

Minutes of the Regular Meeting of the Woodbury County
Soil & Water Conservation District
May 28th, 2019
Woodbury County SWCD Conference Room, 204 First Street, Sgt. Bluff, Iowa

Chairperson Kelly Ingenthron called the regular meeting of the Woodbury County Soil and Water Conservation District to order at 8:40 AM in the USDA Service Center Conference Room. Those present were:

Commissioners

Kelly Ingenthron
Lane Tabke
Gary Walters
Jason Yockey
Charlie Bromander

Staff and Others

Christine Evans, District Conservationist
Jennifer Davis, Conservation Assistant
Jayme Uhl, Conservation Assistant
Ben Hoelker, Watershed Technician
Neil Stockfleth, Assistant Commissioner

Ingenthron appointed Uhl recorder of the meeting.

(19-55) Motion made by Bromander, second by Walters to adopt the agenda as amended. Carried unanimously.

(19-56) Motion made by Bromander, second by Walters to approve the April 16, 2019 minutes. Carried unanimously.

(19-57) Motion made by Yockey, second by Bromander to approve the April 16, 2019 Soil Loss minutes. Carried unanimously

(19-58) Motion made by Yockey, second by Walters to approve the May 9, 2019 Special meeting minutes. Carried unanimously

(19-59) Motion made by Walters, second by Bromander to approve the April Treasurer's Report. Carried unanimously.

Commissioners watched Video 7: Iowa Farmland Ownership Tenure Survey- Part 1

(19-60) Motion made by Walters, second by Yockey to approve payment of the following bills. Carried unanimously.

Pioneer Bank- Little Sioux

EFT	Ben Hoelker	Payroll (03/29/2019-4/11/2019)	\$988.51
EFT	Direct Deposit Fee	Payroll Expense	\$ 1.10
EFT	Ben Hoelker	Payroll error- 2 deposits	\$ 10.00
		(478.25+520.26) \$10 overage	
EFT	Direct Deposit Fee	Payroll error 2 deposits = 2 fees	\$ 1.10
1925	Avenue Bookkeeping	Quarterly Payroll Prep	\$225.00
EFT	Ben Hoelker	Payroll (04/12/2019-04/25/2019)	\$988.51
EFT	Direct Deposit Fee	Payroll Expense	\$ 1.10
EFT	Ben Hoelker	Payroll (4/26/2019- 5/09/2019)	\$988.51
EFT	Direct Deposit Fee	Payroll Expense	\$ 1.10

EFT	IRS 941	Payroll Expense	\$ 661.42
1926	VOID		
1927	Petit Contracting	Watershed Work 3 sites	\$2716.00
1929	Bomgaars	Tordon	\$ 17.99
1930	Joe Kopal	Watershed Work	\$ 445.00

Pioneer Bank- District Revolving

2266	Schumachers Berry Farm	Trees for School	\$138.25
2267	IDALS	780 Employee	\$318.00
EFT	Sheila Cox	Payroll (4/05/2019-4/18/2019)	\$562.50
EFT	Direct Deposit Fee	Payroll Expense	\$ 1.10
2268	Jayne Uhl	Pizza Reimbursement for FFA	\$ 31.81
2269	Sergeant Bluff Advocate	legal ad	\$ 18.45
2270	Schumachers Berry Farm	shipping cost	\$ 23.29
2271	Schumachers Berry Farm	last min add on tree orders	\$291.53
2272	Jayne Uhl	reimbursement for notary stamp	\$ 31.30

1M Beginning:	\$ 41.28
Inc: IDALS supplemental funds \$175.00	
1M Ending Balance:	\$216.28
Petty Cash Fund Beginning:	\$23.01
Exp: 3 Certified Letters \$20.55	
Petty Cash Fund Ending Balance:	\$ 2.46

(19-61) Motion made by Yockey, second by Walters to replenish petty cash up to \$50.00. Carried Unanimously.

IFIP Cost-Share Balance \$ 0

REAP Cost-Share Balance:

FY 2019 Native Grasses	\$ 0.00
FY 2019 Practices	\$ 1,500.00

(19-62) Motion made by Tabke, second by Bromander to approve the following REAP Practice applications. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Total Cost</u>	<u>Cost Share</u>
#75809	Nathan Wagner	Windbreak	\$2,000.00	\$1,500.00

(19-63) Motion made by Bromander, second by Tabke to approve the following Low Interest Loan application. Carried unanimously

<u>Name</u>	<u>Project</u>	<u>Estimated Loan</u>
Matt Werner	Prescribed Grazing on 80 Ac	\$47,200.00

Annual Plan of Work

Reviewed items contained in the Annual Plan of Work for the months of June and July. In June, SWCD will present to the Board of Supervisors and update the Emergency Action Plan (EAP). In July, SWCD will advertise state cost share assistance and host a cover crop field day. We are tentatively looking at the week of June 26th.

Old Business

SWCD staff purchased the overstock of Cranberry bushes from tree for school sales totaling \$20 and deposited in the District Revolving fund.

New Business

The State Office is encouraging us to work/operate with the State Fiscal Year (SFY) which begins July 1 and ends on June 30.

Uhl brought forward several issues with our current accountant. Commissioners would like to review estimates from several accounting agencies at our next meeting.

CD quarterly statements are required to be sent to a Commissioner as well as the office. Great Southern will only allow it to go to a signer on the account which Michelle approved. Gary is willing to receive all CD quarterly statements.

Michelle Timmer, Field Rep, is scheduled to do our financial review visit Thursday June 20th. Gary Walters plans to attend as well.

(19-64) Motion made by Walters, second by Yockey to approve the District Initiative Agreement between IDALS & Woodbury SWCD. Carried unanimously.

Meetings and Upcoming Events

Monthly meeting – 8:30 am, Tuesday, June 18th, 2019 at the USDA Service Center in Sergeant Bluff, IA

Annual CDI Conference- August 19 & 20, 2019. This will be at the Gateway Hotel in Ames, IA

(19-65) Motion made by Tabke, second by Walters to approve 10 conservation plan revisions and 7 CRP name changes.

NRCS Report

Evans shared a hand out with updates on work activity over the last month including new interns, CRP postcard reminders, CSP interviews and request for more EQIP funds.

Watershed Report

Hoelker shared a hand out showing his work flow from April 18, 2019 through May 28, 2019. Hoelker found 4 priority sites. Discussed Watershed contractor payments and discussed dam modifications.

(19-66) Motion made by Bromander, second by Yockey to adjourn meeting at 10:13am.

Date Approved 6-18-19

Kelly Ingenthron
Kelly Ingenthron, Chairperson

Lane Tabke
Lane Tabke, Secretary