

Community Action Agency of Siouxland
Board of Directors Meeting
January 16, 2020

Board Members Present:

Tito Parker
Tina Young
Erika Fuentes
Pastor Catie Newman
Char Hesse
Ann Uhl
Erica Brown
Sally Hartley
Heidi Nelson
Mark Monson
Rocky De Witt
Harlan Salvatori
David Dawson

Excused:

Shelly Sorensen
Rachelle Green
Ron Engle
Pastor Sheryl Ashley
Dr. Robert Dunker
Coretta Mitchell
Marisa Cummings
Norma DeLaO

Guests:

Liz Larson
Stephanie Abbott

Staff Present:

Jean Logan
Scot Orban
Andy Brown
Kim Wilson
Rachael Ostermyer
Christie Beatty
Michelle Saravia
Caroline Gomez

Tito Parker, Board Chair, called the meeting to order at 4:30 p.m. Roll call was taken with a quorum of thirteen members present.

Liz Larson and Stephanie Abbott of Hamilton Associates did a presentation of the audit which was distributed to board members, along with the report to the Board of Directors. They reviewed various parts of the audit including the assets, expenses, financial position by program, expenditure of federal awards, report on compliance and schedule of findings, of which there were none reported. A motion was made by Mark Monson, seconded by David Dawson, to approve the Audit for Year ending September 30, 2019. Motion carried.

Mark Monson moved and Catie Newman seconded to approve the Personnel & Finance Committee minutes and Board meeting minutes of November 21, 2019 and the minutes of the electronic vote of December 19, 2019. Motion carried.

Jean added to her report that she is on the Census Commission and attended her first meeting. Postcards will be sent to all households to either respond to the census by calling or online. Iowa is hoping to have the highest first response in the nation. There are still census jobs available in Iowa paying \$21.50 per hour.

David Dawson made a motion and Rocky De Witt seconded, to approve the Board Treasurer's Report of November and December, 2019. Motion carried.

Policy Council will not meet until Monday, January 27th so there was no report.

There was no Old Business.

New Business: Personnel & Finance (P&F) met prior to the Board meeting and discussed/took action on the following agenda items:

LIHEAP-20-18:

P&F moved and Rocky De Witt seconded to retroactively approve the Executive Director signing LIHEAP-20-18 Amend. #2 adding the FAIN # and award date to the contract with no change in the dollar amount. Motion carried.

MEC-19-18:

P&F made a motion, seconded by Tina Young, to retroactively approve the Executive Director signing MEC-19-18 Amend. #2 decreasing the contract by \$4200. Motion carried.

Weatherization Contracts:

P&F moved and Rocky De Witt seconded to retroactively approve the Executive Director and Board Chair signing contracts #HEAP-20-18 in the amount of \$323,828, #MEC-20-18 in the amount of \$91,828, and #BHE-20-18 in the amount of \$3,299. Motion carried.

Emergency Solutions Grant (ESG):

P&F moved and David Dawson seconded to approve submission of the ESG budget to Iowa Finance Authority in the amount of \$59,131. Motion carried.

Women United:

A motion was made by P&F, seconded by Catie Newman, to retroactively approve submission of a Women United Brighter Futures grant in the amount of \$50,000 for Welcome Home. Motion carried.

Shared Visions:

P&F moved and Tina young seconded to approve submission of a Shared Visions grant in the amount of \$202,000. Motion carried.

MIECHV:

P&F moved and Ann Uhl seconded to approve submission of a MIECHV budget revision in the amount of \$195,288. Motion carried.

School Readiness Outcomes:

Christie Beatty and Michelle Saravia reviewed the School Readiness Outcomes for Checkpoint 1 giving a summary of program expectation of the children in home visitation and center based and the children in subgroups of dual language learners and children with disabilities.

Early Head Start (EHS) Expansion Grant:

A non-Federal Share Waiver request/budget revision for the EHS Expansion grant was distributed to the Board members for their review with a budget narrative included. P&F made a motion with a second by David Dawson, to approve submission of the Non-Federal Share Waiver Request and Budget Revision for the EHS Expansion grant. Motion carried.

Head Start/Early Head Start (HS/EHS) Selection Criteria:

Rachael explained that the only change in the Selection Criteria is under the Income section changing the points from 200 to 100 for those eligible (Foster, SSI, Homeless, FIP), so moved to approve by P&F, seconded by Erika Fuentes. This will be in effect for applications taken for the next school year. Motion carried.

Belle of Sioux City Settlement:


Jean mentioned that it was never determined as to how the Board wants to use the money received from the Belle of Sioux City Settlement: A motion was made by Erika Fuentes, seconded by Mark Monson, to apply these funds to our Building Fund. Motion carried.

There was no other New Business.

After reading through the Program Quarterly Reports, Tito Parker applauded staff for all the work they do in helping others.

Adjournment:

A motion was made by Harlan Salvatori and seconded by Rocky De Witt to adjourn at 5:10 p.m. Motion carried.



Tito Parker, Board Chair