



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(NOVEMBER 28) (WEEK 48 OF 2023)**

Live streaming at:
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:
www.woodburycountyiowa.gov

Daniel A. Bittinger II
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Mark Nelson
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Keith W. Radig
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Jeremy Taylor
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Matthew A. Ung
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held November 28, 2023, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda Action

Consent Agenda

Items 2 through 4 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

2. Approval of the minutes of the November 21, 2023 meeting
3. Approval of claims
4. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Authorization to Initiate Hiring Process

End Consent Agenda

- | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------|
| 5. Rural Route Ramble | | |
| Approval of and presentation of Shop Rural Weekend Proclamation | | Action |
| 6. County Auditor – Patrick Gill | | |
| Approval of up to \$6,000.00 from CIP funds to improve the configuration and technology of the Auditor's Conference room | | Action |
| 7. Board Administration – Dennis Butler | | |
| Discussion and action to approve memo to all elected officials and department heads to hold the line on operating budgets requests at 0 percent for FY 25 | | Action |
| 8. Reports on Committee Meetings | | Information |
| 9. Citizen Concerns | | Information |
| 10. Board Concerns | | Information |

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- WED., NOV. 22 2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting
- THU., NOV. 23 11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce
- MON., NOV. 27 6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom
- FRI., DEC. 1 8:30 a.m.** SIMPCO Regional Policy & Legislative Affairs Committee – Tri-State Legislative Forum
- 9:00 a.m.** Hungry Canyons Alliance Winter Quarterly Meeting, Oakland Community Building
- MON., DEC. 4 6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- WED., DEC. 6 10:00 a.m.** Loess Hills Alliance Stewardship Committee Meeting, Pisgah, Iowa
- 11:00 a.m.** Loess Hills Alliance Executive Meeting
- 1:00 p.m.** Loess Hills Alliance Full Board Meeting
- 4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., DEC. 13 8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- THU., DEC. 14 12:00 p.m.** SIMPCO Board of Directors, 1122 Pierce St.
- 4:00 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- FRI., DEC. 15 12:00 p.m.** Siouxland Human Investment Partnership Board Meeting, 2540 Glenn Ave.
- WED., DEC. 20 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THU., DEC. 21 4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- WED., DEC. 27 2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting
- THU., DEC. 28 11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

NOVEMBER 21, 2023, FORTY-SEVENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, November 21, 2023, at 3:15 p.m. Board members present were Nelson, Ung (by phone), Bittinger II, Radig, and Taylor. Staff members present were Karen James, Board Administrative Assistant, Dennis Butler, Finance and Budget Director, Joshua Widman, Assistant County Attorney, Melissa Thomas, Human Resources Director, and Michelle Skaff, Deputy Auditor/Clerk to the Board.

Motion by Taylor second by Radig to go into closed session per Iowa Code Section 21.5(1)(c). Carried 5-0 on roll-call vote.

Motion by Radig second by Taylor to go out of closed session per Iowa Code Section 21.5(1)(c). Carried 5-0 on roll-call vote.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Radig second by Bittinger to approve the agenda for November 21, 2023. Carried 5-0. Copy filed.

Motion by Radig second by Nelson to approve the following items by consent:

2. To approve minutes of the November 14, 2023 meeting. Copy filed.

3. To approve the claims totaling \$887,102.54. Copy filed.

4a. To approve and authorize the Chairperson to sign a Resolution approving petition for suspension of taxes for Lisa Tweet, 725 Helen, parcel #894726157015.

**WOODBURY COUNTY, IOWA
RESOLUTION #13,680
RESOLUTION APPROVING PETITION FOR SUSPENSION OF TAXES**

WHEREAS, Lisa Tweet, as titleholder of a property located 725 Helen, Sioux City, Woodbury County, Iowa, and legally described as follows:

Parcel #894726157015

EAST TERRACE LOT 19 BLOCK 7

WHEREAS, Lisa Tweet of the aforementioned property has petitioned the Board of Supervisors for a suspension of taxes pursuant to the 2017 Iowa Code section 427.9, and

WHEREAS, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby grants the request for a suspension of taxes, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this property.

SO RESOLVED this 21st day of November 2023.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

4b. To receive for signatures a Resolution Thanking and Commending Douglas Shupe for his years of service with Woodbury County.

**WOODBURY COUNTY, IOWA
RESOLUTION #13,681
A RESOLUTION THANKING AND COMMENDING**

**DOUGLAS SHUPE
FOR HIS SERVICE TO WOODBURY COUNTY**

WHEREAS, Douglas Shupe has capably served Woodbury County as an employee of the Secondary Roads Department for 44 years from July 11, 1979 to December 31, 2023

WHEREAS, the service given by Douglas Shupe as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Douglas Shupe for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Douglas Shupe.

BE IT SO RESOLVED this 21st day of November 2023.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 4c. To receive for signatures a Resolution Thanking and Commending Benjamin Kusler for his years of service with Woodbury County.

**WOODBURY COUNTY, IOWA
RESOLUTION #13,682
A RESOLUTION THANKING AND COMMENDING
BENJAMIN KUSLER
FOR HIS SERVICE TO WOODBURY COUNTY**

WHEREAS, Benjamin Kusler has capably served Woodbury County as an employee of the Secondary Roads Department for 27 years from June 3, 1996 to December 31, 2023

WHEREAS, the service given by Benjamin Kusler as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Benjamin Kusler for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Benjamin Kusler.

BE IT SO RESOLVED this 21st day of November 2023.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 5a. To approve the promotion of Jordan Schultz, Jail Sergeant, County Sheriff Dept., effective 11-06-23, \$35.52/hour, 23%=\$6.75/hr.. Promotion from Civilian Jailer to Jail Sergeant.; the separation of Jackson Newton, Civilian Jailer, County Sheriff Dept., effective 11-13-23. Resignation; the appointment of Coery Jorgensen, Maintenance Technician, Building Services Dept., effective 11-27-23, \$22.25/hour. Job Vacancy Posted 8-16-23. Entry Level Salary: \$20.53/hour.; the appointment of Hayden Harmon, Civilian Jailer, County Sheriff Dept., effective 11-27-23, \$24.95/hour. Job Vacancy Posted 10-18-23. Entry Level Salary: \$23.97/hour.; the appointment of Tristen Vanderschaaf, Civilian Jailer, County Sheriff Dept., effective 11-27-23, \$24.95/hour. Job Vacancy Posted 10-4-23. Entry Level Salary: \$23.97/hour.; and the reclassification of Michael Trowbridge, P/T Youth Worker, Juvenile Detention Dept., effective 11-27-23, \$23.03/hour, 3.5%=\$.77/hr. Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 2 to Grade 1/Step 3. Copy filed.

- 5b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Civilian Jailer, County Sheriff Dept. CWA: \$23.97/hour and (2) Deputy Sheriff, County Sheriff Dept. CWA: \$28.14/hour. Copy filed.
- 5c. To approve the request of Jeanne Zyzda to remain on County Health and Dental Insurance. Copy filed.
- 6. To approve the permit to work in the right of way for Brenda Brouillette. Copy filed.
- 7a. To approve property tax refund for Richard Steinbach, for parcel #894709379014, 3806 Jackson St., in the amount of \$281.12. Copy filed.
- 7b. To approve property tax refund for Jesus Verdin Munoz, for parcel #894729285018, 508 Market St., in the amount of \$822.00. Copy filed.

Carried 5-0.

- 8. Motion by Taylor second by Radig to receive amended Salix Drainage District report. Carried 5-0. Copy filed.

Kevin Nelson, Salix mayor, addressed the board in favor of the district proposed in the amended report.

A public hearing was held regarding the Engineer's amended report for the creation of Salix Drainage District. The Chairperson called on anyone wishing to be heard.

Denise Burkhart, Salix Counsel and Salix resident, addressed the board in favor of the amended report as proposed.

Jerry Gengler, 1419 280th St, addressed the board with a request to have access to the document before speaking for or against the proposed report.

Brian Yung, Johnson Law Firm, addressed the board regarding the classification of the drainage district.

Dan Barkley, 154 Nimrod St, addressed the board regarding notifications to the public.

Dan Dykstra, Heidman Law firm, on behalf of Paul and Carmen Wagner, and Wally Wagner addressed the board in support of the ditch, but against the amended report as proposed. Troy Groth, Sundquist Engineering, addressed the board with a concept of an alternate plan.

Motion by Taylor second by Nelson to receive Heidman Law letter. Carried 5-0. Copy filed.

Motion by Taylor second by Radig to receive a report from Troy Groth of Sundquist Engineering. Carried 5-0. Copy filed.

Bill Walker, 1417 280th St, Greg Jochum, 1629 270th St, Leroy Jochum, 1691 250th St, Colby Hannasch, MidAmerican Energy, Robert Ankerstjerne, 1401 275th St, Wade Brown, 8 Lakeview Ln, Salix, addressed the board with concerns about the proposed ditch with a preference of an alternative solution to be determined to provide a drainage ditch for Salix.

Motion by Taylor second by Nelson to close the public hearing. Carried 5-0.

Motion by Taylor second by Radig to direct the appointed engineer to make further recommendations and continue the hearing on February 20th. Carried 5-0. Copy filed.

- 9a. The 2nd tier canvass of the November 7, 2023 City/School Election was held. Motion by Radig second by Taylor to receive for signatures the canvass. Carried 5-0. Copy filed.

It was reported by Auditor Patrick F. Gill as follows:

City of Sioux City Mayor

Bob Scott	Received Five Thousand One Hundred and Ninety Two (5,192) votes
Scattering	Received Three Hundred and Seventy One (371) votes
Total	Five Thousand Five Hundred and Sixty Three (5,563) votes

We therefore declare:

Bob Scott duly elected to the office of City of Sioux City Mayor for the term of four years beginning Tuesday, January 2, 2024.

City of Sioux City Council Member

Tom Murphy	Received Three Thousand and Fifty Three (3,053) votes
Julie Schoenherr	Received Three Hundred One Hundred and Sixty (3,160) votes
Scattering	Thirty Two (32) votes
Total	Six Thousand Two Hundred and Forty Five (6,245) votes

We therefore declare:

Julie Schoenherr duly elected to the office of City of Sioux City Council Member for the term of four years beginning Tuesday, January 2, 2024.

Lawton-Bronson School Director At Large

Bryan Mesz	Received Eight Hundred and Eleven (811) votes
Scattering	Received Thirty Eight (38) votes
Total	Eight Hundred and Forty Nine (849) votes

We therefore declare:

Bryan Mesz duly elected to the office of Lawton-Bronson School Director At Large for the term of four years beginning Monday, December 11, 2023.

Lawton-Bronson School Director District 1

Chad Michael White	Received Seven Hundred and Sixty Three (763) votes
Scattering	Received Fifteen (15) votes
Total	Seven Hundred and Seventy Eight (778) votes

We therefore declare:

Chad Michael White duly elected to the office of Lawton-Bronson School Director District 1 for the term of four years beginning Monday, December 11, 2023.

Lawton-Bronson School Director District 2

Blake Sappingfield	Received Seven Hundred and Forty Eight (748) votes
Scattering	Received Twenty Five (25) votes
Total	Seven Hundred and Seventy Three (773) votes

We therefore declare:

Blake Sappingfield duly elected to the office of Lawton-Bronson School Director District 2 for the term of four years beginning Monday, December 11, 2023.

Lawton-Bronson School Director District 3

Nicle Scott	Received Three Hundred and Forty (340) votes
Dennis Reinke	Received Five Hundred and Eighteen (518) votes
Scattering	Received Nine (9) votes
Total	Eight Hundred and Sixty Seven (867) votes

We therefore declare:

Dennis Reinke duly elected to the office of Lawton-Bronson School Director District 3 for the term of four years beginning Monday, December 11, 2023.

Lawton-Bronson School Public Measure WJ

Yes	Received Four Hundred and Fifty One (451) votes
No	Received Five Hundred and Thirty Seven (537) votes
Total	Nine Hundred and Eighty Eight (988) votes

We therefore declare:

Lawton-Bronson School Public Measure WJ to not be passed.

Maple Valley-Anthon-Oto School Director District 2

Laura M. Streck	Received Three Hundred and Sixty Nine (369) votes
Scattering	Received Fifteen (15) votes
Total	Three Hundred and Eighty Four (384) votes

We therefore declare:

Laura M. Streck duly elected to the office of Maple Valey-Anthon-Oto School Director District 2 for the term of four years beginning 11/22/2023.

Maple Valley-Anthon-Oto School Director District 4

Jeremy Schram	Received Three Hundred and Ninety Seven (397) votes
Scattering	Received Five (5) votes
Total	Four Hundred and Two (402) votes

We therefore declare:

Jeremy Schram duly elected to the office of Maple Valley-Anthon-Oto School Director District 4 for the term of four years beginning Wednesday, November 22, 2023.

River Valley School Director At Large

Adam Kelly	Received Two Hundred and Twenty Three (223) votes
Kory Dausel	Received Two Hundred and Six (206) votes
Scattering	Received Eight (8) votes
Total	Four Hundred and Thirty Seven (437) votes

We therefore declare:

Adam Kelly duly elected to the office of River Valley School Director At Large for the term of four years beginning Monday, December 18, 2023.

River Valley School Director District 2

Bob Dewitt	Received Three Hundred and Sixty Seven (367) votes
Scattering	Received Fifty (50) votes
Total	Four Hundred and Seventeen (417) votes

We therefore declare:

Bob Dewitt duly elected to the office of River Valley School Director District 2 for the term of four years beginning Monday, December 18, 2023.

River Valley School Director District 3

Amanda Heilman	Received One Hundred and Fifty Eight (158) votes
Jacie Pyle	Received Two Hundred and One (201) votes
Karmen Beazley	Received Ninety Six (96) votes
Scattering	Received Two (2) votes
Total	Four Hundred and Fifty Seven (457) votes

We therefore declare:

Jacie Pyle duly elected to the office of River Valley School Director District 3 for the term of four years beginning Monday, December 18, 2023.

Sioux City School Director At Large

Treylla M. Lee	Received Three Thousand Five Hundred and Forty Four (3,544) votes
Earl Miller	Received Three Thousand and Ninety Four (3,094) votes
Trisha Rivers	Received One Thousand Five Hundred and Eight Nine (1,589) votes
Dustin Rhoades	Received One Thousand Four Hundred and Thirty Five (1,435) votes
Philip Hamman	Received Two Thousand Four Hundred and Fifty Nine (2,459) votes
John P. Meyers	Received Two Thousand Eight Hundred and Ten (2,810) votes
Marguerite Margo Cortez	Received Two Thousand Three Hundred and Twenty Eight (2,328) votes
Lance D. Ehmcke	Received Two Thousand Nine Hundred and Three (2,903) votes
Jebediah Hibbs	Received Eight Hundred and Thirty (830) votes
Scattering	Received Sixty Seven (67) votes
Total	Twenty One Thousand and Fifty Nine (21,059) votes

We therefore declare:

Treylla M. Lee duly elected to the office of Sioux City School Director At Large for the term of four years beginning Monday, November 27, 2023.

Earl Miller duly elected to the office of Sioux City School Director at Large for the term of four years beginning Monday, November 27, 2023.

John P. Meyers duly elected to the office of Sioux City School Director at Large for the term of four years beginning Monday, November 27, 2023.

Lance D. Ehmcke duly elected to the office of Sioux City School Director at Large for the term of four years beginning Monday, November 27, 2023.

Sioux City Director At Large to Fill a Vacancy

Dan Greenwell	Received Three Thousand Five Hundred and Firty Four (3,554) votes
Semehar Ghebrekidan	Received Two Thousand Six Hundred and Thirty Eight (2,638) votes
Scattering	Received Thirty Eight (38) votes
Total	Six Thousand Two Hundred and Thirty (6,230) votes

We therefore declare:

Dan Greenwell duly elected to the office of Sioux City Director At Large to Fill a Vacancy for the term of two years ending Wednesday, December 31, 2025.

Sioux City School Public Measure WK

Yes	Received Four Thousand Seven Hundred and Seven (4,707) votes
No	Received One Thousand Two Hundred and Ninety Eight (1,298) votes
Total	Six Thousand and Five (6,005) votes

We therefore declare:

Sioux City School Public Measure WK to be passed.

Westwood School Director At Large

Jeff Berg	Received Three Hundred and Forty Seven (347) votes
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Andy Clayton	Received Three Hundred and Twenty Two (322) votes
Dan Lee	Received Three Hundred and Seventy Three (373) votes
Elliott Johnson	Received Two Hundred and Ninety One (291) votes
Scattering	Received Six (6) votes
Total	One Thousand Three Hundred and Thirty Nine (1,339) votes

We therefore declare:

Jeffrey Berg duly elected to the office of Westwood School Director At Large for the term of four years beginning Wednesday, December 20, 2023.

Andy Clayton duly elected to the office of Westwood School Director At Large for the term of four years beginning Wednesday, December 20, 2023.

Dan Lee duly elected to the office of Westwood School Director At Large for the term of four years beginning Wednesday, December 20, 2023.

Westwood School Public Measure WL

Yes	Received Three Hundred and Seventy Two (372) votes
No	Received One Hundred and Thirty Three (133) votes
Total	Five Hundred and Five (505) votes

We therefore declare:

Westwood School Public Measure WL to be passed.

Western Iowa Tech Community College Director District 1 To Fill a Vacancy

Micah Lang	Received One Thousand Seven Hundred and Twenty Three (1,723) votes
Scattering	Received Ten (10) votes
Total	One Thousand Seven Hundred and Thirty Three (1,733) votes

We therefore declare:

Micah Lang duly elected to the office of Western Iowa Tech Community College Director District 1 To Fill a Vacancy for the residue of the term ending Wednesday, December 31, 2025.

Western Iowa Tech Community College Director District 3

Blanca I. Martinez	Received One Thousand Six Hundred and Ninety Three (1,693) votes
Scattering	Received Twenty Four (24) votes
Total	One Thousand Seven Hundred and Seventeen (1,717) votes

We therefore declare:

Blanca I. Martinez duly elected to the office of Western Iowa Tech Community College Director District 3 for the term of four years beginning Monday, December 11, 2023.

Western Iowa Tech Community College Director District 4

Linnea Fletcher	Received Four Hundred and Seventy Three (473) votes
Scattering	Received Twelve (12) votes
Total	Four Hundred and Eighty Five (485) votes

We therefore declare:

Linnea Fletcher duly elected to the office of Western Iowa Tech Community College Director District 4 for the term of four years beginning Monday, December 11, 2023.

Western Iowa Tech Community College Director District 6

Maribel Parker	Received Nine (9) votes
Scattering	Received Ninety Nine (99) votes

Total One Hundred and Eight (108) votes

We therefore declare:

Maribel Parker duly elected to the office of Western Iowa Tech Community College Director District 6 for the term of four years beginning Monday, December 11, 2023.

Western Iowa Tech Community College Director District 7

Jeremy R. Ogle	Received One Thousand One Hundred and Sixty Five (1,165) votes
Al Aymar	Received Five hundred and Twenty One (521) votes
Scattering	Received Ten (10) votes
Total	One Thousand Six Hundred and Ninety Six (1,696) votes

We therefore declare:

Jeremy R. Ogle duly elected to the office of Western Iowa Tech Community College Director District 7 for the term of four years beginning Monday, December 11, 2023.

Western Iowa Tech Community College Director District 9

Erin Muck	Received One Thousand Two Hundred and Twenty One (1,221) votes
Scattering	Received Eight (8) votes
Total	One Thousand Two Hundred and Twenty Nine (1,229) votes

We therefore declare:

Erin Muck duly elected to the office of Western Iowa Tech Community College Director District 9 for the term of four years beginning Monday, December 11, 2023.

- 9b. Motion by Radig second by Bittinger to receive the November 7, 2023, City/School Election winners abstract and certificate for Shawn Joy as a Cushing Council member, as next highest vote getter. Carried 5-0. Copy filed.
- 10a. Motion by Taylor second by Bittinger to approve the certificate of completion of project Slurry Leveling Wedge K45 2022 with Midwest Coatings for \$173,860.00. Carried 5-0. Copy filed.
- 10b. Motion by Taylor second by Radig to approve the certificate of completion of project Ice Sand Little Sioux Pit 2023 with Bedrock Gravel for \$99,000.00. Carried 5-0. Copy filed.
- 11. Treasurer Bertrand discussed the homeowner’s assistance fund.

Motion by Taylor second by Nelson to receive homeowner’s assistance fund document from Treasurer Bertrand. Carried 5-0. Copy filed.
- 12. Reports on committee meetings were heard.
- 13. There were no citizen concerns.
- 14. Board concerns were heard.

Motion by Radig second by Nelson to receive the LEC recap budget report for the Budget Director Butler. Carried 5-0. Copy filed.

The Board adjourned the regular meeting until November 28, 2023.

Meeting sign in sheet. Copy filed.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: November 28, 2023

*** PERSONNEL ACTION CODE:**

A - Appointment	R - Reclassification
T - Transfer	E - End of Probation
P - Promotion	S - Separation
D - Demotion	O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Voigt, Easton	County Sheriff	12-06-23	Civilian Jailer			S	Resignation.
Mann, Michelle	County Sheriff	12-11-23	Civilian Jailer	\$32.12/hour	11.5%=\$3.35/hour	R	Per CWA Civilian Officers Contract agreement, from Senior Class to Master Class.
Priestley, Daniel	Community and Economic Development	12-11-23	Zoning Coordinator	\$2762.66/bi-weekly	6.5%=\$168.61/bi-weekly	R	Per Wage Plan Matrix, 6 year salary increase.
De La Roca Sis, Juan	Juvenile Detention	12-11-23	P/T Youth Worker	\$22.26/hour	4%=\$.85/hour	R	Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 1 to Grade 1/Step 2.
Farris, Marquesha	Juvenile Detention	12-11-23	P/T Youth Worker	\$22.26/hour	4%=\$.85/hour	R	Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 1 to Grade 1/Step 2.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas HR Director

HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA

DATE: November 28, 2023

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Sheriff	Civilian Jailer	CWA: \$23.97/hour		

Chairman, Board of Supervisors



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

Chad Sheehan, SHERIFF

PHONE: 712.279.6010
E-MAIL: csheehan@woodburycountyiowa.gov
FAX: 712.279.6522

November 17th, 2023

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to begin the hiring process for one (1) Correctional Officer position, effective November 29th, 2023. We request this be placed on the agenda for Tuesday November 28th, 2023, Woodbury County Board of Supervisors meeting. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Chad Sheehan", with a long horizontal flourish extending to the right.

Chad Sheehan, Sheriff

cc: file

WOODBURY COUNTY, IOWA

RESOLUTION NO. _____

PROCLAMATION

Shop Rural Weekend in Woodbury County, Iowa

WHEREAS, the vibrant communities of Woodbury County, Iowa, are enriched by the unique character and contributions of our local businesses; and

WHEREAS, the heart of our county lies in the rural landscapes that showcase the resilience, craftsmanship, and entrepreneurship of our dedicated community members; and

WHEREAS, recognizing the importance of supporting our local economy, we celebrate the diverse array of businesses that define the rural charm of Woodbury County; and

WHEREAS, the spirit of community thrives when we come together to uplift and sustain the businesses that form a major component of our county's economic vitality; and

WHEREAS, by promoting and participating in local commerce, we foster a sense of pride, camaraderie, and prosperity that resonates throughout Woodbury County; and

WHEREAS, we acknowledge the Shop Rural Weekend as an opportunity for residents and visitors alike to explore the treasures of our local shops, markets, and establishments;

NOW, THEREFORE, on behalf of the Woodbury County Board of Supervisors and the citizens of Woodbury County, I do hereby proclaim December 1-3, 2023 as "Shop Rural Weekend." I encourage all residents to embrace this occasion by patronizing the businesses that contribute to the unique character and economic strength of our county.

Matthew A. Ung, Chairman

Daniel A. Bittinger II Supervisor

Keith W. Radig, Supervisor

Jeremy J. Taylor, Supervisor

Mark E. Nelson, Supervisor

Attest: Patrick F. Gill, Woodbury County Auditor

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 11/21/2023 Weekly Agenda Date: 11/28/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Auditor Pat Gill

WORDING FOR AGENDA ITEM:

Approve CIP Funding for Auditor Conference Room remodel

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

\$6,000.00 was included in FY24 CIP funds for a reconfiguration and technology update of the Auditor's Conference Room.

BACKGROUND:

The Auditor's Conference Room is used for time card training and other meetings. The current configuration includes an outdated projector and wired computer and phone. The reconfiguration will include adding two large monitors (Smart TVs), a wireless keypad and mouse, and a more effective phone that can be placed on the conference table.

FINANCIAL IMPACT:

Up to \$6,000.00

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve funding the projects to begin upon approval.

ACTION REQUIRED / PROPOSED MOTION:

Motion by second by to approve up to \$6,000.00 from CIP funds to improve the configuration and technology of the Auditor's Conference Room.