



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS  
(DECEMBER 19) (WEEK 51 OF 2023)**

Live streaming at:  
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:  
[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held December 19, 2023, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

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**AGENDA**

**3:15 p.m.** Joint Closed Session with LEC Authority {Iowa Code Section 21.5 (1)(c)} – **First Floor Boardroom**

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda Action

**Consent Agenda**

**Items 2 through 6 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

2. Approval of the minutes of the December 12, 2023 meeting
3. Approval of claims
4. County Treasurer – Tina Bertrand
  - a. Approve property tax refund request for parcel #894735164006 in the amount of \$1330.00
  - b. Approval of lifting tax suspension for B.M.
  - c. Approval of lifting tax suspension for P.B.

5. Human Resources – Melissa Thomas
  - a. Approval of Memorandum of Personnel Transactions
  - b. Authorization to Initiate Hiring Process
  
6. County Auditor – Patrick Gill
 

Approval of application for a 12-month Class C Retail Alcohol License, with outdoor service sales privileges for Lofted View Events, effective 12/5/23 through 12/04/24

**End Consent Agenda**

7. Deputy County Recorder – Diane Swoboda Peterson
 

Approval to purchase and install new carpet throughout the Recorder’s Office Action
  
8. Board Administration – Heather Van Sickle
 

Discussion of county responsibilities, planning, and funding due to the resignations of the Woodbury County Medical Examiner, and Pathology Medical Services of Siouxland effective March 31, 2024 Information
  
9. Board Administration – Dennis Butler
 

Approval of funding of the Merville Frontage Road Project using FY 24 CIP Funding instead of TIF Funding Action
  
10. Board of Supervisors – Matthew Ung & Mark Nelson
  - a. Approval to advertise for and hire a County Engineer position, and advertise for and hire an Assistant County Engineer position Action
  - b. Approve the deauthorization of an Assistant to the County Engineer position effective December 31, 2023 Action
  
11. Board of Supervisors – Matthew Ung
 

Open discussion of best practices regarding open records requests and how the county may improve its communication or implementation of Chapter 22 to serve the interests of both the public requesters and the public taxpayer Information
  
12. Board of Supervisors – Jeremy Taylor
 

Approval to delay the public hearing for the Salix Drainage District from February 20, 2024 to March 19, 2024 Action
  
13. Reports on Committee Meetings Information
  
14. Citizen Concerns Information
  
15. Board Concerns Information

**ADJOURNMENT**

*Subject to Additions/Deletions*

**The next meeting of the Woodbury County Board will be January 2,  
2024**

## CALENDAR OF EVENTS

- WED., DEC. 20 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THU., DEC. 21 1:30 p.m.** SIMPCO Community & Economic Development, Hybrid
- 4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- WED., DEC. 27 2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting
- THU., DEC. 28 11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce
- WED., JAN. 3 4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., JAN. 10 8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- 6:30 p.m.** 911 Service Board Meeting, Public Safety Center, Climbing Hill
- THU., JAN. 11 12:00 p.m.** SIMPCO Board of Directors, 1122 Pierce St.
- 4:00 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED., JAN. 17 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THU., JAN. 18 4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI., JAN. 19 12:00 p.m.** Siouxland Human Investment Partnership Board Meeting, 2540 Glenn Ave.

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*