

Minutes of the Regular Meeting of the Woodbury County
Soil & Water Conservation District
June 19, 2018
USDA Service Center, 204 First Street, Sgt. Bluff, Iowa

Vice-Chairman, Jason Yockey called the regular meeting of the Woodbury County Soil and Water Conservation District to order at 8:33 am in the USDA Service Center Conference Room. Those present were:

Commissioners
Gary Walters
Lane Tabke
Charlie Bromander
Jason Yockey

Staff and Others
Neil Stockfleth, Assistant Commissioner
Christine Evans, District Conservationist
Ben Hoelker, Watershed Technician
Kathy Miller, Conservation Assistant
Michelle Timmer, IDALS, Field Rep

Yockey appointed Miller recorder of the meeting.

(18-87) Motion made by Walters second by Bromander to adopt the agenda as amended. Carried unanimously.

(18-88) Motion by Tabke second by Walters to approve the May 22, 2018 minutes. Carried unanimously.

(18-89) Motion by Walters, second by Tabke to approve the May Treasurer's Report. Carried unanimously.

Michelle Timmer, IDALS Field Representative discussed the recommended financial policies by the Iowa Department of Agriculture and Land Stewardship.

(18-90) Motion by Bromander, second by Tabke to approve payment of the following bills. Carried unanimously.

Pioneer Bank – Little Sioux

EFT Ben Hoelker	Payroll	\$ 986.93
EFT Direct Deposit Fee	Payroll expense	\$ 1.00
EFT IPERS	May contribution	\$ 398.78
EFT IRS	Monthly contribution, May	\$ 663.70
EFT Ben Hoelker	Payroll	\$ 986.93
EFT Direct Deposit Fee	Payroll expense	\$ 1.00

Pioneer Bank – District Revolving

2220 Kathy Miller	Casey's pizza, volunteers	\$ 33.99
2221 Woodbury SWCD	Petty cash fund, replenish	\$ 49.62
EFT Sheila Cox	Payroll	\$ 755.83
EFT Direct Deposit Fee	Payroll expense	\$ 1.00
EFT IPERS	May contribution	\$ 407.34
EFT IRS	Monthly contribution, May	\$ 555.54
EFT Sheila Cox	Payroll	\$1,162.50
EFT Direct Deposit Fee	Payroll expense	\$ 1.00
2222 Schumacher's	Trees	\$ 53.99

1M Balance \$ 73.35

Petty Cash Fund, Beginning balance \$.38

Inc: Replenish Petty Cash fund, \$49.62

Petty Cash Fund, Ending balance \$ 50.00

(18-91) Motion by Bromander, second by Walters to approve the following IFIP application. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Estimated Cost</u>	<u>Cost Share</u>
#69055	Anzonetta Nichols Rev Tr	Grassed Waterway	\$11,426.00	\$5,360.72

(18-92) Motion by Bromander, second by Walters to approve the following IFIP amendment. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Reason</u>
#59830	Carol Smith	Grassed Waterway	Extend completion date to 12/31/2018

(18-93) Motion by Bromander, second by Walters to approve the following IFIP certification & maintenance agreement. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Total Cost</u>	<u>Cost Share</u>
#64615	Loren Gordon	Grassed Waterway	\$6,490.00	\$3,245.00

(18-94) Motion by Bromander, second by Tabke to approve the following REAP Forestry/Native Grasses application. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Estimated Cost</u>	<u>Cost Share</u>
#69471	Tessa Huff	Forest Stand Improvement	\$928.00	\$696.00

(18-95) Motion by Bromander, second by Tabke to approve the following REAP Forestry/Native Grasses amendment. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Reason</u>
#61181	Larry J Krapfl	Windbreak	Cancelled

(18-96) Motion by Bromander, second by Tabke to approve the following REAP Practices amendment. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Reason</u>
#60042	Marvin Pansegrau	Windbreak	Cancelled
#62662	Jill Suzanne Bobolz	Windbreak	Extend completion date to 6/17/2018

(18-97) Motion by Bromander, second by Tabke to approve the following REAP Practices certification & maintenance agreements. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Actual Cost</u>	<u>Cost Share</u>
#66949	Sarah M Clayton	Windbreak	\$867.62	\$650.71
#62662	Jill Suzanne Bobolz	Windbreak	\$2,000.00	\$1,500.00

Annual Plan of Work

Reviewed items contained in the Annual Plan of Work for the months of June, July, & August.

Old Business

Petitions must be filed with Commissioner of Elections by August 29, 2018 for Gary Walters & Kelly Ingenthron.

(18-98) Motion by Walters, second by Bromander to approve the Annual Plan of Work 2019. Carried unanimously.

(18-99) Motion by Walters, second by Bromander to approve the following Conservation Plans. Carried unanimously.

<u>Name</u>	<u>Reason</u>
Karl Paulsen/Walter & Linda Paulsen	New Conservation Plan
Fred Kamm	Revised Conservation Plan
Ronald B Haddock Exempt Family Trust	CRP – Name Change
Richard Mrla/ Brian Sward	New Conservation Plan
Kendall Riediger/Harderson Family	New Conservation Plan

NRCS Report

Evans handed out her NRCS monthly report and asked if there were any questions. The commissioners would like the NRCS report in advance of the meeting, so they can review and be prepared for any discussions.

Isabella Faris is an intern located at the Area Office that will be assisting in the Sergeant Bluff Field Office. She will be helping the Pathways student with CRP status reviews.

Brosnan is continuing to work on EQIP supplemental funding with 4 pending approval and 7 additional applications pre-approved.

Evans discussed targeting a high priority watershed to aid in helping fix needed repairs. Looking at conducting a locally led meeting and mailings to those landowners in the designated watershed.

Watershed Report

Hoelker provided the commissioners with a spreadsheet showing site inspections for the past month. Main issues continue to consist of unplugging inlets and beavers.

Discussion regarding the Theobald watershed that had some changes made to them last year by the landowner.

Evans will contact the Office of the Attorney General of Iowa's office about drafting a letter to the landowner that removed part of a watershed structure to let them know this is unacceptable.

Hoelker attended a chainsaw training on June 18, 2018.

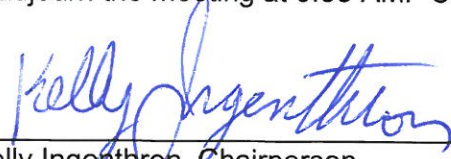
Hoelker will look into obtaining a chemical license.

Meetings and Upcoming Events

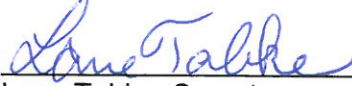
The next commissioner meeting will be at 8:30 AM, Tuesday, July 17, 2018 at the office in Sergeant Bluff.

(18-100) Motion by Bromander, second by Walters to adjourn the meeting at 9:58 AM. Carried unanimously.

Date Approved 7-17-18



Kelly Ingenthron, Chairperson



Lane Tabke, Secretary