

Minutes of the Regular Meeting of the Woodbury County  
Soil & Water Conservation District  
July 17, 2018  
USDA Service Center, 204 First Street, Sgt. Bluff, Iowa

Chairman, Kelly Ingenthron called the regular meeting of the Woodbury County Soil and Water Conservation District to order at 8:35 am in the USDA Service Center Conference Room. Those present were:

Commissioners  
Kelly Ingenthron  
Gary Walters  
Lane Tabke  
Charlie Bromander  
Jason Yockey

Staff and Others  
Ben Hoelker, Watershed Technician  
Kathy Miller, Conservation Assistant  
\*Tim Brosnan, Soil Conservationist  
\*\*Brian Meyers, NRCS Area Engineer

Ingenthron appointed Miller recorder of the meeting.

**(18-101)** Motion made by Tabke second by Yockey to adopt the agenda as amended. Carried unanimously.

**(18-102)** Motion by Walters second by Bromander to approve the June 19, 2018 minutes. Carried unanimously.

**(18-103)** Motion by Walters, second by Tabke to approve the June Treasurer's Report. Carried unanimously.

Commissioner's stated they are continuing to have complaints regarding weeds in CRP.

**(18-104)** Motion by Bromander, second by Yockey to approve payment of the following bills. Carried unanimously.

**Pioneer Bank – Little Sioux**

EFT	Ben Hoelker	Payroll	\$ 986.93
EFT	Direct Deposit Fee	Payroll expense	\$ 1.00
EFT	IPERS	June contribution	\$ 598.18
EFT	Ben Hoelker	Payroll	\$ 986.93
EFT	Direct Deposit Fee	Payroll expense	\$ 1.00
EFT	IRS	Monthly contribution, June	\$ 995.55
1917	Bomgaars	Chainsaw supplies	\$ 31.92

**Pioneer Bank – District Revolving**

EFT	Sheila Cox	Payroll	\$ 863.33
EFT	Direct Deposit Fee	Payroll expense	\$ 1.00
EFT	IPERS	June contribution	\$ 478.02
EFT	Sheila Cox	Payroll	\$ 108.00
EFT	Direct Deposit Fee	Payroll expense	\$ 1.00
EFT	IRS	Monthly contribution, June	\$ 712.52
2223	VOID-Wrong Account	Should have been Little Sioux Acct.	
2224	Charles Bromander	Commissioner expense	\$ 63.65
2225	Kelly Ingenthron	Commissioner expense	\$ 8.89

2226	Lane Tabke	Commissioner expense	\$	53.35
2227	Gary Walters	Commissioner expense	\$	11.23
2228	Jason Yockey	Commissioner expense	\$	18.72

1M Beginning Balance	\$	73.35
Expenses: Commissioner Expenses, \$155.84		
1M Ending Balance	-\$	82.49

Note: 1M Expenses were \$82.49 more than allocated – reimbursed from operating account (District Revolving)

Petty Cash Fund	\$	50.00
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\*\*Brian Meyers arrived.

Brian Meyers, NRCS Area Engineer, shared information regarding the Theobald Watershed structure and the older watershed structures in Woodbury County. Meyers shared he is still gathering information concerning the O & M agreements and easements for the watershed structures. He is working with the State office and will keep the commissioner's up to date as new information is obtained.

\*\*Brian Myers left at this time.

**(18-105)** Motion by Walters, second by Yockey to approve the following IFIP application. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Estimated Cost</u>	<u>Cost Share</u>
#69059	Stanley Unkrich	Grassed Waterway	\$16,836.00	\$ 8,418.00
#69065	Bonnie Roark Ellis	Terrace Rebuilds	\$24,370.00	\$12,185.00
#70909	Maurice Neiland/John TePaske	Terrace Rebuilds	\$ 1,820.00	\$ 910.00

**(18-106)** Motion by Bromander, second by Yockey to approve the following IFIP amendment. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Reason</u>
#69055	Ione Anzonetta Nichols Rev Tr	Grassed Waterway	Additional \$352.28-Obligate remaining funds now that they are available.
#64109	Richard Mrla	3-638's	Cancelled - \$8,300.00
#59175	Carl Palmquist	Terrace	Cancelled - \$3,250.00
#62976	Otto Schrunk	Grassed Waterway	Cancelled - \$6,144.00

**(18-107)** Motion by Walters, second by Bromander to approve the following IFIP certification & maintenance agreement. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Total Cost</u>	<u>Cost Share</u>
#62524	Charles Meissner	Grassed Waterway	\$8,254.30	\$4,127.15

**(18-108)** Motion by Yockey, second by Walters to approve the following REAP Practices certification & maintenance agreements. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Actual Cost</u>	<u>Cost Share</u>
#67706	Audrey Baird	Windbreak	\$417.24	\$312.93

Annual Plan of Work

Reviewed items contained in the Annual Plan of Work for the months of July, August, & September.

Old Business

Petitions must be filed with Commissioner of Elections by August 29, 2018 for Gary Walters & Kelly Ingenthron.

**(18-109)** Motion by Tabke, second by Walters to approve paying up to \$250.00 for food for the Cover Crop Field Day, August 14, 2018. Carried unanimously.

**(18-110)** Motion by Bromander, second by Yockey to approve renewing the subscription to The Record newspaper for \$30.00. Carried unanimously.

CDI Resolutions for 2018 voting was completed. Miller will send the Official District Ballot to CDI.

**(18-111)** Motion by Bromander, second by Walters to approve delegating Ingenthron and Yockey as having authority to sign CRP plans outside of an official meeting on behalf of the board. The signed plans will be included in the next scheduled board meeting. This change is due to the current deadlines for CRP contracts which has created some challenges for SWCD boards to sign CRP plans in a timely matter. Carried unanimously.

**(18-112)** Motion by Bromander, second by Yockey to deny the request the use of the District bank account to collect funds for the NRCS Area 1 All Employee meeting meals to be held September 20, 2018. Carried unanimously.

\*Tim Brosnan arrived.

**(18-113)** Motion by Yockey, second by Walters to request technical assistance from the NRCS in a soil loss complaint for Shirley & Roger Nelson vs Sherri L Anderson Rev Trust/Kelly G Anderson Rev Trust. Carried unanimously.

\*Tim Brosnan left at this time.

**(18-114)** Motion by Walters, second by Bromander to approve the following Conservation Plans. Carried unanimously.

<u>Name</u>	<u>Reason</u>
Dennis Bollmeyer/Virginia Smith Rev Trust	New Conservation Plan
Dennis Bollmeyer/Stanley & Jeanine Chartier-3 Tracts	New Conservation Plan
Dennis Bollmeyer/Barbette Riemschneider Estate	New Conservation Plan
Dennis Bollmeyer/Curtis & Kristine McNaughton	New Conservation Plan
Dean Oehlerking/Charles Gardner Rev Tr	New Operator
Eric Norby/Marvin Norby	New Operator
Greg Herbold	Revised Conservation Plan
Randy Riediger	New Conservation Plan-Tract split
Whiskey Creek Ptn/Troy Deforest	New Conservation Plan
Crilly Family Farm Ptn	CRP – Name change
James Venteicher	Revised Conservation Plan
Richard Mrla/Harold Fite	New Conservation Plan

NRCS Report

Evans was unable to attend the meeting. Evans provided a NRCS report document to the commissioners.

Watershed Report

Hoelker provided the commissioners with a spreadsheet showing site inspections for the past month. Cut trees on two sites.

Contacted Mark Petit to do tree/brush removal. Hoelker will get a few sites lined up.

Hoelker assisted the DNR with High Hazard inspections – showed them the sites, provided them with information on past inspections. All four Smokey Hollow sites have been inspected with only minor maintenance being required. Two Glen Ellen sites to be inspected July 17<sup>th</sup> with several Bacon Creek sites to follow.

Hoelker attended a one-day Federal Resume Workshop in Cherokee with tips on federal resume building, and navigating the USA Jobs website.

Hoelker will test September 10<sup>th</sup> in Sioux City for a pesticide applicator license.

**Meetings and Upcoming Events**

The next commissioner meeting will be at 8:30 AM, Tuesday, August 21, 2018 at the office in Sergeant Bluff.

(18-115) Motion by Bromander, second by Yockey to adjourn the meeting at 10:26 AM. Carried unanimously.

Date Approved 8-21-18

  
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Kelly Ingenthron, Chairperson

  
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Lane Tabke, Secretary