



Woodbury County Emergency Management Commission

Meeting Minutes

1-9-2020 at 6:00 pm

The Security Institute

4647 Stone Avenue

Sioux City, IA

Commission Attendees: Woodbury County Sheriff (Chairman) Dave Drew, Hornick Mayor Scott Mitchell, Correctionville Mayor Nathan Heilman, Merville Mayor Jim Fisher, Cushing Mayor Don Joy Jr, Sioux City Mayor Bob Scott, Bronson Mayor Jason Garnand and Designee Dave Amick, Salix Mayor Liz Peterson, Anthon Mayor Tammy Reimer, Danbury Mayor Michael Buth, Lawton Mayor Jeff Nitzschke, Board of Supervisor's Rocky De Witt, and Sloan Mayor Charles Thorpe (called in).

Also present: Emergency Management Coordinator Rebecca Socknat.

Not Present: Smithland, Oto, Pierson, and Sergeant Bluff

Sheriff Dave Drew called the meeting to order at 6:02 pm.

Motion by Mayor Mitchell, seconded by Mayor Fisher to approve the agenda for January 9, 2020. All in favor.

Chairman Drew called for approval of December 12, 2019 meeting minutes. Motion by Mayor Joy, seconded by Mayor Mitchell to approve the minutes. All in favor.

As Sheriff Drew moved into the public hearing, Mayor Mitchell asked what was changed once items were straightened out with Sioux City Fire. Rebecca explained SCFR did not reduce the budget by \$5,000. It was only reduced by \$2,500, so Rebecca reached out to Sheriff Drew and reduced what was approved last meeting by \$2,000 to \$133,214.

The Public Hearing was called by Chairman Drew at 6:04 pm with a motion by Mayor Mitchell and second by Mayor Fisher. All in favor.

There were no inputs from the public, so the hearing was closed at 6:05 pm. Motion by the Board of Supervisor's DeWitt and second by Mayor Mitchell. All in favor.

Mayor Scott moved to adopt the FY 2021 budget, second by Supervisor De Witt. All in favor.



Rebecca explained the changes to the bylaws which were also sent out prior to the meeting. The changes include:

- Article 3 paragraph D- typical of all commission bylaws that was not previously in ours.
- Article 5 paragraph B- updated terminology to mirror codes.
- Article 7 paragraph F- added due to confusion on our last desk audit of our EMPG grant by the state. Although most Commissions are following county procurement and financial policies due to paragraph C, this will make it very clear.
- Article 9 paragraph B- new wording
- Article 10 paragraph C number 4-new; added to allow the Commission Chair, Vice Chair or member of the executive committee to authorize overtime in excess of the typical 40-hour work week.
- Article 11 paragraph A- changed two to three since the commission meets twice for budget and then the requirement to meet again in fourth quarter to vote on chair, vice, and executive committee.

Motion to approve the bylaws made by Mayor Mitchell and second by Mayor Joy. A roll call vote followed:

- | | |
|----------------|--------------------------|
| Hornick-aye | Correctionville-aye |
| Moville-aye | Cushing-aye |
| Sioux City-aye | Bronson-aye |
| Salix-aye | Anthon-aye |
| Sheriff-aye | Danbury-aye |
| Lawton-aye | Board of Supervisors-aye |
| Sloan-aye | |

After the roll call vote, Mayor Scott asked about where the by-laws get filed. Rebecca said once all the signatures were received, she would file appropriately. She also said she would reach out to the state, to ensure they were filed properly.

New business discussion – Rebecca passed around a spreadsheet asking the cities to update the contact information for their mayor and designee.

Old business discussion – None

Pubic concerns and input - None

Commission concerns and input – None

Motion by Mayor Mitchell and seconded by Mayor Fisher to adjourn at 6:13 pm. All in favor.