of statement.
7. All work shall be done in a workmanlike manner; the surrounding ground, slopes, and ditch bottoms shall be reshaped to conform to the area and left in a neat condition satisfactory to the County Engineer. All areas where soil has been damaged or destroyed shall be re-seeded.
8. The Applicant shall notify the County Board of Supervisors at least forty-eight (48) hours in advance of the Applicant's intention of starting work covered by this permit on the road right-of-way. Said notice shall be in writing to the County Engineer.
9. Applicant, its' successors, grantees and assigns shall and hereby agrees to assume all responsibility, risks and liabilities for all accidents and damages that may occur to persons and/or property on account of the work done under this permit, and to this end, indemnify and hold the County and all authorized representatives thereof harmless from any and all claims, damages, losses, and expense including judgements, costs and including attorney's fees, for personal injuries (including death) or property damage arising or resulting from the activities of the Applicant in connection herewith, now and at all times in the future.
10. It is understood that this permit is issued only insofar as Woodbury County has jurisdiction and does not presume to release the Applicant from fulfilling any existing statutes relating to the installation, construction and operation of said facilities.
11. It is further understood that the facilities covered by this permit shall be constructed or installed within one (1) year after the date of approval of this permit, unless otherwise extended in writing by Woodbury County.
12. Engagement in the operations as herein applied for by the Applicant shall be considered and constitute an acceptance of all the terms and conditions herein set forth.

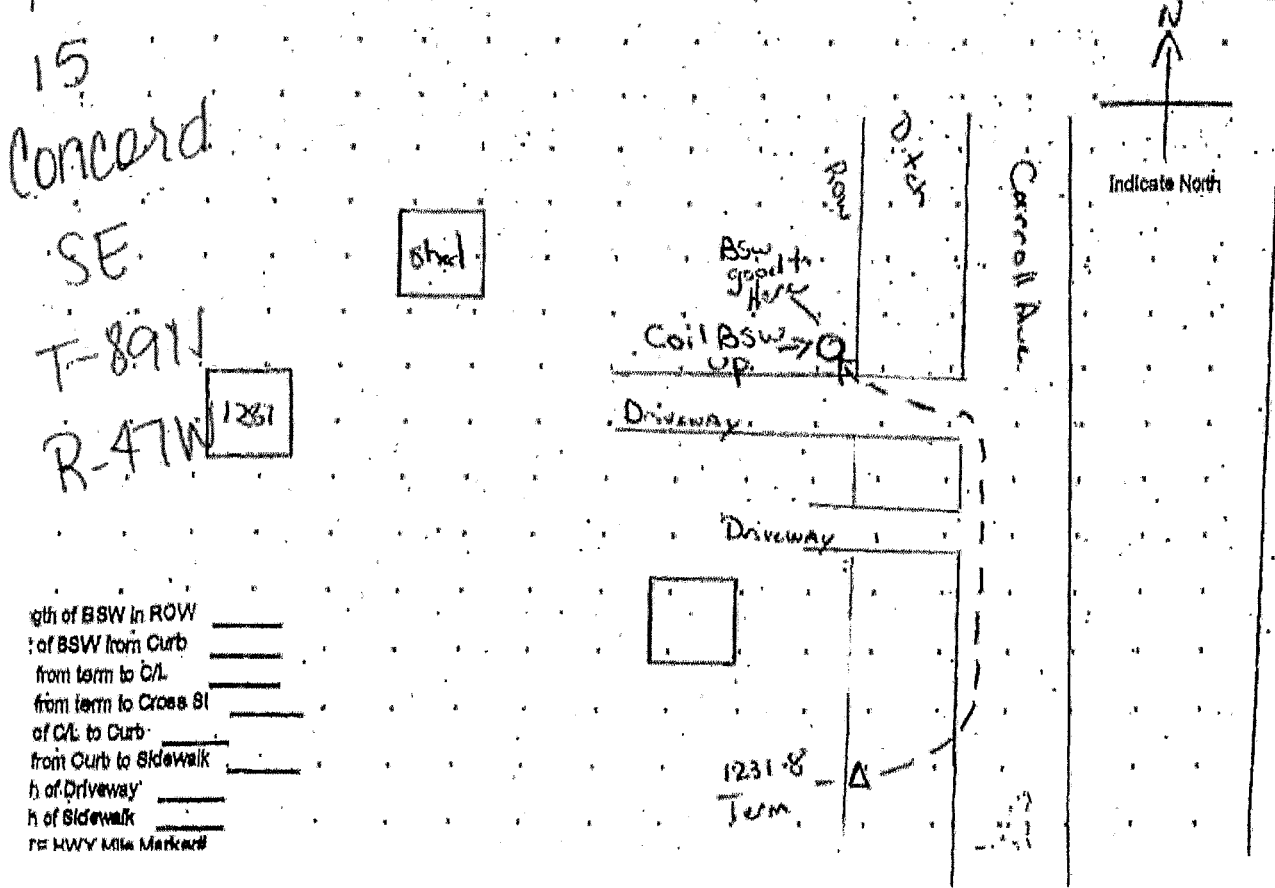
BSW SKETCH FORM

NPA / NNX (Wire Center): 712239

Neotas #: 20098839-HELD

Date Submitted: 6-1-2020

<p>Installation / Repair / Preprovisioning (Please Circle One of the Above)</p> <p>Job ID: <u>N 15933132</u></p> <p>TN: <u>712 239 3522</u></p> <p>1. Held For BSW <input checked="" type="checkbox"/></p> <p>2. Held - cannot locate ENCAP <input type="checkbox"/></p> <p>3. OOS - Can not lay temp <input type="checkbox"/></p> <p>4. Held for F1-F2, also need BSW <input type="checkbox"/></p> <p>5. Temp Placed - (Need Sketch Below) <input type="checkbox"/></p> <p>6. Found Temp <input type="checkbox"/> Same Job <input type="checkbox"/> Other Location <input type="checkbox"/></p> <p>7. Add Line <input type="checkbox"/></p>	<p>Customer Name: <u>Scott Ross</u></p> <p>Address: <u>1237 Carroll Ave</u> City: <u>LAWTON</u></p> <p>911 Address: _____</p> <p>Phone: <u>712 239 3522</u> CBR: <u>712 490 2685</u></p> <p>Subdivision: _____ Lot: _____ Block: _____</p> <p>County: <u>Washburn</u> Section _____ Range _____ Township _____</p> <p style="font-size: small;">Quarter Section (Circle one) NW - NE - SW - SE</p> <p>Submitted By: _____</p> <p>Name: <u>Rob Blades</u> EO: <u>662</u> Pgr/Cell: <u>490 4437</u></p> <p>Supervisor: <u>JFF-L</u></p> <p>Office #: _____ Pager: _____</p> <p>Customer was contacted: verbal <input checked="" type="checkbox"/> card _____</p>
<p>Hudson/Klig: Yr: _____ Pg: _____</p> <p>Cross Street: <u>130th</u></p>	<p>Terminal Address: <u>1231-8</u></p> <p>Total BSW Footage: <u>150</u> Type of Wire: <u>3pr</u> (3pr / 0pr)</p>
<p>L-INFO: <u>L</u> <u>F</u> <u>N-W</u> <u>2</u> <u>G</u> <u>3</u> <u>S</u> <u>U</u> <u>C</u></p> <p style="font-size: small;">LE FRS N.E.S.W. 1-2-3-4-5-7 W.S.P.O.C. O.A.M.N. 370 S.N F.N 0</p>	



- lth of BSW in ROW _____
- of BSW from Curb _____
- from term to C/L _____
- from term to Cross St _____
- of C/L to Curb _____
- from Curb to Sidewalk _____
- h of Driveway _____
- h of Sidewalk _____
- FE HWY Mile Marked _____

**WOODBURY COUNTY, IOWA
BOARD ADMINISTRATION**

MEMORANDUM

TO: Board of Supervisors
FROM: Karen James, Board Administrative Assistant
RE: Responses from Members of Boards/Commissions on Consideration of Appointment/ Reappointment
DATE: June 17, 2020

Below are the responses of all the members of the various Boards/Commissions.

Library Board of Trustees

- NO** Barbara Hardie, 203 Front Street, Pierson, IA 51048
- YES** Barbara Tyer, 3287-150th Street, Kingsley, IA 51028
- NO** Becky Jessen, 3434 – 180th, Anthon, IA 51004

Board Administration received a letter from the Woodbury County Library Board of Trustees recommending the Board of Supervisors appoint Carol Nelson of Merville, Iowa to the Library Board of Trustees to replace Jay Hardy who resigned from the Library Board. (See attached letter)

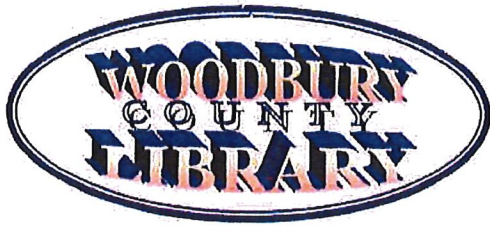
If the Board approves the appointment of Carol Nelson and the reappointment of Barbara Tyer, the Board will still need to appoint two persons for the Library Board of Trustees.

Veteran Affairs Commission

- YES** Lincoln Ryan, 4711 Old Lakeport Road, Sioux City, IA 51106

Board Administration received an application from Dudley Joines.

The Board can reappoint Lincoln Ryan or appoint Dudley Joines to the Veteran Affairs Commission.



- 825 Main Street
- P.O. Box 625
- Merville, Ia. 51039

Karen James
Administrative Coordinator
Woodbury County Board of Supervisors
Woodbury County Court House
620 Douglas Street
Room 104
Sioux City, Iowa, 51101

June 1, 2020

Dear Karen:

The Woodbury County Library Board would like to submit the following name (Carol Nelson) to the County Board of Supervisors. Carol Nelson would replace Jay Hardy. Jay Hardy resigned from the Woodbury County Library Board August 15, 2019.(his term expires in June 2024).

1. Carol Nelson, 1514 Jasper Ave. Merville, Iowa 51039

Thank You, Karen for your services to the Woodbury County Library. I do appreciate your assistance and advice.

Sincerely,

A handwritten signature in blue ink that reads "Donna Chapman".

Donna Chapman
Woodbury County Library Director

RECEIVED

JUN 02 2020

WOODBURY COUNTY
BOARD OF SUPERVISORS

**APPLICATION FORM FOR WOODBURY COUNTY
BOARD/COMMISSION**

Please Return To:

Woodbury County Board of Supervisors, Room 104, Woodbury County Courthouse,
620 Douglas St., Sioux City, Iowa 51101

Phone: (712) 279-6525 Fax: (712) 279-279-6577 Website: <http://woodburyiowa.com>

Application For: County Commissioner (Board/Commission)
Date JUNE 16, 2020 E-mail Address dudleyjoines4165@gmail.com
Name Dudley M. Joines
Address 3525 Cheyenne Blvd
Phone Number _____ Fax Number _____
Business Phone _____ Cell Phone (712) 382-4069

This form assists the Board of Supervisors in evaluating the qualifications of applicants for appointment to a board or commission. State law requires political subdivisions to make a good faith effort to balance most appointive boards, commissions, committees, and councils according to gender by January 1, 2012, and each year thereafter.

Female Male

Place of employment and position (and/or activities such as hobbies, volunteer work, etc. that you feel may qualify you for this position):

Police officer, City of Sioux City
Retired from 195th ANG
Volunteering at Church
Gardening, Traveling, Fitness

The following questions will assist the Board of Supervisors in its selection.

- How much time will you be willing to devote in this position?
Retire from the Police Department June 30, 2020
- Interest in Appointment: Describe in detail why you are interested in serving on a county board or commission. Include information about your background that supports your interest.
Strong supporter of Veterans. A Navy Brat.
31 years, 3 months and 18 days in the 195th ANG.
Between Law Enforcement and the Military there was
always challenges and finding solutions.
- Contributions you feel you can make to the Board/Commission:
Be there. Listen and learn, and be a good team member.

■ Direction/role you perceive of this Board/Commission:

To be proactive.

■ In lieu of/in addition to the above, do you have any comments to add that may assist the Board of Supervisors in its selection?

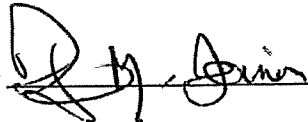
I have and enjoyed working in small groups to find solutions.

■ Please provide two references who may be contacted on your qualifications for this position.

Name	Address	Phone number	Email address	Relationship
Lt. Judy Kellen	601 Douglas St	(712) 899-4969		Watch II Lt.
Sgt. Zack Lewis	601 Douglas St	(712) 898-2706		Watch II Supervisor

I certify that there is nothing that would prohibit me from serving on this board or commission.

Signature



Date

JUNE 16, 2020

**YOUR APPLICATION WILL BE RETAINED IN OUR FILES FOR ONE YEAR
THIS APPLICATION IS A PUBLIC DOCUMENT AND AS SUCH CAN BE REPRODUCED AND
DISTRIBUTED FOR THE PUBLIC.**

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 06/18/20

Weekly Agenda Date: 06/23/20

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Pat Gill - Auditor

WORDING FOR AGENDA ITEM:

Approve adding ExecuTime Advanced Scheduling to Tyler implementation project

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

In setting up the new time card system, the Sheriff's Office, Building Services, and EMS have attended an Advanced Scheduling demo to determine if this module will help in maintaining the time card system and scheduling time more effectively and efficiently. They all are in support of its addition. JD is also reviewing the recorded demo to determine if they would like to utilize it. Advanced Scheduling will provide an electronic means of maintaining schedules, posting time off, filling time off, maintaining daily rosters and it interacts with ExecuTime to help supervisors monitor the employees' time as they use the time card system.

BACKGROUND:

On 06/20/2018, the Board approved the implementation and annual maintenance fees for ExecuTime as part of the Tyler Project. This software will replace the current time card system and be used by the majority of employees to punch in and out, request time off, and monitor their accruals. In order to more efficiently manage the schedules and autogenerate more complex schedules, Advanced Scheduling has been recommended as an add on to be used for departments such as the Sheriff's Office, EMS, Building Services, and Juvenile Detention that do not maintain M-F 40 hour work weeks. After reviewing a demo, the Sheriff's Office, Building Services, and EMS support of the addition of Advanced Scheduling. JD is also reviewing the recorded demo to determine if they also would like to utilize it.

FINANCIAL IMPACT:

\$23,130.00 one time cost
\$3,378.00 recurring annual fee

Total : \$26,508.00

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve the add on of ExecuTime Advanced Scheduling to the Tyler Project.

ACTION REQUIRED / PROPOSED MOTION:

Approve the add on of ExecuTime Advanced Scheduling to be paid out of FY21 CIP funds.



Quoted By: Tami Bates
 Quote Expiration: 11/24/2020
 Quote Name: Woodbury County, IA - ExecuTime Adv Scheduling add-on
 Quote Number: 2020-110484
 Quote Description: premise

Sales Quotation For
 Woodbury County
 620 Douglas St Rm 102
 Sioux City , IA 51101-1248
 Phone: +1 (712) 279-6119

Tyler Software and Related Services

Description	License	Impl Hours	Impl Cost	Data Conversion	Module Total	Maintenance
ExecuTime						
Advanced Scheduling - Up to 250ee	\$14,900	48	\$6,240	\$0	\$21,140	\$2,980
ExecuTime Advanced Scheduling Mobile	\$1,990	0	\$0	\$0	\$1,990	\$398
<i>Sub-Total:</i>	<i>\$16,890</i>		<i>\$6,240</i>	<i>\$0</i>	<i>\$23,130</i>	<i>\$3,378</i>
TOTAL:	\$16,890	48	\$6,240	\$0	\$23,130	\$3,378

Summary	One Time Fees	Recurring Fees
Total Tyler Software	\$16,890	\$3,378
Total Tyler Services	\$6,240	\$0
Total Third Party Hardware, Software and Services	\$0	\$0
Summary Total	\$23,130	\$3,378
Contract Total	\$26,508	

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held for six (6) months from the Quote date or the Effective Date of the contract, whichever is later.

Client Approval: _____ Date: _____
 Print Name: _____ P.O.#: _____

Comments

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

- License fees for Tyler and third party software are invoiced upon the earlier of (i) deliver of the license key or (ii) when Tyler makes such software available for download by the Client;
- Fees for hardware are invoiced upon delivery;
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.
- Fees for services included in this sales quotation shall be invoiced as indicated below.
 - Implementation and other professional services fees shall be invoiced as delivered.
 - Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
 - Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.
 - Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
 - If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
 - Notwithstanding anything to the contrary stated above, the following payment terms shall apply to services fees specifically for migrations: Tyler will invoice Client 50% of any Migration Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite.
- Expenses associated with onsite services are invoiced as incurred.

Executime SSL Certificate Requirements: Clients must obtain an SSL certificate (2048-bit minimum) for on-premises Tyler servers from a trusted Certificate Authority (CA), such as a commercial provider (e.g. Verisign, GeoTrust, DigiCert) or client managed CA. SSL certificates are required to secure application communication by encrypting data over HTTPS. Server specific certificates (e.g. tylerapp.yourdomain.org) are supported, though a wildcard certificate (e.g. *.yourdomain.org) is commonly used for multiple servers on the same domain

- Travel Expenses will be billed as incurred according to Tyler's standard business travel policy.



Advanced Scheduling

ExecuTime Advanced Scheduling™ automates, simplifies and streamlines your staff scheduling process while minimizing labor costs and overtime expenses. The Advanced Scheduling solution makes sure you have the right people working the right job at the right time through a fully-integrated, easy-to-use solution that easily scales to suit the needs of small, medium and large organizations.

Reduce Labor Costs

Labor costs are a big part of your organization's budget. And those costs escalate through human error, manual processes and requests, and scheduling conflicts. ExecuTime scheduling allows you to cut labor costs while drastically reducing human error and manual processes. Even better, ExecuTime can be configured to easily handle the complex scheduling in public safety, public works and parks and recreation. With ExecuTime, you'll effectively manage complex costs while incorporating union agreements, overtime and premium pay into your workforce management strategy.

Increase Workforce Productivity

You're being told to do more with fewer resources. In these challenging economic times, decreasing budgets and increasing expectations go hand-in-hand. ExecuTime Advanced Scheduling allows your staff and supervisors to securely access customized and insightful data to eliminate unnecessary confusion and scheduling errors while enhancing employee accountability. Self-service tools allow your staff to request schedule changes and shift swaps, leave requests, bid for days off and vacation requests, and more. It's centralized, 24x7x365, real-time scheduling and management across departments, teams and locations.

Seamless Integrations

The ExecuTime Advanced Scheduling solution integrates seamlessly with third-party applications (HR, payroll, CAD and more) and eliminates manually running scripts, passing files back and forth, and the wasteful production of paperwork. Of course, you can also integrate the scheduling solution with the ExecuTime Time & Attendance solution to create a powerful, automated and fully-integrated workforce management solution.

Easy to Use and Implement

If you can use a web browser, then you can learn to use ExecuTime Advanced Scheduling in a snap. This solution is entirely web-based and requires no software to install or maintain on workstations. The user interface is extremely intuitive and userfriendly to make adoption easy even for users with little or no experience with computers.

Key Features

- Unlimited schedules/shifts
- View and print daily roster reports
- Schedule grid and calendar view
- Post open positions for sign-up or bidding
- Time exchange feature for shift swaps and shift trades
- Automated time-off request and approval process
- Overtime eligibility management
- Track certifications and work limits
- Cloud-based and on-premises options
- Holiday and events calendar
- Reporting and auditing
- Employee self-service

“Hands down, ExecuTime offers the best technical support in a software company I've ever seen.”

- Roy Lavicky, VP of Information Technology

For more information, visit
www.tylertech.com
or email info@tylertech.com



ExecuTime Mobile Solutions

Workforce Management

ExecuTime™ mobile solutions allow employees and supervisors to have access to their time and attendance, as well as their scheduling, anytime, anywhere. Regardless of your location, you will have peace of mind knowing that you can effortlessly respond to any workforce management needs through your mobile or tablet device. Employees can easily clock in or out and access a variety of time and attendance tools. We understand that your workforce is not always behind a desk; there are many employees out in the field who need a time management solution that is just as mobile as they are. ExecuTime mobile solutions will dynamically increase the efficiency in which your workforce operates.

Answers at your Fingertips

Through your mobile device you can find out when your shift is, request time off and answers to the many other questions that come up throughout the day. This means that you don't have to call the administration office during work hours to find out how many days of vacation you have or if you can swap a shift with someone else. ExecuTime mobile solutions increase workforce productivity by putting the answers to your time management questions right at your fingertips.

This tool is not only a great benefit to employees but managers as well. Managers can resolve exceptions, approve timesheets and handle employee requests in real-time, while also having access to view job costing and employee schedules.

ExecuTime Mobile Benefits

- Allow supervisors to dynamically manage employees with real-time data
- Give employees the flexibility to manage their day from anywhere
- Receive notifications and alerts in numerous formats including email and text messaging
- Take action fast, achieve instant visibility and increase efficiency throughout your day
- Allow managers and employees to handle a variety of tasks regardless of their physical location

Key Features

Employee Actions:

- Clock in/out
- Job costing
- View schedule
- View time card
- View benefit balances
- Submit and manage time-off requests
- Apply job costing to time-off requests
- Submit and manage OT requests
- Apply job costing to hours requests
- Accept or decline shift trades
- Accept or decline shift offers
- Approve time cards

Supervisor Actions:

- Approve or decline time-off requests
- Approve or decline OT requests
- View employee time cards
- Approve employee time cards

For more information, visit
www.tylertech.com
or email info@tylertech.com

COUNTY NAME: 0	RECORD OF HEARING AND DETERMINATION ON THE AMENDMENT TO COUNTY BUDGET	COUNTY NO.: 0
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Date budget amendment was adopted:	For Fiscal Year Ending: June 30, 2020
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The County Board of Supervisors met on the date specified immediately above to adopt an amendment to the current County budget as summarized below. The amendment was adopted after compliance with the public notice, public hearing, and public meeting provisions as required by law.

Iowa Department of Management Form 653 A-R Sheet 2 of 2 (revised 05/01/14)	Total Budget as Certified or Last Amended	Adopted Current Amendment	Total Budget After Current Amendment	
REVENUES & OTHER FINANCING SOURCES				
Taxes Levied on Property	1	31,896,478	0	31,896,478
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Less: Credits to Taxpayers	3	1,281,051	0	1,281,051
Net Current Property Taxes	4	30,615,427	0	30,615,427
Delinquent Property Tax Revenue	5	7,405	0	7,405
Penalties, Interest & Costs on Taxes	6	369,500	0	369,500
Other County Taxes/TIF Tax Revenues	7	7,053,324	0	7,053,324
Intergovernmental	8	10,368,026	0	10,368,026
Licenses & Permits	9	54,750	0	54,750
Charges for Service	10	2,742,485	16,000	2,758,485
Use of Money & Property	11	386,553	0	386,553
Miscellaneous	12	1,768,150	1,760	1,769,910
Subtotal Revenues	13	53,365,620	17,760	53,383,380
Other Financing Sources:				
General Long-Term Debt Proceeds	14	1,767,856	0	1,767,856
Operating Transfers In	15	9,226,134	0	9,226,134
Proceeds of Fixed Asset Sales	16	0	0	0
Total Revenues & Other Sources	17	64,359,610	17,760	64,377,370
EXPENDITURES & OTHER FINANCING USES				
Operating:				
Public Safety & Legal Services	18	19,599,933	153,176	19,753,109
Physical Health & Social Services	19	5,603,015	0	5,603,015
Mental Health, ID & DD	20	4,478,207	0	4,478,207
County Environment & Education	21	3,815,373	0	3,815,373
Roads & Transportation	22	8,881,404	1,615,000	10,496,404
Government Services to Residents	23	2,598,275	132,000	2,730,275
Administration	24	6,469,419	20,000	6,489,419
Nonprogram Current	25	874,060	0	874,060
Debt Service	26	1,440,523	0	1,440,523
Capital Projects	27	4,436,581	2,385,000	6,821,581
Subtotal Expenditures	28	58,196,790	4,305,176	62,501,966
Other Financing Uses:				
Operating Transfers Out	29	9,226,134	0	9,226,134
Refunded Debt/Payments to Escrow	30	0	0	0
Total Expenditures & Other Uses	31	67,422,924	4,305,176	71,728,100
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32	(3,063,314)	(4,287,416)	(7,350,730)
Beginning Fund Balance - July 1,	33	14,521,849	0	14,521,849
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	0	0	0
Fund Balance - Committed	37	0	0	0
Fund Balance - Assigned	38	0	0	0
Fund Balance - Unassigned	39	11,458,535	(4,287,416)	7,171,119
Total Ending Fund Balance - June 30,	40	11,458,535	(4,287,416)	7,171,119

Date original budget adopted:	Date(s) current budget was subsequently amended:
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The below-signed certify that proof of publication of the hearing notice and proposed amendment is on file for each official County newspaper, that all public hearing notices were published not less than 10, nor more than 20 days prior to the public hearing, and that adopted expenditures do not exceed published amounts for any of the 10 individual expenditure classes, or in total.

Board Chairperson (signature)

County Auditor (signature)

COUNTY NAME:	NOTICE OF PUBLIC HEARING AMENDMENT OF CURRENT COUNTY BUDGET	CO NO:
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The County Board of Supervisors will conduct a public hearing on the proposed amendment to the current County budget as follows:

Meeting Date: June 23, 2020	Meeting Time: 4:45 p.m.	Meeting Location: Board of Supervisors Meeting Room
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At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, the proposed amendment. An approved budget amendment is required in order to permit increases in any class of expenditures as last certified or last amended.

County Telephone No.: 712-234-2910	For Fiscal Year Ending: 6/30/2020
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Iowa Department of Management Form 653 A-R Sheet 1 of 2 (Publish) (revised 05/01/14)	Total Budget as Certified or Last Amended	Proposed Current Amendment	Total Budget After Current Amendment
REVENUES & OTHER FINANCING SOURCES			
Taxes Levied on Property	1 31,896,478		31,896,478
Less: Uncollected Delinquent Taxes - Levy Year	2		0
Less: Credits to Taxpayers	3 1,281,051		1,281,051
Net Current Property Taxes	4 30,615,427	0	30,615,427
Delinquent Property Tax Revenue	5 7,405		7,405
Penalties, Interest & Costs on Taxes	6 369,500		369,500
Other County Taxes/TIF Tax Revenues	7 7,053,324		7,053,324
Intergovernmental	8 10,368,026		10,368,026
Licenses & Permits	9 54,750		54,750
Charges for Service	10 2,742,485	16,000	2,758,485
Use of Money & Property	11 386,553		386,553
Miscellaneous	12 1,768,150	1,760	1,769,910
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Other Financing Sources:			
General Long-Term Debt Proceeds	14 1,767,856		1,767,856
Operating Transfers In	15 9,226,134		9,226,134
Proceeds of Fixed Asset Sales	16		0
Total Revenues & Other Sources	17 64,359,610	17,760	64,377,370
EXPENDITURES & OTHER FINANCING USES			
Operating:			
Public Safety & Legal Services	18 19,599,933	153,176	19,753,109
Physical Health & Social Services	19 5,603,015		5,603,015
Mental Health, ID & DD	20 4,478,207		4,478,207
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Administration	24 6,469,419	20,000	6,489,419
Nonprogram Current	25 874,060		874,060
Debt Service	26 1,440,523		1,440,523
Capital Projects	27 4,436,581	2,385,000	6,821,581
Subtotal Expenditures	28 58,196,790	4,305,176	62,501,966
Other Financing Uses:			
Operating Transfers Out	29 9,226,134		9,226,134
Refunded Debt/Payments to Escrow	30		0
Total Expenditures & Other Uses	31 67,422,924	4,305,176	71,728,100
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32 (3,063,314)	(4,287,416)	(7,350,730)
Beginning Fund Balance - July 1,	33 14,521,849		14,521,849
Increase (Decrease) in Reserves (GAAP Budgeting)	34		0
Fund Balance - Nonspendable	35		0
Fund Balance - Restricted	36		0
Fund Balance - Committed	37		0
Fund Balance - Assigned	38		0
Fund Balance - Unassigned	39 11,458,535	(4,287,416)	7,171,119
Total Ending Fund Balance - June 30,	40 11,458,535	(4,287,416)	7,171,119

Explanation of changes:
Unanticipated Expenses and Special Elections

Woodbury County
FY 2020 Budget Amendment #1 - June 23, 2020
June 23, 2020

County Fund

<u>Item#</u>	<u>Dept./Div. Name</u>	<u>Dept./Div. Appropriation Change</u>	<u>Budget</u>	<u>Funding</u>
		<u>Source of Revenue</u>	<u>Increase</u>	<u>Source</u>
General Basic Fund:				
#1	Sheriff - Uniform Patrol			
	0001-05-1000-000-10007 = Organized Employees		51,163	
	0001-05-1000-000-11000 = FICA - Cnty Contribution		3,730	
	0001-05-1000-000-11100 = Ipers - Cnty Contribution		4,866	
	0001-05-1000-000-11300 = Employee Hospitalization		17,694	
	0001-05-1000-000-11701 = Life Insurance		38	
	0001-05-1000-000-11702 = Dental Insurance		352	
	0001-05-1000-000-11703 = LTD Insurance		261	
	0001-05-1000-000-11400 = Allowances - Taxable		425	
	Cash Reserves		<u> </u>	78,529
#2	County Medical Examiner			
	0001-28-1110-000-35200 = Ambulance Assistance		7,000	
	0001-28-1110-000-42801 = Medical Fees		20,000	
	0001-28-1110-000-42802 = Medical Services		10,000	
	Cash Reserves		<u> </u>	37,000
#3	Conservation - Parks & Conservation			
	0001-22-6110-000-29301 = Arms/Ammunition		1,867	
	0001-22-6110-000-42200 = School of Instruction		8,530	
	0001-22-6110-000-44400 = Repairs & Maintenance - EQ		8,000	
	000-4-22-6100-70007 = Gun Program		<u> </u>	1,760
	Cash Reserves			16,637
#4	Conservation - Nature Center			
	0001-22-6123-000-44901 = Repairs & Maintenance		3,250	
	Cash Reserves		<u> </u>	3,250
#5	Supervisors - Board Expense			
	001-9001-490-4202 = Audit Expense		20,000	
	Cash Reserve		<u> </u>	20,000

General Supplemental:

#6 Emergency Services

0002-41-1200-000-10400 = Overtime	4,000	
0002-41-1200-000-44000 = Repairs & Maintenance - MV	4,000	
0002-1-41-1200-51001 = Ambulance Assistance		8,000

#7 Elections - School Elections

0002-40-8010-000-40200 = Typing, Printing and Binding	3,000	
0002-40-8010-000-41200 = Postage & Mailing	13,000	
0002-40-8010-000-42000 = Billable Temps	6,000	
0002-40-8010-000-48200 = Election Officials	3,000	
Cash Reserve		25,000

#8 Elections - Special Elections

0002-40-8011-000-26000 = Stationary/Forms/General Office	3,000	
0002-40-8011-000-40000 = Official Publications	2,000	
0002-40-8011-000-40200 = Typing/Printing & Binding	13,500	
0002-40-8011-000-41200 = Postage & Mailing	40,000	
0002-40-8011-000-41300 = Employee Mileage	2,500	
0002-40-8011-000-42000 = Billable Temps.	14,000	
0002-40-8011-000-42200 = School of Instruction	2,000	
0002-40-8011-000-45600Rentals: Polling Places	1,000	
0002-40-8011-000-48200 = Election Officials	22,000	
Cash Reserve & Reimbursements		100,000

#9 Elections - City Primaries

0002-40-8013-000-41200 = Postage & Mailings	5,200	
0002-40-8013-000-48200 = Election Officials	1,800	
Cash Reserve		7,000

Secondary Roads:

#10 Secondary Roads

0020-20-0200-320-62000 = Construction	1,200,000	
0020-20-7014-254-42300 = Bridge Inspection	65,000	
0020-20-7111-467-21100 = PCC Repairs	200,000	
0020-20-7113-461-21200 = Granular	550,000	
0021-20-0200-352-44800 = Construction	1,185,000	
0022-20-7110-454-62203 = FEMA 4421	800,000	
Cash Reserve, FEMA & Carryover Reserves		4,000,000

Emergency Paramedic Services:

#11 Emergency Services Paramedics

0029-36-1200-000-10400 = Overtime	4,000	
0029-36-1200-000-29100 = Medical & Lab Supplies	4,000	
0002-1-41-1200-51001 = Ambulance Assistance		8,000

Grand Total of Budget Increases

4,305,176 4,305,176

WOODBURY COUNTY SHERIFF'S OFFICE BUDGET AMENDMENT 2020

REQUESTS:

Please add \$51,163.36 to 0001-05-1000-000-10007

Please add \$17,693.16 to 0001-05-1000-000-11300

Please add \$3730.37 to 0001-05-1000-000-11000

Please add \$4,865.64 to 0001-05-1000-000-11100

Please add \$352.44 to 0001-05-1000-000-11702

Please add \$260.93 to 0001-05-1000-000-11703

Please add \$38.40 to 0001-05-1000-000-11701

Please add \$425 to 0001-05-1000-000-11400

Revenue will be from cash reserves. This is for a new deputy position that was approved after the budget was set.

Please move \$23,000 from 0002-05-1520-000-10400 to 0001-05-1000-000-10007

Please move \$40,000 from 0001-05-1010-000-10007 to 0001-05-1000-000-10008

Please move \$22,000 from 0001-05-1061-000-10001 to 0001-05-1000-000-10007

Please move \$8,250 from 0001-05-1061-000-10400 to 0001-05-1000-000-10400

Please move \$2,738 from 0001-05-1061-000-10425 to 0001-05-1000-000-10425

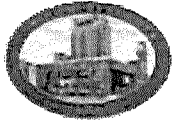
Please move \$50,000 from 0001-05-1540-000-10007 to 0001-05-1000-000-10007

Please move \$40,000 from 0011-05-1000-000-10008 to 0001-05-1000-000-10007

Please move \$10,000 from 0001-05-1060-000-44600 to 0001-05-1060-000-44000

Please move \$44,000 from 0001-05-1050-000-10001 to 0001-05-1060-000-10001

Please move \$25,000 from 0001-05-1050-000-10004 to 0001-05-1060-000-10004



Woodbury County

Detail vs Budget Report Account Summary

Date Range: 07/01/2019 - 06/30/2020

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0001 - GENERAL BASIC								
Expense								
<u>0001-28-1110-000-35200</u>	AMBULANCE ASSISTANCE	0.00	16,000.00	<i>7,000</i> 0.00	21,289.00	21,289.00	-5,289.00	-33.06 %
<u>0001-28-1110-000-42502</u>	INVESTIGATIONS	0.00	30,000.00	0.00	23,176.81	23,176.81	6,823.19	22.74 %
<u>0001-28-1110-000-42601</u>	PROFESSIONAL SERVICES	0.00	11,000.00	0.00	10,825.00	10,825.00	175.00	1.59 %
<u>0001-28-1110-000-42801</u>	MEDICAL FEES	0.00	36,000.00	<i>20,000</i> 0.00	45,500.00	45,500.00	-9,500.00	-26.39 %
<u>0001-28-1110-000-42802</u>	MEDICAL SERVICES	0.00	70,000.00	<i>10,000</i> 0.00	67,249.38	67,249.38	2,750.62	3.93 %
Expense Totals:		0.00	163,000.00	0.00	168,040.19	168,040.19	-5,040.19	-3.09 %
0001 - GENERAL BASIC Totals:		0.00	163,000.00	0.00	168,040.19	168,040.19	-5,040.19	-3.09 %
Report Total:		0.00	163,000.00	0.00	168,040.19	168,040.19	-5,040.19	-3.09 %

37,000

Medical Examiner

Revenue Source: Cash Reserves



Woodbury County Conservation Board
4500 Sioux River Road, Sioux City, IA 51109-1657

Phone: 712/258-0838
Fax: 712/258-1261

Board Members:
Cindy Bennett, Chair
Aaron Gehling, Vice Chair
Suzan Boden, Secretary
Neil Stockfleth
Christine Zellmer-Zant

Daniel J. Heissel, Director
Brian Stehr, Deputy Director
Dawn Snyder, Education Director

05/01/2020

TO: Dennis Butler, Budget Analyst
FROM: Dan Heissel, Conservation Director
Subject: Budget Amendment, FY 20

Dear Dennis,

Please find my attached budget amendment request for the Conservation Department.

I anticipate the budget shortages in other line items will come in higher, but I am concerned about these main 4 that were totally unexpected items that hit our budget that we were unable to predict or budget for.

The new HVAC system now has a yearly Maintenance Agreement we hadn't budgeted for, we didn't expect to have to terminate an employee and replace him and have to send someone to the academy and then have to replace his rifle and the final one was the equipment repairs that sky rocketed on us. We are just entering our busy season and I have 3 pieces of equipment in the shop right now for repair and I know those totals will take care of the amended amount for equipment, but I am confident the rest of my budget should be able to cover any more repairs that we will have going forward.

I am sorry I don't have revenue available for these expenditures other than the rifle we collected money on in the buyback program or I wouldn't be needing to amend.

Should you have any questions or need further information please call me. Thanks!

Sincerely,

Dan Heissel
Director

Woodbury County Conservation Boards			
	Budget Amendment FY 20		
Revenue Codes	Revenues		
0001-4-22-6100-70007	Rifle - Don's Reimbursement through payroll	\$1,759.94	
0001-	General Basic Cash Fund Reserves	<u>\$19,887.17</u>	
	Total	\$21,647.11	
	General Basic Budget		
	Increase amounts for line items by amounts listed		New Budget Line Item Total
Expenditure Codes	Explanation	Amount Increase	
0001-22-6123-000-44901	HVAC Maintenance Agreement - Yearly	\$3,250.00	\$24,250.00
0001-22-6110-000-42200	School Of Instruction - Iowa law Enforcement Academy - Derek Bean	\$8,530.00	\$8,530.00
0001-22-6110-000-29301	Rifle Purchase - For Officer Derek Bean	\$1,867.11	\$5,867.11
0001-22-6110-000-44400	Repair and Maintenance of Equipment	\$8,000.00	\$26,000.00
	Total Disbursements	\$21,647.11	

Dennis Butler

From: Dawn Zahnley
Sent: Wednesday, April 29, 2020 2:03 PM
To: Heather Satterwhite
Cc: Gary Brown; Dennis Butler
Subject: **Revised** FY20 Budget Adjustments-Emergency Services

Heather,

This is a "REVISED" Addition to our prior request.
Gary would like to also make the following adjustment to the FY20 Budget.

Paramedic Budget-Overtime-0029-36-1200-000-10400

Please increase the Budgeted Amount of \$4,500.00 by \$4,000.00 for a total of \$ 8,500.00.
The funding is to come from our ALS Ambulance Assist Revenue/0002-1-41-1200-51001.

Regular Budget-Overtime-0002-41-1200-000-10400 ◦

Please increase the Budgeted Amount of \$5,000.00 by \$4,000.00 for a total of \$9,000.00
The funding is to come from our ALS Ambulance Assist Revenue/0002-1-41-1200-51001.

Thank You!
Dawn

From: Dawn Zahnley
Sent: Wednesday, April 29, 2020 11:53 AM
To: Heather Satterwhite <hsatterwhite@woodburycountyiowa.gov>
Cc: Gary Brown <gbrown@woodburycountyiowa.gov>; Karen James <kjames@woodburycountyiowa.gov>; Dennis Butler <dbutler@woodburycountyiowa.gov>
Subject: FY20 Budget Adjustments-Emergency Services
Importance: High

Hello Heather,

Gary asked that I forward our FY20 Budget Adjustment information to you.

Paramedic Budget-Medical & Lab Supplies-0029-36-1200-000-29100

Please increase the Budgeted Amount of \$12,000.00 by \$4,000.00 for a total of \$16,000.00.
The funding is to come from our ALS Ambulance Assist Revenue/0002-1-41-1200-51001.

Regular Budget-Repair & Maintenance Vehicle-0002-41-1200-000-44000

Please increase the Budgeted Amount of \$5,500.00 by \$4,000.00 for a total of \$9,500.00
The funding is to come from our ALS Ambulance Assist Revenue/0002-1-41-1200-51001.

Please let us know if you have any questions.

Thank You!
Dawn Zahnley
Woodbury County Emergency Services
121 Deer Run Trail

Function: 8010 - Regular City/School Elections		NOW	WAS	
0002-40-8010-000-40200	TYPING, PRINTING AND BINDING	12,500.00	9,500.00	
0002-40-8010-000-41200	POSTAGE AND MAILING	20,000.00	7,000.00	
0002-40-8010-000-42000	BILLABLE TEMPS	6,000.00	0.00	
0002-40-8010-000-48200	ELECTION OFFICIALS	23,000.00	20,000.00	
	<u>Total</u>	<u>61,500.00</u>	<u>36,500.00</u>	<u>25,000.00</u>

Function: 8011- REPRESENTATION SERVICES/SPECIAL ELECTIONS				
0002-40-8011-000-26000	STATIONARY/FORMS/GENERAL OFFIC	3,000.00	0.00	
0002-40-8011-000-40000	OFFICIAL PUBL. LEGALS	2,000.00	0.00	
0002-40-8011-000-40200	TYPING, PRINTING AND BINDING	13,500.00	0.00	
0002-40-8011-000-41200	POSTAGE AND MAILING	40,000.00	0.00	
0002-40-8011-000-41300	EMPLOYEE MILAGE	2,500.00	0.00	
0002-40-8011-000-42000	BILLABLE TEMPS	14,000.00	0.00	
0002-40-8011-000-42200	SCHOOL OF INSTRUCTION	2,000.00	0.00	
0002-40-8011-000-45600	RENTALS; POLLING PLACES	1,000.00	0.00	
0002-40-8011-000-48200	ELECTION OFFICIALS	22,000.00	0.00	
	<u>TOTAL</u>	<u>100,000.00</u>	<u>0.00</u>	<u>100,000.00</u>

Function: 8013- REPRESENTATION SERVICES/CITY PRIMARY ELECTIONS				
0002-40-8013-000-41200	POSTAGE AND MAILING	10,800.00	5,600.00	
0002-40-8013-000-48200	ELECTION OFFICIALS	16,000.00	14,200.00	
	<u>TOTAL</u>	<u>26,800.00</u>	<u>19,800.00</u>	<u>7,000.00</u>

Dennis Butler

From: Mark Nahra
Sent: Tuesday, April 28, 2020 10:57 AM
To: Dennis Butler
Subject: Budget amendment

Dennis:

Here are my amended budget items. The construction item increases are covered by the secondary road carryover balance. The extra within the maintenance budget is covered in part by carryover, in part by FEMA and FHWA receipts for flood damage.

Revenue:

0022-20-7110-454-62203 FEMA 4421 increase \$800,000 Total Budget: \$800,000

Expense:

Capital Projects:

0020-20-0200-320-62000 Construction	increase \$1,200,000	Total Budget: \$2,200,000
0021-20-0200-352-44800 Construction	increase \$1,185,000	Total Budget: \$2,000,000

Secondary Roads:

0020-20-7014-254-42300 Bridge Inspection	increase \$65,000	Total Budget \$100,000
0020-20-7113-461-21200 Granular	increase \$550,000	Total Budget \$1,550,000
0020-20-7111-467-21100 PCC Repairs	increase \$200,000	Total Budget \$250,000

Reasons:

Woodbury County is increasing construction budget to cover projects let in FY 2019 that did not commence work until after July 1, 2019. The county suffered heavy rain, severe flooding, and soft subgrades in 2019 that increased the county spending in granular surfacing and pavement repair. Bridge inspection is increased due to additional bridge rating necessitated by changes to legal truck loads following 2018 legislative action.

Let me know if you need anything else.

Mark J. Nahra, P.E.
Woodbury County Engineer
759 E. Frontage Road
Merville, IA 51039
Phone: 712-873-3215 or 712-279-6484
Fax: 712-873-3235
Email: mnahra@woodburycountyiowa.gov

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#13a

Date: 06/18/2020 Weekly Agenda Date: 06/23/2020

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider award of bid for project number BRS-SWAP-6012(601)--FF-97

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

Plans have been completed for replacement of bridge B-255 a 80' X 30' continuous concrete slab bridge. The project was let for bid by the Iowa DOT on June 16, 2020 and recommended award.

BACKGROUND:

The county has programmed the replacement of bridge B-255 on D12 East of Haines Ave. for FY 2020. The existing bridge will be replaced with a 80' X 30' continuous concrete slab bridge.

FINANCIAL IMPACT:

Federal aid-SWAP is providing 80% of estimated project cost. The county is paying 20% of the estimated project cost from its Farm to Market Fund.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend that the Board award the bid for project number BRS-SWAP-6012(601)-FF-97 to the low bidder.

ACTION REQUIRED / PROPOSED MOTION:

Motion to award the bid for project number BRS-SWAP-6012(601)-FF-97 to the low bidder.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#13b

Date: 6/18/2020 Weekly Agenda Date: 6/23/2020

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider award of bid for bridge replacement project number BROS-SWAP-C097(135)--FE-97

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

The county completed plans for a bridge replacement project. The project was let at Iowa DOT June 16, 2020 for 2020 construction.

BACKGROUND:

The county engineer has completed plans for the replacement of the Hancock Avenue bridge over Wolf Creek on county route K-67. The bridge was closed in late 2019 due to failure of substructure components. My office accelerated project development to get the project ready for letting in early 2020.

FINANCIAL IMPACT:

The bridge replacement project is paid for with state bridge funds through the federal aid SWAP program. The SWAP program is paying 100% of the project cost.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend that the board award the bid for project number BROS-SWAP-C097(135)--FE-97 to the low bidder.

ACTION REQUIRED / PROPOSED MOTION:

Motion that the board award the bid for project BROS-SWAP-C097(135)--FE-97 to the low bidder.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#13c

Date: 6/18/2020 Weekly Agenda Date: 06/23/2020

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consider approval of contract and bond for project number L-B(M66)--73-97

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

Plans have been completed for replacement of bridge M-66 with a reinforced concrete box culvert. Bids were received and the contract awarded to the low bidder. Contracts returned for signature.

BACKGROUND:

The county has programmed the replacement of bridge M-66 on 240th Street for FY 2020. The existing bridge will be replaced with a reinforced concrete box culvert. The Board let and awarded the contract to Godberson-Smith Construction. Contracts have been returned for final approval.

FINANCIAL IMPACT:

The projects are paid for with local secondary road funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend that the Board approve the contract and bond for project number L-B(M66)--73-97 with Godberson Smith Construction.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the contract and bond for project number L-B(M66)--73-97 with Godberson Smith Construction of Ida Grove, IA for \$261,771.85.



**WOODBURY COUNTY, IOWA
CONTRACT**

Kind of Work Bridge Replacement with RCB Culvert

Project No. L-B(M66)--73-97 County Woodbury

THIS AGREEMENT made and entered by and between Woodbury County, Iowa, by its Board of Supervisors consisting of the following members: Matthew Ung, Keith Radig, Rocky DeWitt, and Marty Pottebaum, Contracting Authority, and Godbersen-Smith Construction, Ida Grove, IA, Contractor. WITNESSETH: That the Contractor, for and in consideration of -----

Two Hundred Sixty One Thousand Seven Hundred Seventy One 85/100 (\$261,771.85)

payable as set forth in the specifications constituting a part of this contract, hereby agrees to construct in accordance with the plans and specifications therefore, and in the locations designated in the notice to bidders, the various items of work as follows:

Item No.	Item	Quantity	Unit Price	Amount
Project: L-B(M66)--73-97		Group 1		
1.	Clearing and Grubbing	0.17 Acres	\$1,300.00	\$ 221.00
2.	Excavation Class 10 Roadway and Borrow	875 C.Y.	11.00	9,625.00
3.	Excavation Class 10 Channel	587 C.Y.	4.00	2,348.00
4.	Granular Surfacing, Road Crushed Concrete	222 Ton	35.00	7,770.00
5.	Removal of Existing Bridge	1 L.S.	20,000.00	20,000.00
6.	Granular Backfill	112 C.Y.	60.00	6,720.00
7.	Excavation Class 20	1,748 C.Y.	5.00	8,740.00
8.	Structural Concrete (RCB Culvert)	240.2 C.Y.	465.00	111,693.00
9.	Reinforcing Steel	34,957 LB	1.05	36,704.85
10.	Revetment Class E	180 Ton	65.00	11,700.00
11.	Temporary Stream Diversion	1 Each	5,000.00	5,000.00
12.	Safety Closure	2 Each	150.00	300.00
13.	Fence, Field	300 L.F.	15.00	4,500.00
14.	Field Fence Brace Panels	4 Each	300.00	1,200.00
15.	Traffic Control	1 L.S.	2,750.00	2,750.00
16.	Mobilization	1 L.S.	30,000.00	30,000.00
17.	Mulching	0.50 Acre	2,000.00	1,000.00
18.	Stabilizing Crop - Seeding and Fertilizing	0.50 Acre	3,000.00	1,500.00
TOTAL BID				\$261,771.85

Said specifications and plans are hereby made part of and the basis of this agreement and a true copy of said plans and specifications are now on file in the office of the County Engineer under the date of May 12, 2020

That in consideration of the foregoing, the Contracting Authority hereby agrees to pay the Contractor, promptly and according to the requirements of the specifications the amounts set forth, subject to the conditions as set forth in the specifications.

That it is mutually understood and agreed by the parties hereto that the notice to bidders, the proposal, the specifications for Project No. L-B(M66)--73-97 in Woodbury County, Iowa, the within contract, the contractor's bond, and the general and detailed plans are and constitute the basis of contract between the parties hereto.

That it is further understood and agreed by the parties of this contract that the above work shall be commenced and completed on or before:			
Approximate Starting Date	Specified Starting Date	Late Start Date	Number of Working Days
		September 7, 2020	60

That time is the essence of this contract and that said contract contains all of the terms and conditions agreed upon by the parties hereto.

It is further understood that the Contractor consents to the jurisdiction of the courts of Iowa to hear, determine, and render judgment as to any controversy arising hereunder.

IN WITNESS WHEREOF the parties hereto have set their hands for the purposes herein expressed to this and three other instruments of like tenor, as the

_____ day of _____, 2020

Approved:

By _____
Contractor: Godbersen-Smith Construction

By _____
Contracting Authority: Woodbury County Board Chairperson

Date _____

Date _____

Date: 6/10/20 Weekly Agenda Date: 6/23/2020

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Board of Supervisor - Rocky De Witt

WORDING FOR AGENDA ITEM:

Approval of 28E Agreement for Rolling Hills Community Services Region

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

Examine/discuss and approve the 28E Agreement.

BACKGROUND:

Iowa Legislature has changed governance board make-up and regions are revamping/upgrading 28E Agreements to reflect these changes.

FINANCIAL IMPACT:

None

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approval of the 28E Agreement

ACTION REQUIRED / PROPOSED MOTION:

Approval of the 28E Agreement for Rolling Hills Community Services Region, effective July 1, 2020.

28E AGREEMENT - ROLLING HILLS COMMUNITY SERVICES REGION

28E AGREEMENT

FOR

ROLLING HILLS COMMUNITY SERVICES REGION

This Agreement is made and entered into by, between and among the undersigned counties, each having adopted this Agreement by resolution of its board of supervisors, and hereby join together to voluntarily form a public body corporate and politic and separate legal entity under Iowa Code Chapter 28E, and amendments thereto, known as the Rolling Hills Community Services Region (the "Region").

SECTION 1: IDENTITY OF THE PARTIES

The undersigned counties are political subdivisions and constitute "public agencies" as defined in Iowa Code section 28E.2. The initial member counties are: Buena Vista, Calhoun, Carroll, Crawford, Ida and Sac. County membership may, however, change from time to time as provided in this Agreement and the current member counties at any time shall be referred to as the "member counties" in this Agreement. Cherokee County is considered to be a member county under this 28E Agreement effective January 1, 2015. Woodbury County is considered to be a member county under this 28E Agreement effective July 1, 2019.

SECTION 2: PURPOSE GOAL AND OBJECTIVE

The member counties entered into this 28E Agreement to create a mental health and disability service regional administrative entity as described in the Iowa Code to provide local access to mental health and disability services for adults and to engage in any other related activity in which an Iowa 28E organization may lawfully be engaged.

SECTION 3: TERM AND TERMINATION

- 3.1 Term. This Agreement shall be effective when the undersigned initial member counties, as listed in Section 1 execute this Agreement and this Agreement is filed with the Iowa Secretary of State as required by Iowa Code Section 28E.8 (the "Effective Date").
- 3.2 Termination. The term of this Agreement shall be perpetual, unless terminated by:
- a) a repeal or amendment of the Iowa Code sections that result in a major modification of a statutory requirement for mental health services to be provided through a regional format; or
 - b) a majority of the member counties approve termination of the region.

28E AGREEMENT - ROLLING HILLS COMMUNITY SERVICES REGION

- 3.3 Wind Up of Region. In the event the Agreement is terminated as provided in Section 3.2, the Governing Board shall begin winding down the Region. If all the requirements in Section 3.2 are met by or on December 1 of any year, then this Agreement will terminate effective for the succeeding June 30th. If all the requirements in Section 3.2 are met after December 1 of any year, then this Agreement will terminate effective one calendar year from the succeeding June 30th. Any county could terminate their participation with this agreement at an earlier date by a two-thirds majority vote of the Governing Board.
- 3.4 Distribution of Assets. In the event this Agreement is terminated and the Region is dissolved, all property of the Region shall be delivered, assigned and conveyed to the member counties, by population to each member county. Any real property that needs to be acquired or disposed of shall be completed at the discretion of the Governing Board.

SECTION 4: GOVERNING

- 4.1 Governing Board Directors: The Governing Board of Directors shall contain the following Directors:
- a) Each member county shall appoint one of its supervisors to serve as a Director on the Governing Board and alternates. The Board of Supervisors of each member county shall select its Director and alternates and he or she shall serve indefinitely at the pleasure of the county appointing the Director, until a successor is appointed, or until the earlier death, resignation, or the end of such person's service as a county supervisor. Any Director appointed under this Section may be removed for any reason by the county appointing the Director, upon written notice to the Region's Board of Directors, which notice shall designate a successor Director to fill the vacancy.
 - b) At least one adult individual who utilizes mental health and disability services or is an actively involved relative of such an individual. This Director shall be appointed by the Region's Adult Advisory Committee described below, with such appointment to become effective upon approval by the Governing Board of the Region. This Director shall serve as voting Director. This Director shall serve an initial term of one year, which shall begin upon the Effective Date, with appointments thereafter to be for two-year terms.
 - c) At least one individual representing adult service providers in the Region. This Director shall be appointed by the Region's Adult Advisory Committee described below, with such appointment to become effective upon approval by the Governing Board of the Region. This Director shall serve as ex-officio, non-voting Director. This Director shall be appointed to two-year terms, with the initial term beginning upon the Effective Date.

28E AGREEMENT - ROLLING HILLS COMMUNITY SERVICES REGION

- d) At least one individual representing children’s behavioral health service providers in the Region. This Director shall be designated by the Region’s Children’s Advisory Committee with such appointment effective upon approval by the Governing Board of the Region. This Director shall serve as ex-officio, non-voting Director. This Director shall be appointed to two-year terms, with the initial term beginning upon the effective date.
- e) One individual representing the education system in the Region. This Director shall be designated by the Region’s Children’s Advisory Committee with such appointment effective upon approval by the Governing Board of the Region. This Director shall serve as voting Director. This Director shall be appointed for two-year terms, with the initial term beginning upon effective date.
- f) One person who is a parent of a child who utilizes children’s behavioral health services or an actively involved relative of such child. This Director shall be designated by the Region’s Children’s Advisory Committee with such appointment effective upon approval by the Governing Board of the Region. This Director shall serve as voting Director. This Director shall be appointed for two-year terms, with the initial term beginning upon effective date.

4.2 Director Vacancies.

- a) County-Appointed Directors: If a vacancy occurs during the term of a county-appointed Director, and/or alternates due to death, resignation, or end of service as a county supervisor of such Director, the vacancy shall be filled within sixty (60) days of its occurrence by the county having the right of appointment.
- b) Committee-Appointed Directors. If a vacancy occurs during the term of a committee-appointed Director, due to death or resignation of such Director, the vacancy shall be filled within sixty (60) days of its occurrence by the committee having the right of appointment. Such appointment to fill a vacancy shall become effective upon the approval of the Governing Board of the Region.

4.3 Voting Procedures for Governing Board Members. Each county-appointed Director shall have one vote that shall be weighted as three votes. Each county vote shall be cast by their county-appointed Director or alternate. Each committee-appointed voting Director shall have one vote and shall count as one vote. A quorum must be present in order for the Governing Board to take action. A quorum shall be 51% of county-appointed Directors or alternates.

The Governing Board shall take action by approval from the majority of the votes present. Voting shall be done by roll call vote. Proxy voting will not be allowed; however, a Governing Board Director may attend up to two (2) meetings per calendar year via electronic means and be considered present for purposes of quorum and voting.

28E AGREEMENT - ROLLING HILLS COMMUNITY SERVICES REGION

4.5 Board Officers. The Governing Board shall organize itself and at its initial meeting elect a Chair, Vice-Chair and Secretary. Thereafter, at the first meeting each calendar year, the Governing Board shall elect a Chair, Vice-Chair and Secretary for the next ensuing one (1) calendar year.

- a) The Chair shall preside at the Board's meetings, preserve order and enforce this Agreement.
- b) The Vice-Chair shall assist the Chair. During the temporary absence or disability of the Chair, the Vice-Chair shall discharge the duties of the Chair. Should the Chair be permanently absent or disabled, the Vice-Chair shall succeed to the office of the Chair.

Minutes shall be kept at all board meetings.

4.6 Powers of the Governing Board. Except as otherwise provided in this Agreement, the Region shall be under the direction and control of the Board of Directors and the Chief Executive Officer. The Governing Board of Directors shall have each and all of the following powers:

- a) To make and enforce bylaws or rules and regulations for the management and operation of the Region's business and affairs;
- b) To do and perform any acts authorized by the Code of Iowa, under, through or by means of its officers, agents and employees, or by contracts with any person or entity;

The Board may delegate any of these powers to staff of the Region or staff of member counties serving the Region as the Board deems necessary. The Board may adopt such policies, rules, regulations and actions not inconsistent with law or this Agreement.

4.7 Appointment of Committees

Members of any committee of the Region shall be appointed by the Governing Board. Committee members shall serve indefinitely at the pleasure of the Governing Board, until a successor is appointed, or until the earlier death or resignation of such committee member.

- a) The Children's Advisory Committee, as appointed by the Governing Board, shall have a minimum of 10 members as defined in HF690. The committee members shall be:
 - (1) A parent of a child who utilizes services or the actively involved relatives of such child.
 - (2) A member of the education system
 - (3) An early childhood advocate
 - (4) A child welfare advocate
 - (5) A children's behavioral health service provider
 - (6) A member of the juvenile court
 - (7) A pediatrician
 - (8) A child care provider
 - (9) A local law enforcement representative

28E AGREEMENT - ROLLING HILLS COMMUNITY SERVICES REGION

(10) A regional governing board member

- b) The child advisory committee shall advise the Governing Board as requested by the Governing Board and shall also make designations to the Governing Board as described above. A quorum shall be 51% voting members.

4.8 Duties of Committees

The advisory committee, as appointed by the Governing Board, shall have a maximum of two representatives per county. The committee members shall be: individuals who utilize services or actively involved relatives of such individuals; service providers; and the Governing Board Directors. The advisory committee shall advise the Governing Board as requested by the Governing Board and shall also make designations of the ex officio members to the Governing Board as described above.

The Governing Board may take action to create additional committees for various other purposes as it deems appropriate.

4.9 Methods for Dispute Resolution

An internal dispute which cannot be resolved shall mean any action which the Region must take and for which no agreement on the particular action to be taken has been determined through the process set forth under this Agreement and such determination of action has remained unresolved for 10 business days.

In the event an internal dispute arises amongst or between the Governing Board, the Chief Executive Officer or any of the member counties, which cannot be resolved, the following dispute resolution shall be used:

- a) Mediation conducted pursuant to Chapter 679C of the Iowa Code;
- b) If after which the dispute remains unresolved, arbitration will be conducted pursuant to Chapter 679A of the Iowa Code.

5. MEMBERS

5.1 Specification, Requirements, Obligations, Expectations of Member Counties

The member Counties agree to the following:

28E AGREEMENT - ROLLING HILLS COMMUNITY SERVICES REGION

- To respond to reasonable requests to make local records available to the Region for the purposes of this Agreement;
- To provide sufficient office space for the performance of contracted services;
- To support the effective collaboration of other county functions related to the provision of contracted services;
- To provide county staff as agreed between the member county and the Governing Board for the effective provision of contracted services;
- To contribute funds as required by this Agreement; and
- To contribute funds as required by this Agreement at the time of entry into the Region (or the Effective Date for initial member counties).

5.2 Decision that Require a Member Vote

The Governing Board shall not have authority to, and they covenant and agree that they shall not, do, or cause the Region to do, any of the following acts without the prior consent of the majority of the County Boards of Supervisors members of a majority of the member counties:

- a) Permit any new member counties;
- b) Remove any member county (other than a voluntary withdrawal of a county as provided below);
- c) Terminate or amend this Agreement; or
- d) Dissolve the Region.

5.3 Member Voting Procedure

Any question related to the issues listed in Section 5.2 above may be presented to the member counties by resolution of the Governing Board of the Region by first adopting a recommendation on the issue and then submitting it to the individual member counties. A separate explanation of the reasons for the recommendation shall be included. Each member county desiring to vote upon the proposal shall do so by resolution of its Board of Supervisors and return of the same to Region's Governing Board Chair a certified copy of the resolution stating the County's vote within thirty (30) days of the date that the County received a copy of the proposal. Any member county not voting upon the proposal within this time shall be considered to have disapproved the proposal. If the proposal receives approval by majority of the votes, it shall become effective ten (10) days following the date the vote is tabulated.

5.4 Additional Member Counties

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If a county wishes to become a member county of the Region after the Effective Date, the county must make a written request to the Region's Governing Board. Such request will then be addressed through the Member Voting Procedure set forth in Section 5.3. If a new county's request is approved through such procedure, such new membership will not become effective until:

- a) the county provides a signature page to this Agreement and a resolution from its Board of Supervisors that it agrees to abide by the terms of this Agreement as set out herein and possess legal power and authority to do so; and
- b) if the new county's request has been properly approved and it has submitted the documentation in Section 5.4(a) prior to November 15th, then such membership shall become effective on the first day of the next fiscal year. If all of these requirements are not met until after November 15th, then such membership shall become effective one year from the first day of the next fiscal year. The timing requirements in this subsection may be waived by the Governing Board for cause, including in the event the Region is required by law or by the Iowa Department of Human Services to accept a new member county.

5.5 Member County Withdrawal / Removal

a) Member County Withdrawal

Any member county, by resolution of its Board of Supervisors, may withdraw from the Region by giving written notice to the Governing Board of the Region no later than November 15 prior to the end of the fiscal year the withdrawal will be effective. Withdrawal shall not relieve the withdrawing member county of the obligation to pay its share of the expenses of the Region incurred during the fiscal year in which the withdrawal occurs and any other past due amounts. Services of the Region shall continue to be provided to the withdrawing member county until the date of withdrawal, so long as such member county remains in good standing as provided in Section 5.6 below. Upon withdrawal, member counties shall not be entitled to any repayment for funds, services or property provided to the Region.

b) Member County Removal

If the Governing Board feels it is in the best interest of the Region for a member county to be removed from the Region, the Governing Board will pass a resolution to that effect and proceed under the Member Voting Procedure set forth in Section 5.3. Upon removal, member counties shall not be entitled to any repayment for funds, services or property provided to the Region.

5.6. Suspension of Voting Rights and Services

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In the event any member county fails to make a payment to the Region as required under this Agreement for 30 days after such payment is requested in writing, then the member county will be deemed delinquent. During any period of delinquency, such member county shall not be entitled to the administrative services of the Region, nor shall the member county be entitled to vote on matters coming before the Governing Board or the member counties unless such delinquency shall be waived by a unanimous vote of the remaining members of the Governing Board. During any period of delinquency, the delinquent county shall not be considered for purposes of achieving a quorum. During any period of delinquency, the clients of such member county will not suffer as a result.

6. STAFF

6.1 Selection Process for Chief Executive Officer

The Governing Board will be responsible for hiring and determining the compensation of the Chief Executive Officer for the region. The Governing Board and Chief Executive Officer will determine the amount of employees necessary to fulfill the staffing needs of the region. The Chief Executive Officer and Coordinators of Disability Services which make up the Regional Administrative Team shall be employees of a county through contract with the region. The Coordinators of Disability Services report to the Chief Executive Officer and the Chief Executive Officer shall report to the Region's Governing Board. Any further staffing needs shall be addressed by the Governing Board.

The Chief Executive Officer shall be the single point of accountability for the Region.

6.2 Performance Evaluation of Chief Executive Officer

The Governing Board shall conduct annual evaluations of the Chief Executive Officer. The Governing Board may conduct additional evaluations of the Chief Executive Officer at any time, as it deems necessary in a given situation. All evaluations shall be summarized in writing and submitted to the Board of Supervisors of the member county which employs the respective Chief Executive Officer. In the event the Governing Board determines that it is not in the best interests of the Region for a particular person or persons to continue to serve as the Chief Executive Officer, the Governing Board shall inform the Board of Supervisors of the member county employing such person.

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In the event the Chief Executive Officer resigns, retires or otherwise has his or her employment with the member county terminated, the Governing Board shall appoint a new Chief Executive Officer within thirty (30) days.

6.3 General functions and responsibilities of staff

The Chief Executive Officer may employ or contract with persons or entities (including contracting with member counties for member county employees to provide services to the Region) to staff the needs of the Region; however, the terms of all employment or contracts for staff shall be approved by the Governing Board. Staff shall include one or more coordinators of adult and children's services, hired either directly by the Region or provided to the Region by the member counties. Coordinators must have a bachelor's or higher degree in human services related or administrative related field. In lieu of a degree in administration, a coordinator may provide documentation of relevant management experience.

The Region intends to employ or contract for staff for the following functions and responsibilities:

- a) Communications;
- b) Strategic Plan Development;
- c) Budget Planning and Financial Reports;
- d) Operations – personnel, benefits, space, training, etc.;
- e) Risk Management;
- f) Compliance and Reporting;
- g) Service Processing, Authorization and Access;
- h) Provider Network- development, contracting, quality and performance;
- i) Payment of Claims;
- j) Quality Assurance;
- k) Appeals and Grievances; and
- l) Information Technology.

The Governing Board reserves the right to amend this list on its own motion without member approval as a non-substantive amendment as provided for in Section 8.1.

7. REGION FINANCES

7.1 Management & Expenditure of Funding

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General: Participating county monies for the purpose of this 28E shall be funds contributed by each county to the regional fund. Member county contributions to the Region will be on an equal per capita basis however, a new county may provide a higher per capita in the first year as a member of the Region. Contributions to the Region shall be pooled and will be under control of the Governing Board. Source of contribution shall be determined by each contributing county to equal \$47.28 or an amount mandated by the Governing Board. The Region or Governing Board only controls funds contributed to the Region by each individual county. The Regional Governing Board directs that county service reserve funds shall remain in individual county accounts for the purpose of providing the respective county's annual per capita contribution to the Region or other MH/DS purposes as mutually agreed upon by the respective county and the Regional Governing Board.

In Fiscal Year 2015, twenty-five percent of the Per Capita Target Expenditure funds (\$47.28) received by the member counties for purposes related to the Region shall be deposited into a Region account designated for such member county within 15 calendar days of the start of the new fiscal year. Subsequent payment dates to the region shall be subject to the authority of the Governing Board. The Regions funds shall be managed and administered by the Chief Executive Officer, or staff designated by the Chief Executive Officer, and in compliance with the law, direction from the Governing Board and other written policies of the Region.

a) **Administrative Funding and Resources:**

Administrative costs shall be a component of the Region's budget. Such costs shall be paid through the process described in Section 7.1 and any funds or resources for administrative costs of the Region shall be collected through this same process.

b) **Use of Savings for Reinvestment**

The Region shall comply with Chapters 12B and 12C of the Iowa Code for deposit and investment of Region funds. Through the Region's budgeting process, it shall strive to use surplus funds for the development of additional services.

7.2 Process for Initial Funding to Begin Operations

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On the Effective Date, each initial member county shall transfer its Per Capita Target Expenditure Amount as stated in Section 7.1 to the Region, with such funds to be collected and expended through the process described in Section 7.1.

7.3 Process for Annual Independent Audit

Accounts of the Region shall be audited annually by a certified public accountant certified in the state of Iowa, as selected by the Governing Board.

8. SCOPE & AMENDMENTS

8.1 Amendments

The Governing Board is authorized to make non-substantive amendments to this Agreement with a two-thirds vote of board members present. All other amendments to this Agreement shall be conducted through the member approval process described in Section 5.3 and in compliance with Iowa Code Chapter 28E, which includes filing all amendments with the Iowa Secretary of State.

8.2 Entire Agreement

This Agreement represents the entire 28E Agreement of the Region.

8.3 Invalidity

If any one or more provisions of this Agreement are declared unconstitutional or contrary to law, the validity of the remainder hereof shall not be affected.

8.4 No Waiver

The waiver by any party of a breach or violation of any provisions of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach.

28E AGREEMENT - ROLLING HILLS COMMUNITY SERVICES REGION

IN WITNESS WHEREOF, WOODBURY COUNTY EXECUTES THIS 28E AGREEMENT, APPROVING
CHANGES TO THE 28E AGREEMENT AS PASSED BY THE ROLLING HILLS GOVERNANCE BOARD ON
MAY 27, 2020 EFFECTIVE JULY 1, 2020 :

BY: _____
Matthew Ung, Chairman, Woodbury County Board of Supervisors

BY: _____
Rocky DeWitt, Woodbury County Board of Supervisors

BY: _____
Marty Pottebaum, Woodbury County Board of Supervisors

BY: _____
Keith Radig, Woodbury County Board of Supervisors

BY: _____
(Vacancy) Woodbury County Board of Supervisors

ATTEST: _____
Patrick Gill, Woodbury County Auditor