



Woodbury County Emergency Management Commission

Meeting Minutes

4-17-2017

6:00pm

The Security Institute

Western Iowa Tech College Campus

4647 Stone Avenue

Sioux City, IA

Commission Attendees: Woodbury County Sheriff (Chairman) Dave Drew, Bronson Mayor Dave Amick, Correctionville Mayor Nathan Heilman, Sloan Mayor Charles Thorpe, Anthon Councilman Jimmy Kelsheimer, and Salix Mayor Linda Cox, Merville Mayor Jim Fisher, Board of Supervisor's Matthew Ung, and Sgt Bluff Mayor John Winkel via phone.

Also present: Emergency Management Coordinator Rebecca Socknat and Woodbury County Emergency Services Director Gary Brown.

Not Present: Smithland, Cushing, Sioux City, Hornick, Danbury, Oto, Lawton, and Salix

Sheriff Dave Drew called the meeting to order at 6:20 pm

Motion by Mayor Thorpe seconded by Mayor Winkel to approve the agenda for April 17, 2017. All in favor.

Chairman Drew called for approval of December 21, 2016 meeting minutes. Motion by Mayor Amick seconded by Mayor Thorpe to approve the minutes. All in favor.

Rebecca began with an Emergency Management update. Rebecca provided those in attendance with an FY17 budget update. She discussed AlertIA, a program which send weather and community alerts to those who sign up for the service. Woodbury County has decided to utilize this program for internal employee notification, saving thousands of dollars. Next, Rebecca discussed using the Salamander program to ID all Woodbury County employees with a goal of June 2017. Once this is completed, EMA will plan to ID/credential rural EMS and Fire services. As a new director, Rebecca has started attending city councils and will continue to schedule these with a goal to attend all by the end of her first year. Mayor Thorpe had asked if she



would also work to meet all the rural fire chiefs; Rebecca reassured the Commission once the city councils are completed she will reach to the rural fire departments as well.

Rebecca discussed the state-wide tornado drill that was held March 29, 2016. All county buildings participated in the drill. Rebecca had been contacted by some citizens, the Emergency Management team, and a representative from the NWS regarding not sounding the outdoor warning signals during this drill. The commission discussed this, and wants to have the sirens sounded annually during this drill.

Lastly, Rebecca mentioned that she will be fulfilling a military obligation for 6 months beginning in January 2018. Sheriff Drew announced he was working with Chief Everett from the Sioux City Fire Department to utilize Tom Standish who works at the EOC with Rebecca already. This would help with the continuity of the program. Sheriff Drew also thanked Gary Brown for all his continued support through Rebecca and Tom's first year.

The Commission discussed the positions of Chair and Vice-Chair. Motion by Mayor Fisher and seconded by Mayor Thorpe for Sheriff Drew to continue in the position of Chair and Mayor Amick to continue as Vice-Chair. All in favor.

Following the election of the Chair and Vice-Chair the executive committee was appointed. The Board member, Mayor Mitchell, and Mayor Winkel were selected to remain on the committee. Motion by Mayor Thorpe and seconded by Mayor Heilman. All in favor.

The next item on the agenda include action on the Woodbury County Joint Emergency Operations Plan. It was initially written in 2012, but was not formally adopted by the Commission. Motion by Mayor Winkel and seconded by Mayor Fisher to adopt the plan as written. All in favor.

The Woodbury County Hazard Mitigation Plan was discussed. This plan was contracted out and written by SIMPCO with community input. It was approved by FEMA in September 2014. This plan was not formally adopted by the Commission either. The plan is vital during a time of disaster to receive Federal reimbursement. Motion by Sheriff Drew and seconded by Mayor Thorpe to adopt the plan as written. All in favor.

Motion by Matthew Ung to postpone the Commission Bylaws discussion and action due to not having a quorum of 75%. Seconded by Mayor Cox. All in favor.

New business discussion – Rebecca mentioned the county-wide Hazard Mitigation Plan grant process. The plan is current through September 2019, but typically the grant cycle and the rewrite/review process is 2 years. Along with Ida, Cherokee, Plymouth, and Monona counties,



Rebecca has begun the process of the grant. It is the county's intention to utilize SIMPCO through the rewrite process. She wanted to ensure the commission was aware there would be a local match, but at this point she could not give an estimate.

Old business discussion – Mayor Winkel reiterated Sheriff Drew by thanking Gary Brown again for his continued support of the county Emergency Management Agency.

Public concerns and input - none

Commission concerns and input – none

Motion by Mayor Cox and seconded by Councilman Kelsheimer to adjourn at 6:45 pm. All in favor.