



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(JUNE 13) (WEEK 24 OF 2023)**

Live streaming at:

<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:

www.woodburycountyiowa.gov

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held June 13, 2023, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda Action

Consent Agenda

Items 2 through 9 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

2. Approval of the minutes of the June 6, 2023, meeting
3. Approval of claims
4. Board Administration – Heather Van Sickle
 - a. Approval of Notice of Property Sale Resolution for Parcel #894726135002 (aka 3223 11th Street) for Tuesday, June 27th at 4:35 p.m.
 - b. Approval of Notice of Property Sale Resolution for Parcel #894726135001 (aka 3223 ½ 11th Street) for Tuesday, June 27th at 4:37 p.m.
 - c. Approval of lifting tax suspensions for petitioners who failed to re-certify their income or income does not qualify for continued tax suspension

5. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Authorization to Initiate Hiring Process

6. Planning & Zoning – Daniel Priestley

Approval to schedule July 11th @ 4:45 p.m., July 18th @ 4:45 p.m. and July 25th @ 4:45 p.m. for three public hearings for proposed Zoning Ordinance Text Amendments to temporary heavy construction services uses from prohibited uses to conditional uses in the General Commercial and Highway Commercial Zoning Districts for aggregate crush and screen (temporary); asphalt mixing (temporary); and concrete mixing (temporary)

7. County Treasurer – Tina Bertrand

Approval of refund request for overpayment of taxes for parcel #894711327008 in the amount of \$147.39

8. Juvenile Detention – Ryan Weber

Approval request for contract amendment with Midwest Monitoring and Surveillance

9. Secondary Roads – Mark Nahra
 - a. Approval of the underground utility permit for Denny Stubbs
 - b. Approval of the permit to work in the right of way for Mike Miltenberger

End Consent Agenda

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| 10. City of Merville – James Fisher
Discussion of Merville Frontage Road improvements | Information |
| 11. Building Services – Kenny Schmitz
Approval to expense ARPA 13 funding for furniture, fixtures and equipment not to exceed \$941,000 | Action |
| 12. County Auditor – Patrick Gill <ol style="list-style-type: none"> a. Approval to increase the hourly rate of pay for township bookkeeping duties to \$20/hour beginning July 1, 2023 b. Approval of authorizing the chairman to sign an agreement with Neapolitan Labs to provide township page on the Woodbury County website c. Approval to require Woodbury County Township Clerks provide a bond of \$20,000 | Action

Action

Action |
| 13. Board of Supervisors – Jeremy Taylor & Mark Nelson
Approval of funding from Gaming Revenue for repairs to Emergency Services Building in Climbing Hills | Action |
| 14. Reports on Committee Meetings | Information |
| 15. Citizen Concerns | Information |
| 16. Board Concerns | Information |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

WED., JUNE 14	7:30 a.m.	SIMPCO Executive-Finance Committee - Hybrid
	8:05 a.m.	Woodbury County Information Communication Commission, First Floor Boardroom
	10:00 a.m.	Western Iowa Tourism Region Annual Meeting, Audubon County
THU., JUNE 15	4:00 p.m.	Conservation Board Meeting, Little Sioux Park
	4:30 p.m.	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
	5:00 p.m.	SIMPCO Annual Board of Directors Meeting & Award Ceremony, Mapleton, IA
FRI., JUNE 16	12:00 p.m.	Siouxland Human Investment Partnership Board Meeting, 2540 Glenn Ave.
WED. JUNE 21	12:00 p.m.	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
THU., JUNE 22	11:00 a.m.	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
	1:30 p.m.	SIMPCO Community and Economic Development, Hybrid
MON., JUNE 26	6:00 p.m.	Zoning Commission Meeting, First Floor Boardroom
WED., JUNE 28	2:30 p.m.	Rolling Hills Community Services Region Governance Board Meeting
WED., JULY 5	4:45 p.m.	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
WED., JULY 12	8:05 a.m.	Woodbury County Information Communication Commission, First Floor Boardroom
	10:00 a.m.	STARComm Board Meeting, The Security Institute, WIT Campus
	12:00 p.m.	District Board of Health Meeting, 1014 Nebraska St.
	6:30 p.m.	911 Service Board Meeting, Public Safety Center, Climbing Hill
THU., JULY 13	12:00 p.m.	SIMPCO Board of Directors, 1122 Pierce St.
	4:00 p.m.	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

JUNE 6, 2023, TWENTY-THIRD MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, June 6, 2023, at 4:30 p.m. Board members present were Bittinger II, Nelson, Taylor, Radig, and Ung. Staff members present were Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, Joshua Widman, Assistant County Attorney, Dennis Butler, Finance and Budget Director, and Michelle Skaff, Deputy Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Radig second by Ung to approve the agenda for June 6, 2023. Carried 5-0. Copy filed.

Motion by Ung second by Bittinger to approve the following items by consent:

2. To approve minutes of the May 30, 2023 meeting. Copy filed.
3. To approve the claims totaling \$630,908.83. Copy filed.
4. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Lake Forest MHC LLC, VIN #0567164116, 1976 Champion Mobile Home.

**WOODBURY COUNTY, IOWA
RESOLUTION #13,622
RESOLUTION APPROVING ABATEMENT OF TAXES**

WHEREAS, Lake Forest MHC LLC is the titleholder of a mobile home VIN #0567164116 located in Woodbury County, Iowa and legally described as follows:

VIN #0567164116 1976 Champion Mobile Home

WHEREAS, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Lake Forest MHC LLC.

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above mobile home according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 6th day of June, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

5. To approve the reclassification of Michael Andresen, District Foreman, Secondary Roads Dept., effective 06-26-23, \$3,122.54/bi-weekly, 6.5%=\$190.49/bi-weekly. Per Wage Plan Matrix, 4 year Salary Increase prior to cost of living, which is included. Copy filed.

Carried 5-0.

- 6a. Motion by Taylor second by Nelson to receive for signatures a Resolution Speed Limit Correctionville Road. Carried 5-0.

**SPEED LIMIT RESOLUTION
CORRECTIONVILLE ROAD
RESOLUTION #13,623**

WHEREAS: The Board of Supervisors of Woodbury County is empowered under the authority of sections 321.255 and 321.285, subsection 4 of the Code of Iowa to determine upon the basis of an engineering and traffic investigation conducted by the County Engineer that the speed limit of any secondary road is greater than is reasonable and proper under the conditions existing, and may determine and declare a reasonable and proper speed limit, and

WHEREAS: Such investigation has been requested and completed and the county engineer has reached an opinion concerning the reasonable and proper speed for the road listed herein,

NOW, THEREFORE BE IT RESOLVED, by the Woodbury County Board of Supervisors that the following speed limit be established and appropriate signs erected at the locations described as follows:

- 1). Beginning at the east city limits of Sioux City, thence approximately 680 feet east, a speed limit of 35 miles per hour is established.
- 2) Beginning at a point 680 feet east of the city limits of Sioux City to the US 75 overpass, a speed limit of 45 miles per hour is established.

Speed limit shall be effective when appropriate signs giving notice of the speed limits are erected.

Passed and approved this 6th day of June 2023
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

6b. Motion by Radig second by Taylor to approve the amendment to the FY 2024-2028 construction program. Carried 5-0. Copy filed.

7a. A public hearing was held at 4:40 p.m. for levying General Basic property tax rate which exceed statutory maximum. The Chairperson called on anyone wishing to be heard.

Motion by Taylor second by Ung to close the public hearing. Carried 5-0.

7b. A public hearing was held for proposed Fiscal Year 2023 Budget. The Chairperson called on anyone wishing to be heard.

Motion by Taylor second by Ung to close the public hearing. Carried 5-0.

7c. Motion by Ung second by Radig to approve the adoption of Fiscal Year 2023 budget and to authorize the Chairperson to sign a Resolution approval of FY 2023/2024 Budget and Certification of Taxes. Carried 5-0.

**APPROVAL OF FY 2023/2024 BUDGET AND CERTIFICATION OF TAXES
RESOLUTION #13,624**

WHEREAS, the Woodbury County Board of Supervisors has considered the proposed FY 2023/2024 county budget and certification of taxes, and

WHEREAS, a public hearing concerning the proposed county budget was held on June 6, 2023,

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Woodbury County that the county budget and certificate of taxes for FY 2023/2024 as set forth in the budget summary, is hereby adopted and that the Woodbury County Auditor is directed to file said budget and to establish accounting records in accordance with the attached schedules.

BE IT FURTHER RESOLVED that the Chairperson and the County Auditor be and are hereby authorized to sign the approved FY 2023/2024 county budget.

Signed and dated this 6th day of June, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 8a. Motion by Radig second by Taylor to approve a full time Assistant County Attorney position to replace the current position partially funded by the Byrne JAG Grant to be fund from reserves. Carried 5-0. Copy filed.
- 8b. Motion by Taylor second by Ung to approve a Clerk II position in the County Attorney Fine Collection Division effective July 1, not to exceed \$64,344.48 from gaming, contingent upon review during the next budget process. Carried 4-1, Radig opposed. Copy filed.
- 9. Motion by Taylor second by Ung to approve and authorize the Chairperson to sign a Resolution amending the 'Resolution authorizing the issuance of \$1,900,000 General Obligation Capital Loan Notes, Series 2023A, and Levying a Tax for the Payment Thereof.' Passed and Approved on March 28, 2023, by Substituting a New Resolution Therefor, Approving and Authorizing a Form of Loan Agreement and Authorizing and Providing for the Issuance of \$1,900,000 General Obligation Capital Loan Notes, Series 2023A, and Levying a Tax to Pay said Notes; Approval of the Tax Exemption Certificate. Carried 5-0.

RESOLUTION #13,625
RESOLUTION AMENDING THE 'RESOLUTION
AUTHORIZING THE ISSUANCE OF \$1,900,000 GENERAL
OBLIGATION CAPITAL LOAN NOTES, SERIES 2023A, AND
LEVYING A TAX FOR THE PAYMENT THEREOF,' PASSED
AND APPROVED ON MARCH 28, 2023, BY SUBSTITUTING
A NEW RESOLUTION THEREFOR, APPROVING AND
AUTHORIZING A FORM OF LOAN AGREEMENT AND
AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF
\$1,900,000 GENERAL OBLIGATION CAPITAL LOAN
NOTES, SERIES 2023A, AND LEVYING A TAX TO PAY
SAID NOTES; APPROVAL OF THE TAX EXEMPTION
CERTIFICATE

WHEREAS, the Issuer is a political subdivision, organized and exists under and by virtue of the laws and Constitution of the State of Iowa; and

WHEREAS, the Issuer is in need of funds to pay costs of erecting, equipping, remodeling or reconstructing of the Courthouse including remodeling Room 210, software, hardware and other equipment; equipping the law enforcement center including software, hardware and other equipment; and erecting, equipping, remodeling or reconstructing the Siouxland District Health building, essential county purpose(s), and it is deemed necessary and advisable that General Obligation Capital Loan Notes, to the amount of not to exceed \$600,701 be authorized for said purpose(s); and

WHEREAS, pursuant to notice published as required by Sections 331.402 and 331.443 of the Code of Iowa, this Board has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of the Notes, and the Board is therefore now authorized to proceed with the issuance of said Notes for such purpose(s); and

WHEREAS, the Issuer is in need of funds to pay costs of the planning, acquisition, leasing, construction, reconstruction, extension, remodeling, improvement, repair, equipping, maintenance, and operation of works and facilities useful for the collection, treatment, and disposal of surface waters and streams including the 28th Street sewer project; and the construction, reconstruction, improvement, or repair of Elk Creek Road which is located along the corporate limits of a city and is partly within and partly without the limits and is in whole or part a secondary road and is also a capital project that assists in economic development which creates jobs and wealth, essential county purpose(s), and it is deemed necessary and advisable that General Obligation Capital Loan Notes, to the amount of not to exceed \$662,969 be authorized for said purpose(s); and

WHEREAS, pursuant to notice published as required by Sections 331.402 and 331.443 of the Code of Iowa, this Board has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of the Notes, and the Board is therefore now authorized to proceed with the issuance of said Notes for such purpose(s); and

WHEREAS, the County is in need of funds to pay costs of the acquisition and equipping a vehicle for emergency services which is necessary for the operation of the county or the health and welfare of its citizens, general county purpose(s), and it is deemed necessary and advisable that General Obligation Capital Loan Notes, to the amount of not to exceed \$60,000 be authorized for said purpose(s); and

WHEREAS, the Issuer has a population in excess of 50,000, and the Notes for these purposes do not exceed \$300,000; and

WHEREAS, pursuant to notice published as required by Sections 331.402 and 331.442 of the Code of Iowa, the Board of the County has held public meeting and hearing upon the proposal to institute proceedings for the issuance of Notes for general county purpose(s) in the amounts as above set forth, and, no petition for referendum having been received, the Board is therefore now authorized to proceed with the issuance of said Notes for such purpose(s); and

WHEREAS, the County is in need of funds to pay costs of the acquisition and equipping of sheriff's vehicles which are necessary for the operation of the county or the health and welfare of its citizens, general county purpose(s), and it is deemed necessary and advisable that General Obligation Capital Loan Notes, to the amount of not to exceed \$276,330 be authorized for said purpose(s); and

WHEREAS, the Issuer has a population in excess of 50,000, and the Notes for these purposes do not exceed \$300,000; and

WHEREAS, pursuant to notice published as required by Sections 331.402 and 331.442 of the Code of Iowa, the Board of the County has held public meeting and hearing upon the proposal to institute proceedings for the issuance of Notes for general county purpose(s) in the amounts as above set forth, and, no petition for referendum having been received, the Board is therefore now authorized to proceed with the issuance of said Notes for such purpose(s); and

WHEREAS, the County is in need of funds to pay costs of the acquisition and equipping of the sheriff's department including body cameras and tasers which are necessary for the operation of the county or the health and welfare of its citizens, general county purpose(s), and it is deemed necessary and advisable that General Obligation Capital Loan Notes, to the amount of not to exceed \$300,000 be authorized for said purpose(s); and

WHEREAS, the Issuer has a population in excess of 50,000, and the Notes for these purposes do not exceed \$300,000; and

WHEREAS, pursuant to notice published as required by Sections 331.402 and 331.442 of the Code of Iowa, the Board of the County has held public meeting and hearing upon the proposal to institute proceedings for the issuance of Notes for general county purpose(s) in the amounts as above set forth, and, no petition for referendum having been received, the Board is therefore now authorized to proceed with the issuance of said Notes for such purpose(s); and

WHEREAS, pursuant to Section 331.445 of the Code of Iowa, it is hereby found and determined that the various general obligation capital loan Notes authorized as hereinabove described shall be combined for the purpose of issuance in a single issue of \$1,900,000 General Obligation Capital Loan Notes as hereinafter set forth; and

WHEREAS, the above mentioned Notes were heretofore sold and action should now be taken to issue said Notes conforming to the terms and conditions of the best bid received at the sale; and

WHEREAS, of March 28, 2023, the Board of Supervisors of said County did adopt a certain Resolution entitled

"RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,900,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2023A, AND LEVYING A TAX FOR THE PAYMENT THEREOF"; and

WHEREAS, due to certain changes in the overall financing plans of the County, it is necessary to make numerous changes to the Resolution adopted on March 28, 2023; and, therefore, said Board has adopted a new Resolution to be substituted in its entirety for the Resolution previously adopted March 28, 2023, authorizing the issuance of \$1,900,000 General Obligation Capital Loan Notes, Series 2023A.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

Section 1. Definitions. The following terms shall have the following meanings in this Resolution unless the text expressly or by necessary implication requires otherwise:

- "Issuer" and "County" shall mean Woodbury County, State of Iowa.
 - "Loan Agreement" shall mean a Loan Agreement between the Issuer and a lender or lenders in substantially the form attached to and approved by this Resolution.
- "Note Fund" shall mean the fund created in Section 3 of this Resolution.
 - "Notes" shall mean \$1,900,000 General Obligation Capital Loan Notes, Series 2023A, authorized to be issued by this Resolution.
 - "Paying Agent" shall mean the County Treasurer, or such successor as may be approved by Issuer as provided herein and who shall carry out the duties prescribed herein as Issuer's agent to provide for the payment of principal of and interest on the Notes as the same shall become due.
 - "Project" shall mean (a) erecting, equipping, remodeling or reconstructing of the Courthouse including remodeling Room 210, software, hardware and other equipment; equipping the law enforcement center including software, hardware and other equipment; and erecting, equipping, remodeling or reconstructing the Siouxland District Health building; (b) the planning, acquisition, leasing, construction, reconstruction, extension, remodeling, improvement, repair, equipping, maintenance, and operation of works and facilities useful for the collection, treatment, and disposal of surface waters and streams including the 28th Street sewer project; and the construction, reconstruction, improvement, or repair of Elk Creek Road which is located along the corporate limits of a city and is partly within and partly without the limits and is in whole or part a secondary road and is also a capital project that assists in economic development which creates jobs and wealth; (c) the acquisition and equipping a vehicle for emergency services which is necessary for the operation of the county or the health and welfare of its citizens; (d) the acquisition and equipping of sheriff's vehicles which are necessary for the operation of the county or the health and welfare of its citizens; and (e) the acquisition and equipping of the sheriff's department including body cameras and tasers which are necessary for the operation of the county or the health and welfare of its citizens.
 - "Project Fund" shall mean the fund required to be established by this Resolution for the deposit of the proceeds of the Notes.
 - "Rebate Fund" shall mean the fund so defined in and established pursuant to the Tax Exemption Certificate.
 - "Registrar" shall mean the County Treasurer of Woodbury County, Iowa, or such successor as may be approved by Issuer as provided herein and who shall carry out the duties prescribed herein with respect to maintaining a register of the owners of the Notes. Unless otherwise specified, the Registrar shall also act as Transfer Agent for the Notes.
- "Resolution" shall mean this resolution authorizing the Notes.
 - "Tax Exemption Certificate" shall mean the Tax Exemption Certificate approved under

the terms of this Resolution and to be executed by the Treasurer and delivered at the time of issuance and delivery of the Notes.

- "Treasurer" shall mean the County Treasurer or such other officer as shall succeed to the same duties and responsibilities with respect to the recording and payment of the Notes issued hereunder.

Section 2. Levy and Certification of Annual Tax; Other Funds to be Used.

a) Levy of Annual Tax. That for the purpose of providing funds to pay the principal and interest of the Notes hereinafter authorized to be issued, there is hereby levied for each future year the following direct annual tax on all of the taxable property in Woodbury County, State of Iowa, to-wit:

FISCAL YEAR (JULY 1 TO JUNE 30)	YEAR OF COLLECTION
AMOUNT	
\$ 444,250.08*	2023/2024
\$ 434,264.00	2024/2025
\$ 420,698.00	2025/2026
\$ 407,132.00	2026/2027
\$ 393,566.00	2027/2028

* A levy has been included in the budget previously certified to pay the principal and interest of the Note coming due in fiscal year 2023/2024.

(NOTE: For example the levy to be made and certified against the taxable valuations of January 1, 2023 will be collected during the fiscal year commencing July 1, 2024.)

b) Resolution to be Filed With County Auditor. A certified copy of this Resolution shall be filed with the Auditor of Woodbury County, Iowa and the Auditor is hereby instructed in and for each of the years as provided, to levy and assess the tax hereby authorized in Section 2 of this Resolution, in like manner as other taxes are levied and assessed, and such taxes so levied in and for each of the years aforesaid be collected in like manner as other taxes of the County are collected, and when collected be used for the purpose of paying principal and interest on said Notes issued in anticipation of the tax, and for no other purpose whatsoever which action requires a modification and change of the levies originally made in accordance with the Note Resolution certified to and filed in the Woodbury County Auditor's office on March 28, 2023.

c) Additional County Funds Available. Principal and interest coming due at any time when the proceeds of said tax on hand shall be insufficient to pay the same shall be promptly paid when due from current funds of the County available for that purpose and reimbursement shall be made from such special fund in the amounts thus advanced.

Section 3. Note Fund. Said tax shall be assessed and collected each year at the same time and in the same manner as, and in addition to, all other taxes in and for the County, and when collected they shall be converted into a special fund within the Debt Service Fund to be known as the "2023A GENERAL OBLIGATION CAPITAL LOAN NOTE FUND NO. 1" (the "Note Fund"), which is hereby pledged for and shall be used only for the payment of the principal of and interest on the Notes hereinafter authorized to be issued; and also there shall be apportioned to said fund its proportion of taxes received by the County from property that is centrally assessed by the State of Iowa.

Section 4. Application of Note Proceeds. Proceeds of the Notes, other than accrued interest except as may be provided below, shall be credited to the Project Fund and expended therefrom for the purposes of issuance. Any amounts on hand in the Project Fund shall be available for the payment of the principal of or interest on the Notes at any time that other funds shall be insufficient to the purpose, in which event such funds shall be repaid to the Project Fund at the earliest opportunity. Any balance on hand in the Project Fund and not

immediately required for its purposes may be invested not inconsistent with limitations provided by law or this Resolution.

Section 5. Investment of Note Fund Proceeds. All moneys held in the Note Fund, provided for by Section 3 of this Resolution shall be invested in investments permitted by Chapter 12B, Code of Iowa, as amended, or deposited in financial institutions which are members of the Federal Deposit Insurance Corporation and the deposits in which are insured thereby and all such deposits exceeding the maximum amount insured from time to time by FDIC or its equivalent successor in any one financial institution shall be continuously secured in compliance with Chapter 12C of the Code of Iowa, as amended, or otherwise by a valid pledge of direct obligations of the United States Government having an equivalent market value. All such interim investments shall mature before the date on which the moneys are required for payment of principal of or interest on the Notes as herein provided.

Section 6. Note Details, Execution and Redemption.

a) Note Details. A General Obligation Capital Loan Note of the County in the amount of \$1,900,000, shall be issued to evidence the obligations of the Issuer under the Loan Agreement pursuant to the provisions of Sections 331.402, 331.442, 331.443 and 331.445 of the Code of Iowa for the aforesaid purposes. The Note shall be issued as a term note. The Note shall be designated "GENERAL OBLIGATION CAPITAL LOAN NOTE, SERIES 2023A", be dated June 20, 2023, and bear interest from the date thereof, until payment thereof, at the office of the Paying Agent, said interest payable on December 1, 2023, and semiannually thereafter on the 1st day of June and December in each year until maturity at the rates hereinafter provided.

The Note shall be executed by the manual or facsimile signature of the Chairperson and attested by the manual or facsimile signature of the Auditor, and impressed or printed with the seal of the County and shall be fully registered as to both principal and interest as provided in this Resolution; principal, interest and premium, if any, shall be payable at the office of the Paying Agent by mailing of a check to the registered owner of the Note. The Note shall be in the denomination of \$100,000 or multiples thereof. The Note shall mature and bear interest as follows:

<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Maturity June 1st</u>
\$1,900,000	3.570%	2028*

*Term Note

b) Redemption.

i. Optional Redemption. The Notes may be called at any time for optional redemption by the Issuer on any date, from any funds regardless of source, in whole or from time to time in part, in any order of maturity and within an annual maturity by lot. The terms of redemption shall be par, plus accrued interest to date of call.

Thirty days' written notice of redemption shall be given to the registered owner of the Note. Failure to give written notice to any registered owner of the Notes or any defect therein shall not affect the validity of any proceedings for the redemption of the Notes. All Notes or portions thereof called for redemption will cease to bear interest after the specified redemption date, provided funds for their redemption are on deposit at the place of payment. Written notice will be deemed completed upon transmission to the owner of record.

If selection by lot within a maturity is required, the Registrar shall designate the Notes to be redeemed by random selection of the names of the registered owners of the entire annual maturity until the total amount of Notes to be called has been reached.

ii. Mandatory Payment and Redemption of Term Notes. All Term Notes are subject to mandatory redemption prior to maturity at a price equal to 100% of the portion of the principal amount thereof to be redeemed plus accrued interest at the redemption date on June 1st of each of the years in the principal amount set opposite each year in the following schedule:

Term Note:

Principal Amount	Interest Rate	Maturity June 1st
\$380,000	3.570%	2024
\$380,000	3.570%	2025
\$380,000	3.570%	2026
\$380,000	3.570%	2027
\$380,000	3.570%	2028*

*Final Maturity

The principal amount of Term Notes may be reduced through the earlier optional redemption, with any partial optional redemption of the Term Notes credited against future mandatory redemption requirements for such Term Notes in such order as the County shall determine.

Section 7. Registration of Notes; Appointment of Registrar; Transfer; Ownership; Delivery; and Cancellation.

a) Registration. The ownership of Notes may be transferred only by the making of an entry upon the books kept for the registration and transfer of ownership of the Notes, and in no other way. The County Treasurer is hereby appointed as Note Registrar under the terms of this Resolution. Registrar shall maintain the books of the Issuer for the registration of ownership of the Notes for the payment of principal of and interest on the Notes as provided in this Resolution. All Notes shall be negotiable as provided in Article 8 of the Uniform Commercial Code and Section 331.446 of the Code of Iowa, subject to the provisions for registration and transfer contained in the Notes and in this Resolution.

b) Transfer. The ownership of any Note may be transferred only upon the Registration Books kept for the registration and transfer of Notes and only upon surrender thereof at the office of the Registrar together with an assignment duly executed by the holder or his duly authorized attorney in fact in such form as shall be satisfactory to the Registrar, along with the address and social security number or federal employer identification number of such transferee (or, if registration is to be made in the name of multiple individuals, of all such transferees). In the event that the address of the registered owner of a Note (other than a registered owner which is the nominee of the broker or dealer in question) is that of a broker or dealer, there must be disclosed on the Registration Books the information pertaining to the registered owner required above. Upon the transfer of any such Note, a new fully registered Note, of any denomination or denominations permitted by this Resolution in aggregate principal amount equal to the unmatured and unredeemed principal amount of such transferred fully registered Note, and bearing interest at the same rate and maturing on the same date or dates shall be delivered by the Registrar.

c) Registration of Transferred Notes. In all cases of the transfer of the Notes, the Registrar shall register, at the earliest practicable time, on the Registration Books, the Notes, in accordance with the provisions of this Resolution.

d) Ownership. As to any Note, the person in whose name the ownership of the same shall be registered on the Registration Books of the Registrar shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal of any such Notes and the premium, if any, and interest thereon shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such

Note, including the interest thereon, to the extent of the sum or sums so paid.

e) Cancellation. All Notes which have been redeemed shall not be reissued but shall be cancelled by the Registrar. All Notes which are cancelled by the Registrar shall be destroyed and a certificate of the destruction thereof shall be furnished promptly to the Issuer; provided that if the Issuer shall so direct, the Registrar shall forward the cancelled Notes to the Issuer.

f) Non-Presentation of Notes. In the event any payment check, wire, or electronic transfer of funds representing payment of principal of or interest on the Notes is returned to the Paying Agent or if any note is not presented for payment of principal at the maturity or redemption date, if funds sufficient to pay such principal of or interest on Notes shall have been made available to the Paying Agent for the benefit of the owner thereof, all liability of the Issuer to the owner thereof for such interest or payment of such Notes shall forthwith cease, terminate and be completely discharged, and thereupon it shall be the duty of the Paying Agent to hold such funds, without liability for interest thereon, for the benefit of the owner of such Notes who shall thereafter be restricted exclusively to such funds for any claim of whatever nature on his part under this Resolution or on, or with respect to, such interest or Notes. The Paying Agent's obligation to hold such funds shall continue for a period equal to two years and six months following the date on which such interest or principal became due, whether at maturity, or at the date fixed for redemption thereof, or otherwise, at which time the Paying Agent shall surrender any remaining funds so held to the Issuer, whereupon any claim under this Resolution by the Owners of such interest or Notes of whatever nature shall be made upon the Issuer.

g) Registration and Transfer Fees. The Registrar may furnish to each owner, at the Issuer's expense, one note for each annual maturity. The Registrar shall furnish additional Notes in lesser denominations (but not less than the minimum denomination) to an owner who so requests.

Section 8. Reissuance of Mutilated, Destroyed, Stolen or Lost Notes. In case any outstanding Note shall become mutilated or be destroyed, stolen or lost, the Issuer shall at the request of Registrar authenticate and deliver a new Note of like tenor and amount as the Note so mutilated, destroyed, stolen or lost, in exchange and substitution for such mutilated Note to Registrar, upon surrender of such mutilated Note, or in lieu of and substitution for the Note destroyed, stolen or lost, upon filing with the Registrar evidence satisfactory to the Registrar and Issuer that such Note has been destroyed, stolen or lost and proof of ownership thereof, and upon furnishing the Registrar and Issuer with satisfactory indemnity and complying with such other reasonable regulations as the Issuer or its agent may prescribe and paying such expenses as the Issuer may incur in connection therewith.

Section 9. Record Date. Payments of principal and interest, otherwise than upon full redemption, made in respect of any Note, shall be made to the registered holder thereof or to their designated agent as the same appear on the books of the Registrar on the 15th day of the month preceding the payment date. All such payments shall fully discharge the obligations of the Issuer in respect of such Notes to the extent of the payments so made. Upon receipt of the final payment of principal, the holder of the Note shall surrender the Note to the Paying Agent.

Section 10. Execution, Authentication and Delivery of the Notes. Upon the adoption of this Resolution, the Chairperson and Auditor shall execute the Notes by their manual or authorized signature and deliver the Notes to the Registrar, who shall authenticate the Notes and deliver the same to or upon order of the Purchaser. No Note shall be valid or obligatory for any purpose or shall be entitled to any right or benefit hereunder unless the Registrar shall duly endorse and execute on such Note a Certificate of Authentication substantially in the form of the Certificate herein set forth. Such Certificate upon any Note executed on behalf of the Issuer shall be conclusive evidence that the Note so authenticated has been duly issued under this Resolution and that the holder thereof is entitled to the benefits of this Resolution.

Section 11. Right to Name Substitute Paying Agent or Registrar. Issuer reserves the right to name a substitute, successor Registrar or Paying Agent upon giving prompt written notice to each registered noteholder.

Section 12. Form of Note. Notes shall be printed substantially in the form as follows:

"STATE OF IOWA" "COUNTY OF WOODBURY"

"GENERAL OBLIGATION CAPITAL LOAN NOTE" "SERIES 2023A"
COUNTY PURPOSE

Rate: 3.570%
Maturity: June 1, 2028
Note Date: June 20, 2023 CUSIP No.: N/A
"Registered" Certificate No. 1
Principal Amount: \$1,900,000

Woodbury County, State of Iowa, a political subdivision organized and existing under and by virtue of the Constitution and laws of the State of Iowa (the "Issuer"), for value received, promises to pay from the source and as hereinafter provided, on the maturity date indicated above, to

(Registration panel to be completed by Registrar or Printer with name of Registered Owner).

or registered assigns, the principal sum of ONE MILLION NINE HUNDRED THOUSAND DOLLARS in lawful money of the United States of America, on the maturity date shown above, only upon presentation and surrender hereof at the office of the County Treasurer, Paying Agent of this issue, or its successor, with interest on the sum from the date hereof until paid at the rate per annum specified above, payable on December 1, 2023, and semiannually thereafter on the 1st day of June and December in each year as set forth in the Debt Service Schedule attached hereto and incorporated herein by this reference.

Interest and principal shall be paid to the registered holder of the Note as shown on the records of ownership maintained by the Registrar as of the 15th day of the month preceding such interest payment date. Interest shall be computed on the basis of a 360-day year of twelve 30- day months.

This Note is issued pursuant to the provisions of Sections 331.402, 331.442, 331.443 and 331.445 of the Code of Iowa, for the purpose of paying costs of (a) erecting, equipping, remodeling or reconstructing of the Courthouse including remodeling Room 210, software, hardware and other equipment; equipping the law enforcement center including software, hardware and other equipment; and erecting, equipping, remodeling or reconstructing the Siouxland District Health building; (b) the planning, acquisition, leasing, construction, reconstruction, extension, remodeling, improvement, repair, equipping, maintenance, and operation of works and facilities useful for the collection, treatment, and disposal of surface waters and streams including the 28th Street sewer project; and the construction, reconstruction, improvement, or repair of Elk Creek Road which is located along the corporate limits of a city and is partly within and partly without the limits and is in whole or part a secondary road and is also a capital project that assists in economic development which creates jobs and wealth; (c) the acquisition and equipping a vehicle for emergency services which is necessary for the operation of the county or the health and welfare of its citizens; (d) the acquisition and equipping of sheriff's vehicles which are necessary for the operation of the county or the health and welfare of its citizens; and (e) the acquisition and equipping of the sheriff's department including body cameras and tasers which are necessary for the operation of the county or the health and welfare of its citizens, and in order to evidence the obligations of the Issuer under a certain Loan Agreement dated the date hereof, in conformity to a Resolution of the Board of said County duly passed and approved. For a complete statement of the funds from which and the conditions under which this Note is payable, and the general covenants and provisions pursuant to which this Note is issued, reference is made to the above described Loan Agreement and Resolution.

The Note may be called at any time for optional redemption by the Issuer on any date, from any funds regardless of source, in whole or from time to time in part, in any order of maturity and within an annual maturity by lot. The terms of redemption shall be par, plus accrued interest to date of call.

Thirty days' written notice of redemption shall be given to the registered owner of the Note. Failure to give written notice to any registered owner of the Notes or any defect therein shall not affect the validity of any proceedings for the redemption of the Notes. All notes or portions thereof called for redemption will cease to bear interest after the specified redemption date, provided funds for their redemption are on deposit at the place of payment. Written notice will be deemed completed upon transmission to the owner of record.

If selection by lot within a maturity is required, the Registrar shall designate the Notes to be redeemed by random selection of the names of the registered owners of the entire annual maturity until the total amount of Notes to be called has been reached.

The Note maturing on June 1, 2028 is subject to mandatory redemption prior to maturity by application of money on deposit in the Note Fund and shall bear interest at 3.570% per annum at a price of the portion of the principal amount thereof to be redeemed plus accrued interest at the redemption date on June 1st of each of the years in the principal amount set opposite each year in the following schedule:

Principal Amount	Maturity June 1st
\$380,000	2024
\$380,000	2025
\$380,000	2026
\$380,000	2027
\$380,000	2028*

***Final Maturity**

The principal amount of Term Notes may be reduced through the earlier optional redemption, with any partial optional redemption of the Term Notes credited against future mandatory redemption requirements for such Term Notes in such order as the County shall determine.

Ownership of this Note may be transferred only by transfer upon the books kept for such purpose by the County Treasurer, the Registrar. Such transfer on the books shall occur only upon presentation and surrender of this Note at the office of the Registrar as designated below, together with an assignment duly executed by the owner hereof or his duly authorized attorney in the form as shall be satisfactory to the Registrar. Issuer reserves the right to substitute the Registrar and Paying Agent but shall, however, promptly give notice to registered Noteholders of such change. All notes shall be negotiable as provided in Article 8 of the Uniform Commercial Code and Section 331.446 of the Code of Iowa, subject to the provisions for registration and transfer contained in the Note Resolution.

This Note is a "qualified tax-exempt obligation" designated by the County for purposes of Section 265(b)(3)(B) of the Internal Revenue Code of 1986.

And it is hereby represented and certified that all acts, conditions and things requisite, according to the laws and Constitution of the State of Iowa, to exist, to be had, to be done, or to be performed precedent to the lawful issue of this Note, have been existent, had, done and performed as required by law; that provision has been made for the levy of a sufficient continuing annual tax on all the taxable property within the territory of the Issuer for the payment of the principal and interest of this Note as the same will respectively become due; that such taxes have been irrevocably pledged for the prompt payment hereof, both principal and interest; and the total indebtedness of the Issuer including this Note, does not exceed the constitutional or statutory limitations.

IN TESTIMONY WHEREOF, the Issuer by its Board, has caused this Note to be signed by the manual or facsimile signature of its Chairperson and attested by the manual or facsimile signature of its County Auditor, with the seal of the County printed or impressed hereon, and to be authenticated by the manual signature of an authorized representative of the Registrar, the County Treasurer, Woodbury County, Iowa.

Date of authentication: _____

This is one of the Notes described in the within mentioned Resolution, as registered by the County Treasurer.

COUNTY TREASURER, Registrar Woodbury County, Iowa

By: _____

Authorized Signature

Registrar and Transfer Agent:

County Treasurer

Paying Agent:

County Treasurer

SEE REVERSE FOR CERTAIN DEFINITIONS

(Seal)

(Signature Block)

WOODBURY COUNTY, STATE OF IOWA

By: _____
_____ (manual or facsimile signature)

Chairperson

ATTEST:

By: _____
_____ (manual or facsimile signature)
County Auditor

(Information Required for Registration) ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ (Social Security or Tax Identification No. _____) the within Note and does hereby irrevocably constitute and appoint _____ attorney in fact to transfer the said Note on the books kept for registration of the within Note, with full power of substitution in the premises.

Dated: _____

(Person(s) executing this Assignment sign(s) here)

SIGNATURE)

GUARANTEED) _____

IMPORTANT - READ CAREFULLY

The signature(s) to this Power must correspond with the name(s) as written upon the face of the certificate(s) or note(s) in every particular without alteration or enlargement or any change whatever. Signature guarantee must be provided in accordance with the prevailing standards and procedures of the Registrar and Transfer Agent. Such standards and procedures may require signature to be guaranteed by certain eligible guarantor institutions that participate in a recognized signature guarantee program.

INFORMATION REQUIRED FOR REGISTRATION OF TRANSFER

Section 17. Additional Covenants, Representations and Warranties of the Issuer. The Issuer certifies and covenants with the purchasers and holders of the Notes from time to time outstanding that the Issuer through its officers, (a) will make such further specific covenants, representations and assurances as may be necessary or advisable; (b) comply with all representations, covenants and assurances contained in the Tax Exemption Certificate, which Tax Exemption Certificate shall constitute a part of the contract between the Issuer and the owners of the Notes; (c) consult with Bond Counsel (as defined in the Tax Exemption Certificate); (d) pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Notes; (e) file such forms, statements and supporting documents as may be required and in a timely manner; and (f) if deemed necessary or advisable by its officers, to employ and pay fiscal agents, financial advisors, attorneys and other persons to assist the Issuer in such compliance.

Section 18. Amendment of Resolution to Maintain Tax Exemption. This Resolution may be amended without the consent of any owner of the Notes if, in the opinion of Bond Counsel, such amendment is necessary to maintain tax exemption with respect to the Notes under applicable Federal law or regulations.

Section 19. Qualified Tax-Exempt Obligations. For the sole purpose of qualifying the Notes as "Qualified Tax-Exempt Obligations" pursuant to Section 265(b)(3)(B) of the Internal Revenue Code of the United States, the Issuer hereby designates the Notes as qualified tax- exempt obligations and represents that the reasonably anticipated amount of tax-exempt governmental and qualified 501(c)(3) obligations which will be issued during the current calendar year will not exceed Ten (10) Million Dollars.

Section 20. Repeal of Conflicting Resolutions or Ordinances. All ordinances and resolutions and parts of ordinances and resolutions in conflict herewith are hereby repealed.

Section 21. Severability Clause. If any section, paragraph, clause or provision of this Resolution be held invalid, such invalidity shall not affect any of the remaining provisions hereof, and this Resolution shall become effective immediately upon its passage and approval.

PASSED AND APPROVED this 6th day of June, 2023.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

10. Reports on committee meetings were heard.
11. There were no citizen concerns.
12. Board concerns were heard.

The Board adjourned the regular meeting until June 13, 2023.

Meeting sign in sheet. Copy filed.

RESOLUTION #
NOTICE OF PROPERTY SALE

Parcel #894726135002

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

Lots Eight (8), Nine (9), Ten (10), and Eleven (11) in Block Nineteen (19) Long View Addition to Sioux City, Woodbury County, Iowa (3223 11th Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **27th Day of June, 2023 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **27th Day of June, 2023**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$408** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 13th Day of June, 2023.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Matthew A. Ung, Chairman

REQUEST FOR MINIMUM BID

Name: Shawna Hasler Date: 4/13/21
Address: 1123 Cornelia St. Phone: 899-8169

Address or approximate address/location of property interested in:
3223 11th St.

GIS PIN # 894726135002

**This portion to be completed by Board Administration **

Legal Description:
Lots 8, 9, 10, and 11 in Block 19
Long View Addition to Sioux City,
Woodbury County

Tax Sale #/Date: # 1041 6/20/2021 Parcel # _____

Tax Deeded to Woodbury County on: 5/15/2023

Current Assessed Value: Land \$2500 Building Ø Total \$2500

Approximate Delinquent Real Estate Taxes: \$5606

Approximate Delinquent Special Assessment Taxes: Ø

*Cost of Services: \$108

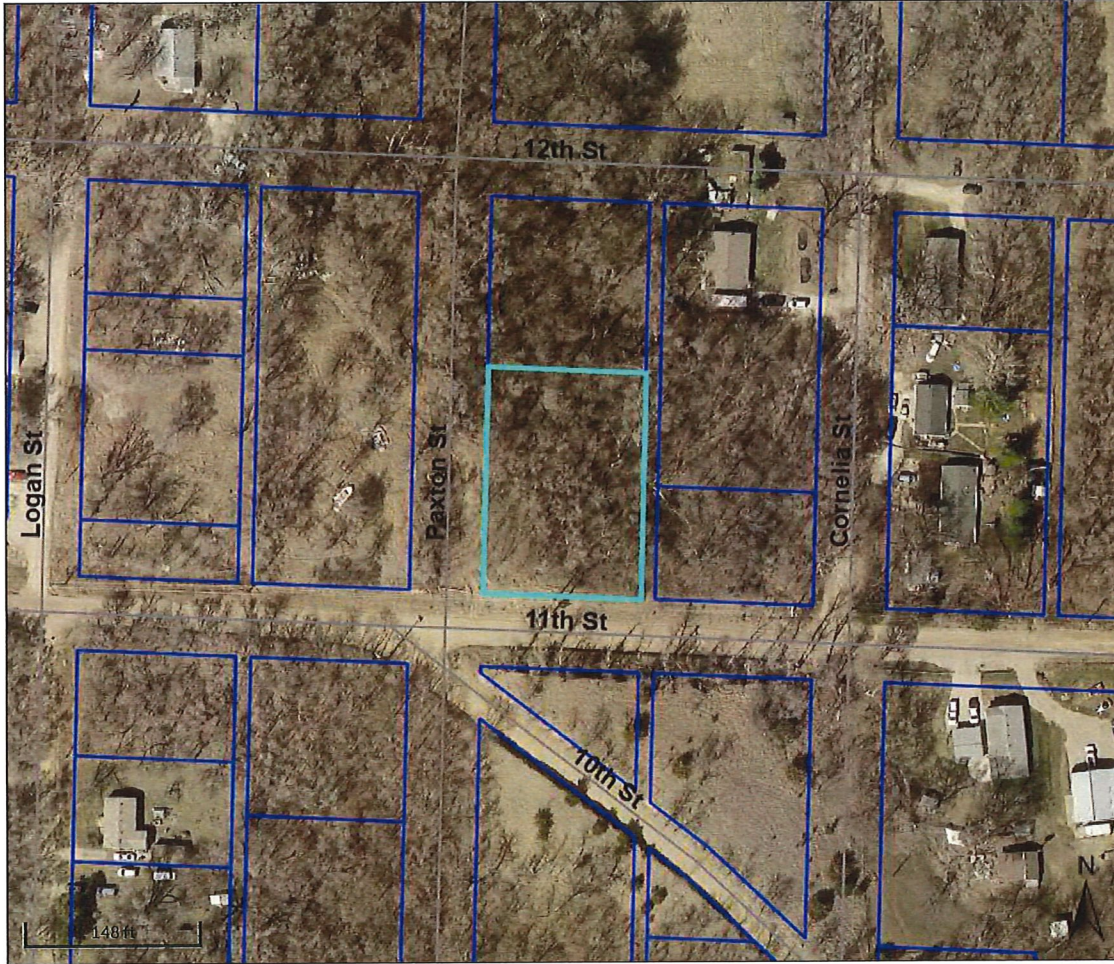
Inspection to: Rocky DeWitt Date: 4/13/2021

Minimum Bid Set by Supervisor: \$300 PLUS FEES, plus \$108 for cost of services

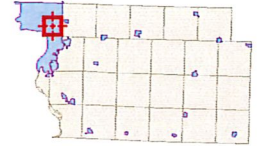
Date and Time Set for Auction: Tuesday, June 27th @ 4:35 total \$408

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.





Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Parcels

Parcel ID	894726135002	Alternate ID	328530	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	3223 11TH ST	Acreage	n/a		SIOUX CITY, IA 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	LONG VIEW LOTS 8-11 INCL BLK 1 9				
	(Note: Not to be used on legal documents)				

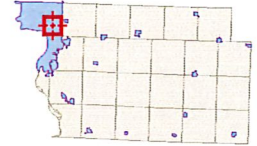
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BeaconTM Woodbury County, IA / Sioux City



Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Parcels

Parcel ID	894726135002	Alternate ID	328530	Owner Address	WOODBURY COUNTY
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	3223 11TH ST	Acreage	n/a		SIOUX CITY, IA 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	LONG VIEW LOTS 8-11 INCL BLK 19				
	(Note: Not to be used on legal documents)				

Date created: 6/8/2023
 Last Data Uploaded: 6/7/2023 8:04:04 PM

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RESOLUTION #
NOTICE OF PROPERTY SALE

Parcel #894726135001

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

Lots Twelve (12), Thirteen (13), and Fourteen (14) in Block Nineteen (19) Long View Addition to Sioux City, Woodbury County, Iowa (3223 ½ 11th Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **27th Day of June, 2023 at 4:37 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **27th Day of June, 2023**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$423** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 13th Day of June, 2023.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Matthew A. Ung, Chairman

REQUEST FOR MINIMUM BID

Name: Shawna Hasler Date: 4/13/21
Address: 1123 Comelia St. Phone: 899-8169

Address or approximate address/location of property interested in:

3223 1/2 11th St.

GIS PIN # 894726135001

**This portion to be completed by Board Administration **

Legal Description:

Lots 12, 13, and 14 in Block 19
Long View Addition to Sioux City
Woodbury County

Tax Sale #/Date: # 1292 6/18/2007 Parcel # _____

Tax Deeded to Woodbury County on: 6/21/23

Current Assessed Value: Land \$2400- Building 0 Total \$2400-

Approximate Delinquent Real Estate Taxes: \$1573-

Approximate Delinquent Special Assessment Taxes: \$1616

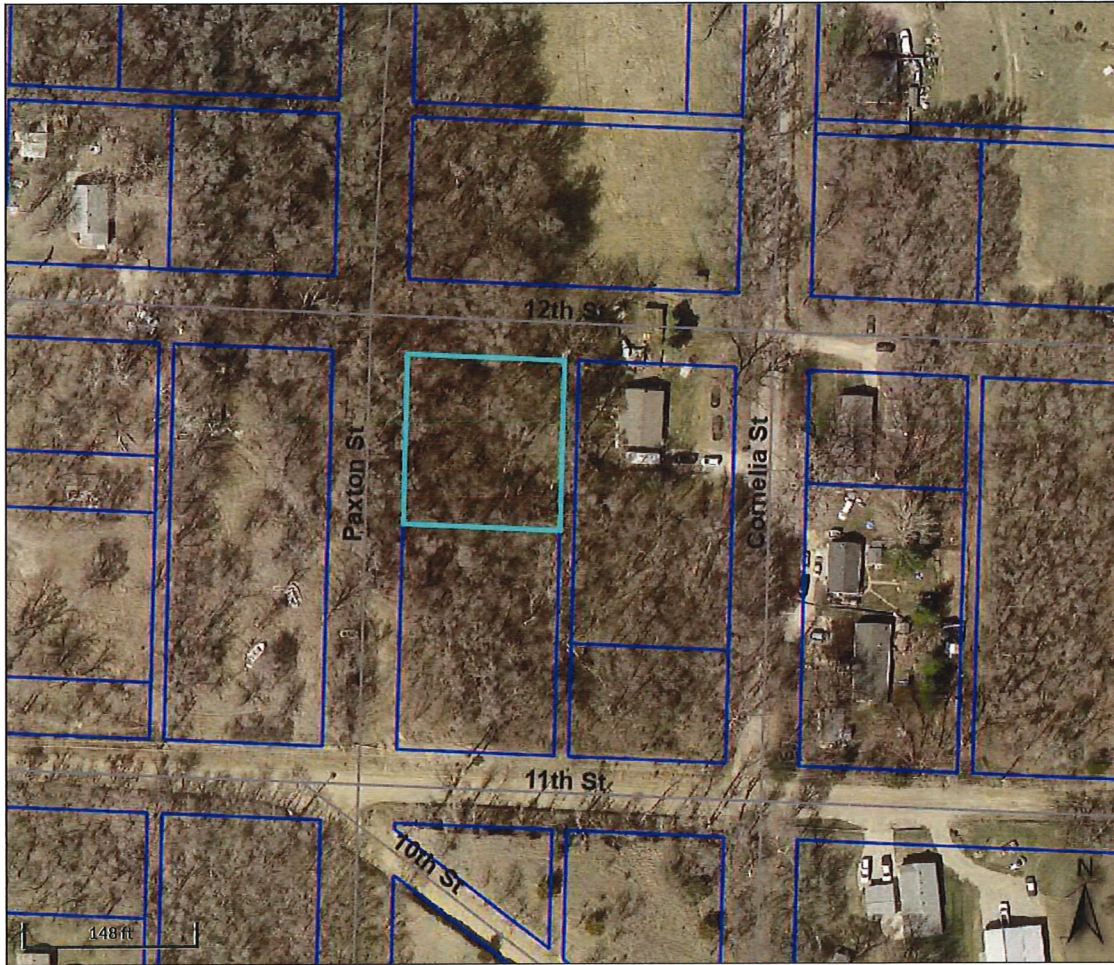
*Cost of Services: \$123-

Inspection to: Rocher DeWitt Date: 4/13/21

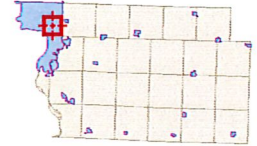
Minimum Bid Set by Supervisor: \$300 PLUS FEES plus \$123 cost of services

Date and Time Set for Auction: Tuesday, June 27 @ 4:35 Total: \$423-

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



Legend

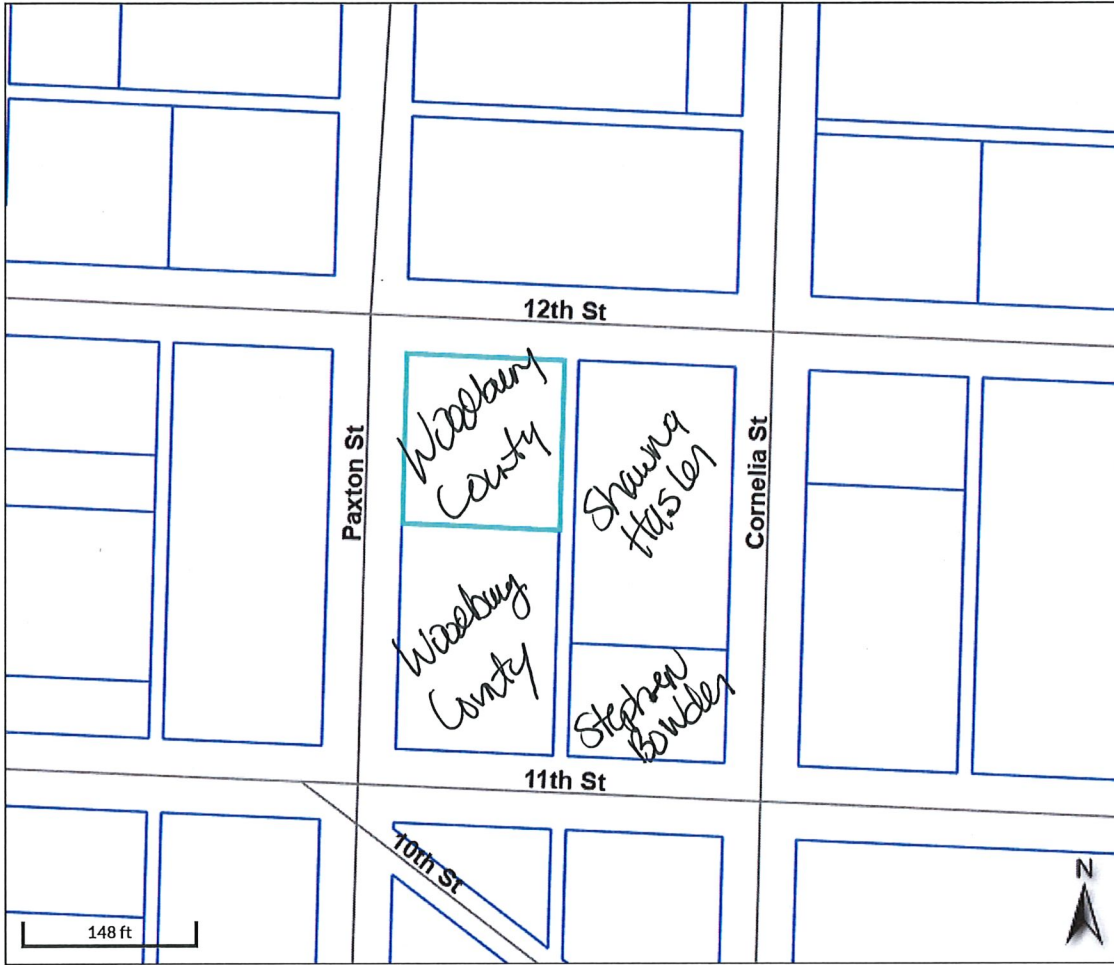
- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Parcels

Parcel ID	894726135001	Alternate ID	328590	Owner Address	WOODBURY COUNTY IOWA
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	3223 1/2 11TH ST	Acreage	n/a		SIOUX CITY, IA 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	LONG VIEW LOTS 12-14 INCL BLK 19				
	(Note: Not to be used on legal documents)				

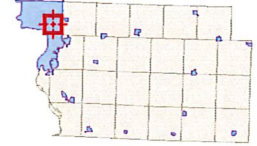
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Beacon™ Woodbury County, IA / Sioux City



Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Parcels

Parcel ID	894726135001	Alternate ID	328590	Owner Address	WOODBURY COUNTY IOWA
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	3223 1/2 11TH ST	Acreage	n/a		SIOUX CITY, IA 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	LONG VIEW LOTS 12-14 INCL BLK 19				
	(Note: Not to be used on legal documents)				

Date created: 6/8/2023
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WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: _____ Weekly Agenda Date: _____

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: _____

WORDING FOR AGENDA ITEM:

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

BACKGROUND:

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: June 13, 2023

*** PERSONNEL ACTION CODE:**

A - Appointment	R - Reclassification
T - Transfer	E - End of Probation
P - Promotion	S - Separation
D - Demotion	O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Hoogendyk, Katrina	Emergency Services	6-26-23	P/T Operations Officer-Paramedic	\$25.00/hour		A	Job Vacancy Posted 5-3-23. Entry Level Salary: \$25.00/hour.
Allen, Charity	Juvenile Detention	6-26-23	P/T Youth Worker			S	Resignation.
McCormick, Timothy	Secondary Roads	6-26-23	District Foreman	\$3056.66/ bi-weekly (FY 24 Wage)		P	Promotion from Equipment Operator to District Foreman.
Beckman, Frederick	County Sheriff	7-1-23	Sheriff Deputy	\$38.30/hour	9.9%=\$3.46/hour	R	Per CWA Deputy Sheriff Contract agreement, from Senior to Master Class due to 7 years employment and 10 years Military service.
Smith, Eric	County Sheriff	7-1-23	Sheriff Deputy	\$38.30/hour	9.9%=\$3.46/hour	R	Per CWA Deputy Sheriff Contract agreement, from Senior to Master Class due to 7 years employment and Bachelor's Degree.
Greco, Kimberly	County Sheriff	7-5-23	Civilian Jailer	\$23.97/hour		A	Job Vacancy Posted 2-6-23. Entry Level Salary: \$23.97/hour

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas HR Director

**HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA**

DATE: June 13, 2023

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Juvenile Detention	P/T Youth Worker	AFSCME Juvenile Detention: \$21.41/hour (FY 24 wage)		
County Attorney	Clerk II	AFSCME Courthouse: \$18.68/hour (FY 24 wage)		
County Attorney	Legal Secretary III	AFSCME Courthouse: \$22.63/hour (FY 24 wage)		

Chairman, Board of Supervisors

Lisa Anderson

From: Ryan Weber
Sent: Monday, June 5, 2023 11:43 AM
To: Melissa Thomas; Stacy Ritchie; Lisa Anderson
Subject: request

I am requesting to replace Charity Allen as she is resigning

Ryan M. Weber

Director
Woodbury County Juvenile Detention Center
rweber@woodburycountyiowa.gov
Phone: (712) 279-6622
Fax: (712) 234-2900

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 6/8/23

Weekly Agenda Date: 6/13/23

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Daniel Priestley

WORDING FOR AGENDA ITEM:

Approval to schedule dates/times for 3 public hearings for proposed Zoning Ordinance Text Amendments to temporary heavy construction services uses from prohibited uses to conditional uses in the General Commercial and Highway Commercial Zoning Districts for Aggregate crush & screen (temporary); Asphalt mixing (temporary); and Concrete mixing (temporary). 7/11 4:45 PM; 7/18 4:45 PM; 7/25 4:45 PM

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Proposal to set public hearing dates/times for proposed revisions to the Woodbury County Zoning Ordinance to change the following temporary heavy construction services uses from prohibited uses to conditional uses in the General Commercial and Highway Commercial Zoning Districts: Aggregate crush & screen (temporary); Asphalt mixing (temporary); and Concrete mixing (temporary). The proposed dates/times are: Tue., July 11, 2023 at 4:45 PM; Tue., July 18, 2023 at 4:45 PM; and Tue., July 25, 2023 at 4:45 PM.

BACKGROUND:

The Woodbury County Zoning Commission has received direction from the Board of Supervisors on May 30, 2023 to review/consider a Zoning Ordinance Text Amendment proposal to amend the Zoning Ordinance Land Use Summary Table to designate Temporary Heavy Construction Services: Aggregate crush and screen (temporary); Asphalt mixing (temporary); and Concrete mixing (temporary) as Conditional Uses in the General Commercial (GC), & Highway Commercial (HC) Zoning Districts.

The Zoning Commission will conduct a public hearing to review a proposal on Monday, June 26, 2023 at their meeting in the first floor boardroom beginning at 6:00 PM. Their recommendation will be brought to the Board of Supervisors for receipt on a subsequent date. This request is for the Board of Supervisors to schedule three public hearings to consider the Zoning Commission's eventual recommendation. The proposed dates/times are:

Tue., July 11, 2023 at 4:45 PM
Tue., July 18, 2023 at 4:45 PM
Tue., July 25, 2023 at 4:45 PM

FINANCIAL IMPACT:

0

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

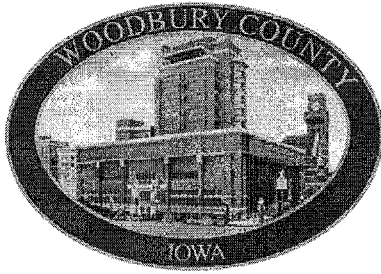
Yes No

RECOMMENDATION:

Approval to schedule dates/times for 3 public hearings for proposed Zoning Ordinance Text Amendments to temporary heavy construction services uses from prohibited uses to conditional uses in the General Commercial and Highway Commercial Zoning Districts: Aggregate crush & screen (temporary); Asphalt mixing (temporary); and Concrete mixing (temporary). 7/11 4:45 PM; 7/18 4:45 PM; 7/25 4:45 PM

ACTION REQUIRED / PROPOSED MOTION:

Motion to schedule dates/times for 3 public hearings for proposed Zoning Ordinance Text Amendments to temporary heavy construction services uses from prohibited uses to conditional uses in the General Commercial and Highway Commercial Zoning Districts: Aggregate crush & screen (temporary); Asphalt mixing (temporary); and Concrete mixing (temporary). 7/11 4:45 PM; 7/18 4:45 PM; 7/25 4:45 PM



Tina M Bertrand
Treasurer of Woodbury County
Property Tax
822 Douglas Street Suite 102
Sioux City, IA 51101
712-279-6495

June 8, 2023

Dear Board of Supervisors,

Charlene Peterson, executor of the Mary Musselman Estate is requesting a refund of a scheduled payment made for \$147.39. The parcel is 8947 11 327 008 (4020 Madison St) has been sold to another party and should not get credit for this payment.

Thank you for your time,

A handwritten signature in cursive script that reads "Janet L. Trimpe".

Janet L Trimpe
Woodbury County Tax Deputy

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 2023-06-06

Weekly Agenda Date: 2023-06-13

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Ryan M Weber

WORDING FOR AGENDA ITEM:

Approval request for contract amendment with Midwest Monitoring and Surveillance.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Requesting approval for a contract amendment with Midwest Monitoring and Surveillance with no changes except for language in terms of agreement.

BACKGROUND:

Most recent audit requested a change in the terms of agreement to reflect the "automatic renewal" more clearly.

FINANCIAL IMPACT:

none

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

It is my recommendation that the contract be approved.

ACTION REQUIRED / PROPOSED MOTION:

Approval of contract by board and signed by board chairman.

MEMORANDUM OF UNDERSTANDING AND AGREEMENT

THIS MEMORANDUM OF UNDERSTANDING AND AGREEMENT is entered into this 15th day of May 2023, (effective date) by and between Midwest Monitoring & Surveillance, Inc., (hereinafter referred to as "Midwest") a Minnesota corporation with its principal place of business located at 2960 Judicial Road Suite 120 Burnsville, Minnesota 55337, and Woodbury County Juvenile Detention Center (hereinafter referred to as "WCJDC") located in Sioux City, Iowa; mailing address 822 Douglas Street, 4th Floor, Sioux City, IA 51101.

WHEREAS, WCJDC is interested in incorporating into its programs the use of global positioning system (GPS) tracking; and,

WHEREAS, Midwest is a provider of a GPS system that can incorporate the required services; and,

WHEREAS, WCJDC has determined that the services provided by Midwest fully meets the needs of WCJDC.

NOW THEREFORE, in consideration of the mutual undertakings and the agreements contained within, WCJDC and Midwest agree as follows:

1. Scope of Services

- a) Midwest shall deliver the following professional services and equipment on an "as needed" basis:
 - Global Positioning System (GPS) equipment.
 - Breath Testing equipment (if requested)
 - 24/7/365 Monitoring Center Services
 - Training and support to WCJDC' Staff as deemed appropriate by WCJDC.
- b) Midwest shall work cooperatively with WCJDC' Staff to provide said services in a manner determined by WCJDC.

2. Compensation

Compensation shall be based upon actual "per day" or "per month" services used and shall be computed at the rate of:

DAILY RATE:

- GPS Daily Rate - \$9.50/day/active device

MONTHLY RATE:

- GPS Monthly Rate - \$200/month/device

EXPLANATION OF COSTS:

- A) WCJDC will procure 10 devices to be billed on a **monthly** basis (*monthly rates will apply whether devices are active or not*).

- B) Additional devices can be allocated – or added – to the monthly-pay program, but ONLY at the 1st day of a named month and ONLY if requested at least 5 business days prior to the 1st day of that named month.
- C) **IMPORTANT:** Activated devices exceeding the number allocated to the MONTHLY-PAY program will be automatically billed on the “per day” basis – daily rate (see daily rates above) upon activation.
- D) **Overstock Units:** Midwest maintains a 10% overstock policy. WCJDC will be allowed 10% overstock at no cost. If the equipment in WCJDC’s possession exceeds 10% of total active devices over an extended period of time (greater than 14 days), WCJDC will be subject to the daily rate for inactive sets beyond the 10% excess.

3. **Terms of Payment**

Midwest shall submit a monthly invoice to WCJDC. WCJDC shall remit payment to Midwest within 30 days of the receipt of said invoice.

4. **Condition of Payment**

All services provided by Midwest pursuant to this agreement shall be performed to the satisfaction of WCJDC, and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations. Payment shall be withheld for services found by WCJDC to be unsatisfactory, or performed in violation of federal, state and local laws, ordinances, rules or regulations.

5. **Effective Date**

This agreement shall be effective upon execution.

6. **Term of Agreement**

The initial term of this agreement shall be for 2 years and will renew automatically for a period of one year every year unless terminated as provided for in paragraph 8 by either WCJDC or Midwest Monitoring.

7. **Lost, Damaged or Stolen Equipment**

WCJDC shall be responsible for all lost, damaged or stolen equipment and shall reimburse Midwest the actual cost of repair or replacement of equipment.

- GPS Device Cost = \$900.00
- GPS Chargers = \$50.00

8. **Termination**

This agreement may be terminated by either party, with or without cause upon sixty (60) days written notice to Midwest or WCJDC.

9. **Changes**

WCJDC and Midwest agree that no change or modification to this agreement, or any attachments hereto, shall have any force or effect unless the change is reduced to writing, dated, and made part of this agreement. The execution of the change shall be authorized and signed in the same manner as for this agreement.

10. **Entire Agreement**

It is understood and agreed that the entire agreement of WCJDC and Midwest is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect.

IN WITNESS WHEREOF, the parties have caused this agreement to be duly executed intending to be bound thereby.

WCJDC

MIDWEST MONITORING & SURVEILLANCE

Ryan Weber, Director

Gary Shelton, President

Date:_____

Date:_____

Board Chairman

Date:_____

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 06/08/2023 Weekly Agenda Date: 06/13/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consideration of a utility permit for installation of septic system line in county right of way

ACTION REQUIRED:

- Approve Ordinance Approve Resolution Approve Motion
Public Hearing Other: Informational Attachments

EXECUTIVE SUMMARY:

Denny Stubbs has applied for a permit to allow the installation of a septic system service line across county right of way of Old Hwy 141 to provide service to 2381 Old Highway 141.

BACKGROUND:

Work in county ROW requires a permit approved by the Board of Supervisors per section 318.8 of the Code of Iowa. The county engineer has reviewed the locations and recommends that the work be allowed. The new septic line is to provide service to a residence under permit through Siouxland District Health Department.

FINANCIAL IMPACT:

No financial impact to the county.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

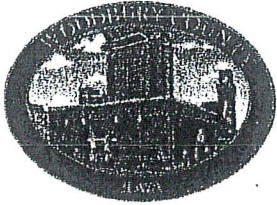
Yes No

RECOMMENDATION:

Recommend approval of the permit for Denny Stubbs

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the underground utility permit for Denny Stubbs and to direct the chair to sign the permit.



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@woodburycountylowa.gov

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@woodburycountylowa.gov

SECRETARY
Tish Brice
tbrice@woodburycountylowa.gov

WOODBURY COUNTY SECONDARY ROAD DEPARTMENT PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: Denny Stubbs Phone No.: 712-253-4353

Mailing Address: Box 208 Merville, IA 51039

Township: Grange Section: 25

Woodbury County, State of Iowa, and Denny Stubbs (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way:

Bore and install a sewer line across Old Highway 141 to serve the residence at 2381 Old Highway 141. Line to serve septic system. Permittee to place signs at the ROW line marking the path of the line under the road.

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

F. Woodbury County will not assume any of the cost of the construction of the said improvement or structure nor will Woodbury County assume any future costs for maintenance or replacement of said improvement or structure. If in the best interest of Woodbury County, the said improvement or structure may be removed by the County, or may be caused to be removed, without any obligation by Woodbury County to pay damages or cost of replacement.

G. Property owner, organization or authorized representative will reseed and mulch the disturbed areas. Property owner, organization or authorized representative will be responsible for seed, mulch, and labor unless otherwise provided in section L.

H. The property owner, organization, or authorized representative hereby agrees to hold Woodbury County and the Woodbury County Secondary Road Department, its employees and agents harmless against any and all claims for damages and personal injury arising out of work performed or actions taken by the applicant related to the construction or maintenance of the facility. The applicant further agrees to reimburse the County or the Department for any expenditures that the County or Department may have to make on said highway rights of way on account of said applicant's construction or maintenance activity or other activities or lack thereof. The applicant shall also save Woodbury County and the Woodbury County Secondary Road Department harmless of any damage or losses that may be sustained by the traveling public on account of such construction, repair or maintenance operations, or other activities.

I. **FAILURE TO CONFORM TO OR TO ACQUIRE A PERMIT IS A VIOLATION OF SECTION 318.8, 2009 CODE OF IOWA.** This permit is subject to any laws now in effect or any laws that may be hereafter enacted and all applicable rules and regulations of local, state and federal agencies. This permit is subject to all the rules and regulations of Woodbury County and the Woodbury County Secondary Road Department.

J. This permit is subject to revocation by the Department at any time and at no cost to the Department, when in the judgment of the Department it is necessary in the improvement or maintenance of the highway or for other reasonable cause.

K. All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Woodbury County Secondary Road Department for any materials removed from the highway right of way described as follows:

L. Woodbury County agrees to provide the following contribution toward completion of this project:

None. Line to be minimum of 4' below ditch bottom

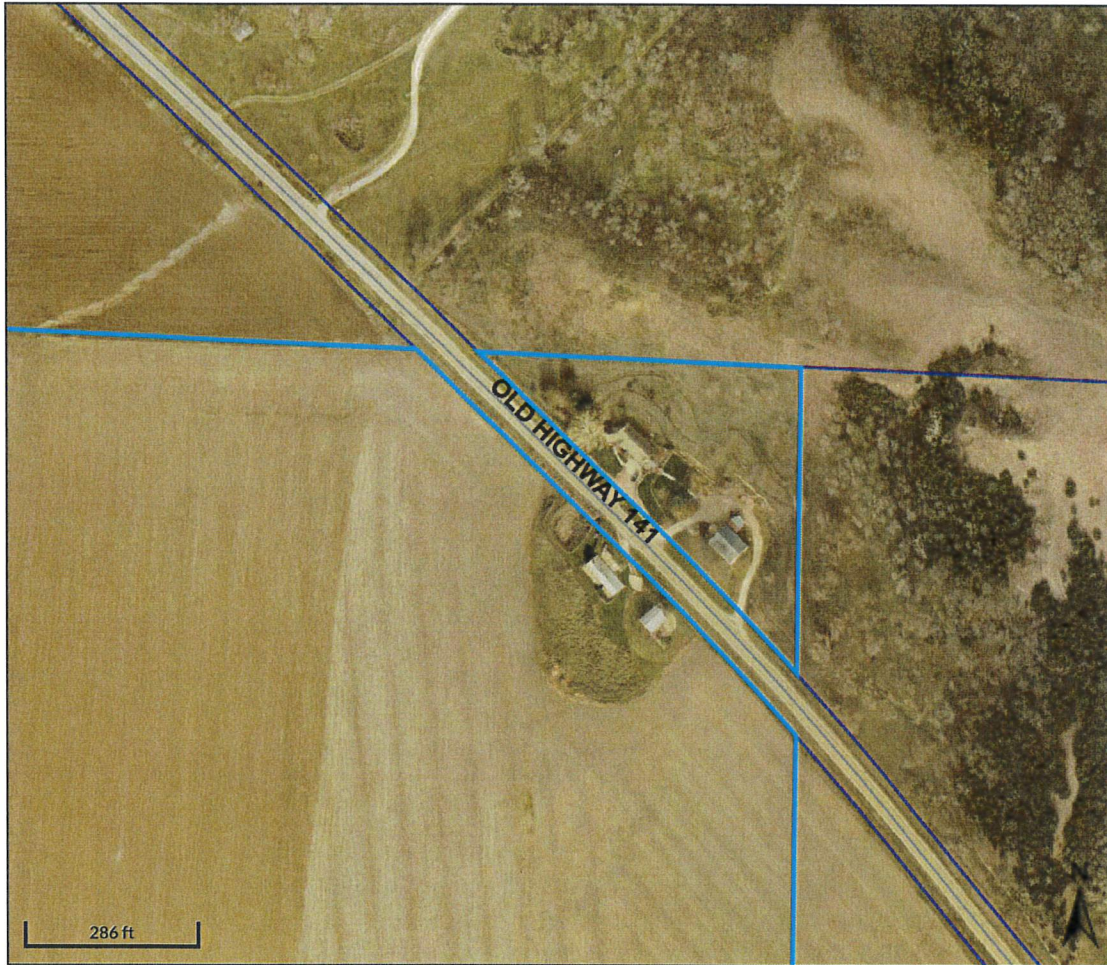
M. All work done by property owner, organization or authorized representative pursuant to this agreement shall be completed prior to the 30th day of June, 2023.

Entered into this 8th day of June, 2023.

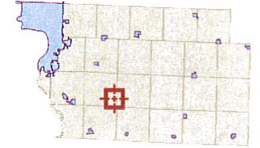
Dennis [Signature]
Signature of Property Owner or Authorized Representative

Mark J. Galen
Woodbury County Engineer

Chair, Woodbury County Board of Supervisors



Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Parcels

Parcel ID	874625400005	Alternate ID	756465	Owner Address	SULSBERGER ROGER L & CAROLYN M
Sec/Twp/Rng	25-87-46	Class	A		2381 OLD HWY 141
Property Address	2381 OLD HWY 141	Acreage	37.84		HORNICK, IA 51026-8132
	HORNICK				
District	0040				
Brief Tax Description	SWSE 25-87-46				
	(Note: Not to be used on legal documents)				

Date created: 6/8/2023
 Last Data Uploaded: 6/7/2023 8:04:04 PM

Developed by  **Schneider**
 GEOSPATIAL

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 06/08/2023 Weekly Agenda Date: 06/13/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consideration of permit to work in the county right of way and underground utility permit for Mike Miltenberger

ACTION REQUIRED:

- Approve Ordinance Approve Resolution Approve Motion
Public Hearing Other: Informational Attachments

EXECUTIVE SUMMARY:

Mike Miltenberger has requested a permit to work in the right of way and provide underground electric power to an irrigation pivot.

BACKGROUND:

Work in county ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa.

FINANCIAL IMPACT:

No impact at this time.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

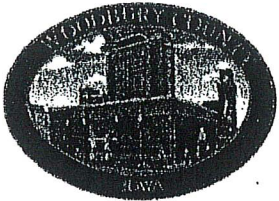
Yes No

RECOMMENDATION:

Approve the permit to work in the right of way

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the permit to work in the right of way for Mike Miltenberger and to direct the chair to sign the permit.



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER

Mark J. Nahra, P.E.

mnahra@woodburycountylowa.gov

ASSISTANT TO THE COUNTY ENGINEER

Benjamin T. Kusler, E.I.T.

bkusler@woodburycountylowa.gov

SECRETARY

Tish Brice

tbrice@woodburycountylowa.gov

WOODBURY COUNTY SECONDARY ROAD DEPARTMENT

PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: MIKE MILTENBERGER Phone No.: 712-253-4384

Mailing Address: 1851 310TH SLOAN IA 51055

Township: SLOAN Section: 18

Woodbury County, State of Iowa, and Mike Miltenberger (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way:

Permittee may bore a power line beneath Dallas Avenue to power an irrigation pivot. Line to marked at both sides of the road right of way. Line to be minimum 4' below ditch grade.

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

PERMIT FOR USE OF COUNTY ROAD/HIGHWAY RIGHT-OF-WAY
FOR OVERHEAD AND/OR BURIED UTILITIES ACCOMMODATION

REQUEST BY APPLICANT:

Name MIKE MILTENBERGER Highway _____
 Address 1851 310TH ST SLOAN IA 51055 Township SLOAN
 City of _____
 Office Phone _____ Local Phone _____ Section: SE 1/4 of SE 1/4 Sec
 Type of Utility Installation UNDER GROUND POWER T 86 N, R 46 W
 Plans Prepared By HEINE-RICHARDS IRRIGATION Copy Enclosed X Yes _____ No _____
 Map Showing Location Enclosed X Yes _____ No _____
 Utility Location is _____ cross right-of-way _____ parallel to right-of-way
 _____ overhead X underground
 Proposed Method of Installation
 tunnel _____ suspend on poles _____ cased
 _____ jack & bore _____ suspend on towers _____ trench
 _____ open cut _____ plow

Estimated Starting Date JUNE Estimated Restoration Date _____

The Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions listed on the reverse side hereof, and special provisions listed below or attached hereto, and any and all plans, details, or notes attached hereto and made a part thereof. Applicant is to complete in triplicate and send all copies including plans and maps to Woodbury County Engineer, 759 E. Frontage Road, Merville, IA 51039. One executed copy will be returned to the Applicant.

By _____ Title _____
(Signature of Authorized Utility Representative)
Date _____

PERMIT APPROVAL BY PERMITTING AUTHORITY

The foregoing application is hereby approved and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated herein and on the reverse side hereof and all attachments hereto.

By _____ Title _____
(Signature of Woodbury County Board Chairman)
Date _____

By _____ Title _____
(Signature of Woodbury County Engineer)
Date _____

Other Special Provisions:

Permit Provisions and Conditions of Issuance

- The County and/or the County Board of Supervisors will not be charged with any responsibility for damages to the Applicant's property occasioned by any construction or maintenance operations on said county roads, including new or additional right-of-way acquired in connection therewith, subsequent to the building of the Applicant's facilities. The Board will endeavor to give the Applicant sufficient notice of any proposed construction or maintenance work, on either existing or newly acquired right-of-way that is likely to expose, cover up, or disturb any facilities belonging to the Applicant, in order that the Applicant may arrange to protect the facilities. The Board will inform contractors, and others working on the job of the location of the facilities so that reasonable care may be taken to avoid damaging the facilities, however the County and the Board of Supervisors will assume no responsibility for failure to give such notice.

Untitled Map

Write a description for your map.

Google Earth

310th St

ROAD
BOOE

K442

Dallas Ave

D65

1000 ft



Legend

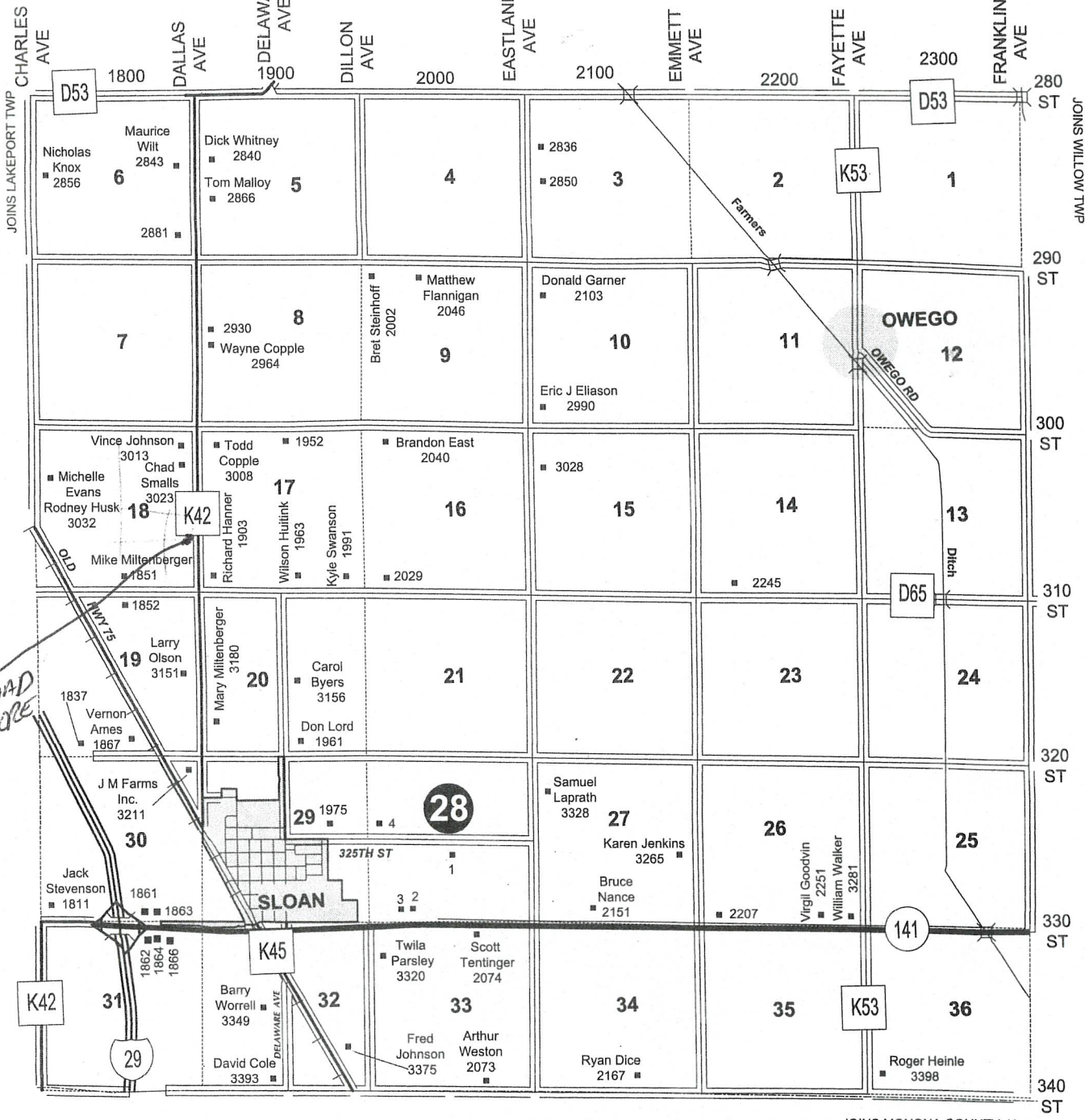


T 86 N

RESIDENT

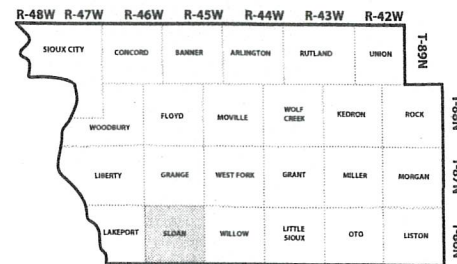
R 46 W

JOINS GRANGE TWP



LAND OWNER & RURAL RESIDENT MAPS

- Section 28
1. Maurice Ames - 2054
 2. 2035
 3. Michael Guthrie - 2013
 4. Douglas Winter - 2009



WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 06/07/2023 Weekly Agenda Date: 06/13/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: James Fisher, Mayor, City of Menville

WORDING FOR AGENDA ITEM:

Discussion of Menville Frontage Road Improvements

ACTION REQUIRED:

- | | | |
|--|--|---|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input checked="" type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

BACKGROUND:

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

Information and discussion only

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 6/07/2023 Weekly Agenda Date: 6/13/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kenny Schmitz

WORDING FOR AGENDA ITEM:

Continuance Seeking Approval of 5/23/2023 Board of Supervisors Meeting Agenda Item 8a.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Approval to Expense ARPA 13 Funding for Furniture, Fixtures, & Equipment- continuance of 5/23/2023 Agenda Item 8a. to approve

BACKGROUND:

At the Board of Supervisors meeting 5/23/2023 the Board requested for transparency that Agenda Item 8a. be continued to the next meeting or when an estimated cost detail list of expected additional equipment could be provided prior to approving the total ARPA 13 (\$941,000) expenses.

FINANCIAL IMPACT:

Approved 5/23/2023: Office Elements- \$523,820.89

Approved 5/23/2023: Kitchen Equipment & Installations- \$83,491.04

Additional Equipment Estimate- \$333,688.07

TOTAL FUNDING EXPENSE = \$941,000

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Motion to Approve ARPA 13 Funding FF&E funding expenditures not to exceed \$941,000.

ACTION REQUIRED / PROPOSED MOTION:

Motion to expense ARPA 13 funding for Furniture, Fixtures, & Equipment not to exceed \$941,000.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 5/17/2023

Weekly Agenda Date: 5/23/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kenny Schmitz

WORDING FOR AGENDA ITEM:

Justice Center Furniture, Fixtures, & Equipment

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Building Services has been working on the spaces layout design for months regarding the Justice Center case-goods and other equipment furnishings. The majority is now complete and ready for order. NASPO State of Iowa ValuePoint & State of Iowa OMNIA Partners Contracts subject discounts on manufacture specific products. Building Services has partnered with Office Elements a local vendor which is one of five State of Iowa HON authorized dealers. Due to the size of the current design and product document (312 plus pages) it has not been attached but is available for review upon request.

Additional vendor specific/ miscellaneous items will be sourced and will need to be purchased soon through various other appropriate parties. Other items to be sourced through other vendors; X-ray/ Fingerprint current equip. relocations, CPI Guardian Detention Property, Evidence Packaging, & Property Room Expander Equipment, Medical Exam Tables, Detention Furniture, Evidence Shelving, Secure File Room High Density Mobile Filing, Evidence Refrigerators, Break Room Refrigerators, Break Room Microwave Ovens, Detention Televisions, EVS Equipment, Security Monitors, Interior & Exterior Trash Containers, Exterior Ash Containers, Office Desk Floor Protectors, Computer Data Patch Cables & Surge Suppressors, Vestibule Mats, ect.

BACKGROUND:

12/20/2022- Agenda Item #8a & 8b
Board of Supervisors Approves LEC Authority/ Woodbury County Lease Agreement Amendment #1.

12/06/2022- Agenda Item #13 -
Board of Supervisors Approves Furniture, Fixtures, & Equipment in the Amount of \$941,000.00 to be funded/ expensed ARPA 13.

FINANCIAL IMPACT:

ARPA 13 (\$941,000.00)
Office Elements = \$498,877.04 (excluding contingency)
Other FF&E = Numerous Items Required to be ordered and expensed separately

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approval to expense ARPA 13 funding for Furniture, Fixtures, and Equipment not to exceed \$941,000.00.

ACTION REQUIRED / PROPOSED MOTION:

- a. Motion to expense ARPA 13 funding for Furniture, Fixtures, and Equipment not to exceed \$941,000.00
- b. Motion to approve Office Elements purchase order in the amount of \$498,877.04 plus 5% contingency.
- c. Motion to approve expense of \$83,491.04 for the purchase of Kitchen Equipment & Installations.

ROOM #	LOCATION	EQUIPMENT	QUANTITY	\$ COST	RESPONSIBILITY	PROCESS/ DELIVERY	ORDER DATE
0015	Maintenance	Flammable Storage Cabinet	1	\$1,500.00	Schmitz		
		Locking Key Cabinet	1	\$380.00	Schmitz		
0033	Break Room	Refrigerator Full Size	1	\$1,800.00	Schmitz		
		Refrigerator Full Size	Move Existing Equipment	\$0.00	Schmitz		
		Pizza round oven/Hot Dog machine	Move Existing Equipment	\$0.00	Schmitz		
		Microwave Oven	1	\$300.00	Schmitz		
		Trash Container	1	\$45.00	Schmitz		
0038	Evidence Room	High Density Mobile Storage	tbd	\$84,000.00	Schmitz		
		High Density Storage (partial)	Move Existing Equipment	\$0.00	Schmitz		
		Rolling Ships Ladder	Move Existing Equipment	\$0.00	Schmitz		
0035	Evidence Lab	Forensic Fuming Chamber	1	\$8,133.00	Schmitz	8-10 Weeks	
		Refrigerator Full Size	Move Existing Equipment	\$0.00	Schmitz		
		Freezer	Move Existing Equipment	\$0.00	Schmitz		
0041	Drying Area	Forensic Evidence Drying Cabinet	1	\$11,190.00	Schmitz	8-10 Weeks	
0043	Jail Storage	Records	Move Existing Equipment	\$0.00	Schmitz		
0053	Attorney's Corridor	Law Bookcase 48x84 Shelving	14	\$8,000.00	Schmitz		
0057	Break Room	Refrigerator Full Size	1	\$1,800.00	Schmitz		
		Microwave Oven	1	\$300.00	Schmitz		
		Coffee Maker	1	\$100.00	Schmitz		
		Trash Container	1	\$45.00	Schmitz		
1012/ 1016		Public Address Paging System Station	\$1.00	\$10,000.00	Schmitz		
1073	Sheriffs Office	Records	Move Existing Equipment	\$0.00	Schmitz		
1090	Break Room	Refrigerator Full Size	1	\$1,800.00	Schmitz		
		Microwave Oven	1	\$300.00	Schmitz		
		Coffee Maker	1	\$100.00	Schmitz		
		Trash Container	1	\$45.00	Schmitz		
1125	Vehicle Forensics	Portable Vehicle Lift	1	\$5,000.00	Harlow		
1133	Scanner	Secure Pass Scanner	Move Existing Equipment	\$6,000.00	Schmitz		
		Secure Pass Scanner Software Upgrade	1	\$8,000.00	Schmitz		

1136	Medical	Refrigerator Under-Counter	2	\$1,000.00	Schmitz	
1142	Office	Lockable Refrigerator	1	\$1,000.00	Schmitz	
1148	Linen	Wire Shelving Units	4	\$1,500.00	Schmitz	
1149	Dress Out	CPI Guardian PRE5 Inmate Clothing Sealer	1	\$11,250.00	Schmitz	
		Vacuum Bags Lrg	1000	\$1.00	Harlow	
		Vacuum Bags Sm	1000	\$1.00	Harlow	
1150	Personal Effects	CPI Guardian 1416J Evidence Packaging System	1	\$11,250.00	Schmitz	
		Film	1000	\$1.00	Harlow	
		Cardboard Backing	1000	\$1.00	Harlow	
		Tiered Hanging Garment Rack Wall	7	\$300.00	Schmitz	
		Tierd Hanging Garment Rack Rolling	2	\$750.00	Schmitz	
		Property Room Garment Bags	500	\$11,775.00	Harlow	
1163	Kitchen	Cookware	1	\$5,000.00	Harlow	
		Utensil Food Preparation	1	\$500.00	Harlow	
		Marathon Insulated Food Tray	500	\$10,502.50	Schmitz	
		Marathon Compartment Tray Cover	100	\$1,821.50	Schmitz	
		Food Transportation Cart	13	\$3,300.00	Harlow	
n/a	Juvenile Detention	Insulated Transportation Food Cart	3	\$3,500.00	Harlow	
1178	Master Control	Refrigerator Under-Counter	1	\$1,000.00	Schmitz	
1198	Central Control	Refrigerator Under-Counter	1	\$1,000.00	Schmitz	
2025	Secondary Control	Refrigerator Under-Counter	1	\$1,000.00	Schmitz	
n/a	General	Detention Guardian RFID Tour System	1	\$54,015.00	Harlow	
n/a	General	Sattelite Systems Integration- Elec./ Data/ Roof Penetration	1	\$10,000.00	Schmitz	
n/a	Exterior	Wayfinding & Parking Signage	tbd	\$5,000.00	Schmitz	
n/a	General	Televisions/ Brackets Detention Day Rooms & Sheriffs Office	67	\$22,500.00	Harlow	
n/a	General	Detention Outdoor Recreation Equipment	2	\$1,000.00	Harlow	
n/a	General	Detention Mattressess	400	\$31,560.00	Harlow	
n/a	General	Detention Flat Cotton/ Polyester Sheets	83	\$4,971.70	Harlow	
n/a	General	Detention Cotton Economy Bath Towel	83	\$1,651.70	Harlow	
n/a	General	Detention Blankets	1512	\$14,131.53	Harlow	
n/a	General	Janitorial Cart 25 Gallon	14	\$2,588.60	Harlow	
n/a	General	Marker Boards	5	\$1,000.00	Schmitz	
n/a	Exterior	Exterior Table/ Seating	Move Existing Equipment	\$0.00	Schmitz	
n/a	Exterior	Exterior Tables/ Seating	2	\$2,200.00	Schmitz	
n/a	General	Ladders	Move Existing Equipment	\$0.00	Schmitz	
n/a	General	Ladders	9	\$2,085.00	Schmitz	
n/a	General	Bio-Hazard Waste Container	3	\$200.00	Schmitz	
n/a	General	Automated External Defibulator	Move Existing Equipment	\$0.00	Schmitz	
n/a	General	Automated External Defibulator	4	\$6,000.00	Schmitz	
n/a	General	SHARPS Containers (restrooms)	8	\$320.00	Schmitz	
n/a	General	SHARPS 28-Gallon Retrieval System	1	\$275.00	Schmitz	
n/a	General	First-Aid Station	6	\$1,500.00	Schmitz	

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 6/7/2023 Weekly Agenda Date: 6/13/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Pat Gill, Auditor and Recorder

WORDING FOR AGENDA ITEM:

Increase the hourly rates for township clerks.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

The Board of Supervisors determines the hourly rate that township clerks are paid for bookkeeping. The township clerks and trustees have asked to increase the hourly rate.

BACKGROUND:

Township clerks have the bookkeeping duties and have been paid an hourly rate of \$7.25/hour for a number of years. During a recent training, they asked for an increase to \$20.00/hour. The trustees support this request. Township officers are paid \$25/meeting. Recruiting clerks is a difficult task, an increase would help clerks

FINANCIAL IMPACT:

Total bookkeeping expenses for the last four fiscal years averaged \$1401/year. The average cost would rise to \$3,866/year for an increase of \$2,464 from rural basic funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Increase the hourly rate of pay for township clerks to \$20/hour.

ACTION REQUIRED / PROPOSED MOTION:

Motion to increase the hourly rate of pay for township bookkeeping duties to \$20/hour beginning July1, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 6/7/2023 Weekly Agenda Date: 6/13/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Pat Gill, County Auditor

WORDING FOR AGENDA ITEM:

Approval of an agreement to enhance Township information on the county's website.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

This is a proposal to add Township information to the County's Website to allow the citizens of Woodbury County easier access to Township information.

BACKGROUND:

Currently, the only township information provided on the county's website is a list of Township Officials. The citizens of rural Woodbury County would benefit from greater transparency if Township information such as budgets, financial reports and contracts were accessible on-line.

FINANCIAL IMPACT:

The cost of this proposal \$1,250.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve a proposal to enhance the county's website with a page for Woodbury county townships.

ACTION REQUIRED / PROPOSED MOTION:

Approve a motion authorizing the chairman to sign an agreement with Neapolitan Labs to provide a Township Page on the Woodbury County website.

Neapolitan Labs

Enhanced Township Features - May 5, 2023

Neapolitan Labs will create a new section of the Woodbury County website to house township information including resources, handbooks, and policies, plus individual township landing pages for agendas, minutes, budgets, and other documents.

Key Functionality

Background

Neapolitan Labs worked with Woodbury County to launch a new countywide website in January 2023. The site includes a page for *Township Information* that contains basic details about the responsibilities of clerks and trustees plus links to the Department of Management website for budgets and the Elections-specific website for lists of elected officials. This proposal includes an expansion of this page to include more features and functionality as outlined above/below.

Key Features

The new *Townships* section will be enhanced to include additional resources and links including:

- Handbook
- Retention of Documents Guidelines
- Annual Financial Forms and Guidelines
- Elections Information
- News Items including Budget and Reporting Deadlines
- Frequently Asked Questions

Additionally, a new landing page will be developed and implemented for each township that dynamically brings in elected official information from the *Woodbury County Elections* website and is capable of having agendas, minutes, budgets, and township-specific documents added. Each township will have a dedicated URL, such as woodburycountyiowa.gov/townships/arlington.

This information will be managed via a new *Townships* section of modules in *Mint Chip Lab*, similar to the previous implementation for *Committees*.

Content Import

Neapolitan Labs will import all provided content for each township page including available budgets and documents, plus up to 5 years of history of agendas and minutes.

Timeframe

Development and Launch

With approval, allow 3-4 weeks for the development and launch of the new *Townships* functionality and pages. Training will be provided to ensure the Auditor's Office or its designees are able to maintain all content in this section on a self-service basis.

Costs

One-Time Development: \$1,250

The cost for the development, content import, and training outlined in this proposal is \$1,250, invoiced at the time of project completion. There are no additional annual or recurring costs.

Proposal Acceptance

With signature, the Client agrees to the cost and payment terms, and the developer will adhere to the stated project solutions and turnaround times.

Matthew Ung
Chair, Board of Supervisors
Woodbury County, Iowa

Date

Brian McMillin, President
Neapolitan Labs

Date

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 6/7/2023 Weekly Agenda Date: 6/13/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Pat Gill, Auditor & Recorder

WORDING FOR AGENDA ITEM:

Determine the Required Amount of a Bond for Township Clerks in Woodbury County

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

Township Clerks are required to have a bond in place and filed with the county auditor. The Board of Supervisors determines the amount of the bond.

BACKGROUND:

Township Clerks are required to be bonded. The Board sets the required amount. The bonds are required to be kept in the auditor's bond book.

FINANCIAL IMPACT:

The township is required to pay the expenses. A bond of \$20,000 has a cost of \$100. The Board could assume the cost if a blanket bond was put in place.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve a bond amount of \$20,000 for township clerks.

ACTION REQUIRED / PROPOSED MOTION:

Approve a motion to require Woodbury County Township Clerks provide a bond of \$20,000.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 6/9/2023

Weekly Agenda Date: 6/13/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Supervisors J. Taylor/M. Nelson

WORDING FOR AGENDA ITEM:

Approval of Funding from Gaming Revenue for Repairs to Emergency Services Building in Climbing Hills

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Woodbury County has engaged in long-term planning during the last decade and has addressed major components of the historic courthouse, is nearing completion of a Law Enforcement Center, demolished the defunct Prairie Hills, and became the first ever all-LED lit county in the state. While we have ongoing work at Trosper Hoyt (and must continue to keep looking at the courthouse) this item addresses a 5-7 year plan for Emergency Services, something we have increasingly augmented as a core service for our rural residents and asks for approximately \$50,000 worth of funding in order to do so.

BACKGROUND:

We engaged in some long-term facility planning hours at the building (see attached Word doc). With this in mind, the following represent the cost estimates to do the following:

1. New chairs for lounge and kitchen areas, 5 chairs for a total of \$4,015.17
2. Install the new flooring: 558 sf and carpet installation 294 sf and removal - \$3,885.00
3. Camera system update - \$1,079.20
4. Chimney repair boiler room services - \$9,245.00
5. Replace 20 foot of condensate pipe boiler room services - \$1,080.00
6. Steam trap repair or replacing boiler room service est. cost to be \$10,000.00
7. The roof repair total if we did everything that was recommended \$22,785.00

(We also have some collective thoughts that we want to further share on tuckpointing...)

FINANCIAL IMPACT:

\$52,089.00

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Our recommendation is to use gaming revenue. Funds are tight and we must increasingly acknowledge even CIP will be difficult starting in FY 24 with the looming constraints of budget vs. taxpayer dollars. This represents less than 10% of what is available in gaming and as we often say, "It can be used if something comes up." Without actually using it, we will go to taxpayers over a 5-year period (CIP) or can utilize this funding.

ACTION REQUIRED / PROPOSED MOTION:

Approve up to \$52,089.00 in gaming revenue for Emergency Services Director Scott Mitchell and Building Services Director Kenny Schmitz to utilize for budgeted repairs/replacements.