



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(JANUARY 9) (WEEK 2 OF 2024)

Live streaming at:
https://www.youtube.com/user/woodburycountyiowa

Agenda and Minutes available at:
www.woodburycountyiowa.gov

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held January 9, 2024, at 3:30 p.m. in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

- 1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

AGENDA

3:30 p.m. 1. Budget Review Discussion for FY 2025 Page
a. Auditor 2-5
1. Recorder – G.B. 15
2. Records Management – N.T. 6-9
3. Auditor – G.B. 10-13
4. Elections Administration – G.S.
5. Elections a. General Election – G.S. 14
b. County Attorney 2-4
1. Administration – G.B. 5-6
2. County Attorney – Collections – G.B. 7-8
3. Juvenile Division – G.B. 9
4. Jury & Witness Fees – G.S. 10
5. County Attorney Forfeiture – N.T. 11
6. County Fine Collections – N.T.
c. Conservation 2-8
1. Administration – G.B. 9-15
2. Parks – G.B. 16-18
3. Naturalist – G.B. 19-21
4. Nature Center – G.B. 22
5. REAP – N.T. 23-26
6. Nature Center – N.T. 27-30
7. Conservation Reserve – N.T.

d. **County Treasurer**

1. Motor Vehicle – G.B.
2. Tax Department – G.B.

2-5  
6-11

e. Board of Supervisors – Matthew Ung

Approval to reduce the property tax burden in FY25 by \$900,000 by using General Fund reserves representing unspent FY24 funds in the Building Services departmental budget related to the new Law Enforcement Center

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

2. Approval of the agenda

Action

**Consent Agenda**

**Items 3 through 10 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

3. Approval of the minutes of the January 2, 2024 meeting

4. Approval of claims

5. Human Resources – Melissa Thomas

- a. Approval of Memorandum of Personnel Transactions
- b. Authorization to Initiate Hiring Process

6. County Attorney – Tina Bertrand

Approve property tax refund request for VIN #11259267 in the amount of \$124.00

7. Board Administrator – Karen James

Approval of resolution thanking Betty West for her 17 years of service to the Woodbury County Conservation Department

8. Planning/Zoning – Daniel Priestley

Approval of resolution thanking Dr. Jeffrey O'Tool for his 4 years of service to the Woodbury County Zoning Commission

9. Board of Supervisors – Matthew Ung

- a. Approval of 2024 Committee Assignments
- b. Approval of Committee Form for Policy Review Committee

10. Board of Supervisors – Jeremy Taylor

Receive letter from Patrick Mouw, Veenstra & Kimm, Inc., regarding the informational meeting to discuss proposed drainage improvements for the Salix Drainage District on January 11, 2024 at 5:00 p.m. in the basement boardroom in the Woodbury County Courthouse

**End Consent Agenda**

11. Presentation of resolution thanking Ben Kusler for his 27 years to Woodbury County Secondary Roads

Information

- |  |             |
|--|-------------|
| 12. WCICC-IT – Doug Bock<br>Approval to spend WCICC-IT FY 24 CIP dollars | Action      |
| 13. Reports on Committee Meetings  | Information |
| 14. Citizen Concerns   | Information |
| 15. Board Concerns   | Information |

**Continue Budget Reviews (if needed)**

**ADJOURNMENT**

*Subject to Additions/Deletions*

**CALENDAR OF EVENTS**

- |                      |                   |   |
|----------------------|-------------------|---|
| <b>WED., JAN. 10</b> | <b>7:30 p.m.</b>  | SIMPCO – Executive-Finance Committee – 6401 Gordon Drive                            |
|                      | <b>8:05 a.m.</b>  | Woodbury County Information Communication Commission, First Floor Boardroom         |
|                      | <b>10:00 a.m.</b> | StarComm Executive Board Meeting, Security Institute, 4647 Stone Avenue             |
|                      | <b>12:00 p.m.</b> | District Board of Health Meeting, 1014 Nebraska St.                                 |
|                      | <b>6:30 p.m.</b>  | 911 Service Board Meeting, Public Safety Center, Climbing Hill                      |
| <b>THU., JAN. 11</b> | <b>12:00 p.m.</b> | SIMPCO Board of Directors, 6401 Gordon Drive  |
|                      | <b>4:00 p.m.</b>  | Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park                |
| <b>WED., JAN. 17</b> | <b>12:00 p.m.</b> | Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202        |
|                      | <b>5:00 p.m.</b>  | Zoning Commission Special Work Session, Basement Board Meeting Room                 |
| <b>THU., JAN. 18</b> | <b>4:30 p.m.</b>  | Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue               |
| <b>FRI., JAN. 19</b> | <b>12:00 p.m.</b> | Siouxland Human Investment Partnership Board Meeting, 2540 Glenn Ave.               |
| <b>MON., JAN. 22</b> | <b>5:00 p.m.</b>  | Zoning Commission Meeting, Basement Board Meeting Room                              |
| <b>WED., JAN. 24</b> | <b>2:30 p.m.</b>  | Rolling Hills Community Services Region Governance Board Meeting                    |
| <b>THU., JAN. 25</b> | <b>10:00 a.m.</b> | Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce |
|                      | <b>11:15 a.m.</b> | Western Iowa Community Improvement Regional Housing Trust, 6401 Gordon Drive        |
|                      | <b>1:30 p.m.</b>  | SIMPCO – Community and Economic Development, 6401 Gordon Drive                      |
| <b>MON., FEB. 5</b>  | <b>6:00 p.m.</b>  | Board of Adjustment meeting, First Floor Boardroom                                  |
| <b>WED., FEB. 7</b>  | <b>4:45 p.m.</b>  | Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.                 |

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*