

Minutes of the Regular Meeting of the Woodbury County
Soil & Water Conservation District
November 20, 2018
USDA Service Center, 204 First Street, Sgt. Bluff, Iowa

Chairman Kelly Ingenthron called the regular meeting of the Woodbury County Soil and Water Conservation District to order at 8:30 AM in the USDA Service Center Conference Room. Those present were:

Commissioners

Charlie Bromander
Kelly Ingenthron
Lane Tabke
Gary Walters

Staff and Others

*Christine Evans, District Conservationist
Ben Hoelker, Watershed Technician
Neil Stockfleth, Assistant Commissioner
Jennifer A. Davis, Conservation Assistant

Ingenthron appointed Davis recorder of the meeting.

(18-160) Motion made by Walters, second by Bromander to adopt the agenda as amended. Carried unanimously.

(18-161) Motion by Bromander, second by Walters to approve the October 16, 2018, October 29, 2018 and November 6, 2018 minutes. Carried unanimously.

(18-162) Motion by Walters, second by Bromander to approve the October Treasurer's Report. Carried unanimously.

(18-163) Motion by Bromander, second by Tabke to cash in CD 123 at the Siouxland Federal Credit Union and to purchase a \$106,500.00 CD at Prime Bank for 27 months at a 3.0% interest rate with a 1-time bump up. Carried unanimously.

(18-164) Motion by Tabke, second by Walters to table Siouxland Federal Credit Union CD 125 & CD 126 one-time bump option discussion until next month. Carried unanimously.

Reviewed the Financial Site Visits video per IDALS-DSCWQ email dated November 2, 2018.

Davis handed out commissioner reelection certificates.

(18-165) Motion by Bromander, second by Tabke to approve payment of the following bills. Carried unanimously.

Pioneer Bank – Little Sioux

EFT	IPERS	October contribution	\$ 421.56
EFT	Ben Hoelker	Payroll (10/12/18-10/25/18)	\$ 983.92
EFT	Direct Deposit Fee	Payroll expense	\$ 1.10
EFT	IRS	Monthly contribution, September	\$ 662.60
EFT	Ben Hoelker	Payroll (10/26/18 – 11/8/18)	\$ 983.92
EFT	Direct Deposit Fee	Payroll expense	\$ 1.10

Pioneer Bank – District Revolving

2242	IDALS-Entomology & Plant Science	Iowa Nursery Dealer Certificate	\$ 25.00
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1M Beginning & Ending Balance			\$ 936.75
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Petty Cash Fund Beginning Balance	\$ 43.01
Exp: US Post Office, 1 Book of Stamps, \$10.00	
Petty Cash Fund Ending Balance	\$ 33.01

(18-166) Motion by Bromander, second by Walters to approve the following WQI certifications. Motion carried. Tabke abstained.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Incentive Payment</u>
#69116	Andrew Anderson	34.48 Ac Cover Crops	\$517.20
#69131	Kathy Jo Murdock	41.30 Ac Cover Crops	\$619.50
#70130	Lane Tabke	156.0 Ac Cover Crops	\$2,340.00
#70338	Daniel Castle	117.0 Ac Cover Crops	\$1,755.00

Annual Plan of Work

Reviewed items contained in the Annual Plan of Work for the months of November, December & January.

Noted that the Locally Led Meeting is November 29th at the Hornick Legion Hall from 6:00 PM – 7:30 PM. Evans will submit articles to the papers today.

Davis will revise the Board of Supervisors letter to request funds for the 28E Agreement as per discussion.

Hoelker will contact the Board of Supervisors to schedule an appointment to be on their agenda. Evans stated that she will attend with Hoelker. Commissioners asked that they be informed of the date and time as one of them may be able to attend as well.

Old Business

(18-167) Motion by Walters, second by Bromander to pay NACD dues of \$300.00 out of the District Revolving General fund and to be reimbursed from the District Operations Expenses (1M) fund. Carried unanimously.

New Business

Reviewed IDALS-DSCWQ memos regarding FARMS Cost Share deadlines.

Reviewed IDALS-DSCWQ email regarding use of District/Public funds.

(18-168) Moved by Walters, second by Bromander to approve the following Impoundment Structure Property Tax Exemptions. Carried unanimously.

- Maryann Deibert & Paul A Swanson
- Wallace Duncan
- Mildred D Jeneman Rev Trust

Reviewed upcoming meetings.

Commissioners stated that Hoelker should try to attend some of the Hungry Canyons Alliance meetings, but that he should check with the County Engineers to see if any of them will be attending as they may be able to carpool.

At this time, it doesn't appear that any of the commissioners will be able to attend the Partnership Day in Des Moines.

Tabke may attend the ISU Fall Grazing Tour at the Castana Research Center.

(18-169) Motion by Bromander, second by Walters to approve the 18 conservation plan revisions. Carried unanimously.

NRCS Report

Evans presented her NRCS report. Evans has been working in both Monona and Woodbury counties as she has been training the soil con in Onawa. Noted that Jayme Uhl has been hired as the new Conservation Assistant and that she will start December 10th.

Watershed Report

Hoelker provided the commissioners with a spreadsheet showing site inspections for the past month and gave an update of his findings. We have Mark Petit hired to do brush removal on 3 sites and Hoelker will bring pictures to the next meeting.

We have a potential maintenance project on Neustrom M-4. There is shoreline erosion. Met with Gary Bruce (contractor) and he estimated that it would cost \$2,500 just for dirt work. Hoelker thought that we should add some riprap if we could find some broken concrete as it would be cheaper than getting rock. Commissioners suggested talking with Brian Meyers, NRCS Engineer, to get a good idea/estimate for fixing the structure and then talking to Mark Nahra, County Engineer, to see if we would be able to get some broken up concrete from them and if they would haul it to the site. Then once we have a good estimate, talk to the landowner to see if he would be willing to pay ½ of the repair cost.

Hoelker gave commissioners a copy of the Summary of Current Policy for Little Sioux Structure Repair and suggested that commissioners review this and then maybe each meeting we could start to update it.

(18-170) After some discussion, Bromander moved that we pay \$30/tail verified for trapping beaver whether in season or out of season. Seconded by Tabke. Carried unanimously.

(18-171) After some discussion, Bromander moved that we only pay landowners for maintenance on their own structures on a case by case basis after being approved by the board. Seconded by Walters. Carried unanimously.

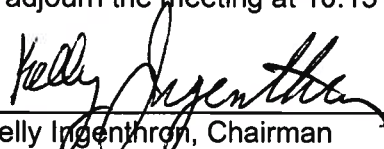
Discussed repairing structures that have issues because of livestock overgrazing and cattle trails. Decided that our first course of action will be to notify the landowner that they need to remove the cattle from the structure and fence off the watershed structure and to note that the landowner is responsible for maintenance issues caused by the cattle being on the watershed structure – meaning that either the landowner will repair the issues himself or the District will repair it and then bill the landowner.

The next commissioner meeting will be at 8:30 AM, Tuesday, December 18, 2018 at the office in Sergeant Bluff.

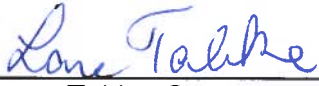
(18-172) Motion by Walters, second by Bromander not to pay Heiserote for completing brush/tree removal on his watershed structure as it was not approved by the commissioners prior to doing the work. Carried unanimously.

(18-173) Motion by Bromander, second by Walters to adjourn the meeting at 10:15 AM. Carried unanimously.

Date Approved 12/18/18



Kelly Ingenthron, Chairman



Lane Tabke, Secretary