

# **\*A G E N D A\***

## **WOODBURY COUNTY BOARD OF SUPERVISORS**

**FRIDAY, JANUARY 2, 2015**

### ***ITEMS OF BUSINESS***

- 10:00 a.m.**      1. Swearing in of Elected Officials
- a. County Board of Supervisors – Jeremy Taylor
  - b. County Attorney – PJ Jennings
  - c. County Treasurer – Michael Clayton
- 10:01 a.m.**      2. Call Meeting to Order, Larry Clausen, Past Chair  
Re: Election of New Chairperson
- 10:05 a.m.**      3. Approval of Appointments of:
- a. County Engineer – Mark Nahra
  - b. County Medical Examiner – Dr. Thomas Carroll
  - c. County Representative to the Third Judicial District Department of Correctional Services
  - d. County Weed Commissioner – Jered Jepsen
  - e. Loess Hills Development & Conservation Authority Board of Directors
  - f. County Official Newspaper
- 10:10 a.m.**      4. Secondary Roads – Mark Nahra
- a. Consider resolution to authorize county engineer to execute the certification of the completion of work and final acceptance for Farm to Market and Federal Aid construction projects.
  - b. Consider resolution to authorize county engineer to close any secondary road construction, routine maintenance or emergencies during 2015.
- 10:15 a.m.**      5. Hearing of any Individual/Group to Make a Presentation of Item(s) Not On the Agenda And Supervisors' Concerns

### **ADJOURNMENT**

*Subject to Additions/Deletions*

# WOODBURY COUNTY BOARD OF SUPERVISORS

FRIDAY, JANUARY 2, 2015

## CALENDAR OF EVENTS

<b>MONDAY, JANUARY 5, 2015</b>	<b>6:00 p.m.</b>	Board of Adjustment meeting, Board of Supervisors' Chambers
<b>TUESDAY, JANUARY 6</b>	<b>4:00 p.m.</b>	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
<b>THURSDAY, JANUARY 8</b>	<b>5:00 p.m.</b>	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
	<b>7:00 p.m.</b>	Siouxland Mental Health Center, Board Meeting, 625 Court Street
	<b>12:00 p.m.</b>	SIMPCO Board of Directors, 1122 Pierce St, Sioux City, Iowa
<b>TUESDAY, JANUARY 13</b>	<b>10:00 a.m.</b>	Senior Center Board of Directors Meeting, 313 Cook Street
<b>WEDNESDAY, JANUARY 14</b>	<b>8:05 a.m.</b>	Woodbury County Information Communication Commission, Board of Supervisors' Chambers
	<b>6:30 p.m.</b>	911 Service Board Meeting, Public Safety Center, Climbing Hill
	<b>8:00 p.m.</b>	County's Mayor Association Meeting, Public Safety Center, Climbing Hill
<b>TUESDAY, JANUARY 19</b>	<b>4:30 p.m.</b>	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
<b>WEDNESDAY, JANUARY 20</b>	<b>2:00 noon</b>	Siouxland Economic Development Corporation Meeting, Marina Inn
<b>THURSDAY, JANUARY 21</b>	<b>11:00 a.m.</b>	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St., Sioux City, Iowa
<b>MONDAY, JANUARY 26</b>	<b>6:00 p.m.</b>	Zoning Commission Meeting, Board of Supervisors' Chambers
<b>MONDAY, JANUARY 26</b>	<b>7:30 p.m.</b>	Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Merville, Iowa.
<b>TUESDAY, JANUARY 27</b>	<b>2:00 p.m.</b>	Decat Board Meeting, Western Hills AEA, Room F

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.



## OATH OF OFFICE

I, Jeremy J. Taylor, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Iowa, and that I will faithfully and impartially to the best of my ability discharge the duties of the office of County Board of Supervisors in Woodbury County, Iowa, as now or hereafter required by law.

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**STATE OF IOWA**                    }  
  }**ss:**  
**COUNTY OF WOODBURY**        }

On the 2<sup>nd</sup> day of January, 2015, before me, the undersigned, a Judge of the Third Judicial District in and for said County and State, personally appeared Jeremy J. Taylor to me personally known to be the identical person named in and who executed the within and foregoing oath of office, and acknowledged that he executed the same as now and hereafter as required by law.

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Judge of the Third Judicial District for the  
State of Iowa

THIRD JUDICIAL DISTRICT



**DEPARTMENT OF CORRECTIONAL SERVICES**

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December 10, 2014

TO: Chair, County Board of Supervisors

From: Jody Hagaman *JMH*  
Board of Directors Secretary

Subject: Membership Notices

Enclosed herein please find a Notice of Appointment for calendar year 2015 to be completed in order to appoint representation from your county to our Board of Directors. For your convenience, I am enclosing a self-addressed envelope for the return of the Notice.

Thank you for your assistance in returning this to me by mid-January 2015. Also, if your representative is a first-time appointment, please include the member's physical address, email address and phone number.

If you have any questions, feel free to contact me at 712-224-6821.

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515 Water Street  
Sioux City, Iowa 51103  
(712) 252-0590  
RTF: 252-3451  
FAX: 252-0634

Suite One  
100 West 5<sup>th</sup> St.  
Spencer, Iowa 51301  
(712) 262-5252  
FAX: 262-5391

720 Western Avenue  
P.O. Box 39  
Sheldon, Iowa 51201  
(712) 324-5384  
FAX: 324-5366

o ADMINISTRATIVE SERVICES  
o FIELD SERVICES  
o RESIDENTIAL FACILITY

o FIELD SERVICES AREA OFFICE

o RESIDENTIAL FACILITY



# NOTICE OF APPOINTMENT

PURSUANT to Section 905.3(1)(a), Code of Iowa,

The Board of Supervisors

of \_\_\_\_\_ County

hereby appoint

\_\_\_\_\_

to serve on the Board of Directors of the

THIRD JUDICIAL DISTRICT  
DEPARTMENT OF CORRECTIONAL SERVICES

for the calendar year 2015.

Dated this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Board Chairperson

\_\_\_\_\_ County





**Loess Hills Development and Conservation Authority**

712 S. Hwy. 6 & 59  
Oakland, Iowa 51560-0189  
Phone (712) 482-3029  
Fax (712) 482-5590

December 1, 2014

Woodbury County Board of Supervisors  
620 Douglas Street  
Sioux City, IA 51101

RE: LHDCA Board of Directors

I am writing to request a 2015 appointment from Woodbury County be made to the Loess Hills Development & Conservation Authority (LHDCA) Board of Directors. Currently Mark Monson is on the LHDCA Board of Directors. Members of the LHDCA Board of Directors are to be appointed from the 23 counties listed on the enclosed fact sheet. Term length is to be determined by each board of supervisors. The next LHDCA Board of Directors meeting is March 6, 2015 at a location to be announced later.

The mission of the LHDCA is to develop and coordinate plans for projects related to the unique natural resources, rural development and infrastructure of counties in the deep loess soils region of western Iowa. The LHDCA oversees two organizations: Hungry Canyons Alliance (HCA) and the Loess Hills Alliance (LHA). Please see enclosed fact sheet for further details on these two organizations.

In general, the role of the LHDCA Board of Directors is 1) to administer the accounts of the LHA and HCA; 2) to provide general direction and guidance in the activities of the LHA and HCA; and 3) to assist in raising funds for the LHA and HCA. The LHDCA Board only meets annually for the preceding objectives.

Please advise me of your 2015 appointment by January 31, 2015 using the form below. A self-addressed stamped envelope has been enclosed for your convenience. Thank you for your attention to this request. Please call if you have any questions regarding this appointment.

Sincerely,

Bernie Bolton  
Chairman

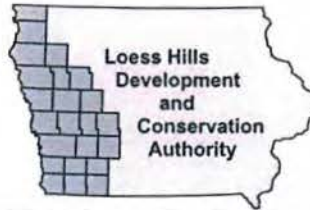
.....  
Woodbury County Board of Supervisors 2015 appointee to the LHDCA Board of Directors is:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone and email: \_\_\_\_\_

# Visual Representation of the Relationships between the LHDCA, HCA, LHA, and Golden Hills RC&D



## Loess Hills Development and Conservation Authority (LHDCA)

Addresses issues unique in the deep to moderate loess soils region of Western Iowa.  
 Oversees Hungry Canyons Alliance and Loess Hills Alliance.  
Serves as pass-through for state appropriations going to HCA and LHA.  
 Coordinates annual audit of LHDCA, HCA, and LHA.

Includes: Adair, Adams, Audubon, Carroll, Cass, Cherokee, Crawford, Fremont, Guthrie, Harrison, Ida, Lyon, Mills, Monona, Montgomery, Page, Plymouth, Pottawattamie, Sac, Shelby, Sioux, Taylor, and Woodbury Counties

Golden Hills RC&D: under contract to provide fiscal management and secretarial duties



## Hungry Canyons Alliance (HCA)

Provides financial and technical assistance to construct grade control structures (GCS) to prevent further stream channel degradation in the deep loess region of western Iowa.

Active Counties Include: Adair, Adams, Audubon, Carroll, Cass, Crawford, Fremont, Guthrie, Harrison, Ida, Mills, Monona, Montgomery, Page, Plymouth, Pottawattamie, Shelby, Taylor, and Woodbury

Golden Hills RC&D: under contract to provide fiscal management and houses HCA director

## Loess Hills Alliance (LHA)

Protects special natural and cultural resources while ensuring economic viability and private property rights through the creation of a common vision for Iowa's Loess Hills.

Includes: Fremont, Harrison, Mills, Monona, Plymouth, Pottawattamie, and Woodbury Counties

Golden Hills RC&D: under contract to provide fiscal management



**SIoux CITY**  
**JOURNAL**  
**COMMUNICATIONS**

December 29, 2014

To Whom It May Concern:

The Sioux City Journal requests to be the official newspaper for Woodbury County for 2015.

Sincerely,

Cynthia Donovan  
Classified Director



THE  
*Record*

NOV 17 2014 AM 11:47

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Box 546 • 238 Main Street  
Moyile, Iowa 51039

Phone: 712-873-3141 • Toll Free: 844-873-3141

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Your Regional Newspaper Serving Your Friends And Neighbors In  
Moyile - Kingsley - Lawten - Correctionville - Anthon - Pierson  
Bronson - Quimby - Washta - Hornick - Cushing - Oto - Climbing Hill

November 14, 2014

To Whom It May Concern:

The Record would like to be considered as an official newspaper for Woodbury County.  
Thank you for your consideration.

Sincerely,



Blake Stubbs

# The Sergeant Bluff Advocate

Pioneer Mall  
204 First St., Suite 2A  
Sergeant Bluff, IA 51054-0712  
(FAX) 712-943-4606 (Ph:)712-943-2583  
advocate@longlines.com

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Dec. 24, 2014

Woodbury County Board of Supervisors  
ATTN: Board Administrative Coordinator  
Courthouse, Room 104  
620 Douglas Street  
Sioux City, IA, 51101

Dear Woodbury County Board of Supervisors:

Please find attached our Statement of Ownership, Management and Circulation (SOMC), published in the OCT. 2, 2014 issue of the Sergeant Bluff Advocate weekly newspaper. The SOMC published notification details of our publishing information and numbers. This is in accordance with requirements for the annual status consideration of Official Woodbury County Newspaper of which we are applying.

Thank you for permitting the Sergeant Bluff Advocate to serve the Woodbury County Board of Supervisors as an Official Woodbury County Newspaper and the people of Sergeant Bluff, Salix, Sloan, Hornick, Climbing Hill, Sioux City and elsewhere in Woodbury County.

Respectfully yours,

Wayne V. Dominowski  
Publisher/Editor  
Lt.Col., USAR, *(Ret.)*

December 29, 2014

TO: Board of Supervisors

FROM: Mark Nahra, County Engineer

RE: Friday, January 2, 2015 Meeting

I am requesting the following agenda items for the Board's consideration.

- Consider resolution to authorize county engineer to execute the certification of the completion of work and final acceptance for Farm to Market and Federal Aid construction projects.
- Consider resolution to authorize county engineer to close any secondary road for construction, routine maintenance or emergencies during 2014.



# WOODBURY COUNTY E911 SERVICE BOARD

Chairman Gary Merkel  
Vice-Chairman Max Dunnington  
Executive Member Jeff Redmond  
Executive Member David Amick  
Treasurer Wendi Hess  
Secretary Glenn Sedivy

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## MEETING NOTICE

**DATE: January 14, 2015**

**TIME: 6:30 p.m.**

**PLACE: Climbing Hill Substation**

- I. Meeting called to order
- II. Approve minutes of the November 12<sup>th</sup>, 2014 Regular Meeting
- III. New Business
  - a. Open Public Hearing of FY16 Operating Budget
  - b. Close Public Hearing of FY16 Operating Budget
  - c. Adopt FY16 Operating Budget
  - d. Approve any outstanding claims
  - e. Treasurer's Report's
  - f. Re-Election of Board Chairperson to serve for calendar years 2015 and 2016
  - g. Re-Election of Vice Chairperson to serve for calendar years 2015 and 2016
  - h. Re-Election of 2 Executive Board members to serve for calendar years 2015 and 2016
  - i. Chairperson to appoint the Board Secretary and Treasurer for calendar years 2015 and 2016
  - j. Fire paging at the Salix site, issues with water tower removal review possible tower purchase.
  - k. ByLaws to be signed by each voting Governing body
- V. Open Items
- IV. Adjourn  
(Next meeting)

**NEXT REGULAR MEETING WEDNESDAY  
March 11, 2015 @ 6:30 pm**

<b>NOTICE OF PUBLIC HEARING – PROPOSED BUDGET</b>	<b>JOINT E911 SERVICE BOARD:</b>
<b>Fiscal Year July 1, 2015 - June 30, 2016</b>	<b>Woodbury County E911 Service Board</b>

The E911 Service Board of the above named jurisdiction will conduct a public hearing on the proposed fiscal year budget as follows:

Meeting Date:	Meeting Time:	Meeting Location:
01/14/2015	6:30 P.M.	121 Deer Run Trail Climbinghill, Iowa

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of budgeted receipts and expenditures on file with the E911 Service Board Secretary. Copies of the Supplemental Budget Detail (Schedule E911-3.1 and E911-3.2) will be furnished upon request.

E911 Service Board Contact Telephone Number:	E911 Service Board Contact Name:
712-279-6959	Glenn Sedivy

**PROPOSED BUDGET SUMMARY**

FUND (Use Whole Dollars)	Expenditures			D Transfers Out	E Estimated Ending Fund Balance June 30, 2016	F Estimated Beginning Fund Balance July 1, 2015	G Estimated Other Receipts	H Transfers In	I Estimated Amount To Be Raised By Surcharge
	A	B	C						
	FYE 6-30-14 Actual	FYE 6-30-15 Re-Estimated	FYE 6-30-16 Proposed						
1. Surcharge Fund	715,054	943,825	795,787		452,074	647,861	300,000		300,000
2. Operating Fund	0	0	0		0	0	0		
3. TOTAL	715,054	943,825	795,787	0	452,074	647,861	300,000	0	300,000



<b>ADOPTED BUDGET AND CERTIFICATE OF TAXES</b> Fiscal Year July 1, 2015 - June 30, 2016	<b>JOINT E911 SERVICE BOARD:</b> <b>Woodbury County E911 Service Board</b>
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File one copy of the Adopted Budget Summary, the Supplemental Detail, and Proof of Publication with the County Auditor by March 15.

Date Budget Approved:	Contact Name:	Contact Telephone Number:	Contact Address:
	Glenn Sedivy	712-279-6959	P.O. Box 447 Sioux City, Iowa 51102

**ADOPTED BUDGET SUMMARY**

FUND (Use Whole Dollars)	Expenditures			D Transfers Out	E Estimated Ending Fund Balance June 30, 2016	F Estimated Beginning Fund Balance July 1, 2015	G Estimated Other Receipts	H Transfers In	I Estimated Amount To Be Raised By Surcharge
	A FYE 6-30-14 Actual	B FYE 6-30-15 Re-Estimated	C FYE 6-30-16 Proposed						
1. Surcharge Fund	715,054	943,825	795,787		452,074	647,861	300,000		300,000
2. Operating Fund	0	0	0		0	0	0		
3. TOTAL	715,054	943,825	795,787	0	452,074	647,861	300,000	0	300,000

**CERTIFICATION**

To the County Auditor and the Board of Supervisors of the above-named jurisdiction, in the State of Iowa:  
At a meeting of the E911 Service Board for the above-named jurisdiction, on the date indicated above,  
the budget for the fiscal year stated above was adopted as summarized above.

\_\_\_\_\_  
Secretary Signature of Certification

**COUNTY AUDITOR'S CERTIFICATION**

\_\_\_\_\_  
Proof of Publication filed and compared for statutory compliance.  
\_\_\_\_\_  
Adopted expenditure amounts shown in column C, line 3 do not exceed published amounts.

\_\_\_\_\_  
County Auditor Signature of Certification

**SUPPLEMENTAL DETAIL**

**1. E911 SURCHARGE FUND ---**

**Woodbury County E911 Service Board**

<b>RESOURCES: BEGINNING FUND BALANCE and RECEIPTS</b>	Line	(A) Actual FYE June 30, 2014	(B) Estimate FYE June 30, 2015	(C) Budget FYE June 30, 2016
<b>BEGINNING FUND BALANCE:</b>				
Reserved(Nonspend/Restrict/Committed)	1			
Assigned Fund Balance	2	600,000		
Unassigned Fund Balance	3	190,983	837,686	647,861
Total Beginning Fund Balance	4	790,983	837,686	647,861
<b>TELEPHONE SURCHARGE</b>	5	441,065	350,000	300,000
<b>OTHER REVENUES:</b>				
Interest	6		4,000	
Misc. Refunds & Reimbursements	7			
Wireless E911 Surcharge	8	270,692	300,000	300,000
Wireless E911 Carry Over Funds	9	50,000	100,000	
	10			
	11			
	12			
	13			
	14			
	15			
	16			
	17			
	18			
	19			
	20			
	21			
	22			
Subtotal Other Revenues	23	320,692	404,000	300,000
<b>DEBT SERVICE:</b>				
Iowa Finance Authority	24			
Other	25			
	26			
Subtotal Debt Service	27			
Subtotal (Lines 4, 5, & 23)	28	1,552,740	1,591,686	1,247,861
<b>TRANSFERS IN</b>	29			
<b>TOTAL RESOURCES (Lines 28 &amp; 29)</b>	30	1,552,740	1,591,686	1,247,861

\*MSAG: Master Street Address Guide \*\*PSAP: Public Safety Answering Point  
ENDING FUND BALANCE RESERVED AND ASSIGNED ITEMIZATIONS

Reserved FYE 2014:	
Assigned FYE 2014:	
Reserved FYE 2015:	
Assigned FYE 2015:	
Reserved FYE 2016:	
Assigned FYE 2016:	NG 911 Phone System Replacement

<b>REQUIREMENTS: EXPENDITURES and ENDING FUND BALANCE</b>	Line	(A) Actual FYE June 30, 2014	(B) Estimate FYE June 30, 2015	(C) Budget FYE June 30, 2016
<b>EXPENDITURES:</b>				
<b>Administration:</b>				
Personnel Costs Database Mgmt/Addressing	31			
Office Supplies	32			
Postage	33			
Advertising & Promotion	34	70		75
Insurance	35			
Training Expense	36	2,639	6,000	4,000
Other	37	458	500	500
<b>Communications:</b>				
E911 Telephone Expense	38	22,478	23,000	21,000
Other Telephone Expense	39	75,480	78,000	78,000
<b>Data Processing:</b>				
E911 Data Base/MSAG* (Telephone Co.)	40			
E911 Data Base/MSAG* (Other)	41			
Other Data Processing	42	10,425	1,000	2,000
<b>Addressing:</b>				
Mapping Expense	43	12,875	100,000	13,000
Sign Expense	44			
<b>Equipment Repair &amp; Maintenance:</b>				
Telephone Equipment Repair & Maintenance	45	1,831	2,000	2,100
Radio Equipment Repair & Maintenance	46	48	100	3,000
Other Equipment Repair & Maintenance	47	20,842	23,000	17,000
<b>Contracted Services:</b>				
Consultant Fees	48			
City Governments	49			
County Governments	50			
Telephone Companies	51			
<b>Capital Expenditures:</b>				
Communications Towers & Equipment	52	6,261	400,000	
Vehicle & Portable Radios	53			
PSAP** Telephone Equipment	54			500,000
PSAP** Other Equipment	55	6,620		
Addressing (signs)	56			
Other	57	244,802		
<b>Debt Service:</b>				
Iowa Finance Authority	58	310,225	310,225	155,112
Other	59			
Subtotal Expenditures	60	715,054	943,825	795,787
TRANSFERS OUT	61			
<b>ENDING FUND BALANCE:</b>				
Reserved(Nonspendable/Restricted/Committed)	62			
Assigned Fund Balance	63			
Unassigned Fund Balance	64	837,686	647,861	452,074
<b>Total Ending Fund Balance</b>	65	837,686	647,861	452,074
<b>TOTAL REQUIREMENTS (Lines 60, 61 &amp; 65)</b>	66	1,552,740	1,591,686	1,247,861



**SUPPLEMENTAL DETAIL**

**2. E911 OPERATING FUND ---**

**Woodbury County E911 Service Board**

<b>RESOURCES:</b>		(A)	(B)	(C)
<b>BEGINNING FUND BALANCE and RECEIPTS</b>	Line	Actual FYE June 30, 2014	Estimate FYE June 30, 2015	Budget FYE June 30, 2016
<b>BEGINNING FUND BALANCE:</b>				
Reserved(Nonspend/Restrict/Committed)	1			
Assigned Fund Balance	2			
Unassigned Fund Balance	3		0	0
Total Beginning Fund Balance	4	0	0	0
<b>TELEPHONE SURCHARGE</b>	5			
<b>OTHER REVENUES:</b>				
Interest	6			
County Contribution	7			
City Contributions	8			
	9			
	10			
	11			
	12			
	13			
	14			
	15			
	16			
	17			
	18			
	19			
	20			
	21			
	22			
Subtotal Other Revenues	23	0	0	0
<b>DEBT SERVICE:</b>				
Iowa Finance Authority	24			
Other	25			
	26			
Subtotal Debt Service	27	0	0	0
Subtotal (Lines 4, 23, & 27)	28	0	0	0
<b>TRANSFERS IN</b>	29			
<b>TOTAL RESOURCES (Lines 28 &amp; 29)</b>	30	0	0	0

\*MSAG: Master Street Address Guide \*\*PSAP: Public Safety Answering Point  
ENDING FUND BALANCE RESERVED AND ASSIGNED ITEMIZATIONS

Reserved FYE 2014:	
Assigned FYE 2014:	
Reserved FYE 2015:	
Assigned FYE 2015:	
Reserved FYE 2016:	
Assigned FYE 2016:	

<b>REQUIREMENTS:</b>		(A)	(B)	(C)
<b>EXPENDITURES and ENDING FUND BALANCE</b>	Line	Actual FYE June 30, 2014	Estimate FYE June 30, 2015	Budget FYE June 30, 2016
<b>EXPENDITURES:</b>				
<b>Administration:</b>				
Salaries & Benefits	31			
Office Supplies	32			
Postage	33			
Advertising & Promotion	34			
Insurance	35			
Training Expense	36			
Other	37			
<b>Communications:</b>				
E911 Telephone Expense	38			
Other Telephone Expense	39			
<b>Data Processing:</b>				
E911 Data Base/MSAG* (Telephone Co.)	40			
E911 Data Base/MSAG* (Other)	41			
Other Data Processing	42			
<b>Addressing:</b>				
Mapping Expense	43			
Sign Expense	44			
<b>Equipment Repair &amp; Maintenance:</b>				
Telephone Equipment Repair & Maintenance	45			
Radio Equipment Repair & Maintenance	46			
Other Equipment Repair & Maintenance	47			
<b>Contracted Services:</b>				
Consultant Fees	48			
City Governments	49			
County Governments	50			
Telephone Companies	51			
<b>Capital Expenditures:</b>				
Communications Towers & Equipment	52			
Vehicle & Portable Radios	53			
PSAP** Telephone Equipment	54			
PSAP** Other Equipment	55			
Addressing (signs)	56			
Other	57			
<b>Debt Service:</b>				
Iowa Finance Authority	58			
Other	59			
Subtotal Expenditures	60	0	0	0
TRANSFERS OUT	61			
<b>ENDING FUND BALANCE:</b>				
Reserved(Nonspendable/Restricted/Committed)	62			
Assigned Fund Balance	63			
Unassigned Fund Balance	64	0	0	0
<b>Total Ending Fund Balance</b>	65	0	0	0
<b>TOTAL REQUIREMENTS (Lines 60, 61 &amp; 65)</b>	66	0	0	0



**INSTRUCTIONS**

Both the Notice of Public Hearing and Proposed Budget Summary are to be published. Schedules E911-3.1 & E911-3.2, the Supplemental Detail, are to be completed prior to the completion of Form E911-1 as the numbers for the proposed budget Summary are to be derived from the Detail. Schedules E911-3.1 & E911-3.2 must be made available to any interested citizen or taxpayer and must also be attached to the certified budget. File one copy of the proof of publication with the County Auditor. Individual amounts published in Column C, Form E911.1 represent the maximum expenditures authorized by law for certification. Adopted surcharge amounts cannot exceed what is published in Column I, Form E911.1.

**ENTRY RECORD OF CONSIDERATION AND FILING OF ESTIMATE**

The E911 Service Board has met to consider and approve for filing and publication the proposed budget for the ensuing fiscal year. A quorum was present and the time and place for the public hearing was set as indicated on Form E911-1. The Secretary was directed to publish the notice of Public Hearing and Proposed Budget Summary as required by law.

\_\_\_\_\_  
Chairperson's Signature

\_\_\_\_\_  
Secretary's Signature

# WOODBURY COUNTY E911 SERVICE BOARD

Chairman Gary Merkel  
Vice-Chairman Max Dunnington  
Executive Member Jeff Redmond  
Executive Member David Amick  
Treasurer Wendi Hess  
Secretary Glenn Sedivy

## Minutes November 12, 2014

The November 12, 2014 regular meeting of the Woodbury County E-911 Service Board was called to order by Chairman Gary Merkel at 6:30 p.m. on November 12, 2014 at the Sheriff's substation in Climbing Hill. The cities, towns and agencies represented were: Anthon, Bronson, Correctionville, Cushing, Merville, Oto, Pierson, Sgt Bluff, Sloan, Board of Supervisors, Emergency Services and the Secretary.

### Approve Minutes of the September 10 , 2014 Regular Meeting

Anthon made a motion to approve the minutes, Merville seconded the motion, and all were in favor.

### Approve any Outstanding Claims

Bills outstanding presented:

Glenn Sedivy presented an invoice from Electronic Engineering in the amount of \$5,939.20 for repairing, relocation and testing the County Fire paging system due to issues Sgt Bluff Fire/EMS was having with paging.

Merville made a motion to approve the payment of the invoice, Sloan seconded the motion, and all were in favor

### Treasurer's Report

Ending fund balance as of October 31 , 2014 is \$537,788.97 with a current radio loan payoff amount of \$301,896.41 with a net difference of \$235,892.56.

Sloan made a motion to accept the Treasure's report, Bronson seconded the motion, and all were in favor.

### Update on Microwave project

Glenn Sedivy advised the Board that the new equipment has been installed and is completely in operation. The old equipment will be inventoried and will be sold with any revenue going back into the Starcomm budget.

### County Fire paging and spare parts

Glenn Sedivy advised the Board that the spare parts for the County Fire paging system were installed in Bronson and the Climbinghill site was relocated to the radio room in the Climbinghill Disaster Services building. The relocation of this equipment appears to have resolved the issues with Sggt Bluff Fire/EMS. Glenn recommended to the Board to replace the spare parts in the amount of \$17,462.00 from Electronic Engineering.

Sloan made a motion to purchase the spare parts, Bronson seconded the motion, and all were in favor.

### **800Mhz radios for ambulances encryption upgrade**

Glenn Sedivy informed the Board that Gary Brown provided 800 Mhz mobile radios to be installed in the ambulances throughout the county. It is up to each department to pay for the installation of these radios. It was discovered that 5 of these radios were not equipped with Encryption. These radios without encryption would not be able to talk to the hospitals or the Sheriff's department tactical channels. Glenn recommended to the board to purchase the encryption hardware and software for these radios in the amount of \$4,450.00.

Correctionville made a motion to purchase the encryption, Bronson seconded the motion, and all were in favor.

### **Fire Paging at Salix site, issues with water tower removal**

Glenn Sedivy explained that the Salix water tower is going to be torn down within the next couple of years. This is the primary paging site for the southwestern portion of Woodbury County. Glenn received a budgetary cost to install a new radio tower at this site and continue to use the building and generator. The budgetary number is from Sabre Industries \$61,578.00. Glenn advised he would be looking at other options on this issue, but wanted the Board to know that this is going to need to be addressed in the future.

### **Approve State Attachment C request for Wireless E-911 funds for FY16.**

Bronson made a motion to authorize the Chairman to sign the State Attachment C request for Wireless funds for FY16, Anthon seconded the motion, and all were in favor

### **Authorize application to State for FY15 Wire Wireless E-911 carry over funds.**

Glenn Sedivy explained that the Board that Woodbury County can apply for \$100,000.00 no match E-911 Wireless carryover funds for a project within the Communications Center and that the project had to be completed by June 30<sup>th</sup> 2015. Initially it was discussed to purchase a new 911 phone system with these funds, Glenn attended a meeting with the State 911 program manager Barb Voss and she stated the funding will increase after July 1<sup>st</sup> 2015, so the new 911 system can be placed out to bid and ready to order after July 1 2015 with these new funds. Glenn proposed purchasing the upgrades to the E911 mapping from GEOCOMM with these current funds and proceed with the new 911 phone switch during the FY16 budgeting process.

Sloan made a motion to authorize the Chairman to authorize this year's application for the carry over funds to purchase the upgrade to the GEOCOMM E911 mapping system. Merville seconded the motion, and all were in favor



**Proposed FY16 Operating budget**

Glenn Sedivy presented the proposed FY16 operating budget to the Board:

FY16	
Beginning Fund Balance	\$643,731.00
Telephone Surcharge	\$350,000.00
Wireless Surcharge	\$258,000.00
Beginning & Revenue	\$1,251,731.00
FY16 expenditures	
Advertising	\$75.00
Training	\$4,000.00
other	\$500.00
E911 Telephone Expense	\$21,000.00
Other Telephone Expense	\$78,000.00
Sign Expense	\$15,000.00
Telephone Equip Repair	\$2,100.00
radio Equip Repair	\$3,000.00
Other Equip Repair	\$17,000.00
911 System Upgrade	\$500,000.00
Loan pay back	\$155,112.00
Expenditures	\$795,787.00
	\$455,944.00

Normal Yearly Expenditures	\$75.00
Not including any capital	\$4,000.00
	\$500.00
	\$21,000.00
	\$78,000.00
	\$15,000.00
	\$2,100.00
	\$3,000.00
	\$17,000.00
	\$140,675.00

Bronson made a motion to advertise the proposed FY16 operating budget as shown Merville seconded the motion, and all were in favor

**Set FY16 Operating Budget Public Hearing for January 14<sup>th</sup>, 2015 at 6:30 pm**

Bronson made a motion to set the FY16 Operating Budget Public hearing for January 14<sup>th</sup>, 2015 at 6:30 pm. Merville seconded the motion, and all were in favor

**Open Items**

**No open items**

**ADJOURN** Sloan made a motion to adjourn, Bronson seconded the motion, and all were in favor.

**NEXT REGULAR MEETING March 11th, 2015 at 6:30 PM.**

**WOODBURY COUNTY JAIL WEEKLY POPULATION REPORT AT 0600 HRS.**

<u>DATE</u>	<u>Day</u>	<u>DAILY TOTAL</u>	<u>LEC</u>	<u>ELECTRONIC MONITORING</u>	<u>PRAIRIE HILLS</u>	<u>FEDERAL PRISONERS</u>
12/20/14	Saturday	209	192	4	13	16
12/21/14	Sunday	212	195	4	13	16
12/22/14	Monday	196	181	4	11	16
12/23/14	Tuesday	205	191	4	10	10
12/24/14	Wednesday	176	163	3	10	10
12/25/14	Thursday	178	166	2	10	10
12/26/14	Friday	176	164	2	10	10
		<b>1352</b>	<b>1252</b>	<b>23</b>	<b>77</b>	<b>88</b>
<b><u>24 HOUR DAILY COUNT</u></b>						
<u>DATE</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>			
12/20/14	232	189	43			
12/21/14	227	184	43			
12/22/14	233	191	42			
12/23/14	238	198	40			
12/24/14	201	157	44			
12/25/14	189	148	41			
12/26/14	188	144	44			
	<b>1508</b>	<b>1211</b>	<b>297</b>			
*Highest population count each day						



**WOODBURY COUNTY JUVENILE DETENTION CENTER**

Trosper-Hoyt Bldg.  
822 Douglas St. - 4th Floor  
Sioux City, Iowa 51101

Phone 712-279-6622  
Email: molsen@sioux-city.org  
Fax 712-234-2900

**6:00 a.m.**

**6:00 p.m.**

December, 2014

December 15, 2014		20
December 16, 2014	21	21
December 17, 2014	21	20
December 18, 2014	20	20
December 19, 2014	20	20
December 20, 2014	20	20
December 21, 2014	19	19
December 22, 2014	19	

The Center averaged 20 residents per day during the 6:00 a.m. head count and 20 during the 6:00 p.m. count for a weekly average of 20 residents per day during the above week.

Of the nineteen residents detained on December 22, 2014, nine or fifty percent were identified as gang members. Of the nine, three or thirty three percent were identified as hard core members.

We are currently detaining six juveniles from the BIA, one from Dakota County and one from Sioux County, IA.

Mark Olsen

Director  
WCJDC

December 22, 2014

**WOODBURY COUNTY JUVENILE DETENTION CENTER**

Trosper Hoyt Bldg.  
822 Douglas St. - 4th Floor  
Sioux City, Iowa 51101

Phone 712-279-6622  
Email: moisen@sioux-city.org  
Fax 712-234-2900

**6:00 a.m.**

**6:00 p.m.**

December, 2014

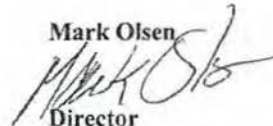
December 22, 2014		19
December 23, 2014	19	18
December 24, 2014	18	18
December 25, 2014	18	18
December 26, 2014	18	18
December 27, 2014	18	18
December 28, 2014	18	19
December 29, 2014	19	

The Center averaged 18.3 residents per day during the 6:00 a.m. head count and 18.3 during the 6:00 p.m. count for a weekly average of 18.3 residents per day during the above week.

Of the nineteen residents detained on December 29, 2014, eight or forty two percent were identified as gang members. Of the eight, three or thirty eight percent are identified as hard-core members.

We are currently detaining six juveniles from the BIA, one from Dakota County and one from Sioux County, IA.

Mark Olsen



Director

WCJDC

December 29, 2014