



Woodbury County Law Enforcement Center Authority

620 Douglas St., Room 104

Sioux City, Iowa 51101

712 – 279-6525

Ron Wieck - Chair

Dan Moore - Secretary

Rocky De Witt - Treasurer

Agenda

August 16, 2022 @ 3:30 p.m.

First Floor Boardroom, County Courthouse

3:30 p.m. Call Meeting to Order

1. Approval of the agenda
2. Approval of the minutes of the August 2, 2022 meeting
3. Approval of claims
4. Financial update
5. Approval of Prime Contract Potential Change Orders #004R2, #029, #030, #032
6. Approval of Furniture Procurement Policy – Final Document
7. Update on the 28E Road Project
8. Update on the Woodbury County LEC Main Project
9. Discussion of Visitor Policy
10. Special Authority meeting on Tuesday 30, 2022
11. Commissioners concerns
12. Adjourn

ADJOURNMENT

Woodbury County Law Enforcement Center Authority

Minutes

August 2, 2022 3:30 p.m.

First Floor Boardroom, County Courthouse

Attendance:

Members: Ron Wieck, Dan Moore

Staff: Karen James, Shane Albrecht, Baker Group

1. Motion by Wieck, second by Moore to approve the agenda. Carried 2-0
2. Motion by Wieck, second by Moore to go into closed session Iowa Code 21.5 (1) (c).
Carried 2-0

Motion by Wieck, second by Moore to go out of closed session Iowa Code 21.5 (1) (c).
Carried 2-0
3. Motion by Wieck, second by Moore to approve the July 19, 2022 minutes. Carried 2-0
4. Motion by Wieck, second by Moore to approve claims totaling \$35,880.63. Carried 2-0
5. Shane Albrecht presented the financial update.
6. Motion by Moore, second by Wieck to approve Shane Albrecht's recommendation adopting the Furniture Procurement Policy with Attorney Maria Brownell's changes to the policy for the furniture only. Carried 2-0
7. Motion by Wieck, second by Moore to approve the draft Furniture Procurement Policy.
Carried 2-0
8. Discussed meeting at the LEC jobsite for next Authority meeting on August 16, 2022 at 2:30 p.m.
9. No Commissioners concerns
10. Motion by Wieck, second by Moore to adjourn. Carried 2-0

Dan Moore, Secretary



Woodbury County

Expense Approval Report

By Segment (Select Below)

Post Dates 8/16/2022 - 8/16/2022

Vendor Name	Account Number	Payable Number	Description (Item)	Post Date	Amount
Office: 45 - Law Enforcement Authority					
Ahlers & Cooney PC	4751-45-9111-000-61004	827307	4751 - Jail project - professional...	08/16/2022	1,045.50
Certified Testing Services Inc	4751-45-9111-000-61006	SC44896	4751 - Jail project testing	08/16/2022	7,463.00
Office 45 - Law Enforcement Authority Total:					8,508.50
Grand Total:					8,508.50

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
4751 - Justice Center Exempt Bonds	8,508.50	0.00
Grand Total:	8,508.50	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
4751-45-9111-000-61004	Misc/Admisnistration	1,045.50	0.00
4751-45-9111-000-61006	Testing and Surveying	7,463.00	0.00
	Grand Total:	8,508.50	0.00

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
4751-9111-MISC/ADMINISTRATION	1,045.50	0.00
4751-9111-TESTING AND SURVEY	7,463.00	0.00
	Grand Total:	8,508.50

**PCO #004R2**

Hausmann Construction, Inc.
 2108 Taylor Ave. #850
 Norfolk, Nebraska 68701
 Phone: (402) 371-8650
 Fax: (402) 438-3235

Project: 21-068 - Woodbury County - Law Enforcement Center
 3701 28th Street
 Sioux City, Iowa 51104

Prime Contract Potential Change Order #004R2: PCO 004R2 - PR 02 Revised

TO:	Woodbury County Law Enforcement 620 Douglas Street Sioux City, Iowa 51105	FROM:	Hausmann Construction, Inc. 8885 Executive Woods Drive Lincoln, Nebraska 68512
PCO NUMBER/REVISION:	004R2 / 2	CONTRACT:	21-068 - Woodbury County - Law Enforcement Center
REQUEST RECEIVED FROM:		CREATED BY:	Klay Kasik (Hausmann Construction, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	3/24/2022
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$91,915.00

POTENTIAL CHANGE ORDER TITLE: PCO 004R2 - PR 02 Revised

CHANGE REASON: Change Proposal Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #PCO 004R2 - PR 02 Revised 2

PCO 004 REVISED is created to incorporate costs associated with PR 002 R1 as itemized within. Please review and return with approval. Note: A Construction Change Directive was issued on 12/22/2021 as CCD #003 and fully Executed on 01/04/2022.

EXTENT of Adjustment in the Contract Time - ADD 0 Days to Substantial Completion

This contemplates 5 added calendar days for masonry installation

Clarifications of costing excluded below:

1. Credit for deduction of metal panel -HCI has presented a fair deduct following G&L being unable to substantiate costs.

ATTACHMENTS:

CO Back UP.pdf , Kone.pdf , PR 002 R - Alliant - 01-06-2022.pdf , PR 002 R - G&L - No Cost - 01-06-2022.pdf , PR 002 R - Ace Sign - 01-05-2022.pdf , PR 002R - Blackhawk Masonry - 01-05-2022.pdf , PR 002 R - Egger Steel - 12-27-2021.pdf , Woodbury Co PR 02R.pdf



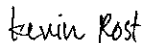
PCO #004R2

#	Description	Amount
1	Signage	\$(45.00)
2	Masonry	\$8,809.00
3	Steel Supply	\$48,150.00
4	Elevator	\$36,976.00
5	Steel Erection	\$7,460.00
6	Fee	\$4,334.00
7	Bond & Insurance	\$911.00
8	Metal Panels	\$(14,680.00)
Grand Total:		\$91,915.00

Kevin Rost (Goldberg Group Architects)
 520 Francis Street Suite 200C
 St. Joseph, Missouri 64501

Woodbury County Law Enforcement
 620 Douglas Street
 Sioux City, Iowa 51105

Hausmann Construction, Inc.
 8885 Executive Woods Drive
 Lincoln, Nebraska 68512

DocuSigned by:

 8/9/2022
80A49C6DF88ED4B9...
 SIGNATURE DATE

DocuSigned by:

 3/28/2022
803054A0152A46C...
 SIGNATURE DATE



PCO #029

Hausmann Construction, Inc.
 2108 Taylor Ave. #850
 Norfolk, Nebraska 68701
 Phone: (402) 371-8650
 Fax: (402) 438-3235

Project: 21-068 - Woodbury County - Law Enforcement Center
 3701 28th Street
 Sioux City, Iowa 51104

Prime Contract Potential Change Order #029: CE #PCO 029 - PR 16 - Electrical Revisions

TO:	Woodbury County Law Enforcement 620 Douglas Street Sioux City, Iowa 51105	FROM:	Hausmann Construction, Inc. 8885 Executive Woods Drive Lincoln, Nebraska 68512
PCO NUMBER/REVISION:	029 / 0	CONTRACT:	21-068 - Woodbury County - Law Enforcement Center
REQUEST RECEIVED FROM:		CREATED BY:	Nathan Thege (Hausmann Construction, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	6/30/2022
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:	Woodbury County LEC	ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$16,611.00

POTENTIAL CHANGE ORDER TITLE: CE #PCO 029 - PR 16 - Electrical Revisions

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #PCO 029 - PR 16 - Electrical Revisions

PCO 029 is created to incorporate cost associated with PR 16 as itemized within. Please provide approval no later than 7/22/22.

ATTACHMENTS:

21-068 -CO BACK UP 6.30.22.pdf , _Walsh - PR 16.pdf , _Thompson - PR 16.pdf , _Woodbury Co PR 16.pdf

#	Description	Amount
1	Added Data & Change IT Rack Outlets	\$14,454.00
2	Added Electric strike, fail safe module & DPS	\$1,210.00
3	Fee	\$783.00
4	Bond & Insurance	\$164.00
Grand Total:		\$16,611.00

Kevin Rost (Goldberg Group Architects)
 520 Francis Street Suite 200C
 St. Joseph, Missouri 64501

Woodbury County Law Enforcement
 620 Douglas Street
 Sioux City, Iowa 51105

Hausmann Construction, Inc.
 8885 Executive Woods Drive
 Lincoln, Nebraska 68512

DocuSigned by:

 8/9/2022
 B8A4BCDF8BED4D9...
SIGNATURE **DATE**

DocuSigned by:

 7/6/2022
 3DF7F6E8C1E544E...
SIGNATURE **DATE**

DocuSigned by:

 7/6/2022
 3DF7F6E8C1E544E...
SIGNATURE **DATE**

DS

**PCO #030**

Hausmann Construction, Inc.
2108 Taylor Ave. #850
Norfolk, Nebraska 68701
Phone: (402) 371-8650
Fax: (402) 438-3235

Project: 21-068 - Woodbury County - Law Enforcement Center
3701 28th Street
Sioux City, Iowa 51104

Prime Contract Potential Change Order #030: CE #PCO 030 - PR 17 Loading Dock Railing Changes

TO:	Woodbury County Law Enforcement 620 Douglas Street Sioux City, Iowa 51105	FROM:	Hausmann Construction, Inc. 8885 Executive Woods Drive Lincoln, Nebraska 68512
PCO NUMBER/REVISION:	030 / 0	CONTRACT:	21-068 - Woodbury County - Law Enforcement Center
REQUEST RECEIVED FROM:		CREATED BY:	Nathan Thege (Hausmann Construction, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	6/30/2022
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:	Woodbury County LEC	ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$0.00

POTENTIAL CHANGE ORDER TITLE: CE #PCO 030 - PR 17 Loading Dock Railing Changes

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #PCO 030 - PR 17 Loading Dock Railing Change

PCO 030 is created to incorporate costs associated with PR 17 as itemized within. Please provide approval of pricing no later than 7/22/22.

ATTACHMENTS:

[21-068 -CO BACK UP 6.30.22.pdf](#) , [_Woodbury Co PR 17.pdf](#)

#	Description	Amount
1	Loading Dock Railing Change	\$0.00
2		\$0.00
3	Fee	\$0.00
4	Bond & Insurance	\$0.00
Grand Total:		\$0.00

Kevin Rost (Goldberg Group Architects)

520 Francis Street Suite 200C
St. Joseph, Missouri 64501

DocuSigned by:

Kevin Rost 7/7/2022

B8A4BCDF8BED4D9...

SIGNATURE

DATE

Woodbury County Law Enforcement

620 Douglas Street
Sioux City, Iowa 51105

DocuSigned by:

Ron Wreck 8/3/2022

7AD68DE5E3CE459...

SIGNATURE

DATE

Hausmann Construction, Inc.

8885 Executive Woods Drive
Lincoln, Nebraska 68512

DocuSigned by:

Klay Karik 7/1/2022

B96656CE885642A...

SIGNATURE

DATE

Approved By:

DocuSigned by:
Klay Karik
B96656CE885642A...



PCO #032

Hausmann Construction, Inc.
 2108 Taylor Ave. #850
 Norfolk, Nebraska 68701
 Phone: (402) 371-8650
 Fax: (402) 438-3235

Project: 21-068 - Woodbury County - Law Enforcement Center
 3701 28th Street
 Sioux City, Iowa 51104

Prime Contract Potential Change Order #032: CE #PCO 032 - RFI #211 - Beam Clip Connection Issue

TO:	Woodbury County Law Enforcement 620 Douglas Street Sioux City, Iowa 51105	FROM:	Hausmann Construction, Inc. 8885 Executive Woods Drive Lincoln, Nebraska 68512
PCO NUMBER/REVISION:	032 / 0	CONTRACT:	21-068 - Woodbury County - Law Enforcement Center
REQUEST RECEIVED FROM:		CREATED BY:	Nathan Thege (Hausmann Construction, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	7/7/2022
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:	Woodbury County LEC	ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$1,337.00

POTENTIAL CHANGE ORDER TITLE: CE #PCO 032 - RFI #211 - Beam Clip Connection Issue

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #PCO 032 - RFI #211 - Beam Clip To Embed Connection Issue

PCO 032 is created to incorporate the costs associated with RFI #211 as itemized within. Please provide approval no later than 8/5/22.

ATTACHMENTS:

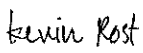
Alliant - RFI 211.pdf , 21-068 -CO BACK UP 7.7.22.pdf , RFI 211 - Confirming RFI - Beam Clip to Embed Connection Issue (Response).pdf


#	Description	Amount
1	Labor to cut beam clips down	\$1,260.00
2	Fee	\$63.00
3	Bond & Insurance	\$14.00
Grand Total:		\$1,337.00


Kevin Rost (Goldberg Group Architects)
 520 Francis Street Suite 200C
 St. Joseph, Missouri 64501

Woodbury County Law Enforcement
 620 Douglas Street
 Sioux City, Iowa 51105

Hausmann Construction, Inc.
 8885 Executive Woods Drive
 Lincoln, Nebraska 68512

DocuSigned by:

 8/9/2022
 B8A4BCDF8BED4D9...
SIGNATURE **DATE**

DocuSigned by:

 7/11/2022
 B96556CE885642A...
SIGNATURE **DATE**

DocuSigned by:

 7/11/2022
 B96556CE885642A...
SIGNATURE **DATE**

DS




Woodbury County Law Enforcement Center Authority

Ron Wieck, Chair
Dan Moore, Secretary
Rocky DeWitt, Treasurer

Woodbury County Courthouse
620 Douglas Street, Room #104
Sioux City, Iowa 51101
712.279.6525

Furniture Procurement Policy

The following policy is intended to explain the procedures to be used by the Woodbury County Law Enforcement Authority ("Authority") for the purchase of furniture for the Woodbury County Law Enforcement Center. This policy is applicable to the procurement of all standalone furniture which shall not be integrated into the building or improvements at the Woodbury County Law Enforcement Center.

The Authority will establish and appoint a furniture team to review and make recommendations on all furniture purchase proposals.

The Authority will solicit vendor proposals for furniture product lines.

The Authority will hold fact-finding presentations with vendors and product lines.

The team will score the written furniture proposals and presentations.

Notwithstanding anything to the contrary in this policy, the Authority reserves the right to choose the State of Iowa or utilization of another governmental entity's contract for furniture, if deemed to be in the best interests of the public and offers the best procurement process. The Authority may request a recommendation from the furniture procurement team on whether a cooperative purchasing process through the State of Iowa offers the best value alternative.

The Authority will perform its due diligence in review of any contracts with furniture vendors to ensure compliance with any applicable local policies.

Under this policy, the Authority will not procure equipment. The Authority will establish a separate procurement policy for Fixtures and Equipment for the Law Enforcement Center.