WOODBURY COUNTY E911 SERVICE BOARD

Chairman Gary Merkel Vice-Chairman Max Dunnington Executive Member Jeff Redmond Executive Member David Amick Treasurer Wendi Hess Secretary Glenn Sedivy

Minutes March 9, 2016

The March 9th, 2016 regular meeting of the Woodbury County E-911 Service Board was called to order by Chairman Gary Merkel at 6:30 p.m. on March 9, 2016 at the Disaster Services Meeting room in Climbing Hill. The cities, towns and agencies represented were: Anthon, Bronson, Correctionville, Cushing, Danbury, Lawton, Oto, Pierson, Salix, Sloan, Disaster Services and the Secretary.

Approve Minutes of the January 13, 2016 Regular Meeting

Bronson made a motion to approve the minutes, Pierson seconded the motion, and all were in favor.

New Business

Open Public Hearing of the FY17 Operating Budget

Pierson made a motion to open the FY17 Operating Budget Public Hearing, Sloan seconded the motion, and all were in favor.

(No one from the Public attended to discuss the FY17 proposed operating budget)

Close Public Hearing of the FY17 Operating Budget

Anthon made a motion to close the FY17 Operating Budget Public Hearing, Salix seconded the motion, and all were in favor.

Adopt the FY17 Operating Budget

Pierson made a motion to adopt the FY17 Operating Budget Public Hearing, Sloan seconded the motion, and all were in favor. (refer to Page 2)

Approve and Outstanding claims

Non present

Treasurer's Report

Ending fund balance as of February 29, 2016 is \$768,359.43

Anthon made a motion to accept the Treasure's report, Salix seconded the motion, and all were in favor.

Authorize Chairman to sign contract with Motorola to replace existing Radio Console and backup radios in the 911 Center as part of the FY6 and FY17 budget years.

Correctionville made a motion to move forward with the Motorola Radio Console replacement as indicated in the FY16 and FY17 budget years, Oto seconded the motion, all were in favor.

Open items

Gary Brown gave an update on the new State of Iowa 700 Mhz radio system.

Glenn Sedivy asked when the new radios are in place in the 911 Communications Center if the old ones could be transferred to the Rural Fire Departments.

Bronson made a motion to transfer these radios to the Fire Departments, Pierson seconded the motion, all were in favor.

ADJOURN Anthon made a motion to adjourn, Salix seconded the motion, and all were in favor.

NEXT REGULAR MEETING July 13, 2016 at 6:30 PM

FY17 approved operating budget

Form E911-3.1		5	SOFFICEMENTAL DELAIL		EXPENDITURES and		Actual FYE	(B) Estimate FYE	Budget FYE
					ENDING FUND BALANCE	Line Ju	ne 30, 2015	Line June 30, 2015 June 30, 2016 June 30, 2017	June 30, 2017
1. E911 SURCHARGE FUND	Mo	odbury Count	Woodbury County E911 Service Board	Board Board	EXPENDITURES:				
RESOURCES:		(A)	(8)	9	Administration: Personnel Costs Database Mamt/Addressing	31			
BEGINNING FUND BALANCE and		Actual FYE	Estimate FYE	Budget FYE	Office Supplies	32			
RECEIPTS	Line	June 30, 2015	Line June 30, 2015 June 30, 2016 June 30, 2017	June 30, 2017	Postage	33		75	75
BEGINNING FUND BALANCE:					Advertising & Promotion	34	37		100
Reserved(Nonspend/Restrict/Committed)	d) 1				Insurance	35			
Assigned Fund Balance	2	422,808			Training Expense	36	6,479	4,000	6,000
Unassigned Fund Balance	3	143,731	399,402	373,615	Other	37			
Total Beginning Fund Balance	4	566,539	399,402	373,615	Communications:				
TELEPHONE SURCHARGE	5	420,042	350,000	350,000	E911 Telephone Expense	38	25,308	2,000	2,000
OTHER REVENUES:					Other Telephone Expense	39	75,510	78,000	
Interest	9				Data Processing:				
Misc. Refunds & Reimbursements	7				E911 Data Base/MSAG* (Telephone Co.)	40			
Wireless E911 Surcharge	8	303,026		320,000	E911 Data Base/MSAG* (Other)	41			
Wireless E911 Carry Over Funds	6	20,000	100,000		Other Data Processing	42		2,000	2,000
City of Sioux City Radio Console upgrade	\rightarrow			155,527	Addressing:				
Woodbury County Radio Console upgrade	\rightarrow			155,527	Mapping Expense	43	106,055	13,000	20,000
	12				Sign Expense	44	909		200
	13				Equipment Repair & Maintenance:				
	14				Telephone Equipment Repair & Maintenance	45	29	2,100	100
	15				Radio Equipment Repair & Maintenance	46	2,113	3,000	2,200
	16				Other Equipment Repair & Maintenance	47	2,960	17,000	3,000
	17				Contracted Services:				
	18				Consultant Fees	48			
	19				City Governments	49			
	20				County Governments	20			
	21				Telephone Companies	51			
	22				Capital Expenditures:				
Subtotal Other Revenues	23	353,026	420,000	631,054	Communications Towers & Equipment	25	410,846		50,000
DEBT SERVICE:	-				Vehicle & Portable Radios	23			
Iowa Finance Authority	24				PSAP** Telephone Equipment	54		280,054	
Other	25				PSAP** Other Equipment	55		238,946	811,054
	56				Addressing (signs)	99			
Subtotal Debt Service	27				Other	57			
Subtotal (Lines 4, 5, & 23)	78	1,339,607	1,169,402	1,354,669	Debt Service:	_			
	59				Iowa Finance Authority	28	310,225	155,112	0
TOTAL RESOURCES (Lines 28 & 29)	30	1,339,607	1,169,402	1,354,669	Other	59			
*MSAG: Master Street Address Guide **PSAP: Public Safety Answering Point	Suide *	*PSAP: Public S	afety Answering	Point	Subtotal Expenditures	09	940,205	795,787	975,729
ENDING FUND BALANCE RESERVED AND ASSIGNED ITEMIZATIONS	SERVE	O AND ASSIGNE	D ITEMIZATION:	S	TRANSFERS OUT	61			
Reserved FYE 2015:					ENDING FUND BALANCE:				
Assigned FYE 2015:					Reserved(Nonspendable/Restricted/Committed) 62	1) 62			
Reserved FYE 2016:					Assigned Fund Balance	63			
Assigned FYE 2016:					Unassigned Fund Balance	64	399,402	373,615	378,940
Reserved FYE 2017:					Total Ending Fund Balance	65	399,402	373,615	378,940
Accional EVE 2017.					TOTAL REQUIREMENTS (Lines 60 61 & 65) 66	1 66	1 220 607	1 160 402	1 254 660