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08/25/15

County Woodbury

SUPPLY CONTRACT

THIS AGREEMENT made entered into by and between Woodbury County, by its Board of Supervisors, consisting of the following members Mark A. Monson, Larry D. Clausen, Jaclyn D. Smith, Matthew Ung and Jeremy Taylor Party of the first part, and Johnson Propane of Battle Creek, IA, party of the second part.

WITNESSETH: That the party of the second part, for and in consideration of \$0.63 per gallon payable as set forth in the specifications constituting a part of this contract, hereby agrees to furnish f. o. b. the locations as designated in the Instructions to bidders, and within the time specified propane as follows: Furnish and deliver approximately 48,200 gallons of propane fuel at the bid price of \$0.63/per gallon to the Woodbury County Secondary Roads Department, Conservation Department, Sheriff's Department, Emergency Services Department and Treasurer's Office.

Deliveries to be made at locations as noted in the NOTICE/INSTRUCTIONS TO BIDDERS.

Deliveries to be made within forty-eight (48) hours of County order unless other delivery arrangements are agreed upon by both parties.

This contract is valid only for the period commencing September 1, 2015 through and including August 31, 2016.

Payment to vendor will be made from current funds upon receipt of invoices.

IN WITNESS WHEREOF, the parties hereto have set their hands for the purpose herein expressed, to this and three other instruments of like tenor, this 25th day of August 2015

Woodbury County, Iowa
Party of the First Part
By Mark A. Monson
Mark A. Monson, Chairman

Johnson Propane
By [Signature]
Party of the Second Part

NOTICE / INSTRUCTIONS TO BIDDERS

July 24, 2015

Sealed bids will be received at the Office of the Public Bidder of Woodbury County, Court House, Sioux City, Iowa 51101 until 4:00 P.M. CDST on Monday, August 10, 2015. Said sealed bids will be opened and read at 4:40 P.M. CDST on Tuesday, August 11, 2015 in the Office of the County Board of Supervisors for furnishing the Woodbury County Secondary Roads Department with approximately 25,500 gallons, the Woodbury County Conservation Department with approximately 4,000 gallons, Woodbury County Emergency Operations with 12,500 gallons, Woodbury County Sheriff's Office with 5,200 gallons and Woodbury County Treasurer's Office 1,000 gallons of propane fuel to be delivered in amounts as needed to the various delivery sites as indicated below. Delivery to be for the period commencing September 1, 2015 and ending August 31, 2016.

Delivery may be made at any time at the convenience of the Supplier, however, delivery shall be made within forty-eight (48) hours if and when requested by the County or if and when there remains only approximately 30% of fuel supply. No minimum fuel delivery order will be guaranteed. Price per gallon quoted is for supply and delivery of propane. No additional surcharge or delivery fees will be allowed.

Tank capacity and estimated annual usage at the various county maintenance sheds/delivery sites is as follows:

A. SECONDARY ROADS DEPARTMENT:

Maintenance Shed/ Delivery Site	Tank Capacity (Gal.)	Estimated Annual Usage* (Gal.)
DIST. #2		
Moville	1,000	3,500
DIST. #3		
Correctionville	3,000	6,000
Anthon	1,000	2,000
DIST. #4		
Oto	3,000	5,000
Danbury	500	1,500
DIST. #5		
Hornick	1,500	3,500
Climbing Hill	500	1,000
Luton	1,000	<u>3,000</u>
Total Estimate Annual Usage		25,500

B. COUNTY CONSERVATION DEPARTMENT:

Little Sioux Park - Correctionville & Southwood Conservation Area - Smithland	2,500
Browns Lake/Bigelow Park - Salix	<u>1,500</u>
Total Estimate Annual Usage	4,000

C. EMERGENCY OPERATIONS DEPARTMENT:

Maintenance Shed/ Delivery Site	Tank Capacity (Gal.)	Estimated Annual Usage* (Gal.)
WITCC 4647 Stone Ave., Sioux City	500	500
West Middle 3301 West 19 th St., Sioux City	500	500
O'Brien 2267 O'Brien Ave., Anthon	500	500
AT & T 2028 Jasper Ave., Merville	500	500
Homer 1.1 Miles NW, Homer, NE	500	500
Emergency Operations Center	1,000	1,500
Emergency Operations Center	2x1,000	<u>8,500</u>
Total Estimate Annual Usage		12,500

D. SHERIFF'S DEPARTMENT

Prairie Hills Center	1,000	<u>5,200</u>
Total Estimate Annual Usage		5,200

E. TREASURER'S DEPARTMENT

Little Courthouse, Anthon	500	<u>1,000</u>
Total Estimate Annual Usage		1,000

GRAND TOTAL 48,200 GALLONS

Quantities are approximate only and may increase or decrease as demand requires. No price adjustments will be permitted for underage or overage.

All proposals shall be TYPED on the bid form furnished by the County, sealed in an envelope plainly marked on the front lower left hand corner with the words "BID FOR PROPANE" and also stating the time and date of bid opening. Any alterations in the bid form may cause the rejection of the bid. The successful bidder shall execute a contract within 10 days of the date of award.

The County Board of Supervisors reserves the right to evaluate each proposal, to waive any technicalities, to reject any and all bids or to accept the bid and award a contract which in their judgment will best serve the interest of the County. The Board may consider other factors in addition to low bid. Low bid may not be the sole determining factor in contract award.

The Board reserves the right to defer action on any and all proposals for a period not to exceed 15 calendar days from date bids are opened and read.

Dated this 24th day of July, 2015.


Mark J. Naha, County Engineer