

ITEM R2. Appointment of Seasonal Park Security Guards as Temporary Peace Officers for summer season: May 25 – September 3, 2018. (Dan) – Action

Dan informed the board of the four individuals who have been hired to work as Seasonal Security Guards in the parks on weekends and holidays from Memorial Day weekend through Labor Day. He stated that one additional person still needs to be added for Southwood. These individuals need to be officially appointed as temporary Peace Officers for the department by board action.

MOTION by Suzan, second by Chris.

To designate the following seasonal park security guards as temporary Peace Officers for the 2018 season (May 25 – September 3): Molly Bixenman, Travis Hutzell, Joshua Martin, and Matthew Wise.¹⁹⁻¹⁸

VOTE: Aye: Chris Zellmer-Zant, Cindy Bennett, Aaron Gehling, Neil Stockfleth, & Suzan Boden
Nay: None
Absent: None

ITEM R3. Budget 18/19 – RFP’s on Crossover Vehicle (Dan) - Action

Dan presented the three bids received for a crossover passenger vehicle to replace the 2012 Chevy Traverse for the Director. He noted that the Ford Explorer wheelbase is shorter than required in specs and that the Ford Flex does not meet the 8-passenger requirement. He recommended accepting the bid from Knoepfler Chevrolet for a 2019 Traverse at a cost of \$24,270 after trade-in allowance, as it met all specs and is within the budgeted amount.

MOTION by Cindy, second by Aaron.

To purchase a 2019 Chevrolet Traverse from Knoepfler Chevrolet at a cost of \$24,270 after trade-in allowance.²⁰⁻¹⁸

VOTE: Aye: Chris Zellmer-Zant, Cindy Bennett, Aaron Gehling, Neil Stockfleth, & Suzan Boden
Nay: None
Absent: None

ITEM R4. HVAC System – New proposal from CMBA Architects?? Board Questions (Dan) – Action?

Dan reported that the Board of Supervisors agreed to fund the new HVAC system and roof for the Nature Center for 2018 installation. The Supervisors should let the bids, and Kenny Schmitz, Building Supervisor, will coordinate with Dan since it is for the Woodbury County Conservation Board office. CMBA Architects is the lead and has put a new plan together for the Supervisors. Dan will work with Kenny Schmitz and the Board of Supervisors to schedule the bid letting, etc.

¹⁹⁻¹⁸ To designate the following seasonal park security guards as temporary Peace Officers for the 2018 season (May 25 – September 3): Molly Bixenman, Travis Hutzell, Joshua Martin, and Matthew Wise.

²⁰⁻¹⁸ To purchase a 2019 Chevrolet Traverse from Knoepfler Chevrolet at a cost of \$24,270 after trade-in allowance.

ITEM R5. Bylaws Approval (Dan) - Action

Updates to the Woodbury County Conservation Board By-Laws were discussed, and several changes were suggested. Questions were raised about adding language addressing conservation easements, cabin rentals, and bonding of staff who handle cash. It was also agreed that a list of items to be put on the City/County auction website should be presented at a board meeting prior to being posted. A revised By-Laws draft will be distributed for approval at the June meeting.

ITEM R6. Land Acquisition Update – Briese – Offer received from Dennis Reyman (Dan) – Action

Dan informed the board that one Briese heir is contesting the plat that the engineer bought on the south side of the highway, and they are working with the lawyers. The land deal will go through, but these are just some legal things that will have to be cleared up before the engineer can take possession. Once the engineer takes possession, the WCCB staff will put up fence to delineate mining versus farming areas.

An offer was received from Dennis Reyman for the south 50 acres of the north parcel for \$4,500 per acre. He wants to buy this parcel from the Conservation board and has sent a signed offer which was presented to the board.

MOTION by Suzan, second by Chris.

To acknowledge receipt of and reject the proposal by Dennis Reyman to purchase a portion of the Briese property.²¹⁻¹⁸

VOTE: Aye: Chris Zellmer-Zant, Cindy Bennett, Aaron Gehling, Neil Stockfleth, & Suzan Boden
Nay: None
Absent: None

Dan reported that the INHF had contacted him to ask if the WCCB has the match money to put in for a Habitat Stamp grant because the legislature had changed the administrative policy and would not allow the INHF to use revolving loan funds for land acquisition purchases. This affects the Briese property and how the INHF was going to fund it with revolving loan funds. Dan informed them that the board does not have the 25-35% match to pursue a Habitat Stamp grant at this time. They were okay with this and were looking for options. They will mortgage some of their properties, which will incur a higher interest rate for the board in the long run. Dan informed them that he will be applying for a REAP grant in August to fund this project.

ITEM R7. Budget Amendment FY 18-19 – Final figures (Dan) – Informational

Dan presented the final figures for the budget amendment that was submitted. It looks like it will be passed by the Supervisors. The board had no questions.

²¹⁻¹⁸ To acknowledge receipt of and reject the proposal by Dennis Reyman to purchase a portion of the Briese property.

ITEM R8. Capital Improvement Projects Update (Dan)

1. Brown's Lake Shoreline

Dan reported that the Brown's Lake shoreline project is on track. Potential grant sources for the fishing pier include MRHD and the Gilchrist Foundation. Trees that will be cut for the project are ones that are a liability. A public meeting will be held following next month's Board meeting at Brown's Lake.

2. Brown's Lake Softener and Salt Field Update

Dan informed the board that he made an administrative decision to do this water softener project so that it would be complete when the park opened. The iron filters at Brown's Lake weren't working and softeners were needed. The low bid was \$7,200 for a softener system that included two tanks. A salt leach field was also installed for another \$7,200 to prevent salt from draining into the lake. Iowa Code would have allowed to daylight this on the surface if it was at least 50 feet from the lake. Dan felt that, even though it is allowed, it wasn't the right thing to do, because the conservation board needs to be a leader. Installing the salt leach field allows the runoff to be contained to protect the lake.

3. Fiber Optics Update

Dan informed the board that the Nature Center fiber optics project has been stalled due to DOT and railroad permits.

4. Little Sioux Park Beach Update

Dan noted that the Little Sioux beach project completion has been delayed due to a contractor misunderstanding about the rock wall pour.

ITEM R9. Board member/staff reports

1. Nature Center activities (Dawn)

Dawn reported on the following Nature Center activities:

- A revised program fee structure was proposed. The board will review it and act on it at the June meeting.
- The Nature Center concrete project will be completed in the next week or so.
- A \$2,500 grant from the Siouxland Community Foundation for Siouxland was received to assist with the handicap-accessible sidewalks.
- The Gilchrist Foundation has allowed \$7,100 of their grant award to be redirected to the sidewalk project, since it was determined that the Gobbler Point overlook deck wouldn't need to be replaced for at least five years.
- Aaron provided information to Dawn regarding available programs funding for low to moderate income schools. Dawn will look into it.
- Aaron will approach Vizio about donating a television for the Nature Calls auction.

2. Park activities (Brian)

Brian reported on the following park activities:

- Camping kickoff weekend was held May 4th-6th. Snyder Bend was nearly full, but Little Sioux wasn't quite as full.
- Summer staff hiring is almost complete. One orientation has been held, with the final one scheduled for May 31st.
- Seventy-six acres of prairie has been burned so far, and an additional 34 acres has been prepared for burning.
- Several areas at Little Sioux are being seeded.
- The trumpeter swans are doing well and have attracted several wild swans to join them in their pen.
- The Stub Gray Shooting Range registration box was broken into during April. Repairs have been made, and steps are being taken to catch the responsible party.
- Trees have been planted at Snyder Bend Park, Brown's Lake/Bigelow Park, and Southwood Conservation Area.
- Docks are in at Brown's Lake.
- The McCormick tractor approved last month has been ordered and should be delivered in early July.

3. Administrative items (Dan)

Heissel reported on the following items:

a. Set June meeting date and location

The next meeting was set for 4:30 p.m. on Thursday, June 14, 2018, at Brown's Lake. Following the meeting, a public informational meeting regarding the shoreline improvement project will be held from 6:00 – 7:00 p.m.

Upcoming meetings were tentatively scheduled for Tuesday, July 10th, at Little Sioux Park and Wednesday, August 1st, at Southwood Conservation Area.

b. Little Sioux Park – Ice Sales – Action

Dan recommended discontinuing ice sales at Little Sioux Park, due to the perceived impact on local businesses and the low sales volume in the past year.

MOTION by Chris, second by Cindy.

To cease ice sales at Little Sioux Park.²²⁻¹⁸

VOTE: Aye: Chris Zellmer-Zant, Cindy Bennett, Aaron Gehling, Neil Stockfleth, & Suzan Boden

Nay: None

Absent: None

²²⁻¹⁸ To cease ice sales at Little Sioux Park.

c. Brown’s Lake Concession Contract Renewal – Informational

The board was asked to renew the concession agreement with Beth Ann and Josh Hodgen to sell night crawlers/earthworms from their Brown’s Lake campground host site for a \$25 concession fee.

MOTION by Chris, second by Suzan.

To renew the Concession Agreement and Permit with Beth Ann and Josh Hodgen of Sioux City for the purpose of selling nightcrawlers/earthworms at Brown’s Lake/Bigelow Park for the 2018 season.²³⁻¹⁸

VOTE: Aye: Chris Zellmer-Zant, Cindy Bennett, Aaron Gehling, Neil Stockfleth, & Suzan Boden
Nay: None
Absent: None

ITEM R10. Adjournment

The meeting was adjourned at 7:15 p.m.

The above minutes were recorded by Dawn Snyder.

Recording Secretary, Dawn Snyder

Board Secretary, Cindy Bennett

Board President, Neil Stockfleth

²³⁻¹⁸ To renew the Concession Agreement and Permit with Beth Ann and Josh Hodgen of Sioux City for the purpose of selling nightcrawlers/earthworms at Brown’s Lake/Bigelow Park for the 2018 season.