

**MINUTES OF THE  
WOODBURY SOIL & WATER CONSERVATION DISTRICT  
COMMISSIONERS MEETING  
April 18, 2022**

**Call to Order**

The regular meeting of the Woodbury Soil & Water Conservation District was called to order by Chairman Lane Tabke at 8:30 am on Tuesday April 18, 2022, at the USDA Service Center.

**Present were**

**Commissioners:** Lane Tabke  
Jason Yockey  
Ted Bromander  
Kelly Ingenthron

**Staff:** Ben Brady, Acting District Conservationist, Le Mars  
Kristi Kranz, Conservation Assistant, Sergeant Bluff  
Ben Anderson, District Watershed Inspector, Sergeant Bluff  
Randi Prichard, Resource Conservationist, Sergeant Bluff  
Michelle Timmer- IDALS

**Other:**

Tabke appointed Kranz the recorder of the meeting.

**Agenda**

Tabke called for discussion of the Agenda.

**(2022-48)** Motion was made by Ingenthron and seconded by Bromander to approve the Agenda. Motion carried.

**Minutes**

Tabke called for discussion of the Minutes of the March, 2022 monthly regular meeting of the Woodbury SWCD.

**(2022-49)** Motion was made by Ingenthron and seconded by Bromander to approve the minutes as presented. Motion carried.

**Treasurer's Report**

Tabke called for discussion of the Treasurers report for December and January

**(2022-50)** Motion was made by Ingenthron and seconded by Yockey to table the Treasurers report until May meeting. Motion carried.

**Payment of Bills**

**(2022-51)** Motion was made by Yockey and seconded by Bromander to approve the following bills:

Pioneer Bank- Little Sioux

2102	Heying Endeavors LLC	Payroll 2/27/22-3-12-22	\$1426.24
2103	Heying Endeavors LLC	Payroll 3/13/22-3/26/22	\$1426.24
2104	Heying Endeavors LLC	Payroll 3/27/22-4/9/22	\$1355.44

Pioneer Bank- District Revolving

2364	Ida County SWCD	Spring Regional Meeting	\$ 15.00
2365	Heying Endeavors LLC	Sales Tax Processing	\$ 50.00
EFT	IA Dept of Rev	Sales Tax	\$ 56.35
2366	Ida County SWCD	Trees	\$ 125.00

**(2022-52)** Motion was made by Bromander and seconded by Ingentron to approve the following deposits:

Pioneer Bank- District Revolving

Dep	Chuck Pennings	Tree Sales	\$ 70.62
Dep	Luane & Cheryl Todd	Tree Sales	\$ 143.38
Dep	Kristin Samuelson	Tree Sales	\$ 121.98
Dep	Todd Rand	Tree Sales	\$ 202.23
Dep	Roger Wilson	Tree Sales	\$149.80

**Balances:**

Commissioners' Beginning Balance:	\$ 1,218.15
Commissioners' Ending Balance	\$ 1,203.15
Petty Cash Beginning and Ending Balance:	\$ 42.47

**State Cost Share**

**Balances**

Cost Share Balance: \$0

REAP Cost Share Balances:

Native Grasses: \$737.68

Practices: \$10,761.03

**(2022-53)** Motion was made by Yockey and seconded by Bromander to approve the following Cost Share apps for funding: Motion Carried

<u>Contract</u>	<u>Name</u>	<u>Project</u>	<u>Total Eligible</u>	<u>Total Cost Share</u>	<u>Location</u>
98087	Stanley Petersen	Pasture & Hay	\$610.00	\$305.00	Morgan 20

**SWCD Business**

**Old Business**

Nuestrom M-1 & Wolf Creek 5-1 & 6-1 & Cord M-4– Ben Anderson stated that we haven't heard back from the state office—The letter had a date of 3/15/22 on it

Kim Alexander issue has been sent to Dan Paulsen to check into the letter we need to send out.

## **New Business**

Watershed Technicians hours after classes are done was deferred to employee committee.

**(2022-54)** Motion was made by Yockey and seconded by Ingenthron to approve the 7/1/22 to 6/30/23 28E agreement with the Woodbury County Board of Supervisors. Motion Carried

## **Staff Reports**

### **Secretary Report**

Kranz reported that trees will be coming in this week. Also the Commissioners asked Kranz if she could start filing the sales tax instead of paying Heying every quarter to do them.

### **NRCS Report**

Brady reported the following:

- That the District Conservationist 120 days acting Job was posted and Randi Prichard will more than likely be taking over.

### **Watershed Report**

Ben Anderson reported the following:

- A. Bernie Kettelson – Walling Structures** – Washouts looking to have cost share on moving dirt to fill in the hole developing above the discharge chute
- B. Nuestrom M-4** - - Has wave erosion, pictures and information will be sent to Brian Myers and the site has been added to the list of structures for the state engineer inspections.
- C. Weber Creek 128+25-** Has concrete deterioration. Pictures and information sent to Brian Meyers. Work was completed in 2010 on this structure with the addition of gibbons.
- D. Glen Ellen 3-1**—The site has 3 washouts along the terraces surrounding the structure. Can we cost share for the excavation work needed to fix the washouts? Commissioners asked Anderson to get some estimates.
- E. Dutch Hollow 1-3** – Wave erosion issues, we are waiting to hear back from the state engineers to see what action should be taken.
- F. Bacon Creek D-1** – Has a leak inside of the 48” drop inlet pipe. The bottom 3-4 inches of pipe have eroded and separated from the concrete base. Information sent to the state office for funding.
- H. Habinck 28+65.17**—has joint separation and undermining along the left side of the structure. It also has concrete cracking and settling.
- I. Dickman 3-1** – has sloughing/sliding along the discharge pipe. Outlet is leaking at the joint causing the sliding.
- J. Lum Hollow 277+85**—has concrete deterioration and erosion in the north groin of the auxiliary spillway.
- K. Willow Creek M-1**—has had 3-4 feet of pipe removed. It looks like the pipe was removed when dirt work was being done to remove grass or reeds along the shoreline. Checking to see if we should be responsible since it wasn't us who removed the pipe.
- L. McClarty Edwards 1-3**—Has wave erosion issues and the landowner has asked if the district would consider doing cost share of the price of rip rap and the transportation to the site.
- M. Little Whiskey 16A-2** – Has wave erosion issues. Anderson talked to the landowners, and they are only looking for cost share with the transportation costs to the site. Anderson will get an estimate on cost.

**Commissioners asked Anderson to try to get information on the Glen Ellen, McClarty Edwards and Little Whiskey structures before the next meeting so we can get them taken care of right away.**

**Meetings and Upcoming Events**

**Next Meeting**

A. May 17<sup>h</sup> meeting @ 8:30 am USDA Service Center Meeting Room

**Adjourn**

**(2022-53)** Motion was made by Yockey and seconded by Ingenthron to adjourn the meeting. Motion carried. Meeting adjourned at 9:07 am.

Date Approved: 5/24/22

Lane Tabke  
Lane Tabke, Chairman

Ted Bromander  
Ted Bromander, Secretary

Kristi Kranz  
Kristi Kranz, Recorder