

Community Action Agency of Siouxland  
Board of Directors Meeting  
September 17, 2020

**Board Members Present:**

Harlan Salvatori  
Tina Young  
Erika Fuentes  
Pastor Catie Newman  
Tito Parker  
Sally Hartley  
Heidi Nelson  
Mark Monson  
Shelly Sorensen  
Justin Wright  
Rachelle Green  
Ron Engle  
Pastor Sheryl Ashley  
David Dawson  
Dr. Robert Dunker  
Coretta Mitchell  
Trisha Etringer  
Norma DeLaO

**Excused:**

Erica Brown

**Staff Present:**

Jean Logan  
Scot Orban  
Kim Wilson  
Andy Brown  
Rachael Ostermyer  
Joan Hansen  
Caroline Gomez

Harlan Salvatori, Board Chair, called the meeting to order at 4:30 p.m. Roll call was taken with eighteen members present.

Trisha Etringer was welcomed as a representative of Native American in the Private Interest Group.

David Dawson moved and Tito Parker seconded to approve the Personnel & Finance Committee minutes and the Board meeting minutes of August 20, 2020. Motion carried.

Mark Monson made a motion and Trisha Etringer seconded to approve the Executive Directors report. There were no comments. Motion carried.

Tito Parker moved and Norma DeLaO seconded to approve the Board Treasurer's report of August, 2020. Motion carried.

Rachael said that the Policy Council does not meet until next Monday so there was nothing to report.

Personnel & Finance met prior to the Board meeting to review/take action on the agenda items.

**Old Business:**

**Catie Newman:**

Mark Monson moved and David Dawson seconded to retroactively accept Catie Newman's application as an Elected representative in District 3. Motion carried.

## **New Business:**

### **Iowa Principles & Practices:**

P&F moved and Mark Monson seconded to adopt the Iowa Principles & Practices by Board resolution. Jean mentioned that to be listed on the Iowa Register of Accountability we need to submit the resolution along with our Articles of Incorporation and Bylaws. Motion carried.

### **CSBG-20-18 Amend. #2:**

P&F made a motion and Tito Parker seconded to retroactively approve the Executive Director signing CSBG-20-18 Amend. #2 adding \$3,052 to the contract for a total of \$305,200. Motion carried.

### **Agency-Wide Budget:**

Budgets for CACFP and MIECHV were revised, therefore changing the agency-wide budget; all were emailed to board members for their review prior to the meeting, P&F moved and David Dawson seconded to approve the agency-wide budget with the corrections that were sent. Motion carried.

### **Program Budgets:**

Budget summaries, including updated budgets for CACFP and MIECHV, were sent to all board members with P&F receiving detailed budgets. P&F moved and Tito Parker seconded to approve the budgets for 2020-2021 for Administration/Community Services/Building and for the CACFP, MIECHV, Welcome Home, Food Bank, Housing and LIHEAP programs. Motion carried.

### **Siouxland Recovery Fund:**

P&F moved and Mark Monson seconded to retroactively approve submission of an application to the Siouxland Recovery Fund in the amount of \$5,180 to create a new agency website. Our new website will have donation capabilities. Kim mentioned that Big Give is October 6<sup>th</sup> and Welcome Home will be the recipient, Crop Walk is October 18<sup>th</sup> and Sleep Out will be in November. Justin Wright asked for information on the Crop Walk – Jean will send this to all Board members.

### **Early Childhood Pandemic Policies and Procedures:**

The two Early Childhood policies for approval cover Education Procedures during the pandemic and Coordination of Family Services, so moved to approve by P&F, seconded by Norma DeLaO. Motion carried.

### **Self-Assessment:**

Rachael reviewed with board members the Early Childhood Self-Assessment Report going over the timeline, goals, objectives, focus areas and action steps, so moved to approve by P&F, seconded by Mark Monson. Motion carried.

### **2020 School Readiness Outcomes:**

The School Readiness Outcomes were reviewed with a summary and graphs given by age and subgroups in each of the readiness goals. Rachael mentioned that during the summer 3-week sessions for four-year olds, their focus was on social skills, literacy and math.

**Carry-In:**

**LIHEAP-20-18 Amend. #7:**

P&F moved and Norma DeLaO seconded to approve the Executive Director signing LIHEAP-20-18 Amend. #2 adding \$20,000 to the contract for a total of \$1,863,357. Jean mentioned that this is utility crisis money to help people with shut-offs, space heaters, air conditioners, etc. Motion carried.

**Adjournment:**

Mark Monson moved to adjourn, seconded by Tito Parker. Meeting adjourned at 4:55 p.m.

  
Harlan Salvatori, Board Chair