

Community Action Agency of Siouxland
Board of Directors Meeting
February 21, 2019

Board Members Present:

Tito Parker
Erica McWell (Phone)
Char Hesse
Kevin Grieme (Phone)
Mark Monson
Shelly Sorensen
Rocky De Witt
Ron Engle
Harlan Salvatori
Pastor Sheryl Ashley (Phone)
David Dawson

Excused:

Kelly Adams
Sally Hartley
Jodi Sigler
Dr. Robert Dunker
Coretta Mitchell
Norma DeLaO

Absent:

Kayla Price
Marissa Cummings
Tina Young

Staff Present:

Jean Logan
LaRae Lyons
Scot Orban
Rachael Ostermyer
Vicky Hollingshead
Caroline Gomez

Tito Parker, Board Chair, called the meeting to order at 4:40 p.m. Roll call was taken with eleven members present (three via phone).

Mark Monson moved and David Dawson seconded to approve the Board meeting minutes and Personnel & Finance Committee minutes of January 17, 2019. Motion carried.

There were no comments about the Executive Director's report.

David Dawson made a motion and Shelly Sorensen seconded to approve the Board Treasurer's Report of January, 2019. Motion passed.

Rachael reported that the Policy Council approved two new hires, Vicky presented the audit report and the COLA application was approved.

Old Business:

Property Update:

Jean reported that she received the abstract. She filed for property tax exemption which was denied. We will be using the parking space for our agency vehicles during street construction on Leech Ave.; once we start using the property she can refile.

New Business: The Personnel & Finance (P&F) Committee met prior to the meeting and discussed/took action on the agenda items.

FaDSS Grant Application:

P&F reviewed a detailed budget with all Board members receiving a summary. P&F moved and David Dawson seconded to approve submission of a FaDSS grant application in the amount of \$159,513. Motion passed.

CSBG-18-18:

We have approximately \$120,000 remaining on CSBG-18-18 so we are requesting a 3-month extension running from April-June, 2019, so moved by P&F, seconded by Shelly Sorensen. Motion carried.

CSBG-19-18:

P&F made a motion, seconded by Mark Monson, to approve submission of a budget revision for CSBG-19-18 adding the increase of \$4,044 and reallocating line items. Motion passed.

Head Start/Early Head Start COLA:

P&F reviewed budgets for a proposed 1.77% cost of living adjustment (COLA) for Head Start and Early Head Start, with all Board members receiving a summary of the application. P&F moved and David Dawson seconded to approve submission of the 2019 Head Start/Early Head Start COLA application requesting a 1.77% increase effective March 1, 2019. Motion carried.

Agency-wide COLA:

P&F reviewed budgets for a proposed 1.77% COLA for all employees effective March 1, 2019, so moved by P&F, seconded by Mark Monson. Motion carried.

Expiration of Board Terms:

The terms for Tina Young and Erika McWell, representing Districts 1 & 2, expire in March; Jean will check if they have any interest in running again and if there are others interested also, an election process will be followed.

Terms expire for Rocky De Witt, Jodi Sigler and Ron Engle. The Board of Supervisors appoints the Public Officials and has already reappointed Rocky De Witt. Ron Engle is interested in serving another term and Jean will check with Jodi Sigler. She will then contact the Board of Supervisors for appointment of these positions.

The Private Interest seats are appointed by our Board and the terms of Coretta Mitchell and Norma DeLaO expire. Jean will contact them concerning their desire to serve again. If so, their appointment can be included on the March agenda.

Volunteer Committee:

Ron Engle, Shelly Sorensen and Tito Parker volunteered to oversee the election process for Districts 1 & 2. Ron Engle will also help with the slate for Election of Officers, as will Tito Parker. Tito will also contact Norma and Coretta asking to volunteer.

Todd Roerig has submitted his resignation. He represents District 5 of the Elected Representatives. His term does not expire until March of 2021 so the Board can appoint someone from this district until then, at which time an election would need to be held.

Crossroads:

Discussion was held concerning closing our Crossroads Shelter for Homeless Women and Children. P&F moved and Rocky De Witt seconded to sell the house, with proceeds going to the building fund. Motion passed.

Awesome Biker Nights:

Lorrie passed out raffle tickets to Board members to sell. Tickets this year are \$10 each for a 50/50 prize of money.

Executive Director Evaluation:

Harlan Salvatori moved and Mark Monson seconded to go into Closed Session for discussion of the Executive Director's evaluation performed by the Executive Committee.

A roll call vote was taken to resume open session:

Erica McWell – Yea
Char Hesse – Yea
Tito Parker – Yea
Kevin Grieme – Yea

Mark Monson – Yea
Shelly Sorensen – Yea
Rocky De Witt – Yea
Ron Engle – Yea

Harlan Salvatori - Yea
Sheryl Ashley - Yea
David Dawson - Yea

A motion was made by P&F recommending an increase in pay retroactive to January 1, 2019, for Jean Logan, Executive Director, seconded by David Dawson. Motion carried. Tito mentioned that Jean's performance as Executive Director has always been excellent and she goes beyond expectations.

New Business:

Mark Monson reported that the Planning Committee met on Monday evening and are in preplanning stages to move forward on campaigning for a new building.

Adjournment:

Mark Monson moved to adjourn, seconded by Harlan Salvatori. Meeting adjourned at 5:15 p.m.



Tito Parker, Board Chair