



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(JANUARY 30) (WEEK 5 OF 2024)

Live streaming at:
https://www.youtube.com/user/woodburycountyiowa

Agenda and Minutes available at:
www.woodburycountyiowa.gov

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held January 30, 2024, at 4:00 p.m. in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

- 1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

AGENDA

3:15 p.m. 1. Closed Session with LEC Authority {Iowa Code Section (21.5(1)(c))} First Floor Boardroom

Table with 2 columns: Time and Agenda Item. Includes items like Budget Review Discussion for FY 2025, Board Administration, and Call Meeting to Order.

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

4. Approval of the agenda Action

Consent Agenda

Items 5 through 10 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

5. Approval of the minutes of the January 23, 2024 meeting
6. Approval of claims
7. County Treasurer – Tina Bertrand
- a. Approval of resolution for abatement of taxes for Dreamhomes LLC
 - b. Approval of resolution for abatement of taxes for Dreamhomes LLC
 - c. Approval of resolution for abatement of taxes for D.M.
8. Board Administration – Karen James
- a. Approval of appointment of Stephen Warren to Commission to Assess Damages, Category B – Owners of City Property
 - b. Approval of resolution approving petition for suspension of taxes through the redemption process for D.M.
 - c. Approval of lifting tax suspension for C.M.
9. Deputy Commissioner of Election – Steve Hofmeyer
Receive the results of the Farmers Drainage District Election and the Garretson Drainage District Election, both held on January 20, 2024, canvass the elections, and sign the abstract of votes and certificates Action
10. Human Resources – Melissa Thomas
Approval of Memorandum of Personnel Transactions

End Consent Agenda

11. Lila Mae's House – Shirley Fineran
Approval and presentation of Proclamation for National Human Trafficking Prevention Month Action
12. CAAS – Jean Logan
Approval of additional \$75,000 funding for FY 2024 for General Assistance Action
13. Reports on Committee Meetings Information
14. Citizen Concerns Information
15. Board Concerns Information

Continue Budget Reviews (if needed)

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- WED., FEB. 7** **11:00 a.m.** Loess Hills Alliance Stewardship Meeting, Pisgah, Iowa
 1:00 p.m. Loess Hills Alliance Executive Meeting
 4:45 p.m. Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- THU., FEB. 8** **4:00 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED., FEB. 14** **8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
 12:00 p.m. District Board of Health Meeting, 1014 Nebraska St.
- THU., FEB. 15** **12:00 p.m.** SIMPCO Board of Directors, 6401 Gordon Drive
 4:30 p.m. Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI., FEB. 15** **12:00 p.m.** Siouxland Human Investment Partnership Board Meeting, 2540 Glenn Ave.
- WED., FEB. 21** **12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
 4:00 p.m. SIMPCO 101, 6401 Gordon Drive
- THU., FEB. 22** **11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce
- MON., FEB. 26** **6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom
- TUE., FEB. 27** **2:00 p.m.** Decat Board Meeting, Western Hills AEA, Room F
- WED., FEB. 28** **2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting
- FRI., MAR. 1** **9:00 a.m.** Hungry Canyons Alliance - TBD
- MON., MAR. 4** **6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- WED., MAR. 6** **4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

Tally List of Changes for FY 25
Woodbury County

To balance out the negative starting numbers the County will need new revenues, reduction in expenditures, other available funding options or cash reserves.

	<u>General Basic</u>	<u>General Supplemental</u>	<u>Rural Basic</u>	<u>Debt Service</u>
January 1, 2024 Starting Shortfall	(1,035,373)	(1,799,674)	57,709	(1,177,777)
January 2, 2024 Board Actions:				
General Relief Assistance	1,500			
County Library			93,608	
Veteran Affairs:				
Administration	15,600			
Assistance to Veterans	7,200			
Total Changes January 2, 2024	24,300	-	93,608	-
Running Total to Date	(1,011,073)	(1,799,674)	151,317	(1,177,777)
January 9, 2024 Board Actions:				
County Attorney - Administration	15,468			
County Treasurer - Motor Vehicle	973			
Board of Supervisors use of Unspent Budget ind new LEC Facility	900,000			
Total Changes January 9, 2024	916,441	-	-	-

January 16, 2024 Board Actions:

County Treasurer - Tax Department

Use of Additional Interest Received FY 24 (700,000)

Increase Interest Line Item FY 25 (300,000)

Transfer From General Basic to General

Supplemental to Reduce Tax Burden to Taxpayers

Total Changes January 16, 2024

		1,000,000		
	-	1,000,000	-	-

Running Total to Date

(94,632)	(799,674)	151,317	(1,177,777)
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January 23, 2024 Board Actions:

Building Services:

4,342

Courthouse - Payroll Corrections

New LEC Facility

25,000

County Sheriff

Correctional Facility - Payroll Corrections

(29,185)

Adminstration - Payroll Corrections

(14,750)

Courthouse Security - Payroll Corrections

(4,074)

New LEC Security

28,654

Board of Supervisors:

Communication

936

Board of Supervisors Expense

2,000

Transfer of \$200,000 from General Basic to General

Supplemental resultung from unbudgeted revenues

federal prisoner for FY 24.

200,000

Supplemental to Reduce Tax Burden to Taxpayers

Total Changes January 23, 2023

(11,657)	224,580	-	-
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Running Total to Date

(106,289)	(575,094)	151,317	(1,177,777)
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WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 1/26/2024 Weekly Agenda Date: 1/30/2024

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Dennis Butler - Finance/Budget Director

WORDING FOR AGENDA ITEM:

Approval of reducing line item 0001-16-9113-000-63500 to zero dollars for FY25 for the Building Services New LEC Facility

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

After further review with Kenny Schmitz, Building Services Director, it has been determined that line item 0001-16-9113-000-63500 (\$105,000) can be deleted for FY25.

BACKGROUND:

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve motion to reduce line item 0001-16-9113-000-63500 to zero dollars for FY25 for the Building Services New LEC Facility.

ACTION REQUIRED / PROPOSED MOTION:

Approve motion to reduce line item 0001-16-9113-000-63500 to zero dollars for FY25 for the Building Services New LEC Facility.

JANUARY 23, 2024, FOURTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, January 23, 2024, at 3:30 p.m. Board members present were Nelson, Ung, Bittinger II, Radig, and Taylor. Staff members present were Dennis Butler, Budget & Finance Director, Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, Joshua Widman, Assistant County Attorney, and Michelle Skaff, Deputy Auditor/Clerk to the Board.

- 1a1. Motion by Taylor second by Ung to receive the Building Services Courthouse budget with a reduction of \$4,342 in payroll budget lines. Carried 5-0.
- 1a2. Motion by Ung second by Bittinger to receive the Building Services LEC budget as submitted. Carried 5-0.
- 1a3. Motion by Taylor second by Ung to receive the Building Services Trospen/Hoyt budget as submitted. Carried 5-0.
- 1a4. Motion by Radig second by Ung to receive the Building Services budget as submitted. Carried 5-0.
- 1a5. Motion by Radig second by Ung to receive the Building Services Anthon Courthouse budget as submitted. Carried 5-0.
- 1a6. Motion by Taylor second by Ung to receive the Building Services Prairie Hill Facility budget as submitted. Carried 5-0.
- 1a7. Motion by Radig second by Ung to receive the Building Services District Health Building budget as submitted. Carried 5-0.
- 1a8. Motion by Radig second by Taylor to receive the Building Services Tri View Facility budget as submitted. Carried 5-0.
- 1a9. Motion by Ung second by Nelson to receive the Building Services New LEC Facility budget with a \$25,000.00 reduction on building repair & maintenance. Carried 5-0.
- 1b. Motion by Radig second by Ung to receive the Human Resources budget as submitted. Carried 5-0.
- 1c1. Motion by Ung second by Radig to receive the Sheriff Uniform Patrol budget as submitted. Carried 5-0.
- 1c2. Motion by Radig second by Nelson to receive the Sheriff Highway Safety Grant budget as submitted. Carried 5-0.
- 1c3. Motion by Ung second by Bittinger to receive the Sheriff Investigations budget as submitted. Carried 5-0.
- 1c4. Motion by Ung second by Taylor to receive the Sheriff Drug Task Force – Federal Reimbursement budget as submitted. Carried 5-0.
- 1c7. Motion by Nelson second by Taylor to receive the Sheriff Crime Prevention budget as submitted. Carried 5-0.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

2. Motion by Ung second by Bittinger to approve the agenda for January 23, 2024. Carried 5-0. Copy filed.
Motion by Ung second by Nelson to approve the following items by consent:
3. To approve minutes of the January 16, 2024 meeting. Copy filed.
4. To approve the claims totaling \$1,193,281.39. Copy filed.
5. To approve to cancel the February 6, 2024 board meeting. Copy filed.

- 6a. To approve the separation of Robert Clausen, Motor Grader Operator, Secondary Roads Dept., effective 1-14-24. Retirement.; the separation of James Hansen, Assistant County Attorney, County Attorney Dept., effective 1-16-24. Resignation.; the transfer of John Bainbridge, Motor Grader Operator, Secondary Roads Dept., effective 1-22-24, \$27.76/hour, 1%=\$.30/hour. Position Transfer from Equipment Operator to Motor Grader Operator.; the separation of Isaiah Walker, Civilian Jailer, County Sheriff Dept., effective 1-30-24. Resignation.; and the reclassification of Madison Nemitz, Youth Worker, Juvenile Detention Dept., effective 02-05-24, \$26.94/hour, 17%=\$3.91/hr. Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 3 to Grade 1/Step 4. Copy filed.
- 6b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Assistant County Attorney, County Attorney Dept. AFSCME: \$75,270-\$126,597/year.; Civilian Jailer, County Sheriff Dept. CWA: \$23.97/hour.; and Motor Grader Operator, Secondary Roads Dept. CWA: \$26.93/hour. Copy filed.
- 6c. To approve the request of Robert Clausen to remain on County Health and Dental insurances. Copy filed.
- 7. To approve the lifting of tax suspension for petitioners who failed to re-certify their income or income does not qualify for continued tax suspension. Copy filed.
- 8. To approve the underground utility permit for Northwest Iowa Power Cooperative. Copy filed.

Carried 5-0.

- 9a. Motion by Ung second by Radig to award the bid for project #FM-CO97(149)--55-97 and to approve and authorize the Chairperson to sign a Resolution bid award and designation and authorization of County Engineer to electronic signature of contract and bond. Carried 5-0.

**BID AWARD AND DESIGNATION AND AUTHORIZATION OF
COUNTY ENGINEER FOR ELECTRONIC SIGNATURE OF CONTRACT AND
BOND
RESOLUTION #13,693**

WHEREAS, the Board of Supervisors has received bids for the project captioned herein, and,

WHEREAS, the board has considered the bids and concurs with the Iowa DOT and the County Engineer's recommendation to award the contract to the lowest responsible bidder, and:

WHEREAS, time is of the essence in locking in material prices in a rapidly changing cost environment currently being experienced by contractors and road agencies across the state, the Board is directing the County Engineer to electronically sign the contracts and bonds for the following project upon presentation of completed documents meeting contract requirements for the following project:

**FM-CO97(149)—55-97
PCC Paving, County route D50/250th Street**

NOW, THEREFORE, BE IT RESOLVED by the Woodbury County Board of Supervisors hereby awards the bid and directs the County Engineer is directed to electronically sign the contracts and bonds for the above captioned project upon presentation of final contract documents.

Passed and approved this 23rd day of January, 2024.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 9b. Motion by Radig second by Ung to approve the certificate of completion of project PCC Patching 2023 with Ten Point Construction for \$59,250.00. Carried 5-0. Copy filed.

10. The Board Discussed medical examiner services for Woodbury County with Mark Bethel from Iowa State Medical Examiner's Office. Copy filed.
- 11a. Motion by Radig second by Bittinger to approve to combine Clerk II and Clerk III job description to replace current Finance Clerk III description. Carried 5-0. Copy filed.
- 11b. Motion by Ung second by Nelson to deauthorize Finance Clerk II position. Carried 5-0. Copy filed.
- 11c. Motion by Ung second by Radig to authorize an additional Finance Clerk III for a total of 2 authorized. Carried 5-0. Copy filed.
- 11d. Motion by Ung second by Bittinger to authorize to hire Finance Clerk III. Carried 5-0. Copy filed.
12. Motion by Taylor second by Radig to approve recommended salaries of percentage deputies. Carried 5-0. Copy filed.

Motion by Taylor second by Ung to receive a document from Building Services Director Kenny Schmitz related to the new LEC facility budget. Carried 5-0. Copy filed.
- 13a. The Board discussed the creation of a maintenance fund for the historic Woodbury County Courthouse. Copy filed.
- 13b. Motion by Ung second by Radig to delay the public hearing for the Salix Drainage District from March 19, 2024 to April 16, 2024. Carried 5-0. Copy filed.
14. Updates on Law Enforcement Center project from Mark Nelson, Board of Supervisors.

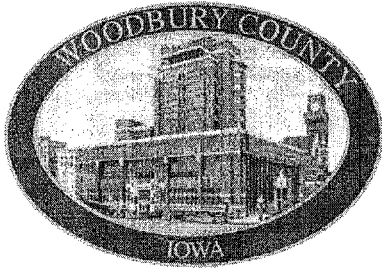
Motion by Ung second by Nelson to receive LEC authority update letter. Carried 5-0. Copy filed.
15. Reports on committee meetings were heard.
16. There were no citizen concerns.
17. Board concerns were heard.
- 1c5. Motion by Taylor second by Ung to receive the Sheriff Correctional Facility – LEC budget with an increase of \$29,185.00 in payroll budget lines. Carried 5-0.
- 1c6. Motion by Taylor second by Ung to receive the Sheriff Administration budget with an increase of \$14,750.00 in payroll lines. Carried 5-0.
- 1c8. Motion by Ung second by Nelson to receive the Sheriff Civil Division budget as submitted. Carried 5-0.
- 1c9. Motion by Taylor second by Radig to receive the Sheriff Courthouse Security budget with an increase of \$4,074.00 in payroll budget lines. Carried 5-0.
- 1c10. Motion by Taylor second by Ung to receive the Sheriff New LEC Security budget with a decrease of 28,664.00 in payroll budget lines. Carried 5-0.
- 1c11. Motion by Taylor second by Nelson to receive the Sheriff Courtroom Security & Transport budget as submitted. Carried 5-0.
- 1c12. Motion by Radig second by Taylor to receive the Sheriff Commissary budget as submitted. Carried 5-0.
- 1c13. Motion by Taylor second by Radig to receive the Sheriff Prisoner Room & Board budget as submitted. Carried 5-0.
- 1c14. Motion by Taylor second by Ung to receive the Sheriff Uniform Patrol budget as submitted. Carried 5-0.

- 1c15. Motion by Taylor second by Ung to receive the Sheriff Forfeiture budget as submitted. Carried 5-0.
- 1c16. Motion by Bittinger second by Ung to receive the Sheriff Dare Donations budget as submitted. Bittinger revised the motion to transfer the Dare Fund balance the Sheriff's Restricted Donations Fund second by Taylor. Carried 5-0.
- 1d. Motion by Taylor second by Ung to receive the District Health budget as submitted. Carried 5-0.
- 1e1. Motion by Radig second by Taylor to receive the Board of Supervisors CF Rebates & Miscellaneous Refunds budget as submitted. Carried 5-0.
- 1e2. Motion by Radig second by Ung to receive the Board of Supervisors Communication Center budget with an increase of \$936.00. Carried 5-0.
- 1e3. Motion by Radig second by Taylor to receive the Board of Supervisors Expense budget as submitted. Carried 5-0.
- 1e4. Motion by Taylor second by Radig to receive the Board of Supervisors Administration with an increase of \$2,000. Carried 5-0.
- 1e5. Motion by Radig second by Bittinger to receive the Board of Supervisors Public Bidder budget as submitted. Carried 5-0.
- 1e6. Motion by Radig second by Bittinger to receive the Board of Supervisors Mail Services budget as submitted. Carried 5-0.
- 1e7. Motion by Radig second by Taylor to receive the Board of Supervisors District Court Operations budget as submitted. Carried 5-0.
- 1e8. Motion by Taylor second by Radig to receive the Board of Supervisors Court Appointed Juvenile Attorneys budget as submitted. Carried 5-0.
- 1e9. Motion by Taylor second by Ung to receive the Board of Supervisors Risk Management Services budget as submitted. Carried 5-0.
- 1e10. Jason Yockey addressed the Board regarding Water & Soil Conservation.

Motion by Taylor second by Nelson to receive the Board of Supervisors Soil Conservation – Currently Funded thru L.O.S.T. budget as submitted. Carried 5-0.
- 1e11. Motion by Bittinger second by Ung to receive the Board of Supervisors Solid Waste Landfill budget as submitted. Carried 5-0.
- 1e12. Motion by Taylor second by Radig to receive the Board of Supervisors Township Officers budget as submitted. Carried 5-0.
- 1e13. Motion by Radig second by Taylor to receive the Board of Supervisors Tax Increment Fund budget as submitted. Carried 5-0.
- 1e14. Motion by Radig second by Ung to receive the Board of Supervisors Wage Plan Adjustments as budgeted in a 3% increase. Carried 5-0.
- 1e15. Motion by Ung second by Taylor to approve to reduce General Basic cash reserves by \$200,000 (unbudgeted Federal prisoner care in FY24) and transfer that amount to the General Supplemental levy for FY25 to reduce the property tax burden. Carried 5-0.

The Board adjourned the regular meeting until January 30, 2024.

Meeting sign in sheet. Copy filed.



Tina M Bertrand
Treasurer of Woodbury County
Property Tax
822 Douglas Street Suite 102
Sioux City, IA 51101
712-279-6495

January 19, 2024

RE: Abatement of Taxes

Dear Board of Supervisors,

The following parcels need the property taxes abated:

19A19399	1991 Bonnavilla Mobile Home (junking certificate issued)	\$97.00
Owned by Dreamhomes LLC located at 3700 28 th St Lot 68		
9311	1979 Kit Mobile Home (junking certificate issued)	\$78.00
Owned by Dreamhomes LLC located at 3700 28 th St Lot 50		
0567034052	1976 Champion Mobile Home (junking certificate issued)	\$116.00
Owned by Donald Moore located at 3700 28 th St Lot 38		

Please give permission to abate the above taxes.

Thank you for your time,

A handwritten signature in cursive script that reads "Janet L. Trimpe".

Janet L. Trimpe
Woodbury County Tax Deputy
jtrimpe@woodburycountyiowa.gov
712-224-6024

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 1-25-24 Weekly Agenda Date: 1-30-24

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Tina Bertrand, County Treasurer

WORDING FOR AGENDA ITEM:

Request for tax abatements on mobile homes

ACTION REQUIRED:

Approve Ordinance Approve Resolution Approve Motion
Give Direction Other: Informational Attachments

EXECUTIVE SUMMARY:

Request for tax abatements

BACKGROUND:

1991 Bonnavilla 19A19399--junking cert issued \$97.00
1979 Kit 9311--junking cert issued \$78.00
1976 Champion 0567034052--junking cert issued. \$116.00

FINANCIAL IMPACT:

None

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Board of Supervisors to abate taxes

ACTION REQUIRED / PROPOSED MOTION:

Board of Supervisors to abate taxes

WOODBURY COUNTY, IOWA

RESOLUTION #

RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Dreamhomes LLC is the titleholder of a mobile home

VIN # 19A19399 located in Woodbury County, Iowa and legally described as follows:

VIN # 19A19399 **Year/Model** 1991 Bonnavilla

WHEREAS, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Dreamhomes LLC.

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above mobile home according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this _____ day of _____, 202__.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick Gill
Woodbury County Auditor/Recorder

Matthew Ung, Chairman

WOODBURY COUNTY, IOWA

RESOLUTION #

RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Dreamhomes LLC is the titleholder of a mobile home

VIN # 9311 located in Woodbury County, Iowa and legally described as follows:

VIN # 9311 **Year/Model** 1979 Kit Mobile Home

WHEREAS, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Dreamhomes LLC.

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above mobile home according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this _____ day of _____, 202__.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick Gill
Woodbury County Auditor/Recorder

Matthew Ung, Chairman

WOODBURY COUNTY, IOWA

RESOLUTION #

RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Donald Moore is the titleholder of a mobile home

VIN # 0567034052 located in Woodbury County, Iowa and legally described as follows:

VIN # 0567034052 **Year/Model** 1976 Champion

WHEREAS, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Donald Moore.

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above mobile home according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this _____ day of _____, 202__.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick Gill
Woodbury County Auditor/Recorder

Matthew Ung, Chairman

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 1/24/24 Weekly Agenda Date: 1/30/24

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Karen James, Admin. Assistant

WORDING FOR AGENDA ITEM:

Approve appointment of Stephen Warren to Commission to Assess Damages, Category B - Owners of City Property

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Board Administration office received a response from Stephen Warren that he is willing to serve another term on the Commission to Assess Damages, Category B - Owners of City Property.

BACKGROUND:

FINANCIAL IMPACT:

None

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approval of Stephen Warren to the Commission to Assess Damages, Category B - Owners of City Property.

ACTION REQUIRED / PROPOSED MOTION:

Approval of Stephen Warren to the Commission to Assess Damages, Category B - Owners of City Property.

WOODBURY COUNTY, IOWA

RESOLUTION # 12,100

RESOLUTION APPROVING PETITION FOR SUSPENSION OF TAXES

WHEREAS, Carolyn Merchant, is the titleholder of property located at 3319 – 6th St., Sioux City, IA, Woodbury County, Iowa, and legally described as follows:

Parcel # 8947 26 327 013

EDEN PARK LOTS 44 THRU 45 INCL S 1/2 ADJ VAC E-W

WHEREAS, Carolyn Merchant, is the titleholder of the aforementioned properties have petitioned the Board of Supervisors for a suspension of taxes pursuant to the 2009 Iowa Code section 427.9, and

WHEREAS, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and


NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby grants the request for a suspension of taxes, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this property.

SO RESOLVED this 18th day of November, 2014.

WOODBURY COUNTY BOARD OF SUPERVISORS


George W. Boykin, Chairman

ATTEST:


Patrick F. Gill,
Woodbury County Auditor/Recorder

MUNGER, REINSCHMIDT & DENNE, L.L.P.

ATTORNEYS AT LAW

STANLEY E. MUNGER
DAVID L. REINSCHMIDT*

Of Counsel
JAY E. DENNE

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SUITE 703 · HO-CHUNK CENTRE
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* ALSO ADMITTED IN SOUTH DAKOTA
ALL ATTORNEYS ADMITTED IN IOWA

January 22, 2024

HAND DELIVERED

Woodbury County Auditor's Office
Attn: Steve Hofmeyer
Woodbury County Courthouse
620 Douglas Street, Room 103
Sioux City, IA 51101

RE: Farmers Drainage District & Garretson Drainage District Election Results

Dear Mr. Hofmeyer:

Enclosed please find:

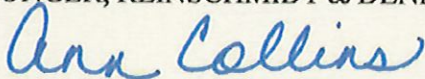
1. Minutes of the Farmers Drainage District Election, Sub-District #2, held on January 20, 2024.
2. Minutes of the Garretson Drainage District Election, Sub-District #1, held on January 20, 2024.
3. Minutes of the Garretson Drainage District Election, Sub-District #2, held on January 20, 2024.

Please notify me when the Certificate of Election and Abstract of Votes are available and I will pick them up.

If you have any questions, please call.

Yours truly,

MUNGER, REINSCHMIDT & DENNE, L.L.P.



Ann Collins
Paralegal

/ac

Enclosures

Copy to: Garretson Drainage District Trustees (via email)
Barb Parker, Clerk (via email)

F&g/election/letter to steve hofmeyer 1.22.24

PATRICK F. GILL
WOODSBURY COUNTY
AUDITOR RECORDER
COMM OF ELECTIONS
2024 JAN 22 AM 9:07

MINUTES OF THE FARMERS DRAINAGE DISTRICT ELECTION
SUB-DISTRICT NO. 2
JANUARY 20, 2024

The Board of Trustees of the Farmers Drainage District held an election from 10:00 a.m. to 2:00 p.m. at the Sloan Library, Sloan, Iowa on Saturday, January 20, 2024 to elect one (1) Trustee for a term of three (3) years (2024, 2025, 2026) for Sub-District No. 2.

Report of the Clerk and all the ballots cast in this election are attached hereto. There were no absentee ballot.

40,436 votes were cast. Todd Rand received 40,436 votes. There were no write-in votes. Todd Rand was voted Trustee for the Farmers Drainage District, Sub-District No. 2.



Attorney for the Farmers Drainage District

January 20, 2024

**Farmers Drainage District
Minutes of Election**

January 20, 2024

Election for the Trustees for the Farmers Drainage District for Sub-District No. 2 for a three (3) year term for years 2024, 2025 and 2026 was held in the Sloan Library, Sloan, Iowa on January 20, 2024.

Those present were: Clerk: Barbara Parker
Judge: Matt Widman & Jon Winkel
Trustees: Randy Hunt
Todd Rand
Attorney: Stan Munger
Others: _____
Absent: _____

Barbara Parker, clerk Reported there were 0 voting at the Woodbury County Election Office for Absentee Ballots. Absent ballots for N/A.

The voting polls opened at 10:00 a.m. and closed at 2:00 p.m.
The vote was counted at 2:00 p.m. and the names and votes are listed as follows:

<u>Property owners:</u>	<u>of Votes:</u>	<u>Voted for:</u>
<u>Shane Williams</u>	<u>450</u>	<u>Todd Rand</u>
<u>Payne Sargisson</u>	<u>2,308</u>	<u>Todd Rand</u>
<u>Todd Rand</u>	<u>5,747</u>	<u>Todd Rand</u>
<u>Todd Rand</u>	<u>500</u>	<u>Todd Rand</u>
<u>Todd Rand</u>	<u>5,228</u>	<u>Todd Rand</u>
<u>Maurice Wilt</u>	<u>1,713</u>	<u>Todd Rand</u>
<u>Don Lord</u>	<u>1,121</u>	<u>Todd Rand</u>
<u>Randy Hunt</u>	<u>23,347</u>	<u>Todd Rand</u>
<u>Richard Parker</u>	<u>22</u>	<u>Todd Rand</u>
_____	_____	_____
_____	_____	_____

MINUTES OF THE GARRETSON DRAINAGE DISTRICT ELECTION
SUB-DISTRICT NO. 1
JANUARY 20, 2024

The Board of Trustees of the Garretson Drainage District held an election from 10:00 a.m. to 2:00 p.m. at the Sloan Library, Sloan, Iowa on Saturday, January 20, 2024 to elect one (1) Trustee for a term of one (1) year (2024) for Sub-District No. 1.

Report of the Clerk and all the ballots cast in this election are attached hereto. There were no absentee ballot.

32,841 votes were cast. Shane Williams received 32,841 votes. There were no write-in votes. Shane Williams was voted Trustee for the Garretson Drainage District, Sub-District No. 1.



Attorney for the Garretson Drainage District

January 20, 2024

MINUTES OF THE GARRETSON DRAINAGE DISTRICT ELECTION
SUB-DISTRICT NO. 2
JANUARY 20, 2024

The Board of Trustees of the Garretson Drainage District held an election from 10:00 a.m. to 2:00 p.m. at the Sloan Library, Sloan, Iowa on Saturday, January 20, 2024 to elect one (1) Trustee for a term of three (3) years (2024, 2025, 2026) for Sub-District No. 2.

Report of the Clerk and all the ballots cast in this election are attached hereto. There were no absentee ballot.

32,841 votes were cast. Jon Winkel received 32,841 votes. There were no write-in votes. Jon Winkel was voted Trustee for the Garretson Drainage District, Sub-District No. 2.



Attorney for the Garretson Drainage District

January 20, 2024

**Garretson Drainage District
Minutes of Election**

January 20, 2024

Election for the Trustees for the Garretson Drainage District for Sub-District No. 2 for a three (3) year term for years 2024, 2025 and 2026 was held in the Sloan Library, Sloan, Iowa on January 20, 2024.

Those present were: Clerk: Barbara Parker
Judge: Todd Rand & Payne Sargisson
Trustees: Jon Winkel

Attorney: Stan Munger
Others: _____
Absent: _____

Barbara Parker Reported there were 0 voting at the Woodbury County Election Office for Absentee Ballots. Absent ballots for N/A.

The voting polls opened at 10:00 a.m. and closed at 2:00 p.m.
The vote was counted at 2:00 p.m. and the names and votes are listed as follows:

<u>Property owners:</u>	<u>of Votes:</u>	<u>Voted for:</u>
<u>Todd Rand</u>	<u>1</u>	<u>Jon Winkel</u>
<u>Todd Rand</u>	<u>2,422</u>	<u>Jon Winkel</u>
<u>Todd Rand</u>	<u>554</u>	<u>Jon Winkel</u>
<u>Payne Sargisson</u>	<u>6</u>	<u>Jon Winkel</u>
<u>Matthew Widman</u>	<u>3,558</u>	<u>Jon Winkel</u>
<u>Randy Hunt</u>	<u>17,563</u>	<u>Jon Winkel</u>
<u>Shane Williams</u>	<u>1,748</u>	<u>Jon Winkel</u>
<u>Unsigned</u>	<u>5,366</u>	<u>Jon Winkel</u>
<u>Unsigned</u>	<u>1,623</u>	<u>Jon Winkel</u>
_____	_____	_____
_____	_____	_____

The above vote count is certified to be correct and all in favor:

Jon Winkel: Sub-District No. 2 to serve a three (3) year term as Trustee for the Garretson Drainage District for the years 2024, 2025 and 2026.

Todd Rand (see attached signature page) 1/20/2024
Judge Date

Payne Sargisson (see attached signature page) 1/20/2024
Judge Date

Randy Hunt (see attached signature page) 1/20/2024
Appointed Clerk Date

Jon Winkel (see attached signature page) 1/20/2024
Trustee Date

Trustee Date

Barbara Parker, Clerk for the Garretson Drainage District Trustees (included ballots of the election).

Barbara Parker by A.C

Barbara Parker, Clerk, Garretson Drainage District

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: January 30, 2024

*** PERSONNEL ACTION CODE:**

- | | |
|-----------------|----------------------|
| A - Appointment | R - Reclassification |
| T - Transfer | E - End of Probation |
| P - Promotion | S - Separation |
| D - Demotion | O - Other |

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Evans, Melissa	County Treasurer	2-05-24	Clerk II	\$18.68/hour		A	Job Vacancy Posted 12-13-23. Entry Level Salary: \$18.68/hour.
Jensen, Brenda	Building Services	2-05-24	Custodian	\$16.79/hour		A	Job Vacancy Posted 1-10-24. Entry Level Salary: \$16.79/hour.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: *Melissa Thomas HR Director*

WOODBURY COUNTY, IOWA

RESOLUTION NO. _____

Proclamation For National Human Trafficking Prevention Month

Whereas, the United States was founded upon the principle that all people are created with the inalienable right to freedom, and added the 13th amendment to the Constitution making slavery illegal;

Whereas, slavery within the United States today is most often found in the form of forced labor and sex trafficking, which weakens our social fabric, increases violence and organized crime, and debases our humanity;

Whereas, this problem is found even within our community;

Whereas, every business, community organization, faith community, family and individual can make a difference by choosing products that are not made by forced labor; by working to protect our young people from sexual exploitation; by addressing the problems of internet sex trafficking and pornography; and by becoming more aware of the problem and possible solutions;

**NOW, THEREFORE, Woodbury County Board of Supervisors, do hereby
proclaim the month of January, 2024 as**

National Human Trafficking Prevention Month

and encourage our citizens to become more familiar with the problem and to work toward solutions.

Matthew A. Ung, Chairman

Daniel A. Bittinger II, Supervisor

Jeremy J. Taylor, Supervisor

Mark E. Nelson, Supervisor

Keith W. Radig, Supervisor

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 1/24/24 Weekly Agenda Date: 1/30/24

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Jean Logan, General Assistance

WORDING FOR AGENDA ITEM:

Additional funding for FY 2024 for General Assistance

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

The 2024 GA budget was funded at \$75,000. As of 1/23/24, \$75,133.94 has been obligated with funding spent mostly for rent and burials (attached).

BACKGROUND:

Pandemic funding for housing & energy assistance has expire, limiting resources to help residents. GA funding is used as a last resort, with a limit of \$500 per household on a revolving year. Burials are exempt from that rule at \$1,100 each, plus opening & closing fees of \$490. Community Action will continue to exhaust every resource prior to using GA, except as previously approved for match.

FINANCIAL IMPACT:

Additional funding will need to be appropriated to cover expenses for eligible residents. The county will see a greater demand for assistance as the program of last resort due to the end of pandemic funding.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Fund General Assistance with an additional \$75,000 to cover projected expenses.

ACTION REQUIRED / PROPOSED MOTION:

To approve additional funding for FY 2024 for General Assistance.

**COMMUNITY ACTION AGENCY OF SIOUXLAND
GENERAL ASSISTANCE**

Current as of 1.23.2024

Proposed at 1.23.2024

EXPENSES PAID 2023 - JUNE 24	JULY	EXPENSES OBLIGATED	HHs SERVED	TOTAL BUDGET	REMAINING BALANCE
CLIENT BURIALS	\$19,500.00	\$20,780.00	18	\$44,000	\$23,220.00
CLIENT INCIDENTALS	\$200.00	\$133.00	7	\$200	\$67.00
CLIENT MEDICAL	\$1,500.00	\$417.36	3	\$1,000	\$582.64
CLIENT TRANSPORTATION	\$6,000.00	\$3,509.65	6	\$6,000	\$2,490.35
CLIENT UTILITIES	\$5,000.00		0	\$1,000	\$1,000.00
CLIENT SHELTER	\$42,800.00	\$50,293.93	112	\$97,800	\$47,506.07
TOTAL CLIENT EXPENSES/HOUSEHOLDS SERVED	\$75,000.00	\$75,133.94	146	\$150,000	\$74,866.06