



WOODBURY COUNTY POLICY REVIEW COMMITTEE

- Matthew Ung, County Supervisor
- Keith Radig, County Supervisor
- Pat Gill, County Auditor
- Melissa Thomas, Director of Human Resources
- Jeanne Zyzda, Human Resources
- PJ Jennings, County Attorney (or designee)

The purpose of this committee is to receive, consider, and recommend to the Board of Supervisors policy changes as requested by county officials and the public.

MEETING NOTICE

DATE: December 11, 2019

TIME: 10:00 a.m.

LOCATION: First Floor Boardroom, Woodbury County Courthouse

AGENDA

- I. Call to order-----Ung
- II. Public comments
- III. Approval of agenda
- IV. New business
 - a. Smudging (1st review of new policy)-----Kenny Schmitz
 - b. IT Updates, including email retention (information only)-----Committee
 - c. Freedom of Information (3rd review of existing policy)-----Jennings
 - d. Ombudsmen Procedure or Policy Discussion-----Committee
 - e. Personal vehicles for company use (2nd review of procedure)-----Thomas
 - f. Misc. updates: Employee Handbook, Policy Handbook-----Thomas
- V. Policy item requests for future-----Committee & Public
- VI. Adjourn