

Community Action Agency of Siouxland
Board of Directors Meeting
July 19, 2018

Board Members Present:

Tito Parker
Erica McWell
Brandi Smith
Mark Monson
Shelly Sorensen
Rocky De Witt
Ron Engle
Harlan Salvatori
David Dawson
Dr. Robert Dunker
Coretta Mitchell
Norma DeLaO

Excused:

Tina young
Kelly Adams
Todd Roerig
Sally Hartley
Kevin Grieme
Jodi Sigler
Sheryl Ashley
Marisa Cummings

Staff Present:

Jean Logan
LaRae Lyons
Rachael Ostermyer
Caroline Gomez

Tito Parker, Board Chair, called the meeting to order at 4:30 p.m. Roll call was taken with eleven members present at the time and one member arriving late.

Dr. Robert Dunker moved and Norma DeLaO seconded to approve the Board meeting minutes and Personnel & Finance Committee minutes of June 20, 2018. Motion carried.

Pertaining to the Executive Director's Report, Jean mentioned the following:

- Jean will be asking the Board of Supervisors to approve the addition of assistance with birth certificates in the General Assistance manual.
- Cost for an environmental study is around \$2,000 for the property we discussed last month.
- As part of the Tri-State Emergency & Disaster Management team, Jean will be working on our emergency plan for Woodbury County. Along with that, there was discussion about working with Nebraska and South Dakota with disasters. She has talked to our State monitors and they are doing some checking on this.
- Steve King will be here on August 2nd; he would like to visit a home that is being weatherized. If given the opportunity, Jean will also visit with him about the Emergency & Disaster Management if she receives an answer from State by then.

A motion was made by Norma DeLaO, seconded by Brandi Smith, to approve the Board Treasurer's Report of June, 2018. Motion carried.

The Policy Council meeting was canceled this month so there was no report.

There was no Old Business.

New Business: Personnel & Finance (P&F) met prior to the meeting and discussed/took action on the agenda items.

LIHEAP-18-18:

P&F made a motion and Mark Monson seconded to retroactively approve the Executive Director signing LIHEAP-18-18 Amend. #5 adding \$64,993 for summer deliverable fuel. Total amount of the contract is \$1,860,445. Motion carried.

CSBG-18-18:

P&F moved and Norma DeLaO seconded to retroactively approve the Executive Director signing CSBG-18-18 Amend. #1 adding \$314.00 for the co-funded programs. Motion carried.

ByLaws:

A 2/3 favorable vote is needed for approval of revised ByLaws so this agenda item was tabled until next month.

Woodbury County Fair (August 1-5, 2018):

A volunteer sign-up sheet was passed around for anyone wanting to volunteer at our booth.

Carry-In Agenda:

HEAP-18-18:

A motion was made by P&F, seconded by Norma DeLaO to retroactively approve the Executive Director signing HEAP-18-18 Amend. #2 adding \$9,660 for Pollution Occurrence Insurance and Liability Insurance. Motion carried.

Other New Business:

Harlan Salvatori mentioned that the free dental program is scheduled for October 5th & 6th. More details will be coming.

Tito Parker reminded Board members to sign the Conflict of Interest Policy and complete the Self-Study training if they have not already done so. Copies were available at the meeting.

Tito Parker thanked staff for all the work they do in helping the low-income of our community.

Adjournment:

Rocky De Witt moved and Harlan Salvatori seconded to adjourn. Meeting adjourned at 4:40 p.m.



Tito Parker, Board Chair