

Community Action Agency of Siouxland
Board of Directors Meeting
May 20, 2021

Board Members Present:

Mark Monson
Tina Young
Erika Fuentes
Karen Havlicek
Tito Parker
Sally Hartley
Heidi Nelson
Shelly Sorensen
Justin Wright
Harlen Salvatori
Pastor Sheryl Ashley
Trisha Etringer

Excused:

David Dawson
Norma DeLaO

Absent:

Pastor Catie Newman
Rachelle Green
Ron Engle
Dr. Robert Dunker
Coretta Mitchell

Staff Present:

Jean Logan
Scot Orban
Kim Wilson
Rachael Ostermyer
Joe Miller
Caroline Gomez

Mark Monson, Board Chair, called the meeting to order at 4:32 p.m. via Zoom. Roll call was taken with twelve members present.

Tito Parker moved and Tina Young seconded to approve the Board minutes and Personnel & Finance Committee minutes of April 15, 2021. Motion carried.

Jean reported on the Farmers to Families food box giveaway that was held this morning at Sunnybrook Church. There were approximately 1100 boxes of food and gallons of milk. This is open to anyone and there are no guidelines. The next giveaway will be next Thursday, May 27th. Two new freezers and a refrigerator were delivered today, purchased with a grant we received for our food bank. Jean will be out of the office from May 27th through June 11th returning on June 14th.

Tito Parker made a motion, seconded by Shelly Sorensen, to approve the April, 2021 Board Treasurer's report. Motion carried.

Rachael mentioned that the Policy Council met on Monday. They approved policies which are in our packet for approval as well, COLA, ByLaws, and the HS/EHS supplement in the amount of \$536,032. She discussed the relocation of Sunridge classrooms to English and Sloan this summer due to construction going on at WIT. The Office of Head Start will be conducting a monitoring review the week of June 21st.

There was no Old Business.

New Business: Personnel & Finance(P&F) met prior to the meeting to review/take action on the agenda items.

CSBG-20-18 Extension:

P&F moved and Tito seconded to approve the request for extension through September, 2021 of CSBG-20-18. Motion carried.

FY2022 CSBG Action Plan, Application and Budget:

Narrative, NPI's and budget in the amount of \$304,197 for the FY2022 CSBG application were included in the board packet for review, so moved to approve by P&F, seconded by Karen Havlicek. Motion carried.

Variety Club:

P&F moved and Tito Parker seconded to approve submission of a grant application to Variety Club in the amount of \$9,545 to purchase a vision screener and a hearing screener. Our current screeners have become outdated. Motion carried.

ELCA Domestic Hunger Grant:

P&F moved and Tito Parker seconded to approve submission of a hunger grant to Evangelical Lutheran Church of America in the amount of approximately \$6500 per year for a 3-year grant. Pastor David Haas of Morningside Lutheran Church recommended we apply for this. They have been a wonderful partner of ours for several years, bringing in food on a monthly basis and helping purchase gifts for children at Christmas. Motion carried.

Early Childhood Pandemic Policy and Data Management Policy:

P&F moved and Tito Parker seconded to approve Policy 12.9 Return to In-Person Home Visitation Services. Rachael explained that this policy acts as a guide for home visitors doing in-person visits; of course, it will be left to the family's discretion if they prefer home visits or to do virtual. The policy will be effective June 1st. The data management policy covers the management of program data that supports availability, usability, integrity and security of data. Motion carried.

American Rescue Plan One-Time Supplement:

P&F moved and Shelly Sorensen seconded to approve the budget for HS/EHS Amendment: Supplement – American Rescue Plan One-time in the amount of \$536,032. Rachael mentioned that this supplement runs from April 1, 2021 to March of 2023 and some ideas for this funding are to retain classroom aids, fully enroll the classrooms next school year, extend the calendar by two weeks, hire a liaison with WIT for economic mobility, renovate playground equipment and install new floors that require no waxing. Motion carried.

There was no other New Business.

Mark Monson mentioned that Community Action Agency has weathered this pandemic rather well.

Adjournment:

Meeting adjourned at 4:55 p.m. with a motion by Tito Parker and second by Harlan Salvatori. Carried.


Mark Monson, Board Chair