



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(AUGUST 22) (WEEK 34 OF 2023)

Live streaming at:
https://www.youtube.com/user/woodburycountyiowa

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Daniel A. Bittinger II
389-4405
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Mark Nelson
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Keith W. Radig
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Jeremy Taylor
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Matthew A. Ung
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held August 22, 2023, at 4:30 p.m. in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

- 1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- 1. Approval of the agenda Action

Consent Agenda

Items 2 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

- 2. Approval of the minutes of the August 15, 2023, meeting
3. Approval of claims
4. Human Resources – Melissa Thomas
a. Approval of Memorandum of Personnel Transactions
b. Authorization to Initiate Hiring Process

5. Planning/Zoning – Daniel Priestley
Approval to set September 5th at 4:45 p.m., September 12th at 4:45 p.m., and September 19th at 4:45 p.m. for three public hearings for the proposed Zoning Ordinance Map Amendment (rezone) from Agricultural Preservation (AP) to the Agricultural Estate (AE) Zoning District on parcel #884506200006

6. Board Administration – Heather Van Sickle
 - a. Approval of Notice of Property Sale Resolution for Parcel #894721427009 (aka 1908 Iowa St.) for Tuesday, September 5th at 4:35 p.m.
 - b. Approval of Notice of Property Sale Resolution for Parcel #894721427008 (aka 1914 Iowa St.) for Tuesday, September 5th at 4:37 p.m.

7. Secondary Roads – Mark Nahra
 - a. Approval of the underground utility permit for Schaller Telephone and to direct the chair to sign the permit
 - b. Approval of the underground utility permit for Frank Mowry/Metronet and to direct the chair to sign the permit
 - c. Approval of the permit to work in the right of way of 2053 – 320th Street and 20 Third Avenue in Luton and to direct the chair to sign the permits
 - d. Approval of the permit to work in the right of way for the Anthon Event Center and to direct the chair to sign the permit

End Consent Agenda

- | | |
|--|-------------|
| 8. Secondary Roads – Mark Nahra
Approval of the county engineer’s recommendation for the purchase of a new pothole patcher and award the quotes to Hampton Equipment for \$82,000 | Action |
| 9. Reports on Committee Meetings | Information |
| 10. Citizen Concerns | Information |
| 11. Board Concerns | Information |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

WED., AUG. 23	2:30 p.m.	Rolling Hills Community Services Region Governance Board Meeting
THU., AUG. 24	11:00 a.m.	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce
MON., AUG. 28	6:00 p.m.	Zoning Commission Meeting, First Floor Boardroom
WED., SEP. 6	10:00 a.m.	Loess Hills Alliance Stewardship Meeting, Pisgah, Iowa
	11:00 a.m.	Loess Hills Alliance Executive Meeting
	1:00 p.m.	Loess Hills Alliance Full Board Meeting
	4:45 p.m.	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
THU., SEP. 7	12:00 p.m.	SIMPCO Regional Policy and Legislative Affairs Committee, Hybrid
FRI., SEP. 8	9:00 a.m.	Hungry Canyons Alliance Meeting, 101 Main St., Portsmouth, IA
WED., SEP.13	7:30 a.m.	SIMPCO Executive-Finance Committee Meeting - Hybrid
	8:05 a.m.	Woodbury County Information Communication Commission, First Floor Boardroom
	12:00 p.m.	District Board of Health Meeting, 1014 Nebraska St.
	6:30 p.m.	911 Service Board Meeting, Public Safety Center, Climbing Hill
THU., SEP. 14	12:00 p.m.	SIMPCO Board of Directors, 1122 Pierce St.
	4:00 p.m.	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
WED., SEP. 20	12:00 p.m.	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
THU., SEP. 21	4:30 p.m.	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
FRI., SEP. 22	12:00 p.m.	Siouxland Human Investment Partnership Board Meeting, 2540 Glenn Ave.
MON., SEP. 25	6:00 p.m.	Zoning Commission Meeting, First Floor Boardroom
WED., SEP. 27	2:30 p.m.	Rolling Hills Community Services Region Governance Board Meeting
THU., SEP. 28	11:00 a.m.	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce
	1:30 p.m.	SIMPCO Community & Economic Development Meeting Hybrid

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

AUGUST 15, 2023, THIRTY-THIRD MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, August 15, 2023, at 3:45 p.m. Board members present were Nelson, Taylor, Ung, Radig, and Bittinger II. Staff members present were Karen James, Board Administrative Assistant, Dennis Butler, Finance and Budget Director, Melissa Thomas, Human Resources Director, Joshua Widman, Assistant County Attorney, and Michelle Skaff, Deputy Auditor/Clerk to the Board.

Motion by Ung second by Taylor to go into closed session per Iowa Code Section 21.5(1)(c). Carried 5-0 on roll-call vote.

Motion by Radig second by Ung to go out of closed session per Iowa Code Section 21.5(1)(c). Carried 5-0 on roll-call vote.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Radig second by Ung to approve the for August 15, 2023. Carried 5-0. Copy filed.

Motion by Ung second by Nelson to approve the following items by consent:

2. To approve minutes of the August 8, 2023 meeting. Copy filed.

3. To approve the claims totaling \$400,991.94. Copy filed.

4. To approve to the agreement with the City of Sioux City regarding the use of TIF in the certain urban renewal district for the purpose of engaging in future urban renewal projects. Copy filed.

5a. To approve the reclassification of Devin Groenhagen, Sheriff Deputy, County Sheriff Dept., effective 03-20-23, \$34.84/hour, 6.5%=\$2.13/hour. Per CWA Deputy Sheriff Contract agreement, from Class 1 to Senior Class due to 4 years employment and Bachelor's Degree.; the separation of Susan Turner, Clerk II, County Treasurer Dept., effective 08-01-23. Resignation.; the separation of Stephanie Arroyo, Clerk II, County Attorney Dept., effective 08-09-23. Resignation.; the separation of Cornelia Venable-Ridley, Assistant County Attorney, County Attorney Dept., effective 09-01-23. Resignation.; the appointment of Greg Ashcraft, Civilian Jailer, County Sheriff Dept., effective 09-05-23, \$23.97/hour. Job Vacancy posted 6-21-23. Entry Level Salary: \$23.97/hour.; and the appointment of Collin Baumann, Civilian Jailer, County Sheriff Dept., effective 09-05-23, \$23.97/hour. Job Vacancy posted 6-21-23. Entry Level Salary: \$23.97/hour. Copy filed.

5b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Clerk II, County Attorney Dept. AFSCME Courthouse: \$18.68/hour.; Maintenance Technician, Building Services Dept. AFSCME Courthouse: \$20.53/hour.; and (2) Custodians, Building Services Dept. AFSCME Courthouse: \$16.79/hour. Copy filed.

6. To approve the underground utility permit for Frank Mowry/Metronet. Copy filed.

Carried 5-0.

8a. A public hearing was held at 4:35 p.m. for the sale of parcel #884705480001, 2636 S. Lyons St. The Chairperson called on anyone wishing to be heard.

Motion by Ung second by Taylor to close the public hearing. Carried 5-0.

Motion by Ung second by Radig to approve and authorize the Chairperson to sign a Resolution for the sale of the real estate parcel #884705480001, 2636 S. Lyons St., to Anthony & Yvon Fitch, 2640 S. Lyons St., Sioux City, for \$437.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF WOODBURY COUNTY, IOWA
RESOLUTION #13,652**

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Anthony J. Fitch and Yvon J. Fitch in the sum of **Four Hundred Thirty-Seven Dollars and 00/100 (\$437.00)**-----dollars.

For the following described real estate, To Wit:

Parcel #884705480001
Lot One (1), Hayworth's Meadows 1st Filing, an addition to Sioux City in the County of Woodbury and State of Iowa (2636 S. Lyons Street)

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 15th Day of August, 2023.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

8b. A public hearing was held at 4:37 p.m. for the sale of parcel #894729184020, 1204 W 3rd St. The Chairperson called on anyone wishing to be heard.

Motion by Taylor second by Bittinger to close the public hearing. Carried 5-0.

Motion by Taylor second by Ung to approve and authorize the Chairperson to sign a Resolution for the sale of the real estate parcel #894729184020, 1204 W 3rd St., to RFBR Properties LLC, 818 5th St., Sioux City, for \$467.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF WOODBURY COUNTY, IOWA
RESOLUTION #13,653**

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By RFBR Properties LLC in the sum of **Four Hundred Sixty-Seven Dollars and 00/100 (\$467.00)**-----dollars.

For the following described real estate, To Wit:

Parcel #894729184020
Lot Three (3) Block Fourteen (14) of Sioux City Davis Addition to Sioux City in the County of Woodbury and State of Iowa (1204 W. 3rd Street)

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 15th Day of August, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

7. Motion by Radig second by Taylor to approve to purchase a work vehicle for Building Services. Carried 5-0. Copy filed.

9. Motion by Taylor second by Nelson to approve creating new Clerk III position for Sheriff's Dept. Carried 5-0. Copy filed.

10a. Motion by Radig second by Ung to approve the quit claim deed for former gravel pit off Mason Avenue. Carried 5-0. Copy filed.

10b. Motion by Radig second by Nelson to approve a preconstruction addendum agreement with Iowa DOT for grading and paving 158th St. and Benton Avenue. Carried 5-0. Copy filed.

10c. Bid letting was held for Calcium Chloride 2024. The bids are as follows:

Jerico Service Inc., Indianola, IA	\$64,900.00
Scotwood Industries, Inc., Overland Park, KS	\$52,140.00

Motion by Radig second by Ung to receive the bids. Carried 5-0. Copy filed.

10d. Motion by Radig second by Taylor to award the bid for Calcium Chloride 2024 to Scotwood Industries, Inc. for \$52,140.00. Carried 5-0. Copy filed.

10e. Bid letting was held for Propane FY 2024. The bids are as follows:

Johnson Propane, Battle Creek, IA	\$1.04/Gal
Sapp Bros Petroleum Inc., Sioux City, IA	\$1.499/Gal
New Cooperative Inc., Hornick, IA	\$1.25/Gal

Motion by Radig second by Ung to receive the bids. Carried 5-0. Copy filed.

10f. Motion by Radig second by Ung to award the bid for Propane FY 2024 to Johnson Propane for \$1.04/Gal. Carried 5-0. Copy filed.

11a. Motion by Taylor second by Bittinger to receive letters of support for new position. Carried 5-0. Copy filed.

Motion by Taylor second by Bittinger to de-authorize Clerk II position at Veteran Affairs and authorize a CVSO position. Carried 5-0. Copy filed.

12. Motion by Taylor second by Ung to approve up to \$30,000 in 2023 CIP in order to replace/fix window framing and glass in two areas at Tri View building including the one vandalized. Carried 5-0. Copy filed.

13. Reports on committee meetings were heard.
14. Doyle Turner, Merville, addressed the Board with inquiry to rollbacks and how solar panels are taxed. County Engineer Mark Nahra presented information regarding a bike trail. Motion by Radig second by Taylor to receive plans for the bike trail from Mr. Nahra. Carried 5-0. Copy filed.
15. Board concerns were heard.

The Board adjourned the regular meeting until August 22, 2023.

Meeting sign in sheet. Copy filed.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: August 22, 2023

*** PERSONNEL ACTION CODE:**

A - Appointment	R - Reclassification
T - Transfer	E - End of Probation
P - Promotion	S - Separation
D - Demotion	O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Nelson, Tracy	County Sheriff	8-17-23	Court Security Officer	\$32.12/hour	0%	T	Transfer from Civilian Jailer to Court Security Officer.
Robinson, Lisa	Veteran Affairs	8-21-23	Service Officer	\$25.57/hour	6.7%=\$1.62/hour	P	Promotion from Clerk II to Service Officer.
Blanchard, Lee	County Sheriff	9-04-23	Civilian Lieutenant	\$3,482.27 bi-weekly	3.25%=\$109.63/bi-weekly	R	Per Wage Plan Matrix, 6 month Salary Increase.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: Melissa Thomas HR Director

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: August 22, 2023

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Sheriff	Clerk III	AFSCME Courthouse: \$22.63/hour		
Emergency Management	Assistant Coordinator	Wage Plan: \$45,000/year		

Chairman, Board of Supervisors

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 8/17/23 Weekly Agenda Date: 8/22/23

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Daniel Priestley

WORDING FOR AGENDA ITEM:

Schedule Dates and Times for 3 Public Hearings on a Proposed Zoning Ordinance Map Amendment (rezone) of 18.53-acres located on Parcel #884506200006, Lot 2, Boyle's Addition, Section 6, T88N R45W (Moville Township) from Agricultural Preservation to the Agricultural Estates Zoning District.

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

This request is for the Board to set the dates and times for 3 public hearings for a proposed zoning ordinance map amendment (rezone) of 18.53-acres located on Parcel #884506200006, Lot 2, Boyle's Addition, Section 6, T88N R45W (Moville Township) from Agricultural Preservation to the Agricultural Estates Zoning District.

BACKGROUND:

Richard and Kimberly Luze (Applicants/Owners) have filed a Zoning Ordinance Map Amendment application with Woodbury County to request for their property (Parcel #884506200006) to be rezoned from the Agricultural Preservation (AP) Zoning District to the Agricultural Estates (AE) Zoning District. The applicants are making this request to pursue an eventual split of their parcel to facilitate the ability to add a neighboring single-family dwelling in the future as there are presently two houses located within the existing quarter-quarter section. The split will likely consist of approximately three acres from the existing 18+ acres. This will be initiated at a future date.

FINANCIAL IMPACT:

0

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Set the dates and times for 3 public hearings for the proposed Zoning Ordinance Map Amendment (rezone) from Agricultural Preservation (AP) to the Agricultural Estates (AE) Zoning District on Parcel #884506200006:

- Tuesday, September 5, 2023, 4:45 PM
- Tuesday, September 12, 2023, 4:45 PM
- Tuesday, September 19, 2023, 4:45 PM

ACTION REQUIRED / PROPOSED MOTION:

Motion to set the dates and times for 3 public hearings for the proposed Zoning Ordinance Map Amendment (rezone) from Agricultural Preservation (AP) to the Agricultural Estates (AE) Zoning District on Parcel #884506200006:

- Tuesday, September 5, 2023, 4:45 PM
- Tuesday, September 12, 2023, 4:45 PM
- Tuesday, September 19, 2023, 4:45 PM

RESOLUTION #
NOTICE OF PROPERTY SALE

Parcel #894721427009

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lot Fifteen (15) in Block Fourteen (14) of Orchard Hill Addition to Sioux City in the County of Woodbury and State of Iowa
(1908 Iowa St.)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **5th Day of September, 2023 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **5th Day of September, 2023**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$331.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 22nd Day of August, 2023.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Matthew A. Ung, Chairman

REQUEST FOR MINIMUM BID

Name: Harlan Harris Date: 7/8/21
Address: 1211 19th St. Phone: 259-8918

Address or approximate address/location of property interested in:
1908 Iowa St.

GIS PIN # 894721427009

**This portion to be completed by Board Administration **

Legal Description:
Lot 15 in Block W, Orchard Hill
Addition to Sioux City, Woodbury County,
Iowa

Tax Sale #/Date: # 841 6/11/2014 Parcel # 328380

Tax Deeded to Woodbury County on: 7/20/23

Current Assessed Value: Land \$6500 Building 0 Total \$6500

Approximate Delinquent Real Estate Taxes: \$38,820

Approximate Delinquent Special Assessment Taxes: \$10,854

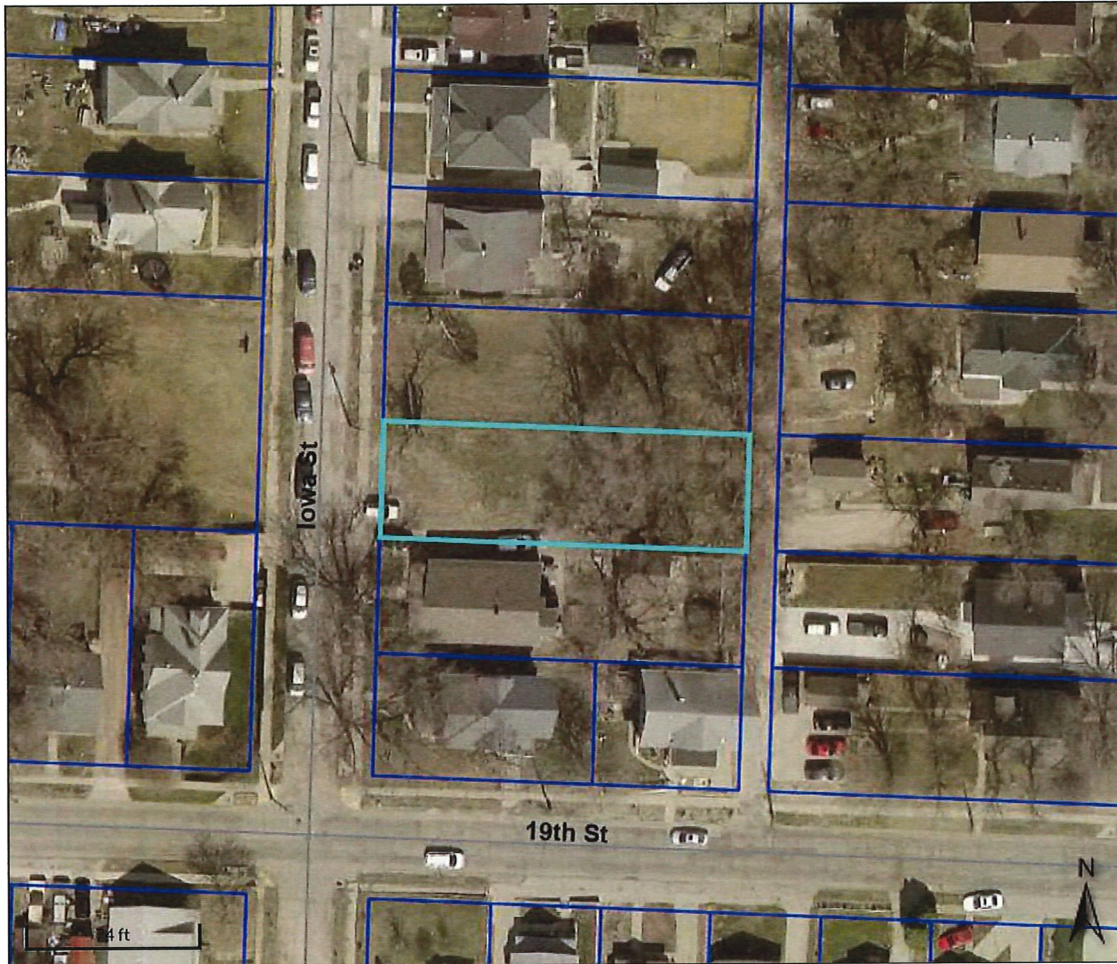
*Cost of Services. \$116

Inspection to: Rocher DeWitt Date: 7/9/21

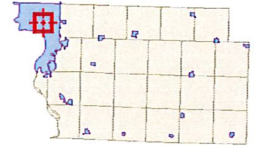
Minimum Bid Set by Supervisor: \$2150 PLUS FEES of \$116 : Total: 331

Date and Time Set for Auction: Tuesday, September 5th @ 4:35

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



Legend

-  Roads
-  Corp Boundaries
-  Townships
-  Parcels

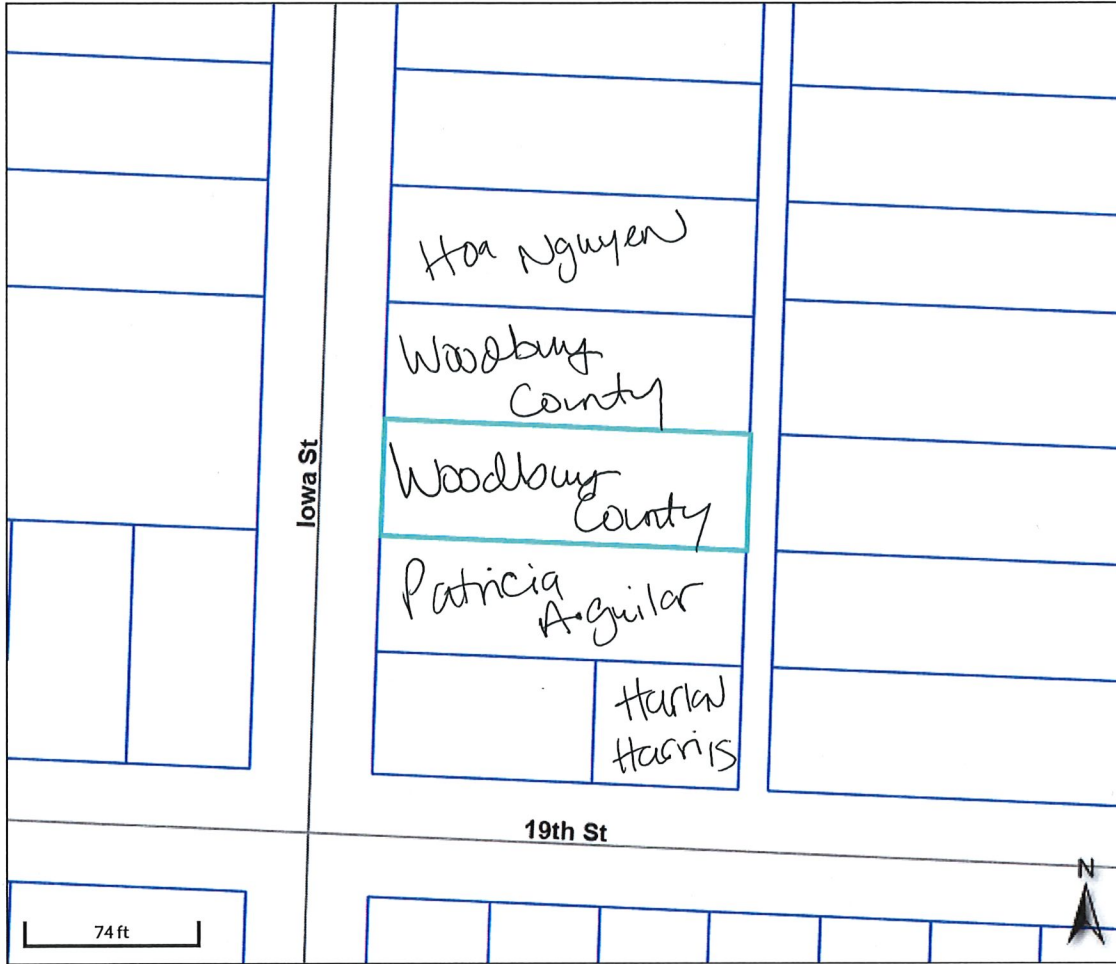
Parcel ID	894721427009	Alternate ID	382380	Owner Address	WOODBURY COUNTY IOWA
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	1908 IOWA ST	Acreage	n/a		SIOUX CITY, IA 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	ORCHARD HILL LOT 15 BLK 14				
	(Note: Not to be used on legal documents)				

Date created: 8/17/2023
 Last Data Uploaded: 8/17/2023 10:44:54 AM

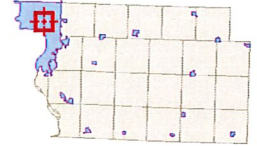
Developed by  **Schneider**
 GEOSPATIAL



Beacon™ Woodbury County, IA / Sioux City



Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Parcels

Parcel ID	894721427009	Alternate ID	382380	Owner Address	WOODBURY COUNTY IOWA
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	1908 IOWA ST	Acreage	n/a		SIOUX CITY, IA 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	ORCHARD HILL LOT 15 BLK 14				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 8/17/2023
 Last Data Uploaded: 8/17/2023 10:44:54 AM

Developed by Schneider
 GEOSPATIAL

RESOLUTION #
NOTICE OF PROPERTY SALE

Parcel #894721427008

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

Lot Sixteen (16) in Block Fourteen (14) of Orchard Hill Addition to Sioux City in the County of Woodbury and State of Iowa (1914 Iowa St.)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **5th Day of September, 2023 at 4:37 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **5th Day of September, 2023**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$320.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 22nd Day of August, 2023.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

Matthew A. Ung, Chairman

REQUEST FOR MINIMUM BID

Name: Harlan Harris Date: 7/8/21

Address: 1211 19th St Phone: 259-8918

Address or approximate address/location of property interested in:
1914 Iowa St.

GIS PIN # 894721427008

**This portion to be completed by Board Administration **

Legal Description:
Lot 16 in Block 14 of Orchard Hill
Addition to Sioux City, Woodbury County,
~~Woodbury~~ and State of Iowa

Tax Sale #/Date: #9 6/18/2018 Parcel # _____

Tax Deeded to Woodbury County on: 7/20/23

Current Assessed Value: Land \$6,600 Building 0 Total \$6,600

Approximate Delinquent Real Estate Taxes: \$48,789

Approximate Delinquent Special Assessment Taxes: \$29,161

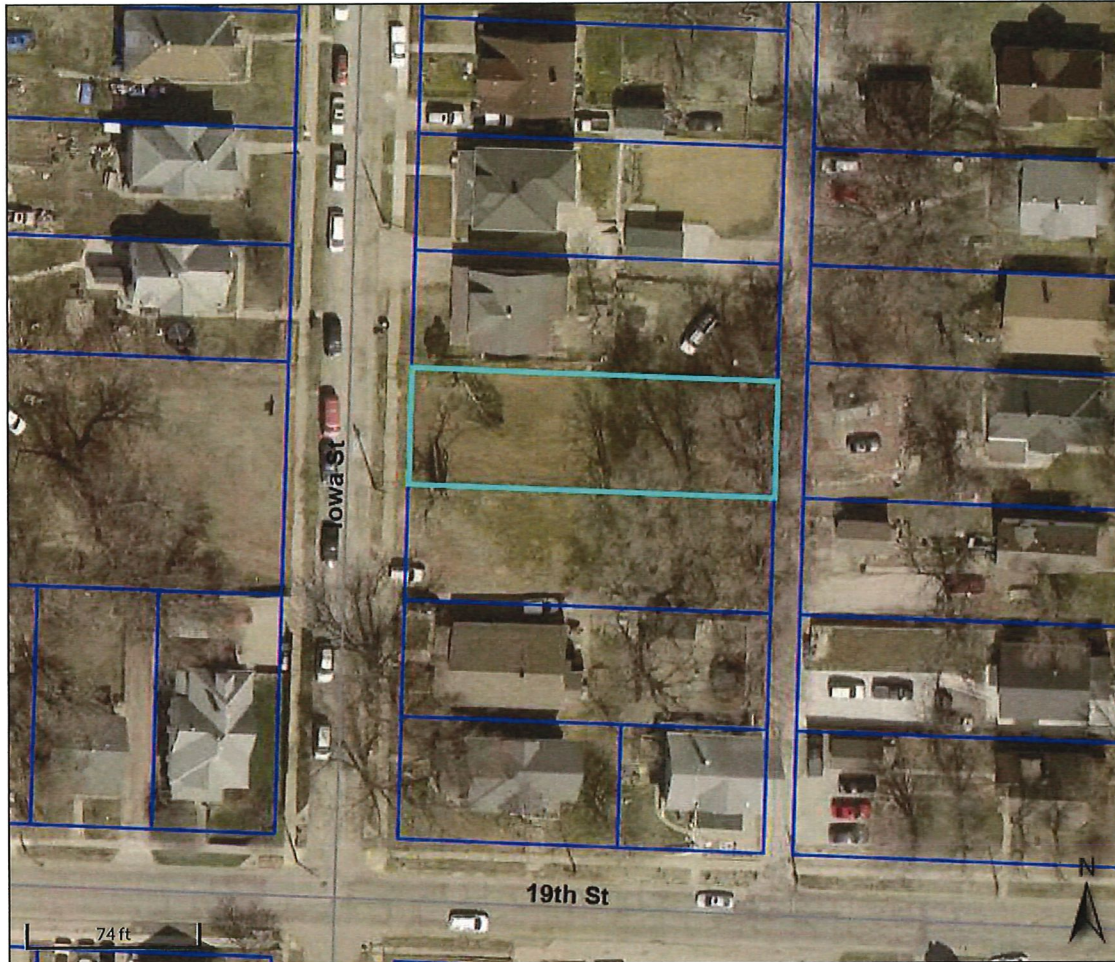
*Cost of Services: \$100

Inspection to: Rodney DeWitt Date: 7/9/21

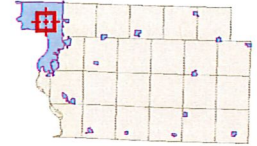
Minimum Bid Set by Supervisor: \$220 PLUS FEES plus \$100 - Total: \$320

Date and Time Set for Auction: Tuesday September 8th 2:37

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Parcels

Parcel ID	894721427008	Alternate ID	382395	Owner Address	WOODBURY COUNTY IOWA
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	1914 IOWA ST	Acreage	n/a		SIOUX CITY, IA 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	ORCHARD HILL LOT 16 BLK 14				
	(Note: Not to be used on legal documents)				

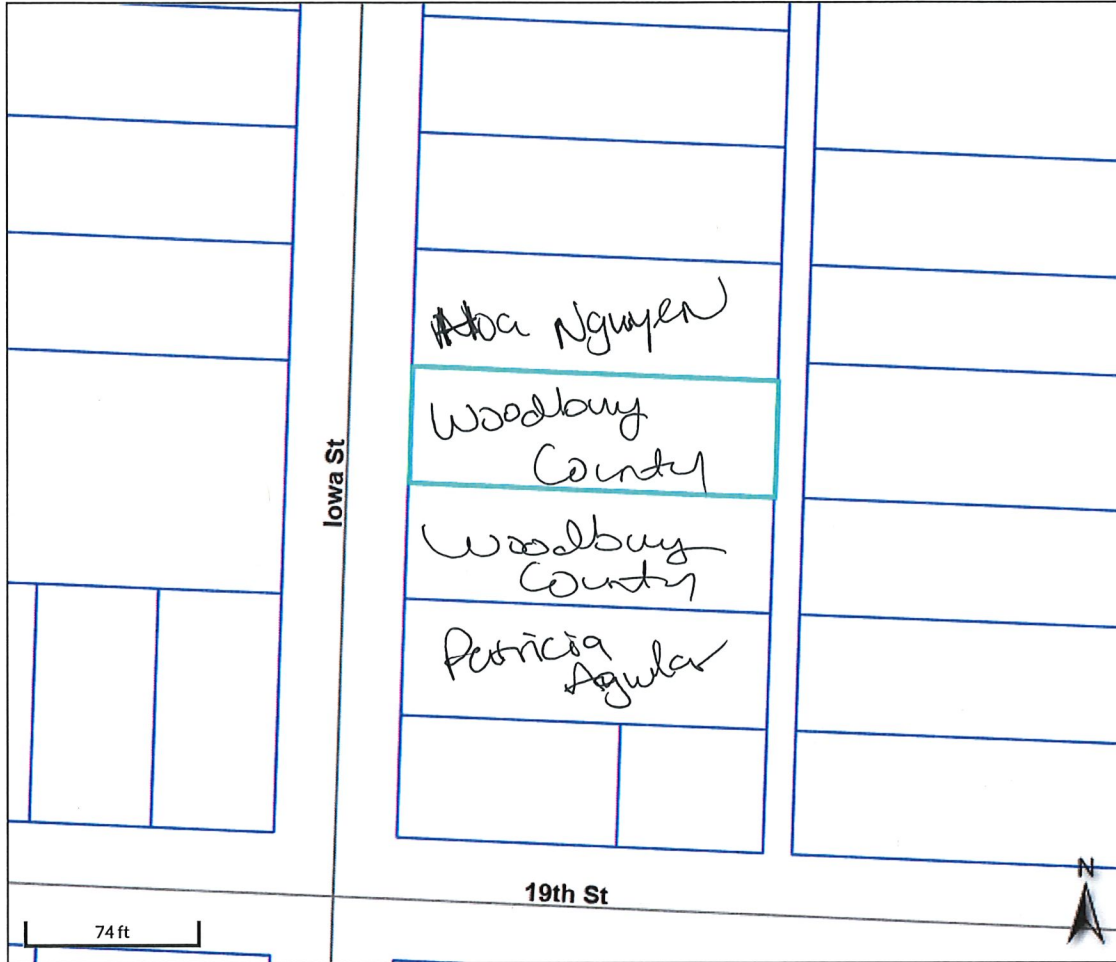
Date created: 8/17/2023
 Last Data Uploaded: 8/17/2023 10:44:54 AM

Developed by  **Schneider**
 GEOSPATIAL

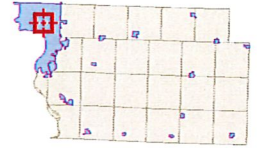


Beacon™

Woodbury County, IA / Sioux City



Overview



Legend

- Roads
- ▭ Corp Boundaries
- ▭ Townships
- ▭ Parcels

Parcel ID 894721427008
 Sec/Twp/Rng n/a
 Property Address 1914 IOWA ST
 SIOUX CITY

Alternate ID 382395
 Class R
 Acreage n/a

Owner Address WOODBURY COUNTY IOWA
 620 DOUGLAS ST
 SIOUX CITY, IA 51101

District 0087
 Brief Tax Description ORCHARD HILL LOT 16 BLK 14
 (Note: Not to be used on legal documents)

Date created: 8/17/2023
 Last Data Uploaded: 8/17/2023 10:44:54 AM

Developed by Schneider
 GEOSPATIAL

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 08/17/2023 Weekly Agenda Date: 08/22/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consideration of a utility permit for installation of fiber optic line in county right of way

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Schaller Telephone has applied for a permit to allow the installation of a fiber optic line in county right of way in Rock and Morgan Townships near Cushing.

BACKGROUND:

Work in county ROW requires a permit approved by the Board of Supervisors per section 318.8 of the Code of Iowa. The county engineer has reviewed the location and recommends that the work be allowed.

FINANCIAL IMPACT:

No financial impact to the county.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend approval of the permit for Schaller Telephone.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the underground utility permit for Schaller Telephone and to direct the chair to sign the permit.

PERMIT FOR USE OF COUNTY ROAD/HIGHWAY RIGHT-OF-WAY
FOR OVERHEAD AND/OR BURIED UTILITIES ACCOMMODATION

REQUEST BY APPLICANT:

Name Schaller Telephone Company Highway Numerous as shown on construction sheets
Township Rock & Morgan
Address 111 West Second St, PO Box 9, Schaller, IA 51053 City of Cushing
Office Phone (712) 275-4211 Local Phone _____ Section: 1/4 of 1/4 Sec
Type of Utility Installation Fiber Optic Communications T N, R W
Plans Prepared By Oak Hill Consulting, Inc (952) 895-8851 Copy Enclosed X Yes No
Map Showing Location Enclosed X Yes No
Utility Location is _____ cross right-of-way _____ parallel to right-of-way
_____ overhead X underground
Proposed Method of Installation
_____ tunnel _____ suspend on poles _____ cased
_____ jack & bore _____ suspend on towers _____ trench
_____ open cut X plow

Estimated Starting Date August 14, 2023 Estimated Restoration Date November 30, 2023

The Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions listed on the reverse side hereof, and special provisions listed below or attached hereto, and any and all plans, details, or notes attached hereto and made a part thereof. Applicant is to complete in triplicate and send all copies including plans and maps to Woodbury County Engineer, 759 E. Frontage Road, Merville, IA 51039. One executed copy will be returned to the Applicant.

By  Title Oak Hill Consulting, Inc, Consultant
(Signature of Authorized Utility Representative) Date July 14, 2023

PERMIT APPROVAL BY PERMITTING AUTHORITY

The forgoing application is hereby approved and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated herein and on the reverse side hereof and all attachments hereto.

By _____ Title _____
(Signature of Woodbury County Board Chairman)

Date _____

By _____
(Signature of Woodbury County Engineer)

Title _____

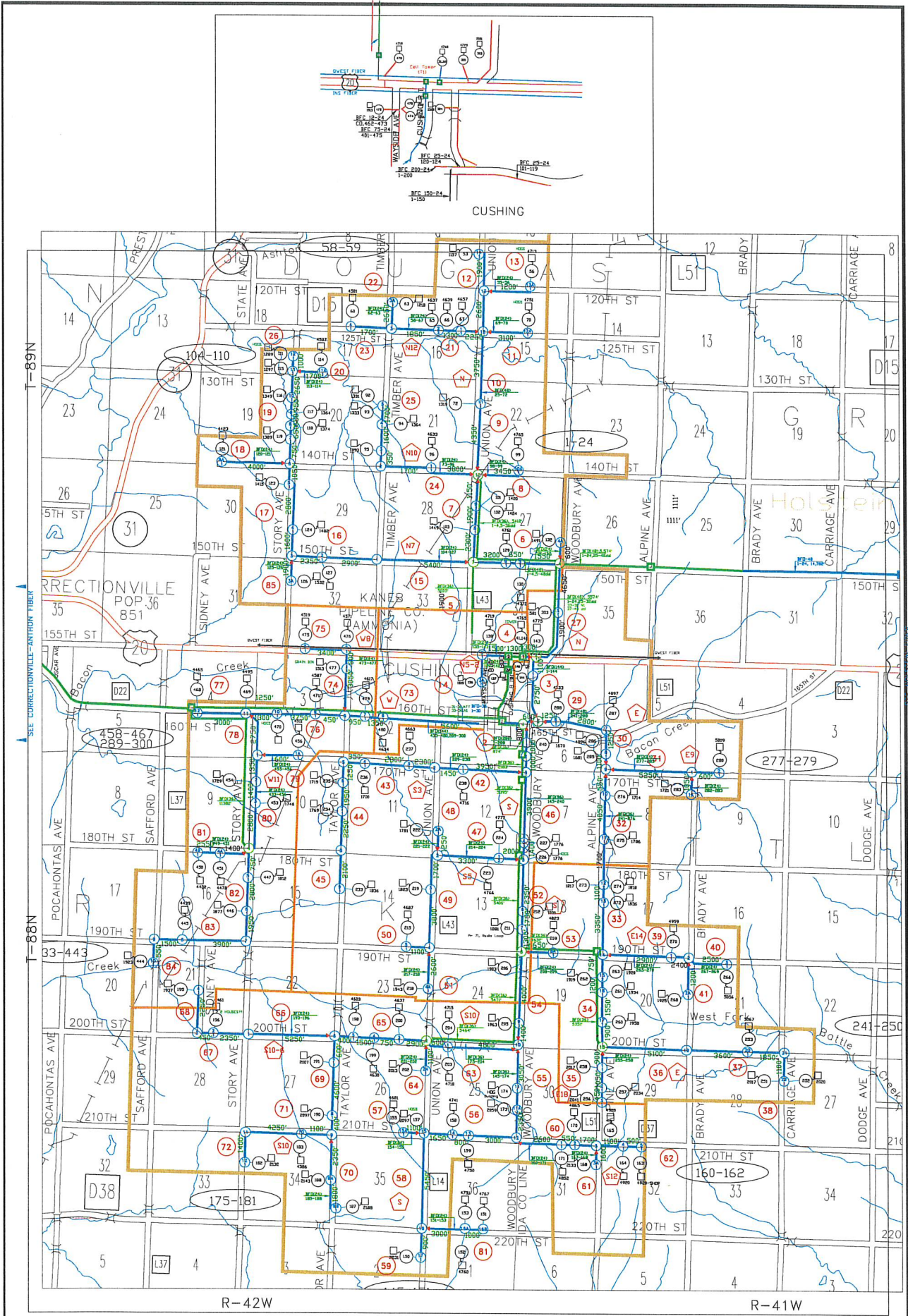
Date _____

Other Special Provisions:

Permit Provisions and Conditions of Issuance

- The County and/or the County Board of Supervisors will not be charged with any responsibility for damages to the Applicant's property occasioned by any construction or maintenance operations on said county roads, including new or additional right-of-way acquired in connection therewith, subsequent to the building of the Applicant's facilities. The Board will endeavor to give the Applicant sufficient notice of any proposed construction or maintenance work, on either existing or newly acquired right-of-way that is likely to expose, cover up, or disturb any facilities belonging to the Applicant, in order that the Applicant may arrange to protect the facilities. The Board will inform contractors, and others working on the job of the location of the facilities so that reasonable care may be taken to avoid damaging the facilities, however the County and the Board of Supervisors will assume no responsibility for failure to give such notice.

2. The Applicant shall take all reasonable precaution during the construction of said facilities to protect and safeguard the lives and property of the adjacent property owners and the traveling public and shall save the County and the Board of Supervisors harmless of any damages or losses that may be sustained by adjacent property owners and the traveling public on account of such construction operations.
3. Operations in the construction and maintenance of said facilities shall be carried on in such a way as to not interfere with, or interrupt traffic on said roads. However, should the performance of work called for in this permit in any way interfere with or obstruct traffic on said roads, the Applicant shall provide the necessary flagmen as required by the Statutes when one-way traffic is involved and/or otherwise mark said work so as to protect the traveling public.
4. The Applicant shall hold the County and the Board of Supervisors harmless from any damages that may result to said highway because of the construction or maintenance of said facilities and shall reimburse the County or the Board of Supervisors for any expenditures that the County or the Board of Supervisors may have to make on said roads on account of replacement of surfacing gravel and bridge and culvert repairs.
5. Applicant shall lay, construct, operate and maintain said facilities so as not to interfere with natural drainage of the road and so as not to interfere with the construction or maintenance of said roads. When buried cable or wire lines are to be placed lengthwise with the roadway, they shall be placed in the County road shoulder or ditch near the toe of the fore-slope and parallel to centerline of roadbed at a depth of three (3) to four (4) feet by using specially designed plows or by trenching, whichever is appropriate. Plow slots and trenches shall be repacked as necessary to restore the disturbed area to its original condition. For buried line crossings of roadways not paved, an open trench may be dug and the lines placed therein, and the trench back-filled over the lines. Buried line crossings on paved roadways, lines may be placed through the sub-grade by jacking, or by boring a hole just large enough to take the lines; or if the County Engineer approves, a tunnel may be dug through and the cable or wire lines placed therein. All backfill of tunnels and trenches shall be thoroughly compacted in layers of 6" or less in depth. Back-filling of trenches within the right-of-way by not under the traveled roadway shall be tamped sufficiently to avoid settlement. When crossing an existing roadway, all buried facilities shall be placed a minimum of three (3) to four (4) below the bottom of the existing adjacent ditches. Overhead lines, where practical, shall be placed adjacent to and with two (2) feet of the Road/Highway Right-of-Way Line.
6. The Applicant will at any time subsequent to placing the facilities, and at the Applicant's expense, relay, replace, alter, change, reconstruct, or relocate its overhead and/or buried facilities and appurtenances thereto as may become necessary to conform to new grades, alignment, or widening right-of-way, resulting from maintenance or construction operations by the County Board of Supervisors irrespective of whether or not additional right-of-way is acquired in connection with such road improvements. The Applicant agrees to do this within ninety (90) days written notice from the Board of Supervisors, and without cost to the County. If the Applicant is unable to comply within said ninety (90) days, the Board of Supervisors may cause the work to be done and the Applicant will pay the cost thereof upon receipt of statement.
7. All work shall be done in a workmanlike manner; the surrounding ground, slopes, and ditch bottoms shall be reshaped to conform to the area and left in a neat condition satisfactory to the County Engineer. All areas where sod has been damaged or destroyed shall be re-seeded.
8. The Applicant shall notify the County Board of Supervisors at least forty-eight (48) hours in advance of the Applicant's intention of starting work covered by this permit on the road right-of-way. Said notice shall be in writing to the County Engineer.
9. Applicant, its' successors, grantees and assigns shall and hereby agrees to assume all responsibility, risks and liabilities for all accidents and damages that may occur to persons and/or property on account of the work done under this permit, and to this end, indemnify and hold the County and all authorized representatives thereof harmless from any and all claims, damages, losses, and expense including judgements, costs and including attorney's fees, for personal injuries (including death) or property damage arising or resulting from the activities of the Applicant in connection herewith, now and at all times in the future.
10. It is understood that this permit is issued only insofar as Woodbury County has jurisdiction and does not presume to release the Applicant from fulfilling any existing statutes relating to the installation, construction and operation of said facilities.
11. It is further understood that the facilities covered by this permit shall be constructed or installed within one (1) year after the date of approval of this permit, unless otherwise extended in writing by Woodbury County.
12. Engagement in the operations as herein applied for by the Applicant shall be considered and constitute an acceptance of all the terms and conditions herein set forth.



WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 08/17/2023 Weekly Agenda Date: 08/22/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consideration of a utility permit for installation of fiber optic line in county right of way

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Frank Mowry/Metronet has applied for a permit to allow the installation of a fiber optic line in county right of way along 155th Street and Stone Avenue.

BACKGROUND:

Work in county ROW requires a permit approved by the Board of Supervisors per section 318.8 of the Code of Iowa. The county engineer has reviewed the location and recommends that the work be allowed.

FINANCIAL IMPACT:

No financial impact to the county.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend approval of the permit for Frank Mowry/Metronet

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the underground utility permit for Frank Mowry/Metronet and to direct the chair to sign the permit.

PERMIT FOR USE OF COUNTY ROAD/HIGHWAY RIGHT-OF-WAY FOR OVERHEAD AND/OR BURIED UTILITIES ACCOMMODATION

REQUEST BY APPLICANT:

Name FRANK MOWERY

Highway US-20

Township _____

Address 1709 US-20, LAWTON, IA 51103

City of LAWTON

Office Phone 760-212-3355 Local Phone _____

Section: 31 1/4 of 1/4 Sec

Type of Utility Installation Underground and aerial fiber optic cables

T 89 N, R 46 W

Plans Prepared By Metro Fibernet, LLC.

Copy Enclosed Yes _____ No

Map Showing Location Enclosed Yes _____ No

Utility Location is cross right-of-way

parallel to right-of-way

overhead

underground

Proposed Method of Installation

tunnel

suspend on poles

cased

jack & bore

suspend on towers

trench

open cut

plow

Estimated Starting Date 8/24/2023

Estimated Restoration Date 9/14/2023

The Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions listed on the reverse side hereof, and special provisions listed below or attached hereto, and any and all plans, details, or notes attached hereto and made a part thereof. Applicant is to complete in triplicate and send all copies including plans and maps to Woodbury County Engineer, 759 E. Frontage Road, Merville, IA 51039. One executed copy will be returned to the Applicant.

By Frank Mowery
Digitally signed by: Frank Mowery
DN: CN = Frank Mowery OU = Associates, Metronet,
Users
Date: 2023.08.15 10:37:33 -0600
(Signature of Authorized Utility Representative)

Title PROJECT CONTROLS MANAGER

Date 8/15/2023

PERMIT APPROVAL BY PERMITTING AUTHORITY

The forgoing application is hereby approved and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated herein and on the reverse side hereof and all attachments hereto.

By _____
(Signature of Woodbury County Board Chairman)

Title _____

Date _____

By _____
(Signature of Woodbury County Engineer)

Title _____

Date _____

Other Special Provisions:

Permit Provisions and Conditions of Issuance

- 1. The County and/or the County Board of Supervisors will not be charged with any responsibility for damages to the Applicant's property occasioned by any construction or maintenance operations on said county roads, including new or additional right-of-way acquired in connection therewith, subsequent to the building of the Applicant's facilities. The Board will endeavor to give the Applicant sufficient notice of any proposed construction or maintenance work, on either existing or newly acquired right-of-way that is likely to expose, cover up, or disturb any facilities belonging to the Applicant, in order that the Applicant may arrange to protect the facilities. The Board will inform contractors, and others working on the job of the location of the facilities so that reasonable care may be taken to avoid damaging the facilities, however the County and the Board of Supervisors will assume no responsibility for failure to give such notice.

2. The Applicant shall take all reasonable precaution during the construction of said facilities to protect and safeguard the lives and property of the adjacent property owners and the traveling public and shall save the County and the Board of Supervisors harmless of any damages or losses that may be sustained by adjacent property owners and the traveling public on account of such construction operations.
3. Operations in the construction and maintenance of said facilities shall be carried on in such a way as to not interfere with, or interrupt traffic on said roads. However, should the performance of work called for in this permit in any way interfere with or obstruct traffic on said roads, the Applicant shall provide the necessary flagmen as required by the Statutes when one-way traffic is involved and/or otherwise mark said work so as to protect the traveling public.
4. The Applicant shall hold the County and the Board of Supervisors harmless from any damages that may result to said highway because of the construction or maintenance of said facilities and shall reimburse the County or the Board of Supervisors for any expenditures that the County or the Board of Supervisors may have to make on said roads on account of replacement of surfacing gravel and bridge and culvert repairs.
5. Applicant shall lay, construct, operate and maintain said facilities so as not to interfere with natural drainage of the road and so as not to interfere with the construction or maintenance of said roads. When buried cable or wire lines are to be placed lengthwise with the roadway, they shall be placed in the County road shoulder or ditch near the toe of the fore-slope and parallel to centerline of roadbed at a depth of three (3) to four (4) feet by using specially designed plows or by trenching, whichever is appropriate. Plow slots and trenches shall be repacked as necessary to restore the disturbed area to its original condition. For buried line crossings of roadways not paved, an open trench may be dug and the lines placed therein, and the trench back-filled over the lines. Buried line crossings on paved roadways, lines may be placed through the sub-grade by jacking, or by boring a hole just large enough to take the lines; or if the County Engineer approves, a tunnel may be dug through and the cable or wire lines placed therein. All backfill of tunnels and trenches shall be thoroughly compacted in layers of 6" or less in depth. Back-filling of trenches within the right-of-way by not under the traveled roadway shall be tamped sufficiently to avoid settlement. When crossing an existing roadway, all buried facilities shall be placed a minimum of three (3) to four (4) below the bottom of the existing adjacent ditches. Overhead lines, where practical, shall be placed adjacent to and with two (2) feet of the Road/Highway Right-of-Way Line.
6. The Applicant will at any time subsequent to placing the facilities, and at the Applicant's expense, relay, replace, alter, change, reconstruct, or relocate its overhead and/or buried facilities and appurtenances thereto as may become necessary to conform to new grades, alignment, or widening right-of-way, resulting from maintenance or construction operations by the County Board of Supervisors irrespective of whether or not additional right-of-way is acquired in connection with such road improvements. The Applicant agrees to do this within ninety (90) days written notice from the Board of Supervisors, and without cost to the County. If the Applicant is unable to comply within said ninety (90) days, the Board of Supervisors may cause the work to be done and the Applicant will pay the cost thereof upon receipt of statement.
7. All work shall be done in a workmanlike manner; the surrounding ground, slopes, and ditch bottoms shall be reshaped to conform to the area and left in a neat condition satisfactory to the County Engineer. All areas where sod has been damaged or destroyed shall be re-seeded.
8. The Applicant shall notify the County Board of Supervisors at least forty-eight (48) hours in advance of the Applicant's intention of starting work covered by this permit on the road right-of-way. Said notice shall be in writing to the County Engineer.
9. Applicant, its' successors, grantees and assigns shall and hereby agrees to assume all responsibility, risks and liabilities for all accidents and damages that may occur to persons and/or property on account of the work done under this permit, and to this end, indemnify and hold the County and all authorized representatives thereof harmless from any and all claims, damages, losses, and expense including judgements, costs and including attorney's fees, for personal injuries (including death) or property damage arising or resulting from the activities of the Applicant in connection herewith, now and at all times in the future.
10. It is understood that this permit is issued only insofar as Woodbury County has jurisdiction and does not presume to release the Applicant from fulfilling any existing statutes relating to the installation, construction and operation of said facilities.
11. It is further understood that the facilities covered by this permit shall be constructed or installed within one (1) year after the date of approval of this permit, unless otherwise extended in writing by Woodbury County.
12. Engagement in the operations as herein applied for by the Applicant shall be considered and constitute an acceptance of all the terms and conditions herein set forth.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 08/17/2023 Weekly Agenda Date: 08/22/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consideration of permits to work in the county right of way

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

Siouxland District health has requested permits to work in the right of way to install septic system outlets into county ditches.

BACKGROUND:

Work in county ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa. SDHD is assisting landowners upgrading septic systems in the Luton and on 260th Street. These systems can legally and cleanly outlet to county road ditches. Attached are permits for the outlets.

FINANCIAL IMPACT:

No impact

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend approval of the permits for affected homeowners.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the permit to work in the right of way for 2053 320th Street and 20 Third Avenue in Luton and to direct the chair to sign the permits.



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@woodburycountyiowa.gov

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@woodburycountyiowa.gov

SECRETARY
Tish Brice
tbrice@woodburycountyiowa.gov

WOODBURY COUNTY SECONDARY ROAD DEPARTMENT PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: KK LLC Phone No.: 712-898-4659

Mailing Address: 2368 Deer Run Trail, Hornick, IA 51026

Township: West Fork Section: 12-87-46

Woodbury County, State of Iowa, and KK LLC (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way:

Alternative septic system install which drains to
road ditch @ 2053 320th St Steam IA 51055

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

F. Woodbury County will not assume any of the cost of the construction of the said improvement or structure nor will Woodbury County assume any future costs for maintenance or replacement of said improvement or structure. If in the best interest of Woodbury County, the said improvement or structure may be removed by the County, or may be caused to be removed, without any obligation by Woodbury County to pay damages or cost of replacement.

G. Property owner, organization or authorized representative will reseed and mulch the disturbed areas. Property owner, organization or authorized representative will be responsible for seed, mulch, and labor unless otherwise provided in section L.

H. The property owner, organization, or authorized representative hereby agrees to hold Woodbury County and the Woodbury County Secondary Road Department, its employees and agents harmless against any and all claims for damages and personal injury arising out of work performed or actions taken by the applicant related to the construction or maintenance of the facility. The applicant further agrees to reimburse the County or the Department for any expenditures that the County or Department may have to make on said highway rights of way on account of said applicant's construction or maintenance activity or other activities or lack thereof. The applicant shall also save Woodbury County and the Woodbury County Secondary Road Department harmless of any damage or losses that may be sustained by the traveling public on account of such construction, repair or maintenance operations, or other activities.

I. **FAILURE TO CONFORM TO OR TO ACQUIRE A PERMIT IS A VIOLATION OF SECTION 318.8, 2009 CODE OF IOWA.** This permit is subject to any laws now in effect or any laws that may be hereafter enacted and all applicable rules and regulations of local, state and federal agencies. This permit is subject to all the rules and regulations of Woodbury County and the Woodbury County Secondary Road Department.

J. This permit is subject to revocation by the Department at any time and at no cost to the Department, when in the judgment of the Department it is necessary in the improvement or maintenance of the highway or for other reasonable cause.

K. All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Woodbury County Secondary Road Department for any materials removed from the highway right of way described as follows:

L. Woodbury County agrees to provide the following contribution toward completion of this project:

M. All work done by property owner, organization or authorized representative pursuant to this agreement shall be completed prior to the 1 day of October, 2023.

Entered into this 1 day of August, 2023.

[Signature] 7/13/25
Signature of Property Owner or Authorized Representative

Woodbury County Engineer

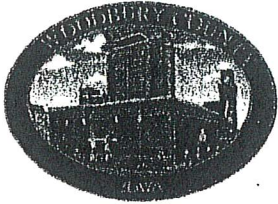
Chair, Woodbury County Board of Supervisors



Parcel ID - 8646214
Address - 2053 3207
Owner - AMES SHAY
MARIE (Deed)
Acres - 10.0
View: [Parcel Report](#) | [Soi Report](#) | [Pictometry](#) | [Imagery](#) | [Google Maps](#)

Ivy Bremer
Environmental Specialist
Siouxland District Health Department
1014 Nebraska St Sioux City IA 51105
Ph: 712-279-6119 | Fax: 712-255-2604
ibremer@siouxlanddistricthealth.org
Visit us at: www.siouxlanddistricthealth.org





Woodbury County Secondary Roads Department

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Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@woodburycountyiowa.gov

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@woodburycountyiowa.gov

SECRETARY
Tish Brice
tbrice@woodburycountyiowa.gov

WOODBURY COUNTY SECONDARY ROAD DEPARTMENT PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: Arnie Whittmack Phone No.: _____

Mailing Address: 20 Third Ave, Salix, IA

Township: Grange Section: 20

Woodbury County, State of Iowa, and _____ (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way:

Install drain for alternative septic system into county ditch
per approval by Siouxland District Health Department

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

F. Woodbury County will not assume any of the cost of the construction of the said improvement or structure nor will Woodbury County assume any future costs for maintenance or replacement of said improvement or structure. If in the best interest of Woodbury County, the said improvement or structure may be removed by the County, or may be caused to be removed, without any obligation by Woodbury County to pay damages or cost of replacement.

G. Property owner, organization or authorized representative will reseed and mulch the disturbed areas. Property owner, organization or authorized representative will be responsible for seed, mulch, and labor unless otherwise provided in section L.

H. The property owner, organization, or authorized representative hereby agrees to hold Woodbury County and the Woodbury County Secondary Road Department, its employees and agents harmless against any and all claims for damages and personal injury arising out of work performed or actions taken by the applicant related to the construction or maintenance of the facility. The applicant further agrees to reimburse the County or the Department for any expenditures that the County or Department may have to make on said highway rights of way on account of said applicant's construction or maintenance activity or other activities or lack thereof. The applicant shall also save Woodbury County and the Woodbury County Secondary Road Department harmless of any damage or losses that may be sustained by the traveling public on account of such construction, repair or maintenance operations, or other activities.

I. **FAILURE TO CONFORM TO OR TO ACQUIRE A PERMIT IS A VIOLATION OF SECTION 318.8, 2009 CODE OF IOWA.** This permit is subject to any laws now in effect or any laws that may be hereafter enacted and all applicable rules and regulations of local, state and federal agencies. This permit is subject to all the rules and regulations of Woodbury County and the Woodbury County Secondary Road Department.

J. This permit is subject to revocation by the Department at any time and at no cost to the Department, when in the judgment of the Department it is necessary in the improvement or maintenance of the highway or for other reasonable cause.

K. All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Woodbury County Secondary Road Department for any materials removed from the highway right of way described as follows:

L. Woodbury County agrees to provide the following contribution toward completion of this project:

M. All work done by property owner, organization or authorized representative pursuant to this agreement shall be completed prior to the 30th day of November, 2023.

Entered into this 22nd day of August, 2023.

Signature of Property Owner or Authorized Representative

Woodbury County Engineer

Chair, Woodbury County Board of Supervisors

Mark Nahra

From: Ivy Bremer
Sent: Monday, August 7, 2023 12:04 PM
To: Mark Nahra
Cc: Laurel Maier
Subject: 20 Third Ave

Mark,
Here is the site plan for discharge at Arnie Whittmack's residence.



WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 08/17/2023 Weekly Agenda Date: 08/22/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Consideration of permits to work in the county right of way

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

The Anthon Events Center has requested a permit to work in the right of way to install parking lot light poles in the county farm to market extension right of way.

BACKGROUND:

Work in county ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa. The events center has requested to place tall light poles for parking lot lighting within the right of way of the county farm to market extension through town. These posts meet requirements for break away post bases should they be struck by an errant vehicle.

FINANCIAL IMPACT:

No impact

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Recommend approval of the permits for the Anthon Event Center.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the permit to work in the right of way for the Anthon Event Center and to direct the chair to sign the permits.



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@woodburycountyiowa.gov

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@woodburycountyiowa.gov

SECRETARY
Tish Brice
tbrice@woodburycountyiowa.gov

WOODBURY COUNTY SECONDARY ROAD DEPARTMENT PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: Anthon Events Center Phone No.: 712-870-0688

Mailing Address: 110 N. 5th Ave, Anthon, IA 51004

Township: Anthon Section: _____

Woodbury County, State of Iowa, and AEC Board (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way:

Install parking lot lighting within county road right of way. Light posts meet breakaway requirements for installation in ROW

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

F. Woodbury County will not assume any of the cost of the construction of the said improvement or structure nor will Woodbury County assume any future costs for maintenance or replacement of said improvement or structure. If in the best interest of Woodbury County, the said improvement or structure may be removed by the County, or may be caused to be removed, without any obligation by Woodbury County to pay damages or cost of replacement.

G. Property owner, organization or authorized representative will reseed and mulch the disturbed areas. Property owner, organization or authorized representative will be responsible for seed, mulch, and labor unless otherwise provided in section L.

H. The property owner, organization, or authorized representative hereby agrees to hold Woodbury County and the Woodbury County Secondary Road Department, its employees and agents harmless against any and all claims for damages and personal injury arising out of work performed or actions taken by the applicant related to the construction or maintenance of the facility. The applicant further agrees to reimburse the County or the Department for any expenditures that the County or Department may have to make on said highway rights of way on account of said applicant's construction or maintenance activity or other activities or lack thereof. The applicant shall also save Woodbury County and the Woodbury County Secondary Road Department harmless of any damage or losses that may be sustained by the traveling public on account of such construction, repair or maintenance operations, or other activities.

I. **FAILURE TO CONFORM TO OR TO ACQUIRE A PERMIT IS A VIOLATION OF SECTION 318.8, 2009 CODE OF IOWA.** This permit is subject to any laws now in effect or any laws that may be hereafter enacted and all applicable rules and regulations of local, state and federal agencies. This permit is subject to all the rules and regulations of Woodbury County and the Woodbury County Secondary Road Department.

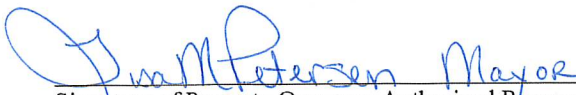
J. This permit is subject to revocation by the Department at any time and at no cost to the Department, when in the judgment of the Department it is necessary in the improvement or maintenance of the highway or for other reasonable cause.

K. All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Woodbury County Secondary Road Department for any materials removed from the highway right of way described as follows:

L. Woodbury County agrees to provide the following contribution toward completion of this project:

M. All work done by property owner, organization or authorized representative pursuant to this agreement shall be completed prior to the _____ day of _____, 2022.

Entered into this _____ day of _____, 2022.



Signature of Property Owner or Authorized Representative

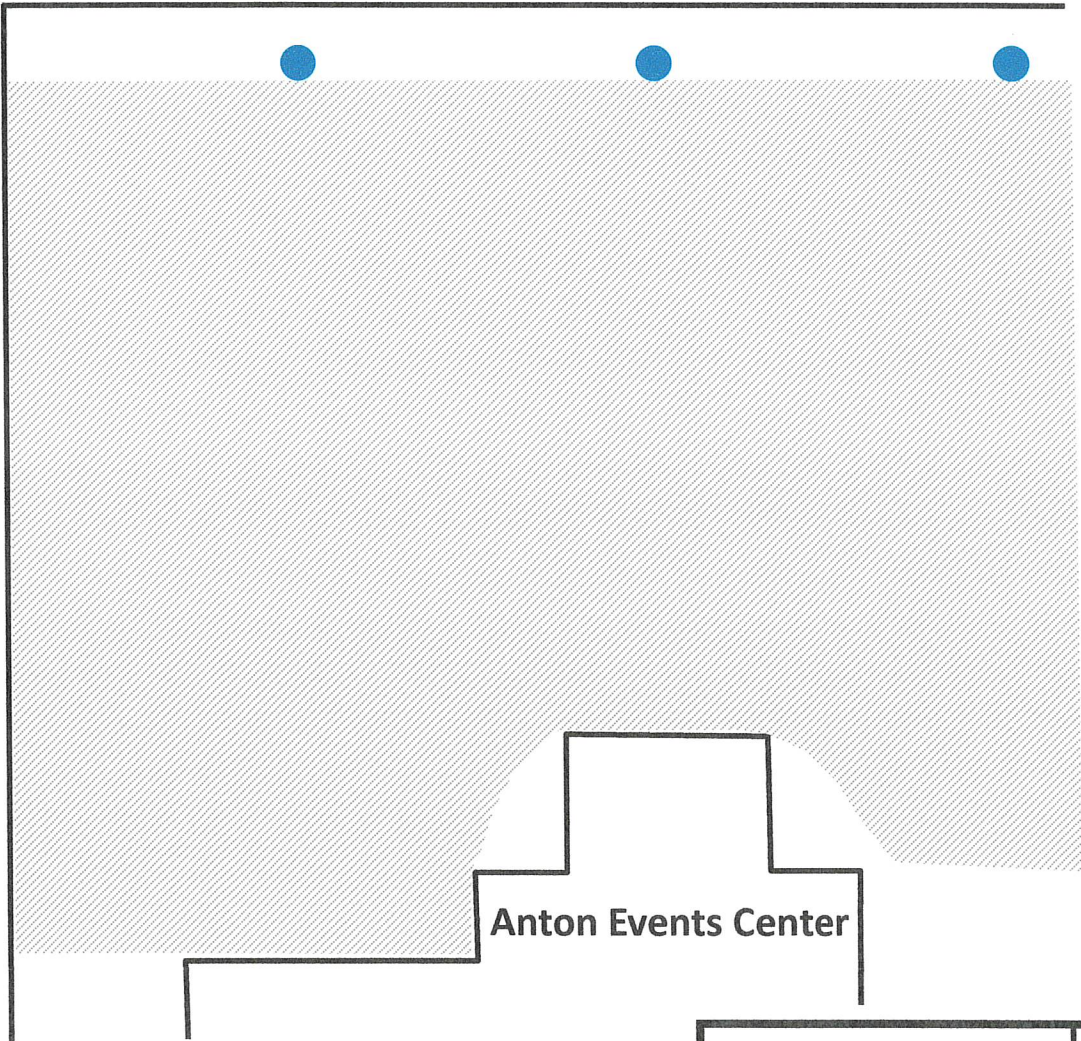
Woodbury County Engineer

Chair, Woodbury County Board of Supervisors



E Bridge St

N 5th Ave

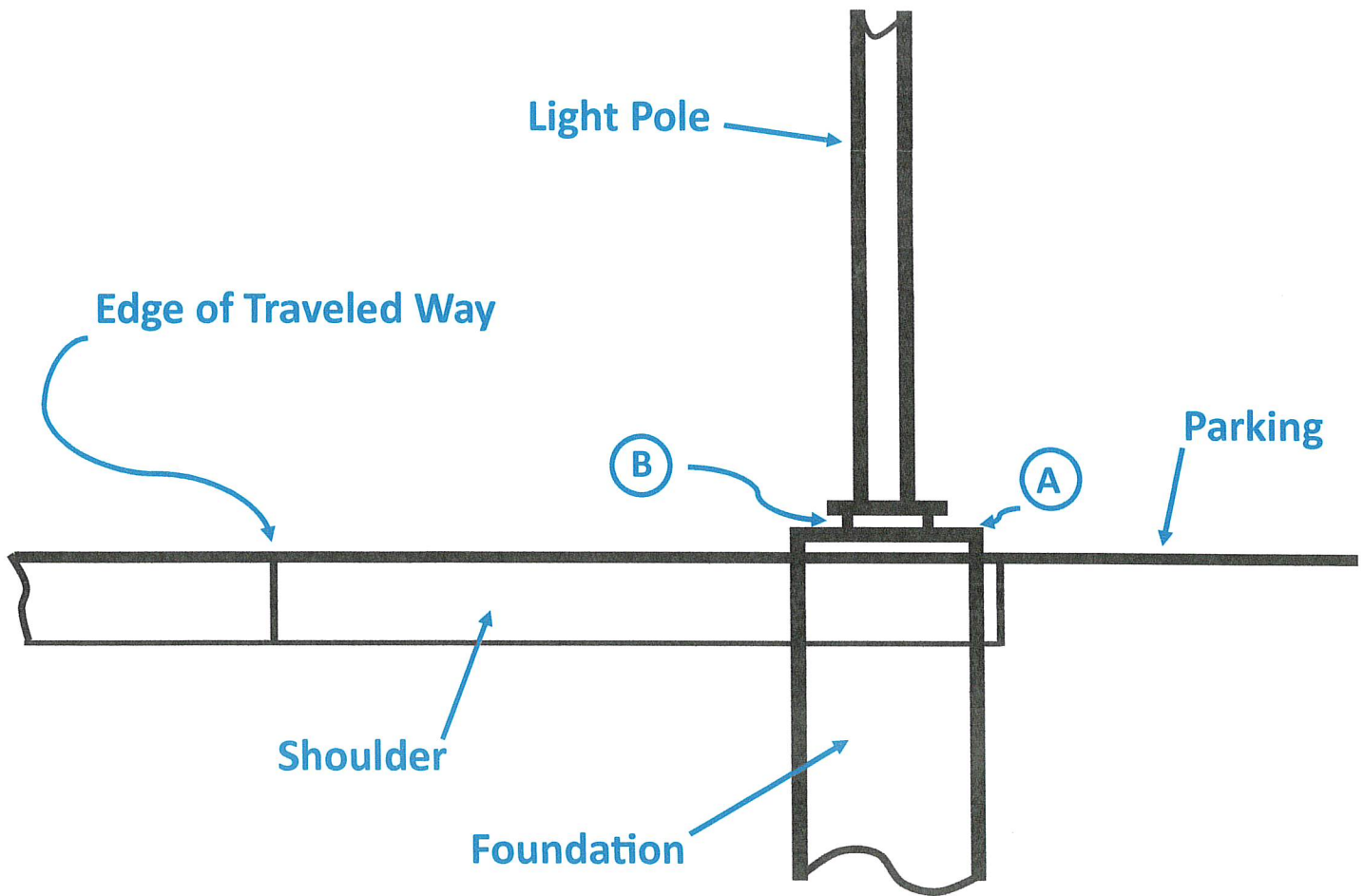


Anton Events Center

● **New Light Pole Location**

Scale: No Scale

MARK POESE	REVISION	
	NEW	08/02/2023
ANTHON EVENTS CENTER	AEC-LP-1	
	SHEET 1 OF 5	
PREPARED BY:		
LIGHT POLE LOCATIONS		



A Foundation offset is measured from center of foundation. Foundation offset will measure no more than 12" from north edge of parking lot.

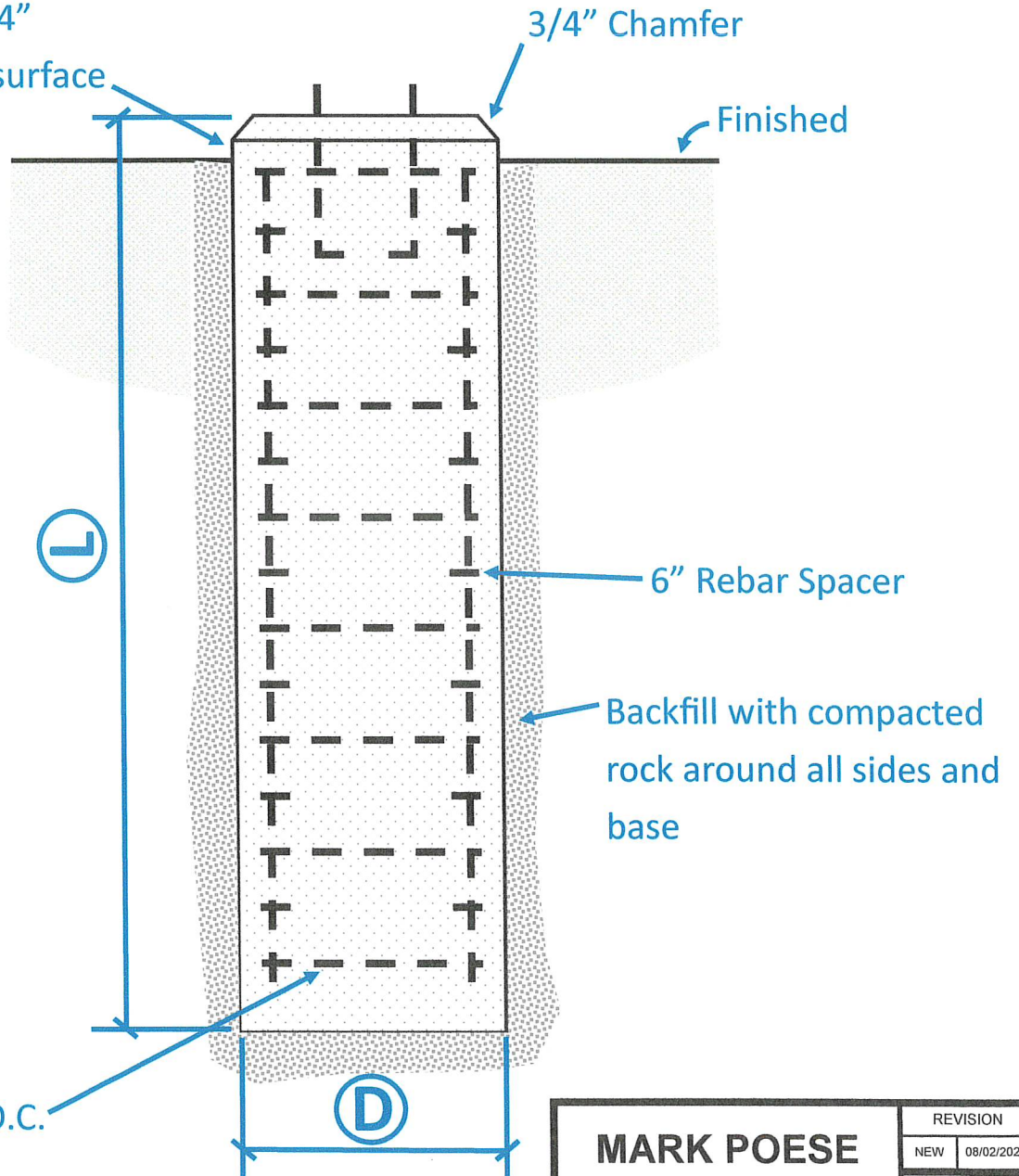
B Poles will be attached to foundation using Transpro Pole-Safe Breakaway Light Pole Support System. Specs are included in this packet.

MARK POESE	REVISION	
	NEW	08/02/2023
ANTHON EVENTS CENTER	AEC-LP-2	
	SHEET 2 OF 5	
PREPARED BY:		
DETAILED POLE PLACMENT		

Scale: No Scale

Light fixture is solar powered and requires no conduit or electricity in foundation.

Finished foundation will not exceed 4" above finished surface



(D) 16" Diameter

(L) 48" Length

Scale: No Scale

MARK POESE	REVISION	
	NEW	08/02/2023
ANTHON EVENTS CENTER	AEC-LP-3	
	SHEET 3 OF 5	
PREPARED BY:		
POLE FOUNDATION DETAIL		

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 08/17/2023 Weekly Agenda Date: 08/22/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer

WORDING FOR AGENDA ITEM:

Award quotes for new pothole patcher for the secondary road department

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Give Direction <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

The county annually takes bids for new equipment to maintain its fleet of road maintenance vehicles. The county received quotes for one new pothole patching trailer.

BACKGROUND:

The county owns a 20+ year old AMZ pothole patching machine. The county engineer was able to obtain two quotes for a new machine and is recommending award for a new pothole patching trailer.

FINANCIAL IMPACT:

The purchases are paid for with Woodbury County local secondary road funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

I recommend award of the quote for the pothole patcher to Hampton Equipment.

ACTION REQUIRED / PROPOSED MOTION:

Motion that the board accept the county engineer's recommendation for the purchase of a new pothole patcher and award the quotes to Hampton Equipment for \$82,000.

Pothole Patcher Bid Tab

August 17, 2023

Pothole Patcher Bid Tab			
August 17, 2023			
	Star Equipment	Hampton Equipment Co.	Hampton Equipment Co.
	2100 E. Lincoln Way	504 S. McGown St.	504 S. McGown St.
	Ames, IA 50010	Hymond, IL 62560	Hymond, IL 62560
Brand and Model	Cim LineP2 Trailer Patcher	Total Patcher T-7500	Total Patcher Vortex
Purchase Price	\$ 82,548.00	\$ 81,750.00	\$ 91,750.00